



Registered Charity Number: 1171011
Registered Address: 446 New Cross Road,
London SE14 6TY, United Kingdom
Website: www.theugandschoolproject.com

The Uganda School Project – Charity Commission No. 1171011

Legal and Administrative Information

Name

The name of the Charitable Incorporated Organisation ("the CIO) is The Uganda School Project.

Principal Office

The principal office of the CIO is in Surrey, England

Four Seasons, Sandlands Grove
Walton on the Hill, Surrey , KT20 7UZ

Trustees

Name	Term (Years)
Harold Bucknell	3
Eleanor Smee	3
Sean Richardson	3
Evelina Lindberg Nilsson	3
Kinga Pecak	3
Naminya Saleh	3
Joao Magalhaes	3

Trustees' Report for Annual Accounts 1.1.20-31.12.2020

1) Structure and Governance

The Board of Trustees meets at least twice a year and is responsible for the strategic direction and policy of the charity. The Founder & Director is responsible for ensuring the charity delivers its objectives. The Programme Manager has responsibility for the day-to-day activities in Uganda. The Founder and Director visits Uganda to assess work undertaken in Uganda, to hold meetings with key stakeholders and to review the performance of the Programme Manager and Local Coordinator.

The power of appointing new Trustees of the Charity is vested in the charity's founding director. The Trustees shall at no time exceed 8 in number. There are currently no official policies and procedures for the induction and training of new trustees.

2) Objectives and activities

The object of the CIO is:

To advance the education of children and young people in Uganda by the provision of school buildings, furniture, sponsorship, equipment and educational materials.

To meet this object the aims of the charity are as follows:

1. To improve school infrastructure through the construction and renovation of facilities including, but not limited to, classrooms, latrines, water tanks and offices for staff.
2. To provide physical resources including, but not limited to, classroom furniture and other miscellaneous equipment.
3. To provide basic educational resources (where additional support is required) including, but not limited to, textbooks and other learning materials.

3) Achievements and performance

Operations and activities

Activities and operations in 2020 were deeply impacted by the Covid-19 pandemic. Schools have been closed for the majority of the year, and the Microfinance Programme was also severely affected.

The focus of our activities in the beginning of the year was continuing to build the capacity of the teaching staff at Bumakenya Primary School through a teacher training workshop conducted in partnership with the Africa Educational Trust, with follow ups and evaluation carried out by the local Centre Coordinator Tutor as far as possible. Furthermore, construction of the school continued, with two new classrooms being added to the school in early 2020, shortly before lockdown measures were announced. We also had a core focus of achieving transition to local leadership as far as reasonably possible, although this was largely hampered by a lack of opportunity for training exercises to take place. A volunteer Programme Manager was in place from the start of the year, who worked with the Local Coordinator on the charity's activities initially face to face and later remotely, to continue to monitor and manage projects where safely possible, although this was clearly limited.

The Microfinance Program continued with 5 groups, totalling 38 women, with borrower training taking place at the end of every 6-month local for both new and existing borrowers. During the pandemic, the borrowers were offered a payment holiday for as long as was requested. Borrowers restarted the programme (by their own consensus) in August but repayment meetings were paused in favour of individual, ad hoc repayments to prevent large gatherings. Borrower's ability to repay on time was hampered by the pandemic, with support to restructure loan repayments and managerial leniency offered.

Plans for the near future

As a small charity focused on working in one area of Uganda we have been able to build long term relationships with the school, it's stakeholders and the surrounding communities.

Representatives of the charity meet with the management committee and PTA of the school at least twice a year and these meetings provide an opportunity for dialogue in which stakeholders can raise any problems the school faces or any areas of support they would like us to focus on. This may present opportunities for novel and unforeseen ways of support that cannot be indicated here.

However, at the end of 2020 our plans for the next 2 years are as follows:

- 1) The construction of two more classrooms at Bumakenya PS to accommodate the rising numbers of pupils at the school.
- 2) Continuation of the Educational Development Programme, dependent on funding on evaluation of impact.
- 3) Research in the form of Capacity Needs Assessments with the potential of supporting the redevelopment of a new school.

Organisation

Our Founder & Director continues to oversee the charity's activities on a voluntary basis from the UK. This includes leading the strategic direction of the charity, all fundraising and marketing activities, management of finances and budgets, preparation of annual accounts, general administrations and management of relationships with the school, its stakeholders, and our partners and donors.

As of October 2020, the volunteer Programme Manager, named Abby Murphy (from the UK), left the organisation for another opportunity. Organisational operations were therefore handled between the Founder and Local Coordinator. With the reduced activities due to Covid, this was a manageable workload, but in 2021 the charity will likely seek a new Programme Manager to lead on activities and projects on the including liaising with the schools and communities, monitoring performance of microfinance program, troubleshooting any minor issues, handling and recording of cash transactions, and reporting to the UK through weekly written reports and telephone communications. The Programme Manager receives a stipend to cover expenses. Total remuneration for the salary and staff costs for the year 2020 (including Ugandan staff) was £4,724.00. 25% of the Programme Manager's stipend was accounted for in Administration Expenses on the Accounts, whilst 75% went into Charitable Projects, in order to reflect the division of time in favour of project management activities.

Our co-founders were not able to visit Uganda during 2020, but hope to do so once the situation with Covid becomes more manageable.

Fundraising

Total income for 2020 was £4,704. This was a significant decrease on 2019's figure. This is for two main reasons. Firstly, 2019's fundraising was largely in service of 2020's planned expenditure on the construction of two new classrooms, as well as the educational development programming. The second core reason was due to the impact of Covid 19 – many trusts and foundations focuses their grants directly toward relief efforts, and all fundraising events the charity usually takes part in did not take place. We expect this to rise significantly in 2021, depending on the wider fundraising landscape post-Covid.

Branding and communications

We aim to produce a short e-newsletter at least twice a year which is sent to a list of subscribers who have requested to receive such communication either through direct communication or by submitting their contact details via subscription forms on our website. This e-newsletter is created and distributed using free, online software provided by MailChimp. This provides an update on the charity's activities both in the UK and in Uganda, which links to more detailed information on the website. The charity maintains accounts on Facebook, Twitter and Instagram as a means of updating, interacting and connecting with supporters.

4) Financial Review

The following accounts show the combined income and expenditure in the UK and Uganda.

The accounts show total income for 2019 was £4,704. This came through through a combination of recurring donations (£1,881) and one-off personal donations (£2,430), fundraising activities (£193.00)

Total expenditure was £24,501. Of this, £21,678 was spent on programme costs, with other expenses incurred in fundraising activities (£444), and various admin and overhead costs totalling £2,380.

5) Reserves Policy

The charity aims to keep reserves of approximately three months running costs.

6) Declaration


The trustees declare that they have approved the trustees' report above.

Signed on behalf of the Charity's Trustees:

Date:


.....
Sean Richardson (Trustee)

30/10/2021


.....
Harry Bucknell (Trustee)

30/10/2021

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CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name The Uganda School Project	No (if any) 1171011
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Receipts and payments accounts

For the period from	Period start date 1.1.20	To	Period end date 31.12.20
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £
A1 Receipts				
Fundraising Activities	193	-	-	193
Ad Hoc Donations	2,430	-	-	2,430
Regular Donations	1,881	200	-	2,081
Grants	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total (Gross income for AR)	4,504	200	-	4,704
A2 Asset and investment sales, (see table).				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total receipts	4,504	200	-	4,704
A3 Payments				
Fundraising Costs	444	-	-	444
Charitable Projects	21,678	-	-	21,678
Travel Expenses	-	-	-	-
Administration	2,380	-	-	2,380
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Sub total	24,501	-	-	24,501
A4 Asset and investment purchases, (see table)				
	-	-	-	-
	-	-	-	-
Sub total	-	-	-	-
Total payments	24,501	-	-	24,501
Net of receipts/(payments)	- 19,997	200	-	- 19,797
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	28,605	-	-	28,605
Cash funds this year end	8,608	200	-	8,808

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B1 Cash funds		-	-
		-	-
		-	-
	Total cash funds (agree balances with receipts and payments account(s))	-	-
		Agreement Error	Agreement Error

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-

	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-

	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-

	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-

Signed by one or two trustees on behalf of all the trustees

Signature



Print Name

Sean Richardson

CC16a

Last year
to the nearest £

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**Endowment
funds**

to nearest £

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OK

**Endowment
funds**

to nearest £

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**Current value
(optional)**

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-

**Current value
(optional)**

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-
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**When due
(optional)**

Date of
approval

10/28/2021