

# The Perranwell Centre

## TRUSTEES' ANNUAL REPORT

**1<sup>st</sup> January 2024– 31<sup>st</sup> December 2024**

This report is based on the model provided by the Charity Commission.

### Section A: Reference and administration details

<b>Charity name</b>	The Perranwell Centre
<b>Other names charity is known by</b>	Perran-ar-worthal Village Memorial Hall
<b>Registered charity no. (if any)</b>	1170974
<b>Charity's principal address</b>	School Hill
	Perranwell Station,
	Truro, Cornwall
<b>Postcode</b>	TR3 7JU

### Names of the charity trustees who manage the charity

<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
John Frankland	Chair		
Anne Brazier	Fire Safety Officer	to November 2024	
Mark Breach	Maintenance		
Ray Christophers	Maintenance/Fire Safety		
Chris Davie			
Guy Hanson		to August 2024	
Jenifer Macindoe	Events		
Ellen Manning	PR & Website	from November 2024	
Nathan May		from December 2024	
Ellen Solley		to September 2024	
David Ward	Booking Manager		
Laura Angell			Loyal Bees Care
Simon Fisher		to May 2024	Perranwell Football Club
Stephen Maycock		from July 2024	Perranwell Football Club
Vacancy			Carnon Downs Drama Group

<b>Ex-Officio members</b>			
Claire Martin	Treasurer		
Julie Tayler	Secretary		

## Section B: Structure, governance and management

### Description of the charity's trusts

Type of governing document	Constitution (Foundation model)
How charity is constituted	Charitable incorporated organisation
Trustee selection methods	<p>Charity trustees must be elected at an annual general meeting at which all inhabitants of the area of benefit of 18 years and upward are entitled to attend and vote. No person other than a charity trustee retiring in accordance with the constitution may be appointed a charity trustee at any general meeting unless:</p> <ol style="list-style-type: none"> <li>1. they are recommended for re-election by the charity trustees;</li> <li>2. or, an individual is proposed for election by an inhabitant of the area of benefit as under the Constitution item 9.9.2</li> </ol> <p>The charity trustees shall maintain a list of user bodies that they consider to be supportive of the CIO's objects and which have indicated a wish to appoint a charity trustee of the CIO. Each listed user body shall have the right to appoint one charity trustee. Any such appointment must be made according to the ordinary practice of the appointing body and must be notified in writing to the secretary.</p> <p>Where any application for the right to appoint a charity trustee is received from any existing or newly formed body operating in the area of benefit, the charity trustees may, with the approval of not less than two-thirds of all the charity trustees, add such body to the list of user bodies and allow such body to appoint a charity trustee.</p>

## Additional governance issues (optional information)

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <p>policies and procedures adopted for the induction and training of trustees;</p> <p>the charity's organisational structure and any wider network with which the charity works;</p> <p>relationship with any related parties;</p> <p>trustees' consideration of major risks and the system and procedures to manage them.</p>	<p>The following procedures are documented and in place to manage the charity:</p> <ul style="list-style-type: none"> <li>• Annual business planner</li> <li>• Annual objectives</li> <li>• Annual review of trustees' performance</li> <li>• Declaration of business and pecuniary interest of trustees.</li> <li>• Annual inspection of premises and maintenance programme</li> <li>• Annual fire safety check</li> <li>• Risk assessment</li> <li>• Planning for incidents and emergencies</li> <li>• Safety notices and procedures (also included with invoices)</li> <li>• Financial procedures</li> <li>• Annual review of insurance cover</li> <li>• Review of contract of hire</li> <li>• Booking data analysis and review of hire charges</li> <li>• Review of services and their suppliers</li> <li>• Conditions of Hire</li> <li>• Financial reports</li> </ul> <p>Policies:</p> <ul style="list-style-type: none"> <li>• Equal opportunities</li> <li>• Safeguarding children and vulnerable adults</li> <li>• Health and safety</li> <li>• Data protection</li> </ul> <p>Related Parties</p> <ul style="list-style-type: none"> <li>• To work closely with any provider of pre-school education, who hire premises in the building.</li> <li>• To liaise with the Loyal Bees Care company who hire premises</li> <li>• To liaise with the Football Club about their lease and services.</li> <li>• To invite users to meetings to assist them with their requirements when necessary and encourage sharing of considerate use, cleanliness, storage, etc.</li> <li>• To keep users updated with Conditions of Hire and Policies.</li> <li>• To liaise with the Playing Field committee</li> </ul>
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## Section C: Objectives and activities

<p><b>Summary of the objects of the charity set out in its governing document</b></p>	<p>The objectives of the CIO are to establish and run a village centre and to promote, for the benefit of the inhabitants of the Parish of Perran-ar-worthal and surrounding districts ("area of benefit") without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions, the provision of facilities for recreation, education or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.</p>
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## Section D: Achievements and Performance

At the outset of the year, we set goals of recruiting new trustees, to maintain a healthy financial position and to continue with the redevelopment programme.

It is always important to remind ourselves that the management of the Village Hall is undertaken by volunteer trustees. All trustees play a key role in ensuring the Hall provides a positive contribution to the local community. I would like to recognise the efforts of Mark Breach and Ray Christophers, who front our maintenance and solve lots of little problems as they arise before becoming larger and more costly, often before the rest of us realise they exist. Also, Jenie Macindoe and her 'friends' team, who continue to expand our creative contribution to village life and our redevelopment fund. I would also like to note the role of those trustees who represent our major user groups: Stephen Maycock (Football Club, replacing the role previously held by Simon Fisher) and Phillippa Laval (Drama Group, replacing the long-standing representative Colin Groom) who took up position at the beginning of 2025. Ellen Solley stepped down during the year, but we managed to recruit a new resident in the village, Ellen Manning, to continue an 'Ellen' tradition of looking after our website and social media. We also welcomed at the end of the year Nathan May to join the board as a highly talented technical supervisor. Ellen and Nathan will be important contributors to the continuing redevelopment.

Our sincere thanks to all retiring trustees and a huge welcome to those who joined us in 2024. Though not official trustees, our ex-officio officers Julie Tayler (Secretary) and Claire Martin (Treasurer) are invaluable to the smooth running of the Hall.

We will continue our goal to recruit suitable trustees as we go forward.

Our financial position as outlined in the report continues to be healthy though, like all businesses, we have had to increase our fees though; our hire charges still remain extremely competitive.

2024 saw some major progress in our redevelopment plans, kick started by successfully being awarded a Community Capacity Fund in February. We have worked throughout the year with Paul Bearham from South -West Community Builds, who has updated trustees and attended the redevelopment subcommittee, as well as hosting a Community Consultation. All this resulted in an end of year presentation to the community and Hall users of a new three-story design for a new Village Hall. This period of design included an initial setback when we were told at a site meeting that the Football Foundation could not support a free-standing Football Club house on the site. This meant amending our plans to include the Football Club and Age UK Ruth Collins Day Centre sharing the lower ground floor: a perfect match. At the same time, we initiated discussion with the Parish Council, acting as Trustees of the Playing Field, through the creation of an amalgamation subcommittee, to explore the viability of unifying the whole site under the custodianship of the Perranwell Centre trustees. This would end the artificial boundary between two sets of trustees, running somewhere along the car park, making decisions on siting a new Village Hall simpler and treating the development of the whole site as one interconnected project. This working partnership with the Parish Council allowed us to share the expertise of South West Community Builds to support their Capacity Fund application to level the Playing Field. This has all meant that, as we came to the end of 2024, we were ready to submit a pre planning application for the whole site, including the levelling of the Playing Field, a new walk round pathway and multi-use games area (MUGA), alongside the new design for the Village Hall. To pinch from Churchill. 'Now this not the end. It is not even the beginning of the end. But it is perhaps the end of the beginning.'

We have maintained close relationships with our community. We have continued to host the Village Shop and been delighted in its continued success.

Our boundary fence succumbed to age and bad weather, prompting the need to rebuild a new fence along our boundary which happened to cut off the corner of our neighbour's long-established shed. The most equitable solution was to purchase them a new shed, which we did as act of good neighborhood.

We continue to host the Loyal Bee Group and have incorporated their room into the designs for the new building. Their work fully complements the Wellbeing Group, the Memory Café and the Coffee Stop, all of which fulfil such an important community support network to our elderly population. This will be further enhanced by the inclusion of the Ruth Collins Day Centre.

We continue to host events for the School and acknowledge their growing needs as they add a new classroom. The Mother and Toddler Group continues being successful; and the Drama Group's youth plays continue to attract a large number of local children and beyond to our stage.

I would argue that all hirers and users of the Village Hall, whether playing Bridge, Badminton or meeting as a History or Drama Group, are fulfilling a social need and helping to bring the community together in addition to their more obvious aims.

Finally, following some comments that we are no longer called the Perran-ar-worthal Village Memorial Hall, can I reassure everyone that the name on the building remains the same. Now we are a charitable incorporated organisation it simply means that the management of the Perran-ar-worthal Village Memorial Hall is undertaken by the Perranwell Centre Trustees.

## The charity's activities

Our bookings for the year show that we are practically back from the effects of Covid, with nearly £30000 of income. The largest number of bookings go for the Main Hall, followed by the West Room and then the South Room.

As mentioned earlier in the report, The Friends of the Village Hall have continued our progress of events, including an Autumn Event which doubled as an update on our progress for the site, and another successful Christmas Concert. All these events combine with previous ones to increase our fund raising which, going forward, will be very important in showing community involvement in achieving a new Village Hall.

The trustees are very grateful for the support and hard work of Jenie's team; their events are inclusive and allow the best of our community to shine.

## The beneficiaries of the charity's activities

The trustees are pleased to report that in pursuit of the charity's objectives, the Village Hall continued to be used by a wide range of organizations, groups and private individuals.

'Community' activities include a diverse range, such as bridge clubs, church groups, dog training classes, as well as care groups such as Coffee Stop, Memory Café and Wellbeing. Craft groups include embroiderers, lace makers and quilters. 'Exercise' includes sports other than badminton, for example, martial arts groups, as well as exercise dance classes and Yoga.

Sometimes, the classification is rather arbitrary. For example, 'statutory' includes the primary school, although the Mother and Toddler Group is classed as 'community'. Some U3A groups have been classed as community groups, but art, badminton, dance and sewing groups have been classed under those respective headings.

One reason for the Art and Craft categories is the type of resource that these groups prefer, such as lots of table space and good sources of natural light. The West Room, with its better natural light, is favoured over the South Room. Knowing the amount of use of the Village Hall by these groups will help with future planning.

Demographic data is not routinely collected about the users of the facilities. It is true that the Village Hall is used predominantly by older people; for example, the Memory Café and Coffee Stop. This is largely because older people are mostly retired and able to use the Hall throughout the day. However, the Hall is also used by many people in younger age groups. The youngest are members of the Toddlers Group, followed by children from Perran-ar-worthal Primary School and members of the dance classes. The Drama Group has a large membership of young persons, and the football clubhouse stands on ground leased from the charity. Therefore, it can be reasonably claimed that the charity serves all ages in the community.

## Section E: Financial Review

### Brief statement of the charity's policy on reserves

Surplus funds have been held in a current account, but it is anticipated that during 2025 they will be relocated into interest bearing accounts, leaving a current account balance of approximately 150% of annual income in order to cover any short-term cash requirements.

### Details of any funds materially in deficit

Not applicable

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of income is the revenue received from users for hiring facilities at the Hall.

The charity's policy is to charge hire fees at a rate that provides a modest surplus over expenditure.

Expenditure has been for the maintenance and improvement of the facilities for the benefit of users though it is anticipated that moving forward the focus will be on planning the redevelopment of the Hall.

## Section F: Other optional information

The charity's financial statement and balance sheet for 2024 are attached as appendices to this report, together with the report of the independent examiner.

## Section G: Declaration

**The trustees declare that they have approved the trustees' report above.**

### Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	John Frankland	Mark Breach
Position, e.g. chair, secretary,	Chair	Trustee
Date	05.06.2025	05.06.2025



Perfect Sums

Bookkeeping & Accounts Ltd.

*The Perranwell Centre*  
*Accounts*

*January - December 2024*

*Prepared by:*

*Perfect Sums Bookkeeping*

*Unit 5*

*Tolvaddon Business Park*

*Camborne*

*TR14 0HX*

## **Independent examiner's report to the trustees of**

### **The Perranwell Centre – Registered Charity No 1170974**

I report on the accounts of the Trust for the year ended 31<sup>st</sup> December 2024, which are set out on the attached pages.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

### **Basis of independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Date: 4<sup>th</sup> May 2025

**Name: Leanda Daddow Relevant professional qualification or body: MICB 308300**  
**Address: Garryglass, Penberthy Road, Portreath, TR164LN**



# The Perranwell Centre

## Financial Activities

January - December 2024

	TOTAL
Income	
Charity Activities	0.00
Concert Income	264.00
Fundraising Events	161.00
<b>Total Charity Activities</b>	<b>425.00</b>
Donations Received	397.76
Hall Bookings	29,702.24
Investment Income	89.48
Rent Income	62.50
Rental Electricity Income	1,200.00
Rental Income	1,512.00
Storage Charges	328.00
<b>Total Income</b>	<b>£33,716.98</b>
<b>TOTAL</b>	<b>£33,716.98</b>
Expenditures	
Audit and Accountancy Fees	2,241.24
Cleaning	5,350.12
Concert Expenses	181.34
Electricity	8,028.35
Exterior Maintenance	4,301.00
Gas	583.99
Insurance	2,198.94
Office/General Administrative Expenditures	90.62
On-Line Services	895.00
Refuse Collection	1,112.40
Repairs and Maintenance	1,910.47
Secretary Costs	1,802.50
Telephone	828.70
Water Rates	2,818.10
<b>Total Expenditures</b>	<b>£32,342.77</b>
<b>NET OPERATING INCOME</b>	<b>£1,374.21</b>
Other Income	
B&Q Grant - LED	1,200.00
Grant Income Council	21,700.00
<b>Total Other Income</b>	<b>£22,900.00</b>
Other Expenditures	
Furniture/Fitting Depreciation	37.11
LED Light Refurbishment Project	1,853.84
Office Equipment Depreciation_8004	65.99
Plant/Machinery Depreciation_8001	174.13
Re-Development Grant Exp	21,700.00
<b>Total Other Expenditures</b>	<b>£23,831.07</b>
<b>NET OTHER INCOME</b>	<b>£ -931.07</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>£443.14</b>

# The Perranwell Centre

## Balance Sheet

As of December 31, 2024

	TOTAL
Fixed Asset	
Tangible assets	
Furniture and Fixtures	2,616.72
Furniture/Fixture Depreciation	-2,282.75
Office Equipment	928.56
Office Equipment Depreciation	-334.69
Plant and Machinery	4,385.92
Plant/Machinery Depreciation	-2,818.75
<b>Total Tangible assets</b>	<b>£2,495.01</b>
<b>Total Fixed Asset</b>	<b>£2,495.01</b>
Cash at bank and in hand	
Barclays Bank, roof account	0.00
CAF Bank, Deposit Account	0.00
Cash Register	0.00
Lloyds Bank, Current Account	51,897.41
Lloyds Savings	16,219.48
Petty Cash	0.00
Shawbrook 60 Day Notice	0.00
Standard Life, roof account (closed)	0.00
<b>Total Cash at bank and in hand</b>	<b>£68,116.89</b>
Debtors	
Debtors Control Account	3,573.58
<b>Total Debtors</b>	<b>£3,573.58</b>
Current Assets	
Prepayments	0.00
_EXISTING_Uncategorised Asset	0.00
<b>Total Current Assets</b>	<b>£0.00</b>
<b>NET CURRENT ASSETS</b>	<b>£71,690.47</b>
Creditors: amounts falling due within one year	
Trade Creditors	
Creditors Control Account	96.00
<b>Total Trade Creditors</b>	<b>£96.00</b>
Current Liabilities	
Manual Adjustments	0.00
Suspense Account	0.00
VAT Control	0.00
<b>Total Current Liabilities</b>	<b>£0.00</b>
<b>Total Creditors: amounts falling due within one year</b>	<b>£96.00</b>
<b>NET CURRENT ASSETS (LIABILITIES)</b>	<b>£71,594.47</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>£74,089.48</b>

# The Perranwell Centre

## Balance Sheet

As of December 31, 2024

	TOTAL
Creditors: amounts falling due after more than one year	
Funds	0.00
<b>Total Creditors: amounts falling due after more than one year</b>	<b>£0.00</b>
<b>TOTAL NET ASSETS (LIABILITIES)</b>	<b>£74,089.48</b>
Charity funds	
Retained Earnings	73,646.34
Surplus/(Deficit)	443.14
<b>Total Charity funds</b>	<b>£74,089.48</b>