

WETHERSFIELD VILLAGE HALL CIO

England & Wales · Charity number 1171017

Details

Status Registered

Legal form CIO

Registered 2017-01-06

Register [View on the Charity Commission register](#)

Contact

Address Wethersfield Village Hall
The Green
Wethersfield
Braintree
Essex
CM7 4BS

Phone 07304360410

Email wethersfieldvillagehallcio@gmail.com

Website wethersfieldvillagehall.co.uk

Activities

Objects: THE OBJECTS OF THE CIO ARE TO ESTABLISH AND RUN A VILLAGE HALL AND TO PROMOTE FOR THE BENEFIT OF THE INHABITANTS OF THE PARISH OF [] ("AREA OF BENEFIT") WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, AGE, DISABILITY, NATIONALITY, RACE OR POLITICAL, RELIGIOUS OR OTHER OPINIONS THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES OR FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF THE SAID INHABITANTS.

Activities: Provision of village hall for the benefit of the residents of the area of benefit; ie the parish of Wethersfield

Classification

- **How:** Provides Buildings/facilities/open Space
- **What:** General Charitable Purposes, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Essex

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2025-12-31 | £15,325 | £15,820 | - | - |
| 2024-12-31 | £9,011 | £22,577 | - | - |
| 2023-12-31 | £10,861 | £11,695 | - | - |
| 2022-12-31 | £10,943 | £13,422 | - | - |
| 2021-12-31 | £29,625 | £9,421 | - | - |

Trustees

| Name | Role | Appointed |
|--------------------|------|------------|
| Charlotte Holliday | | 2019-02-06 |
| Colin West | | 2023-09-04 |
| David Ling | | 2022-03-21 |
| Derek Martin | | 2019-02-06 |
| Elaine Hodgson | | 2025-04-28 |
| Hamish Everitt | | 2022-03-21 |
| Michael John Kemp | | 2025-06-05 |
| Paul Edward Bragg | | 2025-03-19 |
| Sarah Ann Pilgrim | | 2019-02-06 |

WETHERSFIELD VILLAGE HALL CIO

England & Wales - Charity number 1171017

Accounts

WETHERSFIELD VILLAGE HALL CIO

Registered Charity Number: 1171017

ANNUAL REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 DECEMBER 2025

WETHERSFIELD VILLAGE HALL CIO

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WETHERSFIELD VILLAGE HALL CIO

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2025

The trustees present their annual report together with the accounts of the charity for the year ended 31 December 2025.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Wethersfield Village Hall CIO is a charitable incorporated organisation controlled by its governing document and a deed of trust.

REFERENCE AND ADMINISTRATIVE DETAILS

The CIO is registered as a charity with the Charity Commission for England and Wales. Its registered charity number is 1171017.

It is situated on and its correspondence address is The Green, Wethersfield, Braintree, Essex CM7 4BS.

TRUSTEES AND MEMBERS

The following acted as Trustees during the financial year and were trustees on the date that this annual report was approved:

| | |
|-------------|----------------|
| C. West | Chairman |
| E. Hodgson | Treasurer |
| C. Holliday | Secretary |
| S. Pilgrim | Bookings Clerk |
| D. Martin | |
| D. Ling | |
| P. Bragg | |
| M. Kemp | |
| H. Everett | |

The following also acted as Trustees during the financial year:

G. Hitchings
D. Brignall-Harvey
W. Martin
M. Suckling

The charity trustees are also members of the CIO. The only persons that are currently eligible to be members of the CIO are the charity trustees.

WETHERSFIELD VILLAGE HALL CIO

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2025

OBJECTIVES AND ACTIVITIES

The objects of the CIO are to establish and run a village hall and to promote for the benefit of the inhabitants of the Parish of Wethersfield the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

It is the trustees' view that they have complied with the duty in Section 4 of the 2006 Charities Act in discharging and fulfilling their duties.

ACHIEVEMENTS AND PERFORMANCE

During 2025, the Village Hall trustees met monthly and continued to maintain an excellent suite of two halls and a kitchen which could be hired for regular activities or for one-off events. The former included several keep fit, sporting, and leisure activities, along with sewing days, social lunches, and film evenings. One-off events included a charity choir evening and birthday parties, amongst other activities.

The structure of the running of the Hall changed during the year to permit the board of trustees to focus on governance, and for a separate committee to focus on activities. This change is still bedding down, but is showing greater clarity of responsibilities for the excellent team of volunteers who deliver the Hall facilities to the community.

WETHERSFIELD VILLAGE HALL CIO

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2025

Reserves Policy

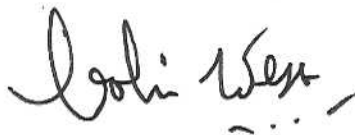
The CIO trustees approved an Unrestricted Reserve Policy for 2025 in September 2024, whereby it was agreed to maintain sufficient cash reserves to cover 6 months of operating costs to ensure that the hall can continue to operate in the event of no income for a period of time. The amount agreed to be set aside is £5,000.

Financial Review

The payments for 2025, which included investments of £ 2,349, exceeded receipts by £495. The total assets less liabilities increased by £1,505 comprising of the release of the provision of £2,000 set up in 2024. The assets as at 31st December 2025 are stated as £ 9,445.

The annual report was approved by the Trustees and signed on their behalf on 18.02.26

by:



Colin West
Chairman

WETHERSFIELD VILLAGE HALL CIO
FINANCIAL ACCOUNT OF THE TRUSTEES

STATEMENT OF RECEIPTS LESS PAYMENTS FOR THE YEAR ENDED 31 DECEMBER 2025

| Nominal Code | Account Description | Notes | 2025 | 2024 |
|--------------|--|-------|-------------------|-------------------|
| | | | Unrestricted Fund | Unrestricted Fund |
| 4000 | General Sales - Hall Hire | 1 | £6,780 | £7,356 |
| 4001 | Fundraising Sales | 2 | £8,170 | £1,209 |
| 4010 | Refundable deposits for following year | 3 | £100 | £0 |
| 4900 | Bank Interest | | £139 | £446 |
| 4900 | Miscellaneous Income | | £136 | £0 |
| | Total Receipts | | £15,325 | £9,011 |
| 5000 | Fundraising Purchases | 4 | £4,260 | £1,128 |
| 5201 | Closing Stock | 5 | £501 | £0 |
| 6201 | Advertising | | £186 | £107 |
| 6202 | Gifts | | £26 | £0 |
| 6900 | Miscellaneous | 6 | £375 | £60 |
| 7102 | Water Rates | 7 | £731 | £1,016 |
| 7103 | General Rates | 8 | £30 | £104 |
| 7200 | Electricity | | £1,137 | £1,090 |
| 7202 | Oil | | £1,075 | £1,377 |
| 7500 | Printing | | £87 | £237 |
| 7501 | Postage and Carriage | | £10 | £9 |
| 7502 | Phone Charges | 9 | £49 | £0 |
| 7503 | Broadband Internet and Fax | | £736 | £782 |
| 7504 | Stationery | | £76 | £0 |
| 7602 | Consultancy (Website Management) | 10 | £340 | £0 |
| 7800 | Repairs and Renewals | | £247 | £200 |
| 7801 | Cleaning | 11 | £1,193 | £1,538 |
| 7803 | Premises Expenses | 12 | £1,381 | £1,068 |
| 7803 | Asset & Investment Purchases | 13 | £2,349 | £12,826 |
| 7901 | Bank Charges | | £60 | £60 |
| 8201 | Subscriptions | 14 | £483 | £356 |
| 8203 | Training Costs | | £0 | £155 |
| 8204 | Insurance | | £489 | £464 |
| | Total Payments | | £15,820 | £22,577 |
| | NET RECEIPTS/PAYMENTS | | -£495 | -£13,566 |

WETHERSFIELD VILLAGE HALL CIO

FINANCIAL ACCOUNT OF THE TRUSTEES

NOTES FOR STATEMENT OF RECEIPTS LESS PAYMENTS FOR THE YEAR ENDED 31 DECEMBER 2025

1. Regular hire income has reduced due to the loss of two regular hirers during the year and a significant reduction in another regular hire. This reduction was offset by another new regular hire towards the latter part of 2025.
2. The events income has significantly increased due to the number of events managed by the CIO during the year; 12 cinema events, 2 Jazz Evenings, 1 Live Band.
3. The CIO received a booking and refundable deposit for 2026, reflected in the receipts
4. The fundraising payments are those costs associated with supporting the events and have increased due to the income received also increasing. They make up 52% of the income.

| Category | Amount | Description |
|----------------|----------------|------------------------------|
| Advertising | £ 76 | Leaflets |
| Charges | £ 47 | WIX & PayPal |
| Direct Exp | £ 22 | Non stock ie delivery |
| Entertainment | £ 1,000 | Bands |
| Film - DVD | £ 94 | DVD costs |
| Film - License | £ 1,292 | License to screen film |
| Stock | £ 1,727 | Bar stock expensed |
| TOTAL | £ 4,260 | Fund Raising Payments |

5. Closing stock comprises of the purchase value of goods held for sale at events
6. Miscellaneous purchases cover one off payment for a mobile phone
7. Water rates are shared 50/50 with the Wethersfield Club
8. General business rates have reduced as the CIO challenged the charge. There will be no charge going forward
9. The CIO purchased a mobile phone to access the calendar, use at events to take card payments and be a central number for enquiries hence the top-up costs
10. The trustees of the CIO recognised that they did not have the skill set to maintain the halls website, this was outsourced and payments reflect these costs
11. The cleaning costs of the CIO have reduced as we no longer have a caretaker, the cleaning is outsourced and this amount reflects the cleaning charge and materials

WETHERSFIELD VILLAGE HALL CIO
FINANCIAL ACCOUNT OF THE TRUSTEES

NOTES FOR STATEMENT OF RECEIPTS LESS PAYMENTS FOR THE YEAR ENDED 31 DECEMBER 2025

12. Premises expenses include statutory checks to the hall (fire extinguisher, fire alarm service, boiler service) and increased due the 5 yearly EICR report and some repairs. The CIO purchased a ring doorbell for the rear of the hall
13. It was necessary to make some improvements to the electrical circuits as identified in the EICR report; this included a fuse board. The CIO also invested in HIVE thermostats to improve the efficiency and management of the heating system, which should see a drop in oil purchases, shared with the Wethersfield Club on a 50/50 basis
14. Subscriptions increased due to costs increasing and we are now registered with the Information Commissioner's Office for data protection.

STOCK

| | 2025 | 2024 |
|----------------------|-------------|-------------|
| Stock balance | £ 0 | £ 0 |

ACCOUNTING POLICIES

1. Fixed assets are not capitalised but are expensed when acquired
2. Stock is stated at the lower average cost and net realisable value

WETHERSFIELD VILLAGE HALL CIO
FINANCIAL ACCOUNT OF THE TRUSTEES

STATEMENT OF ASSETS & LIABILITIES FOR THE YEAR ENDED 31 DECEMBER 2025

| | 2025 | 2024 |
|-------------------------------|----------------|----------------|
| Cash Funds | | |
| Current Debtors Control | £ 0 | £ 0 |
| CAF Bank Current Account | £ 345 | £ 1,376 |
| CAF Bank Reserve Account | £ 9,000 | £ 8,380 |
| Petty Cash | £ 100 | £ 184 |
| Sub-total Cash Funds | <u>£ 9,445</u> | <u>£ 9,940</u> |
| Stock | £ 0 | £ 0 |
| Sub-Total Total Assets | <u>£ 9,445</u> | <u>£ 9,940</u> |
| Liabilities | | |
| Provisions | £ 0 | £ 2,000 (1) |
| NET Assets | <u>£ 9,445</u> | <u>£ 7,940</u> |

(1) The related provision from 2024 was released in the current year

Basis of Preparation

The accounts comprising the receipts and payments account and statement of assets and liabilities are prepared in accordance with Section 133 of the Charities Act 2011 and Guidance Note CC16b published by the Charity Commission for England and Wales.

Audit and Independent Examination

The charity's trustees are responsible for the preparation of the accounts. An audit is not required for this year under Section 144 of the Charities Act 2011 and an Independent Examination is not required under Section 145 of the Charities Act 2011 as the gross income is less than £25,000. The CIO's constitution (paragraph 15.7.4) does not require an audit or independent examination to be carried out unless required by the Charities Act 2011.

Finance report presented by the Treasurer and approved by the CIO Trustees on

18/02/2026

Trustee

S. PIERIK
S. PIERIK

Trustee

DAVID LINC.

18/02/2026 Page 9 of 9

WETHERSFIELD VILLAGE HALL CIO

England & Wales - Charity number 1171017

Accounts

REGISTERED CHARITY NUMBER: 1171017

**Report of the Trustees and Unaudited Financial Statements
for the Year Ended 31 December 2024
for
Wethersfield Village Hall (CIO)**

Wethersfield Village Hall (CIO)

Contents of the Financial Statements for the year ended 31 December 2024

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| • Balance Sheet | 5 |
| • Notes to the Financial Statements | 6 & 7 |
| • Detailed Statement of Financial Activities | 8 & 9 |
| • Report from Chairman (presented at AGM) | 10 & 11 |
| • CC16a (presented at AGM) | 12 & 13 |

Audit – Independent Examination

The charity's trustees are responsible for the preparation of the accounts. The CC16a was presented to the trustees at the AGM on the 19th March 2025. The charity's trustees consider that an audit nor independent examination are not required for this year under section 144 of the Charities Act 2011 (the Charities Act) as the gross income is under £25,000. The charities own constitution (point 15.7.4) states that it supports the Charities Act 2011, and therefore no independent review was conducted.

Wethersfield Village Hall (CIO)

Report of the Trustees for the year ended 31 December 2024

The trustees present their report with the financial statements of the charity for the year ended 31 December 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019). The accounts are prepared on cash accounting basis.

STRUCTURE, GOVERNANCE AND MANAGEMENT

GOVERNING DOCUMENT

The charity is controlled by its governing document, a deed of trust and constitutes an incorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number 1171017

PRINCIPAL ADDRESS:

The Green Wethersfield Braintree Essex CM7 4BS

TRUSTEES

| | |
|-------------------|----------------|
| G Hitchings | Chairman |
| D Brignall-Harvey | Secretary |
| W Martin | Bookings Clerk |
| D Martin | |
| S Pilgrim | |
| D Ling | |
| C Holliday | |
| H Everett | |
| C West | |

Resigning Trustees during 2024

M Curtis
S Clubley
M Suckling

TREASURER

L Aldous until April 2024
E Hodgson May 2024 onwards

Wethersfield Village Hall (CIO)

Statement of Financial Activities for the year ended 31 December 2024

| | Notes | 2024 Unrestricted Fund | 2023 Unrestricted Fund |
|--|-------|------------------------------|------------------------------|
| | | £ | £ |
| INCOME AND ENDOWMENTS FROM | | | |
| Hall Hire | | 7,356 | 10,466 |
| Grants | | 0 | 0 |
| Fundraising | | 1,209 | 0 |
| Interest | | 446 | 395 |
| Total | | 9,011 | 10,861 |
| EXPENDITURE ON | | | |
| Raising Funds | | 1,128 | 2,029 |
| Expenses | | 8,622 | 9,665 |
| Asset and Investment Purchases | | 12,827 | |
| Total | | 22,577 | 11,694 |
| NET INCOME | | -13,566 | -833 |
| RECONCILIATION OF FUNDS | | | |
| Total funds brought forward | | 29,049 | 29,882 |
| Sub-Total Funds carried forward | | 15,483 | 29,049 |
| Adjustment for items on balance sheet from 2021 | | | |
| Tables | | 734 | |
| Inkjet Printer | | 150 | |
| Transferred to P&L Write Off | | 884 | |
| Revised Profit & Loss Balance 31.12.24 | | 14,599 | |
| Total Funds carried forward | | 14,599 | |

Wethersfield Village Hall (CIO)
Balance Sheet for the year ending 31 December 2024

| | | 2024 Unrestricted Fund £ | 2023 Unrestricted Fund £ |
|--|-------|---|---|
| | Notes | | |
| CURRENT ASSETS | | | |
| Cash at bank and in hand | | 9,940 | 23,506 |
| CREDITORS | | | |
| Amounts falling due within one year | *1 | -2,000 | -12,500 |
| NET CURRENT ASSETS | | 7,940 | 11,006 |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | 7,940 | 11,006 |
| NET ASSETS | | 7,940 | 11,006 |
| FUNDS | | | |
| Unrestricted Funds | | 7,940 | 11,006 |
| TOTAL FUNDS | | 7,940 | 11,006 |

*1 Amounts falling due in one year to cover the statutory EICR electrical report

The financial statements were presented to the Board of Trustees at the AGM and authorised for issue on 19th March 2024, duly signed on its behalf by:

D Ling – Trustee Acting Chairman

The following notes form part of the financial statements

Wethersfield Village Hall (CIO)

Notes to the Financial Statements for the year ending 31 December 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cash accounting convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has received entitlement to the funds in its bank account.

Expenditure

Liabilities are recognised as expenditure in the Statement of Financial Activities once the charity has made the payment and as such has cleared from its bank account. There is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably, however the accounting year of this settlement is the determining point recognised in the accounts

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees. Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. OTHER TRADING ACTIVITIES

| | 2024 | 2023 |
|---------------------------|------------------|------|
| | £ | £ |
| Fundraising events Income | 1,209 | |
| Fundraising Expenditure | 1,128 | |
| NET Gain | <u>81</u> | |

Continued

Wethersfield Village Hall (CIO)

Notes to the Financial Statements for the year ending 31 December 2024

3. INVESTMENT INCOME

| | 2024 | 2023 |
|--------------------------|------|------|
| | £ | £ |
| Deposit account interest | 446 | 395 |

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2024 nor for the year ended 31 December 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2024 nor for the year ended 31 December 2023.

5. STAFF COSTS

There are no staff employed by the charity.

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

| INCOME FROM | Unrestricted Fund 2024 |
|-----------------------------|---------------------------|
| Hall Hire | 7,356 |
| Fund Raising | 1,209 |
| Grants | - |
| Investment Income | 446 |
| Total | 9,011 |
| EXPENDITURE ON | |
| Raising Funds | 1,128 |
| Expenses | 8,622 |
| NET INCOME - LOSS | -739 |
| RECONCILIATION OF FUNDS | |
| Total funds brought forward | 29,882 |
| TOTAL FUNDS CARRIED FORWARD | 29,143 |

7. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2024.

Wethersfield Village Hall (CIO)

Detailed Statement of Financial Activities for the year ending 31 December 2024

| | 2024 | 2023 |
|---|-----------------|---------------|
| | £ | £ |
| INCOME | | |
| Income | | |
| Hall Hire | 7,356 | 10,466 |
| Grants | - | - |
| Other Trading Activities | | |
| Fund Raising Events | 1,209 | - |
| Investment Income | | |
| Deposit Account Income | 446 | 395 |
| Total Income | 9,011 | 10,861 |
| EXPENDITURE | | |
| Raising donations & legacies | | |
| Purchases - Fundraising | 1,128 | 2,029 |
| Direct Costs | | |
| Insurance | | 403 |
| Advertising | 107 | - |
| Other - Premises Expense | | |
| Repairs & Renewals | 1,268 | 1,752 |
| Overhead Costs | | |
| Telephone & Broadband | 782 | 528 |
| Light & Heat | 2,467 | 4,258 |
| Cleaning | 1,538 | |
| Water | 1,016 | |
| General Rates | 104 | |
| Insurance | 464 | |
| Sundries | 876 | 2,725 |
| Total resources expended | 9,750 | 11,695 |
| NET Income - Sub total | - 739 | - 833 |
| Asset & Investment | | |
| Fire System | 2,827 | |
| Sound System | 10,000 | |
| Total Investment | 12,827 | |
| NET Income | - 13,566 | |

This page does not form part of the statutory financial statements

Wethersfield Village Hall (CIO)

Detailed Statement of Financial Activities for the year ending 31 December 2024

| | |
|--|--------------|
| CASH FUNDS (as per accounts) | |
| Opening Cash Funds 01.01.24 | 23,506 |
| NET Income 31.12.24 | - 13,566 |
| | |
| Cash Funds per accounts at 31.12.24 | 9,940 |
| | |
| Balance of Cash as at 31.12.24 | |
| | |
| Daily Bank Account | 1,376 |
| Investment Account | 8,380 |
| Petty Cash | 184 |
| | |
| Total Cash Funds as at 31.12.24 | 9,940 |
| | |

This page does not form part of the statutory financial statements

Wethersfield Village Hall (CIO)

Chairman's Report of the Trustees for the year to 31st December 2024

Bookings for the year continued to thrive with private parties, our own events, and regular hirers. As well as our regular hirers we are now pleased to have two new additions; a Yoga Class and Rebound Gravity Fitness. Soup and a Chat is still very popular bringing people together to prevent isolation especially in the winter months. Checking in on the elderly residents in the parish and giving them a chance to socialise makes this a very worthwhile event. The Book Exchange is another way of bringing people together and this continues to flourish. Light refreshments are available and those that attend welcome the time to chat and exchange reviews of books. Small donations are suggested and these are given to various chosen charities. Again, this brings people together in a warm, welcoming space.

The trustees host various events to suit different age groups and these have become well established and are enjoyed by many people from not only Wethersfield Village but surrounding villages too. These include our Cinema Nights, Jazz Concerts, Live Bands and Quiz Nights. We have more ideas in the planning stages. A youth club is something we would like to set up and trial to see if it will bring young adults together and we would like to trial some new ideas for younger children too. We will be having an open day for Village Halls Week in March 2025. We are always open to try new ideas.

The PA system in the Main Hall has been updated extensively and the sound quality is exceptional. We indulged a considerable amount of revenue in this but it has already proved to be a highly valuable asset. The Fire Alarm System has been updated to ensure it is fully functional in the event of an emergency. All electrical equipment is PAT tested annually. Trustees will take part in fire-fighting training in 2025. We are looking into hall security and this will be updated to be police compliant for insurance purposes. A budget of £500 has been set for this and £100 for a ring doorbell at the back entrance.

The Hall lease is due for renewal and the WPC and two trustee representatives have reviewed this. There are few amendments to be made but nothing major. The Constitution was last updated in 2018 and is under review to ensure it is relevant for today's hall management. The Website and Facebook page are maintained on a regular basis to keep up to date with events and activities plus we have a mailing list that we use to send out forthcoming events to as and when they are coming up. We appreciate that not everyone uses Facebook or the Website and with this in mind we also distribute leaflet drops locally. The Parish Council added to its website a Community Calendar and venues in the village are invited to add their events to this calendar to provide another source to keep people in the loop regarding activities planned. This also prevents a clash of events. We are all doing our best to work together as a community.

The plans to improve the front of the Village Hall are still a work in progress. The working group is busy behind the scenes and they keep us regularly updated. The project is on-going and more information on planning can be found on the Braintree District Council website. We continue to try to be more environmentally friendly. We welcome any suggestions so please feel free to put your ideas forward. The Christmas switch on was a huge success and very well attended. This event is extremely popular and more people are turning up each year to take part in the festivities. There is so much generosity with this annual event for which we are truly grateful. The main beneficiary in 2024 was the Wethersfield Airfield Museum and the proceeds will be put to very good use by Ross and his team to help maintain this valuable asset. We would like to thank everyone involved for all of their hard work and dedication.

Maintenance of the hall is kept in good order. Hirers compliment us on the cleanliness and good upkeep of both halls, the kitchen, facilities, and equipment available. The caretaker ensures the Village Hall is kept to a high standard. Feedback is positive for being so accommodating together with the helpfulness of the trustees and the cleanliness of halls, the kitchen, and WCs. Hirers can leave their comments in our visitor's book. This is in the Main Hall. It has been another successful year for the Village Hall. We aim to keep up the good work in 2025. We welcomed this year our new treasurer Elaine Hodgson who brings with her a wealth of expertise in finance and other areas. The Treasurer's Report is attached for your reference. It shows the finances are healthy. We do have a few other projects to consider and we intend to keep a reserve for any unforeseen emergencies.

Written by Gary Hitchings

Read by David Ling as Acting Chairman for the AGM - Wethersfield Village Hall CIO

19th March 2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Wethersfield Village Hall CIO

1171017

Receipts and payments accounts

CC16a

| | | | |
|---------------------|-------------------|----|-----------------|
| For the period from | Period start date | To | Period end date |
| | 01/01/2024 | | 31/12/2024 |

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| General Hall Hire | 7,356 | - | - | 7,356 | 10,466 |
| Fundraising | 1,209 | - | - | 1,209 | - |
| Bank Interest | 446 | - | - | 446 | 395 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 9,011 | - | - | 9,011 | 10,861 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 9,011 | - | - | 9,011 | 10,861 |
| A3 Payments | | | | | |
| Purchases for Fundraising | 1,128 | - | - | 1,128 | 2,029 |
| Cleaning | 1,538 | - | - | 1,538 | - |
| Advertising | 107 | - | - | 107 | - |
| Misc expenses | 60 | - | - | 60 | - |
| Water Rates | 1,016 | - | - | 1,016 | - |
| General Rates | 104 | - | - | 104 | - |
| Electricity | 1,090 | - | - | 1,090 | - |
| Oil | 1,377 | - | - | 1,377 | - |
| Printing | 237 | - | - | 237 | - |
| Postage | 9 | - | - | 9 | - |
| Broadband | 782 | - | - | 782 | - |
| Repairs | 200 | - | - | 200 | - |
| Premises Expense | 1,068 | - | - | 1,068 | - |
| Bank Charges | 60 | - | - | 60 | - |
| Subscriptions | 356 | - | - | 356 | - |
| Training Costs | 155 | - | - | 155 | - |
| Insurance | 464 | - | - | 464 | - |
| Expenses (not broken down) | | | | | 9,665 |
| Sub total | 9,750 | - | - | 9,750 | 11,694 |
| A4 Asset and investment purchases, (see table) | | | | | |
| Upgrade Fire Alarm System | 2,827 | - | - | 2,827 | - |
| Upgrade Sound System | 10,000 | - | - | 10,000 | - |
| | | - | - | - | - |
| Sub total | 12,827 | - | - | 12,827 | - |
| Total payments | 22,577 | - | - | 22,577 | 11,694 |
| Net of receipts/(payments) | - 13,566 | - | - | - 13,566 | - 833 |
| A5 Transfers between funds | | - | - | - | - |
| A6 Cash funds last year end | 23,506 | - | - | 23,506 | |
| Cash funds this year end | 9,940 | - | - | 9,940 | 833 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|--|--|---|
| B1 Cash funds | CAF Daily Bank Account | 1,376 | - | - |
| | CAF Investment Bank Account | 8,380 | - | - |
| | Petty Cash | 184 | - | - |
| | Total cash funds | 9,940 | - | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| | | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| B2 Other monetary assets | Stock for fundraising events | 34 | - | - |
| | Debtors account | 2,276 | - | - |
| | Santander (Dormant blocked account) | 1,940 | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | | Date of approval |
| | | | | |
| | | | | |

WETHERSFIELD VILLAGE HALL CIO

England & Wales - Charity number 1171017

Accounts

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2023
for
Wethersfield Village Hall (CIO)**

Wethersfield Village Hall (CIO)

**Contents of the Financial Statements
for the year ended 31 December 2023**

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| Notes to the Financial Statements | 5 to 7 |
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Wethersfield Village Hall (CIO)

Report of the Trustees for the year ended 31 December 2023

The trustees present their report with the financial statements of the charity for the year ended 31 December 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1171017

Principal address

Braintree Road
Wethersfield
Braintree
Essex
CM7

Trustees

G Hitchings
M Curtis
D Brignall-Harvey
W Martin
S Clubley
D Martin
S Pilgrim
D Ling
C Holliday
H Everett
M Suckling
C West

Wethersfield Village Hall (CIO)

**Report of the Trustees
for the year ended 31 December 2023**

Approved by order of the board of trustees on and signed on its behalf by:

G Hitchings - Trustee

Wethersfield Village Hall (CIO)

**Statement of Financial Activities
for the year ended 31 December 2023**

| | Notes | 2023 Unrestricted fund £ | 2022 Total funds £ |
|------------------------------------|-------|-----------------------------------|-----------------------------|
| INCOME AND ENDOWMENTS FROM | | | |
| Hall hire | | 10,466 | 10,943 |
| Grants | 2 | - | (45) |
| Interest | 3 | <u>395</u> | <u>94</u> |
| Total | | <u>10,861</u> | <u>10,991</u> |
| | | | |
| EXPENDITURE ON | | | |
| Raising funds | | 2,029 | 2,428 |
| Expenses | | 9,665 | 10,994 |
| NET INCOME | | (833) | (2,431) |
| | | | |
| RECONCILIATION OF FUNDS | | | |
| Total funds brought forward | | 29,882 | 32,313 |
| | | <u> </u> | <u> </u> |
| TOTAL FUNDS CARRIED FORWARD | | <u>29,049</u> | <u>29,882</u> |

The notes form part of these financial statements

Wethersfield Village Hall (CIO)

**Balance Sheet
31 December 2023**

| | Notes | 2023 Unrestricted fund £ | 2022 Total funds £ |
|--|-------|-----------------------------------|-----------------------------|
| CURRENT ASSETS | | | |
| Cash at bank and in hand | | 23,506 | 26,769 |
| CREDITORS | | | |
| Amounts falling due within one year | 7 | (12,500) | (3,102) |
| NET CURRENT ASSETS | | <u>11,006</u> | <u>23,667</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | <u>11,006</u> | <u>23,667</u> |
| NET ASSETS | | <u>11,006</u> | <u>23,667</u> |
| FUNDS | | | |
| Unrestricted funds | 8 | <u>11,006</u> | <u>23,667</u> |
| TOTAL FUNDS | | <u>11,006</u> | <u>23,667</u> |

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

G Hitchings - Trustee

Wethersfield Village Hall (CIO)

Notes to the Financial Statements for the year ended 31 December 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

2. OTHER TRADING ACTIVITIES

| | 2023 | 2022 |
|--------------------|------|------|
| | £ | £ |
| Fundraising events | - | - |

3. INVESTMENT INCOME

| | 2023 | 2022 |
|--------------------------|------|------|
| | £ | £ |
| Deposit account interest | 395 | 94 |

Wethersfield Village Hall (CIO)

**Notes to the Financial Statements - continued
for the year ended 31 December 2023**

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2023 nor for the year ended 31 December 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2023 nor for the year ended 31 December 2022.

5. STAFF COSTS

There are no staff employed by the charity

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

| | Unrestricted fund £ |
|------------------------------------|---------------------------|
| INCOME FROM | |
| Hall hire | 10,943 |
| Grants | (45) |
| Investment income | <u>94</u> |
| Total | <u>10,991</u> |
| | |
| EXPENDITURE ON | |
| Raising funds | 2,428 |
| Expenses | 10,994 |
| NET INCOME | (2,431) |
| | |
| RECONCILIATION OF FUNDS | |
| Total funds brought forward | <u>32,313</u> |
| | |
| TOTAL FUNDS CARRIED FORWARD | <u><u>29,882</u></u> |

Wethersfield Village Hall (CIO)

**Notes to the Financial Statements - continued
for the year ended 31 December 2023**

7. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2023.

Wethersfield Village Hall (CIO)

**Detailed Statement of Financial Activities
for the year ended 31 December 2022**

| | 2023 £ | 2022 £ |
|---------------------------------------|---------------|----------------|
| INCOME | | |
| Income | | |
| Hall Hire | 10,466 | 10,943 |
| Grants | <u>-</u> | <u>(45)</u> |
| | <u>10,466</u> | <u>10,898</u> |
| Other trading activities | | |
| Fundraising events | - | - |
| Investment income | | |
| Deposit account interest | <u>395</u> | <u>94</u> |
| Total incoming resources | 10,861 | 10,992 |
| EXPENDITURE | | |
| Raising donations and legacies | | |
| Purchases | <u>2,029</u> | <u>2,428</u> |
| | 2,029 | 2,428 |
| Support costs | | |
| Management | | |
| Insurance | 403 | 380 |
| Sundries | <u>-</u> | <u>-</u> |
| | 403 | 380 |
| Other | | |
| Repairs and renewals | 1,752 | 3,650 |
| Admin costs | | |
| Telephone and broadband | 528 | 475 |
| Heat and light | 4,258 | 2,648 |
| Sundries | <u>2,725</u> | <u>3,841</u> |
| | <u>7,511</u> | <u>6,964</u> |
| Total resources expended | <u>11,695</u> | <u>13,422</u> |
| Net income | <u>(833)</u> | <u>(2,431)</u> |

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WETHERSFIELD VILLAGE HALL CIO

England & Wales - Charity number 1171017

Accounts

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 December 2022
for
Wethersfield Village Hall (CIO)**

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Wethersfield Village Hall (CIO)

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Wethersfield Village Hall (CIO)

Report of the Trustees for the year ended 31 December 2022

The trustees present their report with the financial statements of the charity for the year ended 31 August 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1171017

Principal address

Braintree Road
Wethersfield
Braintree
Essex
CM7

Trustees

G Hitchings
M Curtis
J Broad
D Brignall-Harvey
W Martin
S Clubley
D Martin

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S Pilgrim
D Ling
C Holliday
E James
M McCloud
H Everett
J Birks

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Wethersfield Village Hall (CIO)
Report of the Trustees
for the year ended 31 December 2022

Approved by order of the board of trustees on and signed on its behalf by:

G Hitchings - Trustee

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Wethersfield Village Hall (CIO)

**Statement of Financial Activities
for the year ended 31 December 2022**

| | Notes | 2022 Unrestricted fund £ | 2021 Total funds £ |
|-----------------------------------|-------|-----------------------------------|-----------------------------|
| INCOME AND ENDOWMENTS FROM | | | |
| Hall hire | | 10,943 | 7,520 |
| Grants | 2 | (45) | 22,099 |
| Interest | 3 | 94 | 6 |
| Total | | 10,991 | 29,625 |

| | | | |
|-----------------------|--|----------------|---------------|
| EXPENDITURE ON | | | |
| Raising funds | | 2,428 | 7,002 |
| Expenses | | 10,994 | 2,420 |
| NET INCOME | | (2,431) | 20,203 |

| | | | |
|------------------------------------|--|---------------|---------------|
| RECONCILIATION OF FUNDS | | | |
| Total funds brought forward | | 32,313 | 12,110 |
| TOTAL FUNDS CARRIED FORWARD | | 29,882 | 32,313 |

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Wethersfield Village Hall (CIO)

**Balance Sheet
31 December 2022**

| | Notes | 2022 Unrestricted fund £ | 2021 Total funds £ |
|--|-------|-----------------------------------|-----------------------------|
| CURRENT ASSETS | | | |
| Cash at bank and in hand | | 26,769 | 32,313 |
| CREDITORS | | | |
| Amounts falling due within one year | 7 | (3,102) | - |
| | | | |
| NET CURRENT ASSETS | | 23,667 | 32,313 |
| | | | |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | 23,667 | 32,313 |
| | | | |
| NET ASSETS | | 23,667 | 32,313 |
| | | | |
| FUNDS | 8 | | |
| Unrestricted funds | | 23,667 | 32,313 |
| | | | |
| TOTAL FUNDS | | 23,667 | 32,313 |
| | | | |

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

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Wethersfield Village Hall (CIO)

Notes to the Financial Statements for the year ended 31 December 2022

| | |
|----|----------------------------|
| 1. | ACCOUNTING POLICIES |
|----|----------------------------|

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

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Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

| 2. OTHER TRADING ACTIVITIES | | 2022 | 2021 |
|------------------------------------|--------------------------|------|------|
| | | £ | £ |
| | Fundraising events | - | - |
| | | | |
| 3. INVESTMENT INCOME | | 2022 | 2021 |
| | | £ | £ |
| | Deposit account interest | 94 | 6 |
| | | | |

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Wethersfield Village Hall (CIO)

Notes to the Financial Statements - continued
for the year ended 31 December 2022

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 nor for the year ended 31 December 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2022 nor for the year ended 31 December 2021.

5. STAFF COSTS

There are no staff employed by the charity

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

Unrestricted
fund
£

INCOME FROM

| | |
|-------------------|---------------|
| Hall hire | 7,520 |
| Grants | 22,099 |
| Investment income | 6 |
| | |
| Total | 29,625 |
| | |

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EXPENDITURE ON

| | | |
|--|-------------------|---------------|
| | Raising funds | 7,002 |
| | Expenses | 2,420 |
| | NET INCOME | 20,203 |

RECONCILIATION OF FUNDS

| | | |
|--|------------------------------------|---------------|
| | Total funds brought forward | 12,110 |
| | TOTAL FUNDS CARRIED FORWARD | 32,313 |

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Wethersfield Village Hall (CIO)

**Notes to the Financial Statements - continued
for the year ended 31 December 2022**

| | |
|-----------|----------------------------------|
| 7. | RELATED PARTY DISCLOSURES |
|-----------|----------------------------------|

There were no related party transactions for the year ended 31 December 2022.

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Wethersfield Village Hall (CIO)

**Detailed Statement of Financial Activities
for the year ended 31 December 2022**

2021
£

2020
£

INCOME

Income

| | | | | | |
|-----------|--|--|--|--------|--------|
| Hall Hire | | | | 10,943 | 7,526 |
| Grants | | | | (45) | 22,093 |
| | | | | | |
| | | | | 10,898 | 29,619 |

Other trading activities

| | | | | | |
|--------------------|--|--|--|---|---|
| Fundraising events | | | | - | - |
|--------------------|--|--|--|---|---|

Investment income

| | | | | | |
|---------------------------------|--|--|--|---------------|---------------|
| Deposit account interest | | | | 94 | 6 |
| | | | | | |
| Total incoming resources | | | | 10,992 | 29,625 |

EXPENDITURE

Raising donations and legacies

| | | | | | |
|-----------|--|--|--|-------|-------|
| Purchases | | | | 2,428 | 2,420 |
| | | | | | |
| | | | | 2,428 | 2,420 |

**Support costs
Management**

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| | | |
|-----------|-----|-----|
| Insurance | 380 | 348 |
| Sundries | | |
| | | |
| | 380 | 348 |

Other

| | | |
|----------------------|-------|-------|
| Repairs and renewals | 3,650 | 4,317 |
| | | |

Admin costs

| | | |
|-------------------------|-------|-------|
| Telephone and broadband | 475 | 424 |
| Heat and light | 2,648 | 685 |
| Sundries | 3,841 | 3,906 |
| | | |
| | 6,964 | 5,015 |

| | | |
|--------------------------|----------------|---------------|
| Total resources expended | 13,422 | 9,422 |
| | | |
| Net income | (2,431) | 12,110 |
| | | |

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The notes form part of these financial statements

Page 3

The notes form part of these financial statements

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continued...

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continued...

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This page does not form part of the statutory financial statements

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