

# PETERBOROUGH RAPE CRISIS CARE GROUP

England & Wales · Charity number 1170957

## Details

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Other names	PRCCG
Status	Registered
Legal form	CIO
Registered	2017-01-03
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	PO Box 1481 Peterborough PE1 9XS
Phone	01733511250
Email	<a href="mailto:admin@prccg.org.uk">admin@prccg.org.uk</a>
Website	<a href="http://www.prccg.org.uk">www.prccg.org.uk</a>

## Activities

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**Objects:** TO RELIEVE THE MENTAL AND PHYSICAL DISTRESS OF WOMEN AND THEIR FAMILY MEMBERS WHO HAVE SUFFERED FROM THE RESULT OF SEXUAL ASSAULT.

**Activities:** Peterborough Rape Crisis provide safe, confidential support services for child and adult survivors of rape, sexual abuse and sexual violence regardless of when the abuse happened. Our services include trauma informed therapeutic support and advocacy. All services are free of charge and available to survivors in Peterborough and Cambridgeshire.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Accommodation/housing, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

## Geography

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- Cambridgeshire
- Peterborough City

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£667,260	£681,814	£331,150	20
2024-03-31	£425,083	£622,027	-	-
2023-03-31	£736,703	£594,210	£542,648	17
2022-03-31	£507,460	£472,857	£400,155	12
2021-03-31	£490,737	£337,036	-	-

## Trustees

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Name	Role	Appointed
Cathy Bates		2026-02-08
ELSIE APICELLA		2025-08-28
Ellena Edwards		2026-02-08
GEMMA HOUSDEN		2025-08-28

**PETERBOROUGH RAPE CRISIS CARE GROUP**

England & Wales - Charity number 1170957

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# Accounts

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**PETERBOROUGH RAPE CRISIS CARE GROUP**

**Unaudited Financial Statements**

**for the year ended**

**31 March 2025**



# PETERBOROUGH RAPE CRISIS CARE GROUP

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for the year ended 31 March 2025

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**PETERBOROUGH RAPE CRISIS CARE GROUP**

**Legal and Administrative Information**

**for the year ended 31 March 2025**

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<b>Trustees</b>	J Marsh J S Latten-Quinn G Nicholls
<b>Registered office</b>	PO Box 1481 Peterborough PE1 9XS
<b>Charity Registration Number</b>	1170957
<b>Independent Examiner</b>	Ken Maggs FCA, BA Hoekman Way Spalding PE11 3HE
<b>Bankers</b>	The Co-Operative Bank PLC PO Box 250 Delf House Southway Skelmersdale Lancashire United Kingdom WN8 6WT

# PETERBOROUGH RAPE CRISIS CARE GROUP

## Trustees' Annual Report

for the year ended 31 March 2025

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The trustees of Peterborough Rape Crisis Care Group present their report together with the financial statements for the year ended 31 March 2025.

### Introduction

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

### OBJECTIVES AND ACTIVITIES

Peterborough Rape Crisis Care Group (PRCCG) was established in 1983 to provide a free, confidential, and non-judgemental support service for victims and survivors who have experienced any form of sexual violence at any time in their lives. PRCCG recognise the gender context of sexual violence in that it disproportionately affects women, and that the majority of sexual violence is a result of gender inequality in our society.

All of us deserve to live free from the fear and threat of sexual violence. At PRCCG we work to raise awareness of the prevalence and impact of rape, sexual assault and abuse, advocate for better health, justice and community responses, and work to make sure that no matter what happened or when, victims and survivors can access specialist support.

Our services are equally available to all genders however we recognise that women may need safe, women-only spaces therefore all of our services at our Peterborough premises can be women-only.

Our specialist support services include:

- trauma informed emotional support,
- independent advocacy through the criminal justice process,
- group work.

Our client group consists of both direct and indirect service users, i.e., those who have experienced sexual violence directly and those who have been indirectly affected by sexual violence such as family members and supporters of survivors; both of whom can either self-refer or be referred by other professionals.

We are proud members of Rape Crisis England & Wales, adhering to their Rape Crisis National Service Standards to ensure the provision of consistently high-quality specialist services to women and girls.

### PRINCIPAL FUNDING SOURCES

The principal funding sources for the charity are currently by way of grant and contract income from the Toyota Community Fund and the Cambridge Police and Crime Commissioner.

### BUILDING PARTNERSHIPS

PRCCG maintained and strengthened key partnerships throughout 2024/2025. These partnerships have been crucial in advocating for survivors, improving service delivery, and working towards sustainable funding in a challenging financial landscape. PRCCG remains committed to collaborative working to address sexual violence and support victims and survivors.

- Cambridge and Peterborough Domestic Abuse and Sexual Violence Partnership, addressing systemic issues including criminal justice delays, Prison Early Release Scheme impacts, and funding uncertainties.
- Criminal justice engagement included ongoing work addressing video link challenges and court delays.
- #ShatterTheShame campaign at Peterborough City Hospital.
- Private sector engagement through membership of BNI Synergy.

# PETERBOROUGH RAPE CRISIS CARE GROUP

## Trustees' Annual Report (continued)

for the year ended 31 March 2025

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### OUR SUPPORTERS

PRCCG would like to highlight the commitment and dedication of a number of individuals and organisations within our communities who held fundraising events and activities and donated to our cause. In particular we would like to thank A Smile A Day Photography, BNI Synergy, ARC, Flagship Partners, Jo L'Aqua, The Priority Academy and The 55 Group.

### ACHIEVEMENTS AND PERFORMANCE

PRCCG demonstrated exceptional service delivery growth throughout 2024/2025, with no waiting lists maintained across all services throughout the year.

- The Advocacy Service supported 385 survivors, 185 of these were new referrals.
- The therapeutic service supported 597 survivors, 488 being new referrals representing a significant increase in demand.

The weekly group sessions consistently maintained 8-10 regular participants throughout the year, offering activities including painting, games, and basic sign language sessions, with participants demonstrating increased confidence and progressing to employment and volunteering opportunities.

This comprehensive service delivery demonstrated PRCCG's capacity to meet growing demand while maintaining quality standards across all service areas.

PRCCG continued to provide high-quality, responsive services to victims and survivors of sexual violence throughout the year, adapting to challenges and maintaining a commitment to accessibility and effectiveness.

- 385 survivors supported through the Advocacy service.
- 597 survivors supported through Therapeutic service.

### RISK

PRCCG's Risk Register is a standing item at each Board Meeting and action is taken to mitigate those risks which have been identified as causing concern. Our main risk continues to be the current funding landscape, which is often short-term, project-based funding with little opportunity to fund core costs. Trustees recognise the need to seek for new funding and creative ways of using existing resources.

PRCCG has a Policy Review Schedule that has been drawn up to ensure regular review of the charity's policies and procedures to maintain good governance and mitigate risk. The Policy Review Schedule is a standing item at each Board Meeting.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

### FINANCIAL REVIEW AND RESERVES

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The details of the financial activities during the year are shown on page 6 and the notes on pages 8 - 15. The financial position at 31 March 2025 is shown on page 7 along with the relevant notes to the financial statements.

Unrestricted funds generated during the year have matched the level of expenditure incurred which has led to an increased surplus. These funds were spent during the current year, as was expected and had been designated last year for Sexual Violence Support Services. There was a small surplus of General Funds amounting to £3,461, which will be carried forward after any necessary transfers. The amount previously designated resulted in a net expenditure of £4,007 of which £2,281 had been assigned to suitable restricted projects.

## PETERBOROUGH RAPE CRISIS CARE GROUP

### Trustees' Annual Report (continued)

for the year ended 31 March 2025

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#### FINANCIAL REVIEW AND RESERVES (continued)

There were £111,803 of restricted funds remaining to be spent at the year end which is in line with targets. The cash element, £109,604 of these funds is expected to be spent during the current financial period. Any deficit will be covered by General Funds and no surplus is foreseen.

The trustees have determined that free reserves amounting to approximately, £2,000 is needed to be held in order to meet six months' of expenditure required to look after the beneficiaries. As such there is currently a surplus of £192,796, which it is planned to gradually be reduced by using for ongoing projects and covering grant deficits. All grants are spent by the charity on those beneficiaries.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is a Charitable Incorporated Organisation (CIO) with voting members other than its charity trustees.

PRCCG is governed by a Board of Trustees made up of no less than 3 and no more than 12 trustees with a range of skills, knowledge, and experience. The Board of Trustees meets on a regular basis and is responsible for the ongoing viability, strategic development, and direction of the organisation. As the Board holds overall responsibility for the organisation's continued success it is vital that trustees have the necessary skills and knowledge to enable them to carry out this function. Trustees are encouraged to take part in all appropriate training opportunities, to continue to develop their skills and update their knowledge of legal requirements, funding issues and other developments.

Information from the Charity Commission publications and the Commission's guidance is distributed to the Board of Trustees as well as PRCCG's financial information.

PRCCG Board of Trustees confirms that they have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charities Commission.

The trustees who served during the year and up to the date of signation of the financial statements were:

J S Latten-Quinn

J Marsh

G Nicholls

PRCCG is governed by a Board of Trustees made up of no less than 3 and no more than 12 trustees with a range of skills, knowledge and experience. The Board of Trustees meets on a regular basis and is responsible for the ongoing viability, strategic development and direction of the organisation. As the Board holds overall responsibility for the organisation's continued success it is vital that trustees have the necessary skills and knowledge to enable them to carry out this function. Trustees are encouraged to take part in all appropriate training opportunities, to continue to develop their skills and update their knowledge of legal requirements, funding issues and other developments.

#### INDEPENDENT EXAMINER

A resolution to re-appoint Mr K J Maggs as independent examiner for the ensuing year will be proposed at the annual general meeting.

Approved by the trustees of the charity on **3 December 2025** and signed on its behalf by:

**J Marsh**

Trustee

**Independent Examiner's Report to the trustees of the  
PETERBOROUGH RAPE CRISIS CARE GROUP**

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I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2025 which are set out on pages 6 to 15.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**K.J. Maggs** B.A., F.C.A.  
Chartered Accountant  
Spalding

Date: **3 December 2025**

**PETERBOROUGH RAPE CRISIS CARE GROUP**

**Statement of Financial Activities**

**for the year ended 31 March 2025**

		2025				2024
		Unrestricted	Designated	Restricted	Total	Total
	Note	Funds	Funds	Funds	Funds	Funds
		£	£	£	£	£
<b>Income from:</b>						
Donations and legacies	3	8,892	-	-	8,892	26,847
Charitable activities	4	-	-	658,368	658,368	398,236
<b>Total income</b>		<u>8,892</u>	<u>-</u>	<u>658,368</u>	<u>667,260</u>	<u>425,083</u>
<b>Expenditure on:</b>						
Charitable activities	5	2,258	1,726	677,830	681,814	622,027
<b>Total expenditure</b>		<u>2,258</u>	<u>1,726</u>	<u>677,830</u>	<u>681,814</u>	<u>622,027</u>
<b>Net movement in funds before transfers</b>		6,634	(1,726)	(19,462)	(14,554)	(196,944)
<b>Transfers between funds</b>		(3,173)	(2,281)	5,454	-	-
<b>Net movement in funds</b>		<u>3,461</u>	<u>(4,007)</u>	<u>(14,008)</u>	<u>(14,554)</u>	<u>(196,944)</u>
<b>Reconciliation of funds:</b>						
Total funds brought forward		212,962	6,931	125,811	345,704	542,648
<b>Total funds carried forward</b>	13	<u>216,423</u>	<u>2,924</u>	<u>111,803</u>	<u>331,150</u>	<u>345,704</u>

All of the activities of the charity are classed as continuing activities.

The statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 8 to 15 form part of these financial statements.

**PETERBOROUGH RAPE CRISIS CARE GROUP**

**Balance Sheet**

**At 31 March 2025**

		2025		2024	
	Note	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	8	7,553		8,722	
Fixed asset investments	9	1,000		1,000	
			8,553		9,722
<b>Current assets</b>					
Debtors	10	22,894		4,800	
Cash at bank and in hand		304,400		335,967	
		327,294		340,767	
<b>Creditors: Amounts falling due within one year</b>	11	(4,697)		(4,785)	
<b>Net current assets</b>			322,597		335,982
<b>Total assets less current liabilities</b>			331,150		345,704
<b>Provisions for liabilities and charges</b>	9		-		-
<b>Net Assets</b>			331,150		345,704
<b>Funds</b>					
Unrestricted	13	216,423		212,962	
Designated	13	2,924		6,931	
			219,347		219,893
Restricted	13		111,803		125,811
			331,150		345,704

These financial statements were approved and authorised by the Trustees on **3 December 2025** and are signed on their behalf by:

**J Marsh**  
Trustee

The notes on pages 8 to 15 form part of these financial statements.

# PETERBOROUGH RAPE CRISIS CARE GROUP

## Notes to the Financial Statements

for the year ended 31 March 2025

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### 1. Accounting policies

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and UK Generally Accepted Accounting Practice.

#### Going concern

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

#### Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

#### Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

#### Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

#### Fixed assets

Tangible fixed assets are stated at cost less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

#### Depreciation

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Plant and Equipment	20% straight line
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**PETERBOROUGH RAPE CRISIS CARE GROUP**  
**Notes to the Financial Statements (continued)**  
**for the year ended 31 March 2025**

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**1. Accounting policies (continued)**

**Fixed asset investments**

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

An associate is an entity, being neither a subsidiary nor a joint venture, in which the charity holds a long-term interest and where the charity has significant influence. The charity considers that it has significant influence where it has the power to participate in the financial and operating decisions of the associate.

**Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

**Debtors and creditors receivable / payable within one year**

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

**Employee benefits**

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. The annual contributions payable are charged to the Statement of Financial Activities.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

**Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**Financial instruments**

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

*Basic financial assets*

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**PETERBOROUGH RAPE CRISIS CARE GROUP**  
**Notes to the Financial Statements (continued)**  
**for the year ended 31 March 2025**

**1. Accounting Policies (continued)**

**Financial instruments (continued)**

*Basic financial liabilities*

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

*Derecognition of financial liabilities*

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

**Taxation**

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

**Going concern**

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

**2. Critical accounting estimates and judgements**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**3. Income from donations and grants**

	<b>Unrestricted Funds £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2025 £</b>	Total Funds 2024 £
Donations	3,892	-	-	3,892	12,235
Central Government Grants	5,000	-	-	5,000	14,612
	<u>8,892</u>	<u>-</u>	<u>-</u>	<u>8,892</u>	<u>26,847</u>

**PETERBOROUGH RAPE CRISIS CARE GROUP**

**Notes to the Financial Statements (continued)**

**for the year ended 31 March 2025**

**4. Charitable activities income**

	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total 2025</b>	<b>Total Funds 2024</b>
	£	£	£	£	£
CRCC - SVSS Contract	-	-	549,273	549,273	396,436
Toyota Community Fund	-	-	-	-	1,800
RASASF	-	-	109,095	109,095	-
	-	-	658,368	658,368	398,236

The comparative figures were all Restricted Funds.

**5. Charitable activities expenditure**

	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total 2025</b>	<b>Total 2024</b>
	£	£	£	£	£
<b>Charitable activities</b>					
Employment costs	-	-	563,347	563,347	520,233
Other staff costs	-	-	18,088	18,088	15,569
Clinical supervision	-	-	4,158	4,158	5,783
Sessional Counsellors	-	-	280	280	400
H R Consultants	-	-	3,324	3,324	3,375
Service user resources	-	-	3,613	3,613	2,622
Premises costs	-	-	38,628	38,628	26,308
Premises utilities	-	-	7,386	7,386	6,013
Marketing and communications	-	-	2,930	2,930	2,145
Administration costs	-	-	33,377	33,377	32,647
Legal and professional fees	-	-	378	378	1,025
Independent examination	-	-	1,750	1,750	1,800
Depreciation	2,258	1,726	571	4,555	4,107
	2,258	1,726	677,830	681,814	622,027

**6. Trustees**

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

No expenses have been reimbursed to any of the trustees for either year.

**7. Employees**

The aggregate payroll costs were:

	<b>2025</b>	<b>2024</b>
	£	£
Wages and salaries	516,286	473,036
Social security costs	35,971	37,018
Other pension costs	11,090	10,179
	563,347	520,233

No employee received total employee benefits (excluding employer pension costs) of more than £60,000 in either the current or prior year.

The average number of monthly employees was 20 (2024 - 18).

**PETERBOROUGH RAPE CRISIS CARE GROUP**  
**Notes to the Financial Statements (continued)**  
**for the year ended 31 March 2025**

**8. Tangible fixed assets**

	<b>Plant and Equipment £</b>	<b>Total £</b>
<b>Cost</b>		
At 1 April 2024	39,591	39,591
Additions	3,386	3,386
At 31 March 2025	42,977	42,977
<b>Depreciation</b>		
At 1 April 2024	30,869	30,869
Charge for the year	4,555	4,555
At 31 March 2025	35,424	35,424
<b>Net book value</b>		
At 31 March 2025	7,553	7,553
At 31 March 2024	8,722	8,722

**9. Fixed asset investments**

	<b>Other Investments £</b>
<b>Cost</b>	
At 1 April 2024, and at 31 March 2025	1,000
<b>Carrying Amount</b>	
At 31 March 2025	1,000
At 31 March 2024	1,000

Details of the charity's associates at 31 March 2025 are as follows:

Name of Undertaking	Registered Office	Nature of Business	Class of shares held	% Held	
				Direct	Indirect
ICENA Ltd	England and Wales	Non-profit social enterprise offering training and consultancy covering sexual discrimination and violence	Ordinary	20	-

The investment is made up of one ordinary share of £1 and a loan of £999 which is repayable when funds are available although the social enterprise is in the interests of the charity's beneficiaries.

**PETERBOROUGH RAPE CRISIS CARE GROUP**  
**Notes to the Financial Statements (continued)**  
**for the year ended 31 March 2025**

**10. Debtors**

	2025 £	2024 £
Accrued income	17,265	-
Other debtors	1,550	1,550
Prepayments	4,079	3,250
	22,894	4,800

Other debtors relates to deposits paid on the rental of office space. These deposits will not fall due until such time that the charity gives notice to leave that space.

**11. Creditors: Amounts falling due within one year**

	2025 £	2024 £
Pension scheme creditor	2,051	1,974
Taxation and social security	-	969
Accrued expenditure	2,646	1,842
	4,697	4,785

**12. Lease commitments**

Total future minimum lease payments under non-cancellable operating leases are as follows:

	2025 £	2024 £
Not later than one year	10,136	13,984
Later than one and not later than five years	-	9,642
	10,136	23,626

**13. Statement of funds**

**Movement in resources**

	Balance at 1 Apr 2024 £	Incoming £	Outgoing £	Valuation / Transfers £	Balance at 31 Mar 2025 £
<b>General funds</b>					
General fund	212,962	8,892	(2,258)	(3,173)	216,423
<b>Designated funds</b>					
SVSS	6,931	-	(1,726)	(2,281)	2,924
<b>Total unrestricted funds</b>	219,893	8,892	(3,984)	(5,454)	219,347
<b>Restricted funds</b>					
COPCC	125,811	549,273	(568,851)	5,454	111,687
RASASF	-	109,095	(108,979)	-	116
<b>Total restricted funds</b>	125,811	658,368	(677,830)	5,454	111,803
<b>Total funds</b>	345,704	667,260	(681,814)	-	331,150

**PETERBOROUGH RAPE CRISIS CARE GROUP**  
**Notes to the Financial Statements (continued)**  
**for the year ended 31 March 2025**

**13. Statement of funds (continued)**

**Analysis of net assets**

	<b>Tangible Assets</b>	<b>Investments</b>	<b>Cash at bank</b>	<b>Other net assets</b>	<b>Total funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
General funds	1,814	1,000	194,796	18,813	216,423
Designated funds	2,924	-	-	-	2,924
Restricted funds	2,815	-	109,604	(616)	111,803
	<u>7,553</u>	<u>1,000</u>	<u>304,400</u>	<u>18,197</u>	<u>331,150</u>

**14. Fund descriptions**

**Sexual Violence Support Services (SVSS)** represents funds from Cambridgeshire Office of the Police Crime Commissioner. This is a countywide contract delivered in partnership with Cambridge Rape Crisis and funds the delivery of advocacy and therapeutic services across the county. The deficit will be covered by general funds.

**Cambridgeshire Office of the Police Crime Commissioner (COPCC)** represents funds from Cambridgeshire Office of the Police Crime Commissioner specifically for the purpose of Sexual Violence Support Services. This is a countywide contract delivered in partnership with Cambridge Rape Crisis and funds the delivery of advocacy and therapeutic services across the county. The deficit will be covered by general funds.

**The Rape and Sexual Abuse Support Fund (RASASF)** represents funds were distributed from the Bedfordshire Office of the Police Crime Commissioner was recommissioned in 2023. These funds provided to specialist sexual abuse organisations in the years 2024-25 and 2025-26 are to be used to support all victims of rape and sexual abuse, including men and boys, to cope with their experiences and move forward with their lives.

**Toyota Community Fund** represents monies received from Toyota to enable PRCCG to deliver a programme of Art Support Groups to survivors; one for adults and one for young people. Any deficit will be covered by General funds.

**Transfers** relate to accruals allocated to designated funds in the prior year paid for by restricted funds in the current year (£2,281); The government Employment allowance being allocated against National Insurance covered by restricted funds (£5,000) and expenses which were refunded during the year (£1,828).

**15. Related party transactions**

There were no disclosable related party transactions during the year (2024 - none).

**PETERBOROUGH RAPE CRISIS CARE GROUP**

**Notes to the Financial Statements**

**for the year ended 31 March 2025 (continued)**

**16. Fund comparatives**

	2024				
	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds	
	£	£	£	£	
<b>Income from:</b>					
Donations and legacies	21,847	5,000	-	26,847	
Charitable activities	-	-	398,236	398,236	
<b>Total income</b>	<b>21,847</b>	<b>5,000</b>	<b>398,236</b>	<b>425,083</b>	
<b>Expenditure</b>					
Charitable activities	5,685	343,917	272,425	622,027	
<b>Total expenditure</b>	<b>5,685</b>	<b>343,917</b>	<b>272,425</b>	<b>622,027</b>	
<b>Net income</b>	<b>16,162</b>	<b>(338,917)</b>	<b>125,811</b>	<b>(196,944)</b>	
<b>Movement in resources</b>					
	<b>Balance at 1 April 2023</b>	<b>Incoming</b>	<b>Outgoing</b>	<b>Valuation/ Transfers</b>	<b>Balance at 31 March 2024</b>
	£	£	£	£	£
<b>General funds</b>					
General fund	196,800	21,847	(5,685)	-	212,962
<b>Total unrestricted funds</b>	<b>196,800</b>	<b>21,847</b>	<b>(5,685)</b>	<b>-</b>	<b>212,962</b>
<b>Designated funds</b>					
SVSS	345,848	5,000	(343,917)	-	6,931
<b>Total Designated Funds</b>	<b>345,848</b>	<b>5,000</b>	<b>(343,917)</b>	<b>-</b>	<b>6,931</b>
<b>Restricted funds</b>					
COPCC	-	396,436	(270,625)	-	125,811
Toyota Community Fund	-	1,800	(1,800)	-	-
<b>Total restricted funds</b>	<b>-</b>	<b>398,236</b>	<b>(272,425)</b>	<b>-</b>	<b>125,811</b>
<b>Total funds</b>	<b>542,648</b>	<b>425,083</b>	<b>(622,027)</b>	<b>-</b>	<b>345,704</b>
		<b>Tangible fixed assets</b>	<b>Investments</b>	<b>Other net assets</b>	<b>Total</b>
		£	£	£	£
Unrestricted funds		4,072	(128,627)	337,517	212,962
Designated funds		4,650	-	2,281	6,931
Restricted funds		-	129,627	(3,816)	125,811
<b>Fund balances at 31 March 2024</b>		<b>8,722</b>	<b>1,000</b>	<b>335,982</b>	<b>345,704</b>

**PETERBOROUGH RAPE CRISIS CARE GROUP**

England & Wales - Charity number 1170957

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# Accounts

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**PETERBOROUGH RAPE CRISIS CARE GROUP**

**Unaudited Financial Statements**

**for the year ended**

**31 March 2024**



# PETERBOROUGH RAPE CRISIS CARE GROUP

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for the year ended 31 March 2024

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**PETERBOROUGH RAPE CRISIS CARE GROUP**

**Legal and Administrative Information**

**for the year ended 31 March 2024**

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<b>Trustees</b>	J Marsh J S Latten-Quinn G Nicholls	(Appointed 17 November 2023)
<b>Registered office</b>	PO Box 1481 Peterborough PE1 9XS	
<b>Charity Registration Number</b>	1170957	
<b>Independent Examiner</b>	Ken Maggs FCA, BA Hoekman Way Spalding PE11 3HE	
<b>Bankers</b>	The Co-Operative Bank PLC PO Box 250 Delf House Southway Skelmersdale Lancashire United Kingdom WN8 6WT	

# PETERBOROUGH RAPE CRISIS CARE GROUP

## Trustees' Annual Report

for the year ended 31 March 2024

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The trustees of Peterborough Rape Crisis Care Group present their report together with the financial statements for the year ended 31 March 2024.

### Introduction

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

### OBJECTIVES AND ACTIVITIES

Peterborough Rape Crisis Care Group (PRCCG) was established in 1983 to provide a free, confidential, and non-judgemental support service for victims and survivors who have experienced any form of sexual violence at any time in their lives. PRCCG recognise the gender context of sexual violence in that it disproportionately affects women, and that the majority of sexual violence is a result of gender inequality in our society.

All of us deserve to live free from the fear and threat of sexual violence. At PRCCG we work to raise awareness of the prevalence and impact of rape, sexual assault and abuse, advocate for better health, justice and community responses, and work to make sure that no matter what happened or when, victims and survivors can access specialist support.

Our services are equally available to all genders however we recognise that women may need safe, women-only spaces therefore all of our services at our Peterborough premises can be women-only.

Our specialist support services include:

- trauma informed emotional support,
- independent advocacy through the criminal justice process,
- group work.

Our client group consists of both direct and indirect service users, i.e., those who have experienced sexual violence directly and those who have been indirectly affected by sexual violence such as family members and supporters of survivors; both of whom can either self-refer or be referred by other professionals.

We are proud members of Rape Crisis England & Wales, adhering to their Rape Crisis National Service Standards to ensure the provision of consistently high-quality specialist services to women and girls.

### PRINCIPAL FUNDING SOURCES

The principal funding sources for the charity are currently by way of grant and contract income from the Toyota Community Fund and the Cambridge Police and Crime Commissioner.

### BUILDING PARTNERSHIPS

PRCCG maintained and developed a wide range of partnerships throughout 2023-2024 to enhance service delivery, improve outcomes for survivors and drive change in social attitudes to sexual violence.

Criminal Justice System:

- Participated in regular meetings and scrutiny panels with the police, Crown Prosecution Service, and courts,
- Worked to improve processes and relationships, particularly around court support for young clients,
- Addressed ongoing challenges with court delays and last-minute changes to court listings.

# PETERBOROUGH RAPE CRISIS CARE GROUP

## Trustees' Annual Report (continued)

for the year ended 31 March 2024

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### **BUILDING PARTNERSHIPS (continued)**

Health Sector:

- Engaged with the Integrated Care Board to share learnings and success from our specialist trauma informed emotional support model,
- Supported local hospitals through Sexual Violence Awareness Week.

Violence Against Women and Girls (VAWG) Sector:

- Active participation in local VAWG strategic and operational groups,
- Active members of the Cambridge and Peterborough Women's Consortium,
- Contributed to the county's VAWG Needs Assessment.

These partnerships have been crucial in advocating for survivors, improving service delivery, and working towards sustainable funding in a challenging financial landscape. PRCCG remains committed to collaborative working to address sexual violence and support victims and survivors.

### **OUR SUPPORTERS**

PRCCG would like to highlight the commitment and dedication of a number of individuals and organisations within our communities who held fundraising events and activities and donated to our cause. In particular we would like to thank the Priority Academy, Bauer Media, Enlivened, Persuasion Jujitsu, BNI Synergy Peterborough and those that donated following the passing of our beloved trustee Liz Cox.

### **ACHIEVEMENTS AND PERFORMANCE**

PRCCG continued to provide high-quality, responsive services to victims and survivors of sexual violence throughout the year, adapting to challenges and maintaining a commitment to accessibility and effectiveness.

#### ***Advocacy Services:***

- Supported 343 adults, 144 young people and 45 children,
- Provided crucial support throughout the criminal justice process, including court accompaniment and liaison with police and prosecutors,
- Addressed challenges relating to court delays and last-minute changes / adjournments,
- No waiting list reported throughout the year, ensuring timely access to support.

#### ***Therapeutic Services:***

- No waiting list reported throughout the year, ensuring timely access to support,
- Utilised creative approaches, including self-care packages, colouring books, and soothe boxes, to support clients' wellbeing and coping strategies,
- No waiting list reported, allowing immediate access to therapeutic support.

#### ***Group Work:***

- Ran a weekly drop-in group at East Children's Centre,
- Offered a range of activities including art projects, quizzes, and social interaction,
- Focused on building confidence, providing a safe space for socialization, and fostering peer support,
- Organised special workshops for young people funded by Priority Academy.

#### ***Innovative Approaches:***

- Launched the "Solidarity Through Sound" project, creating playlists to support victims and survivors,
- Developed and distributed self-care packages and resources,
- Utilised art activities and quizzes in group settings to promote engagement and healing.

# PETERBOROUGH RAPE CRISIS CARE GROUP

## Trustees' Annual Report (continued)

for the year ended 31 March 2024

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### ACHIEVEMENTS AND PERFORMANCE (continued)

#### *Client Feedback and Impact:*

- Received positive feedback on the flexibility of service delivery, including telephone support for clients with specific needs,
- Clients reported that ISVA support was crucial throughout the criminal justice process,
- Therapeutic services were described as “lifesaving” by some clients,
- Group work participants benefited from increased confidence and social connections.

Throughout the year, PRCCG maintained its commitment to providing trauma-informed, client-cantered services. The charity demonstrated flexibility in meeting client needs, continued to innovate in service delivery, and maintained accessibility with no waiting lists. The positive feedback from clients underscores the vital role PRCCG plays in supporting victims and survivors of sexual violence in the community.

### RISK

PRCCG's Risk Register is a standing item at each Board Meeting and action is taken to mitigate those risks which have been identified as causing concern. Our main risk continues to be the current funding landscape, which is often short-term, project-based funding with little opportunity to fund core costs. Trustees recognise the need to seek for new funding and creative ways of using existing resources.

PRCCG has a Policy Review Schedule that has been drawn up to ensure regular review of the charity's policies and procedures to maintain good governance and mitigate risk. The Policy Review Schedule is a standing item at each Board Meeting.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

### FINANCIAL REVIEW AND RESERVES

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The details of the financial activities during the year are shown on page 7 and the notes on pages 9 - 16. The financial position at 31 March 2024 is shown on page 8 along with the relevant notes to the financial statements.

Unrestricted funds generated during the year did not match to the level of expenditure incurred due to the fact that funds were received in advance of the period. These funds were spent during the current year, as was expected and had been designated last year. There was a small surplus of General Funds amounting to £16,162, which will be carried forward after any necessary transfers and the amount previously designated resulted in net expenditure of £338,917 of which £338,917 has been designated for suitable projects.

There were £125,811 of restricted funds remaining to be spent at the year end which is in line with targets. The cash element, £129,627 of these funds is expected to be spent during the current financial period. Any deficit will be covered by General Funds and no surplus is foreseen.

The trustees have determined that free reserves amounting to approximately, £175,000 is needed to be held in order to meet six months' of expenditure required to look after the beneficiaries. As such there is currently a surplus of £31,340, which it is planned to gradually be reduced by using for ongoing projects and covering grant deficits. All grants are spent by the charity on those beneficiaries.

## PETERBOROUGH RAPE CRISIS CARE GROUP

### Trustees' Annual Report (Continued)

for the year ended 31 March 2024

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#### STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is a Charitable Incorporated Organisation (CIO) with voting members other than its charity trustees.

PRCCG is governed by a Board of Trustees made up of no less than 3 and no more than 12 trustees with a range of skills, knowledge, and experience. The Board of Trustees meets on a regular basis and is responsible for the ongoing viability, strategic development, and direction of the organisation. As the Board holds overall responsibility for the organisation's continued success it is vital that trustees have the necessary skills and knowledge to enable them to carry out this function. Trustees are encouraged to take part in all appropriate training opportunities, to continue to develop their skills and update their knowledge of legal requirements, funding issues and other developments.

Information from the Charity Commission publications and the Commission's guidance is distributed to the Board of Trustees as well as PRCCG's financial information.

PRCCG Board of Trustees confirms that they have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charities Commission.

The trustees who served during the year and up to the date of signation of the financial statements were:

J S Latten-Quinn

J Marsh

G Nicholls was appointed to the board on 17 November 2023.

PRCCG is governed by a Board of Trustees made up of no less than 3 and no more than 12 trustees with a range of skills, knowledge and experience. The Board of Trustees meets on a regular basis and is responsible for the ongoing viability, strategic development and direction of the organisation. As the Board holds overall responsibility for the organisation's continued success it is vital that trustees have the necessary skills and knowledge to enable them to carry out this function. Trustees are encouraged to take part in all appropriate training opportunities, to continue to develop their skills and update their knowledge of legal requirements, funding issues and other developments.

#### INDEPENDENT EXAMINER

A resolution to re-appoint Mr K J Maggs as independent examiner for the ensuing year will be proposed at the annual general meeting.

Approved by the trustees of the charity on **24 November 2024** and signed on its behalf by:

**J Marsh**

Trustee

## **Independent Examiner's Report to the trustees of the PETERBOROUGH RAPE CRISIS CARE GROUP**

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I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2024 which are set out on pages 7 to 16.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**K.J. Maggs** B.A., F.C.A.  
Chartered Accountant  
Spalding

Date: **24 November 2024**

**PETERBOROUGH RAPE CRISIS CARE GROUP**

**Statement of Financial Activities**

**for the year ended 31 March 2024**

		2024			2023
		Unrestricted	Designated	Restricted	Total
	Note	Funds	Funds	Funds	Funds
		£	£	£	£
<b>Income from:</b>					
Donations and legacies	3	21,847	5,000	-	26,847
Charitable activities	4	-	-	398,236	398,236
<b>Total income</b>		<u>21,847</u>	<u>5,000</u>	<u>398,236</u>	<u>425,083</u>
<b>Expenditure on:</b>					
Charitable activities	5	5,685	343,917	272,425	622,027
<b>Total expenditure</b>		<u>5,685</u>	<u>343,917</u>	<u>272,425</u>	<u>622,027</u>
<b>Net movement in funds before transfers</b>		16,162	(338,917)	125,811	(196,944)
<b>Transfers between funds</b>		-	-	-	-
<b>Net movement in funds</b>		<u>16,162</u>	<u>(338,917)</u>	<u>125,811</u>	<u>(196,944)</u>
<b>Reconciliation of funds:</b>					
Total funds brought forward		196,800	345,848	-	542,648
<b>Total funds carried forward</b>	13	<u>212,962</u>	<u>6,931</u>	<u>125,811</u>	<u>542,648</u>

All of the activities of the charity are classed as continuing activities.

The statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 9 to 16 form part of these financial statements.

**PETERBOROUGH RAPE CRISIS CARE GROUP**

**Balance Sheet**

**At 31 March 2024**

		2024		2023	
	Note	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	8	8,722		12,829	
Fixed asset investments	9	1,000		1,000	
			9,722		13,829
<b>Current assets</b>					
Debtors	10	4,800		3,834	
Cash at bank and in hand		335,967		538,365	
		340,767		542,199	
<b>Creditors: Amounts falling due within one year</b>	11	(4,785)		(13,380)	
<b>Net current assets</b>			335,982		528,819
<b>Total assets less current liabilities</b>			345,704		542,648
<b>Funds</b>					
Unrestricted	13	212,962		196,800	
Designated	13	6,931		345,848	
			219,893		542,648
Restricted	13		125,811		-
			345,704		542,648

These financial statements were approved and authorised by the Trustees on **24 November 2024** and are signed on their behalf by:

**J Marsh**  
Trustee

The notes on pages 9 to 16 form part of these financial statements.

# PETERBOROUGH RAPE CRISIS CARE GROUP

## Notes to the Financial Statements

for the year ended 31 March 2024

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### 1. Accounting policies

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and UK Generally Accepted Accounting Practice.

#### Going concern

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

#### Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

#### Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

#### Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

#### Fixed assets

Tangible fixed assets are stated at cost less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

#### Depreciation

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Plant and Equipment	20% straight line
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**PETERBOROUGH RAPE CRISIS CARE GROUP**  
**Notes to the Financial Statements (continued)**  
**for the year ended 31 March 2024**

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**1. Accounting policies (continued)**

**Fixed asset investments**

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

An associate is an entity, being neither a subsidiary nor a joint venture, in which the charity holds a long-term interest and where the charity has significant influence. The charity considers that it has significant influence where it has the power to participate in the financial and operating decisions of the associate.

**Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

**Debtors and creditors receivable/payable within one year**

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

**Employee benefits**

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. The annual contributions payable are charged to the Statement of Financial Activities.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

**Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**Financial instruments**

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

*Basic financial assets*

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**PETERBOROUGH RAPE CRISIS CARE GROUP**  
**Notes to the Financial Statements (continued)**  
**for the year ended 31 March 2024**

**1. Accounting Policies (continued)**

**Financial instruments (continued)**

*Basic financial liabilities*

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

*Derecognition of financial liabilities*

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

**Taxation**

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

**Going concern**

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

**2. Critical accounting estimates and judgements**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**3. Income from donations and grants**

	<b>Unrestricted Funds £</b>	<b>Designated Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2024 £</b>	<b>Total Funds 2023 £</b>
Donations	12,235	-	-	12,235	7,287
Other donations	-	-	-	-	1,831
Central Government Grants	9,612	5,000	-	14,612	-
	<u>21,847</u>	<u>5,000</u>	<u>-</u>	<u>26,847</u>	<u>9,118</u>

**PETERBOROUGH RAPE CRISIS CARE GROUP**

**Notes to the Financial Statements (continued)**

**for the year ended 31 March 2024**

**4. Charitable activities income**

	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total 2024</b>	<b>Total Funds 2023</b>
	£	£	£	£	£
CRCC - SVSS Contract	-	-	396,436	396,436	727,585
Toyota Community Fund	-	-	1,800	1,800	-
	-	-	398,236	398,236	727,585

**5. Charitable activities expenditure**

	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total 2024</b>	<b>Total 2023</b>
	£	£	£	£	£
<b>Charitable activities</b>					
Employment costs	3,304	246,846	270,083	520,233	493,998
Other staff costs	-	21,352	-	21,352	29,555
Depreciation	2,381	1,726	-	4,107	4,156
Premises costs	-	26,308	-	26,308	5,929
Premises utilities	-	6,013	-	6,013	10,225
Marketing and communications	-	2,103	42	2,145	14,144
Administration costs	-	32,147	500	32,647	22,971
H R Consultants	-	3,375	-	3,375	3,348
Sessional Counsellors	-	400	-	400	1,600
Clinical supervision	-	2,622	-	2,622	5,994
Legal and professional fees	-	1,025	-	1,025	450
Independent examination	-	-	1,800	1,800	1,840
	5,685	343,917	272,425	622,027	594,210

**6. Trustees**

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

No expenses have been reimbursed to any of the trustees for either year.

**7. Employees**

The aggregate payroll costs were:

	<b>2024</b>	<b>2023</b>
	£	£
Wages and salaries	473,036	434,124
Social security costs	37,018	36,733
Other pension costs	10,179	23,141
	520,233	493,998

No employee received total employee benefits (excluding employer pension costs) of more than £60,000 in either the current or prior year.

The average number of monthly employees was 18 (2023 - 17).

No amounts are payable to the trustees in respect of remuneration, benefits in kind or reimbursement of expenses for either reporting year.

**PETERBOROUGH RAPE CRISIS CARE GROUP**  
**Notes to the Financial Statements (continued)**  
**for the year ended 31 March 2024**

**8. Tangible fixed assets**

	<b>Plant and Equipment £</b>	<b>Total £</b>
<b>Cost</b>		
At 1 April 2023, and at 31 March 2024	39,591	39,591
<b>Depreciation</b>		
At 1 April 2023	26,762	26,762
Charge for the year	4,107	4,107
At 31 March 2024	30,869	30,869
<b>Net book value</b>		
At 31 March 2024	8,722	8,722
At 31 March 2023	12,829	12,829

**9. Fixed asset investments**

	<b>Other Investments £</b>
<b>Cost</b>	
At 1 April 2023, and at 31 March 2024	1,000
<b>Impairment</b>	
At 1 April 2023, and at 31 March 2024	-
<b>Carrying Amount</b>	
At 31 March 2024	1,000
At 31 March 2023	1,000

Details of the charity's associates at 31 March 2024 are as follows:

Name of Undertaking	Registered Office	Nature of Business	Class of shares held	% Held	
				Direct	Indirect
ICENA Ltd	England and Wales	Non-profit social enterprise offering training and consultancy covering sexual discrimination and violence	Ordinary	20	-

The investment is made up of one ordinary share of £1 and a loan of £999 which is repayable when funds are available although the social enterprise is in the interests of the charity's beneficiaries.

**PETERBOROUGH RAPE CRISIS CARE GROUP**  
**Notes to the Financial Statements (continued)**  
**for the year ended 31 March 2024**

**10. Debtors**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Other debtors	1,550	-
Prepayments	3,250	3,834
	4,800	3,834

Other debtors relates to deposits paid on the rental of office space. These deposits will not fall due until such time that the charity gives notice to leave that space.

**11. Creditors: Amounts falling due within one year**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Pension scheme creditor	1,974	1,976
Taxation and social security	969	9,612
Accrued expenditure	1,842	1,792
	4,785	13,380

**12. Lease commitments**

Total future minimum lease payments under non-cancellable operating leases are as follows:

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Not later than one year	13,984	12,534
Later than one and not later than five years	9,642	21,934
Later than five years	-	-
	23,626	34,468

**13. Statement of funds**

**Movement in resources**

	<b>Balance at 1 Apr 2023</b>	<b>Incoming</b>	<b>Outgoing</b>	<b>Valuation / Transfers</b>	<b>Balance at 31 Mar 2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>General funds</b>					
General fund	196,800	21,847	(5,685)	-	212,962
<b>Designated funds</b>					
SVSS	345,848	5,000	(343,917)	-	6,931
<b>Total unrestricted funds</b>	542,648	26,847	(349,602)	-	219,893
<b>Restricted funds</b>					
COPCC	-	396,436	(270,625)	-	125,811
Toyota Community Fund	-	1,800	(1,800)	-	-
<b>Total restricted funds</b>	-	398,236	(272,425)	-	125,811
<b>Total funds</b>	542,648	425,083	(622,027)	-	345,704

**PETERBOROUGH RAPE CRISIS CARE GROUP**  
**Notes to the Financial Statements (continued)**  
**for the year ended 31 March 2024**

**13. Statement of funds (continued)**

**Analysis of net assets**

	<b>Tangible Assets</b>	<b>Investments</b>	<b>Cash at bank</b>	<b>Other net assets</b>	<b>Total funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
General funds	4,072	1,000	206,340	1,550	212,962
Designated funds	4,650	-	-	2,281	6,931
Restricted funds	-	-	129,627	(3,816)	125,811
	<u>8,722</u>	<u>1,000</u>	<u>335,967</u>	<u>15</u>	<u>345,704</u>

**14. Fund descriptions**

**SVSS** represents funds from Cambridgeshire Office of the Police Crime Commissioner Sexual Violence Support Services. This is a countywide contract delivered in partnership with Cambridge Rape Crisis and funds the delivery of advocacy and therapeutic services across the county. The deficit will be covered by general funds.

**COPCC** represents funds from Cambridgeshire Office of the Police Crime Commissioner specifically for the purpose of Sexual Violence Support Services. This is a countywide contract delivered in partnership with Cambridge Rape Crisis and funds the delivery of advocacy and therapeutic services across the county. The deficit will be covered by general funds.

**Male RSF** represents funds from Cambridgeshire Office of the Police Crime Commissioner Male Rape Support Fund. Again, this is a countywide contract delivered in partnership with Cambridge Rape Crisis and funds the enhanced delivery of advocacy and therapeutic services to male survivors across the county. The deficit will be covered by general funds.

**Toyota Community Fund** resents monies received from Toyota to enabled PRCCG to delivery a programme of Art Support Groups to survivors; one for adults and one for young people. Any deficit will be covered by General funds.

**15. Related party transactions**

There were no disclosable related party transactions during the year (2023 - none).

**16. Fund comparatives**

	<b>2023</b>			
	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total Funds</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Income from:</b>				
Donations and legacies	7,318	-	1,800	9,118
Charitable activities	-	727,585	-	727,585
<b>Total income</b>	<u>7,318</u>	<u>727,585</u>	<u>1,800</u>	<u>736,703</u>
<b>Expenditure</b>				
Charitable activities	2,430	589,980	1,800	594,210
<b>Total expenditure</b>	<u>2,430</u>	<u>589,980</u>	<u>1,800</u>	<u>594,210</u>
<b>Net income</b>	<u>4,888</u>	<u>137,605</u>	<u>-</u>	<u>142,493</u>

**PETERBOROUGH RAPE CRISIS CARE GROUP**

**Notes to the Financial Statements**

**for the year ended 31 March 2024 (continued)**

<b>Movement in resources</b>	<b>Balance at 1 April 2022 £</b>	<b>Incoming £</b>	<b>Outgoing £</b>	<b>Valuation/ Transfers £</b>	<b>Balance at 1 April 2023 £</b>
<b>General funds</b>					
General fund	189,231	7,318	(2,430)	2,681	196,800
<b>Total unrestricted funds</b>	<u>189,231</u>	<u>7,318</u>	<u>(2,430)</u>	<u>2,681</u>	<u>196,800</u>
<b>Designated funds</b>					
SVSS	208,310	727,585	(589,980)	(67)	345,848
<b>Total Designated Funds</b>	<u>208,310</u>	<u>727,585</u>	<u>(589,980)</u>	<u>(67)</u>	<u>345,848</u>
<b>Restricted funds</b>					
Male RSF	2,614	-	-	(2,614)	-
Toyota Community Fund	-	1,800	(1,800)	-	-
<b>Total restricted funds</b>	<u>2,614</u>	<u>1,800</u>	<u>(1,800)</u>	<u>(2,614)</u>	<u>-</u>
<b>Total funds</b>	<u>400,155</u>	<u>736,703</u>	<u>(594,210)</u>	<u>-</u>	<u>542,648</u>
		<b>Tangible fixed assets £</b>	<b>Investments £</b>	<b>Other net assets £</b>	<b>Total £</b>
Unrestricted funds		6,453	1,000	189,347	196,800
Designated funds		6,376	-	339,472	345,848
<b>Fund balances at 31 March 2021</b>		<u>12,829</u>	<u>1,000</u>	<u>528,819</u>	<u>542,648</u>

**PETERBOROUGH RAPE CRISIS CARE GROUP**

England & Wales - Charity number 1170957

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# Accounts

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**PETERBOROUGH RAPE CRISIS CARE GROUP**

**Unaudited Financial Statements**

**for the year ended**

**31 March 2023**

**PRCCG**

**Peterborough  
Rape Crisis  
Care Group**

# PETERBOROUGH RAPE CRISIS CARE GROUP

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for the year ended 31 March 2023

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# PETERBOROUGH RAPE CRISIS CARE GROUP

## Legal and Administrative Information

for the year ended 31 March 2023

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<b>Trustees</b>	E Cox J S Latten-Quinn J Marsh	(Died 3 July 2023)
<b>Registered office</b>	PO Box 1481 Peterborough PE1 9XS	
<b>Charity Registration Number</b>	1170957	
<b>Independent Examiner</b>	Ken Maggs FCA, BA Hoekman Way Spalding PE11 3HE	
<b>Bankers</b>	The Co-Operative Bank PLC PO Box 250 Delf House Southway Skelmersdale Lancashire United Kingdom WN8 6WT	

# PETERBOROUGH RAPE CRISIS CARE GROUP

## Trustees' Annual Report

for the year ended 31 March 2023

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The trustees of Peterborough Rape Crisis Care Group present their report together with the financial statements for the year ended 31 March 2023.

### **Liz Cox**

The trustees are very sad to record that Liz Cox died on 3 July 2023. Our thoughts and condolences are with Liz's family and friend's, may she Rest in Peace.

### **Introduction**

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

### **OBJECTIVES AND ACTIVITIES**

The objective of Peterborough Rape Crisis Care Group (PRCCG), a charity registered in England and Wales, number 1170957 is to relieve the mental and physical distress of women and girls who have suffered from the result of sexual violence. PRCCG work with survivors who have experienced any form of sexual violence, at any time in their lives. Many individuals experience self-blame, shame, guilt and find it difficult to speak of their experience. They may feel disconnected from their friends, family and peers. Specialist support and advocacy, delivered in an empathic and sensitive environment, provides vital emotional support that assists individuals in regaining control over their own lives.

Peterborough Rape Crisis Care Group (PRCCG) provide a free, confidential, and non-judgemental support service for women and girls who have experienced any form of sexual violence at any time in their lives. PRCCG is run by women, for women, and works from a feminist perspective, recognising that rape and other forms of sexual violence are a cause and consequence of women's inequality.

We provide short-term and long-term emotional support and practical information by telephone, email and face to face, and offer advocacy and support through the criminal justice system. PRCCG also offer support to men and boys who have experienced sexual violence, but these are delivered separately from the provision for women and girls.

All trustees, staff, and volunteers at PRCCG are women that come from a wide variety of backgrounds and are committed to empowering survivors to take back control of their lives.

### **PRINCIPAL FUNDING SOURCES**

The principal funding sources for the charity are currently by way of grant and contract income from Cambridgeshire Police and Crime Commissioner, the Home Office and the Ministry of Justice.

### **BUILDING PARTNERSHIPS**

In developing the delivery of our service PRCCG joined with Cambridge Rape Crisis Centre (CRCC) to form Cambridgeshire and Peterborough Rape Crisis Partnership (CAPRCP). The partnership has over 35 years' experience in the design and delivery of specialist support services to survivors of rape and sexual abuse, regardless of when the abuse happened.

CAPRCP's services are delivered by specially trained staff and volunteers from diverse backgrounds. Collectively they have a wealth of knowledge and experience working with survivors and the impacts of their trauma, walking alongside them in their journey from cope to recover.

## **PETERBOROUGH RAPE CRISIS CARE GROUP**

### **Trustees' Annual Report (continued)**

**for the year ended 31 March 2023**

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#### **BUILDING PARTNERSHIPS (continued)**

We also have representation on and/or good links with a large number of local groups/organisations including:

- Cambridgeshire and Peterborough Women's Consortium (Peterborough Women's Aid, Cambridge Women's Aid, Cambridge Rape Crisis, Cambridge Women's Resource Centre, Turtle Dove, One Voice for Travellers)
- Rape Crisis England and Wales (Regional and National)
- Cambridgeshire Sexual Assault Referral Centre
- Domestic Abuse and Sexual Violence Operation Group
- Domestic Abuse and Sexual Violence Strategic Group
- Cambridge and Peterborough Combined Authority
- Peterborough Women's Aid
- Crown Prosecution Service VAWG Prevention and Intervention Steering Group
- Cambridgeshire Constabulary Rape Investigation Team
- Cambridgeshire Constabulary Child Abuse Investigation Team
- Local Safeguarding Boards
- Victim and Witness Hub

#### **OUR SUPPORTERS**

PRCCG would like to highlight the hard work and dedication of a number of individuals and organisations within our communities who held fundraising events or provided donations to PRCCG. In particular, we would like to thank UNISON Cambridgeshire, DUS Group, Gluttony Fudge, Debbie White, Julian Bright, BNI Synergy Peterborough and Flagship Partners for their incredible effort in raising £5,800 to support our group work and service user resources.

#### **ACHIEVEMENTS AND PERFORMANCE**

PRCCG is a needs-led service in which the needs of survivors inform the strategic and operational development of the organisation. We are committed to ensuring that our performance is regularly monitored and that we continue to strive to meet the needs of survivors of sexual violence. This is achieved by:

- gathering information about the survivor's experience, through feedback, evaluation, and outcome data,
- using the evaluation process to monitor outcomes for our survivors recording measurable improvement in their health and wellbeing, mental health, reduction in social isolation and overall attitude to life,
- using our Data Performance Management System (DPMS) to inform service delivery, meeting funding monitoring requirements and identifying trends and patterns,
- receiving and reviewing stakeholder feedback,
- monitor and evaluate local, regional, and national data on the prevalence of sexual violence,
- completing trustee, staff and volunteer supervision and appraisals,
- using data analysis to inform future planning,
- providing continual professional development for trustees, staff and volunteers.

## PETERBOROUGH RAPE CRISIS CARE GROUP

### Trustees' Annual Report (continued)

for the year ended 31 March 2023

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#### KEY ACHIEVEMENTS

As we reflected on the challenges and opportunities presented by the pandemic it was important that our commitment to listening to survivors and adapting to their needs act as a compass for service development and delivery. We used feedback to continue offering a blended approach to support services, improving choice and accessibility for all.

Our innovative therapeutic service "Making SENSE of Trauma" has not only been a resounding success but has proved to be a life changing and life saving resource for survivors. We recognised that recovery from trauma cannot be achieved in isolation, so we increased capacity through the recruitment of an additional specialist caseworker. This service is now being offered to family members of victims as well as those who have personally experienced sexual violence.

PRCCG created an additional support programme to reflect common themes among survivors we work with. The impacts of sexual violence are far reaching and often create a sense of self-loathing, body image issues, and a lack of self-worth and confidence. Our therapeutic team developed the Love Your Body programme which provides survivors with a self-directed course for building self-care into their routines in a safe and empowering way. It aims to guide survivors in cherishing and nourishing their own bodies and gain the strength to consider how intimacy might feel safe for them.

#### KEY DATA

- 863 survivors supported in the year.
- Independent Sexual Violence Advocates (ISVAs) supported 485 survivors.
- Specialist Caseworkers supported 429 survivors.
- 43% of survivors had experienced sexual violence as a child.
- 35% of adult survivors had experienced sexual violence within the previous 12 months.
- 22% of adult survivors had experienced sexual violence over 12 months ago.

#### RISK

PRCCG's Risk Register is a standing item at each Board Meeting and action is taken to mitigate those risks which have been identified as causing concern. Our main risk continues to be the current funding landscape, which is often short-term, project-based funding with little opportunity to fund core costs. Trustees recognise the need to seek for new funding and creative ways of using existing resources.

PRCCG has a Policy Review Schedule that has been drawn up to ensure regular review of the charity's policies and procedures to maintain good governance and mitigate risk. The Policy Review Schedule is a standing item at each Board Meeting.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

#### FINANCIAL REVIEW AND RESERVES

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The details of the financial activities during the year are shown on page 7 and the notes on pages 9 - 15. The financial position at 31 March 2023 is shown on page 8 along with the releavnt notes to the financial statements.

Unrestricted funds generated during the year, amounted to £145,107 of which £137,538 has been designated for suitable projects. There were no restricted funds remaining to be spent at the year end which is in line with targets.

## PETERBOROUGH RAPE CRISIS CARE GROUP

### Trustees' Annual Report (Continued)

for the year ended 31 March 2023

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#### STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is a Charitable Incorporated Organisation (CIO) with voting members other than its charity trustees.

PRCCG is governed by a Board of Trustees made up of no less than 3 and no more than 12 trustees with a range of skills, knowledge, and experience. The Board of Trustees meets on a regular basis and is responsible for the ongoing viability, strategic development, and direction of the organisation. As the Board holds overall responsibility for the organisation's continued success it is vital that trustees have the necessary skills and knowledge to enable them to carry out this function. Trustees are encouraged to take part in all appropriate training opportunities, to continue to develop their skills and update their knowledge of legal requirements, funding issues and other developments.

Information from the Charity Commission publications and the Commission's guidance is distributed to the Board of Trustees as well as PRCCG's financial information.

PRCCG Board of Trustees confirms that they have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charities Commission.

The trustees who served during the year and up to the date of signation of the financial statements were:

E Cox	(Died 3 July 2023)
J S Latten-Quinn	
J Marsh	

PRCCG is governed by a Board of Trustees made up of no less than 3 and no more than 12 trustees with a range of skills, knowledge and experience. The Board of Trustees meets on a regular basis and is responsible for the ongoing viability, strategic development and direction of the organisation. As the Board holds overall responsibility for the organisation's continued success it is vital that trustees have the necessary skills and knowledge to enable them to carry out this function. Trustees are encouraged to take part in all appropriate training opportunities, to continue to develop their skills and update their knowledge of legal requirements, funding issues and other developments.

#### INDEPENDENT EXAMINER

A resolution to re-appoint Mr K J Maggs as independent examiner for the ensuing year will be proposed at the annual general meeting.

Approved by the trustees of the charity on **20 November 2023** and signed on its behalf by:

**J Marsh**  
Trustee

## **Independent Examiner's Report to the trustees of the PETERBOROUGH RAPE CRISIS CARE GROUP**

---

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2023 which are set out on pages 7 to 15.

### **Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**K.J. Maggs** B.A., F.C.A.  
Chartered Accountant  
Spalding

Date: **20 November ]2023**

**PETERBOROUGH RAPE CRISIS CARE GROUP**

**Statement of Financial Activities**

**for the year ended 31 March 2023**

		2023			2022
		Unrestricted	Designated	Restricted	Total
	Note	Funds	Funds	Funds	Funds
		£	£	£	£
<b>Income from:</b>					
Donations and legacies	3	7,318	-	1,800	9,118
Charitable activities	4	-	727,585	-	727,585
<b>Total income</b>		<u>7,318</u>	<u>727,585</u>	<u>1,800</u>	<u>736,703</u>
<b>Expenditure on:</b>					
Charitable activities	5	2,430	589,980	1,800	594,210
<b>Total expenditure</b>		<u>2,430</u>	<u>589,980</u>	<u>1,800</u>	<u>594,210</u>
<b>Net movement in funds before transfers</b>		4,888	137,605	-	142,493
<b>Transfers between funds</b>		2,681	(67)	(2,614)	-
<b>Net movement in funds</b>		<u>7,569</u>	<u>137,538</u>	<u>(2,614)</u>	<u>34,603</u>
<b>Reconciliation of funds:</b>					
Total funds brought forward		189,231	208,310	2,614	400,155
<b>Total funds carried forward</b>	12	<u>196,800</u>	<u>345,848</u>	<u>-</u>	<u>400,155</u>

All of the activities of the charity are classed as continuing activities.

The statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 9 to 15 form part of these financial statements.

**PETERBOROUGH RAPE CRISIS CARE GROUP**

**Balance Sheet**

**At 31 March 2023**

		2023		2022	
	Note	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	8	12,829		16,985	
Fixed asset investments	9	1,000		1,000	
			13,829		17,985
<b>Current assets</b>					
Debtors	10	3,834		4,865	
Cash at bank and in hand		538,365		391,610	
		542,199		396,475	
<b>Creditors: Amounts falling due within one year</b>	11	(13,380)		(14,305)	
<b>Net current assets</b>			528,819		382,170
<b>Total assets less current liabilities</b>			542,648		400,155
<b>Funds</b>					
Unrestricted	12	196,800		189,231	
Designated	12	345,848		208,310	
			542,648		397,541
Restricted	12		-		2,614
			542,648		400,155

These financial statements were approved and authorised by the Trustees on **17 November 2023** and are signed on their behalf by:

**J Marsh**  
Trustee

The notes on pages 9 to 15 form part of these financial statements.

# PETERBOROUGH RAPE CRISIS CARE GROUP

## Notes to the Financial Statements

for the year ended 31 March 2023

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### 1. Accounting policies

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and UK Generally Accepted Accounting Practice.

#### Going concern

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

#### Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

#### Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

#### Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

#### Fixed assets

Tangible fixed assets are stated at cost less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

#### Depreciation

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Plant and Equipment	20% straight line
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**PETERBOROUGH RAPE CRISIS CARE GROUP**  
**Notes to the Financial Statements (continued)**  
**for the year ended 31 March 2023**

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**1. Accounting policies (continued)**

**Fixed asset investments**

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

An associate is an entity, being neither a subsidiary nor a joint venture, in which the charity holds a long-term interest and where the charity has significant influence. The charity considers that it has significant influence where it has the power to participate in the financial and operating decisions of the associate.

**Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

**Debtors and creditors receivable/payable within one year**

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

**Employee benefits**

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. The annual contributions payable are charged to the Statement of Financial Activities.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

**Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**Financial instruments**

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

*Basic financial assets*

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

**PETERBOROUGH RAPE CRISIS CARE GROUP**  
**Notes to the Financial Statements (continued)**  
**for the year ended 31 March 2023**

**1. Accounting Policies (continued)**

**Financial instruments (continued)**

*Basic financial liabilities*

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

*Derecognition of financial liabilities*

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

**Taxation**

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

**Going concern**

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

**2. Critical accounting estimates and judgements**

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

**3. Income from donations and grants**

	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total 2023</b>	Total Funds 2022
	£	£	£	£	£
Donations	7,287	-	-	7,287	3,619
Other donations	31	-	1,800	1,831	548
	<u>7,318</u>	<u>-</u>	<u>1,800</u>	<u>9,118</u>	<u>4,167</u>

**PETERBOROUGH RAPE CRISIS CARE GROUP**  
**Notes to the Financial Statements (continued)**  
**for the year ended 31 March 2023**

**4. Charitable activities income**

	Unrestricted Funds	Designated Funds £	Restricted Funds £	Total 2023 £	Total Funds 2022 £
CRCC - SVSS Contract	-	727,585	-	727,585	493,889
CRCS - Male RSF	-	-	-	-	9,404
	-	727,585	-	727,585	503,293

**5. Charitable activities expenditure**

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
<b>Charitable activities</b>					
Employment costs	-	493,998	-	493,998	334,072
Other staff costs	-	29,555	-	29,555	27,296
Depreciation	2,430	1,726	-	4,156	2,957
Premises costs	-	5,929	-	5,929	7,610
Premises utilities	-	10,225	-	10,225	5,835
Marketing and communications	-	14,144	-	14,144	1,777
Administration costs	-	22,971	-	22,971	22,273
H R Consultants	-	3,348	-	3,348	-
Sessional Counsellors	-	1,600	-	1,600	60,710
Clinical supervision	-	4,194	1,800	5,994	8,197
Independent examination	-	2,290	-	2,290	2,130
	2,430	589,980	1,800	594,210	472,857

**6. Trustees**

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

No expenses have been reimbursed to any of the trustees for either year.

**7. Employees**

The aggregate payroll costs were:

	2023 £	2022 £
Wages and salaries	434,124	302,126
Social security costs	36,733	24,542
Other pension costs	23,141	7,404
	493,998	334,072

No employee received total employee benefits (excluding employer pension costs) of more than £60,000 in either the current or prior year.

The average number of monthly employees was 17 (2022 - 12).

No amounts are payable to the trustees in respect of remuneration, benefits in kind or reimbursement of expenses for either reporting year.

**PETERBOROUGH RAPE CRISIS CARE GROUP**  
**Notes to the Financial Statements (continued)**  
**for the year ended 31 March 2023**

**8. Tangible fixed assets**

	<b>Plant and Equipment £</b>	<b>Total £</b>
<b>Cost</b>		
At 1 April 2022	39,591	39,591
At 31 March 2023	39,591	39,591
<b>Depreciation</b>		
At 1 April 2022	22,606	22,606
Charge for the year	4,156	4,156
At 31 March 2023	26,762	26,762
<b>Net book value</b>		
At 31 March 2023	12,829	12,829
At 31 March 2022	16,985	16,985

**9. Fixed asset investments**

	<b>Other Investments £</b>
<b>Cost</b>	
At 1 April 2022, and at 31 March 2023	1,000
<b>Carrying Amount</b>	
At 31 March 2023	1,000
At 31 March 2022	1,000

Details of the charity's associates at 31 March 2023 are as follows:

Name of Undertaking	Registered Office	Nature of Business	Class of shares held	% Held	Direct	Indirect
ICENA Ltd	England and Wales	Non-profit social enterprise offering training and consultancy covering sexual discrimination and violence	Ordinary	20		-

The investment is made up of one ordinary share of £1 and a loan of £999 which is repayable when funds are available although the social enterprise is in the interests of the charity's beneficiaries.

**10. Debtors**

	<b>2023 £</b>	<b>2022 £</b>
Prepayments	3,834	4,865

**PETERBOROUGH RAPE CRISIS CARE GROUP**  
**Notes to the Financial Statements (continued)**  
**for the year ended 31 March 2023**

**11. Creditors: Amounts falling due within one year**

	2023 £	2022 £
Pension scheme creditor	1,976	1,753
Taxation and social security	9,612	9,497
Accrued expenditure	1,792	3,055
	13,380	14,305

**12. Statement of funds**

**Movement in resources**

	Balance at 1 Apr 2022 £	Incoming £	Outgoing £	Valuation / Transfers £	Balance at 31 Mar 2023 £
<b>General funds</b>					
General fund	189,231	7,318	(2,430)	2,681	196,800
<b>Total General funds</b>	189,231	7,318	(2,430)	2,681	196,800
<b>Designated funds</b>					
SVSS	208,310	727,585	(589,980)	(67)	345,848
	208,310	727,585	(589,980)	(67)	345,848
<b>Total unrestricted funds</b>	397,541	734,903	(592,410)	2,614	542,648
<b>Restricted funds</b>					
Male RSF	2,614	-	-	(2,614)	-
Toyota Community Fund	-	1,800	(1,800)	-	-
<b>Total restricted funds</b>	2,614	1,800	(1,800)	(2,614)	-
<b>Total funds</b>	400,155	736,703	(594,210)	-	542,648

**Analysis of net assets**

	Tangible Assets £	Investments £	Cash at bank £	Other net assets £	Total £
General funds	6,453	1,000	189,347	-	196,800
Designated funds	6,376	-	349,018	(9,546)	345,848
	12,829	1,000	538,365	(9,546)	542,648

**13. Fund descriptions**

**SVSS** represents funds from Cambridgeshire Office of the Police Crime Commissioner Sexual Violence Support Services. This is a countywide contract delivered in partnership with Cambridge Rape Crisis and funds the delivery of advocacy and therapeutic services across the county. The deficit will be covered by general funds.

**Male RSF** represents funds from Cambridgeshire Office of the Police Crime Commissioner Male Rape Support Fund. Again, this is a countywide contract delivered in partnership with Cambridge Rape Crisis and funds the enhanced delivery of advocacy and therapeutic services to male survivors across the county. The deficit will be covered by general funds.

**PETERBOROUGH RAPE CRISIS CARE GROUP**

**Notes to the Financial Statements (continued)**

**for the year ended 31 March 2023**

**13. Fund descriptions (continued)**

**Toyota Community Fund** resents monies received from Toyota to enabled PRCCG to delivery a programme of Art Support Groups to survivors; one for adults and one for young people. Any deficit will be covered by General funds.

**13. Related party transactions**

There were no disclosable related party transactions during the year (2022 - none).

**14. Fund comparatives**

	<b>2022</b>				
	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total Funds</b>	
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	
<b>Income from:</b>					
Donations and legacies	4,167	-	-	4,167	
Charitable activities	-	493,889	9,404	503,293	
<b>Total income</b>	4,167	493,889	9,404	507,460	
<b>Expenditure</b>					
Charitable activities	2,430	389,697	80,730	472,857	
<b>Total expenditure</b>	2,430	389,697	80,730	472,857	
<b>Net income</b>	1,737	104,192	(71,326)	34,603	
<b>Movement in resources</b>					
	<b>Balance at 1 April 2021</b>	<b>Incoming</b>	<b>Outgoing</b>	<b>Valuation/ Transfers</b>	<b>Balance at 31 March 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>General funds</b>					
General fund	187,494	4,167	(2,430)	-	189,231
<b>Total unrestricted funds</b>	187,494	4,167	(2,430)	-	189,231
<b>Designated funds</b>					
SVSS	104,118	493,889	(389,697)	-	208,310
<b>Total Designated Funds</b>	104,118	493,889	(389,697)	-	208,310
<b>Restricted funds</b>					
CRSF	66,940	-	(66,940)	-	-
CCF - Tampon Tax Fund	1,413	-	(1,413)	-	-
RCEW - Digital Transformation	5,587	-	(5,587)	-	-
Male RSF	-	9,404	(6,790)	-	2,614
<b>Total restricted funds</b>	73,940	9,404	(80,730)	-	2,614
<b>Total funds</b>	365,552	507,460	(472,857)	-	400,155
		<b>Tangible fixed assets</b>	<b>Investments</b>	<b>Other net assets</b>	<b>Total</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Unrestricted funds		8,883	1,000	179,348	189,231
Designated funds		8,102	-	200,208	208,310
Restricted funds		-	-	2,614	2,614
<b>Fund balances at 31 March 2021</b>		16,985	1,000	382,170	400,155

**PETERBOROUGH RAPE CRISIS CARE GROUP**

England & Wales - Charity number 1170957

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# Accounts

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**PETERBOROUGH RAPE CRISIS CARE GROUP**

**Unaudited Financial Statements**

**for the year ended**

**31 March 2022**

**PETERBOROUGH RAPE CRISIS CARE GROUP**

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**for the year ended 31 March 2022**

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**PETERBOROUGH RAPE CRISIS CARE GROUP**

**Legal and Administrative Information**

**for the year ended 31 March 2022**

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<b>Trustees</b>	E Cox J S Latten-Quinn J Marsh
<b>Registered office</b>	PO Box 1481 Peterborough PE1 9XS
<b>Charity Registration Number</b>	1170957
<b>Accountant</b>	Moore Thompson Bank House Broad Street Spalding PE11 1TB
<b>Bankers</b>	The Co-Operative Bank PLC PO Box 250 Delf House Southway Skelmersdale Lancashire United Kingdom WN8 6WT

# **PETERBOROUGH RAPE CRISIS CARE GROUP**

## **Trustees' Annual Report**

**for the year ended 31 March 2022**

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The trustees of Peterborough Rape Crisis Care Group present their report together with the financial statements for the year end 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

### **OBJECTIVES AND ACTIVITIES**

The objective of Peterborough Rape Crisis Care Group (PRCCG), a charity registered in England and Wales, number 1170957 is to relieve the mental and physical distress of women and girls who have suffered from the result of sexual violence. PRCCG work with survivors who have experienced any form of sexual violence, at any time in their lives. Many individuals experience selfblame, shame, guilt and find it difficult to speak of their experience. They may feel disconnected from their friends, family and peers. Specialist support and advocacy, delivered in an empathic and sensitive environment, provides vital emotional support that assists individuals in regaining control over their own lives.

Peterborough Rape Crisis Care Group (PRCCG) provide a free, confidential, and non-judgemental support service for women and girls who have experienced any form of sexual violence at any time in their lives. PRCCG is run by women, for women, and works from a feminist perspective, recognising that rape and other forms of sexual violence are a cause and consequence of women's inequality.

We provide short-term and long-term emotional support and practical information by telephone, email and face to face, and offer advocacy and support through the criminal justice system. PRCCG also offer support to men and boys who have experienced sexual violence, but these are delivered separately from the provision for women and girls.

All trustees, staff, and volunteers at PRCCG are women that come from a wide variety of backgrounds and are committed to empowering survivors to take back control of their lives.

### **PRINCIPAL FUNDING SOURCES**

The principal funding sources for the charity are currently by way of grant and contract income from Cambridgeshire Police and Crime Commissioner, the Home Office and the Ministry of Justice.

### **BUILDING PARTNERSHIPS**

In developing the delivery of our service PRCCG joined with Cambridge Rape Crisis Centre (CRCC) to form Cambridgeshire and Peterborough Rape Crisis Partnership (CAPRCP). The partnership has over 35 years' experience in the design and delivery of specialist support services to survivors of rape and sexual abuse, regardless of when the abuse happened.

CAPRCP's services are delivered by specially trained staff and volunteers from diverse backgrounds. Collectively they have a wealth of knowledge and experience working with survivors and the impacts of their trauma, walking alongside them in their journey from cope to recover.

## **PETERBOROUGH RAPE CRISIS CARE GROUP**

### **Trustees' Annual Report (continued)**

**for the year ended 31 March 2022**

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#### **BUILDING PARTNERSHIPS (continued)**

We also have representation on and/or good links with a large number of local groups/organisations including:

- Cambridgeshire and Peterborough Women's Consortium (Peterborough Women's Aid, Cambridge Women's Aid, Cambridge Rape Crisis, Cambridge Women's Resource Centre, Turtle Dove, One Voice for Travellers)
- Rape Crisis England and Wales (Regional and National)
- Cambridgeshire Sexual Assault Referral Centre
- Domestic Abuse and Sexual Violence Operation Group
- Domestic Abuse and Sexual Violence Strategic Group
- Cambridge and Peterborough Combined Authority
- Peterborough Women's Aid
- Crown Prosecution Service VAWG Prevention and Intervention Steering Group
- Cambridgeshire Constabulary Rape Investigation Team
- Cambridgeshire Constabulary Child Abuse Investigation Team
- Local Safeguarding Boards
- Victim and Witness Hub

#### **OUR SUPPORTERS**

PRCCG would like to highlight the hard work and dedication of a number of individuals and organisations within our communities who held fundraising events or provided donations to PRCCG. In particular we would like to thank Peterborough Lions who selected PRCCG as their charity of the year raising an amazing £3,619.05 which supported frontline services for children and young people.

#### **ACHIEVEMENTS AND PERFORMANCE**

PRCCG is a needs-led service in which the needs of survivors inform the strategic and operational development of the organisation. We are committed to ensuring that our performance is regularly monitored and that we continue to strive to meet the needs of survivors of sexual violence. This is achieved by:

- gathering information about the survivor's experience, through feedback, evaluation, and outcome
- using the evaluation process to monitor outcomes for our survivors recording measurable improvement in their health and wellbeing, mental health, reduction in social isolation and overall attitude to life,
- using our Data Performance Management System (DPMS) to inform service delivery, meeting funding monitoring requirements and identifying trends and patterns,
- receiving and reviewing stakeholder feedback,
- monitor and evaluate local, regional, and national data on the prevalence of sexual violence,
- completing trustee, staff and volunteer supervision and appraisals,
- using data analysis to inform future planning,
- providing continual professional development for trustees, staff and volunteers.

## **PETERBOROUGH RAPE CRISIS CARE GROUP**

### **Trustees' Annual Report (continued)**

**for the year ended 31 March 2022**

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#### **KEY ACHIEVEMENTS**

- Responding to the increasing demand and changing needs of victims and survivors. We have maintained a flexible approach to our services by offering support in person, by telephone, email, text and through secure online platforms.
- Enhanced our partnership working with Cambridge Rape Crisis through development of a countywide duty ISVA.
- Improved equality, diversity, and inclusion by recruitment of specialist BAME ISVA and delivery of additional training with staff team.
- Increased ISVA provision with the recruitment of two specialist ISVAs working with the BAME community and male survivors.
- Designed and developed a crisis intervention programme which provided short term support to survivors at the point of referral when waiting lists were in place.
- Designed and developed a trauma informed therapeutic model and recruited a Therapeutic Services Manager and 3 specialist caseworkers.

#### **KEY DATA**

- 436 new referrals – 395 female, 35 male, 4 nonbinary, 2 transgender,
- Advocacy service supported 334 victims/survivors,
- Therapeutic service supported 486 victims/survivors,
- Supported 35 family members whose loved ones had experience sexual violence,
- Delivered 26,548 interventions to victims / survivors.

#### **RISK**

PRCCG's Risk Register is a standing item at each Board Meeting and action is taken to mitigate those risks which have been identified as causing concern. Our main risk continues to be the current funding landscape, which is often short-term, project-based funding with little opportunity to fund core costs. Trustees recognise the need to seek for new funding and creative ways of using existing resources.

PRCCG has a Policy Review Schedule that has been drawn up to ensure regular review of the charity's policies and procedures to maintain good governance and mitigate risk. The Policy Review Schedule is a standing item at each Board Meeting.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

#### **FINANCIAL REVIEW AND RESERVES**

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The details of the financial activities during the year are shown on page 7 and the notes on pages 9 - 15. The financial position at 31 March 2022 is shown on page 8 along with the relevant notes to the financial statements.

Unrestricted funds generated during the year, amounted to £105,929 of which £104,192 has been designated for suitable projects. There were £2,614 of restricted funds remaining to be spent at the year end which is in line with targets.

## PETERBOROUGH RAPE CRISIS CARE GROUP

### Trustees' Annual Report (Continued)

for the year ended 31 March 2022

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#### STRUCTURE, GOVERNANCE AND MANAGEMENT

The charity is a Charitable Incorporated Organisation (CIO) with voting members other than its charity trustees.

PRCCG is governed by a Board of Trustees made up of no less than 3 and no more than 12 trustees with a range of skills, knowledge, and experience. The Board of Trustees meets on a regular basis and is responsible for the ongoing viability, strategic development, and direction of the organisation. As the Board holds overall responsibility for the organisation's continued success it is vital that trustees have the necessary skills and knowledge to enable them to carry out this function. Trustees are encouraged to take part in all appropriate training opportunities, to continue to develop their skills and update their knowledge of legal requirements, funding issues and other developments.

Information from the Charity Commission publications and the Commission's guidance is distributed to the Board of Trustees as well as PRCCG's financial information.

PRCCG Board of Trustees confirms that they have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charities

The trustees who served during the year and up to the date of signation of the financial statements were:

V J Almond	(Resigned 31 January 2022)
E Cox	
J S Latten-Quinn	
E Dening	(Resigned 28 June 2021)
V Duke	(Resigned 11 January 2021)
E Boyd	(Resigned 9 October 2021)
J Marsh	
N Message	(Resigned 23 August 2021)

PRCCG is governed by a Board of Trustees made up of no less than 3 and no more than 12 trustees with a range of skills, knowledge and experience. The Board of Trustees meets on a regular basis and is responsible for the ongoing viability, strategic development and direction of the organisation. As the Board holds overall responsibility for the organisation's continued success it is vital that trustees have the necessary skills and knowledge to enable them to carry out this function. Trustees are encouraged to take part in all appropriate training opportunities, to continue to develop their skills and update their knowledge of legal requirements, funding issues and other developments.

#### INDEPENDENT EXAMINER

A resolution to re-appoint Mr K J Maggs of Moore Thompson as independent examiner for the ensuing year will be proposed at the annual general meeting.

Approved by the trustees of the charity on **9 January 2023** and signed on its behalf by:

**E Cox**  
Trustee

**Independent Examiner's Report to the trustees of the  
PETERBOROUGH RAPE CRISIS CARE GROUP**

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I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2022 which are set out on pages 7 to 15.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of the ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....  
**K.J. Maggs** B.A., F.C.A.  
Moore Thompson  
Chartered Accountants  
Spalding

Date: **10 January 2023**

**PETERBOROUGH RAPE CRISIS CARE GROUP**

**Statement of Financial Activities**

**for the year ended 31 March 2022**

		2022				2021
	Note	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds	Total Funds
		£	£	£	£	£
<b>Income from:</b>						
Donations and legacies	3	4,167	-	-	4,167	4,613
Charitable activities	4	-	493,889	9,404	503,293	486,124
<b>Total income</b>		<u>4,167</u>	<u>493,889</u>	<u>9,404</u>	<u>507,460</u>	<u>490,737</u>
<b>Expenditure on:</b>						
Charitable activities	5	2,430	389,697	80,730	472,857	337,036
<b>Total expenditure</b>		<u>2,430</u>	<u>389,697</u>	<u>80,730</u>	<u>472,857</u>	<u>337,036</u>
<b>Transfers between funds</b>					-	-
<b>Net movement in funds</b>		1,737	104,192	(71,326)	34,603	153,701
<b>Reconciliation of funds:</b>						
Total funds brought forward		187,494	104,118	73,940	365,552	211,851
<b>Total funds carried forward</b>	12	<u>189,231</u>	<u>208,310</u>	<u>2,614</u>	<u>400,155</u>	<u>365,552</u>

All of the activities of the charity are classed as continuing activities.

The statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 9 to 15 form part of these financial statements.

**PETERBOROUGH RAPE CRISIS CARE GROUP**

**Balance Sheet**

**At 31 March 2022**

		2022		2021	
	Note	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	8	16,985		11,313	
Fixed asset investments	9	1,000		1,000	
			17,985		12,313
<b>Current assets</b>					
Debtors	10	4,865		2,684	
Cash at bank and in hand		391,610		368,370	
		396,475		371,054	
<b>Creditors: Amounts falling due within one year</b>	11	(14,305)		(17,815)	
<b>Net current assets</b>			382,170		353,239
<b>Total assets less current liabilities</b>			400,155		365,552
<b>Funds</b>					
Unrestricted	12	189,231		187,494	
Designated	12	208,310		104,118	
			397,541		291,612
Restricted	12		2,614		73,940
			400,155		365,552

These financial statements were approved and authorised by the Trustees on **9 January 2023** and are signed on their behalf by:

**E Cox**  
Trustee

The notes on pages 9 to 15 form part of these financial statements.

# PETERBOROUGH RAPE CRISIS CARE GROUP

## Notes to the Financial Statements

for the year ended 31 March 2022

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### 1. Accounting policies

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and UK Generally Accepted Accounting Practice.

#### Going concern

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity.

The significant accounting policies applied in the preparation are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

#### Funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

#### Income recognition

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be

#### Expenditure recognition

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Expenditure is recognised where there is a legal or constructive obligation to make payments to third parties, it is probable that the settlement will be required and the amount of the obligation can be measured reliably.

#### Fixed assets

Tangible fixed assets are stated at cost less accumulated depreciation and accumulated impairment losses. Cost includes costs directly attributable to making the asset capable of operating as intended.

#### Depreciation

Depreciation is provided on all tangible fixed assets, at rates calculated to write off the cost, less estimated residual value, of each asset on a systematic basis over its expected useful life as follows:

Plant and Equipment	20% straight line
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## PETERBOROUGH RAPE CRISIS CARE GROUP

### Notes to the Financial Statements (continued)

for the year ended 31 March 2022

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#### 1. Accounting policies (continued)

##### **Fixed asset investments**

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

An associate is an entity, being neither a subsidiary nor a joint venture, in which the charity holds a long-term interest and where the charity has significant influence. The charity considers that it has significant influence where it has the power to participate in the financial and operating decisions of the associate.

##### **Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

##### **Debtors and creditors receivable/payable within one year**

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

##### **Employee benefits**

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. The annual contributions payable are charged to the Statement of Financial Activities.

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

##### **Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

##### **Financial instruments**

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### *Basic financial assets*

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

# PETERBOROUGH RAPE CRISIS CARE GROUP

## Notes to the Financial Statements (continued)

for the year ended 31 March 2022

### 1. Accounting Policies (continued)

#### Financial instruments (continued)

##### *Basic financial liabilities*

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### *Derecognition of financial liabilities*

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### Taxation

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

#### Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

### 2. Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3. Income from donations and grants

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total 2022 £	Total Funds 2021 £
Donations	3,619	-	-	3,619	3,500
Other donations	548	-	-	548	1,113
	<u>4,167</u>	<u>-</u>	<u>-</u>	<u>4,167</u>	<u>4,613</u>

**PETERBOROUGH RAPE CRISIS CARE GROUP**

**Notes to the Financial Statements (continued)**

**for the year ended 31 March 2022**

**4. Charitable activities income**

	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total 2022</b>	<b>Total Funds 2021</b>
	£	£	£	£	£
SVSS Contract 2020 - 2022	-	493,889	-	493,889	362,182
Covid-19 Extraordinary Fund DASV 2020	-	-	-	-	18,953
Covid-19 Extraordinary Fund RSF 2020	-	-	9,404	9,404	104,989
	<u>-</u>	<u>493,889</u>	<u>9,404</u>	<u>503,293</u>	<u>486,124</u>

**5. Charitable activities expenditure**

	<b>Unrestricted Funds</b>	<b>Designated Funds</b>	<b>Restricted Funds</b>	<b>Total 2022</b>	<b>Total 2021</b>
	£	£	£	£	£
<b>Charitable activities</b>					
Employment costs	-	327,155	6,917	334,072	230,995
Other staff costs	-	32,203	-	32,203	12,738
Depreciation	2,430	527	-	2,957	616
Premises costs	-	8,538	-	8,538	9,300
Administration costs	-	18,463	5,587	24,050	42,847
Sessional Counsellors	-	-	60,710	60,710	32,154
Clinical supervision	-	681	7,516	8,197	6,203
Independent examination	-	2,130	-	2,130	2,183
	<u>2,430</u>	<u>389,697</u>	<u>80,730</u>	<u>472,857</u>	<u>337,036</u>

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**6. Trustees**

None of the trustees ( or any persons connected with them) received any remuneration or benefits from the charity during the year.

Expenses reimbursed to the trustees amounted to £0 (2021: £232). The majority of these relate to the volunteer support worker role rather than their role as a trustee.

**7. Employees**

The aggregate payroll costs were:

	<b>2022</b>	<b>2021</b>
	£	£
Wages and salaries	302,126	207,235
Social security costs	24,542	19,042
Other pension costs	7,404	4,718
	<u>334,072</u>	<u>230,995</u>

No employee received total employee benefits (excluding employer pension costs) of more than £60,000 in either the current or prior year.

The average number of monthly employees was 12 (2021 - 8).

No amounts are payable to the trustees in respect of remuneration, benefits in kind or reimbursement of expenses.

**PETERBOROUGH RAPE CRISIS CARE GROUP**  
**Notes to the Financial Statements (continued)**  
**for the year ended 31 March 2022**

**8. Tangible fixed assets**

	<b>Plant and Equipment</b>	<b>Total</b>
	<b>£</b>	<b>£</b>
<b>Cost</b>		
At 1 April 2021	30,962	30,962
Additions	8,629	8,629
At 44651	39,591	39,591
<b>Depreciation</b>		
At 1 April 2021	19,649	19,649
Charge for the year	2,957	2,957
At 44651	22,606	22,606
<b>Net book value</b>		
At 44651	16,985	16,985
At 31 March 2021	11,313	11,313

**9. Fixed asset investments**

	<b>Other Investments</b>
	<b>£</b>
<b>Cost</b>	
At 1 April 2021, and at 31 March 2022	1,000
<b>Carrying Amount</b>	
At 44651	1,000
At 31 March 2021	1,000

Details of the charity's associates at 31 March 2022 are as follows:

Name of Undertaking	Registered Office	Nature of Business	Class of shares held	% Held	
				Direct	Indirect
ICENA Ltd	England and Wales	Non-profit social enterprise offering training and consultancy covering sexual discrimination and violence	Ordinary	20	-

The investment is made up of one ordinary share of £1 and a loan of £999 which is repayable when funds are available although the social enterprise is in the interests of the charity's beneficiaries.

**10. Debtors**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Prepayments	4,865	2,684

**PETERBOROUGH RAPE CRISIS CARE GROUP**  
**Notes to the Financial Statements (continued)**  
**for the year ended 31 March 2022**

**11. Creditors: Amounts falling due within one year**

	<b>2022</b>	2021
	<b>£</b>	£
Other creditors	1,753	1,048
Taxation and social security	9,497	5,384
Accrued expenditure	3,055	11,383
	<u>14,305</u>	<u>17,815</u>

**12. Statement of funds**

**Movement in resources**

	<b>Balance at 1 Apr 2021</b>	<b>Incoming</b>	<b>Outgoing</b>	<b>Valuation/ Transfers</b>	<b>Balance at 31 Mar 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>General funds</b>					
General fund	187,494	4,167	(2,430)		189,231
<b>Total unrestricted funds</b>	<u>187,494</u>	<u>4,167</u>	<u>(2,430)</u>	-	<u>189,231</u>
<b>Designated funds</b>					
SVSS	104,118	493,889	(389,697)	-	208,310
	<u>104,118</u>	<u>493,889</u>	<u>(389,697)</u>	-	<u>208,310</u>
<b>Restricted funds</b>					
SVSS	-	-	-	-	-
CRSF	66,940	-	(66,940)	-	-
CCF - Tampon Tax Fund	1,413	-	(1,413)	-	-
RCEW - Digital Transformation	5,587	-	(5,587)	-	-
Male RSF	-	9,404	(6,790)	-	2,614
<b>Total restricted funds</b>	<u>73,940</u>	<u>9,404</u>	<u>(80,730)</u>	-	<u>2,614</u>
<b>Total funds</b>	<u>365,552</u>	<u>507,460</u>	<u>(472,857)</u>	-	<u>400,155</u>

**Analysis of net assets**

	<b>Tangible Assets</b>	<b>Investments</b>	<b>Other net assets</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Unrestricted funds	8,883	1,000	179,348	189,231
Designated funds	-	-	-	-
Restricted funds	8,102	-	202,822	210,924
	<u>16,985</u>	<u>1,000</u>	<u>382,170</u>	<u>400,155</u>

**13. Related party transactions**

There were no disclosable related party transactions during the year (2021 - none).

**PETERBOROUGH RAPE CRISIS CARE GROUP**  
**Notes to the Financial Statements (continued)**  
**for the year ended 31 March 2022**

**14. Fund comparatives**

	2021				
	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Total Funds £	
<b>Income from:</b>					
Donations and legacies	4,613	-	-	4,613	
Charitable activities	-	362,182	123,942	486,124	
<b>Total income</b>	4,613	362,182	123,942	490,737	
<b>Expenditure</b>					
Charitable activities	2,800	265,357	68,879	337,036	
<b>Total expenditure</b>	2,800	265,357	68,879	337,036	
<b>Net income</b>	1,813	96,825	55,063	153,701	
<b>Movement in resources</b>					
	Balance at 1 April 2020 £	Incoming £	Outgoing £	Valuation/ Transfers £	Balance at 31 March 2021 £
<b>General funds</b>					
General fund	174,391	4,613	(2,800)	11,290	187,494
<b>Total unrestricted funds</b>	174,391	4,613	(2,800)	11,290	187,494
<b>Designated funds</b>					
PCC - Countrywide Contract	4,049	-	(1,437)	(2,612)	-
PCC - SARC Duty ISVA	2,756	-	(2,756)	-	-
PCC - SARC Talking Therapy	3,100	-	(3,100)	-	-
SVSS	-	362,182	(258,064)	-	104,118
<b>Total Designated Funds</b>	9,905	362,182	(265,357)	(2,612)	104,118
<b>Restricted funds</b>					
PCC - VAWG Counselling	5,849	-	(5,849)	-	-
RCEW - Digital Transformation	11,706	-	(6,119)	-	5,587
CCF - Tampon Tax Fund	10,000	-	(8,587)	-	1,413
CDASV	-	18,953	(10,275)	(8,678)	-
CRSF	-	104,989	(38,049)	-	66,940
<b>Total restricted funds</b>	27,555	123,942	(68,879)	(8,678)	73,940
<b>Total funds</b>	211,851	490,737	(337,036)	-	365,552
		<b>Tangible fixed assets £</b>	<b>Investments £</b>	<b>Other net assets £</b>	<b>Total £</b>
Unrestricted funds	11,313	1,000	175,181	187,494	
Designated funds	-	-	104,118	104,118	
Restricted funds	-	-	73,940	73,940	
<b>Fund balances at 31 March 2021</b>	11,313	1,000	353,239	365,552	

**PETERBOROUGH RAPE CRISIS CARE GROUP**

England & Wales - Charity number 1170957

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# Accounts

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Charity Registration No. 1170957

**PETERBOROUGH RAPE CRISIS CARE GROUP**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

# PETERBOROUGH RAPE CRISIS CARE GROUP

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	V J Almond E Cox J S Latten-Quinn J Marsh
<b>Charity number</b>	1170957
<b>Registered office</b>	PO Box 1481 Peterborough PE1 9XS
<b>Independent examiner</b>	Azets Ruthlyn House 90 Lincoln Road Peterborough Cambridgeshire United Kingdom PE1 2SP
<b>Bankers</b>	The Co-Operative Bank PLC PO Box 250 Delf House Southway Skelmersdale Lancashire United Kingdom WN8 6WT

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# PETERBOROUGH RAPE CRISIS CARE GROUP

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# PETERBOROUGH RAPE CRISIS CARE GROUP

## TRUSTEES' REPORT

**FOR THE YEAR ENDED 31 MARCH 2021**

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The trustees present their report and financial statements for the year ended 31 March 2021.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016).

### **Objectives and activities**

The objective of Peterborough Rape Crisis Care Group (PRCCG) is to relieve the mental and physical distress of women and girls who have suffered from the result of sexual violence. PRCCG work with survivors who have experienced any form of sexual violence, at any time in their lives. Many individuals experience self-blame, shame, guilt and find it difficult to speak of their experience. They may feel disconnected from their friends, family and peers. Specialist support and advocacy, delivered in an empathic and sensitive environment, provides vital emotional support that assists individuals in regaining control over their own lives.

We provide short-term and long-term emotional support and practical information by telephone, email and face to face, and offer advocacy and support through the criminal justice system. PRCCG also offer support to men and boys who have experienced sexual violence, but these are delivered separately from the provision for women and girls.

During the COVID-19 pandemic, PRCCG has adapted its operations and has continued to provide a full range of services for victims and survivors. PRCCG workers, alongside rape crisis workers across the country, are formally recognised as key workers and as such we have been able to continue to offer a limited number of face to face services to victims and survivors throughout the pandemic, supporting service users who, owing to privacy or safety concerns, are unable to access our support remotely.

All trustees, staff and volunteers at PRCCG are women that come from a wide variety of backgrounds and are committed to empowering survivors to take back control of their lives. On occasions, PRCCG will use male volunteers or sessional workers in order to offer choice to those accessing our services.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

### **Principal funding sources**

The principal funding sources for the charity are currently by way of grant and contract income from Cambridgeshire Police and Crime Commissioner, the Home Office and the Ministry of Justice.

# PETERBOROUGH RAPE CRISIS CARE GROUP

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2021**

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### **Building Partnerships**

In developing the delivery of our service PRCCG joined with Cambridge Rape Crisis Centre (CRCC) to form Cambridgeshire and Peterborough Rape Crisis Partnership (CAPRCP). The partnership has over 35 years' experience in the design and delivery of specialist support services to survivors of rape and sexual abuse, regardless of when the abuse happened.

CAPRCP's services are delivered by specially trained staff and volunteers from diverse backgrounds. Collectively they have a wealth of knowledge and experience working with survivors and the impacts of their trauma, walking alongside them in their journey from cope to recover.

We also have representation on and/or good links with a large number of local groups/organisations including:

- Cambridgeshire and Peterborough Women's Consortium (Peterborough Women's Aid, Cambridge Women's Aid, Cambridge Rape Crisis, Cambridge Women's Resource Centre, Turtle Dove, One Voice for Travellers)
- Rape Crisis England and Wales (Regional and National)
- Cambridgeshire Sexual Assault Referral Centre
- Domestic Abuse and Sexual Violence Operation Group
- Domestic Abuse and Sexual Violence Strategic Group
- Sexual Violence and Complex Needs Task and Finish Group
- Domestic Abuse and Sexual Violence Workforce Development Group
- Cambridge and Peterborough Combined Authority
- Peterborough Women's Aid
- Crown Prosecution Service VAWG Prevention and Intervention Steering Group
- Cambridgeshire Constabulary Rape Investigation Team
- Cambridgeshire Constabulary Child Abuse Investigation Team
- Local Safeguarding Boards

### **Our Supporters**

PRCCG would like to say a special thank you for all the anonymous donations received through our LocalGiving page and to Royal Sun Alliance staff for nominating us as their charity of the year and raising funds for our crisis intervention work.

### **Achievements and performance**

2020-21 has been an extraordinary year, with the impact of the COVID-19 pandemic affecting every aspect of PRCCG's work. Over the year PRCCG received over 400 new referrals to our service, reflecting a drop of 35% on the previous year. However, we experienced a significant increase in the needs of service users who themselves were dealing with the impact of the pandemic as well as the trauma of the sexual violence.

PRCCG's key achievements in 2020/21 have been:

- Adapting our services in response to the COVID-19 pandemic without missing a day's service. From March 2020, in response to the Government announcement of the first lockdown, all PRCCG workers started working from home, offering remote support to our clients using telephone, video link or e-mail. Throughout the pandemic, we have been able to provide a consistent source of support to our clients, many of whom have struggled with the increased isolation and heightened anxiety associated with the pandemic or been triggered by the restrictions imposed on their lives.
- In April 2020, rape crisis workers were added to the Government's list of key workers, and we were gradually able to re-introduce some in person support for those clients who were unable to access our remote services because of safety or privacy Issues. Risk assessments, alongside procedures to minimise the risk of infection were put in place and our premises were adapted. Since the pandemic, we have only used rooms large enough for social distancing, have replaced furnishings with wipe clean alternatives, have introduced strict cleaning regimes and ensured that hand sanitiser, gloves and masks are available. The amount of in person support we have offered has varied during the year, responding to changes in government advice and Infection rates. Alongside our face-to-face provision, we have continued to offer a full range of services remotely throughout the year.

# PETERBOROUGH RAPE CRISIS CARE GROUP

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

- In January 2021, all our frontline staff were offered priority vaccination and we are gradually increasing the number of in person sessions as we go into the new financial year, with social distancing and procedures to reduce the risk of infection remaining in place.
- Through the adaptations we have made to our services and premises over the last year, and the flexibility and commitment of our workers, PRCCG's provision has become more agile, and we are confident that we can respond quickly to changes in Government guidance over the coming months. We have also recognised the significant benefits of remote provision for our clients and our workers, and some remote provision will remain part of PRCCG service provision in the longer term.
- We have continued to work in partnership with Cambridge Rape Crisis in delivery of a countywide service for survivors of all ages and genders throughout Peterborough and Cambridgeshire. This contract will last until at least March 2023, with potential for extensions to 2025. The partnership has also been successful in securing additional shared funding from the Police & Crime Commissioner, the Ministry of Justice and Home Office, and our partnership continues to develop and strengthen.
- We have continued to use the voices of survivors to inform how we expand, develop, and diversify our services. A summary of service user outcomes is listed below:

<b>Outcome: more in control of their lives</b>	<b>Number</b>	<b>Percent</b>	<b>Answers provided</b>
Better understanding of their situation and knows what they can do about it	78	99	79
Able to decide what to do about the sexual violence they have experienced	64	86	74
Able to make decisions about their future	75	96	78
More confident	65	79	82
More able to make everyday decisions	45	55	82
<b>No. of survivors showed positive change in one or more indicators</b>	<b>82</b>	<b>99</b>	<b>83</b>

<b>Outcome: better health and well-being</b>	<b>Number</b>	<b>Percent</b>	<b>Answers provided</b>
Feel better about themselves	62	78	80
Understand more about how the sexual violence has affected them	77	97	79
Have better coping skills and strategies	69	84	82
Taking better care of self	58	72	81
Feel more in control of their emotions	67	83	81
<b>No. of survivors showed positive change in one or more indicators</b>	<b>82</b>	<b>99</b>	<b>83</b>

<b>Outcome: more able to access further support</b>	<b>Number</b>	<b>Percent</b>	<b>Answers provided</b>
Knows what resources are available to them	77	100	77
Been able to access the support they needed	76	97	78
<b>No. of survivors showed positive change in one or more indicators</b>	<b>79</b>	<b>100</b>	<b>79</b>

# PETERBOROUGH RAPE CRISIS CARE GROUP

## TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

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<b>Outcome: more able to develop and maintain positive relationships</b>	<b>Number</b>	<b>Percent</b>	<b>Answers provided</b>
More able to trust people	28	34	82
More able to feel close to people	31	38	82
<b>No. of survivors showed positive change in one or more indicators</b>	<b>39</b>	<b>48</b>	<b>82</b>

<b>Outcome: more able to assert their rights</b>	<b>Number</b>	<b>Percent</b>	<b>Answers provided</b>
Knows what their rights are and what they are entitled to	73	96	76
Enough information to engage with criminal justice system	31	67	46
Enough information to engage in civil proceedings	11	38	29
<b>No. of survivors showed positive change in one or more indicators</b>	<b>74</b>	<b>97</b>	<b>76</b>

<b>Satisfaction with service</b>	<b>Number</b>	<b>Percent</b>	<b>Answers provided</b>
Got the info needed	80	100	80
Got the support needed	80	100	80
Felt believed and understood	80	100	80
Felt comfortable with the way in which the support was provided	78	99	79
The Centre was safe, welcoming and private	48	87	55
Valued being in a women-only environment	15	52	29
The support was sensitive to needs and situation	56	98	57

- We piloted a new telephone based, crisis intervention service to ensure survivors and their family/friends received specialist support at the point of referral. Below is a snapshot of the feedback received:

Completed After Questionnaires = 58 (56%)

- Do I feel in control of my emotions? 90% recorded a positive increase in their score
- Do I have any positive coping strategies/grounding techniques to help me manage when my emotions get too overwhelming? 100% reported an increase in positive coping strategies
- Do I understand why my body and brain is reacting the way it is? 100% reported better understanding of how their body and brain react to trauma
- Am I functioning on a day-to-day basis? 97% reported being able to better function on a day to day basis

# PETERBOROUGH RAPE CRISIS CARE GROUP

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

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#### Sample feedback

- *I have found the breathing techniques and the self-help talk really useful and have given me confidence that I am more in control*
- *I can travel on the bus and be fine knowing I've got grounding techniques. I feel like a different person and for the first time like 'I've got this' Wish I'd had this sooner when this first happened 9 months ago*
- *Yes I have really learnt so much in our sessions and have been able to relate some of the grounding techniques to myself especially 7/11 breathing and the anchor of a happy time that we did using visualisation. I now feel so much more equipped to help*
- *Yes, I now understand that I am traumatised and not crazy. It's really helped me understand my responses*
- *Yes, it's been really good to finally understand. I particularly found the psychoduction around the 5 Fs useful and enlightening, learning about the Friend/Flop response really helped me to process what happened to me. It's been normalised*
- *Yes, I feel really cared for. It's been so good having someone that knows, understands me and is not judging me. I have felt alone but the process has given me a new experience. The only person that's listened to me properly since it happened. Apart from my boyfriend. I feel supported in a way I haven't before, I feel more confident that I can help myself to regulate my emotions when it gets too overwhelming. I am now looking at trying to look after myself a bit more especially through this pandemic by bringing exercise and routine into my life*
- *This has changed my life, I have gone from not being able to function day-to-day without being triggered, having consistent nightmares and flashbacks and not being able to sit on my uni bus. Feeling control for the first time in 9 months, I've booked to go to a big rugby match with my dad and booked to go to Cardiff (I would not have even thought about this before this support).*
- *I have felt completely valued and unjudged, I feel I can say anything. I have wanted your support every week when usually I wouldn't. I'm so pleased I let you in, you have taught me so much and helped so much in me being able to cope better. When we first started I felt unable to function at all, you have helped me to believe that I can. I could never have come this far now without you. I now let people in, my friends, family, I ring them when I need support. You gave me confidence to believe I could do that. This service you are offering is a lifeline, it's amazing, please keep doing it for others. The only two professionals I feel safe with and feel I can tell anything to are you and my ISVA, you both helped so much*
- *I was at a very low place when you first called having just lost the man who abused me to suicide. This was a lifeline. You not only listened and didn't judge but helped me to believe that it was not my fault. You helped me identify my emotions and normalise my responses. You helped me to put things into perspective. It's helped me to process the relationship and the reasons I was so drawn to it, so I don't have to feel so guilty. I don't know what I would have done without you. It's been a lifeline and I will continue to use the things I have learnt for this to help through my recovery*

#### Financial review

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

PRCCG's Risk Register is a standing item at each Board Meeting and action is taken to mitigate those risks which have been identified as causing concern. Our main risk continues to be the current funding landscape, which is often short-term, project-based funding with little opportunity to fund core costs. Trustees recognise the need to seek for new funding and creative ways of using existing resources.

PRCCG has a Policy Review Schedule that has been drawn up to ensure regular review of the charity's policies and procedures to maintain good governance and mitigate risk. The Policy Review Schedule is a standing item at each Board Meeting.

# PETERBOROUGH RAPE CRISIS CARE GROUP

## TRUSTEES' REPORT (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2021*

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### **Structure, governance and management**

The charity is a Charitable Incorporated Organisation (CIO) with voting members other than its charity trustees.

The trustees who served during the year and up to the date of signature of the financial statements were:

V J Almond

E Cox

N Butters

(Resigned 8 October 2020)

J S Latten-Quinn

M Paterson Brown

(Resigned 7 December 2020)

E Dening

(Resigned 28 June 2021)

V Duke

(Resigned 11 January 2021)

E Boyd

(Resigned 9 October 2021)

J Marsh

N Message

(Resigned 23 August 2021)

PRCCG is governed by a Board of Trustees made up of no less than 3 and no more than 12 trustees with a range of skills, knowledge and experience. The Board of Trustees meets on a regular basis and is responsible for the ongoing viability, strategic development and direction of the organisation. As the Board holds overall responsibility for the organisation's continued success it is vital that trustees have the necessary skills and knowledge to enable them to carry out this function. Trustees are encouraged to take part in all appropriate training opportunities, to continue to develop their skills and update their knowledge of legal requirements, funding issues and other developments.

Information from the Charity Commission publications and the Commission's guidance is distributed to the Board of Trustees as well as PRCCG's financial information.

The trustees' report was approved by the Board of Trustees.

**E Cox**

Trustee

Dated: 21 December 2021

# PETERBOROUGH RAPE CRISIS CARE GROUP

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF PETERBOROUGH RAPE CRISIS CARE GROUP

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I report to the trustees on my examination of the financial statements of Peterborough Rape Crisis Care Group (the charity) for the year ended 31 March 2021.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Mark Jackson FCA DChA  
Azets  
Ruthlyn House  
90 Lincoln Road  
Peterborough  
Cambridgeshire  
PE1 2SP  
United Kingdom

Dated: 21 December 2021

# PETERBOROUGH RAPE CRISIS CARE GROUP

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

### Current financial year

	Notes	Unrestricted funds 2021 £	Designated funds 2021 £	Restricted funds 2021 £	Total 2021 £	Total 2020 £
<b>Income from:</b>						
Donations and legacies	3	4,613	-	-	4,613	9,682
Charitable activities	4	-	362,182	123,942	486,124	613,024
<b>Total income</b>		<u>4,613</u>	<u>362,182</u>	<u>123,942</u>	<u>490,737</u>	<u>622,706</u>
<b>Expenditure on:</b>						
Charitable activities	5	2,800	265,357	68,879	337,036	670,756
<b>Net incoming/(outgoing) resources before transfers</b>		<u>1,813</u>	<u>96,825</u>	<u>55,063</u>	<u>153,701</u>	<u>(48,050)</u>
Gross transfers between funds		<u>11,290</u>	<u>(2,612)</u>	<u>(8,678)</u>	<u>-</u>	<u>-</u>
<b>Net income/(expenditure) for the year/ Net movement in funds</b>		<u>13,103</u>	<u>94,213</u>	<u>46,385</u>	<u>153,701</u>	<u>(48,050)</u>
Fund balances at 1 April 2020		<u>174,391</u>	<u>9,905</u>	<u>27,555</u>	<u>211,851</u>	<u>259,901</u>
<b>Fund balances at 31 March 2021</b>		<u><u>187,494</u></u>	<u><u>104,118</u></u>	<u><u>73,940</u></u>	<u><u>365,552</u></u>	<u><u>211,851</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# PETERBOROUGH RAPE CRISIS CARE GROUP

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

Prior financial year

	Notes	Unrestricted funds 2020 £	Designated funds 2020 £	Restricted funds 2020 £	Total 2020 £
<b>Income from:</b>					
Donations and legacies	3	9,682	-	-	9,682
Charitable activities	4	-	601,000	12,024	613,024
<b>Total income</b>		9,682	601,000	12,024	622,706
<b>Expenditure on:</b>					
Charitable activities	5	4,891	591,095	74,770	670,756
<b>Net incoming/(outgoing) resources before transfers</b>		4,791	9,905	(62,746)	(48,050)
Gross transfers between funds		78,037	(78,037)	-	-
<b>Net income/(expenditure) for the year/ Net movement in funds</b>		82,828	(68,132)	(62,746)	(48,050)
Fund balances at 1 April 2019		91,563	78,037	90,301	259,901
<b>Fund balances at 31 March 2020</b>		174,391	9,905	27,555	211,851

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# PETERBOROUGH RAPE CRISIS CARE GROUP

## BALANCE SHEET

AS AT 31 MARCH 2021

	Notes	2021		2020	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	8		11,313		639
Investments	9		1,000		1,000
			<u>12,313</u>		<u>1,639</u>
<b>Current assets</b>					
Debtors	10	2,684		8,112	
Cash at bank and in hand		368,370		206,773	
		<u>371,054</u>		<u>214,885</u>	
<b>Creditors: amounts falling due within one year</b>	11	(17,815)		(4,673)	
Net current assets			353,239		210,212
<b>Total assets less current liabilities</b>			<u>365,552</u>		<u>211,851</u>
<b>Income funds</b>					
Restricted funds	12		73,940		27,555
<u>Unrestricted funds</u>					
Designated funds	13	104,118		9,905	
General unrestricted funds		187,494		174,391	
		<u>291,612</u>		<u>184,296</u>	
			<u>365,552</u>		<u>211,851</u>

The financial statements were approved by the Trustees on 21 December 2021

E Cox  
Trustee

# PETERBOROUGH RAPE CRISIS CARE GROUP

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 31 MARCH 2021**

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### 1 Accounting policies

#### Charity information

Peterborough Rape Crisis Care Group is a Charitable Incorporated Organisation (CIO) registered in England and Wales. The registered office is PO Box 1481, Peterborough, PE1 9XS.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

#### 1.5 Expenditure

Expenditure is incurred on an accruals basis.

# PETERBOROUGH RAPE CRISIS CARE GROUP

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

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### 1 Accounting policies (Continued)

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and equipment	20% straight line
---------------------	-------------------

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in net income/(expenditure) for the year.

#### 1.7 Fixed asset investments

Fixed asset investments are initially measured at transaction price excluding transaction costs, and are subsequently measured at fair value at each reporting date. Changes in fair value are recognised in net income/(expenditure) for the year. Transaction costs are expensed as incurred.

An associate is an entity, being neither a subsidiary nor a joint venture, in which the charity holds a long-term interest and where the charity has significant influence. The charity considers that it has significant influence where it has the power to participate in the financial and operating decisions of the associate.

#### 1.8 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

# PETERBOROUGH RAPE CRISIS CARE GROUP

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

### 1 Accounting policies

(Continued)

#### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies

	Unrestricted funds	Total
	2021	2020
	£	£
Donations and gifts	3,500	4,704
Other donations	1,113	4,978
	<u>          </u>	<u>          </u>

# PETERBOROUGH RAPE CRISIS CARE GROUP

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

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### 4 Charitable activities

	2021	2020
	£	£
Police and Crime Commissioner	-	601,000
RCEW Digital Transformation Fund	-	2,024
CCF Tampon Tax Fund	-	10,000
SVSS Contract 2020 - 2022	362,182	-
Covid-19 Extraordinary Fund DASV 2020	18,953	-
Covid-19 Extraordinary Fund RSF 2020	104,989	-
	<u>486,124</u>	<u>613,024</u>
	<u>486,124</u>	<u>613,024</u>
Analysis by fund		
Designated funds	362,182	601,000
Restricted funds	-	12,024
	<u>486,124</u>	<u>613,024</u>
	<u>486,124</u>	<u>613,024</u>

# PETERBOROUGH RAPE CRISIS CARE GROUP

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

### 5 Charitable activities

	2021 £	2020 £
Employment costs	230,995	251,148
CRCC payments	-	296,250
Other staff costs	12,738	28,970
Depreciation and impairment	616	2,697
Premises costs	9,300	18,000
Administration costs	42,847	31,816
Sessional counsellors	32,154	34,416
Clinical supervision	6,203	5,263
Independent examiner fees	2,183	2,196
	<u>337,036</u>	<u>670,756</u>
	<u>337,036</u>	<u>670,756</u>
<b>Analysis by fund</b>		
Unrestricted funds	2,800	4,891
Designated funds	265,357	591,095
Restricted funds	68,879	74,770
	<u>337,036</u>	<u>670,756</u>
	<u>337,036</u>	<u>670,756</u>
<b>For the year ended 31 March 2020</b>		
Unrestricted funds	4,891	
Designated funds	591,095	
Restricted funds	74,770	
	<u>670,756</u>	
	<u>670,756</u>	

### 6 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

Expenses reimbursed to the trustees amounted to £232 (2020: £2,171). The majority of these relate to the volunteer support worker role rather than their role as a trustee.

# PETERBOROUGH RAPE CRISIS CARE GROUP

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 7 Employees

#### Number of employees

The average monthly number of employees during the year was:

2021 Number	2020 Number
8	9

#### Employment costs

	2021 £	2020 £
Wages and salaries	207,235	224,927
Social security costs	19,042	20,718
Other pension costs	4,718	5,503
	<u>230,995</u>	<u>251,148</u>

### 8 Tangible fixed assets

	Plant and equipment £
<b>Cost</b>	
At 1 April 2020	19,672
Additions	11,290
	<u>30,962</u>
At 31 March 2021	
<b>Depreciation and impairment</b>	
At 1 April 2020	19,033
Depreciation charged in the year	616
	<u>19,649</u>
At 31 March 2021	
<b>Carrying amount</b>	
At 31 March 2021	<u>11,313</u>
At 31 March 2020	<u>639</u>

# PETERBOROUGH RAPE CRISIS CARE GROUP

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2021

### 9 Fixed asset investments

	2021	2020
	£	£
<b>Cost or valuation</b>		
At 1 April 2020 & 31 March 2021		1,000
<b>Carrying amount</b>		
At 31 March 2021		1,000
At 31 March 2020		1,000
Other investments comprise:		
Investments in associates	1,000	1,000

Details of the charity's associates at 31 March 2021 are as follows:

Name of undertaking	Registered office	Nature of business	Class of shares held	% Held	
				Direct	Indirect
ICENA Ltd	England and Wales	Management consultancy activities	Ordinary	20	-

### 10 Debtors

	2021	2020
	£	£
<b>Amounts falling due within one year:</b>		
Prepayments and accrued income	2,684	8,112

### 11 Creditors: amounts falling due within one year

	2021	2020
	£	£
Other taxation and social security	5,384	-
Other creditors	1,048	866
Accruals and deferred income	11,383	3,807
	17,815	4,673

# PETERBOROUGH RAPE CRISIS CARE GROUP

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2021

#### 12 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	<b>As restated Balance at 1 April 2020</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>Transfers</b>	<b>Balance at 31 March 2021</b>
	£	£	£	£	£
PCC - VAWG Counselling	5,849	-	(5,849)	-	-
RCEW - Digital Transformation	11,706	-	(6,119)	-	5,587
CCF - Tampon Tax Fund	10,000	-	(8,587)	-	1,413
CDASV	-	18,953	(10,275)	(8,678)	-
CRSF	-	104,989	(38,049)	-	66,940
	<u>27,555</u>	<u>123,942</u>	<u>(68,879)</u>	<u>(8,678)</u>	<u>73,940</u>

#### 13 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

	<b>As restated Balance at 1 April 2020</b>	<b>Incoming resources</b>	<b>Resources expended</b>	<b>Transfers</b>	<b>Balance at 31 March 2021</b>
	£	£	£	£	£
PCC - Countywide Contract	4,049	-	(1,437)	(2,612)	-
PCC - SARC Duty ISVA	2,756	-	(2,756)	-	-
PCC - SARC Talking Therapies	3,100	-	(3,100)	-	-
SVSS	-	362,182	(258,064)	-	104,118
	<u>9,905</u>	<u>362,182</u>	<u>(265,357)</u>	<u>(2,612)</u>	<u>104,118</u>

These funds relate to a contract with specific performance measures. The trustees believe that all performance measures were met during the year and therefore the funds are not considered to be restricted.

# PETERBOROUGH RAPE CRISIS CARE GROUP

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2021

### 14 Analysis of net assets between funds

	Unrestricted 2021 £	Designated 2021 £	Restricted 2021 £	Total 2021 £	Total 2020 £
Fund balances at 31 March 2021 are represented by:					
Tangible assets	11,313	-	-	11,313	639
Investments	1,000	-	-	1,000	1,000
Current assets/(liabilities)	175,181	104,118	73,940	353,239	210,212
	<u>187,494</u>	<u>104,118</u>	<u>73,940</u>	<u>365,552</u>	<u>211,851</u>

### 15 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).