

# SHERFIELD PARK COMMUNITY ASSOCIATION

England & Wales · Charity number 1170953

## Details

---

**Status** Registered

**Legal form** CIO

**Registered** 2017-01-03

**Register** [View on the Charity Commission register](#)

## Contact

---

**Address** Sherfield Park Community Centre  
Sunwood Drive  
Sherfield-on-Loddon  
Hook  
RG27 0FP

**Phone** 01256883967

**Email** [admin@sherfieldparkcommunity.co.uk](mailto:admin@sherfieldparkcommunity.co.uk)

**Website** <http://www.sherfieldparkcommunity.co.uk>

## Activities

---

**Objects:** THE OBJECTS OF THE CIO ARE:1) TO PROMOTE THE BENEFIT OF THE INHABITANTS OF SHERFIELD PARK AS DESIGNATED AS "NEW PARISH" ON THE ATTACHED MAP (HEREINAFTER CALLED 'THE AREA OF BENEFIT') WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR POLITICAL, RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTEREST OF SOCIAL WELFARE FOR RECREATION AND LEISURE TIME OCCUPATION WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS;2) TO SECURE AND MAINTAIN THE SHERFIELD PARK COMMUNITY CENTRE (HEREINAFTER CALLED 'THE CENTRE') AND TO MAINTAIN AND MANAGE THE SAME (WHETHER ALONE OR IN COOPERATION WITH ANY LOCAL AUTHORITY OR PERSON OR BODY) IN FURTHERANCE OF THESE OBJECTS.3) PROMOTE SUCH OTHER CHARITABLE PURPOSES, CONSISTENT WITH ITEMS (1) AND (2) ABOVE AS MAY FROM TIME TO TIME BE DETERMINED.

**Activities:** The aim of the Association is to establish or secure a community centre and promote the benefit of the residents of Sherfield Park and the Neighbourhood in a common effort to advance education, to provide facilities in the interests of social welfare for recreation and leisure time occupation with the

underlying object of improving the conditions of life for the said residents and neighbourhood.

## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes
- **Who:** Children/young People, Elderly/old People, The General Public/mankind

## Geography

- Hampshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£192,989	£177,787	-	-
2023-09-30	£161,501	£130,483	-	-
2022-09-30	£121,165	£114,605	-	-
2021-09-30	£103,374	£92,598	-	-
2020-09-30	£102,319	£87,765	-	-

## Trustees

Name	Role	Appointed
<b>AUDREY SUZANNE GORDON</b>	Chair	2018-11-11
Dr Mark Kevin Gardner		2023-05-03
Fiona Amanda Jewson		2026-03-31
Ian Glynn Pegram		2023-05-03
Kevin William Ritson		2025-05-27
Lesley Alicia Phoenix		2024-06-11
Linda Jean Alley		2026-03-31
Matthew Robert Reeves		2023-05-03
Mick Cooper		2024-04-23
Rosalind Guy		2024-04-23
Sarah Elizabeth Morgan		2018-11-11

**SHERFIELD PARK COMMUNITY ASSOCIATION**

England & Wales - Charity number 1170953

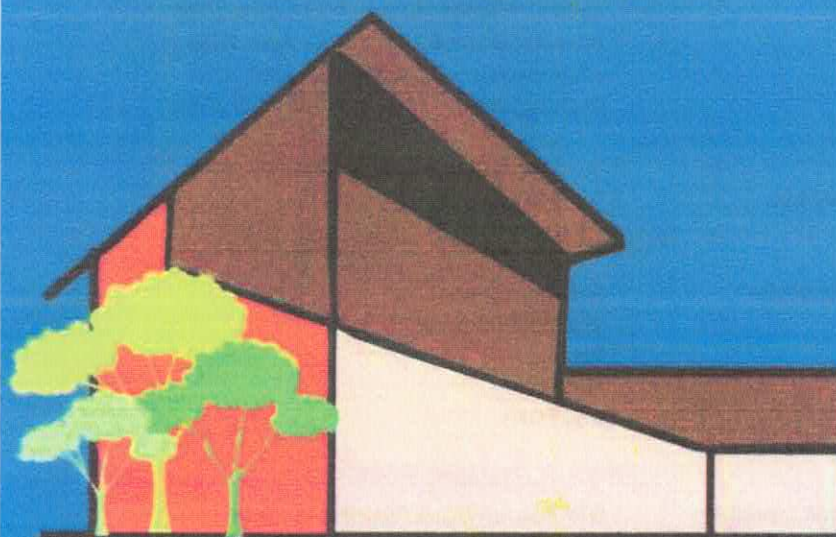
---

# Accounts

---

# Sherfield Park

Community Association



Registered Charity Number 1170953

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2024**

Charity Number 1170953

## SHERFIELD PARK COMMUNITY ASSOCIATION – TRUSTEES INFORMATION

**Trustees**

Audrey Gordon (Chairman)  
Sarah Morgan (Treasurer)  
Claire Walker – Resigned 23 April 2024  
Sue Yearsley – Resigned 11 June 2024  
Ian Pegram  
Davina Kimber - Appointed 11 June 2024  
Matt Reeves  
Dr Mark Kevin Gardner  
Helen Jones – Resigned 13 February 2025  
Sally Palmer  
Lesley Phoenix - Appointed 11 June 2024  
Rosalind Guy – Appointed 23 April 2024  
Mick Cooper – Appointed 23 April 2024  
Reshmi Sarkar – Appointed 23 April 2024

**Charity Number** 1170953

**Principle Address**

Sunwood Drive  
Sherfield-on-Loddon  
Hook  
Hampshire  
RG27 0FP

**Independent Examiner**

GTP Accounting & Business Services  
No. 11 Riverside  
Riverside Park  
Farnham  
Surrey  
GU9 7UG

**Bankers**

Barclays Bank Plc  
8 Market Place  
Basingstoke  
Hampshire  
RG21 7QA

# INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF SHERFIELD PARK COMMUNITY ASSOCIATION

## Independent examiner's report to the Trustees of Sherfield Park Community Association

I report to the Trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 September 2024.

### Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

The charity's gross income did not exceed £250,000 and I am qualified to undertake the examination by being a qualified member of Association of Chartered Certified Accountants.

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records;
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



GTP Accounting & Business Services  
ACCA  
No. 11 Riverside  
Riverside Park  
Farnham  
Surrey  
GU9 7UG

Date: 17/6/25

**SHERFIELD PARK COMMUNITY ASSOCIATION  
RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 30 SEPTEMBER 2024**

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
<b>Receipts</b>				
Charitable activities	11,596	-	11,596	8,667
Grants and Donations	372	49,043	49,415	32,448
Fundraising activities	20,141	-	20,141	18,822
Hire Charges	85,346	-	85,346	75,288
Rental income	24,874	-	24,874	25,738
Other income	1,617	-	1,617	538
<b>Total Receipts</b>	<b>143,946</b>	<b>49,043</b>	<b>192,989</b>	<b>161,501</b>
<b>Payments</b>				
Charitable activities	3,423	1,756	5,179	3,068
Fundraising and events	8,264	13,462	21,726	13,447
Employee costs	50,859	6,922	57,781	46,086
Cleaning costs	20,679	-	20,679	17,960
Administration	528	-	528	213
Maintenance	24,266	23,025	47,291	28,119
Utilities	12,473	-	12,473	13,197
Insurance & Licensing	2,685	-	2,685	3,069
Asset Purchases replacements	1,635	126	1,761	1,419
Other (incl. Sundry)	5,357	-	5,357	2,788
Professional Fees	2,327	-	2,327	1,116
<b>Total Payments</b>	<b>132,496</b>	<b>45,291</b>	<b>177,787</b>	<b>130,482</b>
<b>Net receipts/(payments)</b>	<b>11,450</b>	<b>3,752</b>	<b>15,202</b>	<b>31,019</b>
Cash funds at beginning of the year	107,098	13,648	120,746	89,727
<b>Cash funds this year end</b>	<b>118,548</b>	<b>17,400</b>	<b>135,948</b>	<b>120,746</b>

**SHERFIELD PARK COMMUNITY ASSOCIATION  
ASSETS AND LIABILITIES  
FOR THE YEAR ENDED 30 SEPTEMBER 2024**

<b>ASSETS</b>	<b>2024</b>	<b>2023</b>
<b>Cash Funds</b>	<b>£</b>	<b>£</b>
Cash and Bank	10,983	18,567
Cash Reserves	119,451	100,701
<b>Total cash funds</b>	<b>130,434</b>	<b>119,268</b>
<b>Other Monetary assets</b>		
Debtors	-	2,244
<b>Fixed Assets for the Charity's own use</b>		
Gifted assets	-	16,798
Purchased assets	27,142	59,341
	<b>27,142</b>	<b>76,139</b>
<b>Total Assets</b>	<b>157,576</b>	<b>197,651</b>
<b>LIABILITIES</b>		
Refunds due	-	-
Tax liabilities	(1,171)	385
Income in advance	1,168	-
Deposits	950	-
Supplier amounts due	3,523	-
<b>Total Liabilities</b>	<b>4,470</b>	<b>385</b>
<b>Net Assets</b>	<b>153,106</b>	<b>197,266</b>

Approved by the trustees on the 10/6/25 and signed on their behalf by:



**Audrey Gordon  
(Chairman)**

**SHERFIELD PARK COMMUNITY ASSOCIATION  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2024**

**1. Donations and Grants**

Donations kindly received in the year were all unrestricted.

Restricted fund grants received in the year have been allocated in accordance with the Grantor's wishes.

Fundraising income received in the year consists of restricted income that has been allocated in accordance with the fundraising purpose.

**2. Trustees expenses**

During the year, seven trustees were reimbursed the total sum of £6,771 for various assets and expenses including Computer equipment, DBS fees and subsistence purchased for the charity, all incurred while carrying out their duties (2023: £Nil).

No trustee received any remuneration or other benefits during the year.

The charity purchased IT support services totalling £659 (2023: £Nil) from an employee of a company controlled by one of a trustees. The trustee declared their interest, was not involved in the decision to contract the employee, and the services were provided at a market rate.

**3. Fixed Assets for the Charity's own use**

**Unrestricted assets – Cost**

	<b>Furniture, Fixtures and Fittings</b>	<b>Computers and other equipment</b>	<b>Sporting and Development equipment</b>	<b>Total</b>
As at 1 October 2023	63,670	11,494	975	76,139
Gifted additions	-	-	-	-
Purchased additions	11,234	-	-	11,234
Disposals	(48,231)	(11,025)	(975)	(60,231)
<b>As at 30 September 2024</b>	<b>26,673</b>	<b>469</b>	<b>-</b>	<b>27,142</b>

#### **4. Going concern**

At the time of approving the receipts and payments account, the trustees, have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future, Thus the Trustees continue to adopt the going concern basis of accounting in preparing the income and expenditure account.

## **Trustees Report for Sherfield Park Community Association – Presented at AGM on 10<sup>th</sup> June.**

### **1. Charity Details**

**Charity Name:** Sherfield Park Community Association

**Charity Number:** 1170953

**Registered Address:** Sherfield Park Community Centre, Sunwood Drive, Sherfield on Loddon, Hook RG27 0FP

#### **Trustees Serving During the Year:**

- Audrey Gordon (Chairman)
- Sarah Morgan (Treasurer)
- Claire Walker – Resigned 23.4.2024
- Sue Yearsley – Resigned 11.6.2024
- Ian Pegram
- Davina Kimber - Appointed 11.6. 2024
- Matt Reeves
- Dr Mark Kevin Gardner
- Helen Jones – Resigned 13.2.2025
- Sally Palmer
- Lesley Phoenix - Appointed 11.6.2024
- Rosalind Guy – Appointed 23.4.2024
- Mick Cooper – Appointed 23.4.2024
- Reshmi Sarkar – Appointed 23.4.2024

### **2. Structure, Governance and Management**

Sherfield Park Community Association is a charitable incorporated organisation whose constitution was adopted on 3.1.2017. The trustees are appointed by vote of the existing trustees, at any of our monthly meetings or at the AGM.

The charity has 6 paid staff. Day-to-day operations are managed by our Centre Manager, and Assistant Manager, overseen by the trustees, with help from volunteers.

### **3. Objectives and Activities**

The charity's objective is to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the object of improving the conditions of life by associating together the inhabitants and the local authorities, voluntary and other organisations.

Establish, or secure a Community Centre and to maintain and manage the same (whether alone or in cooperation with any local authority or other person or body) in furtherance of these objects;

Promote such other charitable purposes as may from time to time be determined.

We ensure our activities further our charitable purposes and provide a clear public benefit.

### **4. Achievements and Performance**

In the year ending 30<sup>th</sup> September 2024

- We held a range of community events from craft evenings, to pub nights, and of course Sherfest our annual music and food festival fundraiser.
- We continued to hire out our rooms to a range of organisations who provide activities for our residents ranging from Zumba to 5 a side football and dog training.
- We continued to offer our reception area as a warm space, and we run weekly community groups including craft, and 0-5's playgroup and our weekly community café
- We updated the centre to make it more energy efficient with the support of a grant from the local council.
- Our youth group continues to thrive, with 50% of attendees coming from outside of Sherfield Park, especially as new developments continue to be built around us.
- Enhanced our digital engagement through a revamped website, and increased social media presence.

All of the above activities are in line with our objectives. We draw visitors and users from across the development. We attract users and hirers from new neighbouring developments, and the wider area.

We continue to build partnerships with local agencies and saw an increase in volunteer participation.

---

## 5. Financial Review

Total income for the year was **£192989**, including:

- Grants and Donations £47415
- Fundraising events: £20141

Total expenditure was **£177787** primarily on staffing costs, staging fundraising events, and maintenance. The charity ended the year with cash reserves of **£119451** split between general reserves, and our maintenance reserve account. Our reserves policy states we should hold 6 months running costs and this figure meets those requirements.

We remain financially stable and anticipate this to remain the case.

---

## 6. Plans for the Future

In the coming year, we plan to:

- Commence delivery of a wellbeing programme, providing tasters of alternative activities, to encourage new users to the centre.
  - Apply for further grant funding to undertake some refurbishment of the community centre,
  - Investigate opportunities for expansion of our services
- 

## 7. Administrative Information

**Bankers:** Barclays Bank PLC, 8 Market Place, Basingstoke, Hampshire RG21 7QA

**Independent Examiner:** GTP Accounting & Business Services, No 11 Riverside, Riverside Park, Farnham, Surrey GU9 7UG

**Website:** [www.sherfieldparkcommunity.co.uk](http://www.sherfieldparkcommunity.co.uk)

---

**Approved by the Board of Trustees and signed on their behalf:**

**Audrey Gordon** (Chair)

Date:

*Audrey Gordon*  
10/6/25

---

**SHERFIELD PARK COMMUNITY ASSOCIATION**

England & Wales - Charity number 1170953

---

# Accounts

---

## **Sherfield Park Community Association (SPCA) Trustees Report**

**For year ending 30 September 2023**

### **Introduction**

The Sherfield Park Community Association (SPCA) is a registered charity dedicated to running Sherfield Park Community Centre and enhancing the quality of life for the residents of Sherfield Park and surrounding areas through the provision of a wide range of activities and events. The Trustees are pleased to present their annual report together with financial statements for the year ending September 2023.

### **Objectives and Activities:**

**Mission Statement** : Sherfield Park Community Association (SPCA) provides a safe and welcoming space for everyone visiting its amenities. We are the heart of our community offering a broad range of activities, events, and support that promote inclusiveness and social cohesion, and facilitates the personal growth development and well being of residents in our local and neighbouring communities.

### **Key Activities:**

- Community Events : Organizing social, cultural and recreational events
- Youth Programs : Providing activities and support for younger people
- Support for Older adults : Offering services and activities for older residents
- Facility Management : Maintaining and managing the community centre and surrounding areas.
- Volunteer Engagement : Encouraging people to volunteer within the community.

### **Achievements and Performance:**

#### Community Events:

- Successfully organised the annual Sherfest music and food festival attracting over 1000 attendees.
- Successfully organised a wide range of community activities including a weekly café, craft evenings, pub nights, quizzes and both the Jubilee celebration and Kings Coronation Party.

#### Youth Programs:

- Continued with our weekly Wednesday night youth group, now split in to three age ranges due to substantial increase in number of attendees

#### Support for Older adults

- Grew the popular weekly café, and now have an average attendance of over 30.

- Continued our “warm space” initiative, providing a safe space for any resident who wants to drop in for a drink, snack or just a chat.
- Continue to support the over 55’s social group on a weekly basis with a variety of events including quizzes, socials and talks. We also secured funding to towards the cost of a coach for them to take a day trip out.

### **Facility Management:**

- Completed a number of repairs to the community centre to maintain its comfort, and safety for all users.

### **Governance and Structure:**

- Trustees : The Board of Trustees is responsible for the governance and strategic direction of the SPCA. We successfully recruited a number of trustees throughout the year, and now have a full board.
- Meetings : The board met monthly to review performance, plan activities and ensure compliance with legal and financial requirements. All minutes for these meetings are then published on our website.

### **Staff and Volunteers :**

- SPCA employs two full time staff members who manage daily operations and coordinate activities, alongside 3 youth workers, our caretaker /handyman and a team of dedicated volunteers.

### **Plans for the future**

#### **Strategic goals for 2023/2024**

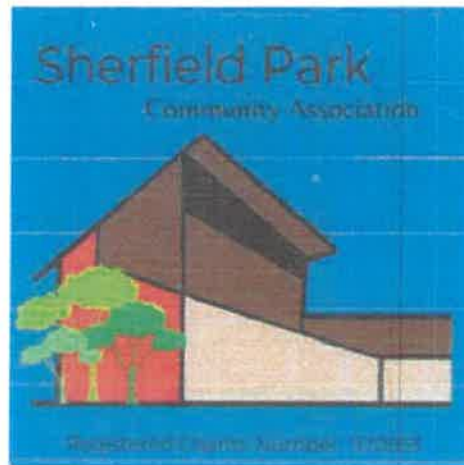
- Expand Outreach programs to engage more residents particularly those who are suffering loneliness and isolation, as well as those who may have mental health needs such as dementia.
- Enhance digital engagement through a revamped website, and increased social media presence.
- Continue to source and apply for grants to raise funds for further facility improvements, or to expand our current activities programme.
- Partner with, and work with local companies such as Sovereign network, on joint initiatives.

### **Conclusion:**

The Trustees would like to thank all the volunteers, staff, partners and residents who have contributed to the success of the Sherfield Park Community Association over the past year. We look forward to building on our achievements and continuing to serve the Sherfield Park community in the coming year.

Audrey Gordon

Chair of Trustees



**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2023**

**Charity Number 1170953**

## **SHERFIELD PARK COMMUNITY ASSOCIATION TRUSTEES INFORMATION**

<b>Trustees</b>	Audrey Gordon (Chairman) Sarah Morgan (Treasurer) Claire Walker Sue Yearsley Ian Pegram Davina Kimber – Appointed 29 March 2023 Matt Reeves – Appointed 3 May 2023 Mark Gardener – Appointed 3 May 2023 Helen Jones – Appointed 23 May 2023 Sally Palmer – Appointed 21 June 2023
<b>Charity Number</b>	1170953
<b>Principle Address</b>	Sunwood Drive Sherfield-on-Loddon Hook Hampshire RG27 0FP
<b>Independent Examiner</b>	PKB Accountants Limited Beechey House 87 Church Street Crowthorne RG45 7AW
<b>Bankers</b>	Barclays Bank PLC 8 Market Place Basingstoke Hampshire RG21 7QA

# **INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF SHERFIELD PARK COMMUNITY ASSOCIATION**

## **Independent examiner's report to the Trustees of Sherfield Park Community Association**

I report to the Trustees on our examination of the financial statements of the charity ("the Trust") for the year ended 30 September 2023.

### **Responsibilities and basis of report**

As the charity's trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

Having satisfied myself that the accounts of the charity are not required to be audited and are eligible for independent examination, I report in respect of my examination of the Trust's accounts carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records
- the accounts do not comply with the accounting requirement other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no major concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*PKB Accountants Limited*

**PKB Accountants Limited  
Beechey House  
87 Church Street  
Crowthorne  
RG45 7AW**

*Date: 13 May 2024*

**SHERFIELD PARK COMMUNITY ASSOCIATION  
RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 30 SEPTEMBER 2023**

	Notes	Unrestricted funds £	Restricted funds £	Total 2023 £	Total 2022 £
<b>RECEIPTS</b>					
Charitable activities		8,667	-	8,667	4,125
Grants and Donations	1	5,824	26,624	32,448	6,115
Fundraising activities		18,822	-	18,822	18,372
Hire Charges		75,288	-	75,288	70,039
Rental income		25,738	-	25,738	22,485
Other income		538	-	538	29
		<u>134,877</u>	<u>26,624</u>	<u>161,501</u>	<u>121,165</u>
<b>PAYMENTS</b>					
Charitable activities		2,272	796	3,068	1,558
Fundraising and events		11,431	2,016	13,447	11,345
Employee costs		40,115	5,971	46,086	42,050
Cleaning costs		17,960	-	17,960	18,833
Administration		213	-	213	213
Maintenance		28,119	-	28,119	16,907
Utilities		9,572	3,625	13,197	12,746
Insurance & Licensing		3,069	-	3,069	5,332
Asset Purchases replacements	3	851	568	1,419	3,132
Other (including Sundry)		2,788	-	2,788	1,409
Professional Fees		1,116	-	1,116	1,060
		<u>117,506</u>	<u>12,976</u>	<u>130,483</u>	<u>114,605</u>
<b>Net receipts/ payments</b>		<u>17,371</u>	<u>13,648</u>	<u>31,019</u>	<u>6,560</u>
Cash funds at the beginning of the year		89,727	-	89,727	83,167
				↑	
<b>Cash funds at the end of the year</b>		<u>107,098</u>	<u>13,648</u>	<u>120,746</u>	<u>83,167</u>

**SHERFIELD PARK COMMUNITY ASSOCIATION  
ASSETS AND LIABILITIES  
FOR THE YEAR ENDED 30 SEPTEMBER 2023**

	Notes	2023 £	2022 £
<b>ASSETS</b>			
<b>Cash Funds</b>			
Cash and Bank		18,567	19,179
Cash Reserves		<u>100,701</u>	<u>68,796</u>
		<b>119,268</b>	<b>87,975</b>
<b>Other Monetary assets</b>			
Debtors		2,244	1,750
<b>Fixed Assets for the Charity's own use</b>			
	3		
Gifted assets		16,798	16,798
Purchased assets		<u>59,341</u>	<u>59,341</u>
		<b>76,139</b>	<b>76,139</b>
<b>Total Assets</b>		<u><b>197,651</b></u>	<u><b>165,864</b></u>
<b>LIABILITIES</b>			
Refunds due		-	-
Tax liabilities		385	-
Supplier amounts due		<u>-</u>	<u>-</u>
		-	-
<b>Total Liabilities</b>		<u><b>385</b></u>	<u><b>-</b></u>
<b>Net Assets</b>		<u><b>197,266</b></u>	<u><b>165,864</b></u>

Approved by the trustees on the 9 May 2024 and signed on their behalf by:



**Audrey Gordon**  
(Chairman)

**SHERFIELD PARK COMMUNITY ASSOCIATION  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2023**

**1. Donations and Grants**

Donations kindly received in the year were all unrestricted.

Restricted fund grants received in the year have been allocated in accordance with the Grantor's wishes.

Fundraising income received in the year consists of restricted income that has been allocated in accordance with the fundraising purpose.

**2. Trustees expenses**

There were no trustees' expenses paid for the year ended 30 September 2023 nor for the year ended 30 September 2022.

**3. Fixed Assets for the Charity's own use**

<b>Unrestricted assets - Cost</b>	<b>Furniture Fixtures and Fittings</b>	<b>Computers and other equipment</b>	<b>Sporting and Development equipment</b>	<b>Total</b>
As at 1 October 2022	63,670	11,494	975	76,139
Gifted additions	-	-	-	-
Purchased additions	-	-	-	-
Disposals	-	-	-	-
<b>As at 30 September 2023</b>	<b>63,670</b>	<b>11,494</b>	<b>975</b>	<b>76,139</b>

During the year the charity purchased replacement assets which are shown in the summary of receipts and payments. None of these assets have been capitalised due to the nature of the purchase and their immateriality.

**4. Going concern**

At the time of approving the receipts and payments account, the trustees, have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the income and expenditure account.

To: PKB Accountants Limited  
Beechey House  
87 Church Street  
Crowthorne  
Berkshire  
RG45 7AW

Dear Sirs

### **Letter of representation in respect of Sheffield Park Community Association**

The following representations are made on the basis of enquiries of management and staff with relevant knowledge and experience such as we consider necessary in connection with your independent examination of the charitable company's financial statements for the year ended 30<sup>th</sup> September 2023. These enquiries have included inspection of supporting documentation where appropriate and are sufficient to satisfy ourselves that we can make each of the following representations. All representations are made to the best of our knowledge and belief.

#### **General**

- 1 We acknowledge that the work performed by you is substantially less in scope than an audit performed in accordance with International Standards on Auditing (UK) and that you do not express an audit opinion.
- 2 We confirm that the charitable company qualifies as small in accordance with the conditions set out in chapter 1 of part 15 of the Companies Act 2006.
- 3 We confirm that the charitable company was entitled to exemption under section 144 of the Charities Act 2011 the requirement to have its financial statements for the financial year ended 30<sup>th</sup> September 2023 audited. We also confirm that the members have not required the company to obtain an audit of its financial statements for the financial year in accordance with section 476 of the Companies Act 2006.
- 4 We have fulfilled our responsibilities as directors / trustees as set out in the terms of your engagement letter, under the Companies Act 2006 or preparing financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), for being satisfied that they give a true and fair view and for making accurate representations to you.
- 5 All the transactions undertaken by the charitable company have been properly reflected and recorded in the accounting records.
- 6 All the accounting records have been made available to you for the purpose of your independent examination. We have provided you with unrestricted access to all appropriate persons within the charitable company, and with all other records and related information requested, including minutes of all management and trustee meetings and correspondence with The Charity Commission.
- 7 The financial statements are free of material misstatements, including omissions.
- 8 The effects of uncorrected misstatements (as set out in the appendix to this letter) are immaterial both individually and in total.

#### **Assets and liabilities**

- 9 The charitable company has satisfactory title to all assets and there are no liens or encumbrances on the charitable company's assets, except for those that are disclosed in the notes to the financial statements.
- 10 All actual liabilities, contingent liabilities and guarantees given to third parties have been recorded or disclosed as appropriate.
- 11 We have no plans or intentions that may materially alter the carrying value and where relevant the fair value measurements or classification of assets and liabilities reflected in the financial statements.

#### **Accounting estimates**

- 12 Significant assumptions used by us in making accounting estimates, including those measured at fair value, are reasonable.

**Loans and arrangements**

13 The charitable company has not granted any advances or credits to, or made guarantees on behalf of, directors other than those disclosed in the financial statements.

**Legal claims**

14 We have disclosed to you all claims in connection with litigation that have been, or are expected to be, received and such matters, as appropriate, have been properly accounted for, and disclosed in, the financial statements.

**Laws and regulations**

15 We have disclosed to you all known instances of non-compliance or suspected non-compliance with laws and regulations whose effects should be considered when preparing the financial statements.

**Related parties**

16 Related party relationships and transactions have been appropriately accounted for and disclosed in the financial statements. We have disclosed to you all relevant information concerning such relationships and transactions and are not aware of any other matters which require disclosure in order to comply with legislative and accounting standards requirements.

**Subsequent events**

17 All events subsequent to the date of the financial statements which require adjustment or disclosure have been properly accounted for and disclosed.

**Going concern**

18 We believe that the charitable company's financial statements should be prepared on a going concern basis on the grounds that current and future sources of funding or support will be more than adequate for the charitable company's needs. We have considered a period of twelve months from the date of approval of the financial statements. We believe that no further disclosures relating to the charitable company's ability to continue as a going concern need to be made in the financial statements.

**Grants and donations**

19 All grants, donations and other income, the receipt of which is subject to specific terms or conditions, have been notified to you. There have been no breaches of terms or conditions in the application of such income.

**Accounting policies**

20 We confirm that these are appropriately adopted and disclosed.

**Valuation of donated goods**

21 We confirm that the value attributed to donated goods has been fairly calculated by the Directors/trustees based on anticipated market value of the assets.

**Going concern**

22 We believe that the charity's financial statements should be prepared on a going concern basis on the grounds that current and future sources of funding or support will be more than adequate for the charity's needs. We have considered a period of twelve months from the date of approval of the financial statements. We believe that no further disclosures relating to the charity's ability to continue as a going concern need to be made in the financial statements.

Yours faithfully

*Audrey*

.....  
Audrey Gordon

Signed on behalf of the board of trustees

Date: 10/06/2024

Chairman: A Gordon

Trustees: SA Gordon, S Morgan, C Walker, S Yearsley, I Pegram, D Kimber, M Reeves, M Gardener, H Jones, S Palmer

Registered Office: Sherfield Park Community Centre, Sunwood Drive, Sherfield-on-Loddon, Hook, RG27 0FP

Registered in England and Wales

Company No: CE009516

Charity No:1170953

**SHERFIELD PARK COMMUNITY ASSOCIATION**

England & Wales - Charity number 1170953

---

# Accounts

---

## **This report covers the period Sept 2021 - Sept 2022.**

I as chair am reporting on a year which our former chairman was in place. Unfortunately in March 2023 he resigned, and I was elected to take over.

We started the year, with the majority of Covid restrictions eased, and this enabled all our classes to come back albeit with reduced numbers attending, or a split of online / in person classes. However by December the discovery of the Omicron Variant meant further restrictions were in place, and this limited our ability to become fully operational until early 2022.

These initial restrictions on our operation meant that we were extremely cautious with our spending, which is reflected in the improved financial position that Claire will talk about later. As noted last year cost control became one of our key priorities, and that has continued in to the year since Sept 2022.

We have fully switched our accounting package to Xero a digital on line system, and also switched our accountants, who also have access to our xero accounts should they need it. I'd particularly like to thank Sue, Ian, Claire and Sarah for their hard work entering all the data on to xero and training the staff to ensure they are comfortable with it going forward. The system has freed up several hours of office time, and ensures that invoices are generated in a timely fashion, chased, and paid on time.

We ran several campaigns during the time period under discussion to recruit additional trustees - these were not successful, and by the end of the reporting period we only had 4 trustees active which was very worrying, and meant that we could not proceed with any ambitious plans, as we were more focused on the day to day operation of the centre. For information I am pleased to confirm that the current year we have recruited an additional 6 trustees and now have a very strong board to take the centre forward.

### **Activities :**

We continued to run our youth club, where Covid permitted, and it goes from strength to strength. We are supported by both Sherfield Park Parish Council, and Chineham Parish Council who with their grants cover the staffing costs, for which we are very grateful.

Our events continued, with craft nights, which included card making, and Christmas wreath making. Going forward ( and outside the period of this report) a wider range of craft evening activities is being offered. We also held a Jubilee party in May 2022 which was very successful despite some dodgy weather, Sherfest 2022 was a huge success - helped very much by it being the first one back after Covid, and the fabulous weather as well as our amazing volunteers and of course the organisation skills of Sarah and Louise, and of course our weekly community café resumed its weekly operation.

Our talks with companies to install car charging points have not progressed further, and are currently on the back burner. We have finally received our lease back from the Land Registry. Our newly developed web page has not proved to be the success we had hoped it would be, with it being time consuming and difficult to update. This

is being addressed by the new trustees as we speak today. Our halls are regularly booked at peak periods, and party bookings are also increasing steadily. This is putting a strain on the staff who open and close the centre, and again the trustees are looking to address these problems going forward.

In terms of maintenance - during the period of this report no major maintenance was completed, however we have been able to identify and budget for certain necessary improvements. As the centre building gets older, our maintenance costs increase, in the not too distant future we are likely to require a new boiler for example and the lights in our main hall need replacing and updating.

The priorities for the trustees going forward, are to update both our business plan and review and update our policies. We will be sourcing funding to cover costs where possible and improve our social media / web presence to expand knowledge of our presence. This winter we were a warm space, ( now a coffee lounge) and this is proving to be a very valuable space for the mental health of our residents so further development of this concept is envisaged.

I am very encouraged by recent recruitment and involvement of new trustees, and think the future looks bright for our community centre.

Audrey Gordon

Chairperson 20.6.2023



## Sherfield Park Community Association (SPCA) Financial Summary October 2021 to September 2022

The annual accounts were submitted to PKB, the Independent Examiner and were signed off in May 2023.

### **Overall Status**

The first half the year showed a loss of just over £6K, this was significantly different to that seen in 2<sup>nd</sup> half of the year as we generated a surplus of £14,401 on the full year. Whilst our surplus increased in the 2<sup>nd</sup> half of the year, we began seeing some large utility bill increases vs previous years as the year progressed. Our income was helped by the biggest ever 'Sherfest' event bringing in over £11,000 in July 22. We also received £2,600 in grants for our Jubilee event.

### **Income**

Room Hire income increased to £23K in the second half of the year, up from just £18K in the first half. This was delivered through business growth. Also, through the full year we generated £18k in party bookings, which in previous year had been £2.6k. due to covid restrictions. Our revenue from the Nisa Shop Lease remained consistent throughout. We recovered monies owed to us in the 2<sup>nd</sup> half of the year from Willowdene through their deferred covid payments.

### **Expenditure**

Normal annual expenditure required to run and maintain the Centre has increased to £115k for the full year, this is a significant increase on previous year of c£20k. This has meant we have had to monitor and control costs carefully throughout the year to ensure we did not run into losses. We increased our investment into colleagues, spending £56k, which was a £10k

increase on previous year, although previous years had benefitted from the JRS income during covid.

Our Utilities Bill was increased to over £14K for the year, which was nearly £4K up on the previous year. Maintenance costs were £8K, this was significantly reduced from the previous year at £25k and savings made due to reduced operation of the centre for the previous 2 years. We took this as an opportunity to set up a maintenance budget and separate account to enable us to better manage the larger upcoming bills of the current financial year.

We spent over £4K on Asset Purchases during the year, which included almost £3K for new reception furniture – this was however funded by a grant from a local retailer. Boot-scrapers were also purchased with a grant from the parish council at £700.

Since the end of the Financial Year covered by this review, we have put more effort into predicting Income and Expenditure, with detailed analysis by Trustees on a monthly basis. We have had to review and increase a number of our hire rates for new and regular users, and also ensured we delivered a pay increase for our employees in line with cost-of-living increases. We have completed the move of our accounts and payroll to a digital package – Xero, with support from our accountants at PKB.

Currently our financial position is good with the reserves we had built up still remaining untouched. These now need to be increased by c£10k in line with the higher costs to run the centre to ensure we retain a cushion from future unexpected occurrences – we have this money now available in our current account. Our maintenance account is being maintained by paying in £1k per month, which has given us enough in the bank to pay from some larger bills this year caused by legislative changes in fire regulations.

Claire Walker, Trustee



**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2022**

**Charity Number 1170953**

## **SHERFIELD PARK COMMUNITY ASSOCIATION TRUSTEES INFORMATION**

### **Trustees**

Audrey Gordon (Chairperson Appointed March 2023)  
Sarah Morgan  
Claire Walker  
Sue Yearsley  
Ian Pegram  
Carl Lesh (Chairman Resigned March 2023)

### **Charity Number**

1170953

### **Principle Address**

Sunwood Drive  
Sherfield-on-Loddon  
Hook  
Hampshire  
RG27 0FP

### **Independent Examiner**

PKB Accountants Limited  
Beechey House  
87 Church Street  
Crowthorne  
RG45 7AW

### **Bankers**

Barclays Bank PLC  
8 Market Place  
Basingstoke  
Hampshire  
RG21 7QA

# **INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF SHERFIELD PARK COMMUNITY ASSOCIATION**

## **Independent examiner's report to the Trustees of Sherfield Park Community Association**

I report to the Trustees on our examination of the financial statements of the charity ("the Trust") for the year ended 30 September 2022.

### **Responsibilities and basis of report**

As the charity's trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

Having satisfied myself that the accounts of the charity are not required to be audited and are eligible for independent examination, I report in respect of my examination of the Trust's accounts carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I can confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records
- the accounts do not comply with the accounting requirement other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

I have no major concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**PKB Accountants Limited  
Beechey House  
87 Church Street  
Crowthorne  
RG45 7AW**

**Date:**

**SHERFIELD PARK COMMUNITY ASSOCIATION  
RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 30 SEPTEMBER 2022**

	Notes	Unrestricted funds £	Restricted funds £	Total 2022 £	Total 2021 £
<b>RECEIPTS</b>					
Charitable activities		4,125	-	4,125	-
Grants and Donations	1	655	5,460	6,115	18,216
Fundraising activities		18,372	-	18,372	9,518
Hire Charges		70,039	-	70,039	52,890
Rental income		22,485	-	22,485	22,750
Other income		29	-	29	-
		<u>115,705</u>	<u>5,460</u>	<u>121,165</u>	<u>103,374</u>
<b>PAYMENTS</b>					
Charitable activities		1,558	-	1,558	-
Fundraising and events		6,445	4,900	11,345	1,387
Employee costs		59,147	1,736	60,883	46,609
Administration		213	-	213	1,890
Maintenance		16,907	-	16,907	25,017
Utilities		12,746	-	12,746	10,071
Insurance & Licensing		5,332	-	5,332	-
Asset Purchases	3	289	2,843	3,132	4,648
Other (including Sundry)		1,409	-	1,409	-
Professional Fees		1,080	-	1,080	2,976
		<u>105,126</u>	<u>9,479</u>	<u>114,605</u>	<u>92,598</u>
<b>Net receipts/ payments</b>		<u>10,579</u>	<u>(4,019)</u>	<u>6,560</u>	<u>10,776</u>
Cash funds at the beginning of the year		79,148	4,019	83,167	72,391
				¶	
<b>Cash funds at the end of the year</b>		<u>89,727</u>	<u>-</u>	<u>89,727</u>	<u>83,167</u>

**SHERFIELD PARK COMMUNITY ASSOCIATION  
ASSETS AND LIABILITIES  
FOR THE YEAR ENDED 30 SEPTEMBER 2022**

	Notes	2022 £	2021 £
<b>ASSETS</b>			
<b>Cash Funds</b>			
Cash and Bank		19,179	22,895
Cash Reserves		<u>68,796</u>	<u>60,272</u>
		<b>87,975</b>	<b>83,167</b>
<b>Other Monetary assets</b>			
Debtors		1,750	-
<b>Fixed Assets for the Charity's own use</b>			
	3		
Gifted assets		16,798	16,798
Purchased assets		<u>59,341</u>	<u>56,209</u>
		<b>76,139</b>	<b>73,007</b>
<b>Total Assets</b>		<u><b>165,864</b></u>	<u><b>156,174</b></u>
<b>LIABILITIES</b>			
Refunds due		-	-
Tax liabilities		-	-
Supplier amounts due		-	-
		<u>-</u>	<u>-</u>
<b>Total Liabilities</b>		<u><b>-</b></u>	<u><b>-</b></u>
<b>Net Assets</b>		<u><b>165,864</b></u>	<u><b>156,174</b></u>

Approved by the trustees on the

and signed on their behalf by:

*A Gordon*

**Audrey Gordon  
(Chairperson)**

**SHERFIELD PARK COMMUNITY ASSOCIATION  
NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 30 SEPTEMBER 2022**

**1. Donations and Grants**

Donations kindly received in the year were all unrestricted.

Restricted fund grants received in the year have been allocated in accordance with the Grantor's wishes.

Fundraising income received in the year consists of restricted income that has been allocated in accordance with the fundraising purpose.

**2. Trustees expenses**

There were no trustees' expenses paid for the year ended 30 September 2022 nor for the year ended 30 September 2021.

**3. Fixed Assets for the Charity's own use**

<b>Unrestricted assets - Cost</b>	<b>Furniture Fixtures and Fittings</b>	<b>Computers and other equipment</b>	<b>Sporting and Development equipment</b>	<b>Total</b>
As at 1 October 2021	60,538	11,494	975	73,007
Gifted additions	-	-	-	-
Purchased additions	3,132	-	-	3,132
Disposals	-	-	-	-
<b>As at 30 September 2020</b>	<b>63,670</b>	<b>11,494</b>	<b>975</b>	<b>76,139</b>

**4. Going concern**

At the time of approving the receipts and payments account, the trustees, have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the income and expenditure account.

**SHERFIELD PARK COMMUNITY ASSOCIATION**

England & Wales - Charity number 1170953

---

# Accounts

---



Sherfield Park Community Association (SPCA)  
Trustees Annual Report for AGM 8<sup>th</sup> July 2022

**Intro**

In what again has been an unusual and hard year with Covid still around we are very fortunate that we have been able to reopen and be almost back to normal operations at the community centre.

Looking ahead our main challenge this next year is to try and keep control of our costs as everything from energy to supplies are rapidly increasing in price on an almost daily rate.

This year we've had to find a new accountant as our old one sadly wasn't able to continue. We've spent a long time looking and assessing the various digital accounts packages and have now settled on Xero and hope to have fully moved over for the next financial year and our new accountant also has access to this as well.

We are currently running social media campaigns for trustees to join us. If you think you might like to join us speak to any trustee who will be more than happy to chat

## **SPCA Activities**

This year we welcomed Ian to the trustee team. Ian has brought a wealth of database knowledge and computer skills and is an active volunteer with the youth club and the centre for events

This year saw us launch our brand-new website which is a lot more user friendly. Louise, Sarah and Ian have all been trained and are now updating the relevant pages as and when required.

We've been looking into car charging points at the centre and are in talks with a number of companies with a view to having them installed.

The Community Centre Lease has now been submitted to the Land Registry and is currently waiting to be processed. There is a backlog, so we don't know any timescales for responses. We're hoping after the work that has been done after the previous rejection that this time it should get through with no issues

## **Events**

We are fortunate that we have been able to restart our events program and have run several small events including Bingo which was the first time we have done this. Steve Levin was our bingo caller on the night which was a great success.

A number of successful craft evenings have also taken place this year with more planned

With great Xmas and Easter with fun packed activities last year we now look forward to getting back to our large events.

This year we marked the Jubilee with a fantastic picnic in the park and we're looking forward to having our first Sherfest tomorrow with a carnival theme and the weather looks like it's going to be great. Sarah Louise and the trustees have done a fantastic job organising this year's event.

Our ever popular Thursday café reopened this year too. Currently every 2 weeks with plans to hopefully get back top our normal weekly schedule. A big thankyou to the centre staff, Volunteers and everyone who's supported the café on its return and the donations of tasty treats for everyone to enjoy.

### **New Regular Hirers**

We welcomed Olympus training Club this last year to the centre

### **Redecoration & Maintenance**

This year has seen the redecoration of the main sports hall and the long-anticipated furniture for the reception seating areas. This now completes the centres refurbishment. The nursery has also had new toilets fitted.

Carpark bollards have now been fitted too and carpark locked outside of our published opening hours

### **Looking to the future**

The Trustees will be working on our Business Plan, updating the Constitution and procedures as well as looking for additional trustees and volunteers with much needed skillsets.

We look to be fully electronic with our accounts by the next financial year

Carl Lesh, Chairman



**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2021**

**Charity Number 1170953**

## **SHERFIELD PARK COMMUNITY ASSOCIATION TRUSTEES INFORMATION**

### **Trustees**

Carl Lesh (Chairman)  
Steve Levin (Vice Chairman), Resigned March 2021  
Sarah Morgan (Treasurer)  
Audrey Gordon  
Claire Walker  
Sue Yearsley  
Ian Pegram (Appointed June 2021)

**Charity Number** 1170953

**Principle Address** Sunwood Drive  
Sherfield-on-Loddon  
Hook  
Hampshire  
RG27 0FP

**Independent Examiner** PKB Accountants Limited  
Beechey House  
87 Church Street  
Crowthorne  
RG45 7AW

**Bankers** Barclays Bank PLC  
8 Market Place  
Basingstoke  
Hampshire  
RG21 7QA

# INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF SHERFIELD PARK COMMUNITY ASSOCIATION

## Independent examiner's report to the Trustees of Sherfield Park Community Association

I report to the Trustees on our examination of the financial statements of the charity ("the Trust") for the year ended 30 September 2021.

### Responsibilities and basis of report

As the charity's trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

Having satisfied myself that the accounts of the charity are not required to be audited and are eligible for independent examination, I report in respect of my examination of the Trust's accounts carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention (other than that disclosed below) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records
- the accounts do not comply with the accounting requirement other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

### Independent examiner's statement – matters of concern identified

The accounts in previous years were not correctly stated with income and expenditure totals being inaccurately reported. The closing cash balances were not correctly stated. An adjustment has been accounted for to correct the balances accordingly.

*PKB Accountants Limited*

**PKB Accountants Limited**  
**Beechey House**  
**87 Church Street**  
**Crowthorne**  
**RG45 7AW**

**Date:** 30 May 2022

**SHERFIELD PARK COMMUNITY ASSOCIATION  
RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

	Notes	Unrestricted funds £	Restrict ed funds £	Total 2021 £	Total 2020 £
<b>RECEIPTS</b>					
Grants and Donations	1	13,737	4,479	18,216	19,893
Fundraising activities		6,315	3,203	9,518	3,416
Hire Charges		52,890	-	52,890	56,940
Rental income		22,750	-	22,750	20,869
Other income		-	-	-	-
		<b>95,692</b>	<b>7,682</b>	<b>103,374</b>	<b>102,319</b>
<b>PAYMENTS</b>					
Fundraising and events		1,387	-	1,387	1,547
Employee costs		43,306	3,303	46,609	33,082
Administration		1,890	-	1,890	1,182
Maintenance		24,767	250	25,017	36,534
Utilities		10,071	-	10,071	9,306
Insurance & Licensing		-	-	-	-
Asset Purchases	3	1,738	2,910	4,648	6,870
Other (including Sundry)		-	-	-	249
Centre Expansion		-	-	-	5,447
Professional Fees		2,976	-	2,976	897
		<b>86,135</b>	<b>6,463</b>	<b>92,598</b>	<b>95,114</b>
<b>Net receipts/ payments</b>		<b>9,557</b>	<b>1,219</b>	<b>10,776</b>	<b>7,205</b>
Cash funds at the beginning of the year		69,591	2,800	72,391	64,829
Correction for incorrect accounts 2020		-	-	-	357
<b>Cash funds at the end of the year</b>		<b>79,148</b>	<b>4,019</b>	<b>83,167</b>	<b>72,391</b>

**SHERFIELD PARK COMMUNITY ASSOCIATION  
ASSETS AND LIABILITIES  
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

	Notes	2021 £	2020 £
<b>ASSETS</b>			
<b>Cash Funds</b>			
Cash and Bank		22,895	12,125
Cash Reserves		<u>60,272</u>	<u>60,266</u>
		<b>83,167</b>	<b>72,391</b>
<b>Other Monetary assets</b>			
Hire deposits held			
<b>Fixed Assets for the Charity's own use</b>			
	3		
Gifted assets		16,798	16,798
Purchased assets		<u>56,209</u>	<u>51,561</u>
		<b>73,007</b>	<b>68,359</b>
<b>Total Assets</b>		<u><b>156,174</b></u>	<u><b>140,750</b></u>
<b>LIABILITIES</b>			
Refunds due		-	-
Tax liabilities		-	-
Supplier amounts due		<u>-</u>	<u>-</u>
		-	-
<b>Total Liabilities</b>		<u><b>-</b></u>	<u><b>-</b></u>
<b>Net Assets</b>		<u><b>156,174</b></u>	<u><b>140,750</b></u>

Approved by the trustees on the 26 May 2022 and signed on their behalf by:



**Carl Lesh  
(Chairman)**

# SHERFIELD PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS

### 1. Donations and Grants

Donations kindly received in the year were all unrestricted.

Restricted fund grants received in the year have been allocated in accordance with the Grantor's wishes.

Grants include income received under the government Job Retention Scheme.

Fundraising income received in the year consists of restricted income that has been allocated in accordance with the fundraising purpose.

### 2. Trustees expenses

There were no trustees' expenses paid for the year ended 30 September 2021 nor for the year ended 30 September 2020.

### 3. Fixed Assets for the Charity's own use

#### Unrestricted assets - Cost

	<b>Furniture Fixtures and Fittings</b>	<b>Computers and other equipment</b>	<b>Sporting and Development equipment</b>	<b>Total</b>
As at 1 October 2020	56,359	11,025	975	68,359
Gifted additions	-	-	-	-
Purchased additions	4,179	469	-	4,648
Disposals	-	-	-	-
<b>As at 30 September 2020</b>	<b>60,538</b>	<b>11,494</b>	<b>975</b>	<b>73,007</b>

### 4. Going concern

At the time of approving the receipts and payments account, the trustees, have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the income and expenditure account.



**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2021**

**Charity Number 1170953**

## **SHERFIELD PARK COMMUNITY ASSOCIATION TRUSTEES INFORMATION**

### **Trustees**

Carl Lesh (Chairman)  
Steve Levin (Vice Chairman), Resigned March 2021  
Sarah Morgan (Treasurer)  
Audrey Gordon  
Claire Walker  
Sue Yearsley  
Ian Pegram (Appointed June 2021)

**Charity Number** 1170953

**Principle Address** Sunwood Drive  
Sherfield-on-Loddon  
Hook  
Hampshire  
RG27 0FP

**Independent Examiner** PKB Accountants Limited  
Beechey House  
87 Church Street  
Crowthorne  
RG45 7AW

**Bankers** Barclays Bank PLC  
8 Market Place  
Basingstoke  
Hampshire  
RG21 7QA

# INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF SHERFIELD PARK COMMUNITY ASSOCIATION

## Independent examiner's report to the Trustees of Sherfield Park Community Association

I report to the Trustees on our examination of the financial statements of the charity ("the Trust") for the year ended 30 September 2021.

### Responsibilities and basis of report

As the charity's trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

Having satisfied myself that the accounts of the charity are not required to be audited and are eligible for independent examination, I report in respect of my examination of the Trust's accounts carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

### Independent examiner's statement

I have completed my examination. I can confirm that no material matters have come to my attention (other than that disclosed below) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records
- the accounts do not comply with the accounting requirement other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities.

### Independent examiner's statement – matters of concern identified

The accounts in previous years were not correctly stated with income and expenditure totals being inaccurately reported. The closing cash balances were not correctly stated. An adjustment has been accounted for to correct the balances accordingly.

*PKB Accountants Limited*

**PKB Accountants Limited**  
**Beechey House**  
**87 Church Street**  
**Crowthorne**  
**RG45 7AW**

**Date:** 30 May 2022

**SHERFIELD PARK COMMUNITY ASSOCIATION  
RECEIPTS AND PAYMENTS ACCOUNT  
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

	Notes	Unrestricted funds £	Restrict ed funds £	Total 2021 £	Total 2020 £
<b>RECEIPTS</b>					
Grants and Donations	1	13,737	4,479	18,216	19,893
Fundraising activities		6,315	3,203	9,518	3,416
Hire Charges		52,890	-	52,890	56,940
Rental income		22,750	-	22,750	20,869
Other income		-	-	-	-
		<b>95,692</b>	<b>7,682</b>	<b>103,374</b>	<b>102,319</b>
<b>PAYMENTS</b>					
Fundraising and events		1,387	-	1,387	1,547
Employee costs		43,306	3,303	46,609	33,082
Administration		1,890	-	1,890	1,182
Maintenance		24,767	250	25,017	36,534
Utilities		10,071	-	10,071	9,306
Insurance & Licensing		-	-	-	-
Asset Purchases	3	1,738	2,910	4,648	6,870
Other (including Sundry)		-	-	-	249
Centre Expansion		-	-	-	5,447
Professional Fees		2,976	-	2,976	897
		<b>86,135</b>	<b>6,463</b>	<b>92,598</b>	<b>95,114</b>
<b>Net receipts/ payments</b>		<b>9,557</b>	<b>1,219</b>	<b>10,776</b>	<b>7,205</b>
Cash funds at the beginning of the year		69,591	2,800	72,391	64,829
Correction for incorrect accounts 2020		-	-	-	357
<b>Cash funds at the end of the year</b>		<b>79,148</b>	<b>4,019</b>	<b>83,167</b>	<b>72,391</b>

**SHERFIELD PARK COMMUNITY ASSOCIATION  
ASSETS AND LIABILITIES  
FOR THE YEAR ENDED 30 SEPTEMBER 2021**

	Notes	2021 £	2020 £
<b>ASSETS</b>			
<b>Cash Funds</b>			
Cash and Bank		22,895	12,125
Cash Reserves		<u>60,272</u>	<u>60,266</u>
		<b>83,167</b>	<b>72,391</b>
<b>Other Monetary assets</b>			
Hire deposits held			
<b>Fixed Assets for the Charity's own use</b>			
	3		
Gifted assets		16,798	16,798
Purchased assets		<u>56,209</u>	<u>51,561</u>
		<b>73,007</b>	<b>68,359</b>
<b>Total Assets</b>		<u><b>156,174</b></u>	<u><b>140,750</b></u>
<b>LIABILITIES</b>			
Refunds due		-	-
Tax liabilities		-	-
Supplier amounts due		<u>-</u>	<u>-</u>
		-	-
<b>Total Liabilities</b>		<u><b>-</b></u>	<u><b>-</b></u>
<b>Net Assets</b>		<u><b>156,174</b></u>	<u><b>140,750</b></u>

Approved by the trustees on the *26 May 2022* and signed on their behalf by:



**Carl Lesh  
(Chairman)**

# SHERFIELD PARK COMMUNITY ASSOCIATION

## NOTES TO THE ACCOUNTS

### 1. Donations and Grants

Donations kindly received in the year were all unrestricted.

Restricted fund grants received in the year have been allocated in accordance with the Grantor's wishes.

Grants include income received under the government Job Retention Scheme.

Fundraising income received in the year consists of restricted income that has been allocated in accordance with the fundraising purpose.

### 2. Trustees expenses

There were no trustees' expenses paid for the year ended 30 September 2021 nor for the year ended 30 September 2020.

### 3. Fixed Assets for the Charity's own use

#### Unrestricted assets - Cost

	<b>Furniture Fixtures and Fittings</b>	<b>Computers and other equipment</b>	<b>Sporting and Development equipment</b>	<b>Total</b>
As at 1 October 2020	56,359	11,025	975	68,359
Gifted additions	-	-	-	-
Purchased additions	4,179	469	-	4,648
Disposals	-	-	-	-
<b>As at 30 September 2020</b>	<b>60,538</b>	<b>11,494</b>	<b>975</b>	<b>73,007</b>

### 4. Going concern

At the time of approving the receipts and payments account, the trustees, have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the income and expenditure account.

**SHERFIELD PARK COMMUNITY ASSOCIATION**

England & Wales - Charity number 1170953

---

# Accounts

---



**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 SEPTEMBER 2020**

**Charity Number 1170953**

## TRUSTEES INFORMATION

### Trustees

Carl Lesh	(Chairman)
Steve Levin	(Vice Chairman)
Sarah Morgan	(Treasurer)
Audrey Gordon	
Claire Walker	
Sue Yearsley	

**Charity Number** 1170953

**Principle Address** Sunwood Drive  
Sherfield-on-Loddon  
Hook  
Hampshire  
RG27 0FP

**Independent Examiner** Paul Cox  
19 Wigmore Road  
Tadley  
RG26 4HH

**Bankers** Barclays Bank PLC  
8 Market Place  
Basingstoke  
Hampshire  
RG21 7QA

# **INDEPENDENT EXAMINERS REPORT**

## **Independent examiner's report to the Trustees of Sheffield Park Community Association**

I report on the financial statements of the trust for the year ended 30 September 2018, which are set out on pages 4 to 7.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no major matters have come to my attention,

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Paul Cox ACCA**  
**19 Wigmore Road**  
**Tadley**  
**Hampshire**  
**RG26 4HH**

**Date: 18/11/2020**

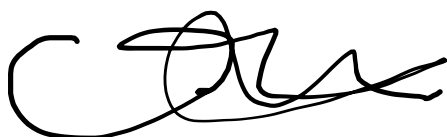
## RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 30 SEPTEMBER 2020

	Notes	Unrestricted funds £	Restrict ed funds £	Total 2020 £	2019 £
<b>RECEIPTS</b>					
Grants and Donations	1	11,661	8,233	19,893	121,453
Fundraising activities		4,616	1,200	3,416	8,385
Hire Charges		56,940		56,940	75,715
Centre Conversion					-
NISA Lease		20,869		20,869	21,550
Other income			0	0	3,428
		92,886	9,433	102,319	230,531
<b>PAYMENTS</b>					
Fundraising and events			1,547	1,547	
Employee costs		29,377	3,705	33,082	57,872
Administration		1,182		1,182	4,237
Maintenance		36,534		36,534	18,183
Utilities		9,306		9,306	12,006
Insurance & Licensing					415
Asset Purchases	3	3,147	3,723	6,870	6,205
Other (including Sundry)		249		249	91
Centre Expansion		5,447		5,447	115,077
Professional Fees		897		897	1,652
		78,790	8,976	87,765	217,739
<b>Net receipts/ payments</b>		14,096	457	14,554	14,793
Cash funds at the beginning of the year				64,829	50,036
<b>Cash funds at the end of the year</b>				79,383	64,829

## ASSETS AND LIABILITIES FOR THE YEAR ENDED 30 SEPTEMBER 2020

	Notes	2020 £	2019 £
<b>ASSETS</b>			
<b>Cash Funds</b>			
Cash and Bank		12,125	16,904
Cash Reserves		<u>60,266</u>	<u>47,925</u>
		<b>72,391</b>	<b>64,829</b>
<b>Other Monetary assets</b>			
Hire deposits held			
<b>Fixed Assets for the Charity's own use</b>			
	<b>3</b>		
Gifted assets		16,798	16,798
Purchased assets		<u>51,561</u>	<u>46,632</u>
		<b>68,359</b>	<b>63,430</b>
<b>Total Assets</b>		<u><b>140,750</b></u>	<u><b>128,259</b></u>
<b>LIABILITIES</b>			
Refunds due		-	-
Tax liabilities		-	-
Supplier amounts due		<u>-</u>	<u>-</u>
		-	-
<b>Total Liabilities</b>		<u><b>-</b></u>	<u><b>-</b></u>
<b>Net Assets</b>		<u><b>140,750</b></u>	<u><b>128,259</b></u>

Approved by the trustees on the 30<sup>th</sup> June 2021 and signed on their behalf by:



**Carl Lesh  
(Chairman)**

## NOTES TO THE ACCOUNTS

### 1. Donations and Grants

Donations kindly received in the year were all undesignated

Restricted fund grants were in respect of third party monies held under a tri-party agreement for the provision of youth services and the design.

### 2. Trustees expenses

No expenses for trustees in 2020 (2019: £NIL) relating to expenses repaid to trustees.

### 3. Fixed Assets for the Charity's own use

<b>Unrestricted assets - Cost</b>	<b>Furniture Fixtures and Fittings</b>	<b>Computers and other equipment</b>	<b>Sporting and Development equipment</b>	<b>Total</b>
As at 1 October 2019	53,248	9,207	975	63,430
Gifted additions	-	-	-	-
Purchased additions	3,111	1,818	-	4,929
Disposals	-	-	-	-
<b>As at 30 September 2020</b>	<b>56,359</b>	<b>11,025</b>	<b>975</b>	<b>68,359</b>

## Sherfield Park Community Association (SPCA) Report

October 2019 to September 2020

The annual accounts were submitted to Paul Cox, the Independent Examiner and were agreed in March.

### Overall Status

Not surprisingly, the second six months of the year (April 2020 to September 2020) was very different financially, as in every other way, for the SPCA. A profit of almost £10k for the first half of the year, turned into a £2.5 loss for the second and was only as low as this because of the £10K Grant received from the Borough during Lockdown #1.

### Income

Room Hire income decreased from £43K for the first half of the year, to under £12K for the April to September period, with Willowdene Nursery and D&D Beauty allowed to open for just part of this time and a few groups able to return in September. Fortunately, our revenue from the Nisa Shop Lease remained consistent throughout and outside activities (food vendors, football etc) provided some additional income once allowed. Normal parties, events and fundraising activities, which generally contribute approximately £10K across the year, had to cease as of the end of March.

### Expenditure

With normal annual expenditure required to run and maintain the Centre being approximately £100K we had to monitor and control costs carefully during the period of reduced income. We did manage to reduce employee costs by more than a half; we took advantage of the JRS Scheme and really appreciated the flexibility of our contract SPCA AGM 11.11.2018 2 employees who decreased their hours, then ramped them up when the extra work was required to ensure the Centre's Covid-compliance. Our Utilities Bill was reduced from £6K, to £3K for the second half of the year, but this was still money that needed to be found. On paper, maintenance costs (annual estimate £20K) were only marginally reduced during the 'closure' as many of the contracts and periodic checks still needed to continue and we also took advantage of the June/July period to have the decoration of the Small Hall, Kitchen, Reception and Office completed. We spent £5K on Asset Purchases during the year, which included almost £2K for bollards to protect the lower car park, which was particularly vulnerable with reduced 'normal' activity (partially offset by a grant).

Since the end of the Financial Year covered by this review, we have put even more effort into predicting Income and Expenditure, with detailed analysis by Trustees on a monthly basis. Currently our financial position is good with the reserves we had built up relatively unscathed to provide a cushion from future unexpected occurrences.