

THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO

England & Wales · Charity number 1171001

Details

Other names	THE ENGLISH PROVINCE OF THE DAUGHTERS OF MARY AND JOSEPH CIO, DMJ, THE DAUGHTERS OF MARY AND JOSEPH, THE LADIES OF MARY
Status	Registered
Legal form	CIO
Registered	2017-01-05
Register	View on the Charity Commission register

Contact

Address	The Convent Daughters of Mary & Joseph Layhams Road West Wickham BR4 9QJ
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Activities

Objects: THE OBJECTS OF THE CIO ARE:(A) THE ADVANCEMENT OF THE ROMAN CATHOLIC RELIGION; AND(B) THE ADVANCEMENT OF EDUCATION;FOR THE PUBLIC BENEFIT THROUGH THE RELIGIOUS AND OTHER CHARITABLE WORK OF THE CONGREGATION BY SUCH MEANS AS THE CHARITY TRUSTEES WITH THE APPROVAL OF THE REGIONAL CO-ORDINATING GROUP, OR IF THERE IS NO REGIONAL CO-ORDINATING GROUP THE SUPERIOR GENERAL, SHALL FROM TIME TO TIME THINK FIT.

Activities: The CIO will aim to support the religious and other charitable works performed by members of the Congregation. These works will fall into the following four areas: Healthcare, Education, Social and Pastoral Care and Overseas (including USA and Africa).

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Religious Activities
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

Geography

- Bromley
- Cornwall
- Croydon
- Gateshead
- Kent
- North Yorkshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£1,433,804	£1,676,584	£27,290,834	19
2023-12-31	£1,403,466	£1,414,234	£27,239,481	20
2022-12-31	£1,296,470	£1,548,887	£25,980,196	20
2021-12-31	£1,325,638	£3,384,599	£28,545,684	21
2020-12-31	£1,251,614	£1,693,096	£28,812,759	20

Trustees

Name	Role	Appointed
Sister PAULA MARIE SPARK	Chair	2017-01-05
Hilary Jean Gal		2023-06-04
Marc John Stas		2023-06-04
SISTER ANNETTE LAWRENCE		2019-10-04
Sister SHEILA JOSEPHINE MOLONEY		2017-01-05

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England & Wales - Charity number 1171001

Accounts

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH
CIO**

(Registered Charity Number 1171001)

TRUSTEES' REPORT AND ACCOUNTS

31 DECEMBER 2024

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

REFERENCES AND ADMINISTRATIVE DETAILS

TRUSTEES

Sister Paula Marie Spark
Sister Annette Lawrence
Sister Sheila Josephine Moloney
Mrs Hilary Gal
Mr Marc Stas

REGIONAL CO-ORDINATOR

Sister Paula Marie Spark

REGIONAL BURSAR

Sister Annette Lawrence

LAY BURSAR

Mrs Julia Lau

PRINCIPAL ADDRESS

The Convent
Daughters of Mary and Joseph
Layhams Road
West Wickham
Kent BR4 9QJ

GOVERNING INSTRUMENT

CIO Foundation registered 5 January 2017

CHARITY REGISTRATION NO.

1171001

NAMED CORRESPONDENT

Sister Annette Lawrence
The Convent
Daughters of Mary and Joseph
Layhams Road
West Wickham
Kent, BR4 9QJ

AUDITORS

HaysMac LLP
10 Queen Street Place
London
EC4R 1AG

PRINCIPAL BANKER

The Royal Bank of Scotland
P.O. Box 412
62/63 Threadneedle Street
London EC2R 8LA

SOLICITORS

Stone King LLP
13 Queen Square
BATH
BA1 2HJ

INVESTMENT MANAGER

CCLA
Senator House
85 Queen Victoria Street
London
EC4V 4ET

INVESTMENT POWERS

There are no limitations on the Charity's power of investment.

THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2024

The Trustees are pleased to present their report for year ended 31 December 2024.

INTRODUCTION

The Daughters of Mary and Joseph are Religious Sisters belonging to an international Roman Catholic Religious Congregation which was founded in Belgium in 1817. In 1869 the first foundation in England developed in Croydon, Surrey, and it was from this foundation that the English Province (now a Region) grew and, from which, Sisters were sent for further mission work to America, Africa and Ireland.

We commit ourselves to:

- **THOSE TO WHOM SOCIETY SAYS THERE IS NO PLACE FOR YOU HERE** (General Chapter 2001)
- **LET GOD'S COMPASSION FLOW** (General Chapter 2010)

Over recent years these two Chapter statements have influenced the daily mission of the Sisters in the English Region as well as the Congregation as a whole. Where we have insufficient personnel to fulfil a role that we would wish to do, we give support in whatever way we can to other Charities who are engaged in that work.

OBJECTS

The objects of the CIO are:

- (a) The advancement of the Roman Catholic religion; and
- (b) The advancement of education for the public benefit through the religious and other charitable work of the Congregation by such means as the charity trustees, with the approval of the Regional Coordinating Group or, if there is no Regional Coordinating Group, the Superior General, shall from time to time think fit.

PRINCIPAL ACTIVITIES

The CIO aims to support the religious and other charitable works performed by members of the Congregation. These works will fall into the following areas:

1. HEALTHCARE

- a) The Healthcare Management Trust, subsequently referred to as HMT, continues to be entrusted with the healthcare at Coloma Court Care Home and it leases the property from the DMJ. HMT are dedicated to providing the medical care necessary to promote the well-being of the elderly and frail in order to make their later life a happy and fulfilling experience in a Christian atmosphere of love and security. The Home is staffed by trained nurses and carers and activities are provided for those wishing to avail themselves of outings etc. Coloma Court is registered for up to 62 residents and the DMJ have priority. There is a full-time priest-chaplain, resident on site.
- b) The Convent building, completed in 2014, continues to enable an enhanced level of care for the elderly and sick sisters in a DMJ community environment. Most of these would otherwise have had to be moved into Care Homes. The flats at Southgate near the entrance to the complex now accommodate the chaplains of the nursing home and the convent, the deputy manager of convent and two of the sisters. The solar panels continue to generate a small income. 12 elderly sisters are cared for in St. Joseph's Community on the West Wickham Site. One sister, who is a nurse, manages this with a deputy and a team of carers.

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TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2024

PRINCIPAL ACTIVITIES (continued)

2. EDUCATION

Coloma Convent Girls School, Croydon, founded by the DMJ in 1869. It has always provided a high standard of Education for girls between the ages of 11 and 18. In 2022, the school became part of the South East London Catholic Academies Trust and the Trusteeship was handed over to Southwark Diocese. The School buildings that were owned by the DMJ were gifted to the Diocese which in turn leased them to the Multi-academy Trust.

Coloma has a very good academic record and offers numerous opportunities for pupils to participate in competitive and recreational sport, musical and other non-academic activities. The School's ethos is centred on the Catholic Faith and the DMJ Charism and prepares young people for the challenge of adult life. The sisters continue to have links with the school through a sister who is a governor, visits and grant-making.

PUBLIC BENEFIT STATEMENT

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission in determining the activities undertaken by the Charity.

ORGANISATION/POLICY

The constitution of the CIO states that there must be at least three trustees. At present there are five Trustees (see Page 1). The trustees are:

- Members of the Regional Coordinating Group (RCG), to serve until the end of their respective terms:
Sister Paula Marie Spark
Sister Annette Lawrence
Sister Sheila Josephine Moloney
and
- two trustees, who are not members of the RCG, also served in this role during 2024:
Mrs Hilary Gal
Mr Marc Stas

The Region is led by the Regional Coordinating Group with Sr. Paula Spark as the named leader. Members of the RCG are automatically, ex officio, trustees. The RCG has the power to appoint or remove trustees by means of a resolution. They also work closely with the English Region Finance Team, Lay Bursar and other Advisors. As the constitution stipulates, the majority of the trustees are drawn from the sisters of the Region and are, therefore, fully conversant with the operations of the Charity. The sisters have now been joined by two lay trustees to strengthen the expertise of the board. These lay trustees are becoming familiar with the charity and its workings and bring a new dimension to the board. The trustees also attend conferences and webinars to update themselves on the issues and legislation pertaining to the Charity.

All income earned by the Sisters, such as salaries, stipends and pensions, is paid into a Central Fund and a system of annual budgeting provides for each community of Sisters and those who live alone. Each community and individual renders their accounts to the central office.

KEY MANAGEMENT

The Trustees consider that the key management of the material assets of the Charity is undertaken by themselves and in particular the Regional Bursar (along with a lay bursar) to whom much of the running of the day-to-day running operation devolves. As religious sisters, under a vow of poverty, the Trustees do not receive remuneration. The lay trustees offer their services on a voluntary basis. The Trustees have adopted a policy of ensuring that all staff are paid at or above the London Living Wage.

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REVIEW OF DEVELOPMENTS AND ACHIEVEMENTS DURING THE YEAR

General

Most of the Sisters referred to below work in a voluntary capacity. The DMJ have previously provided Coloma Court Care Home with three Sisters as Pastoral Care Assistants, but this is no longer possible due to the age and health of those concerned. Stipends for Sisters working in parishes range from nil to £5,000 per annum. There are occasional Stipends for talks or retreats given by some sisters.

One sister is a hospital chaplain at Croydon University Hospital, visiting patients and organising the work of the priests who visit. As part of the Vicars for Religious team for Southwark Diocese she also supports Religious in the Diocese.



(Sr. Sheila Moloney at the baptism of a patient)

Some sisters work as parish sisters, taking part in catechesis, working with the clergy and supporting parishioners in many different ways. They take communion to the housebound, support families in need running RCIA courses for those wishing to join the Catholic Church.

Some sisters who are less mobile, still manage to support parishioners, Associates and other contacts by telephone and email. Others provide Spiritual accompaniment on zoom or in person. One has taken part as a director in online week retreats in daily life organised from the London Jesuit Centre. These have been an opening for people who would not normally be able to or want to attend in person. Some sisters have given talks to the local Ascent group (for Catholic over 60's) and other groups, including icon workshops.



(Sr. Annette Lawrence and participants in an icon workshop)

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Education

Coloma Convent Girls' School in Shirley has been recognised as one of the top non-selective secondary schools in the country for many years. Following the educational principles and ethos of the Congregation, the emphasis is not solely on the academic but on the development of the whole person where each one is encouraged to see that she can make a positive difference through love, commitment and service.

The school has now become part of the Southeast London Catholic Academies Trust and been handed over to Southwark Diocese. Despite no longer being trustees of Coloma, the DMJ retain strong links. One of the Sisters continues to serve as a Governor. In order to maintain the ethos and provide spiritual support for both staff and pupils, the DMJ fund a chaplain for the school. The lay chaplain employed, is very much appreciated by all and has made a great contribution to the Catholic Life of the School. There are now annual retreats for most year groups, weekly masses and chaplaincy representatives from each class. She has also increased the links with the sisters and the pupil's knowledge of the Congregation and its history. A "Founder's Day" mass is celebrated on 1st December each year, to which the sisters are invited. This is organised and attended by year 9.



(DMJ and yr 9 Chaplaincy reps at the Coloma Founder's Day mass.)

One sister is invited to speak to Year 7 each year about the history of the school and the Chapel. Another sister speaks to Year 8 pupils about the spirituality and History of the Daughters of Mary and Joseph and their ministry today.

In extracurricular activities, normally many girls sing in the school's various choirs. Pupils have an opportunity to play a variety of instruments, with the school holding concerts throughout the year. Coloma also offers the Combined Cadet Force as an extra-curricular activity, as well as Duke of Edinburgh Awards, along with many different clubs helping pupils gain skills such as teamwork, commitment and resilience.

Healthcare

The overall occupancy for 2024 in Coloma Court Care Home averaged 93.6% although it ended the year at 97.7%. Residents are well cared for and are encouraged to take part in various activities. They have organised their own Carol Service for the last few years, taking place in the Convent chapel.

Unfortunately, due to age and health there is no DMJ sister involved in chaplaincy at the moment but there is still a priest chaplain. Daily mass is celebrated, and he visits residents regularly. The links between Home and Convent have

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strengthened over the last couple of years with new managers in Coloma Court, regular Joint consultative committee meetings between the HMT Executive and DMJ representatives and some sharing of resources such as the Chapel, the Convent Chaplain who covers for the Home's chaplain when necessary, and the TV connection to the Convent chapel.

The care of the elderly sisters and staff in St. Joseph's community is a priority. 24-hour care is provided for those who need it, and the sisters support each other in community life and prayer. A new audio-visual system was installed in 2023 in the main chapel and the smaller community chapel. This has improved the sound, making participation easier for the elderly sisters who are hard of hearing. It also enables them to watch the services from their bedrooms if necessary. It is a joy to be able to livestream events from the chapel so that sisters around the world, families and residents of Coloma Court can take part. We have also been able to have Regional meetings online or hybrid (Zoom and live) so that the sisters who live at a distance can take part even if they can no longer travel to West Wickham.

The sisters who live alone are aging. One who previously lived in Cornwall has moved into St. Joseph's Community this year. It is foreseen that others will follow when necessary.

Grants

The focus for grant-giving in 2024 was Coloma School in Shirley.

The Bridge

In August a grant of £10,000 was given to Coloma to decorate and supply initial materials for a Nurture Space in the school to help reintegrate pupils who have struggled to attend school for various reasons. Particularly since Covid, many pupils have suffered from anxiety and have not managed well in mainstream lessons.



The report from the school says:

"We were able to open the doors of the Bridge thanks to our grant in September 2024 and we continue to work on it as a physical space with nurture at its heart. It has already been very successful with our first student now back in all her lessons full time. Previously she had spent almost an entire academic year at home due to anxiety. She spent under two weeks with us at the Bridge, reintegrating into mainstream lessons and she now visits at the start and end of some days, but otherwise manages herself. Staff report that she is a completely different student and are amazed by her confidence.

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Students use the bridge as a safe space but do not need to spend large amounts of time out of lessons, they pop in for nurture and then have the confidence to tackle the rest of the day.”

We have been able to offer both academic and emotional based interventions for students who find lesson challenging.

Toilets

The refurbishment was completed on time and within budget and the upgraded toilets now feature modern fixtures that we believe has created a more positive physical environment, allowing the young ladies of Coloma Convent Girls School access to amenities they deserve. The new bathrooms are cleaner, brighter and more functional.

Feedback from students has been so positive. They report that they like that the doors are higher than they had been previously and the privacy that brings, that they now have functioning locks and they like the design of the new sinks. They love the colours. I believe that the intended goal for our students has been achieved and that they feel more comfortable using the facilities, which helps them to be in the best mindset for learning also supporting their general health and wellbeing.



Here are comments from some of the students:

The toilets were a real health hygiene issue due to the way they were used and treated. Now that we have the newly refurbished toilets Coloma's physical appearance has improved and that's important due to reputation of Coloma to outsiders and students.

My experience with the new school girls toilets has been very nice. I am very appreciative of the toilets because it feels like I the privacy I need.

-Zara, A

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Pilgrimage

Another grant was agreed at the end of 2024 for £7,500 to help pay the costs for students to go on the HCPT pilgrimage to Lourdes at Easter, as helpers for the sick and disabled pilgrims. This was a regular event in the Coloma calendar, which is being revived post-covid, but the costs have risen. The students are also fundraising to help.

FINANCIAL REVIEW OF THE YEAR

The charity's principal sources of income are charitable trading income, largely consisting of rent from, and a share of the surplus of the Coloma Court Care Home and Investment income. There are also donations which mainly consist of pensions and stipends of the sisters. Ordinary income from sisters was lower at £396k compared to £452.3k in 2023 due to the extraordinary lump sum pension received by a sister in 2023 and the death of 1 sister in 2024. Charitable trading income was higher at £543.5k (2023: £477.6k) as £245.2K share of surplus was received from HMT in 2024 compared to £179k in 2023. Income from investments and interest increased slightly to £494.2k (2023: £469.8k). Thus, total income from recurring sources was around £1.41m (2023: £1.36m). In 2024 there were no gains on the sale of tangible fixed assets. (2023: £3.8k).

Expenditure amounted to £1.68m (2023: £1.41m). The higher expenditure in 2024 was due to grants given to Coloma Convent Girls School. Therefore, the results for the year, before investments gains/losses, was a deficit of £243k (2023: £11k).

Investments gains amounted to £294k (2023: £1.27m) and thus the overall increase in funds over the year was £51k (2023: £1.23m).

RESERVES POLICY

At the end of the year the total reserves of the charity stood at £27.3m, of which £24.7m has been designated, leaving general reserves of just under £2.55m.

An actuarial review was carried out in 2024 to determine the capital funds now needed to provide for the care of the sisters. It took into account the number and ages of the sisters and their life expectancy as well as the cost of care in the Congregations own facility or a care home. This indicated that a reserve of £14m was more appropriate than the £10m which had been designated in respect of the Charity's commitment to provide for the retirement and care in old age and sickness of the Congregation's members.

The Charity has a number of properties and other fixed assets which are used to fulfil its charitable objectives. These properties, although unrestricted assets, cannot be realised without undermining the Charity's work and reflect the investment in properties held to further the charitable work undertaken. At the end of 2024, the fund stood at £10.7m.

The Trustees' policy is to hold between twelve and twenty-four months' expenditure in reserve. The expenditure for the last 12 months excluding grants was £1.52m. The current reserves stand at £2.55m which is equal to approximately 18 months expenditure, therefore the Trustees are satisfied with this.

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TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2024**

INVESTMENT POLICY AND PERFORMANCE

There are no restrictions on investments held.

To ease the administrative duties falling on fewer sisters and to still be sure of the ethical use of funds most of the investments of the Region are now held in the CCLA Catholic Fund. This matches closely with the values of the Charity. This fund is also disinvested from fossil fuels. The Trustees and/or their representatives meet with the fund managers at least once a year in order to discuss the performance and ethics of the fund. They also attend online update meetings.

The investment strategy is to maximise total return within acceptable levels of risk while maintaining an ethical stance in line with the policy of the Charity. The investments generated a total return of 5.14% (2023: 11.35%) This was below the stated aims of CCLA (CPI plus 5% = 6.5%). The returns reflect the decision of the managers to limit investment in the "magnificent seven" and the ethical limitations of the Catholic Fund. The income remained sufficient and consistent. The Trustees therefore consider that the year's return was satisfactory given our ethical policy.

During 2024 the Trustees investigated other suitable charity investment funds in order to diversify and spread the risk to our funds. They also wished to invest in a more climate focussed fund. After a process of research and interviewing the managers of 3 unit funds, it was decided to move £1 million from the CCLA Catholic Fund to the Sarasin Climate Active Fund. The decision was based on performance, risk, size of fund and the fit with Charity's policy. The transfer was made in January 2025.

RISK MANAGEMENT

The Trustees have considered the major risks to which the Charity is exposed. Every effort is being made to mitigate those risks. The key risks for the Charity, as identified by the Trustees, are described below together with the principal ways in which they are mitigated:

- There is always a risk of capital losses in investments due to the volatility of the markets. This would not impact the Charity significantly as the capital is invested for the long term. Due to the risk level and adaptable form of the CCLA Catholic Fund this risk is also mitigated as far as possible. There is also a risk that investment income will fall which could have a major impact on the cashflow of the Charity. However, as the income from the CCLA Catholic Fund is based on the number of units and almost guaranteed at a given rate for the year, income is only likely to fall within the year if capital is withdrawn. Advance notice would be given of any change in income rates.
- The Region has an obligation, both moral and legal, to provide care for its members, none of whom has resources of her own and all of whom have devoted a significant part of their lives to the work of the Charity. The Sisters are all under a vow of poverty and therefore providing them with support is considered to be an important element of the Charity's work. Wherever possible, care is provided for frail and unwell members within communities but sometimes it is necessary to place a Sister in a care home, the cost of which can be significant. The care of sisters in the Region's own facility also entails significant staffing and medical costs. The incidence of such care needs is impossible to predict, and the Trustees therefore believe that it is incumbent upon them to maintain reserves at an appropriate level to ensure that the Charity is able to meet this obligation – see Reserves Policy above.
- There is a Safeguarding policy in place. The Trustees are committed to implementing all policies and procedures of the new Catholic Safeguarding Standards Agency CSSA, are working with the Religious Life Safeguarding Service (RLSS) and have a Congregational policy. An individual has been designated person responsible for keeping sisters and staff up to date, and ensuring adequate training. DBS clearance is obtained for all staff caring for sisters in The Convent on the West Wickham site and for any sisters working with children or vulnerable adults

One area is to ensure that our properties continue to be safe places for the Sisters and visitors to use. Attention is given to keeping our properties in good repair. General maintenance is regularly carried out and for any repairs

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INVESTMENT POLICY AND PERFORMANCE

local firms are used and so the local workforce is supported. All of the buildings on the West Wickham Site have gradually been replaced or demolished partly to overcome risks with regard to the buildings as well as to conform with the new National Care Standards and accommodate the changes in the sisters' ministries.

FUTURE PLANS

As the sisters are ageing and decreasing in numbers, plans need to be put in place to ensure the care of the sisters, the management and legacy of the Charity and the continuation of ministries by others where appropriate. Work on this has begun in line with the Strategic Plan of the Congregation. Goals have been put in place which include possibly appointing a general manager and working with the new lay trustees as there are fewer sisters able to fulfil these roles.

The trustees are also working on the future of Coloma Court, the land where the Emmaus Centre once stood and the rest of the West Wickham Site. It is hoped that we will be able to work with others to provide care and outreach that will benefit the local community.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (Financial Reporting Standard 102).

Charity law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Charity at the year end and of its income and expenditure during that year. In preparing the accounts, the Trustees are required to:

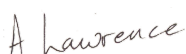
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that this basis applies.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity, and which enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

They are also responsible for identifying the major risks to which the Charity is exposed, reviewing those risks and establishing systems to mitigate them.

The accounts accompanying this report comply with current statutory requirements and the constitution of the CIO.

By Order of the Trustees



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Sr. Annette Lawrence

Date: 9 July 2025

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO

YEAR ENDED 31 DECEMBER 2024

We have audited the financial statements of The English Region of the Daughters of Mary and Joseph CIO for the year ended 31 December 2024 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements

- give a true and fair view of the state of the charity's affairs as at 31 December 2024 and of the charity's net movement in funds for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder. We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Trustees' Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO (continued)

YEAR ENDED 31 DECEMBER 2024

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- adequate accounting records have not been kept by the charity, or returns adequate for our audit have not been received from branches not visited by us; or
- sufficient accounting records have not been kept; or
- the charity financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees for the financial statements

As explained more fully in the trustees' responsibilities statement set out on page 9 the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the charity and the environment in which it operates, we identified that the principal risks of non-compliance with laws and regulations related to compliance with employment law and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Charities Act 2011 and Charities SORP.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principal risks were related to depreciation charges. Audit procedures performed by the engagement team included:

- Inspecting minutes of Trustees' meetings;
- Reviewing calculations for depreciation including reviewing estimated useful economic lives;
- Discussions with management including consideration of known or suspected instances of non-compliance with laws, regulations, and fraud;
- Identifying and testing journals;
- Reviewing valuations of investments; and
- Challenging assumptions and judgements made by management in their critical accounting estimates. These related to the economic useful life of tangible fixed assets.

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO (continued)

YEAR ENDED 31 DECEMBER 2024

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's trustees as a body for our audit work, for this report, or for the opinions we have formed.

HaysMac LLP

.....
HaysMac LLP
Statutory Auditors
10 Queen Street Place
London
EC4R 1AG

Date: **10 July 2025**

HaysMac LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

**THE ENGLISH REGION OF
THE DAUGHTERS OF MARY AND JOSEPH CIO**

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2024

	Notes	Total 2024 £	Total 2023 £
Income from			
Donations and legacies	1	395,993	452,346
Investments	2	494,263	469,772
Charitable trading activities	3	543,548	477,576
Other			
- Surplus on disposal of tangible fixed assets		-	3,772
Total Income		1,433,804	1,403,466
Expenditure on			
Charitable activities			
Support of members of the Congregation and their ministry	4	1,515,595	1,367,366
Donations	5	160,989	46,868
Total expenditure		1,676,584	1,414,234
Net income/(expenditure) before gains/(losses) on investments		(242,780)	(10,768)
Other recognised gains and losses			
Net gains/(losses) on investments		294,133	1,270,053
Net movement in funds for the year		51,353	1,259,285
Fund balances brought forward at 1 January 2024		27,239,481	25,980,196
Fund balances carried forward at 31 December 2024		27,290,834	27,239,481

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 18 to 25 form part of these financial statements.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

BALANCE SHEET

AS AT 31 DECEMBER 2024

	Notes	2024 £	2023 £
TANGIBLE FIXED ASSETS	10	10,745,201	11,014,659
INVESTMENTS	11	15,625,837	15,331,703
		26,371,038	26,346,362
 CURRENT ASSETS			
Debtors	12	502,657	379,512
Cash at bank		728,692	838,418
		1,231,349	1,217,930
CREDITORS: Amounts falling due within one year	13	(311,553)	(324,811)
NET CURRENT ASSETS		919,796	893,119
NET ASSETS		27,290,834	27,239,481
 Represented by:			
 ACCUMULATED FUNDS			
Unrestricted funds:			
Designated funds		24,745,201	21,014,659
General funds		2,545,633	6,224,822
		27,290,834	27,239,481

The notes on pages 18 to 25 form part of these financial statements.

Approved by the Trustees and signed on their behalf by

A Lawrence

.....
Sr. Annette Lawrence

Date: 9 July 2025

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 DECEMBER 2024

	2024	2023
	£	£
Cash inflow from Operating Activities		
Net cash provided by/(used in) operating activities	A <u>(603,989)</u>	<u>(360,695)</u>
Cash inflow/(outflow) from investing activities		
Dividends and interest from investments	494,263	469,772
Payments to acquire fixed assets	-	(51,968)
Receipts from sales of fixed assets	-	3,772
Net cash provided by/(used in) investing activities	<u>494,263</u>	<u>421,576</u>
Cash inflow/(outflow) from financing activities	(109,726)	60,881
Change in cash and cash equivalents in year		
Cash and cash equivalents at 1 January 2024	B 838,418	777,537
Cash and cash equivalents at 31 December 2024	B <u>728,692</u>	<u>838,418</u>

Notes to the Cash Flow Statement

A. Reconciliation of net movement in funds to net cash flow from operating activities	2024	2023
	£	£
Net movement in funds (as per the Statement of Financial Activities)	51,353	1,259,285
Adjustments for		
(Gains)/losses on investments	(294,133)	(1,270,053)
Surplus on disposal of fixed assets	-	(3,772)
Dividends and interest from investments	(494,263)	(469,772)
Depreciation	269,458	273,792
Decrease/(Increase) in debtors	(123,145)	(129,127)
Increase / (Decrease) in creditors	(13,259)	(21,048)
Net cash provided by/(used in) operating activities	<u>(603,989)</u>	<u>(360,695)</u>
B. Analysis of cash and cash equivalents		
Cash at bank and in hand	<u>728,692</u>	<u>838,418</u>

Analysis of changes in net debt	At 1 Jan 2024	Cashflows	At 31 Dec 2024
Cash in bank and in hand	£838,418	£109,726	£728,692

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

PRINCIPAL ACCOUNTING POLICIES

FOR THE YEAR ENDED 31 DECEMBER 2024

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice for charities (SORP 2019) the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Charities Act 2011.

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s). The financial statements are presented in UK pound sterling, the Charity's reporting currency, and are rounded to the nearest pound.

Critical accounting estimates and areas of judgement

Preparation of the accounts requires the Trustees to make significant judgements and estimates. The items in the accounts where these judgements and estimates have been made include:

- estimating the economic useful life of tangible fixed assets.

Assessment of going concern

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of no less than one year from the date of approval of these accounts.

The trustees have drawn up a cash flow forecast to July 2026 and attempted to assess the risks involved, (See Risk Assessment on page 11). Assurances of ongoing income from investments have been given by the investment managers. The charity also has a strong balance sheet with large investment and cash balances. Whilst there will undoubtedly be challenges ahead, the trustees do not expect material concerns to arise over the charity's financial position

The Trustees of the Charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The Trustees are of the opinion that the Charity will have sufficient resources to meet its liabilities as they fall due. The most significant areas of judgement that affect items in the accounts are detailed above. With regard to the next accounting period, the year ending 31 December 2024, the most significant areas that affect the carrying value of the assets held by the Charity are the level of investment return and the performance of the investment markets (see the investment policy and the risk management sections of the Trustees' Report for more information).

Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of Charity. Designated funds are unrestricted funds of the Charity which the Trustees have decided at their discretion to set aside to use for a specific purpose

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

PRINCIPAL ACCOUNTING POLICIES

FOR THE YEAR ENDED 31 DECEMBER 2024

Income recognition

Income is recognised when the Charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received, and the amount can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the Charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably, and the Charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the Charity or the Charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Sisters' salaries and pensions are received under deeds of covenant and are stated free of income tax as the amounts were donated by the sisters to a registered charity. They are however net of deductions for social security payments and contributions to occupational pension schemes.

In accordance with the Charities SORP FRS102, volunteer time is not recognised.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

Expenditure recognition and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required, and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise fees paid in respect of fund management advice in relation to the Charity's portfolio of quoted investments, which is managed under a discretionary management agreement.
- Expenditure on charitable activities includes all the costs associated with furthering the charitable purposes of the Charity through the provision of its charitable activities. These costs comprise charitable grants and donations, direct and support costs in respect to the support of members of the Congregation and their ministry. It also includes governance costs.

Charitable grants and donations are made where the Trustees consider there is real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for grants and donations approved but unpaid at the period end.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Allocation of support and governance costs

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the Charity it is necessary to provide support in the form of personnel development, financial procedures, provision of office services and equipment and a suitable working environment.

Pension scheme

Contributions are made to a defined contribution pension scheme for staff. The contributions are charged to the Statement of Financial Activities when they become payable.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

PRINCIPAL ACCOUNTING POLICIES

FOR THE YEAR ENDED 31 DECEMBER 2024

Tangible fixed assets

Individual fixed assets costing £5,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight-line basis as follows:

	Annual rate
Freehold land	Nil
Freehold buildings	2%
Fixtures and fittings	25%
Motor vehicles	25%

Financial Instruments

The charity will only hold financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Quoted investments are a form of basic financial instrument and are initially recognised at cost and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. Gains or losses on investments are disclosed in the statement of financial activities as a combined figure for realised gains or losses from investment sales in the year (sale proceeds less market value last year) and unrealised gains or losses arising from the increase/decrease in value during the year of investments still held.

Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Deposits for more than three months and up to one year have been disclosed as short-term deposits. Cash placed on deposit for more than one year is disclosed as a fixed asset investment.

Creditors and provisions

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Services provided by members of the Congregation

For the purposes of these accounts, no value has been placed on administrative and other services provided by the members of the Congregation.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Exchange differences are taken into account in arriving at the net movement in funds.

General Information

The English Region of the Daughters of Mary and Joseph CIO is a charitable incorporated organisation in England and Wales, with the charity registration number 1171001. The registered office is The Convent, Daughters of Mary and Joseph, Layhams Road, West Wickham, Kent, BR4 9QJ. The principal objectives of the charity are set out on page 3 of the Trustees Report.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2024

1 DONATIONS AND LEGACIES

	2024	2023
	£	£
Stipends and pensions	373,509	412,182
Legacies	17,352	18,677
Other donations	5,132	21,487
	<u>395,993</u>	<u>452,346</u>

2 INVESTMENT INCOME

	2024	2023
	£	£
Income from quoted investments	459,336	444,282
Bank Interest	34,927	25,490
	<u>494,263</u>	<u>469,772</u>

3 INCOME FROM CHARITABLE TRADING ACTIVITIES

	2024	2023
	£	£
Rent from Care Home	298,332	298,332
Share of Care Home surplus	245,216	179,024
Rent from other properties surplus to charitable requirements	-	220
	<u>543,548</u>	<u>477,576</u>

THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

**4 SUPPORT OF MEMBERS OF THE CONGREGATION AND THEIR
MINISTRY**

	2024	2023
	£	£
General Support of sisters and their ministry	356,936	294,278
Medical & Care costs	70,584	83,644
Premises and equipment	162,604	114,327
Meetings	338	-
Depreciation	269,459	273,792
Support Costs	637,674	583,325
Governance costs	18,000	18,000
	<u>1,515,595</u>	<u>1,367,366</u>
Support Costs		
Bank charges	600	487
Salaries	578,471	528,796
Agency staff	48,935	44,545
Telephone	4,437	5,147
Administration	5,231	4,350
	<u>637,674</u>	<u>583,325</u>

5 DONATIONS

	2024	2023
	£	£
Grants	133,829	24,821
General alms and donations	27,160	22,047
	<u>160,989</u>	<u>46,868</u>

Grants payments in 2024 were made up of 4 grants to one institution, Coloma Convent Girls School: £44,501 for Chaplain's salary, £10,000 for a Nurture Space, £71,828 to renovate the girl's toilets and £7,500 to subsidise the 6th Form participation in an HCPT pilgrimage to Lourdes. (See the Trustees report, pages 7 – 9, for further details).

6 NET MOVEMENT IN FUNDS

	2024	2023
	£	£
This is stated after charging:		
Staff costs (note 7)	627,406	573,341
Auditor's remuneration (including VAT)		
- Statutory audit services	17,400	16,250
Depreciation	269,458	273,792

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

7 STAFF COSTS AND REMUNERATION OF KEY PERSONNEL	2024	2023
	£	£
Wages & salaries	519,839	471,926
Social security costs	43,032	42,716
Pensions	15,600	14,154
Agency staff	48,935	44,545
	<u>627,406</u>	<u>573,341</u>
The average number of employees in the year was:	20	20
The number of employees whose emoluments exceeded £60,000 were:	<u>Nil</u>	<u>Nil</u>

The key management personnel of the charity in charge of directing and controlling, running and operating the charity on a day-to-day basis solely comprises the trustees.

The total remuneration of (including taxable benefits but excluding employer's pension contributions) of the key management personnel was Nil (2023:Nil).

8 TRUSTEES' EXPENSES & REMUNERATION AND TRANSACTIONS WITH TRUSTEES & RELATED PARTIES

The trustees of the Charity are also members of the Congregation and as such have taken vows of poverty under which they have renounced all personal rights to income and capital. The Charity provides for the essential needs of all members of the Congregation within the Region.

Two of the Trustees of the charity are also Trustees of the Daughters of Mary and Joseph Congregation Fund CIO. In 2024 donations of £9k were given to this charity and a refund for international meetings of £5.6k. (2023: £8k).

The two Lay Trustees do not receive any remuneration (2023: £Nil) and there have been no other related party transactions (2023: £Nil).

9 TAXATION

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

10 TANGIBLE FIXED ASSETS	Freehold Land and Buildings £	Fixtures & Motor Vehicles £	Office Equipment £	Total £
COST OR VALUATION				
At 1 January 2024	14,251,145	126,716	117,392	14,495,253
At 31 December 2024	<u>14,251,145</u>	<u>126,716</u>	<u>117,392</u>	<u>14,495,253</u>
DEPRECIATION				
At 1 January 2024	3,305,037	80,191	95,366	3,480,594
Charge for year	244,822	17,294	7,342	269,458
At 31 December 2024	<u>3,549,859</u>	<u>97,485</u>	<u>102,708</u>	<u>3,750,052</u>
NET BOOK VALUE				
At 31 December 2024	<u>10,701,286</u>	<u>29,231</u>	<u>14,684</u>	<u>10,745,201</u>
At 31 December 2023	<u>10,946,108</u>	<u>46,525</u>	<u>22,026</u>	<u>11,014,659</u>

Apart from a small proportion used for management and administrative purposes, all the above assets are used in direct furtherance of the Charity's objects.

11 INVESTMENTS	Total 2024 £	Total 2023 £
Value:		
At 1 January 2024	15,331,704	14,061,651
Revaluation for the year	294,133	1,270,053
At 31 December 2024	<u>15,625,837</u>	<u>15,331,704</u>
Cost at year end	<u>13,944,338</u>	<u>13,944,338</u>
At the year-end quoted investments comprised:		
CCLA Catholic Charities Fund	<u>15,625,837</u>	<u>15,331,703</u>

THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO

NOTES TO THE ACCOUNTS (CONTINUED)

FOR THE YEAR ENDED 31 DECEMBER 2024

12 DEBTORS	2024	2023
	£	£
Prepayments	65,323	63,195
Other debtors	437,334	316,317
	<u>502,657</u>	<u>379,512</u>

13 CREDITORS: amounts falling due within one year	2024	2023
	£	£
Accruals and deferred income	153,088	166,057
Taxation & Social Security	11,142	11,431
Other creditors	147,323	147,323
	<u>311,553</u>	<u>324,811</u>

14 DESIGNATED FUNDS

Movement in the year

	Balance b/f	Net Income/ Expenditure	Gains/ (Losses)	Transfers	Balance at 31 December 2024
	£	£	£	£	£
Retirement	10,000,000	-	-	4,000,000	14,000,000
Fixed Assets	11,014,659	(269,458)	-	-	10,745,201
	<u>21,014,659</u>	<u>(269,458)</u>	<u>-</u>	<u>4,000,000</u>	<u>24,745,201</u>

15 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible Fixed assets	Investments	Net current Assets	Total
	£	£	£	£
Designated Funds - Retirement	-	14,000,000	-	14,000,000
Fixed Assets	10,745,201	-	-	10,745,201
	<u>10,745,201</u>	<u>14,000,000</u>	<u>-</u>	<u>24,745,201</u>
Unrestricted funds	-	1,625,837	919,796	2,545,633
	<u>10,745,201</u>	<u>15,625,837</u>	<u>919,796</u>	<u>27,290,834</u>

16. CONTINGENT ASSET – ESCROW ACCOUNT

As part of the agreement with the tenant of the Coloma Court Care Home, an Escrow Account has been set up to cover the cost of works of maintenance, repair and replacement for the roof as a result of water ingress. The parties each undertake to hold the sums retained in the account on trust. A sum, to be determined by reference to the surplus generated by the Home, but not exceeding £140,000 will be deposited into the account each year. It is anticipated that the sum held in the account will be entirely utilised in making good the roof, but any excess will be shared equally between the charity and the tenant. At the end of December 2024, the balance on the account stood at £582,761.

THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO

England & Wales - Charity number 1171001

Accounts

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH
CIO**

(Registered Charity Number 1171001)

TRUSTEES' REPORT AND ACCOUNTS

31 DECEMBER 2023

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

REFERENCES AND ADMINISTRATIVE DETAILS

TRUSTEES	Sister Paula Marie Spark Sister Sheila Mary Barrett (Resigned April 2024) Sister Annette Lawrence Sister Sheila Josephine Moloney Sister Felicé Anne Bowker Wright (Resigned April 2024) Mrs Hilary Gal (Appointed 4 June 2023) Mr Marc Stas (Appointed 4 June 2023)
REGIONAL CO-ORDINATOR	Sister Paula Marie Spark
REGIONAL BURSAR	Sister Annette Lawrence
LAY BURSAR	Mrs Julia Lau
PRINCIPAL ADDRESS	The Convent Daughters of Mary and Joseph Layhams Road West Wickham Kent BR4 9QJ
GOVERNING INSTRUMENT	CIO Foundation registered 5 January 2017
CHARITY REGISTRATION NO.	1171001
NAMED CORRESPONDENT	Sister Annette Lawrence The Convent Daughters of Mary and Joseph Layhams Road West Wickham Kent, BR4 9QJ
AUDITORS	Haysmacintyre LLP 10 Queen Street Place London EC4R 1AG
PRINCIPAL BANKER	The Royal Bank of Scotland P.O. Box 412 62/63 Threadneedle Street London EC2R 8LA
SOLICITORS	Stone King LLP 13 Queen Square BATH BA1 2HJ
INVESTMENT MANAGER	CCLA Senator House 85 Queen Victoria Street London EC4V 4ET
INVESTMENT POWERS	There are no limitations on the Charity's power of investment.

THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

The Trustees are pleased to present their report for year ended 31 December 2023.

INTRODUCTION

The Daughters of Mary and Joseph are Religious Sisters belonging to an international Roman Catholic Religious Congregation which was founded in Belgium in 1817. In 1869 the first foundation in England developed in Croydon, Surrey, and it was from this foundation that the English Province (now a Region) grew and, from which, Sisters were sent for further mission work to America, Africa and Ireland.

We commit ourselves to:

- **THOSE TO WHOM SOCIETY SAYS THERE IS NO PLACE FOR YOU HERE** (General Chapter 2001)
- **LET GOD'S COMPASSION FLOW** (General Chapter 2010)

Over recent years these two Chapter statements have influenced the daily mission of the Sisters in the English Region as well as the Congregation as a whole. Where we have insufficient personnel to fulfil a role that we would wish to do, we give support in whatever way we can to other Charities who are engaged in that work.

OBJECTS

The objects of the CIO are:

- (a) The advancement of the Roman Catholic religion; and
- (b) The advancement of education for the public benefit through the religious and other charitable work of the Congregation by such means as the charity trustees, with the approval of the Regional Coordinating Group or, if there is no Regional Coordinating Group, the Superior General, shall from time to time think fit.

PRINCIPAL ACTIVITIES

The CIO will aim to support the religious and other charitable works performed by members of the Congregation. These works will fall into the following areas:

1. HEALTHCARE

- a) The Healthcare Management Trust, subsequently referred to as HMT, continues to be entrusted with the healthcare at Coloma Court Care Home and it leases the property from the DMJ. HMT are dedicated to providing the medical care necessary to promote the well-being of the elderly and frail in order to make their later life a happy and fulfilling experience in a Christian atmosphere of love and security. The Home is staffed by trained nurses and carers and activities are provided for those wishing to avail themselves of outings etc. Coloma Court is registered for up to 62 residents and the DMJ have priority. There is a full-time priest-chaplain, resident on site.
- b) The Convent building, completed in 2014, continues to enable an enhanced level of care for the elderly and sick sisters in a DMJ community environment. Most of these would otherwise have had to be moved into Care Homes. The flats at Southgate near the entrance to the complex now accommodate the chaplains of the nursing home and the convent, the deputy manager of convent and one of the sisters. The solar panels continue to generate a small income. 12 elderly sisters are cared for in St. Joseph's Community on the West Wickham Site. One sister, who is a nurse, manages this with a deputy and a team of carers.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

PRINCIPAL ACTIVITIES (continued)

2. EDUCATION

Coloma Convent Girls School, Croydon, founded by the DMJ in 1869. It has always provided a high standard of Education for girls between the ages of 11 and 18. In 2023, the school became part of the South East London Catholic Academies Trust and the Trusteeship was handed over to Southwark Diocese. The School buildings that were owned by the DMJ were gifted to the Diocese which in turn leased them to the Multi-academy Trust.

Coloma has a very good academic record and offers numerous opportunities for pupils to participate in competitive and recreational sport, musical and other non-academic activities. The School's ethos is centred on the Catholic Faith and prepares young people for the challenge of adult life.

PUBLIC BENEFIT STATEMENT

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission in determining the activities undertaken by the Charity.

ORGANISATION/POLICY

The constitution of the CIO states that there must be at least three trustees. At present there are seven Trustees (see Page 1). The trustees are:

- Members of the Regional Coordinating Group (RCG), to serve until the end of their respective terms:
Sister Paula Marie Spark
Sister Annette Lawrence
Sister Sheila Josephine Moloney
and
- four trustees, who are not members of the RCG, also served in this role during 2023:
Sister Sheila Barrett
Sister Felicé Anne Bowker Wright.
Mrs Hilary Gal
Mr Marc Stas

The Region is led by the Regional Coordinating Group with Sr. Paula Spark as the named leader. Members of the RCG are automatically, ex officio, trustees. The RCG has the power to appoint or remove trustees by means of a resolution. They also work closely with the English Region Finance Team, Lay Bursar and other Advisors. As the constitution stipulates, the majority of the trustees are drawn from the sisters of the Region and are, therefore, fully conversant with the operations of the Charity. The sisters have now invited two lay trustees to strengthen the expertise of the board. While the lay trustees are becoming familiar with the charity and its workings, the two sisters who are not members of the RCG will remain in place. The trustees also attend conferences and webinars to update themselves on the issues and legislation pertaining to the Charity.

All income earned by the Sisters, such as salaries, stipends and pensions, is paid into a Central Fund and a system of annual budgeting provides for each community of Sisters and those who live alone. Each community and individual renders their accounts to the central office.

THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

KEY MANAGEMENT

The Trustees consider that the key management of the material assets of the Charity is undertaken by themselves and in particular the Regional Bursar (along with a lay bursar) to whom much of the running of the day-to-day running operation devolves. As religious sisters, under a vow of poverty, the Trustees do not receive remuneration. The lay trustees offer their services on a voluntary basis. The Trustees have adopted a policy of ensuring that all staff are paid at or above the London Living Wage.

REVIEW OF DEVELOPMENTS AND ACHIEVEMENTS DURING THE YEAR

General

Most of the Sisters referred to below work in a voluntary capacity. The DMJ have previously provided Coloma Court Care Home with three Sisters as Pastoral Care Assistants but this is no longer possible due to the age and health of those concerned. Stipends for Sisters working in parishes range from nil to £5,000 per annum. There are occasional Stipends for talks or retreats given by some sisters.

One sister is a hospital chaplain at Croydon University Hospital, visiting patients and organising the work of the priests who visit. As part of the Vicars for Religious team for Southwark Diocese she also supports religious in the Diocese.



Some sisters work as parish sisters, taking part in catechesis, working with the clergy and supporting parishioners in many different ways. They take communion to the housebound, support families in need running RCIA courses for those wishing to join the Catholic Church.

(Sr. Sheila Moloney at the baptism of a patient)

Some sisters who are less mobile, still manage to support parishioners, Associates and other contacts by telephone and email. Others provide Spiritual accompaniment on zoom or in person. One has taken part as a director in online week retreats in daily life organised from the London Jesuit Centre. These have been an opening for people who would not normally be able to or want to attend in person. Some sisters have given talks to the local Ascent group (for Catholic over 60's) and other groups, including icon workshops.

(Sr. Sheila Barrett give a talk to an Ascent group on Julian of Norwich.)



Education

Coloma Convent Girls' School in Shirley has been recognised as one of the top non-selective secondary schools in the country for many years. Following the educational principles and ethos of the Congregation, the emphasis is not solely on the academic but on the development of the whole person where each one is encouraged to see that she can make a positive difference through love, commitment and service.

THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

Two of the Sisters continue to serve as Governors. In order to maintain the ethos and provide spiritual support for both staff and pupils, the DMJ fund a chaplain for the school. The lay chaplain employed, has begun work and has already made a positive contribution. There have already been retreats for most year groups. She has also increased the links with the sisters and the pupils knowledge of the Congregation and its history. A new "Founder's Day" mass was celebrated on 1st December, organised and attended by year 9. Several of the sisters attended.



(DMJ at the Coloma Founder's Day mass.)

The school has now become part of the South East London Catholic Academies Trust and been handed over to Southwark Diocese. Despite no longer being trustees of Coloma, the DMJ retain strong links and two sisters continue as school Governors.

In extracurricular activities, normally many girls sing in the school's various choirs. Pupils have an opportunity to play a variety of instruments, with the school holding around 50 concerts throughout the year. Coloma also offers the Combined Cadet Force as an extra-curricular activity, as well as Duke of Edinburgh Awards, along with more than 60 different clubs helping pupils gain skills such as teamwork, commitment and resilience.

Healthcare

The overall occupancy for 2023 in Coloma Court Care Home averaged 93.3% although it ended the year at only 87.3%. The Home is now recovering from the Covid 19 Pandemic and residents are being encouraged to take part in various activities. They have organised their own Carol Service for the last 2 years, taking place in the Convent chapel.

Unfortunately, due to age and health there is no DMJ sister involved in chaplaincy at the moment but there is still a priest chaplain. Daily mass is celebrated and he visits residents regularly.

The care of the elderly sisters and staff in St. Joseph's community is a priority. 24-hour care is provided for those who need it and the sisters support each other in community life and prayer. A new audio-visual system has been installed in the main chapel and the smaller community chapel. This has improved the sound, making participation easier for the elderly sisters who are hard of hearing. It also enables them to watch the services from their bedrooms if necessary. It is a joy to be able to livestream events from the chapel so that sisters around the world, families and residents of Coloma Court can take part. We have also been able to have Regional meetings online or hybrid (Zoom and live) so that the sisters who live at a distance can take part even if they can no longer travel to West Wickham.

Grants

Since 2019, the English Region has been supporting the establishment and growth of Colette De Brandt school in Ngozi, Burundi. This began as a kindergarten and has expanded to a primary school. In 2022 a loan was sent to finance the building of the 18-classroom primary section until a grant was received from another source. The building was completed and the loan repaid. The first 2 classes of pupils are now in the school. The roll will grow year by year as pupils move up through the classes.

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TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2023**



Towards the end of 2022 some land, including a house adjacent to the school was bought and a grant of £100,000 was requested to fence the grounds, develop a playground and carpark for the school and renovate the house for the sisters who will be teaching there. This was agreed and sent in December 2022.



Playground



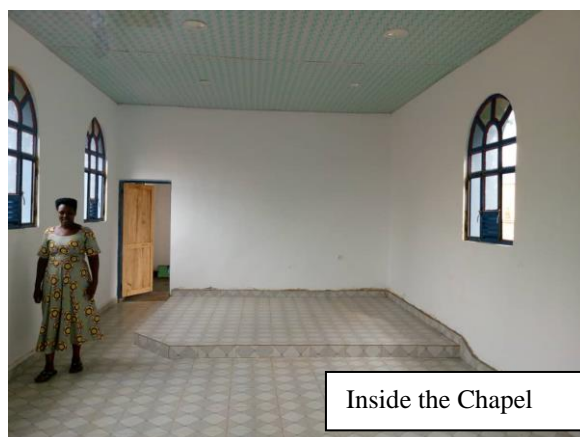
Fence and Road in front of the School

Due to rapidly rising construction costs, the plans for the work were adapted. The fence around the school was built and the road in front re-surfaced. The playground, instead of being laid out as Volleyball and basketball courts was simply levelled and planted with grass.

The renovation of the Community House is also now completed. The walls have been plastered, the roof, the ceiling, the tiles have been put in, the walls painted and electricity and water have been connected. A report and accounts have been received by the Trustees.



The front of the house



Inside the Chapel

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

FINANCIAL REVIEW OF THE YEAR

The charity's principal sources of income are voluntary income, which mainly consists of salaries and pensions donated by sisters, and charitable trading income, largely consisting of rent from, and a share of the surplus of the Coloma Court Care Home. Ordinary income from sisters was higher at £452.3k compared to £330.1k in 2022 due to the rise in pensions. (There was some extraordinary income received). Charitable trading income was higher at £477.6k (2022: £298.8k) as £179k share of surplus was received from HMT in 2023 but none in 2022. Income from investments and interest increased slightly to £469.8k (2022: £468k). Thus, total income from recurring sources was around £1.40m (2022: £1.30m). In 2023 gains on the sale of tangible fixed assets were £3.8k (2022: £1k).

Expenditure amounted to £1.41m (2022: £1.55m). The higher expenditure in 2022 was due to the donation to Southwark diocese (Coloma School properties) and a grant to DMJ in Africa. The expenditure in 2023 was more 'usual'. Therefore, the results for the year, before investments gains/losses, was a deficit of £51.9k (2022: £252k).

Investments gains amounted to £1.27m (2022: £2.31m loss) and thus the overall increase in funds over the year was £1.26m (2022: decrease of £2.57m).

RESERVES POLICY

At the end of the year the total reserves of the charity stood at £27.2m, of which £21.0m has been designated, leaving general reserves of just over £6.2m.

A fund of £10m has been designated in respect of the Charity's commitment to provide for the retirement and care in old age and sickness of the Congregation's members. A review of the Congregation's membership conducted during 2018 indicated that a fund in the region of £10m was then required to finance fully the Charity's commitment to provide for the care for its elderly members after taking account of their occupational pension rights. The trustees intend to carry out an actuarial review of this within the year as the numbers of sisters and the level and cost of care has changed significantly since 2018.

The Charity has a number of properties and other fixed assets which are used to fulfil its charitable objectives. These properties, although unrestricted assets, cannot be realised without undermining the Charity's work and reflect the investment in properties held to further the charitable work undertaken. At the end of 2023, the fund stood at £11m.

The Trustees' policy is to hold between twelve and twenty-four months' expenditure in reserve. The current level is equal to more than two years' expenditure but as the level of reserves is to be reviewed and most of it is held in investments, the Trustees are satisfied with this.

THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

INVESTMENT POLICY AND PERFORMANCE

There are no restrictions on investments held.

To ease the administrative duties falling on fewer sisters and to still be sure of the ethical use of funds the investments of the Region are now held in the CCLA Catholic Fund. This matches closely with the values of the Charity. This fund is also disinvested from fossil fuels. The Trustees and/or their representatives meet with the fund managers at least once a year in order to discuss the performance and ethics of the fund. They also attend online update meetings.

The investment strategy is to maximise total return within acceptable levels of risk while maintaining an ethical stance in line with the policy of the Charity. The investments generated a total return of 12.18% (2022: -11.32%) This met the stated aims of CCLA (CPI plus 5%) as the inflation rate fell towards the end of the year. The returns reflect the worldwide problems of high inflation and poor performance of the markets. It is broadly in line with average returns quoted for Charity investment funds in 2023. The income remained sufficient and consistent. The Trustees therefore consider that the year's return was satisfactory.

Trustees are currently investigating other suitable charity investment funds in order to diversify and spread the risk to our funds.

RISK MANAGEMENT

The Trustees have considered the major risks to which the Charity is exposed. Every effort is being made to mitigate those risks. The key risks for the Charity, as identified by the Trustees, are described below together with the principal ways in which they are mitigated:

- There is always a risk of capital losses in investments due to the volatility of the markets. This would not impact the Charity significantly as the capital is invested for the long term. Due to the risk level and adaptable form of the CCLA Catholic Fund this risk is also mitigated as far as possible. There is also a risk that investment income will fall which could have a major impact on the cashflow of the Charity. However, as the income from the CCLA Catholic Fund is based on the number of units and almost guaranteed at a given rate for the year, income is only likely to fall within the year if capital is withdrawn. Advance notice would be given of any change in income rates.
- The Region has an obligation, both moral and legal, to provide care for its members, none of whom has resources of her own and all of whom have devoted a significant part of their lives to the work of the Charity. The Sisters are all under a vow of poverty and therefore providing them with support is considered to be an important element of the Charity's work. Wherever possible, care is provided for frail and unwell members within communities but sometimes it is necessary to place a Sister in a care home, the cost of which can be significant. The care of sisters in the Region's own facility also entails significant staffing and medical costs. The incidence of such care needs is impossible to predict and the Trustees therefore believe that it is incumbent upon them to maintain reserves at an appropriate level to ensure that the Charity is able to meet this obligation – see Reserves Policy above.
- There is a Safeguarding policy in place. The Trustees are committed to implementing all policies and procedures of the new Catholic Safeguarding Standards Agency CSSA, are working with the Religious Life Safeguarding Service (RLSS) and have a Congregational policy. An individual has been designated person responsible for keeping sisters and staff up to date, and ensuring adequate training. DBS clearance is obtained for all staff caring for sisters in The Convent on the West Wickham site and for any sisters working with children or vulnerable adults
- One area is to ensure that our properties continue to be safe places for the Sisters and visitors to use. Attention is given to keeping our properties in good repair. General maintenance is regularly carried out and for any repairs local firms are used and so the local workforce is supported. All of the buildings on the West Wickham Site have gradually been replaced or demolished partly to overcome risks with regard to the buildings as well as to conform with the new National Care Standards and accommodate the changes in the sisters' ministries.

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TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2023

FUTURE PLANS

As the sisters are ageing and decreasing in numbers plans need to be put in place to ensure the care of the sisters, the management and legacy of the Charity and the continuation of ministries by others where appropriate. Work on this has begun in line with the Strategic Plan of the Congregation. Goals have been put in place which include appointing a general manager and working with the new lay trustees as there are fewer sisters able to fulfil these roles.

The trustees are also working on the future of Coloma Court, the land where the Emmaus Centre once stood and the rest of the West Wickham Site. It is hoped that we will be able to work with others to provide care and outreach that will benefit the local community.

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (Financial Reporting Standard 102).

Charity law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Charity at the year end and of its income and expenditure during that year. In preparing the accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that this basis applies.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity, and which enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

They are also responsible for identifying the major risks to which the Charity is exposed, reviewing those risks and establishing systems to mitigate them.

The accounts accompanying this report comply with current statutory requirements and the constitution of the CIO.

By Order of the Trustees



.....
Sr. Paula Spark.

Date: 12/08/2024

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO

YEAR ENDED 31 DECEMBER 2023

We have audited the financial statements of The English Region of the Daughters of Mary and Joseph CIO for the year ended 31 December 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements

- give a true and fair view of the state of the charity's affairs as at 31 December 2023 and of the charity's net movement in funds for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder. We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Trustees' Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO (continued)

YEAR ENDED 31 DECEMBER 2023

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- adequate accounting records have not been kept by the charity, or returns adequate for our audit have not been received from branches not visited by us; or
- sufficient accounting records have not been kept; or
- the charity financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees for the financial statements

As explained more fully in the trustees' responsibilities statement set out on page 9 the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the charity and the environment in which it operates, we identified that the principal risks of non-compliance with laws and regulations related to compliance with employment law and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Charities Act 2011 and Charities SORP.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principal risks were related to depreciation charges. Audit procedures performed by the engagement team included:

- Inspecting minutes of Trustees' meetings;
- Reviewing calculations for depreciation including reviewing estimated useful economic lives;
- Inspecting correspondence with the Charity Commission, HMRC and other regulators;
- Discussions with management including consideration of known or suspected instances of non-compliance with laws and regulations and fraud;
- Evaluating management's controls designed to prevent and detect irregularities;
- Identifying and testing journals;
- Reviewing valuations of investments; and
- Challenging assumptions and judgements made by management in their critical accounting estimates. These related to the economic useful life of tangible fixed assets.

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO (continued)

YEAR ENDED 31 DECEMBER 2023

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's trustees as a body for our audit work, for this report, or for the opinions we have formed.

Haysmacintyre LLP

.....
Haysmacintyre LLP
Statutory Auditors
10 Queen Street Place
London
EC4R 1AG

Date: 13 August 2024

Haysmacintyre LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

THE ENGLISH REGION OF
THE DAUGHTERS OF MARY AND JOSEPH CIO

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2023

	Notes	Total 2023 £	Total 2022 £
Income from			
Donations and legacies	1	452,346	528,333
Investments	2	469,772	468,010
Charitable trading activities	3	477,576	298,772
Other			
- Surplus on disposal of tangible fixed assets		3,772	1,355
Total Income		<u>1,403,466</u>	<u>1,296,470</u>
Expenditure on			
Charitable activities			
Support of members of the Congregation and their ministry	4	1,367,366	1,144,563
Donations	5	46,868	404,324
Total expenditure		<u>1,414,234</u>	<u>1,548,887</u>
Net movement in funds for the year before gains/(losses) on investments	6	(10,768)	(252,417)
Other recognised gains and losses			
Net gains/(losses) on investments		1,270,053	(2,313,071)
Net movement in funds for the year		<u>1,259,285</u>	<u>(2,565,488)</u>
Fund balances brought forward at 1 January 2023		25,980,196	28,545,684
Fund balances carried forward at 31 December 2023		<u><u>27,239,481</u></u>	<u><u>25,980,196</u></u>

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 16 to 23 form part of these financial statements.

**THE ENGLISH REGION OF THE
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BALANCE SHEET

AS AT 31 DECEMBER 2023

	Notes	2023 £	2022 £
TANGIBLE FIXED ASSETS	10	11,014,659	11,236,483
INVESTMENTS	11	15,331,703	14,061,651
		26,346,362	25,298,134
 CURRENT ASSETS			
Debtors	12	379,512	250,385
Cash at bank		838,418	777,537
		1,217,930	1,027,922
CREDITORS: Amounts falling due within one year	13	(324,811)	(345,860)
NET CURRENT ASSETS		893,119	682,062
 NET ASSETS		27,239,481	25,980,196
 Represented by:			
 ACCUMULATED FUNDS			
Unrestricted funds:			
Designated funds		21,014,659	21,236,484
General funds		6,224,822	4,743,712
		27,239,481	25,980,196

The notes on pages 16 to 23 form part of these financial statements.

Approved by the Trustees and signed on their behalf by

A Lawrence

.....
Sr. Annette Lawrence

Date: 12/8/2024

THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO

CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 DECEMBER 2023

	Notes	2023 £	2022 £
Cash inflow from Operating Activities			
Net cash provided by/(used in) operating activities	A	<u>(360,695)</u>	<u>(461,731)</u>
Cash inflow/(outflow) from investing activities			
Dividends and interest from investments		469,772	468,010
Payments to acquire fixed assets		(51,968)	(52,214)
Receipts from sales of fixed assets		3,772	-
Payments to acquire investments		-	-
Receipts from sales of investments		-	300,000
Net cash provided by/(used in) investing activities		<u>421,576</u>	<u>715,796</u>
Cash inflow/(outflow) from financing activities		60,881	254,065
Cash and cash equivalents at 1 January 2023	B	777,537	523,472
Cash and cash equivalents at 31 Dec 2023	B	<u>838,418</u>	<u>777,537</u>

Notes to the Cash Flow Statement

A. Reconciliation of net movement in funds to net cash flow from operating activities

	2023 £	2022 £
Net movement in funds (as per the Statement of Financial Activities)	1,259,285	(2,565,488)
Adjustments for		
(Gains)/losses on investments	(1,270,053)	2,313,071
Surplus on disposal of fixed assets	(3,772)	
Donation of fixed assets	-	(468,010)
Dividends and interest from investments	(469,772)	259,754
Depreciation	273,792	295,520
Decrease/(Increase) in debtors	(129,127)	(68,203)
Increase / (Decrease) in creditors	(21,048)	(228,375)
Net cash used in operating activities	<u>(360,695)</u>	<u>(461,731)</u>

B. Analysis of cash and cash equivalents

Cash at bank and in hand	<u>838,418</u>	<u>777,537</u>
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Analysis of changes in net debt

	At 1 Jan 2023	Cashflows	At 31 Dec 2023
Cash in bank and in hand	£777,537	£60,881	£838,418

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

PRINCIPAL ACCOUNTING POLICIES

FOR THE YEAR ENDED 31 DECEMBER 2023

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice for charities (SORP 2019) the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Charities Act 2011.

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Critical accounting estimates and areas of judgement

Preparation of the accounts requires the Trustees to make significant judgements and estimates. The items in the accounts where these judgements and estimates have been made include:

- estimating the economic useful life of tangible fixed assets.

Assessment of going concern

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of no less than one year from the date of approval of these accounts.

The trustees have drawn up a cash flow forecast to July 2025 and attempted to assess the risks involved, (See Risk Assessment on page 7). Assurances of ongoing income from investments have been given by the investment managers. The charity also has a very strong balance sheet with large investment and cash balances. Whilst there will undoubtedly be challenges ahead, the trustees do not expect material concerns to arise over the charity's financial position

The Trustees of the Charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The Trustees are of the opinion that the Charity will have sufficient resources to meet its liabilities as they fall due. The most significant areas of judgement that affect items in the accounts are detailed above. With regard to the next accounting period, the year ending 31 December 2023, the most significant areas that affect the carrying value of the assets held by the Charity are the level of investment return and the performance of the investment markets (see the investment policy and the risk management sections of the Trustees' Report for more information).

Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of Charity. Designated funds are unrestricted funds of the Charity which the Trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Charity's work or for specific projects being undertaken.

PRINCIPAL ACCOUNTING POLICIES

FOR THE YEAR ENDED 31 DECEMBER 2023

Income recognition

Income is recognised when the Charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the Charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the Charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the Charity or the Charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Sisters' salaries and pensions are received under deeds of covenant and are stated free of income tax as the amounts were donated by the sisters to a registered charity. They are however net of deductions for social security payments and contributions to occupational pension schemes.

In accordance with the Charities SORP FRS102, volunteer time is not recognised.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

Expenditure recognition and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise fees paid in respect of fund management advice in relation to the Charity's portfolio of quoted investments, which is managed under a discretionary management agreement.
- Expenditure on charitable activities includes all the costs associated with furthering the charitable purposes of the Charity through the provision of its charitable activities. These costs comprise charitable grants and donations, direct and support costs in respect to the support of members of the Congregation and their ministry. It also includes governance costs.

Charitable grants and donations are made where the Trustees consider there is real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for grants and donations approved but unpaid at the period end.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Allocation of support and governance costs

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the Charity it is necessary to provide support in the form of personnel development, financial procedures, provision of office services and equipment and a suitable working environment.

Pension scheme

Contributions are made to a defined contribution pension scheme for staff. The contributions are charged to the Statement of Financial Activities when they become payable.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

PRINCIPAL ACCOUNTING POLICIES

FOR THE YEAR ENDED 31 DECEMBER 2023

Tangible fixed assets

Individual fixed assets costing £2,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight-line basis as follows:

	Annual rate
Freehold land	Nil
Freehold buildings	2%
Fixtures and fittings	25%
Motor vehicles	25%

Financial Instruments

The charity will only hold financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Quoted investments are a form of basic financial instrument and are initially recognised at cost and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. Gains or losses on investments are disclosed in the statement of financial activities as a combined figure for realised gains or losses from investment sales in the year (sale proceeds less market value last year) and unrealised gains or losses arising from the increase/decrease in value during the year of investments still held.

Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Deposits for more than three months and up to one year have been disclosed as short-term deposits. Cash placed on deposit for more than one year is disclosed as a fixed asset investment.

Creditors and provisions

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Services provided by members of the Congregation

For the purposes of these accounts, no value has been placed on administrative and other services provided by the members of the Congregation.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Exchange differences are taken into account in arriving at the net movement in funds.

General Information Note

The English Region of the Daughters of Mary and Joseph CIO is a charitable incorporated organisation in England and Wales, with the charity registration number 1171001. The registered office is The Convent, Daughters of Mary and Joseph, Layhams Road, West Wickham, Kent, BR4 9QJ. The principal objectives of the charity are set out on page 2 of the Trustees Report.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2023

1 DONATIONS AND LEGACIES	2023	2022
	£	£
Stipends and pensions	412,182	510,102
Legacies	18,677	12,933
Other donations	21,487	5,298
	<u>452,346</u>	<u>528,333</u>
	<u><u>452,346</u></u>	<u><u>528,333</u></u>
2 INVESTMENT INCOME	2023	2022
	£	£
Income from quoted investments	444,282	462,762
Bank Interest	25,490	5,248
	<u>469,772</u>	<u>468,010</u>
	<u><u>469,772</u></u>	<u><u>468,010</u></u>
3 INCOME FROM CHARITABLE TRADING ACTIVITIES	2023	2022
	£	£
Rent from Care Home	298,332	298,332
Share of Care Home surplus	179,024	-
Rent from other properties surplus to charitable requirements	220	440
	<u>477,576</u>	<u>298,772</u>
	<u><u>477,576</u></u>	<u><u>298,772</u></u>

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2023

4 SUPPORT OF MEMBERS OF THE CONGREGATION AND THEIR MINISTRY	2023	2022
	£	£
General Support of sisters and their ministry	294,278	317,278
Medical & Care costs	83,644	69,393
Premises and equipment	114,327	49,351
Costs of development of Emmaus building/site	-	(127,819)
Education	-	1,087
Depreciation	273,792	259,754
Support Costs	583,325	557,659
Governance costs	18,000	17,860
	<u>1,367,366</u>	<u>1,144,563</u>
Support Costs		
Bank charges	487	675
Salaries	528,796	529,636
Agency staff	44,545	18,504
Telephone	5,147	5,223
Administration	4,350	3,621
	<u>583,325</u>	<u>557,659</u>
5 DONATIONS	2023	2022
	£	£
Grants	24,821	85,976
General alms and donations	22,047	21,473
Donation of property to Diocese	-	296,875
	<u>46,868</u>	<u>404,324</u>
6 NET MOVEMENT IN FUNDS	2023	2022
	£	£
This is stated after charging:		
Staff costs (note 8)	573,341	548,140
Auditor's remuneration (including VAT)		
- Statutory audit services	18,000	17,860
Depreciation	273,792	259,754
	<u>865,133</u>	<u>825,754</u>

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2023

7 STAFF COSTS AND REMUNERATION OF KEY PERSONNEL	2023	2022
	£	£
Wages & salaries	471,926	477,215
Social security costs	42,716	39,252
Pensions	14,154	13,169
Agency staff	44,545	18,504
	<u>573,341</u>	<u>548,140</u>
The average number of employees in the year was:	20	21
The number of employees whose emoluments exceeded £60,000 were:	<u>Nil</u>	<u>Nil</u>

The key management personnel of the Charity in charge of directing and controlling, running and operating the Charity on a day-to-day basis solely comprises the Trustees.

The total remuneration of the key management personnel was nil (2022: nil).

8. TRUSTEES' EXPENSES & REMUNERATION, TRANSACTIONS WITH TRUSTEES & RELATED PARTIES

Most of the Trustees of the Charity are also members of the Congregation and as such have taken vows of poverty under which they have renounced all personal rights to income and capital. The Charity provides for the essential needs of all members of the Congregation within the Region.

Two of the Trustees of the charity are also Trustees of the Daughters of Mary and Joseph Congregation Fund CIO. In 2023 gifts of £8k were given to this charity. (2022: £8k plus a grant of £86k).

The two Lay Trustees do not receive any remuneration (2022: £Nil) and there have been no other related party transactions (2022: £Nil).

9 TAXATION

The Charity is exempt from tax on income and gains derived from its charitable activities to the extent that these are applied to its charitable objects.

THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2023

10 TANGIBLE FIXED ASSETS	Freehold Land and Buildings £	Fixtures & Motor Vehicles £	Office Equipment £	Total £
COST OR VALUATION				
At 1 January 2023	14,251,145	105,421	111,044	14,467,610
Additions	-	40,760	11,208	51,968
Disposals	-	(19,465)	(4,860)	(24,325)
At 31 December 2023	<u>14,251,145</u>	<u>126,716</u>	<u>117,392</u>	<u>14,495,253</u>
DEPRECIATION				
At 1 January 2023	3,060,213	78,865	92,048	3,231,126
Charge for year	244,823	20,791	8,178	273,792
Disposals	-	(19,465)	(4,860)	(24,325)
At 31 December 2023	<u>3,305,036</u>	<u>80,191</u>	<u>95,366</u>	<u>3,480,593</u>
NET BOOK VALUE				
At 31 December 2023	<u>10,946,109</u>	<u>46,525</u>	<u>22,026</u>	<u>11,014,659</u>
At 31 December 2022	<u>11,190,932</u>	<u>26,556</u>	<u>18,996</u>	<u>11,236,483</u>

Apart from a small proportion used for management and administrative purposes, all the above assets are used in direct furtherance of the Charity's objects.

In November 2022 Coloma Convent Girls' School converted to academy status. The school is now part of South East London Catholic Academies Trust (SELCAAT), and is under the jurisdiction of the Roman Catholic Archdiocese of Southwark (registered incorporated charity number 1173050). During the year ended 31 December 2022, two properties linked to the Coloma Girls School were transferred out of the ownership of the English Region of the Daughters of Mary and Joseph to the Archdiocese for no consideration. These properties had a net book value of £296,875. See also note 5.

11 INVESTMENTS	Total 2023 £	Total 2022 £
Value:		
At 1 January 2023	14,061,651	16,674,722
Disposals	-	(300,000)
Revaluation for the year	1,270,053	(2,313,071)
At 31 December 2023	<u>15,331,703</u>	<u>14,061,651</u>
Cost at year end	<u>13,944,338</u>	<u>13,944,338</u>
At the year-end quoted investments comprised:		
CCLA Catholic Charities Fund	<u>15,331,703</u>	<u>14,061,651</u>

THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2023

12 DEBTORS	2023	2022
	£	£
Prepayments	63,195	56,944
Other debtors	316,317	193,441
	<u>379,512</u>	<u>250,385</u>
13 CREDITORS: amounts falling due within one year	2023	2022
	£	£
Accruals and deferred income	166,057	172,538
Taxation & Social Security	11,431	10,908
Other creditors	147,323	162,414
	<u>324,811</u>	<u>345,860</u>

14 DESIGNATED FUNDS

Movement in the year

	Balance b/f	Net Income/ Expenditure	Gains/ (Losses)	Transfers	Balance at 31 December 2023
	£	£	£	£	£
Retirement	10,000,000	-	-	-	10,000,000
Fixed Assets	11,236,483	(273,792)	-	51,968	11,014,659
	<u>21,236,483</u>	<u>(273,792)</u>	<u>-</u>	<u>51,968</u>	<u>21,014,659</u>

15 ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible Fixed assets	Investments	Net current Assets	Total
	£	£	£	£
Designated Funds - Retirement	-	10,000,000	-	10,000,000
Fixed Assets	11,014,659	-	-	11,014,659
	<u>11,014,659</u>	<u>10,000,000</u>	<u>-</u>	<u>21,014,659</u>
Unrestricted funds	-	5,331,703	893,119	6,224,822
	<u>11,014,659</u>	<u>15,331,703</u>	<u>893,119</u>	<u>27,239,481</u>

16. CONTINGENT ASSET – ESCROW ACCOUNT

As part of the agreement with the tenant of the Coloma Court Care Home, an Escrow Account has been set up to cover the cost of works of maintenance, repair and replacement for the roof as a result of water ingress. The parties each undertake to hold the sums retained in the account on trust. A sum, to be determined by reference to the surplus generated by the Home, but not exceeding £140,000 will be deposited into the account each year. It is anticipated that the sum held in the account will be entirely utilised in making good the roof but any excess will be shared equally between the charity and the tenant. At the end of December 2023, the balance on the account stood at £277,312.64.

THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO

England & Wales - Charity number 1171001

Accounts

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH
CIO**

(Registered Charity Number 1171001)

TRUSTEES' REPORT AND ACCOUNTS

31 DECEMBER 2022

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

REFERENCES AND ADMINISTRATIVE DETAILS

TRUSTEES

Sister Paula Marie Spark
Sister Sheila Mary Barrett
Sister Annette Lawrence
Sister Sheila Josephine Moloney
Sister Felicé Anne Bowker Wright
Mrs Hilary Gal (Appointed 4 June 2023)
Mr Marc Stas (Appointed 4 June 2023)

REGIONAL CO-ORDINATOR

Sister Paula Marie Spark

REGIONAL BURSAR

Sister Annette Lawrence

LAY BURSAR

Mrs Julia Lau

PRINCIPAL ADDRESS

The Convent
Daughters of Mary and Joseph
Layhams Road
West Wickham
Kent BR4 9QJ

GOVERNING INSTRUMENT

CIO Foundation registered 5 January 2017

CHARITY REGISTRATION NO.

1171001

NAMED CORRESPONDENT

Sister Annette Lawrence
The Convent
Daughters of Mary and Joseph
Layhams Road
West Wickham
Kent, BR4 9QJ

AUDITORS

Haysmacintyre LLP
10 Queen Street Place
London
EC4R 1AG

PRINCIPAL BANKER

The Royal Bank of Scotland
P.O. Box 412
62/63 Threadneedle Street
London EC2R 8LA

SOLICITORS

Stone King LLP
13 Queen Square
BATH
BA1 2HJ

INVESTMENT MANAGER

CCLA
Senator House
85 Queen Victoria Street
London
EC4V 4ET

INVESTMENT POWERS

There are no limitations on the Charity's power of investment.

THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

The Trustees are pleased to present their report for year ended 31 December 2022.

INTRODUCTION

The Daughters of Mary and Joseph are Religious Sisters belonging to an international Roman Catholic Religious Congregation which was founded in Belgium in 1817. In 1869 the first foundation in England developed in Croydon, Surrey, and it was from this foundation that the English Province (now a Region) grew and, from which, Sisters were sent for further mission work to America, Africa and Ireland.

We commit ourselves to

- **THOSE TO WHOM SOCIETY SAYS THERE IS NO PLACE FOR YOU HERE** (General Chapter 2001)
- **LET GOD'S COMPASSION FLOW** (General Chapter 2010)

Over recent years these two Chapter statements have influenced the daily mission of the Sisters in the English Region as well as the Congregation as a whole. Where we have insufficient personnel to fulfil a role that we would wish to do, we give support in whatever way we can to other Charities who are engaged in that work.

OBJECTS

The objects of the CIO are:

- (a) The advancement of the Roman Catholic religion; and
- (b) The advancement of education
for the public benefit through the religious and other charitable work of the Congregation by such means as the charity trustees, with the approval of the Regional Coordinating Group or, if there is no Regional Coordinating Group, the Superior General, shall from time to time think fit.

PRINCIPAL ACTIVITIES

The CIO will aim to support the religious and other charitable works performed by members of the Congregation. These works will fall into the following areas:

1. HEALTHCARE

- a) The Healthcare Management Trust, subsequently referred to as HMT, continues to be entrusted with the healthcare at Coloma Court Care Home and it leases the property from the DMJ. HMT are dedicated to providing the medical care necessary to promote the well-being of the elderly and frail in order to make their later life a happy and fulfilling experience in a Christian atmosphere of love and security. The Home is staffed by trained nurses and carers and activities are provided for those wishing to avail themselves of outings etc. Coloma Court is registered for up to 62 residents and the DMJ have priority. There is a full-time priest-chaplain, resident on site.
- b) The Convent building, completed in 2014, continues to enable an enhanced level of care for the elderly and sick sisters in a DMJ community environment. Most of these would otherwise have had to be moved into Care Homes. The flats at Southgate near the entrance to the complex now accommodate the chaplains of the nursing home and the convent, the deputy manager of convent and one of the sisters. The solar panels continue to generate a small income. 12 elderly sisters are cared for in St. Joseph's Community on the West Wickham Site. One sister, who is a nurse, manages this with a deputy and a team of carers.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

PRINCIPAL ACTIVITIES (continued)

2. EDUCATION

Coloma Convent Girls School, Croydon, founded by the DMJ in 1869. It has always provided a high standard of Education for girls between the ages of 11 and 18. In 2022, the school became part of the South East London Catholic Academies Trust and the Trusteeship was handed over to Southwark Diocese. The School buildings that were owned by the DMJ were gifted to the Diocese which in turn leased them to the Multi-academy Trust.

Coloma has a highly successful Music department which normally organises nearly 50 public concerts per annum. The school also offers numerous opportunities for pupils to participate in competitive and recreational Sport. The School's ethos is centred on the Catholic Faith and prepares young people for the challenge of adult life.

Two of the Sisters continue to serve as Governors and on various sub committees including the Finance Committee, and the Admissions Committee. In order to maintain the ethos and provide spiritual support for both staff and pupils, the DMJ are intending to fund a chaplain for the school.

PUBLIC BENEFIT STATEMENT

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission in determining the activities undertaken by the Charity.

ORGANISATION/POLICY

The constitution of the CIO states that there must be at least three trustees. At present there are five Trustees (see Page 1). The trustees are:

- Members of the Regional Coordinating Group (RCG), to serve until the end of their respective terms:
Sister Paula Marie Spark
Sister Annette Lawrence
Sister Sheila Josephine Moloney
and
- Two trustees, who are not members of the RCG, also serve in this role:
Sister Sheila Barrett
Sister Felicé Anne Bowker Wright.

The Region is led by the Regional Coordinating Group with Sr. Paula Spark as the named leader. Members of the RCG are automatically, ex officio, trustees. The RCG has the power to appoint or remove trustees by means of a resolution. They also work closely with the English Region Finance Team, Lay Bursar and other Advisors. As all the trustees are drawn from the sisters of the Region they are fully conversant with the operations of the Charity. The trustees also attend conferences and webinars to update themselves on the issues and legislation pertaining to the Charity.

All income earned by the Sisters, such as salaries, stipends and pensions, is paid into a Central Fund and a system of annual budgeting provides for each community of Sisters and those who live alone. Each community and individual renders their accounts to the central office.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

KEY MANAGEMENT

The Trustees consider that the key management of the material assets of the Charity is undertaken by themselves and in particular the Regional Bursar (along with a lay bursar) to whom much of the running of the day-to-day running operation devolves. As religious sisters, under a vow of poverty, the Trustees do not receive remuneration. The Trustees have adopted a policy of ensuring that all staff are paid at or above the London Living Wage.

REVIEW OF DEVELOPMENTS AND ACHIEVEMENTS DURING THE YEAR

General

Most of the Sisters referred to below work in a voluntary capacity. The DMJ have previously provided Coloma Court Care Home with three Sisters as Pastoral Care Assistants but this is no longer possible due to the age and health of those concerned. Stipends for Sisters working in parishes range from nil to £5,000 per annum. There are occasional Stipends for talks or retreats given by some sisters.

One sister is a hospital chaplain at Croydon University Hospital , visiting patients and organising the work of the priests who visit. As part of the Vicars for Religious team for Southwark Diocese she also supports religious in the Diocese.

Some sisters work as parish sisters, taking part in catechesis, working with the clergy and supporting parishioners in many different ways.

Bringing the Eucharist to house-bound parishioners has now become possible again after the pandemic.

Sacramental preparation has been disrupted over the last few years but has now resumed

Some sisters who are less mobile, still manage to support parishioners, Associates and other contacts by telephone and email. Others provide Spiritual accompaniment on zoom or in person. One has taken part as a director in online week retreats in daily life organised from the London Jesuit Centre. These have been an opening for people who would not normally be able to or want to attend in person. Some sisters have given talks to the local Ascent group (for Catholic over 60's) and other groups, including icon workshops.



Education

Coloma Convent Girls' School in Shirley has been recognised as one of the top non-selective secondary schools in the country for many years. Following the educational principles and ethos of the Congregation, the emphasis is not solely on the academic but on the development of the whole person where each one is encouraged to see that she can make a positive difference through love, commitment and service.

The past few years have again been difficult ones for all schools and the trustees applaud the dedication of both staff and students working together to achieve the best for the students. For Coloma it has been particularly difficult with a change of Headteacher in June 2021 due to illness and then an OFSTED inspection in November 2021. The inspection report, while good in many areas, did result in "requires improvement". The Trustees take an active role in offering support and encouragement in many areas as well as serving as governors. They are confident that the school will soon be returned to its status as a high profile, Catholic centre of educational excellence for girls at the heart of Croydon and the Archdiocese of Southwark.

The school has now become part of the South East London Catholic Academies Trust and been handed over to Southwark Diocese. Despite no longer being trustees of Coloma, the DMJ retain strong links and two sisters continue as school Governors.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

In extracurricular activities, normally more than 500 girls sing in the school's various choirs. Pupils have an opportunity to play a variety of instruments, with the school holding around 50 concerts throughout the year. Coloma also offers the Combined Cadet Force as an extra-curricular activity, as well as Duke of Edinburgh Awards, along with more than 60 different clubs helping pupils gain skills such as teamwork, commitment and resilience. Most of these activities could not take place at all or only online during the pandemic but have begun again as soon as was possible.

Healthcare

The overall occupancy for 2022 in Coloma Court Care Home averaged 92% but ended the year at 100%. The Home closed its doors to visitors early in March 2020, before the national lockdown and have followed all the national guidelines since. They have conducted their own testing of residents and staff regularly and provided PPE for staff. In 2022 there have been occasional lockdowns of units when there has been an outbreak of Covid. Visitors were being asked to test before entry but that has now been relaxed.

Unfortunately, due to age and health there is no DMJ sister involved in chaplaincy at the moment but there is still a priest chaplain. Daily mass is celebrated and he visits residents regularly.

The care of the elderly sisters and staff in St. Joseph's community is a priority. During 2021 there was regular testing and there have been times when the sisters have isolated when some have tested positive. We have been blessed that there were no cases among the sisters until late in 2021 and then no one was so ill that hospitalisation was required. In 2022 there have been occasional cases and then all residents and staff have been tested. Any sisters testing positive have isolated. Day to day life and prayer continue ...

Grants

Since 2019, the English Region has been supporting the establishment and growth of Colette De Brandt school in Ngozi, Burundi. This began as a kindergarten and has expanded to a primary school. In 2022 a loan was sent to finance the building of the 18-classroom primary section until a grant was received from another source. The building was completed and the loan repaid. The first 2 classes of pupils are now in the school. The roll will grow year by year as pupils move up through the classes.



Towards the end of 2022 some land, including a house adjacent to the school was bought and a grant of £100,000 was requested to develop a playground and carpark for the school and renovate the house for the sisters who will be teaching there. This was agreed and sent in December 2022

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

FINANCIAL REVIEW OF THE YEAR

The charity's principal sources of income are voluntary income, which mainly consists of salaries and pensions donated by sisters, and charitable trading income, largely consisting of rent from, and a share of the surplus of the Coloma Court Care Home. As is inevitable with an aging group of sisters, income from sisters was lower at £330.1k compared to £342.6k in 2021. Charitable trading income was slightly higher at £298.8k (2021: 271.4k). Income from investments increased very slightly to £468k (2021: £467.1k). Thus, total income from recurring sources was around £1.30m (2021: £1.33m). In 2022 from gains on the sale of tangible fixed assets was £1k (2021:nil).

Expenditure amounted to £1.55m (2021: £3.39). The higher expenditure in 2021 was due to almost £1.5m towards the new development at West Wickham and the scrapping of fixed assets of over £669k. The expenditure in 2022 was more usual and but does include a donation to Southwark diocese (Coloma School properties) and a grant to DMJ in Africa. Therefore, the result for the year, before investments gains/losses, was a deficit of £252k (2021: -£2.06m).

Investments losses amounted to £2.31m. (2021: £1.79m gain) and thus the overall decrease in funds over the year was £2.57m (2021: -267k).

RESERVES POLICY

At the end of the year the total reserves of the charity stood at £25.9m, of which £21.2m has been designated, leaving general reserves of just over £4.7m.

A fund of £10m has been designated in respect of the Charity's commitment to provide for the retirement and care in old age and sickness of the Congregation's members. A review of the Congregation's membership conducted during 2018 indicated that a fund in the region of £10m is now required to finance fully the Charity's commitment to provide for the care for its elderly members after taking account of their occupational pension rights. The trustees will continue to monitor the level of the fund in the light of changing needs of the members.

The Charity has a number of properties and other fixed assets which are used to fulfil its charitable objectives. These properties, although unrestricted assets, cannot be realised without undermining the Charity's work and reflect the investment in properties held to further the charitable work undertaken. At the end of 2022, the fund stood at £11.2m.

The Trustees' policy is to hold between twelve and twenty-four months' expenditure in reserve. The current level is equal to approximately two years' expenditure. This is therefore in line with, but at the upper end of, the Trustees' target.

THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

INVESTMENT POLICY AND PERFORMANCE

There are no restrictions on investments held.

The Charity had a discretionary Investment Management agreement with Barclays Wealth. To ease the administrative duties falling on fewer sisters and to still be sure of the ethical use of funds it was decided to move the investments to CCLA, COIF Ethical Investment Income Units. This took place in the first quarter of 2020. In April 2021 the investments were transferred to the new CCLA Catholic Fund in order to match more closely still with the values of the Charity. This fund is also disinvested from fossil fuels. The Trustees and/or their representatives meet with the fund managers once a year in order to discuss the performance and ethics of the fund. They also attend online update meetings.

The investment strategy is to maximise total return within acceptable levels of risk while maintaining an ethical stance in line with the policy of the Charity. The investments generated a total return of -11.32% (2021: 14.69%) This was well below the stated aims of CCLA (Inflation plus 5%) but simply reflects the worldwide problems of high inflation and poor performance of the markets. It is broadly in line with average returns quoted for Charity investment funds in 2022. The income remained sufficient and consistent. The Trustees therefore consider that the year's return was satisfactory.

RISK MANAGEMENT

The Trustees have considered the major risks to which the Charity is exposed. Every effort is being made to mitigate those risks. The key risks for the Charity, as identified by the Trustees, are described below together with the principal ways in which they are mitigated:

- Due to the pandemic, staffing for the care of the elderly sisters has been difficult and has cost more. Care staff may still need to self-isolate and more supply staff need to be employed as well as paying the permanent carers etc. We believe that we have the cash reserves and guaranteed income such as pensions to cover this and any rise in the cost of living.
- The impact of Covid on the Region's investments may still be ongoing, along with other factors. There is always a risk in investments but based on current CCLA performance the Trustees do not believe that the risk will impact severely on the Charity.
- The Region has an obligation, both moral and legal, to provide care for its members, none of whom has resources of her own and all of whom have devoted a significant part of their lives to the work of the Charity. The Sisters are all under a vow of poverty and therefore providing them with support is considered to be an important element of the Charity's work. Wherever possible, care is provided for frail and unwell members within communities but sometimes it is necessary to place a Sister in a care home, the cost of which can be significant. The care of sisters in the Region's own facility also entails significant staffing and medical costs. The incidence of such care needs is impossible to predict and the Trustees therefore believe that it is incumbent upon them to maintain reserves at an appropriate level to ensure that the Charity is able to meet this obligation – see Reserves Policy above.
- There is a Safeguarding policy in place. The Trustees are committed to implementing all policies and procedures of the new Catholic Safeguarding Standards Agency CSSA, are working with the Religious Life Safeguarding Service (RLSS) and have a Congregational policy. An individual has been designated person responsible for keeping sisters and staff up to date, and ensuring adequate training. DBS clearance is obtained for all staff caring for sisters in The Convent on the West Wickham site and for any sisters working with children or vulnerable adults
- One area is to ensure that our properties continue to be safe places for the Sisters and visitors to use. Attention is given to keeping our properties in good repair. General maintenance is regularly carried out and for any repairs local firms are used and so the local workforce is supported. All of the buildings on the West Wickham Site have gradually been replaced or demolished partly to overcome risks with regard to the buildings as well as to conform with the new National Care Standards and accommodate the changes in the sisters' ministries.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

FUTURE PLANS

As the sisters are aging and decreasing in numbers plans need to be put in place to ensure the care of the sisters, the management and legacy of the Charity and the continuation of ministries by others where appropriate. Work on this has begun in line with the Strategic Plan of the Congregation. Goals have been put in place which include appointing lay trustees and a general manager as there are fewer sisters able fulfil these roles.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2022

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (Financial Reporting Standard 102).

Charity law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Charity at the year end and of its income and expenditure during that year. In preparing the accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that this basis applies.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and which enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

They are also responsible for identifying the major risks to which the Charity is exposed, reviewing those risks and establishing systems to mitigate them.

The accounts accompanying this report comply with current statutory requirements and the constitution of the CIO.



By Order of the Trustees

.....
Sr. Paula Spark.

Date: 5 July 2023

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO

YEAR ENDED 31 DECEMBER 2022

We have audited the financial statements of The English Region of the Daughters of Mary and Joseph CIO for the year ended 31 December 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2022 and of the charity's net movement in funds for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder. We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Trustees' Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO (continued)

YEAR ENDED 31 DECEMBER 2022

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- adequate accounting records have not been kept by the charity, or returns adequate for our audit have not been received from branches not visited by us; or
- sufficient accounting records have not been kept; or
- the charity financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees for the financial statements

As explained more fully in the trustees' responsibilities statement set out on page 11 the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the charity and the environment in which it operates, we identified that the principal risks of non-compliance with laws and regulations related to compliance with employment law and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Charities Act 2011 and Charities SORP.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principal risks were related to depreciation charges. Audit procedures performed by the engagement team included:

- Inspecting minutes of Trustees' meetings;
- Reviewing calculations for depreciation including reviewing estimated useful economic lives;
- Inspecting correspondence with the Charity Commission, HMRC and other regulators;
- Discussions with management including consideration of known or suspected instances of non-compliance with laws and regulations and fraud;
- Evaluating management's controls designed to prevent and detect irregularities;
- Identifying and testing journals;
- Reviewing valuations of investments; and
- Challenging assumptions and judgements made by management in their critical accounting estimates. These related to the economic useful life of tangible fixed assets.

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO (continued)

YEAR ENDED 31 DECEMBER 2022

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's trustees as a body for our audit work, for this report, or for the opinions we have formed.



.....
Haysmacintyre LLP
10 Queen Street Place
Statutory Auditors
London
EC4R 1AG

Date: 18 July 2023

Haysmacintyre LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	2022 Unrestricted Total £	2021 Unrestricted Total £
INCOME from			
Donations and legacies	1	528,333	587,160
Investments	2	468,010	467,090
Charitable trading activities	3	298,772	271,388
Other - Surplus on disposal of tangible fixed assets		1,355	-
Total income		<u>1,296,470</u>	<u>1,325,638</u>
EXPENDITURE on			
Charitable activities			
Support of members of the Congregation and their ministry	4	1,144,563	3,362,999
Donations	5	404,324	21,600
Total expenditure		<u>1,548,887</u>	<u>3,384,599</u>
Net (deficit) before gains/(losses) on investments		(252,417)	(2,058,961)
Other recognised gains and losses			
Net (losses)/gains on investments		(2,313,071)	1,791,886
Net (deficit) for the year		(2,565,488)	(267,075)
Funds brought forward 1 January 2022		28,545,684	28,812,759
Funds carried forward at 31 December 2022		<u><u>£25,980,196</u></u>	<u><u>£28,545,684</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities. All activities are unrestricted.

The notes form part of these financial statements.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

BALANCE SHEET

AS AT 31 DECEMBER 2022

	Notes	2022 £	2021 £
TANGIBLE FIXED ASSETS	10	11,236,483	11,739,543
INVESTMENTS	11	14,061,651	16,674,722
		<u>25,298,134</u>	<u>28,414,265</u>
 CURRENT ASSETS			
Debtors	12	250,385	182,182
Cash at bank		777,537	523,472
		<u>1,027,922</u>	<u>705,654</u>
CREDITORS: Amounts falling due within one year	13	(345,860)	(574,235)
NET CURRENT ASSETS		<u>682,062</u>	<u>131,419</u>
NET ASSETS	15	<u>£25,980,196</u>	<u>£28,545,684</u>
 Represented by:			
ACCUMULATED FUNDS			
Unrestricted Funds			
Designated funds	14	21,236,483	21,739,543
General funds		4,743,713	6,806,141
		<u>£25,980,196</u>	<u>£28,545,684</u>

Approved by the Trustees and signed on their behalf by

A Lawrence

.....
Sr. Annette Lawrence

Date: 5 July 2023

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	2022 £	2021 £
Cash flows from operating activities			
Net cash (used in) operating activities	A	<u>(461,731)</u>	<u>(1,355,696)</u>
Cash flows from investing activities			
Dividends and interest from investments		468,010	467,090
Payments to acquire fixed assets		(53,569)	(144,518)
Receipts from sales of fixed assets		1,355	-
Payments to acquire investments		-	(15,262,704)
Receipts from sales of investments		300,000	15,762,705
Net cash provided by investing activities		<u><u>715,796</u></u>	<u><u>822,573</u></u>
Cash flow from financing activities			
		254,065	(533,123)
Cash and cash equivalents at 1 January 2022	B	<u>523,472</u>	<u>1,056,595</u>
Cash and cash equivalents at 31 December 2022	B	<u><u>£777,537</u></u>	<u><u>£523,472</u></u>

Notes to the Cash Flow Statement

A. Reconciliation of net movement in funds to net cash flow from operating activities

	2022 £	2021 £
Net movement in funds (as per the Statement of Financial Activities)	(2,565,488)	(267,075)
Adjustments for		
(Gains)/Losses on investments	2,313,071	(1,791,886)
Surplus on disposal of tangible fixed assets	(1,355)	-
Dividends and interest from investments	(468,010)	(467,090)
Depreciation	259,754	259,070
Donation of tangible fixed assets	296,875	-
Write-off of tangible fixed assets on demolition	-	669,124
(Increase) in debtors	(68,203)	(3,831)
(Decrease)/Increase in creditors	(228,375)	245,992
Net cash (used in) operating activities	<u><u>(461,731)</u></u>	<u><u>(1,355,696)</u></u>

B. Analysis of cash and cash equivalents

Cash at bank and in hand	<u><u>£777,537</u></u>	<u><u>£523,472</u></u>
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**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

PRINCIPAL ACCOUNTING POLICIES

FOR THE YEAR ENDED 31 DECEMBER 2022

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice for charities (SORP 2019) the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Charities Act 2011.

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Critical accounting estimates and areas of judgement

Preparation of the accounts requires the Trustees to make significant judgements and estimates. The items in the accounts where these judgements and estimates have been made include:

- estimating the economic useful life of tangible fixed assets.

Assessment of going concern

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of no less than one year from the date of approval of these accounts.

The trustees have drawn up a cash flow forecast to July 2024 and attempted to assess the risks involved, (See Risk Assessment on page 7). Assurances of ongoing income from investments have been given by the investment managers. The charity also has a very strong balance sheet with large investment and cash balances. Whilst there will undoubtedly be challenges ahead, the trustees do not expect material concerns to arise over the charity's financial position

The Trustees of the Charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The Trustees are of the opinion that the Charity will have sufficient resources to meet its liabilities as they fall due. The most significant areas of judgement that affect items in the accounts are detailed above. With regard to the next accounting period, the year ending 31 December 2023, the most significant areas that affect the carrying value of the assets held by the Charity are the level of investment return and the performance of the investment markets (see the investment policy and the risk management sections of the Trustees' Report for more information).

Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of Charity. Designated funds are unrestricted funds of the Charity which the Trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Charity's work or for specific projects being undertaken.

PRINCIPAL ACCOUNTING POLICIES

FOR THE YEAR ENDED 31 DECEMBER 2022

Income recognition

Income is recognised when the Charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the Charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the Charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the Charity or the Charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Sisters' salaries and pensions are received under deeds of covenant and are stated free of income tax as the amounts were donated by the sisters to a registered charity. They are however net of deductions for social security payments and contributions to occupational pension schemes.

In accordance with the Charities SORP FRS102, volunteer time is not recognised.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

Expenditure recognition and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise fees paid in respect of fund management advice in relation to the Charity's portfolio of quoted investments, which is managed under a discretionary management agreement.
- Expenditure on charitable activities includes all the costs associated with furthering the charitable purposes of the Charity through the provision of its charitable activities. These costs comprise charitable grants and donations, direct and support costs in respect to the support of members of the Congregation and their ministry. It also includes governance costs.

Charitable grants and donations are made where the Trustees consider there is real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for grants and donations approved but unpaid at the period end.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Allocation of support and governance costs

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the Charity it is necessary to provide support in the form of personnel development, financial procedures, provision of office services and equipment and a suitable working environment.

Pension scheme

Contributions are made to a defined contribution pension scheme for staff. The contributions are charged to the Statement of Financial Activities when they become payable.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

PRINCIPAL ACCOUNTING POLICIES

FOR THE YEAR ENDED 31 DECEMBER 2022

Tangible fixed assets

Individual fixed assets costing £2,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight-line basis as follows:

	Annual rate
Freehold land	Nil
Freehold buildings	2%
Fixtures and fittings	25%
Motor vehicles	25%

Financial Instruments

The charity will only hold financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Quoted investments are a form of basic financial instrument and are initially recognised at cost and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. Gains or losses on investments are disclosed in the statement of financial activities as a combined figure for realised gains or losses from investment sales in the year (sale proceeds less market value last year) and unrealised gains or losses arising from the increase/decrease in value during the year of investments still held.

Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Deposits for more than three months and up to one year have been disclosed as short-term deposits. Cash placed on deposit for more than one year is disclosed as a fixed asset investment.

Creditors and provisions

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Services provided by members of the Congregation

For the purposes of these accounts, no value has been placed on administrative and other services provided by the members of the Congregation.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Exchange differences are taken into account in arriving at the net movement in funds.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2022

1. DONATIONS AND LEGACIES

	2022	2021
	£	£
Sisters' salaries and pensions	510,102	342,574
Legacies	12,933	239,586
Other donations	5,298	5,000
	<u>£528,333</u>	<u>£587,160</u>

2. INVESTMENT INCOME

	2022	2021
	£	£
Portfolio investments	462,762	467,017
Bank interest	5,248	73
	<u>£468,010</u>	<u>£467,090</u>

3. INCOME FROM CHARITABLE TRADING ACTIVITIES

	2022	2021
	£	£
Rent from Care Home	298,332	265,223
Rent from other properties surplus to charitable requirements	440	6,165
	<u>£298,772</u>	<u>£271,388</u>

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

4. SUPPORT OF MEMBERS OF THE CONGREGATION AND THEIR MINISTRY

	2022	2021
	£	£
General Support of sisters and their ministry	317,278	327,596
Medical & Care costs	69,393	64,450
Premises and equipment	49,351	84,604
Costs of development of Emmaus building/site *	(127,819)	1,435,340
Education	1,087	764
Depreciation	259,754	259,070
Write-off of fixed assets on demolition	-	669,124
Support Costs (see below)	557,659	507,411
Governance costs	17,860	14,640
	<u>£1,144,563</u>	<u>£3,362,999</u>

* Write-back of prior year over-provision in 2022.

Support Costs	£	£
Bank charges	675	700
Salaries	529,636	493,158
Agency staff	18,504	5,234
Telephone	5,223	3,889
Administration	3,621	4,430
	<u>£557,659</u>	<u>£507,411</u>

5. DONATIONS AND GRANTS

	2022	2021
	£	£
Support of the Congregation's work in Africa	85,976	-
General alms and donations	21,473	21,600
Donation of tangible fixed assets to the Roman Catholic Archdiocese of Southwark (see note 11)	296,875	-
	<u>£404,324</u>	<u>£21,600</u>

6. NET MOVEMENT IN FUNDS

	2022	2021
	£	£
This is stated after charging:		
Staff costs (note 8)	548,140	498,392
Auditor's remuneration (including VAT)		
- Statutory audit services	17,860	15,360
Depreciation	259,754	259,070
	<u>825,754</u>	<u>772,822</u>

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

7. STAFF COSTS AND REMUNERATION OF KEY PERSONNEL

	2022	2021
	£	£
Wages & salaries	477,215	446,006
Social security costs	39,252	34,099
Pensions	13,169	13,053
Temporary staff	18,504	5,234
	<u>£548,140</u>	<u>£498,392</u>

No employee earned £60,000 pa or more (2021 none).

The average number of employees was.

Support of members of the Congregation and their ministry	<u>21</u>	<u>21</u>
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The key management personnel of the Charity in charge of directing and controlling, running and operating the Charity on a day-to-day basis solely comprises the Trustees.

The total remuneration of (including taxable benefits but excluding employer's pension contributions) of the key management personnel was nil (2021: nil).

8. TRUSTEES' EXPENSES & REMUNERATION AND TRANSACTIONS WITH TRUSTEES

The Trustees of the Charity are also members of the Congregation and as such have taken vows of poverty under which they have renounced all personal rights to income and capital. The Charity provides for the essential needs of all members of the Congregation within the Province.

Two of the Trustees of the charity are also Trustees of the Daughters of Mary and Joseph Congregation Fund CIO. In 2022 a grant of £86k and donations of £8k were given to this charity. (2021: £8k).

9. TAXATION

The Charity is exempt from tax on income and gains derived from its charitable activities to the extent that these are applied to its charitable objects.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

10. TANGIBLE FIXED ASSETS	Freehold Land and Buildings £	Motor Vehicles £	Fixtures & Office Equipment £	Total £
COST OR VALUATION				
At 1 January 2022	14,651,145	83,303	92,882	14,827,330
Additions	-	35,408	18,161	53,569
Disposals	(400,000)	(13,290)	-	(413,290)
	<u>14,251,145</u>	<u>105,421</u>	<u>111,043</u>	<u>14,467,609</u>
At 31 December 2022	<u>14,251,145</u>	<u>105,421</u>	<u>111,043</u>	<u>14,467,609</u>
DEPRECIATION				
At 1 January 2022	2,918,515	78,059	91,213	3,087,787
Charge for year	244,823	14,096	835	259,754
Disposals	(103,125)	(13,290)	-	(116,415)
	<u>3,060,213</u>	<u>78,865</u>	<u>92,048</u>	<u>3,231,126</u>
At 31 December 2022	<u>3,060,213</u>	<u>78,865</u>	<u>92,048</u>	<u>3,231,126</u>
NET BOOK VALUE				
At 31 December 2022	<u>£11,190,932</u>	<u>£26,556</u>	<u>£18,995</u>	<u>£11,236,483</u>
At 31 December 2021	<u>£11,732,630</u>	<u>£5,244</u>	<u>£1,669</u>	<u>£11,739,543</u>

Apart from a small proportion used for management and administrative purposes, all the above assets are used in direct furtherance of the Charity's objects.

The school, Coloma Convent Girls' School, referred to in the Trustees report is now run as a voluntary aided school. The school properties are registered in the names of the Trustees. As all rights and obligations in respect of these properties have effectively been transferred to the Governors of the school, which is a separate Charity, the Trustees consider their ownership to be in the nature of a custodianship of the assets and the properties have therefore not been capitalised. These properties have an approximate insurance value of £10.8 million.

In November 2022 Coloma Convent Girls' School converted to academy status. The school is now part of South East London Catholic Academies Trust (SELCAAT), and is under the jurisdiction of the Roman Catholic Archdiocese of Southwark (registered incorporated charity number 1173050). During the year ended 31 December 2022, two properties linked to the Coloma Girls School were transferred out of the ownership of the English Region of the Daughters of Mary and Joseph to the Archdiocese for no consideration. These properties had a net book value of £296,875. See also note 5.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

11. INVESTMENTS

	2022	2021
	£	£
Market Value		
At 1 January 2021	16,674,722	15,382,837
Additions	-	15,262,704
Disposals:		
Proceeds	(300,000)	
Realised gains/(losses)	-	
	(300,000)	(15,848,094)
Revaluation for the year	(2,313,071)	1,877,275
At 31 December 2022	<u>£14,061,651</u>	<u>£16,674,722</u>
Cost at		
31 December 2022	<u>£13,944,338</u>	<u>£14,244,338</u>
At the year-end quoted investments comprised:		
COIF Charities Ethical Investment Fund	14,061,651	16,674,722
Portfolio bank accounts	-	-
	<u>£14,061,651</u>	<u>£16,674,722</u>

12. DEBTORS

	2022	2021
	£	£
Prepayments	56,944	48,417
Other debtors	193,441	133,765
	<u>£250,385</u>	<u>£182,182</u>

13. CREDITORS: amounts falling due within one year

	2022	2021
	£	£
Accruals	172,538	401,767
Other taxes and social security	10,908	10,052
Other creditors	162,414	162,416
	<u>£345,860</u>	<u>£574,235</u>

THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

14. DESIGNATED FUNDS

Retirement Fund

A fund has been designated in respect of the Charity's commitment to provide for the retirement and care in old age and sickness of the Congregation's members. Following a review of Region's membership £10m was designated to finance the care of the elderly sisters, taking their needs and pensions into account. The trustees will continue to monitor the level of the fund in the light of changing needs of the members. There have been no further designations or use of these funds in 2022.

Fixed Assets Fund

The Charity has a number of properties and other fixed assets which are used to fulfil its charitable objectives. These properties, although mainly unrestricted assets, cannot be realised without undermining the Charity's work and reflect the investment in properties held to further the charitable work undertaken. Transfers were made during the year so the fund balance equals fixed assets held.

	Balance 1 January 2022 £	Net Income (Deficit) £	Gains / (Losses) £	Transfers £	Balance 31 December 2022 £
Retirement	10,000,000	-	-	-	10,000,000
Fixed Assets	11,739,543	(259,754)	-	(243,306)	11,236,483
	<u>£21,739,543</u>	<u>£(259,754)</u>	<u>£-</u>	<u>£(243,306)</u>	<u>£21,236,483</u>

Comparative movements

	Balance 1 January 2021 £	Net Income (Deficit) £	Gains / (Losses) £	Transfers £	Balance 31 December 2021 £
Retirement	10,000,000	-	-	-	10,000,000
Fixed Assets	12,523,219	(259,070)	-	(524,606)	11,739,543
	<u>£22,523,219</u>	<u>£(259,070)</u>	<u>£-</u>	<u>£(524,606)</u>	<u>£21,739,543</u>

THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2022

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

2022	Tangible Fixed assets £	Investments £	Net current Assets £	Total £
Designated Funds:				
Retirement	-	10,000,000	-	10,000,000
Fixed Assets	11,236,483	-	-	11,236,483
	<u>11,236,483</u>	<u>10,000,000</u>	<u>-</u>	<u>21,236,483</u>
Unrestricted funds	-	4,061,651	682,062	4,743,713
	<u>£11,236,483</u>	<u>£14,061,651</u>	<u>682,062</u>	<u>£25,980,196</u>

Comparative analysis:

2021	Tangible Fixed assets £	Investments £	Net current Assets £	Total £
Designated Funds:				
Retirement	-	10,000,000	-	10,000,000
Fixed Assets	11,739,543	-	-	11,739,543
	<u>11,739,543</u>	<u>10,000,000</u>	<u>-</u>	<u>21,739,543</u>
Unrestricted funds	-	6,674,722	131,419	6,806,141
	<u>£11,739,543</u>	<u>£16,674,722</u>	<u>£131,419</u>	<u>£28,545,684</u>

16. CAPITAL COMMITMENTS

	2022 £	2021 £
Capital expenditure contracted but not provided for in the accounts	£-	£-
	<u>£-</u>	<u>£-</u>

17. CONTINGENT ASSET – ESCROW ACCOUNT

As part of the agreement with the tenant of the Coloma Court Care Home, an Escrow Account has been set up to cover the cost of works of maintenance, repair and replacement for the roof as a result of water ingress. The parties each undertake to hold the sums retained in the account on trust. A sum, to be determined by reference to the surplus generated by the Home, but not exceeding £140,000 will be deposited into the account each year. It is anticipated that the sum held in the account will be entirely utilised in making good the roof but any excess will be shared equally between the charity and the tenant. At the end of December 2022, the balance on the account stood at £271,746.13

THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO

England & Wales - Charity number 1171001

Accounts

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH
CIO**

(Registered Charity Number 1171001)

TRUSTEES' REPORT AND ACCOUNTS

31 DECEMBER 2021

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

REFERENCES AND ADMINISTRATIVE DETAILS

TRUSTEES

Sister Paula Marie Spark
Sister Sheila Barrett
Sister Annette Lawrence
Sister Sheila Josephine Moloney
Sister Felicé Anne Bowker Wright

REGIONAL CO-ORDINATOR

Sister Paula Marie Spark

REGIONAL BURSAR

Sister Annette Lawrence

LAY BURSAR

Mrs Julia Lau

PRINCIPAL ADDRESS

The Convent
Daughters of Mary and Joseph
Layhams Road
West Wickham
Kent BR4 9QJ

GOVERNING INSTRUMENT

CIO Foundation registered 5 January 2017

CHARITY REGISTRATION NO.

1171001

NAMED CORRESPONDENT

Sister Annette Lawrence
The Convent
Daughters of Mary and Joseph
Layhams Road
West Wickham
Kent BR4 9QJ

AUDITORS

Haysmacintyre LLP
10 Queen Street Place
London
EC4R 1AG

PRINCIPAL BANKER

The Royal Bank of Scotland
P.O. Box 412
62/63 Threadneedle Street
London EC2R 8LA

SOLICITORS

Stone King LLP
13 Queen Square
BATH
BA1 2HJ

INVESTMENT MANAGER

CCLA
Senator House
85 Queen Victoria Street
London
EC4V 4ET

INVESTMENT POWERS

There are no limitations on the Charity's power of investment.

THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

The Trustees are pleased to present their report for year ended 31 December 2021.

INTRODUCTION

The Daughters of Mary and Joseph are Religious Sisters belonging to an international Roman Catholic Religious Congregation which was founded in Belgium in 1817. In 1869 the first foundation in England developed in Croydon, Surrey, and it was from this foundation that the English Province (now a Region) grew and, from which, Sisters were sent for further mission work to America, Africa and Ireland.

We commit ourselves to

- **THOSE TO WHOM SOCIETY SAYS THERE IS NO PLACE FOR YOU HERE** (General Chapter 2001)
- **LET GOD'S COMPASSION FLOW** (General Chapter 2010)

Over recent years these two Chapter statements have influenced the daily mission of the Sisters in the English Region as well as the Congregation as a whole. Where we have insufficient personnel to fulfil a role that we would wish to do, we give support in whatever way we can to other Charities who are engaged in that work.

OBJECTS

The objects of the CIO are:

- (a) The advancement of the Roman Catholic religion; and
- (b) The advancement of education for the public benefit through the religious and other charitable work of the Congregation by such means as the charity trustees, with the approval of the Regional Coordinating Group or, if there is no Regional Coordinating Group, the Superior General, shall from time to time think fit..

PRINCIPAL ACTIVITIES

The CIO will aim to support the religious and other charitable works performed by members of the Congregation. These works will fall into the following areas:

1. HEALTHCARE

- a) The Healthcare Management Trust, subsequently referred to as HMT, continues to be entrusted with the healthcare at Coloma Court Care Home and it leases the property from the DMJ. HMT are dedicated to providing the medical care necessary to promote the well-being of the elderly and frail in order to make their later life a happy and fulfilling experience in a Christian atmosphere of love and security. The Home is staffed by trained nurses and carers and activities are provided for those wishing to avail themselves of outings etc. Coloma Court is registered for up to 62 residents and the DMJ. There is a full-time priest-chaplain, resident on site.
- b) The Convent building, completed in 2014, continues to enable an enhanced level of care for the elderly and sick sisters in a DMJ community environment. Most of these would otherwise have had to be moved into Care Homes. The flats at Southgate near the entrance to the complex now accommodate the chaplains of the nursing home and the convent, the deputy manager of convent and one of the sisters. The solar panels continue to generate a small income. 11 elderly sisters are cared for in St. Joseph's Community on the West Wickham Site. One sister, who is a nurse, manages this with a deputy and a team of carers.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

PRINCIPAL ACTIVITIES (continued)

2. EDUCATION

The one remaining school, for which the Daughters of Mary and Joseph are still the Trustees, was founded in 1869. A Voluntary Aided grammar school since 1944, it became a Comprehensive School in the late seventies. Coloma Convent Girls' School in Croydon provides a high standard of Education for girls between the ages of 11 and 18. The School buildings, which have an insurance value in excess of £10m, are owned by the Charity but are occupied by the School, as a Voluntary Aided School, for a nil rent.

Coloma has a highly successful Music department which normally organises nearly 50 public concerts per annum. The school also offers numerous opportunities for pupils to participate in competitive and recreational Sport. The School's ethos is centred on the Catholic Faith and prepares young people for the challenge of adult life.

Three of the Sister-Trustees are Governors and serve on various sub committees including the Finance Committee, and the Education committee which deals with admission policy and staff appointments.

PUBLIC BENEFIT STATEMENT

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission in determining the activities undertaken by the Charity.

ORGANISATION/POLICY

The constitution of the CIO states that there must be at least three trustees. At present there are five Trustees (see Page 1). The first trustees are:

- Members of the Regional Coordinating Group (RCG), to serve until the end of their respective terms:
Sister Paula Marie Spark
Sister Annette Lawrence
Sister Sheila Josephine Moloney
and
- Two trustees, who are not members of the RCG, appointed to serve for a period of three years from the 4th December 2019 following which they may be reappointed for such term as the RCG shall decide:
Sister Sheila Barrett
Sister Felicé Anne Bowker Wright.

Members of the RCG are automatically, ex officio, trustees. The RCG has the power to appoint or remove trustees by means of a resolution.

The Region is led by the Regional Coordinating Group with Sr. Paula Spark as the named leader. The Regional Coordinating Group are ex-officio Trustees and are joined by 2 other sisters in this role. They also work closely with the English Region Finance Team, Lay Bursar and other Advisors. As all the trustees are drawn from the sisters of the Region they are fully conversant with the operations of the Charity. The trustees also attend conferences to update themselves on the issues and legislation pertaining to the Charity.

All income earned by the Sisters, such as salaries, stipends and pensions, is paid into a Central Fund and a system of annual budgeting provides for each community of Sisters and those who live alone. Each community and individual renders their accounts to the central office.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

KEY MANAGEMENT

The Trustees consider that the key management of the material assets of the Charity is undertaken by themselves and in particular the Regional Bursar to whom much of the running of the day-to-day running operation devolves. As religious sisters, under a vow of poverty, the Trustees do not receive remuneration. The Trustees have adopted a policy of ensuring that all staff are paid at or above the London Living Wage.

REVIEW OF DEVELOPMENTS AND ACHIEVEMENTS DURING THE YEAR

General

Most of the Sisters referred to below work in a voluntary capacity. The DMJ have previously provided Coloma Court Care Home with three Sisters as Pastoral Care Assistants but this is no longer possible due to the age and health of those concerned. Stipends for Sisters working in parishes range from nil to £5,000 per annum. There are occasional Stipends for talks or retreats given by some sisters.

Due to the pandemic, much of the work of the sisters has not been able to take place in the usual way but each one has adapted their ministry as far as possible.

One sister who is a hospital chaplain at Croydon University Hospital has not been able to be in the hospital herself very much due to her own age but she has still been able to organise the work of the priests who visit. Recently she has also arranged, by email, for them all to be vaccinated. As part of the Vicars for Religious team for Southwark Diocese she has supported religious in the diocese through phone calls and email.

Visiting parishioners has obviously had to change. Contact has been by telephone and by brief doorstep conversations. In the summer, these could be held in the back garden. Unfortunately, there also had to be doorstep bereavement visits to families who have lost loved ones. At times in the last year things did get back to more normal ways of working but, like everyone else, we continue to adapt to whatever the situation is. Meetings and classes have taken place in person or by Zoom.

Some parish sisters have also helped organise food parcels for those in need or aided them in finding food banks and other assistance. Some have also been able to offer advice and support to those who were threatened with eviction or needed housing advice.

Bringing the Eucharist to house-bound parishioners has been limited. During the less restricted periods sisters have taken the Eucharist to the doorstep with the house bound parishioner at least a metre away inside their house.

When churches have been open, Parish Sisters have helped with the arrangements and stewarding at Masses to ensure social distancing as well as being present so that churches could be open for private prayer.

Sacramental preparation has been disrupted and, in some cases, moved online. Some sacraments had to be delayed in 2020 and took place in 2021. Those sacraments, first Holy Communion, for instance, that have taken place with social distancing have actually seemed more prayerful occasions.

Telephone conversations have been important to alleviate a sense of isolation and several sisters have supported people in this way, including parishioners, associates and other contacts.

Some sisters have given Spiritual accompaniment on zoom. One has taken part as a director in online week retreats in daily life organised from the London Jesuit Centre. These have been an opening for people who would not normally be able to or want to attend in person. Even support for those who would normally have attended icon workshops has taken place via WhatsApp or email in some cases although she was able to give one workshop in Sunderland between lockdowns.



THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

REVIEW OF DEVELOPMENTS AND ACHIEVEMENTS DURING THE YEAR (continued)

Education

Coloma Convent Girls' School in Shirley has been recognised as one of the top non-selective secondary schools in the country for many years. Following the educational principles and ethos of the Congregation, the emphasis is not solely on the academic but on the development of the whole person where each one is encouraged to see that she can make a positive difference through love, commitment and service.

The past year has again been a very difficult one for all schools and the trustees applaud the dedication of both staff and students working together to achieve the best for the students. For Coloma it has been particularly difficult with a change of Headteacher in June due to illness and then an OFSTED inspection in November. The inspection report, while good in many areas, did result in "requires improvement". The Trustees take an active role in offering support and encouragement in many areas as well as serving as governors. They are confident that the school will soon be returned to its status as a high profile, Catholic centre of educational excellence for girls at the heart of Croydon and the Archdiocese of Southwark.

In extracurricular activities, normally more than 500 girls sing in the school's various choirs. Pupils have an opportunity to play a variety of instruments, with the school holding around 50 concerts throughout the year. Coloma also offers the Combined Cadet Force as an extra-curricular activity, as well as Duke of Edinburgh Awards, along with more than 60 different clubs helping pupils gain skills such as teamwork, commitment and resilience. Most of these activities could not take place at all or only online during the pandemic but have begun again as soon as was possible.

Healthcare

The overall occupancy for 2021 in Coloma Court Care Home averaged 94.5% which is actually higher than in 2020 (93.7%).



The Home closed its doors to visitors early in March 2020, before the national lockdown and have followed all the national guidelines since. They have conducted their own testing of residents and staff regularly and provided PPE for staff. As they begin to be open to more visitors they continue to ask for a lateral flow test before entry.

During the early days of the pandemic the pastoral team in Coloma Court were unable to visit the Home. The priest- chaplain has been included in the testing regime of the staff, and been able to visit one floor each week since the end of 2020. The sisters, being elderly themselves, have not gone back and are unlikely to do so.

The care of the elderly sisters and staff in St. Joseph's community has been a priority during the pandemic. For the last year there has been regular testing and there have been times when the sisters have isolated when some have tested positive. We have been blessed that there were no cases among the sisters until late in 2021 and then no one was so ill that hospitalisation was required.

Grants

Three grants were given in 2020, all to the Africa Region of the Daughters of Mary and Joseph, to aid them in their ministries and preparations for the future. In 2021 only one grant was agreed and this has not yet been sent.

In 2019, £200,000 was sent to the sisters in Burundi to build new classrooms and washrooms for the Colette De Brandt Kindergarten in Ngozi. This kindergarten was opened by the DMJ in September 2018 to provide Kindergarten facilities so that parents could work while their children were cared for and the children receive a good introduction to education. Four DMJ sisters work in the school where, contrary to local custom and in line with our Congregational policy, corporal punishment is banned. There was only enough room in the buildings available for a single year group (15 boys and 30 girls) and limited toilet facilities. The new Classrooms and washrooms allowed this to expand to 3 year groups by September 2020.

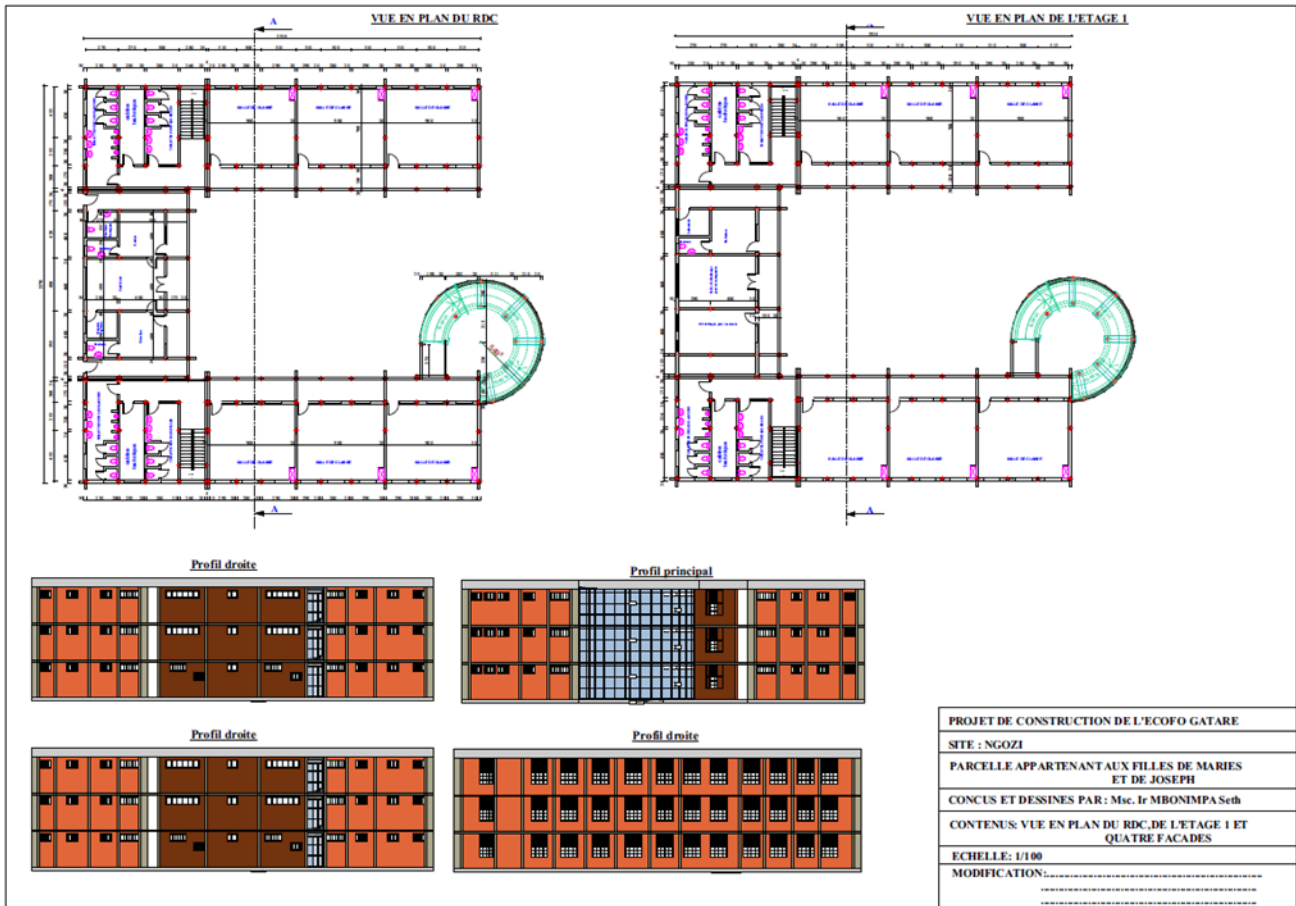
The funds were not all used and permission was requested to use the remaining €94,500 to begin work on further buildings so that the school can grow with the pupils and educate them through the primary years. This request was granted and work began on an 18-classroom school building and the associated facilities. A report has been received which shows how the funds were used to lay the foundations, raise columns in reinforced concrete, build interior walls, churning and slab for the ground floor.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

REVIEW OF DEVELOPMENTS AND ACHIEVEMENTS DURING THE YEAR (continued)

In 2021 further funding was sought to complete the building. Some was provided from other parts of the Congregation and The English Region has agreed to provide a loan of €100,000. This will be sent in March 2022. The plans are as you see below.



The building has progressed to 2 of the 3 storeys



**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

FINANCIAL REVIEW OF THE YEAR

The charity's principal sources of income are voluntary income, which mainly consists of salaries and pensions donated by sisters, and charitable trading income, largely consisting of rent from, and a share of the surplus of the Coloma Court Care Home. As is inevitable with an aging group of sisters, income from sisters was lower at £342.6k compared to £368.9k in 2020. Charitable trading income was marginally higher at £271.4k (2020: 261.3k). Income from investments declined to £467.1k (2020: £495.6k). Thus total income from recurring sources was around £1.33m (2020: £1.13m). In 2021 there were no additions, from gains on the sale of tangible fixed assets (2020: £123.1k).

Expenditure amounted to £3.4m (2020: £1.7m). There was a substantial rise in the costs of support of sisters and their ministry, which included almost £1.5m towards the new development at West Wickham and the scrapping of fixed assets of over £669k. This was slightly offset by a significant decline in donations. Therefore, the result for the year, before investments gains/losses, was a deficit of £2.06m (2020: £441.5k).

Investments gains amounted to £1.79m. (2020: £339.5k) and thus the overall decrease in funds over the year was £267.1k (2020: £102k).

RESERVES POLICY

At the end of the year the total reserves of the charity stood at £28.55m, of which £21.7m has been designated, leaving general reserves of just over £6.8m.

A fund of £10m has been designated in respect of the Charity's commitment to provide for the retirement and care in old age and sickness of the Congregation's members. A review of the Congregation's membership conducted during 2018 indicated that a fund in the region of £10m is now required to finance fully the Charity's commitment to provide for the care for its elderly members after taking account of their occupational pension rights. The trustees will continue to monitor the level of the fund in the light of changing needs of the members.

The Charity has a number of properties and other fixed assets which are used to fulfil its charitable objectives. These properties, although unrestricted assets, cannot be realised without undermining the Charity's work and reflect the investment in properties held to further the charitable work undertaken. At the end of 2021, the fund stood at £11.7m.

The Trustees' policy is to hold between twelve and twenty-four months' expenditure in reserve. The current level is equal to approximately two years' expenditure. This is therefore in line with, but at the upper end of, the Trustees' target. However, a significant element of the reserve is due to the exceptionally good returns seen from investments markets in 2021.

THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

INVESTMENT POLICY AND PERFORMANCE

There are no restrictions on investments held.

The Charity had a discretionary Investment Management agreement with Barclays Wealth. To ease the administrative duties falling on fewer sisters and to still be sure of the ethical use of funds it was decided to move the investments to CCLA, COIF Ethical Investment Income Units. This took place in the first quarter of 2020. In April 2021 the investments were transferred to the new CCLA Catholic Fund in order to match more closely still with the values of the Charity. This fund is also disinvested from fossil fuels. The Trustees and/or their representatives meet with the fund managers once a year in order to discuss the performance and ethics of the fund. They also attend online update meetings.

The investment strategy is to maximise total return within acceptable levels of risk while maintaining an ethical stance in line with the policy of the Charity. The investments generated a total return of 14.69% (2020: 5.51%). This was broadly in line with average returns quoted for Charity investment portfolios in 2021. The Trustees therefore consider that the year's return was satisfactory.

RISK MANAGEMENT

The Trustees have considered the major risks to which the Charity is exposed. Every effort is being made to mitigate those risks. The key risks for the Charity, as identified by the Trustees, are described below together with the principal ways in which they are mitigated:

- The Covid-19 pandemic has changed the shape and nature of the world. It has impacted not only the basic nature of social interactions but has also had a significant economic impact at every level in ways which have been outside of the charity's control.
- The ministries of the sisters, most of whom are over 70, have been limited by the pandemic and the need to self-isolate. (see above)
- Due to the pandemic, staffing for the care of the elderly sisters has been difficult and has cost more. Care staff may still need to self-isolate and more supply staff need to be employed as well as paying the permanent carers etc. We believe that we have the cash reserves and guaranteed income such as pensions to cover this and any rise in the cost of living.
- Staff and residents in St. Joseph's community have been tested regularly since this was made available. Anyone testing positive has isolated following government guidelines and the residents have self-isolated in their rooms until negative test results were received. These measures as well as staff wearing masks and regular hand-washing will continue until the situation is resolved.
- The impact of Covid on the Region's investments may still be ongoing, along with other factors. There is always a risk in investments but based on current CCLA performance the Trustees believe that the risk will impact severely on the Charity.
- The Region has an obligation, both moral and legal, to provide care for its members, none of whom has resources of her own and all of whom have devoted a significant part of their lives to the work of the Charity. The Sisters are all under a vow of poverty and therefore providing them with support is considered to be an important element of the Charity's work. Wherever possible, care is provided for frail and unwell members within communities but sometimes it is necessary to place a Sister in a care home, the cost of which can be significant. The care of sisters in the Region's own facility also entails significant staffing and medical costs. The incidence of such care needs is impossible to predict and the Trustees therefore believe that it is incumbent upon them to maintain reserves at an appropriate level to ensure that the Charity is able to meet this obligation – see Reserves Policy above.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

RISK MANAGEMENT (continued)

- There is a Safeguarding of Children and Vulnerable Adults policy in place. The Trustees are committed to implementing all policies and procedures of the new Catholic Safeguarding Standards Agency CSSA, are working with the Religious Life Safeguarding Service (RLSS) and have a Congregational policy. An individual has been designated person responsible for keeping sisters and staff up to date, and ensuring adequate training. DBS clearance is obtained for all staff caring for sisters in The Convent on the West Wickham site.
- One area is to ensure that our properties continue to be safe places for the Sisters and visitors to use. Attention is given to keeping our properties in good repair. General maintenance is regularly carried out and for any repairs local firms are used and so the local workforce is supported. All of the buildings on the West Wickham Site have gradually been replaced or demolished partly to overcome risks with regard to the buildings as well as to conform with the new National Care Standards and accommodate the changes in the Sisters ministries.

FUTURE PLANS

There are no plans to change the way in which the charity operates or the work that it undertakes at this point in time.

As the sisters are aging and decreasing in numbers plans need to be put in place to ensure the care of the sisters, the management and legacy of the Charity and the continuation of ministries by others where appropriate. Work on this has begun in line with the Strategic Plan of the Congregation.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2021

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (Financial Reporting Standard 102).

Charity law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Charity at the year end and of its income and expenditure during that year. In preparing the accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that this basis applies.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and which enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

They are also responsible for identifying the major risks to which the Charity is exposed, reviewing those risks and establishing systems to mitigate them.

The accounts accompanying this report comply with current statutory requirements and the constitution of the CIO.

By Order of the Trustees

.....
Sr. Paula Spark.

Date: 6th July 2022

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO

YEAR ENDED 31 DECEMBER 2021

We have audited the financial statements of The English Region of the Daughters of Mary and Joseph CIO for the year ended 31 December 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2021 and of the charity's net movement in funds for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder. We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Trustees' Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO (continued)

YEAR ENDED 31 DECEMBER 2021

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- adequate accounting records have not been kept by the charity, or returns adequate for our audit have not been received from branches not visited by us; or
- sufficient accounting records have not been kept; or
- the charity financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees for the financial statements

As explained more fully in the trustees' responsibilities statement set out on page 11 the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the charity and the environment in which it operates, we identified that the principal risks of non-compliance with laws and regulations related to compliance with employment law and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Charities Act 2011 and Charities SORP.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principal risks were related to depreciation charges. Audit procedures performed by the engagement team included:

- Inspecting minutes of Trustees' meetings;
- Reviewing calculations for depreciation including reviewing estimated useful economic lives;
- Inspecting correspondence with the Charity Commission, HMRC and other regulators;
- Discussions with management including consideration of known or suspected instances of non-compliance with laws and regulations and fraud;
- Evaluating management's controls designed to prevent and detect irregularities;
- Identifying and testing journals;
- Reviewing valuations of investments; and
- Challenging assumptions and judgements made by management in their critical accounting estimates. These related to the economic useful life of tangible fixed assets.

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO (continued)

YEAR ENDED 31 DECEMBER 2021

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's trustees as a body for our audit work, for this report, or for the opinions we have formed.

.....

Haysmacintyre LLP
10 Queen Street Place
Statutory Auditors
London
EC4R 1AG

Date: 6 July 2022

Haysmacintyre LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	2021 Unrestricted Total £	2020 Unrestricted Total £
INCOME from			
Donations and legacies	1	587,160	371,593
Investments	2	467,090	495,647
Charitable trading activities	3	271,388	261,260
Other			
- Surplus on disposal of tangible fixed assets	4	-	123,114
Total income		<u>1,325,638</u>	<u>1,251,614</u>
EXPENDITURE on			
Cost of raising funds			
- Investment management fees		-	6,583
Charitable activities			
Support of members of the Congregation and their ministry	5	3,362,999	1,548,092
Donations	6	21,600	138,421
Total expenditure		<u>3,384,599</u>	<u>1,693,096</u>
Net (deficit) before gains/(losses) on investments		(2,058,961)	(441,482)
Other recognised gains and losses			
Net gains on investments		1,791,886	339,522
Net (deficit) for the year		(267,075)	(101,960)
Funds brought forward 1 January 2021		28,812,759	28,914,719
Funds carried forward at 31 December 2021		<u>£28,545,684</u>	<u>£28,812,759</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities. All activities are unrestricted.

The notes form part of these financial statements.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

BALANCE SHEET

AS AT 31 DECEMBER 2021

	Notes	2021 £	2020 £
TANGIBLE FIXED ASSETS	11	11,739,543	12,523,219
INVESTMENTS	12	16,674,722	15,382,837
		<u>28,414,265</u>	<u>27,906,056</u>
 CURRENT ASSETS			
Debtors	13	182,182	178,351
Cash at bank		523,472	1,056,595
		<u>705,654</u>	<u>1,234,946</u>
CREDITORS: Amounts falling due within one year	14	(574,235)	(328,243)
NET CURRENT ASSETS		<u>131,419</u>	<u>906,703</u>
NET ASSETS	16	<u>£28,545,684</u>	<u>£28,812,759</u>
 Represented by:			
ACCUMULATED FUNDS			
Unrestricted Funds			
Designated funds	15	21,739,543	22,523,219
General funds		6,806,141	6,289,540
		<u>£28,545,684</u>	<u>£28,812,759</u>

Approved by the Trustees and signed on their behalf by

.....
Sr. Annette Lawrence

Date: 6 July 2022

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	2021 £	2020 £
Cash flows from operating activities			
Net cash (used in)/provided from operating activities	A	<u>(1,355,696)</u>	<u>(866,033)</u>
Cash flows from investing activities			
Dividends and interest from investments		467,090	495,647
Payments to acquire fixed assets		(144,518)	-
Receipts from sales of fixed assets		-	260,364
Payments to acquire investments		(15,262,704)	(15,985,102)
Receipts from sales of investments		15,762,705	16,093,076
Net cash provided by investing activities		<u><u>822,573</u></u>	<u><u>863,985</u></u>
Cash flow from financing activities			
		(533,123)	(2,048)
Cash and cash equivalents at 1 January 2021	B	<u>1,056,595</u>	<u>1,058,643</u>
Cash and cash equivalents at 31 December 2021	B	<u><u>£523,472</u></u>	<u><u>£1,056,595</u></u>

Notes to the Cash Flow Statement

A. Reconciliation of net movement in funds to net cash flow from operating activities

	2021 £	2020 £
Net movement in funds (as per the Statement of Financial Activities)	(267,075)	(101,960)
Adjustments for		
Gain on investments	(1,791,886)	(339,522)
(Surplus) on disposal of fixed assets	-	(123,114)
Dividends and interest from investments	(467,090)	(495,647)
Depreciation	259,070	285,036
Write-off of fixed assets on demolition	669,124	-
Decrease/(Increase) in debtors	(3,831)	(60,437)
Increase / (Decrease) in creditors	245,992	(30,389)
Net cash (used in)/provided by operating activities	<u><u>(1,355,696)</u></u>	<u><u>(866,033)</u></u>
B. Analysis of cash and cash equivalents		
Cash at bank and in hand	<u><u>£523,472</u></u>	<u><u>£1,056,595</u></u>

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

PRINCIPAL ACCOUNTING POLICIES

FOR THE YEAR ENDED 31 DECEMBER 2021

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice for charities (SORP 2019) the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Charities Act 2011.

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Critical accounting estimates and areas of judgement

Preparation of the accounts requires the Trustees to make significant judgements and estimates. The items in the accounts where these judgements and estimates have been made include:

- estimating the economic useful life of tangible fixed assets.

Assessment of going concern

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of no less than one year from the date of approval of these accounts.

In the light of the Covid 19 pandemic, the trustees have drawn up a cash flow forecast to July 2023 and attempted to assess the risks involved, (See Risk Assessment on page 8). Assurances of ongoing income from investments have been given by the investment managers. The charity also has a very strong balance sheet with large investment and cash balances. Whilst there will undoubtedly be challenges ahead, the trustees do not expect material concerns to arise over the charity's financial position

The Trustees of the Charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The Trustees are of the opinion that the Charity will have sufficient resources to meet its liabilities as they fall due. The most significant areas of judgement that affect items in the accounts are detailed above. With regard to the next accounting period, the year ending 31 December 2022, the most significant areas that affect the carrying value of the assets held by the Charity are the level of investment return and the performance of the investment markets (see the investment policy and the risk management sections of the Trustees' Report for more information).

Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of Charity. Designated funds are unrestricted funds of the Charity which the Trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Charity's work or for specific projects being undertaken.

PRINCIPAL ACCOUNTING POLICIES

FOR THE YEAR ENDED 31 DECEMBER 2021

Income recognition

Income is recognised when the Charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the Charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the Charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the Charity or the Charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Sisters' salaries and pensions are received under deeds of covenant and are stated free of income tax as the amounts were donated by the sisters to a registered charity. They are however net of deductions for social security payments and contributions to occupational pension schemes.

In accordance with the Charities SORP FRS102, volunteer time is not recognised.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

Expenditure recognition and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise fees paid in respect of fund management advice in relation to the Charity's portfolio of quoted investments, which is managed under a discretionary management agreement.
- Expenditure on charitable activities includes all the costs associated with furthering the charitable purposes of the Charity through the provision of its charitable activities. These costs comprise charitable grants and donations, direct and support costs in respect to the support of members of the Congregation and their ministry. It also includes governance costs.

Charitable grants and donations are made where the Trustees consider there is real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for grants and donations approved but unpaid at the period end.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Allocation of support and governance costs

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the Charity it is necessary to provide support in the form of personnel development, financial procedures, provision of office services and equipment and a suitable working environment.

Pension scheme

Contributions are made to a defined contribution pension scheme for staff. The contributions are charged to the Statement of Financial Activities when they become payable.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

PRINCIPAL ACCOUNTING POLICIES

FOR THE YEAR ENDED 31 DECEMBER 2021

Tangible fixed assets

Individual fixed assets costing £2,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight-line basis as follows:

	Annual rate
Freehold land	Nil
Freehold buildings	2%
Fixtures and fittings	25%
Motor vehicles	25%

Financial Instruments

The charity will only hold financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Quoted investments are a form of basic financial instrument and are initially recognised at cost and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. Gains or losses on investments are disclosed in the statement of financial activities as a combined figure for realised gains or losses from investment sales in the year (sale proceeds less market value last year) and unrealised gains or losses arising from the increase/decrease in value during the year of investments still held.

Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Deposits for more than three months and up to one year have been disclosed as short-term deposits. Cash placed on deposit for more than one year is disclosed as a fixed asset investment.

Creditors and provisions

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Services provided by members of the Congregation

For the purposes of these accounts, no value has been placed on administrative and other services provided by the members of the Congregation.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Exchange differences are taken into account in arriving at the net movement in funds.

THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2021

1. DONATIONS AND LEGACIES

	2021	2020
	£	£
Sisters' salaries and pensions	342,574	368,883
Legacies	239,586	-
Other donations	5,000	2,710
	<u>£587,160</u>	<u>£371,593</u>

2. INVESTMENT INCOME

	2021	2020
	£	£
Portfolio investments	467,017	491,910
Bank interest	73	3,737
	<u>£467,090</u>	<u>£495,647</u>

3. INCOME FROM CHARITABLE TRADING ACTIVITIES

	2021	2020
	£	£
Rent from Care Home	265,223	254,720
Rent from other properties surplus to charitable requirements	6,165	6,540
	<u>£271,388</u>	<u>£261,260</u>

4. OTHER INCOME - SURPLUS ON DISPOSAL OF PROPERTIES

	2021	2020
	£	£
Net proceeds of sales	-	260,364
Net book value of assets sold	-	(137,250)
	<u>£-</u>	<u>£123,114</u>

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2021

5. SUPPORT OF MEMBERS OF THE CONGREGATION AND THEIR MINISTRY

	2021	2020
	£	£
Coloma Court Nursing Home	-	55,994
General Support of sisters and their ministry	327,596	386,806
Medical & Care costs	64,450	63,024
Premises and equipment	84,604	120,295
Costs of development of Emmaus building/site	1,435,340	134,724
Education	764	285
Depreciation	259,070	285,036
Write-off of fixed assets on demolition	669,124	-
Support Costs (see below)	507,411	488,928
Governance costs	14,640	13,000
	<u>£3,362,999</u>	<u>£1,548,092</u>

Support Costs

	£	£
Bank charges	700	434
Salaries	493,158	459,628
Agency staff	5,234	21,594
Telephone	3,889	3,375
Administration	4,430	3,897
	<u>£507,411</u>	<u>£488,928</u>

6. DONATIONS AND GRANTS

	2021	2020
	£	£
Support of the Congregation's work in Africa	-	43,725
Coloma Convent Girls' School	-	75,000
General alms and donations	21,600	19,696
	<u>£21,600</u>	<u>£138,421</u>

7. NET MOVEMENT IN FUNDS

	2021	2020
	£	£
This is stated after charging:		
Staff costs (note 8)	498,392	481,222
Auditor's remuneration (including VAT)		
- Statutory audit services	15,360	14,640
Depreciation	259,070	285,036
	<u>£772,822</u>	<u>£780,900</u>

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2021

8. STAFF COSTS AND REMUNERATION OF KEY PERSONNEL

	2021	2020
	£	£
Wages & salaries	446,006	416,738
Social security costs	34,099	30,555
Pensions	13,053	12,335
Temporary staff	5,234	21,594
	<u>£498,392</u>	<u>£481,222</u>

No employee earned £60,000 pa or more (2020: none).

The average number of employees was.

Support of members of the Congregation and their ministry	<u>21</u>	<u>20</u>
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The key management personnel of the Charity in charge of directing and controlling, running and operating the Charity on a day-to-day basis solely comprises the Trustees.

The total remuneration of (including taxable benefits but excluding employer's pension contributions) of the key management personnel was nil (2020: nil).

9. TRUSTEES' EXPENSES & REMUNERATION AND TRANSACTIONS WITH TRUSTEES

The Trustees of the Charity are also members of the Congregation and as such have taken vows of poverty under which they have renounced all personal rights to income and capital. The Charity provides for the essential needs of all members of the Congregation within the Province.

There were no other related party transactions during the year (2020: none).

10. TAXATION

The Charity is exempt from tax on income and gains derived from its charitable activities to the extent that these are applied to its charitable objects.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2021

11. TANGIBLE FIXED ASSETS	Freehold Land and Buildings £	Motor Vehicles £	Fixtures & Office Equipment £	Total £
COST OR VALUATION				
At 1 January 2021	15,831,627	83,303	92,882	16,007,812
Additions	144,518	-	-	144,518
Disposals	(1,325,000)	-	-	(1,325,000)
	<u>14,651,145</u>	<u>83,303</u>	<u>92,882</u>	<u>14,827,330</u>
	DEPRECIATION			
At 1 January 2021	3,325,568	68,647	90,378	3,484,593
Charge for year	248,823	9,412	835	259,070
Disposals	(655,876)	-	-	(655,876)
	<u>2,918,515</u>	<u>78,059</u>	<u>91,213</u>	<u>3,087,787</u>
	NET BOOK VALUE			
At 31 December 2021	<u>£11,732,630</u>	<u>£5,244</u>	<u>£1,669</u>	<u>£11,739,543</u>
At 31 December 2020	<u>£12,506,059</u>	<u>£14,656</u>	<u>£2,504</u>	<u>£12,523,219</u>

Apart from a small proportion used for management and administrative purposes, all the above assets are used in direct furtherance of the Charity's objects.

The school, Coloma Convent Girls' School, referred to in the Trustees report is now run as a voluntary aided school. The school properties are registered in the names of the Trustees. As all rights and obligations in respect of these properties have effectively been transferred to the Governors of the school, which is a separate Charity, the Trustees consider their ownership to be in the nature of a custodianship of the assets and the properties have therefore not been capitalised. These properties have an approximate insurance value of £10.8 million.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2021

12. INVESTMENTS

	2021	2020
	£	£
Market Value		
At 1 January 2021	15,382,837	15,151,290
Additions	15,262,704	15,985,102
Disposals:		
Proceeds	(15,762,705)	
Realised gains/(losses)	(85,389)	
	<u>(15,848,094)</u>	<u>(16,296,768)</u>
Revaluation for the year	1,877,275	543,213
	<u>£16,674,722</u>	<u>£15,382,837</u>
Cost at 31 December 2021	<u>£14,244,338</u>	<u>£14,744,338</u>
At the year end quoted investments comprised:		
Catholic Investment Founder	16,674,722	-
COIF Charities Ethical Investment Fund	-	15,367,680
Portfolio bank accounts	-	15,157
	<u>£16,674,722</u>	<u>£15,382,837</u>

13. DEBTORS

	2021	2020
	£	£
Prepayments	48,417	49,734
Other debtors	133,765	128,617
	<u>£182,182</u>	<u>£178,351</u>

14. CREDITORS: amounts falling due within one year

	2021	2020
	£	£
Accruals	401,767	114,455
Other taxes and social security	10,052	9,894
Other creditors	162,416	203,894
	<u>£574,235</u>	<u>£328,243</u>

THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2021

15. DESIGNATED FUNDS

Retirement Fund

A fund has been designated in respect of the Charity's commitment to provide for the retirement and care in old age and sickness of the Congregation's members. Following a review of Region's membership £10m was designated to finance the care of the elderly sisters, taking their needs and pensions into account. The trustees will continue to monitor the level of the fund in the light of changing needs of the members. There have been no further designations or use of these funds in 2021.

Fixed Assets Fund

The Charity has a number of properties and other fixed assets which are used to fulfil its charitable objectives. These properties, although mainly unrestricted assets, cannot be realised without undermining the Charity's work and reflect the investment in properties held to further the charitable work undertaken. Transfers were made during the year so the fund balance equals fixed assets held.

	Balance 1 January 2021 £	Net Income (Deficit) £	Gains / (Losses) £	Transfers £	Balance 31 December 2021 £
Retirement	10,000,000	-	-	-	10,000,000
Fixed Assets	12,523,219	(259,070)	-	(524,606)	11,739,543
	<u>£22,523,219</u>	<u>£(259,070)</u>	<u>£-</u>	<u>£(524,606)</u>	<u>£21,739,543</u>

Comparative movements

	Balance 1 January 2020 £	Net Income (Deficit) £	Gains / (Losses) £	Transfers £	Balance 31 December 2020 £
Retirement	10,000,000	-	-	-	10,000,000
Fixed Assets	12,945,506	(285,036)	-	(137,251)	12,523,219
	<u>£22,945,506</u>	<u>£(285,036)</u>	<u>£-</u>	<u>£(137,251)</u>	<u>£22,523,219</u>

THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2021

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible Fixed assets £	Investments £	Net current Assets £	Total £
Designated Funds:				
Retirement	-	10,000,000	-	10,000,000
Fixed Assets	11,739,543	-	-	11,739,543
	<u>11,739,543</u>	<u>10,000,000</u>	<u>-</u>	<u>21,739,543</u>
Unrestricted funds	-	6,674,722	131,419	6,806,141
	<u>£11,739,543</u>	<u>£16,674,722</u>	<u>£131,419</u>	<u>£28,545,684</u>

Comparative analysis:

	Tangible Fixed assets £	Investments £	Net current Assets £	Total £
Designated Funds:				
Retirement	-	10,000,000	-	10,000,000
Fixed Assets	12,523,219	-	-	12,523,219
	<u>12,523,219</u>	<u>10,000,000</u>	<u>-</u>	<u>22,523,219</u>
Unrestricted funds	-	5,382,837	906,703	6,289,540
	<u>£12,523,219</u>	<u>£15,382,837</u>	<u>£906,703</u>	<u>£28,812,759</u>

17. CAPITAL COMMITMENTS

	2021 £	2020 £
Capital expenditure contracted but not provided for in the accounts	£-	£-
	<u>£-</u>	<u>£-</u>

18. CONTINGENT LIABILITY

Coloma Convent Girls School, Shirley

A loan was obtained from the Department of Education and Science of which £43,500 was outstanding at 1 January 1973. The Trustees of the Roman Catholic Diocese of Southwark have undertaken to meet the interest and capital repayment of this borrowing. As grants and loans have been received from the Department of Education, the property cannot be sold without their permission. If the property is sold all payments made by the Diocesan Trustees in respect of the School shall be repaid to them.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2021

19. CONTINGENT ASSET – ESCROW ACCOUNT

As part of the agreement with the tenant of the Coloma Court Care Home, an Escrow Account has been set up to cover the cost of works of maintenance, repair and replacement for the roof as a result of water ingress. The parties each undertake to hold the sums retained in the account on trust. A sum, to be determined by reference to the surplus generated by the Home, but not exceeding £140,000 will be deposited into the account each year. It is anticipated that the sum held in the account will be entirely utilised in making good the roof but any excess will be shared equally between the charity and the tenant. At the end of December 2021, the balance on the account stood at £140,037.

THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO

England & Wales - Charity number 1171001

Accounts

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH
CIO**

(Registered Charity Number 1171001)

TRUSTEES' REPORT AND ACCOUNTS

31 DECEMBER 2020

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

REFERENCES AND ADMINISTRATIVE DETAILS

TRUSTEES

Sister Paula Marie Spark
Sister Sheila Barrett
Sister Annette Lawrence
Sister Sheila Josephine Moloney
Sister Felicé Anne Bowker Wright

REGIONAL CO-ORDINATOR

Sister Paula Marie Spark

REGIONAL BURSAR

Sister Annette Lawrence

LAY BURSAR

Mrs Julia Lau

PRINCIPAL ADDRESS

The Convent
Daughters of Mary and Joseph
Layhams Road
West Wickham
Kent BR4 9QJ

GOVERNING INSTRUMENT

CIO Foundation registered 5 January 2017

CHARITY REGISTRATION NO.

1171001

NAMED CORRESPONDENT

Sister Annette Lawrence
The Convent
Daughters of Mary and Joseph
Layhams Road
West Wickham
Kent BR4 9QJ

AUDITORS

Haysmacintyre LLP
10 Queen Street Place
London
EC4R 1AG

PRINCIPAL BANKERS

The Royal Bank of Scotland
P.O. Box 412
62/63 Threadneedle Street
London EC2R 8LA

SOLICITORS

Stone King LLP
13 Queen Square
BATH
BA1 2HJ

INVESTMENT MANAGERS

Barclays Wealth
1 Churchill Place
London E14 5HP (until Nov 2020)

CCLA
Senator House
85 Queen Victoria Street
London
EC4V 4ET (From Jan 2020)

INVESTMENT POWERS

There are no limitations on the Charity's power of investment.

THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

The Trustees are pleased to present their report for year ended 31 December 2020.

INTRODUCTION

The Daughters of Mary and Joseph are Religious Sisters belonging to an international Roman Catholic Religious Congregation which was founded in Belgium in 1817. In 1869 the first foundation in England developed in Croydon, Surrey, and it was from this foundation that the English Province (now a Region) grew and, from which, Sisters were sent for further mission work to America, Africa and Ireland.

We commit ourselves to

- **THOSE TO WHOM SOCIETY SAYS THERE IS NO PLACE FOR YOU HERE** (General Chapter 2001)
- **LET GOD'S COMPASSION FLOW** (General Chapter 2010)

Over recent years these two Chapter statements have influenced the daily mission of the Sisters in the English Region as well as the Congregation as a whole. Where we have insufficient personnel to fulfil a role that we would wish to do, we give support in whatever way we can to other Charities who are engaged in that work.

OBJECTS

The objects of the CIO are:

- (a) The advancement of the Roman Catholic religion; and
- (b) The advancement of education for the public benefit through the religious and other charitable work of the Congregation by such means as the charity trustees, with the approval of the Regional Coordinating Group or, if there is no Regional Coordinating Group, the Superior General, shall from time to time think fit..

PRINCIPAL ACTIVITIES

The CIO will aim to support the religious and other charitable works performed by members of the Congregation. These works will fall into the following areas:

1. HEALTHCARE

- a) The Healthcare Management Trust, subsequently referred to as HMT, continues to be entrusted with the healthcare at Coloma Court Care Home and it leases the property from the DMJ. HMT are dedicated to providing the medical care necessary to promote the well-being of the elderly and frail in order to make their later life a happy and fulfilling experience in a Christian atmosphere of love and security. The Home is staffed by trained nurses and carers and activities are provided for those wishing to avail themselves of outings etc. Coloma Court is registered for up to 62 residents and the DMJ organise the pastoral care through a pastoral care team consisting of three Daughters of Mary and Joseph and two lay persons. There is a full-time priest-chaplain, resident on site.
- b) The Convent building, completed in 2014, continues to enable an enhanced level of care for the elderly and sick sisters in a DMJ community environment. Most of these would otherwise have had to be moved into Care Homes. The flats at Southgate near the entrance to the complex now accommodate the chaplains of the nursing home and the convent, the deputy manager of convent and some of the sisters. The solar panels continue to generate a small income. 13 elderly sisters are cared for in St. Joseph's Community on the West Wickham Site. One sister, who is a nurse, manages this with a deputy and a team of carers.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

PRINCIPAL ACTIVITIES (continued)

2. EDUCATION

The one remaining school, for which the Daughters of Mary and Joseph are still the Trustees, was founded in 1869. A Voluntary Aided grammar school since 1944, it became a Comprehensive School in the late seventies. Coloma Convent Girls' School in Croydon provides a high standard of Education for girls between the ages of 11 and 18. The School buildings, which have an insurance value in excess of £10m, are owned by the Charity but are occupied by the School, as a Voluntary Aided School, for a nil rent.

Coloma has a highly successful Music department which normally organises nearly 50 public concerts per annum. The school also offers numerous opportunities for pupils to participate in competitive and recreational Sport. The School's ethos is centred on the Catholic Faith and prepares young people for the challenge of adult life.

Three of the Sister-Trustees are Governors and serve on various sub committees including the Finance Committee, and the Education committee which deals with admission policy and staff appointments.

3. SOCIAL AND PASTORAL CARE

For over 10 years the Congregation has leased the former Convent in Scarborough to another charity which provides workshops and holidays for adults with learning disabilities. It was sold to this charity in 2020 at the market value of £250,000.

PUBLIC BENEFIT STATEMENT

The Trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission in determining the activities undertaken by the Charity.

ORGANISATION/POLICY

The constitution of the CIO states that there must be at least three trustees. At present there are five Trustees (see Page 1). The first trustees are:

- Members of the Regional Coordinating Group (RCG), to serve until the end of their respective terms:
Sister Paula Marie Spark
Sister Annette Lawrence
Sister Sheila Josephine Moloney
and
- Two trustees, who are not members of the RCG, appointed to serve for a period of three years from the 4th December 2019 following which they may be reappointed for such term as the RCG shall decide:
Sister Sheila Barrett
Sister Felicé Anne Bowker Wright.

Members of the RCG are automatically, ex officio, trustees. The RCG has the power to appoint or remove trustees by means of a resolution.

The Region is led by the Regional Coordinating Group with Sr. Paula Spark as the named leader. The Regional Coordinating Group are ex-officio Trustees and are joined by 2 other sisters in this role. They also work closely with the English Region Finance Team, Lay Bursar and other Advisors. As all the trustees are drawn from the sisters of the Region they are fully conversant with the operations of the Charity. The trustees also attend conferences to update themselves on the issues and legislation pertaining to the Charity.

All income earned by the Sisters, such as salaries, stipends and pensions, is paid into a Central Fund and a system of annual budgeting provides for each community of Sisters and those who live alone. Each community and individual renders their accounts to the central office.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

KEY MANAGEMENT

The Trustees consider that the key management of the material assets of the Charity is undertaken by themselves and in particular the Regional Bursar to whom much of the running of the day-to-day running operation devolves. As religious sisters, under a vow of poverty, the Trustees do not receive remuneration. The Trustees have adopted a policy of ensuring that all staff are paid at or above the London Living Wage.

REVIEW OF DEVELOPMENTS AND ACHIEVEMENTS DURING THE YEAR

General

Most of the Sisters referred to below work in a voluntary capacity. Coloma Court Care Home has three Sisters as Pastoral Care Assistants. Stipends for Sisters working in parishes range from nil to £5,000 per annum.

Due to the pandemic, much of the work of the sisters has not been able to take place in the usual way but each one has adapted their ministry as far as possible.

One sister who is a hospital chaplain at Croydon University Hospital has not been able to be in the hospital herself very much due to her own age but she has still been able to organise the work of the priests who visit. Recently she has also arranged, by email, for them all to be vaccinated. As part of the Vicar for Religious team for Southwark Diocese she has supported religious in the diocese through phone calls and email.

The Good Shepherd Mission to the Homeless (GSMH), which sisters have helped with for many years, could no longer operate as most of the volunteers had to self-isolate and we could not find younger volunteers to replace them. The way in which homeless people were helped in central London had to change, due to Covid, to enable people to be as safe as possible and it became evident that the groups in London were organising themselves very effectively to do this. Thankfully the government had provided temporary hotel accommodation for street homeless people in the first lockdown. So the sister currently involved in this work volunteered for Croydon Nightwatch which gives food and assistance to homeless people every night in Queens Gardens in Croydon once a week and delivers food to them on another night. After discussion and prayer over the months when they could not function, it was decided by GSMH leadership group that the mission should close which it did in October 2020.

Visiting parishioners has obviously had to change. Contact has been by telephone and by brief doorstep conversations. In the summer, these could be held in the back garden. Unfortunately, there also had to be doorstep bereavement visits to families who have lost loved ones.

Some parish sisters have also helped organise food parcels for those in need or aided them in finding food banks and other assistance. Some have also been able to offer advice and support to those who were threatened with eviction or needed housing advice.

“One lady, a single mother of three boys, was served a legal notice of eviction from her private landlord requiring her to have moved out at the end of September 2020. Fortunately, the lockdown did not permit this and she is still in her home. I have been able to assist her with negotiating online council housing application when regulations allowed us to enter others homes. The telephone lines that were open took a long time to be answered as the council was inundated with requests for help”.

Bringing the Eucharist to house bound parishioners stopped at the beginning of the year when churches were closed. During the less restrictive periods sisters have taken the Eucharist to the doorstep with the house bound parishioner at least a metre away inside their house. These visits are brief and only one household can be visited with the Eucharist each day.

When churches have been open, Parish Sisters have helped with the arrangements and stewarding at masses to ensure social distancing as well as being present so that churches could be open for private prayer.

Sacramental preparation has been disrupted and, in some cases, moved online. Some sacraments had to be delayed and hopefully, will be able to take place in 2021.



**THE ENGLISH REGION OF THE
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TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

REVIEW OF DEVELOPMENTS AND ACHIEVEMENTS DURING THE YEAR (continued)

General (continued)

Those sacraments, first Holy Communion, for instance, that have taken place with social distancing have actually seemed more prayerful occasions

Telephone conversations have been important to alleviate a sense of isolation and several sisters have supported people in this way, parishioners, associates and other contacts.

Some sisters have given Spiritual accompaniment on zoom. One has taken part as a director in two online week retreats in daily life organised from the London Jesuit Centre. These have been an opening for people who would not normally be able to or want to attend in person. Even support for those who would normally have attended icon workshops has taken place via WhatsApp or email in some cases.

Education

Coloma Convent Girls' School in Shirley is recognised as one of the top non-selective secondary schools in the country. It is consistently oversubscribed and has received four 'Outstanding' Ofsted and four 'Outstanding' Diocesan reports as well as 'World Class Schools' status. Coloma also achieved the accolade of 'Best School in Croydon' in the Real Schools Guide in 2020. Following the educational principles and ethos of the Congregation, the emphasis is not solely on the academic but on the development of the whole person where each one is encouraged to see that she can make a positive difference through love, commitment and service.

The past year has again been a very difficult one for all schools and the trustees applaud the dedication of both staff and students working together to achieve the best for the students. The Trustees take an active role in offering support and encouragement in many areas as well as serving as governors.

In extracurricular activities, normally more than 500 girls sing in the school's various choirs. Pupils have an opportunity to play a variety of instruments, with the school holding around 50 concerts throughout the year. Coloma also offers the Combined Cadet Force as an extra-curricular activity, as well as Duke of Edinburgh Awards, along with more than 60 different clubs helping pupils gain skills such as teamwork, commitment and resilience. Most of these activities could not take place at all or only online in 2020 but there have still been great things going on. One sixth-former was runner up in the Oxford German Olympiad. Charity has continued with over 70 pairs of pyjamas being collected for a Children's hospital in November and over 1200 cans of food gathered in one week for Croydon Night watch.

Healthcare



The overall occupancy for 2019 in Coloma Court Care Home averaged 93.7% in 2020. The Home closed its doors to visitors early in March, before the national lockdown. They have conducted their own testing of residents and staff regularly and provided PPE for staff.

Due to the Pandemic the pastoral team in Coloma Court were unable to visit the Home for much of the year but since September the priest- chaplain has been included in the testing regime of the staff, and been able to visit one floor each week. The sisters, being elderly themselves, have not gone back as yet.

The care of the elderly sisters and staff in St. Joseph's community has been a priority during the pandemic. There have been no visitors since March 2020. Some staff who were vulnerable themselves were furloughed and staff were paid if they needed to self-isolate. PPE has been provided for use by staff when sisters had to self-isolate and masks are now worn by all staff and visitors. As it is not a registered care home there was some difficulty in getting access to testing but tests are now being carried out on a regular basis.

**THE ENGLISH REGION OF THE
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TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

REVIEW OF DEVELOPMENTS AND ACHIEVEMENTS DURING THE YEAR (continued)

Grants

Three grants were given in 2020, all to the Africa Region of the Daughters of Mary and Joseph, to aid them in their ministries and preparations for the future.

In 2019, £200,000 was sent to the sisters in Burundi to build new classrooms and washrooms for the Colette De Brandt Kindergarten in Ngozi. This project was opened by the DMJ in September 2018 to provide Kindergarten facilities so that parents could work while their children were cared for and the children receive a good introduction to education. Four DMJ sisters work in the school where, contrary to local custom and in line with our Congregational policy, corporal punishment is banned. There was only enough room in the buildings available for a single year group (15 boys and 30 girls) and limited toilet facilities. The new Classrooms and washrooms allowed this to expand to 3 year groups in September 2020.

The building was carried out under the supervision of the sisters and a full report received. The building was complete in time for the new academic year and there are now 130 children enrolled. The funds were not all used and permission was requested to use the remaining €94,500 to begin work on further buildings so that the school can grow with the pupils and educate them through the primary years. This request was granted and work began on an 18-classroom school building and the associated facilities. A report has been received which shows how the funds were used to lay the foundations, raise columns in reinforced concrete, build interior walls, chaining and slab for the ground floor. Funds are being sought to complete the work so that the first year of Primary can begin in September 2021.



Another grant was of £100,000 to the sisters in Kabale, Uganda. Here several sisters work in diocesan schools, clinic and the youth team. Until now they have relied on the diocese to provide accommodation. However, for future security of the sisters it is better for the Congregation to have its own land and housing. A grant was given in 2018 by the English Region to buy land and construction was begun with funding from other sources. In 2019 the building was almost complete but a further grant was sought to pay for the last of the construction. This was sent at the end of 2019 and the house was finally completed and a full report received at the end of 2020. The community of 3 sisters have moved in. The house is suitable for elderly sisters and the plan is to use it for this purpose as well as a base for those who are active in ministry.

**THE ENGLISH REGION OF THE
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TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

REVIEW OF DEVELOPMENTS AND ACHIEVEMENTS DURING THE YEAR (continued)

The land in 2018 and the house today.



The Staff quarters and outside kitchen.

The final grant of €50,000, given at the beginning of 2020, was to build an underground water tank at the international novitiate in Kenya. This will collect rain water from the roof of the house to be used for the vegetable garden, cleaning and laundry. Work was delayed by coronavirus lockdown, delays in getting supplies from China and exceptionally heavy rainfall but is now complete.



**THE ENGLISH REGION OF THE
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TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

FINANCIAL REVIEW OF THE YEAR

The charity's principal sources of income are voluntary income, which mainly consists of salaries and pensions donated by sisters, and charitable trading income, largely consisting of rent from, and a share of the surplus of the Coloma Court Care Home. In 2019 voluntary income was boosted by a donation of a property in Jarrow valued at £250k, which did not recur in 2020. As is inevitable with an aging group of sisters, income from sisters was lower at £368.9k compared to £392.7k in 2019. Charitable trading income was also down at 261.3k (2019: £339.7k) as a result of a decline in the surplus generated by the Home. Income from investments rose to £495.6k (2019: £425.7k) despite the downturn in investment markets arising from the Covid-19 pandemic. Thus total income from recurring sources was around £1.13m (2019: £1.18m). In addition, there was, in 2020, a gain on the sale of tangible fixed assets of £123.1k.

Expenditure amounted to £1.7m (2019: £1.91m). A slight rise in the costs of support of sisters and their ministry was more than offset by a decline in donations to the work of the Congregation in Africa. The result for the year, before investments gains/losses, was a deficit of £441.5k (2019: surplus of £163.4k).

Investments gains amounted to £339.5k (2019: 1.82m) and thus the overall decrease in funds over the year was £102k (2019: an increase of £1.98m).

RESERVES POLICY

At the end of the year the total reserves of the charity stood at £28.81m, of which £22.5m has been designated, leaving general reserves of just under £6.3m.

A fund of £10m has been designated in respect of the Charity's commitment to provide for the retirement and care in old age and sickness of the Congregation's members. A review of the Congregation's membership conducted during 2018 indicated that a fund in the region of £10m is now required to finance fully the Charity's commitment to provide for the care for its elderly members after taking account of their occupational pension rights. The trustees will continue to monitor the level of the fund in the light of changing needs of the members.

The Charity has a number of properties and other fixed assets which are used to fulfil its charitable objectives. These properties, although unrestricted assets, cannot be realised without undermining the Charity's work and reflect the investment in properties held to further the charitable work undertaken. At the end of 2020, the fund stood at £12.5m.

The Trustees' policy is to hold between twelve and twenty-four months' expenditure in reserve. The current level is approximately equal to just over forty-five months' expenditure. This is therefore in excess of the Trustees' target. However, much of the excess is due to the exceptionally good returns seen from investments markets in 2019 and 2020. These gains, it needs to be noted, consisted of significant losses in the first quarter of 2020 followed by significant recovery subsequent to that. This highlights the volatile nature of investment markets and with expectations of annual spending growing more rapidly than the general rate of inflation, the Trustees are satisfied that the year-end level of reserves is not excessive. The Trustees will continue to monitor the needs and resources of the Charity and proactively manage its reserves.

THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

INVESTMENT POLICY AND PERFORMANCE

There are no restrictions on investments held.

The Charity had a discretionary Investment Management agreement with Barclays Wealth. To ease the administrative duties falling on fewer sisters and still be sure of ethical use of funds it was decided to move the investments to CCLA, COIF Ethical Investment Income Units. This took place in the first quarter of 2020. This fund is also disinvested from fossil fuels. The Trustees and/or their representatives meet with the fund managers approximately three times a year in order to discuss the portfolio and to ensure that it is managed in accordance with their Investment Policy ensuring that the investments held within the portfolio are consistent with the religious and ethical principles of the Charity. Where issues which are of particular concern to the Charity arise within companies in which the Charity is invested, the Trustees may utilise their voting rights as shareholders.

The investment strategy is to maximise total return within acceptable levels of risk, while monitoring the portfolio from an ethical standpoint. The portfolio generated a total return of 5.51% (2019: 17.3%). This was broadly in line with average returns quoted for Charity investment portfolios in 2020. The Trustees therefore consider that the year's return was satisfactory.

RISK MANAGEMENT

The Trustees have considered the major risks to which the Charity is exposed. Every effort is being made to mitigate those risks. The key risks for the Charity, as identified by the Trustees, are described below together with the principal ways in which they are mitigated:

- The Covid-19 pandemic has changed the shape and nature of the world. It has impacted not only the basic nature of social interactions but has also had a significant economic impact at every level in ways which have been outside of the charity's control.
- The ministries of the sisters, most of whom are over 70, have been limited by the pandemic and the need to self-isolate. (see above)
- Due to the pandemic, staffing for the care of the elderly sisters has been difficult and has cost more. Care staff may still need to self-isolate and more supply staff need to be employed as well as paying the permanent carers etc. We believe that we have the cash reserves and guaranteed income such as pensions to cover this and any rise in the cost of living.
- Staff and residents in St. Joseph's community have been tested regularly since this was made available. Anyone testing positive as isolated for 10 days and the residents have self-isolated in their rooms until negative test results were received. Those returning from hospital also self-isolated for 10 days. These measures as well as staff wearing masks and regular hand-washing will continue until the situation is resolved.
- The impact of Covid on the Region's investments may still be ongoing, along with other factors. There is always a risk in investments but based on current CCLA performance the Trustees believe that the risk will impact severely on the Charity.
- The Region has an obligation, both moral and legal, to provide care for its members, none of whom has resources of her own and all of whom have devoted a significant part of their lives to the work of the Charity. The Sisters are all under a vow of poverty and therefore providing them with support is considered to be an important element of the Charity's work. Wherever possible, care is provided for frail and unwell members within communities but sometimes it is necessary to place a Sister in a care home, the cost of which can be significant. The care of sisters in the Region's own facility also entails significant staffing and medical costs. The incidence of such care needs is impossible to predict and the Trustees therefore believe that it is incumbent upon them to maintain reserves at an appropriate level to ensure that the Charity is able to meet this obligation – see Reserves Policy above.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

RISK MANAGEMENT (continued)

- There is a Safeguarding of Children and Vulnerable Adults policy in place. The Trustees are committed to implementing all policies and procedures of the Catholic Safeguarding Advisory Service (CSAS) as well as our own policy. An individual has been designated person responsible for keeping sisters and staff up to date, and ensuring adequate training. DBS clearance is obtained for all staff caring for sisters in The Convent on the West Wickham site.
- One area is to ensure that our properties continue to be safe places for the Sisters and visitors to use. Attention is given to keeping our properties in good repair. General maintenance is regularly carried out and for any repairs local firms are used and so the local workforce is supported. Coloma Court Care Home was rebuilt about 10 years ago to replace the Residential Home and Nursing Home partly to overcome risks with regard to the buildings as well as to conform with the new National Care Standards.

FUTURE PLANS

There are no plans to change the way in which the charity operates or the work that it undertakes.

A critical issue for the Trustees will be the development of the site of the Emmaus Retreat Centre in West Wickham following its closure in 2017. Planning permission has been granted for the demolition of the Retreat Centre and this will commence once compliance with regulations concerning wildlife has been completed. Demolition began on 4th May 2021. A small extension to the chapel will be constructed once the demolition is completed and the rest of the site landscaped for the time being.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

TRUSTEES' REPORT FOR THE YEAR ENDED 31 DECEMBER 2020

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (Financial Reporting Standard 102).

Charity law requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Charity at the year end and of its income and expenditure during that year. In preparing the accounts, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that this basis applies.

The Trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the Charity and which enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

They are also responsible for identifying the major risks to which the Charity is exposed, reviewing those risks and establishing systems to mitigate them.

The accounts accompanying this report comply with current statutory requirements and the constitution of the CIO.

By Order of the Trustees



.....
Sr. Paula Spark.

Date: 17 June 2021

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO

YEAR ENDED 31 DECEMBER 2020

We have audited the financial statements of The English Region of the Daughters of Mary and Joseph CIO for the year ended 31 December 2020 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2020 and of the charity's net movement in funds for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder. We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Trustees' Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO (continued)

YEAR ENDED 31 DECEMBER 2020

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- adequate accounting records have not been kept by the charity, or returns adequate for our audit have not been received from branches not visited by us; or
- sufficient accounting records have not been kept; or
- the charity financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees for the financial statements

As explained more fully in the trustees' responsibilities statement set out on page 11 the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Based on our understanding of the charity and the environment in which it operates, we identified that the principal risks of non-compliance with laws and regulations related to compliance with employment law and we considered the extent to which non-compliance might have a material effect on the financial statements. We also considered those laws and regulations that have a direct impact on the preparation of the financial statements such as the Charities Act 2011 and Charities SORP.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including the risk of override of controls), and determined that the principal risks were related to depreciation charges. Audit procedures performed by the engagement team included:

- Inspecting minutes of Trustees' meetings;
- Reviewing calculations for depreciation including reviewing estimated useful economic lives;
- Inspecting correspondence with the Charity Commission, HMRC and other regulators;
- Discussions with management including consideration of known or suspected instances of non-compliance with laws and regulations and fraud;
- Evaluating management's controls designed to prevent and detect irregularities;
- Identifying and testing journals, in particular journal entries posted with unusual account combinations, postings by unusual users or with unusual descriptions;
- Reviewing valuations of investments; and
- Challenging assumptions and judgements made by management in their critical accounting estimates. These related to depreciation.

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE ENGLISH REGION OF THE DAUGHTERS OF MARY AND JOSEPH CIO (continued)

YEAR ENDED 31 DECEMBER 2020

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an Auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's trustees as a body for our audit work, for this report, or for the opinions we have formed.



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Haysmacintyre LLP
10 Queen Street Place
Statutory Auditors
London
EC4R 1AG

Date: 21 June 2021

Haysmacintyre LLP is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006

THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	2020 Unrestricted Total £	2019 Unrestricted Total £
INCOME from			
Donations and legacies	1	371,593	668,071
Investments	2	495,647	425,711
Charitable trading activities	3	261,260	339,708
Other			
- Surplus on disposal of tangible fixed assets	4	123,114	641,306
Total income		<u>1,251,614</u>	<u>2,074,796</u>
EXPENDITURE on			
Cost of raising funds			
- Investment management fees		6,583	66,552
Charitable activities			
Support of members of the Congregation and their ministry	5	1,548,092	1,500,398
Donations	6	138,421	344,445
Total expenditure		<u>1,693,096</u>	<u>1,911,395</u>
Net (deficit)/income before loss on investments		(441,482)	163,401
Other recognised gains and losses			
Net gain on investments		339,522	1,818,163
Net (deficit)/income for the year		<u>(101,960)</u>	<u>1,981,564</u>
Funds brought forward 1 January 2020		28,914,719	26,933,155
Funds carried forward at 31 December 2020		<u><u>£28,812,759</u></u>	<u><u>£28,914,719</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities. All activities are unrestricted.

The notes form part of these financial statements.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

BALANCE SHEET

AS AT 31 DECEMBER 2020

	Notes	2020 £	2019 £
TANGIBLE FIXED ASSETS	11	12,523,219	12,945,506
INVESTMENTS	12	15,382,837	15,151,290
		<u>27,906,056</u>	<u>28,096,796</u>
CURRENT ASSETS			
Debtors	13	178,351	117,914
Cash at bank		1,056,595	1,058,643
		<u>1,234,946</u>	<u>1,176,557</u>
CREDITORS: Amounts falling due within one year	14	(328,243)	(358,634)
NET CURRENT ASSETS		<u>906,703</u>	<u>817,923</u>
NET ASSETS	16	<u>£28,812,759</u>	<u>£28,914,719</u>
Represented by:			
ACCUMULATED FUNDS			
Unrestricted Funds			
Designated funds	15	22,523,219	22,945,506
General funds		6,289,540	5,969,213
		<u>£28,812,759</u>	<u>£28,914,719</u>

Approved by the Trustees and signed on their behalf by

A Lawrence.

.....
Sr. Annette Lawrence

Date: 17 June 2021

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

CASH FLOW STATEMENT

FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	2020 £	2019 £
Cash flows from operating activities			
Net cash (used in)/provided from operating activities	A	<u>(866,033)</u>	<u>(938,475)</u>
Cash flows from investing activities			
Dividends and interest from investments		495,647	425,711
Payments to acquire fixed assets		-	(20,984)
Receipts from sales of fixed assets		260,364	741,406
Payments to acquire investments		(15,985,102)	(4,274,267)
Receipts from sales of investments		16,093,076	3,833,302
Net cash provided by investing activities		<u><u>863,985</u></u>	<u><u>705,168</u></u>
Cash flow from financing activities			
		(2,048)	(233,307)
Cash and cash equivalents at 1 January 2020	B	<u>1,058,643</u>	<u>1,291,950</u>
Cash and cash equivalents at 31 December 2020	B	<u><u>£1,056,595</u></u>	<u><u>£1,058,643</u></u>

Notes to the Cash Flow Statement

A. Reconciliation of net movement in funds to net cash flow from operating activities

	2020 £	2019 £
Net movement in funds (as per the Statement of Financial Activities)	(101,960)	1,981,564
Adjustments for		
Gain on investments	(339,522)	(1,818,163)
(Surplus) on disposal of fixed assets	(123,114)	(641,306)
Dividends and interest from investments	(495,647)	(425,711)
Depreciation	285,036	289,183
Donated property	-	(250,000)
Decrease/(Increase) in debtors	(60,437)	(50,530)
(Decrease)/Increase in creditors	(30,389)	(23,512)
Net cash (used in)/provided by operating activities	<u><u>(866,033)</u></u>	<u><u>(938,475)</u></u>

B. Analysis of cash and cash equivalents

Cash at bank and in hand	<u><u>£1,056,595</u></u>	<u><u>£1,058,643</u></u>
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**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

PRINCIPAL ACCOUNTING POLICIES

FOR THE PERIOD ENDED 31 DECEMBER 2020

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice for charities (SORP 2019) the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Charities Act 2011.

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Critical accounting estimates and areas of judgement

Preparation of the accounts requires the Trustees to make significant judgements and estimates. The items in the accounts where these judgements and estimates have been made include:

- estimating the economic useful life of tangible fixed assets.

Assessment of going concern

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of no less than one year from the date of approval of these accounts.

In the light of the Covid 19 pandemic, the trustees have drawn up a cash flow forecast for the next 18 months and attempted to assess the risks involved, (See Risk Assessment on page 9). Assurances of ongoing income from investments have been given by the investment managers. The charity also has a very strong balance sheet with large investment and cash balances. Whilst there will undoubtedly be challenges ahead, the trustees do not expect material concerns to arise over the charity's financial position

The Trustees of the Charity have concluded that there are no material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The Trustees are of the opinion that the Charity will have sufficient resources to meet its liabilities as they fall due. The most significant areas of judgement that affect items in the accounts are detailed above. With regard to the next accounting period, the year ending 31 December 2021, the most significant areas that affect the carrying value of the assets held by the Charity are the level of investment return and the performance of the investment markets (see the investment policy and the risk management sections of the Trustees' Report for more information).

Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of Charity. Designated funds are unrestricted funds of the Charity which the Trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the Charity's work or for specific projects being undertaken.

PRINCIPAL ACCOUNTING POLICIES

FOR THE PERIOD ENDED 31 DECEMBER 2020

Income recognition

Income is recognised when the Charity has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received and the amount can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the Charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the Charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the Charity or the Charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Sisters' salaries and pensions are received under deeds of covenant and are stated free of income tax as the amounts were donated by the sisters to a registered charity. They are however net of deductions for social security payments and contributions to occupational pension schemes.

In accordance with the Charities SORP FRS102, volunteer time is not recognised.

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the bank.

Expenditure recognition and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise fees paid in respect of fund management advice in relation to the Charity's portfolio of quoted investments, which is managed under a discretionary management agreement.
- Expenditure on charitable activities includes all the costs associated with furthering the charitable purposes of the Charity through the provision of its charitable activities. These costs comprise charitable grants and donations, direct and support costs in respect to the support of members of the Congregation and their ministry. It also includes governance costs.

Charitable grants and donations are made where the Trustees consider there is real need following a review of the details of each particular case and comprise single year payments rather than multi-year grants. Grants and donations are included in the statement of financial activities when approved for payment. Provision is made for grants and donations approved but unpaid at the period end.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Allocation of support and governance costs

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the Charity it is necessary to provide support in the form of personnel development, financial procedures, provision of office services and equipment and a suitable working environment.

Pension scheme

Contributions are made to a defined contribution pension scheme for staff. The contributions are charged to the Statement of Financial Activities when they become payable.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

PRINCIPAL ACCOUNTING POLICIES

FOR THE PERIOD ENDED 31 DECEMBER 2020

Tangible fixed assets

Individual fixed assets costing £2,000 or more are capitalised at cost and are depreciated over their estimated useful economic lives on a straight-line basis as follows:

	Annual rate
Freehold land	Nil
Freehold buildings	2%
Fixtures and fittings	25%
Motor vehicles	25%

Financial Instruments

The Charity only holds financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

In addition, the Charity has established a pension scheme for certain sisters. The scheme is a Deferred Annuity Contract whereby a certain guaranteed sum is payable to the Charity at a fixed future date. No value can readily be attributed to the contract as future returns are dependent on bonuses which in turn depend on investment returns and inflation. Therefore the asset included in the balance sheet in respect of this scheme is valued on the basis of premiums paid to date in respect of Sisters still in the scheme. Receipts on maturity are credited to the Statement of Financial Activities net of the relevant premiums.

Debtors

Trade and other debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account. Deposits for more than three months and up to one year have been disclosed as short-term deposits. Cash placed on deposit for more than one year is disclosed as a fixed asset investment.

Creditors and provisions

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Services provided by members of the Congregation

For the purposes of these accounts, no value has been placed on administrative and other services provided by the members of the Congregation.

Foreign currencies

Assets and liabilities in foreign currencies are translated into sterling at the rates of exchange ruling at the balance sheet date. Transactions in foreign currencies are translated into sterling at the rate of exchange ruling at the date of the transaction. Exchange differences are taken into account in arriving at the net movement in funds.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2020

1. DONATIONS AND LEGACIES

	2020	2019
	£	£
Sisters' salaries and pensions	368,883	392,737
Other donations	2,710	275,334
Legacies	-	-
	<u>£371,593</u>	<u>£668,071</u>

2. INVESTMENT INCOME

	2020	2019
	£	£
Portfolio investments	491,910	419,100
Bank interest	3,737	6,611
	<u>£495,647</u>	<u>£425,711</u>

3. INCOME FROM CHARITABLE TRADING ACTIVITIES

	2020	2019
	£	£
Rent from Care Home	254,720	283,936
Share of Care Home surplus	-	49,232
Rent from other properties surplus to charitable requirements	6,540	6,540
	<u>£261,260</u>	<u>£339,708</u>

4. OTHER INCOME - SURPLUS ON DISPOSAL OF PROPERTIES

	2020	2019
	£	£
Net proceeds of sales	260,364	741,406
Net book value of assets sold	(137,250)	(100,100)
	<u>£123,114</u>	<u>£641,306</u>

THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2020

5. SUPPORT OF MEMBERS OF THE CONGREGATION AND THEIR MINISTRY

	2020 £	2019 £
Coloma Court Nursing Home	55,994	-
General Support of sisters and their ministry	386,806	407,478
Medical & Care costs	63,024	65,802
Premises and equipment	255,019	236,962
Education	285	-
Depreciation	285,036	289,184
Support Costs (see below)	488,928	487,972
Governance costs	13,000	13,000
	<u>£1,548,092</u>	<u>£1,500,398</u>

	£	£
Support Costs		
Bank charges	434	1,919
Salaries	459,628	442,949
Agency staff	21,594	29,902
Telephone	3,375	9,064
Administration	3,897	4,138
	<u>488,928</u>	<u>487,972</u>

6. DONATIONS AND GRANTS

	2020 £	2019 £
Support of the Congregation's work in Africa	43,725	300,000
Coloma Convent Girls' School	75,000	-
General alms and donations	19,696	44,445
	<u>£138,421</u>	<u>£344,445</u>

7. NET MOVEMENT IN FUNDS

	2020 £	2019 £
This is stated after charging:		
Auditor's remuneration (including VAT)		
- Statutory audit services	14,640	13,800
Depreciation	285,036	289,183
	<u>299,676</u>	<u>302,983</u>

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2020

8. STAFF COSTS AND REMUNERATION OF KEY PERSONNEL

	2020	2019
	£	£
Wages & salaries	416,738	400,502
Social security costs	30,555	31,782
Pensions	12,335	10,665
Temporary staff	21,594	29,902
	<u>£481,222</u>	<u>£472,851</u>

No employee earned £60,000 pa or more (2019: none).

The average number of employees was.

Support of members of the Congregation and their ministry	<u>20</u>	<u>21</u>
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The key management personnel of the Charity in charge of directing and controlling, running and operating the Charity on a day-to-day basis solely comprises the Trustees.

The total remuneration of (including taxable benefits but excluding employer's pension contributions) of the key management personnel was nil (2019: nil).

9. TRUSTEES' EXPENSES & REMUNERATION AND TRANSACTIONS WITH TRUSTEES

The Trustees of the Charity are also members of the Congregation and as such have taken vows of poverty under which they have renounced all personal rights to income and capital. The Charity provides for the essential needs of all members of the Congregation within the Province.

There were no other related party transactions during the year (2019: none).

10. TAXATION

The Charity is exempt from tax on income and gains derived from its charitable activities to the extent that these are applied to its charitable objects.

**THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO**

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2020

11. TANGIBLE FIXED ASSETS	Freehold Land and Buildings £	Motor Vehicles £	Fixtures & Office Equipment £	Total £
COST OR VALUATION				
At 1 January 2020	16,011,627	96,732	92,882	16,201,241
Additions	-	-	-	-
Disposals	(180,000)	(13,429)	-	(193,429)
	<u>15,831,627</u>	<u>83,303</u>	<u>92,882</u>	<u>16,007,812</u>
At 31 December 2020	15,831,627	83,303	92,882	16,007,812
DEPRECIATION				
At 1 January 2020	3,095,885	70,307	89,543	3,255,735
Charge for year	272,433	11,768	835	285,036
Disposals	(42,750)	(13,428)	-	(56,178)
	<u>3,325,568</u>	<u>68,647</u>	<u>90,378</u>	<u>3,484,593</u>
At 31 December 2020	3,325,568	68,647	90,378	3,484,593
NET BOOK VALUE				
At 31 December 2020	<u>£12,506,059</u>	<u>£14,656</u>	<u>£2,504</u>	<u>£12,523,219</u>
At 31 December 2019	<u>£12,915,742</u>	<u>£26,425</u>	<u>£3,339</u>	<u>£12,945,506</u>

Apart from a small proportion used for management and administrative purposes, all the above assets are used in direct furtherance of the Charity's objects.

The school, Coloma Convent Girls' School, referred to in the Trustees report is now run as a voluntary aided school. The school properties are registered in the names of the Trustees. As all rights and obligations in respect of these properties have effectively been transferred to the Governors of the school, which is a separate Charity, the Trustees consider their ownership to be in the nature of a custodianship of the assets and the properties have therefore not been capitalised. These properties have an approximate insurance value of £10.8 million.

THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2020

12. INVESTMENTS

	2020 £	2019 £
Market Value		
At 1 January 2020	15,151,290	12,892,162
Additions	15,985,102	4,274,267
Disposals:		
Realised gains	(203,692)	
Proceeds	<u>(16,093,076)</u>	
	(16,296,768)	(3,558,292)
Revaluation for the year	543,213	1,543,153
	<u>£15,382,837</u>	<u>£15,151,290</u>
At 31 December 2020		
Cost at		
31 December 2020	<u>£14,744,338</u>	<u>£13,211,387</u>
At the year end quoted investments comprised:		
Listed securities:		
Fixed Interest Securities	-	3,010,752
UK Equities	-	9,353,063
Overseas Equities	-	1,396,142
UK Property Funds	-	229,182
COIF Charities Ethical Investment Fund	15,367,680	-
Portfolio bank accounts	15,157	1,162,151
	<u>£15,382,837</u>	<u>£15,151,290</u>

13. DEBTORS

	2020 £	2019 £
Prepayments	49,734	54,819
Other debtors	128,617	63,095
	<u>£178,351</u>	<u>£117,914</u>

14. CREDITORS: amounts falling due within one year

	2020 £	2019 £
Accruals	114,455	154,705
Other taxes and social security	9,894	8,706
Other creditors	203,894	195,223
	<u>£328,243</u>	<u>£358,634</u>

THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2020

15. DESIGNATED FUNDS

Retirement Fund

A fund has been designated in respect of the Charity's commitment to provide for the retirement and care in old age and sickness of the Congregation's members. Following a review of Region's membership £10m was designated to finance the care of the elderly sisters, taking their needs and pensions into account. The trustees will continue to monitor the level of the fund in the light of changing needs of the members. There have been no further designations or use of these funds in 2020.

Fixed Assets Fund

The Charity has a number of properties and other fixed assets which are used to fulfil its charitable objectives. These properties, although mainly unrestricted assets, cannot be realised without undermining the Charity's work and reflect the investment in properties held to further the charitable work undertaken. Transfers were made during the year so the fund balance equals fixed assets held.

	Balance 1 January 2020 £	Net Income (Deficit) £	Gains / (Losses) £	Transfers £	Balance 31 December 2020 £
Retirement	10,000,000	-	-	-	10,000,000
Fixed Assets	12,945,506	(285,036)	-	(137,251)	12,523,219
	<u>£22,945,506</u>	<u>£(285,036)</u>	<u>£-</u>	<u>£(137,251)</u>	<u>£22,523,219</u>

Comparative movements:

	Balance 1 January 2019 £	Net Income (Deficit) £	Gains / (Losses) £	Transfers £	Balance 31 December 2019 £
Retirement	10,000,000	-	-	-	10,000,000
Fixed Assets	13,063,805	(289,183)	-	170,884	12,945,506
	<u>£23,063,805</u>	<u>£(289,183)</u>	<u>£-</u>	<u>£170,884</u>	<u>£22,945,506</u>

THE ENGLISH REGION OF THE
DAUGHTERS OF MARY AND JOSEPH CIO

NOTES TO THE ACCOUNTS (continued)

FOR THE YEAR ENDED 31 DECEMBER 2020

16. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible Fixed assets £	Investments £	Net current Assets £	Total £
Designated Funds:				
Retirement	-	10,000,000	-	10,000,000
Fixed Assets	12,523,219	-	-	12,523,219
	<u>12,523,219</u>	<u>10,000,000</u>	<u>-</u>	<u>22,523,219</u>
Unrestricted funds	-	5,382,837	906,703	6,289,540
	<u>£12,523,219</u>	<u>£15,382,837</u>	<u>£906,703</u>	<u>£28,812,759</u>

Comparative analysis:

	Tangible Fixed assets £	Investments £	Net current Assets £	Total £
Designated Funds:				
Retirement	-	10,000,000	-	10,000,000
Fixed Assets	12,945,506	-	-	12,945,506
	<u>12,945,506</u>	<u>10,000,000</u>	<u>-</u>	<u>22,945,506</u>
Unrestricted funds	-	5,151,290	817,923	5,969,213
	<u>£12,945,506</u>	<u>£15,151,290</u>	<u>£817,923</u>	<u>£28,914,719</u>

17. CAPITAL COMMITMENTS

	2020 £	2019 £
Capital expenditure contracted but not provided for in the accounts	£-	£-
	<u>£-</u>	<u>£-</u>

18. CONTINGENT LIABILITY

Coloma Convent Girls School, Shirley

A loan was obtained from the Department of Education and Science of which £43,500 was outstanding at 1 January 1973. The Trustees of the Roman Catholic Diocese of Southwark have undertaken to meet the interest and capital repayment of this borrowing. As grants and loans have been received from the Department of Education, the property cannot be sold without their permission. If the property is sold all payments made by the Diocesan Trustees in respect of the School shall be repaid to them.