

Settle Community Library Chair's Annual Report

1st April 2022-31st March 2023

Throughout 2022, we continued to expand the library offers, in line with our Business Plan. We signed a 10 year Service level Agreement with North Yorkshire. There was a review of our policies and procedures. We have continued to work towards the purpose of our charity which is, as our constitution states, 'to promote for the benefit of the residents of North Yorkshire the provision of a public library for recreation, education and / or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said residents'.

One of our objectives this year was to ensure that the library was used as much as possible. Groups continued to access the library space when the library was closed including 'Stay and Play', 'Knit and Natter', speakers as well as visits by local schools. We have also tried to improve our communication via social media and our website.

We continued to forge links with local groups. Local schools have visited for events on a variety of topics such as protecting the environment. We worked with Home-Start Craven and this has resulted in the preparation of a quiet space for those children with additional needs. We have welcomed SELFA groups into the library.

In partnership with Settle Stories, we invited Joanne Harris, the internationally renowned author, to run a workshop for young people in the library. This was followed by the library running its own writing course, led by a volunteer. A short story writing competition was held, judged by a very popular local author, Julia Chapman. A prize giving was held and a pamphlet produced with the

entries.

The high prices for our heating dominated much of the winter months. We registered as an official Warm Space and started a Crowdfunding campaign to raise money to help us to maintain our work. Our Friends of the Library scheme has been revamped and we encourage as many people as possible who value the library's work to join. We are continuing to search for funding for future events.

The Trustees welcomed another member, but the number of Trustees is low as some are about to reach the end of their terms; we are once again looking to recruit local people with an interest in working on the Management Committee. We require people with the necessary skills and time to give this vital work the attention it needs. In January we held an AGM in person and by Zoom, in order to review our work and hear feedback from volunteers.

Our valuable Home Library Service continued throughout this period. We recruited new library volunteers in the last 12 months and maintained training opportunities throughout the year. Our volunteers have worked hard to maintain standards and to offer a wide range of services to the local community. We maintain a broad range of books, including large print, and have a display of the newest books available, which changes regularly.

Our library worked closely with our partners, NYCC libraries and their staff. We ensured that our work was aligned to the NYCC Libraries Strategy. We continued to take part in county wide initiatives, such as the Christmas and Summer Reading Challenges. We were pleased with the feedback we received from the library survey of users. Our intention is to open an extra morning, in light of comments made.

Hazel Richardson
April 2023

Settle Community Library Profit and Loss 2022 – 2023

<u>Income</u>	<u>2022-2023</u>	<u>2021/2022</u>
Sundry Income	£2359.06	£1367.53
Room/Library Hire	£0.00	£0.00
Fundraising Events	£0.00	£63.41
Friends of Library	£100.00	£170.00
Public Donations	£0.00	£55.00
Parish Council Grants	£0.00	£0.00
Settle Town C Grants	£0.00	£0.00
Craven/Govt Grants	£0.00	£0.00
NYCC Grants	<u>£147.00</u>	<u>£0.00</u>
<u>Total Income</u>	£2606.06	£1655.94
<u>Expenditure</u>		
Fixed Overhead	£2700.00	£2732.50
Utilities and Services	£2323.69	£802.85
Training	£0.00	£0.00
Repairs and Renewals	£1313.65	£112.55
Marketing and Administration	£276.16	£25.00
Insurance	£387.20	£335.00
Office Supplies	£726.46	£102.79
Activities and Expenditure	£2690.00	£535.00
Donation	<u>£20.00</u>	<u>£0.00</u>
<u>Total Expenditure</u>	£10 437.16	£4645.69
<u>Income-Expenditure</u>		
<u>At Year End</u>	- £7 831.10	- £2,989.75
<u>Opening Balance 1/04/2022</u>	£18 817.39	£21,807.14
<u>Closing Balance 31/03/2023</u>	£10 986.29	£18,817.39

