

THE ALFRED FAGON AWARD

England & Wales · Charity number 1171024

Details

Status	Registered
Legal form	Charitable company
Company number	09649170
Registered	2017-01-06
Register	View on the Charity Commission register

Contact

Address	16 Kings Grove London SE15 2NB
Phone	02077325608
Email	info@alfredfagonaward.co.uk
Website	http://www.alfredfagonaward.co.uk/

Activities

Objects: TO PROMOTE THE ARTS FOR THE PUBLIC BENEFIT AND ADVANCE THE EDUCATION OF THE PUBLIC IN THE ARTS WITH PARTICULAR REFERENCE, BUT NOT EXCLUSIVELY, TO PLAYS AND OTHER DRAMATIC WORKS BY BRITISH WRITERS OF CARIBBEAN AND AFRICAN DESCENT.

Activities: The Company is established: to promote, maintain, improve and advance education and the encouragement of the arts in particular plays by British writers of Caribbean and African descent in the art of drama. To run an annual competition open to Black British playwrights of Caribbean and African descent living in the UK and to award a prize for Best New Play of the Year to the winning playwright.

Classification

- **How:** Other Charitable Activities
- **What:** Arts/culture/heritage/science
- **Who:** People Of A Particular Ethnic Or Racial Origin

Geography

- Throughout England

Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£21,175	£24,804	-	-
2024-06-30	£20,230	£24,339	-	-
2023-06-30	£20,048	£28,813	-	-
2022-06-30	£27,117	£35,146	-	-
2021-06-30	£29,030	£14,819	-	-

Trustees

Name	Role	Appointed
Brian Fitzgerald Walters		2018-12-04
Laurence James St Ville		2018-12-04
Nina Malone Fagon		2024-06-19
Olusola Oyeleye		2018-12-04
SHEELAGH KILLEEN		2017-01-06

THE ALFRED FAGON AWARD

England & Wales - Charity number 1171024

Accounts

Charity number: 1171024
Company number: 9649170
(England and Wales)

The Alfred Fagon Award Limited
Report of the Trustees and Unaudited Financial Statements
For the year ended 30 June 2022

The Alfred Fagon Award Limited
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For the year ended 30 June 2022

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The Alfred Fagon Award Limited

Report of the Trustees

For the year ended 30 June 2022

The Trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the financial statements for the charitable company for the year ended 30 June 2022. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our charity's purpose as set out in the objects contained in the company's memorandum of association are to:

- To promote, maintain, improve and advance education and the encouragement of the arts in particular by the recognition and promotion of plays by British writers of Caribbean and African descent in the art of drama.
- To run an annual playwriting competition open to Black British playwrights of Caribbean and African descent living in the UK and to award a prize for Best New Play of the Year to the winning playwright.
- To award the annual Roland Rees Bursary to a recipient as decided by the Trustees. The bursary, up to £3,000 is awarded annually to enable a playwright to devote more time to their writing.
- To actively seek out partnerships to help and support writers.

Ensuring our work delivers our aims

We review our aims, objectives, and activities each year. This review looks at what we achieved, the outcomes and success of our work in the previous 12 months.

The review also helps us ensure our aim, objectives and activities remained focused on our stated purposes. In particular, the directors consider how planned activities will contribute to the aims and objectives they have set.

The trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'.

ACHIEVEMENTS AND PERFORMANCE

Alfred Fagon Award

2021 was the 25th anniversary of the Award. The last national lockdown ended in July 2021 and so the annual award ceremony was able to go ahead on Friday, 3rd December 2021.

The award was won by Mojisola Adebayo for their play Family Ties. They were presented with their award by our patron Baroness Floella Benjamin.

Roland Rees Bursary

The trustees awarded the bursary to Diana Nneka Atuona.

Mustapha Matura Award and Mentoring Programme

From a shortlist of four writers the winner was chosen. Chakira Alin was awarded her prize by Ingrid Selberg, wife of the late Mustapha Matura. Chakira is 21 years old and at the time of winning was in her second year at Queens' College, Cambridge University, studying English Literature.

Playwright, Roy Williams OBE FRSL, is mentoring Chakira between January 2021 - September 2022. Roy is an award-winning playwright (Alfred Fagon Award, George Devine Award, Evening Standard). He also writes for Radio and TV. Feedback will be sought from the mentor and mentee once the mentoring programme has been completed to evaluate the programme and take the learnings into next programme.

The Alfred Fagon Award Limited
Report of the Trustees Continued
For the year ended 30 June 2022

Two additional readers were employed to reading and writing reports on the entries for the prize, rather than allocating the work to the readers for the Alfred Fagon Award. We are thankful that we have been able to support more Black British readers with work during the difficult times for the theatre industry during the ongoing pandemic.

25th Anniversary

25 Black Champions of Theatre

For our 25th anniversary, the Alfred Fagon Award Board felt this would be a great occasion not only to celebrate writers, but to turn the spotlight on 25 roles which don't normally take centre-stage. This project, a special magazine print and digital, to celebrate our anniversary was suggested by trustee, Brian Walters.

The behind the scenes roles that contribute to the ecosystem of the theatre industry, whether that be casting directors, drama teachers, sound designers or volunteer coordinators, each of these 25 play a vital part in the growth and sustainability of theatre, as well as being role models to a generation following behind them.

Nominations forms were sent to over 300 theatres, arts centres and theatre organizations in the UK asking for nominations and through a combination of nominations and suggestions from the sub-committee working on the project (Brian Walters, Mimi Findlay and Pauline Walker) 25 Black theatre practitioners were selected to recognise their talent, dedication, drive and collaborative spirit.

Award-winning, Black British photographer, Myah Jeffers, was engaged to take the photographs and a magazine produced which was sent to theatres in the UK, our funders, Arts Council England, Department of Culture, Media and Sport, Black MP's, the Black Cultural Archives and the media. A digital copy of the magazine is on our website.

This additional activity resulted in greater awareness of the work of the Alfred Fagon Award with more people attending the awards, engagement on our social media from the Champions which in turn increased our followers. The MP, Dawn Butler, followed us on Twitter. Elaine Grant, one of the Champions, was asked by SOLT (Society of London Theatres) to give a talk to their members and Concord Theatricals who donated £5k to the project.

Past winners publication

A publication featuring past winners of Best New Play of the Year, Roland Rees Bursary recipients, Audience Award and Outstanding Contribution to Writing was created celebrating past winners. The publication was distributed to guests at the ceremony, the media, Department of Culture Media and Sport, Arts Council England and funders, past and present. Income was earned from selling three adverts in the publication.

In Conversation With

This is a fundraiser and was one of our 25th anniversary projects. It was due to take place at Hampstead Theatre on 21st November 2021. However, it was cancelled due to unforeseen maintenance having to take place in the venue. The event has now been re-scheduled for Sunday, 22nd October 2022 at Bush Theatre and will feature Yvonne Brewster OBE and Lynette Linton, Artistic Director of Bush Theatre. The event will be livestreamed and filmed for distribution. The project is funded by the Black Funding Network.

National Theatre

We deepened our partnership with the National Theatre. They offered us the use of a larger venue, Lyttelton Theatre for our 25th anniversary. This was fitting as over 110 people attended the ceremony which included recognition for the 25 Black Champions of Theatre.

The NT also filmed the award ceremony for the first time for our archive and is for internal use only as the ceremony uses the set in place and we do not have the rights to make public the stage design without the consent of the National Theatre.

The National Theatre has included the 25 Black Champions on their invitation list to press nights.

The Alfred Fagon Award Limited
Report of the Trustees Continued
For the year ended 30 June 2022

The future, Coronavirus (COVID-19) and cost of living

The theatre industry was still affected by the global pandemic caused by Coronavirus. The UK Government ended the final lockdown in July 2021. Many industries and sectors of the economy were at risk of survival and this continues to be the case post-lockdown as easing and ending of restrictions happened at different times throughout the four countries of the UK. Government support for some sectors and freelance workers with furloughing and the Self-Employed Income Support Scheme finished in October 2021. The theatre industry is slowly recovering but was severely damaged by the lockdowns and some theatres closed or made staff redundant.

The country is currently experiencing a cost of living crisis with record levels of inflation. This is attributed to the war in Ukraine and unprecedented energy prices which are affecting people's livelihoods, particularly those at the lower end of the socioeconomic ladder. Food poverty and fuel poverty, in particular, is predicted to lead millions into debt. A recession is predicted in 2023 if inflation continues to rise, leading to the loss of jobs. As inequality widens this may stop Black British writers entering or staying within the theatre industry as more secure income is sought.

FINANCIAL REVIEW

For the Alfred Fagon Award we currently receive regular funding from The Peggy Ramsay Foundation.

The Roland Rees Bursary is supported by the Roland Rees Estate.

Funding for the Mustapha Matura Award and Mentoring Programme has been raised from individual donors, Ingrid Selberg, The Henry Kent Trust and The Garrick Charitable Trust. The grant from the Garrick Charitable Trust is £4,500 over three years. The second tranche of the grant was received in April 2022.

The grant from The Peggy Ramsay Foundation was received in August 2021. The donation from the Roland Rees Estate was received September 2021.

Funding was also raised from Black Network via The Funding Network for the In Conversation With project. The final tranche of that funding was received in August 2021.

Concord Theatricals (Concord Music) donated £5,000 towards the 25 Black Champions of Theatre project and the funding was received in July 2021.

Trustee Sheelagh Killeen Rees, very kindly donated £500 towards the cost of the winner's publication.

The Fagon family donation continues to be allocated to the payment of the readers at £500 per reader per annum as this enables modest reserves to build up from other funding.

The Alfred Fagon Award was registered as a charity at Charity Commission on 6th January 2017. The board is formulating a fundraising strategy to raise additional funds to support the Awards. We are registered for gift aid and claimed gift aid on the donations received from the Roland Rees Estate. Gift aid has been claimed on donations from individual donors during the current financial year.

STRUCTURE, GOVERNANCE AND MANAGEMENT

The organisation is a company limited by guarantee, incorporated on 30 June 2015. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and appointment of trustees

We currently have 5 directors:

Yvonne Brewster OBE
Sheelagh Killeen
James St. Ville
Olusola Oyeleye
Brian Walters

The Alfred Fagon Award Limited
Report of the Trustees Continued
For the year ended 30 June 2022

Organisational Structure

The Alfred Fagon Award operates with a part-time freelance Administrator and Creative Producer, and Chair of the judging panel.

They engage practitioners and contributors on a freelance basis for each project.

The board of directors meet quarterly with the Administrator and Creative Producer, Chair of the judging panel to discuss the work of the company. Meetings are quorate with an agenda and are minuted.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees (who are also directors of The Alfred Fagon Award for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice). Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period.

In preparing these financial statements, the Trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the method and principles in the Charities SORP;
- Make judgements and accounting estimates that are reasonable and prudent;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. In preparing this report, the Trustees have taken advantage of the small companies exemptions provided by Section 41SA of the Companies Act 2006.

REFERENCE AND ADMINISTRATIVE INFORMATION

Name of Charity	The Alfred Fagon Award Limited
Charity registration number	1171024
Company registration number	9649170
Principal address	16 Kings Grove London Se15 2Nb

Trustees

The trustees and officers serving during the year and since the year end were as follows:

Yvonne Brewster OBE
Sheelagh Killeen
James St. Ville
Olusola Oyeleye
Brian Walters

The Alfred Fagon Award Limited
Report of the Trustees Continued
For the year ended 30 June 2022

Independent examiners

Tom Wilcox
Unit 115 Ducie House
Ducie Street
Manchester
M1 2JW

Approved by the Board of Trustees and signed on its behalf by

James St. Ville 


18 January 2023

The Alfred Fagon Award Limited
Independent Examiners Report to the Trustees
For the year ended 30 June 2022

I report on the accounts of the charitable company for the year ended 30 June 2022, which comprise the Statement of Financial Activities, the Statement of Financial Position and the related notes.

Respective responsibilities of trustees and examiner

The Trustees, who are also directors for the purposes of company law, are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act;
- to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charitable company and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

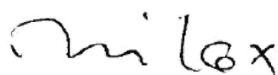
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that, in any material respect, the requirements:

- to keep accounting records in accordance with 386 and 387 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of section 394 and 395 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Tom Wilcox
Unit 115 Ducie House
Ducie Street
Manchester
M1 2JW

18 January 2023

The Alfred Fagon Award Limited
Statement of Financial Activities (including Income and Expenditure Account)
For the year ended 30 June 2022

	Notes	Unrestricted funds £	2021 £
Income and endowments from:			
Donations and legacies	2	26,827	29,030
Other trading activities	3	290	-
Total		<u>27,117</u>	<u>29,030</u>
Expenditure on:			
Raising funds	4	(822)	-
Charitable activities	5	(34,324)	(14,819)
Total		<u>(35,146)</u>	<u>(14,819)</u>
Net income/expenditure		(8,029)	14,211
Reconciliation of funds			
Total funds brought forward		35,197	20,986
Total funds carried forward		<u><u>27,168</u></u>	<u><u>35,197</u></u>

The Alfred Fagon Award Limited
Statement of Financial Position
As at 30 June 2022

	Notes	2022 £	2021 £
Current assets			
Cash at bank and in hand		28,248	35,197
		<u>28,248</u>	<u>35,197</u>
Creditors: amounts falling due within one year	9	(1,080)	-
Net current assets		<u>27,168</u>	<u>35,197</u>
Total assets less current liabilities		<u>27,168</u>	<u>35,197</u>
Net assets		<u>27,168</u>	<u>35,197</u>
The funds of the charity			
Unrestricted income funds	10	8,738	35,197
Designated funds		18,430	-
Total funds		<u>27,168</u>	<u>35,197</u>

For the year ended 30 June 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:



James St. Ville
Trustee

18 January 2023

The Alfred Fagon Award Limited
Notes to the Financial Statements
For the year ended 30 June 2022

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Companies Act 2006.

The Alfred Fagon Award Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Going concern

The financial statements are prepared, on a going concern basis, under the historical cost convention.

Incoming resources

All incoming resources are included in the statement of financial activities when the Charity is entitled to the income and the amount can be quantified with reasonable accuracy. Voluntary income is received by way of grants, donations and gift-aid and is included in full in the Statement of Financial Activities when receivable.

Resources expended

Liabilities are recognised as resources expended when there is a legal or constructive obligation committing the Charity to the expenditure:

Taxation

As a registered charity, the company is exempt from income and corporation tax to the extent that its income and gains are applicable to charitable purposes only. Value Added Tax is not recoverable by the company, and is therefore included in the relevant costs in the Statement of Financial Activities.

2. Income from donations and legacies

	2022	2021
	£	£
Unrestricted funds		
Donations received	25,310	26,815
Gift aid received	1,517	2,215
	<u>26,827</u>	<u>29,030</u>

The Alfred Fagon Award Limited
Notes to the Financial Statements Continued
For the year ended 30 June 2022

Analysis of grants received

	2022	2021
	£	£
Concord Theatricals	5,000	-
Ingrid Selberg	1,500	1,500
Other donations	610	4,025
Peggy Ramsay Foundation	10,000	10,000
Sheelagh Killeen Rees	4,000	3,500
The Funding Network (Black Funding Network)	2,700	4,790
The Garrick Charitable Trust	1,500	1,500
The Henry Kent Trust	-	1,500
	25,310	26,815
	25,310	26,815

3. Income earned from other activities

	2022	2021
	£	£
Unrestricted funds		
Other earned income	290	-
	290	-
	290	-

4. Expenditure on generating donations and legacies

	2022	2021
	£	£
Unrestricted funds		
Fundraising fees	822	-
	822	-
	822	-

5. Costs of charitable activities by fund type

	2022	2021
	£	£
Unrestricted funds		
Event production	31,818	13,633
Support costs	2,506	1,186
	34,324	14,819
	34,324	14,819

The Alfred Fagon Award Limited
Notes to the Financial Statements Continued
For the year ended 30 June 2022

6. Analysis of support costs

	2022	2021
	£	£
Event production		
Management	13	53
Finance	11	171
Marketing	1,362	919
Governance costs	1,120	43
	2,506	1,186
	2,506	1,186

7. Net income/(expenditure) for the year

This is stated after charging/(crediting):

	2022	2021
	£	£
Accountancy fees	1,080	-

8. Comparative for the Statement of Financial Activities

The comparative year values on the Statement of Financial Activities are for unrestricted funds.

9. Creditors: amounts falling due within one year

	2022	2021
	£	£
Accruals and deferred income	1,080	-
	1,080	-
	1,080	-

10. Movement in funds

Unrestricted Funds

	Balance at 01/07/2021	Incoming resources	Outgoing resources	Transfers	Balance at 30/06/2022
	£	£	£	£	£
<i>General</i>					
General	35,197	27,117	(35,146)	-	27,168
	35,197	27,117	(35,146)	-	27,168
	35,197	27,117	(35,146)	-	27,168

The Alfred Fagon Award Limited
Notes to the Financial Statements Continued
For the year ended 30 June 2022

Unrestricted Funds - Previous year

	Balance at 01/07/2020	Incoming resources	Outgoing resources	Transfers	Balance at 30/06/2021
	£	£	£	£	£
<i>General</i>					
General	20,986	29,030	(14,819)	-	35,197
	<u>20,986</u>	<u>29,030</u>	<u>(14,819)</u>	<u>-</u>	<u>35,197</u>

Purpose of unrestricted Funds

General – event production

Designated funds – funds remaining for following events:

Mustapha Matura & Mentoring Programme - £11,468

In Conversation With - £6,962

11. Analysis of net assets between funds

	Net current assets / (liabilities)	Net Assets
	£	£
Unrestricted funds		
<i>General</i>		
General	27,168	27,168
	<u>27,168</u>	<u>27,168</u>
Previous year		
	Net current assets / (liabilities)	Net Assets
	£	£
Unrestricted funds		
<i>General</i>		
General	35,197	35,197
	<u>35,197</u>	<u>35,197</u>

THE ALFRED FAGON AWARD

England & Wales - Charity number 1171024

Accounts



A company limited by guarantee

**Report and Financial Statements
For the Year Ended 30 June 2021**

Company number 9649170

Charity Registration number 1171024

Commentary on the Directors' Annual Report and accounts:

The Alfred Fagon Award Limited

The company meets the Companies Act 1985 definition of a small company and does not exceed the Companies Act 1985 audit threshold. The directors, may therefore claim exemption from an audit under subsection (1) of section 249A of the Companies Act 1985 provided the audit exemption statement required by 249B (4) is made on the balance sheet.

The Directors' Annual Report

The report includes a risk management statement which also refers to compliance with the applicable national standards. The company's objects, aim, strategy and major activities undertaken are summarised in the objectives and activities section. The achievements and performance section provides a detailed information about the nature of the activities undertaken, including performance information.

Business Review

The Statement of Financial Activities reports the organisations activities as single line with an expanded analysis in the notes on page 11.

On the face of the balance sheet, the types of fund are disclosed including designated funds with the revaluation fund shown separately, as required by Company Law.

(A company limited by guarantee)

**Financial Statements
For the Year Ended 30 June 2021**

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Legal and Administrative Information

Activities Report

Statement of Financial Activities

Balance Sheet

Notes forming part of the financial statements

Legal and Administrative Information

The Board presents its report and financial statements for the year ended 30 June 2021.

Reference and Administrative Information

Company Name: The Alfred Fagon Award Limited

Company registration number: 9669170

Charity registration number: 1171024

Registered Office: 16 Kings Grove, London, SE15 2NB

Board of Directors:

Yvonne Brewster OBE

Sheelagh Killeen

James St. Ville

Olusola Oyeleye

Brian Walters

Patron:

Baroness Floella Benjamin, DBE

Bankers – Santander, Bootle, Merseyside, L30 4GB.

Purposes and Aims

Our company's purposes as set out in the objects contained in the company's memorandum of association are to:

To promote, maintain, improve and advance education and the encouragement of the arts in particular by the recognition and promotion of plays by British writers of Caribbean and African descent in the art of drama.

To run an annual playwriting competition open to Black British playwrights of Caribbean and African descent living in the UK and to award a prize for Best New Play of the Year to the winning playwright.

To award the annual Roland Rees Bursary to a recipient as decided by the Trustees. The bursary, up to £3,000 is awarded annually to enable a playwright to devote more time to their writing.

To actively seek out partnerships to help and support writers.

Ensuring our work delivers our aims

We review our aims, objectives and activities each year. This review looks at what we achieved, the outcomes and success of our work in the previous 12 months.

The review also helps us ensure our aim, objectives and activities remained focused on our stated purposes. In particular, the directors consider how planned activities will contribute to the aims and objectives they have set.

Activities Report

July – December 2020

As per last year we were able to continue to operate during this financial year despite national lockdowns and restrictions caused by the pandemic. A major consequence of the pandemic was not being able to hold our live annual awards ceremony at our host venue, National Theatre. Instead we created an online winners announcement in partnership with the NT which was recorded and broadcast on the National Theatre's YouTube channel and uploaded to the AFA website, where it remains as part of our archive. Best New Play of the Year was awarded to Juliet Gilkes Romero for her play *The Whip*. The Roland Rees Bursary was awarded to Kalungi Ssebandeke. The filmed awards gave us the opportunity to include an interview with the winner of Best New Play of the Year, and include an audio extract from the winning play, supplied by the Royal Shakespeare Company who had staged on the play prior to the first national lockdown. The winners announcement also widened our reach beyond the usual live audience in a theatre circa 100 to a viewing audience of 312 on the night of the winners' announcement. By 9th December 2020 the viewing figures were over 3,300 and tweets were up by over 790% on 2019 figures to 188.4k impressions.

January - July 2021

2021 is the twenty-fifth year of the Award.

Our discussions, started last year, with the estate of playwright Mustapha Matura continued and resulted in a framework to run and deliver the Mustapha Matura Award and Mentoring

Programme. The inaugural award was launched alongside the AFA in April. This additional work will ensure the continued sustainability of the Awards and along with the additional fundraising, build resilience for the Awards long-term.

Fundraising

The company is a not-for-profit organisation.

We currently receive regular funding from The Peggy Ramsay Foundation and the Roland Rees Estate. Additional funding for the Mustapha Matura Award and Mentoring Programme has been raised from individual donors, Ingrid Selberg, The Henry Kent Trust and The Garrick Charitable Trust. The grant from the Garrick Charitable Trust is £4,500 over three years with the first payment of £1,500 received in February 2021.

The grant from The Peggy Ramsay Foundation was received in August 2021. The donation from the Roland Rees Estate will be received by October 2021.

Funding has also been raised from Black Network via The Funding Network for the In Conversation With... project. Concord Theatricals (Concord Music) donated towards the 25 Black Champions of Theatre project.

The Fagon family donation continues to be allocated to the payment of the readers at £500 per reader per annum as this enables modest reserves to build up from other funding.

The Alfred Fagon Award was registered as a charity at Charity Commission on 6th January 2017. The board is formulating a fundraising strategy to raise additional funds to support the Awards. We are registered for gift aid and claimed gift aid on the donations received from the Roland Rees Estate. Gift aid has been claimed on donations from individual donors during the current financial year.

The future and Coronavirus (COVID-19)

The theatre industry was still affected by the global pandemic caused by Coronavirus. The UK Government locked down the country twice more between September 2020 and June 2021. This meant that all businesses and public activity stopped and people were required to stay at home. Many industries and sectors of the economy were at risk of survival and this continues to be the case post-lockdown as easing and ending of restrictions happened at different times throughout the four countries of the UK. Government support for some sectors and freelance workers with furloughing and the Self-Employed Income Support Scheme will finish in October 2021. The theatre industry is slowly recovering but was severely damaged by the lockdowns and some theatres closed or made staff redundant.

Structure, Governance and Management

Governing Document

The organisation is a company limited by guarantee, incorporated on 30 June 2015. The company was established under a Memorandum of Association which established the objects and powers of the charitable company and is governed under its Articles of Association. In the event of the company being wound up members are required to contribute an amount not exceeding £1.

Recruitment and Appointment of directors

We currently have 5 directors:

Yvonne Brewster OBE

Sheelagh Killeen

James St. Ville

Olusola Oyeleye

Brian Walters

Organisational Structure

The Alfred Fagon Award operates with a part-time freelance Administrator and Creative Producer, and Chair of the judging panel.

They engage practitioners and contributors on a freelance basis for each project.

The board of directors meet quarterly with the Administrator and Creative Producer, Chair of the judging panel to discuss the work of the company. Meetings are quorate with an agenda and are minuted.

Company law requires the Board to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the company as at the balance sheet date and of its incoming resources and application of resources, including income and expenditure, for the financial year. In preparing those financial statements, the company should follow best practice and:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is not appropriate to assume that the company will continue on that basis.

The Board is responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 1985. The Board is also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Members of the Board who are directors and who served during the year and up to the date of this report are set out on page 6.

Auditors

For the year ending 30 June 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

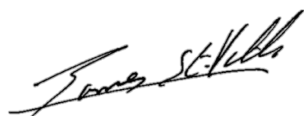
The directors have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

Approved by the Board on: 7 December 2021

and signed on its behalf by:

A handwritten signature in black ink, appearing to read "James St. Kitts". The signature is written in a cursive style with a horizontal line underneath.

(Director)

3 March 2022

**Statement of Financial Activities (including Income & Expenditure Account)
for the year ended 30 June 2021**

	Notes	Unrestricted Funds 2021 £	Total Funds 2020 £
Income			
Incoming resources from generated funds:			
Voluntary income:			
Donations and grants	(1)	26,815	6,000
Earned income	(2)	0	0
Fundraising	(3)		3,606
Gift aid	(4)	2,215	875
Total incoming resources		<u>29,030</u>	<u>10,481</u>
Expenditure			
Expending resources from generated funds:			
Company administration		53	26
Marketing		919	829
Award administration		3,633	4,912
Governance		43	40
PayPal transaction fees		171	0
projects:			
Best New play of the Year prize		6,000	6,000
Roland Rees Bursary		3,000	3,000
Readers		1,000	850
Total resources expended		<u>14,819</u>	<u>15,656</u>
Net income for the year. (Net incoming resources before other recognised gains)			
Other recognised gains		0	0
Gain on revaluation of investments		0	0
Net movement in funds			
Reconciliation of funds		0	0
Total reserves brought forward		20,986	26,161
Total reserves carried forward		<u>35,197</u>	<u>20,986</u>

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

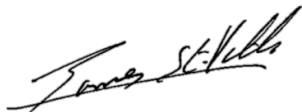
Balance Sheet as at 30 June 2021

	Notes	2021 £
Fixed Assets		
Tangible assets		0
Investments		0
Current Assets		
Stock		0
Debtors		0
Cash at bank and in hand		35,197
Creditors: amounts falling due within one year		0
Net Current Assets		<u>35,197</u>
Net Assets		
Unrestricted funds		0
Designated funds		0
Revaluation funds		0
General funds		0
Restricted funds		<u>0</u>
Total Funds		<u>35,197</u>

These accounts are prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small entities.

Approved by the Board on: 7 December 2021

and signed on its behalf by:



(Director)

3 March 2022

Notes forming part of the financial statements

1. Grants and donations:

Peggy Ramsay Foundations - £10,000

Sheelagh Killeen Rees - £3,500

Ingrid Selberg - £1,500

The Henry Kent Trust - £1,500

The Garrick Charitable Trust - £1,500

The Funding Network - £4,790

Judy Daish - £500

Errol Lloyd - £35

Rebecca Nemser - £100

Emma Young - £50

B. Rasmussen - £50

Kiran Mathrura - £3,000

Lars Selberg - £250

Sophie Flinder-Price - £40

2. Earned income:

Zero.

3. Fundraising:

Zero

4. Gift aid:

£2,215

Additional notes

1. Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the preceding year.

(a) Basis of accounting

The financial statements have been prepared under the historical cost convention, as modified by the inclusion of fixed asset investments at market value, and in accordance with the Companies Act 1985 and the Statement of Recommended Practice : Accounting and Reporting by Charities issued in March 2005.

(c) Incoming resources

All incoming resources are included in the statement of financial activities. Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable.

(d) Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

Governance costs include those costs associated with meeting the constitutional and

statutory requirements of the company.

All costs are allocated between the expenditure categories.

(e) Fixed assets

The company does not have any fixed assets at finance year ended 30 June 2021.