



Annual Report and Financial Statements

For the year ended 31st March 2022

Samaritans of Bracknell, Wokingham, Ascot & Districts

Annual Report & Financial Statements

For the Year Ended 31st March 2022

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Trustees

Mrs Barbara Ann Denyer
Mr Nicholas John Tuggey
Mrs Katherine Veronica Parsons
Mr John David Williams
Mr James David Reid

Principal Office

Hope Cottage
2 Mount Pleasant
Bracknell
Berkshire
RG12 9AD

Bankers

CAF Bank Ltd
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Independent Examiners

Mr. M. T. Harrison
1 Cheshire Park
Warfield
Bracknell
RG42 3XA

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1 Status and Administration

Samaritans of Bracknell, Wokingham, Ascot & Districts is a registered charity. The registered number is 1170901.

Trustees

The following persons acted as trustees during the accounting period.

Name

Mr Nicholas John Tuggey

Mr John David Williams

Mrs Katherine Veronica Parsons

Mrs Barbara Ann Denyer

Mr James David Reid (Appointed 30 November 2021)

2 Structure, governance and management

The charity, Samaritans of Bracknell, Wokingham, Ascot and Districts, is a branch of a national organisation called Samaritans, a company limited by guarantee and incorporated under the Companies Act 1948 on 11th April 1963, whose registered office is at The Upper Mill, Kingston Road, Ewell, Surrey, KT17 2AF.

The governing document of the charity is the Samaritan branch model constitution amended in December 2016 and adopted by the members on 14th June 2018.

Trustees are elected by members of the charity.

3 Objects and Activities

The objects of the charity, as set out in the constitution, are to work for the assistance of persons who are suicidal, despairing or in distress.

In order to further the above objectives, the charity provides a service primarily intended for the benefit of persons in Bracknell, Wokingham, Ascot and the surrounding area (but without specific limitations as to area) to enable such persons to receive immediate help, compassion and befriending from members of the charity selected and prepared for the purpose working under direction; and also where appropriate in accordance with Samaritan procedure, referral to persons having specialist skills; and to support Samaritans (i.e. the national charity) and aid in the establishment and support of probationary branches and the support of recognised branches of Samaritans.

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

4. Achievements and performance

The branch received 15,561 contacts (by telephone, email, face to face and letter) during the year. As usual three recruitment and training courses for new Samaritans were run. At the end of the year there were 76 listening volunteers and 27 support volunteers.

The branch leadership team met regularly through the year to agree on necessary maintenance of the building, and the purchase of new equipment. The team uses regular financial reports to inform these decisions and to respond to other requests for funds, for example, for publicity materials and for training courses. It continually reviewed health and safety matters.

This year saw the early signs of a return to slightly more normal times but our key fund raising events were still severely restricted due to the pandemic.

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This continues to have a negative impact on our key fund raising events, such as the annual Samaritans Run and the Wokingham Theatre event, which are both opportunities to promote the work carried out by our volunteers as well as helping to raise the profile of the overall Samaritans service. So this has meant that once again we have fallen significantly short of our budgeted annual fund raising target of £25,000.

However, during the year, we were able to raise some funds thanks to the generosity of some highly valued external partners who have sensitively understood the difficulties that the pandemic has presented our charity .

We are hopeful that the continued easing of Covid restrictions will present us with an opportunity to return to our core activities over the next 12 months.

5. Financial Review

- a) **Unrestricted Funds:** Details of the breakdown of expenditure are given in the accounts. All of the funds have been applied for the purpose of the day to day running of a Samaritans branch. The main sources of income are the fund raising events when permitted, grants, donations, collections and various initiatives by the volunteers. The fund stands at £97,300.
- b) **Restricted fund:** This is a grant from central office. The balance at the start of the year was £3,073 which has been expended during the year.
- c) **Availability of funds:** Apart from the Premises Capital Reserve, which is held in the form of freehold property revalued at £225,000 at the end of 2000, all other funds are held in cash or cash equivalents. The trustees consider that the charity has sufficient funds to carry out its objectives.
- d) **Policy on reserves:** All surplus funds are invested in bank accounts principally with the Charities Aid Foundation.

6. Trustees Responsibilities

The charity's trustees are responsible for preparing a receipts and payments account and a statement of assets and liabilities for each financial year that properly present the charity's receipts and payments during the year and its assets and liabilities at the end of the year. In preparing those statements, the trustees are required to:

- Select suitable accounting policies and apply them consistently
- Make judgements that are reasonable and prudent
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation

The trustees are responsible for keeping proper accounting records which enable them to ensure that the receipts and payments account and statement of assets and liabilities comply with the Charities Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved on behalf of the Trustees on 23rd November 2022

J D Williams
Trustee

N J Tuggey
Trustee

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Independent Examiner's Report to the Trustees of Samaritans of Bracknell, Wokingham, Ascot and Districts.

I report on the accounts of the charity for the period end 31 March 2022 which are set out on the following pages.

Respective responsibilities of trustee and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- Follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act: and
- State whether particular matters come to my attention

Basis of Independent Examiner's Report

My examination was carried out in accordance with General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that, in any material respect, the requirements:
 - To keep accounting records in accordance with section 130 of the 2011 Act: and
 - To prepare accounts which accord with the accounting recordshave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

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Mike Harrison
1 Cheshire Park,
Warfield,
Bracknell,
Berkshire RG42 3XA
Date:- 24 November 2022

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Receipts and Payments Account				
Receipts	31/03/2022		31/03/2021	
	Unrestricted	Restricted	Total	
Donations	13,087		13,087	16,894
Collections	991		991	121
Grant from head office	-	-	-	4,046
National Lottery	-	-	-	26,310
Sams Run	3,750		3,750	-
Wokingham Theatre	345		345	196
Other	134		134	82
Interest	39		39	94
	18,346	-	18,346	47,743
Payments				
Direct charitable expenditure				
Fund raising expenses	329		329	172
Telephone/Internet	1,129		1,129	1,061
Meetings and training	556		556	187
Domestic and welfare	147		147	237
Publicity	75		75	332
Printing and stationery	477		477	263
	2,713	-	2,713	2,252
Management and administration expenses				
Water, Gas and electricity	1,521		1,521	2,143
Building Maintenance	1,021	3,073	4,094	1,321
Travel Expenses	54		54	273
Cleaning	3,369		3,369	3,379
Insurance	968		968	893
Valuation fee	900		900	
Furniture and equipment	438		438	46,033
BAD Contribution	913		913	8,270
Miscellaneous	473		473	233
Bank Charges	96		96	69
	9,753	3,073	12,826	62,614
Total Payments	12,466	3,073	15,539	64,866
Surplus (Deficit) for the year	5,880	(3,073)	2,807	(17,123)
Funds at 1 April 2021	97,300	3,073	100,373	117,496
Funds at 31 March 2022	103,180	-	103,180	100,373

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Statement of Assets and Liabilities

	2022	2021
	£	£
Fixed asset		
Freehold property	225,000	225,000
Cash Funds		
Current and deposit accounts	103,180	100,373
	<hr/>	<hr/>
	328,180	325,373
	<hr/>	<hr/>
Represented by:		
Funds		
Unrestricted funds	103,180	97,300
Restricted Funds	-	3,073
Property revaluation fund	225,000	225,000
	<hr/>	<hr/>
	328,180	325,373
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The attached notes form part of the financial statements.

The financial statements were approved on 23 November 2022

J D Williams

Trustee

N J Tuggey

Trustee

Samaritans of Bracknell, Wokingham, Ascot & Districts

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1. The financial statements are prepared on a Receipts and Payments basis. The financial statements have been prepared in accordance with those aspects of the SORP: Accounting and Reporting by Charities 2005, and other accounting standards, which apply to accounts following a Receipts and Payments format.
2. Voluntary income relating to donations, grants and legacies is included when received.
3. Freehold premises were re-valued at £225,000 on 20th December 2000. Subsequent expenditure has been written off as incurred. In accordance with the constitution, title to the branch premises is registered in the name of The Samaritans (Company Registration Number 757372).
4. Equipment expenditure is written off as incurred during the year.
5. Gift Aid and covenanted income received excludes the associated tax repayment due to the charity. The tax repayment is shown in the year in which it is received.