

# AP Challenge Trust

England & Wales - Charity number 1170872

## Details

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**Other names** WESTSIDE EDUCATION TRUST

**Status** Registered

**Legal form** CIO

**Registered** 2016-12-21

**Register** [View on the Charity Commission register](#)

## Contact

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8-30 Galena Road  
London  
W6 0LT

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**Website** [www.apctrust.org.uk](http://www.apctrust.org.uk)

## Activities

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**Objects:** THE OBJECTS OF THE CIO ARE THE ADVANCEMENT OF EDUCATION FOR THE PUBLIC BENEFIT BY:(1) ESTABLISHING AND ASSISTING IN THE ESTABLISHMENT OF SCHOOLS FOR CHILDREN AS DEFINED BELOW;(2) SUPPORTING WESTSIDE ACADEMY TRUST AND SUCH SCHOOLS; AND(3) THE PROVISION OF FACILITIES AND SUPPORT FOR CHILDREN AS DEFINED BELOW.IN THIS CLAUSE THE CHILDREN REFERRED TO ARE DEFINED AS PEOPLE OF SCHOOL AGE, INCLUDING IN PARTICULAR PEOPLE WHO HAVE BEEN EXCLUDED FROM MAINSTREAM EDUCATION, OR ARE AT RISK OF EXCLUSION, OR WHO HAVE SPECIAL EDUCATIONAL NEEDS.

**Activities:** The Trust's activities are: - spreading best practice within the Alternative Provision (AP) network-building a strong AP community - promoting the successes of strong AP schools for students who cannot cope in mainstream education- working in partnership with the AP sector to raise the profile of APs nationally and campaign for education reform to support AP work.

## Classification

- **How:** Makes Grants To Organisations, Provides Other Finance, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** Education/training
- **Who:** Children/young People, Other Charities Or Voluntary Bodies

## Geography

- Throughout England

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£467	£18,140	-	-
2023-08-31	£248	£5,120	-	-
2022-08-31	£0	£4,807	-	-
2021-08-31	£68,016	£66,786	-	-
2020-08-31	£51,370	£79,241	-	-

## Trustees

Name	Role	Appointed
JOHN KEITH HEPBURN		2017-12-06
Nicholas Bernard Basden		2017-06-21
SARAH EVANS		2016-12-21
Stephen Griffith		2020-12-08
Timothy Joseph Corbett		2017-06-22

**AP Challenge Trust**

England & Wales - Charity number 1170872

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# Accounts

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# **AP Challenge Trust**

## **Annual Report and Unaudited Financial Statements**

31 August 2024

Charity Registration Number  
1170872 (England and Wales)

## Legal and administrative information

**Trustees**  
N Basden  
T Corbett  
S Evans  
S Griffith  
J Hepburn

**Principal address**  
Galena House  
8-30 Galena Road  
London  
W6 0LT

**Charity registration number** 1170872 (England and Wales)

**Bankers**  
Metro Bank  
One Southampton Row  
London  
WC1B 5HA

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### Financial Statements

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The Trustees of the Trust present their statutory report together with the accounts of AP Challenge Trust ('the Trust') for the year ended 31 August 2024.

The accounts have been prepared in accordance with the accounting policies set out on pages 10 to 12 of the attached accounts and comply with the Trust's Constitution, applicable laws, accounting standards (United Kingdom Generally Accepted Accounting Practice) and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

### **Objectives and activities**

The Trust was established as a Charitable Incorporated Organisation (CIO) on 21 December 2016. The Trust's objects are the advancement of education for the public benefit. The policies adopted in furtherance of these objects are to provide grants, other finance, services, advocacy/advice/information and to act as a resource body. There has been no change in these objectives during the year.

The Board of Trustees have paid due regard to guidance on public benefit issued by the Charity Commission in deciding what activities the Trust should undertake.

The Trust is a Charitable Trust with the continued purposes of spreading best practice within the Alternative Provision (AP) school network, building a strong AP community, and promoting the successes of strong AP schools for students who have been excluded or are at risk of exclusion from mainstream education. The year 2022-23 was a period where AP Challenge Trust was connected to members, listening to their various needs, especially after the pandemic, and during a time of high truancy among young people.

There have been a series of focus group meetings of AP heads with the DfE, that are hoped to inform education policy going forward. The earlier White Paper stating the intention that by 2030 all schools will have already joined, or be in the process of joining, a multi-academy trust (MAT), has been amended. Now single AP academies can stay independent, and therefore focus on the unique range of needs of their students, some of the most vulnerable in society.

The Green Paper in March 2022 reports that '82.7% of children and young people in alternative provision were identified with SEN. In state place-funded alternative provision in January 2021, 24.0% of pupils had an EHCP and 58.7% received SEN Support. The most common primary type of need was SEMH (78.3%).'<sup>1</sup>

Since 2023, SEN needs have increased further. The SEN Report for 2023/24 shows the percentage of all pupils with an EHC plan has increased to 4.8%, from 4.3% in 2023. The percentage of pupils with SEN (SEN support) but no EHC plan has increased to 13.6%, from 13.0% in 2023.

The AP community welcomes the attention on SEND needs, but it is concerned that increased pressure on APs to take more students without documented needs is placing pressure on our ability to deliver services to those with documented needs .

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<sup>1</sup> HM Government *SEND Review: Right Support, Right Place, Right Time* March 2022-  
<https://www.gov.uk/government/consultations/send-review-right-support-right-place-right-time>

It seems now, more than ever, the value of an organisation that can bring the AP sector together to continue to allow their voice to be heard, to encourage the sharing of best practice, and to showcase the best outcomes for children needing the most careful input cannot be overestimated. The main issue is that APs are constantly short of resources, especially senior people, given the unpredictable high need of students.

### **Achievements and performance**

AP Challenge Trust is governed by five trustees who have between them a strong background in: education, finance, legal, and management consulting. They use their experience to help form the strategy for AP Challenge Trust as it supports the current member network of AP Free Schools. There have been online meetings of the AP Members since the pandemic, as it is easier for all to meet that way. Many of the Outstanding AP heads know each other, especially among the original Free School community.

### **Plans for the future**

The AP Challenge Trust continues to communicate with and support its member schools. The trust also seeks to amplify this support through ongoing talks with a larger membership organisation which can offer broader structures and networks, and a louder voice. It is difficult for the AP Members to access the benefits of the larger membership organisation as it requires time away from APs for the senior managers, as well as large annual fees.

### ***Financial Impact***

Ever since the Covid-19 pandemic, the donations from Westside Community Enterprises Limited (see note 1) have been greatly affected.

Our fundraising strategy has considered the impact of this reduced income on the Trust and has responded by seeking to have a mixture of donor and grant funding to spread the risk. The Trustees continue to monitor the finances and have kept a cap on expenditure by employing part-time personnel to handle accounts, and IT. There are no premises costs.

### **Financial review**

#### ***Results for the year***

A summary of the year's results can be found on page 8 of this report and accounts.

Income amounted to £ £0 (2023 – £0), of which £ 0 (2023 – £0) was received from donations £0 (2023 – £0) was derived from other donations. This was due to the strategy to join a larger organisation.

Expenditure amounted to £18,140 (2023 – £5,120). This balance comprised £ 0 (2023 – £0) of staff costs and £540 (2023 – £1,520) of support costs.

**The accounts for 2024 show a net decrease in funds of £ £17,673 (2023 – net decrease of £4,872).**

The total net assets in the balance sheet of £ £31,471 (2023 – £49,144) are stated at market value and funds are unrestricted.

It is confirmed that the Trust's funds and anticipated income for the coming year is adequate to fulfil the planned charitable activities of the Trust.

**Financial review** (continued)

***Reserves policy***

The policy of the Trust is that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six months' expenditure. The board of Trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Trust's current activities while consideration is given to ways in which additional funds may be raised.

At 31 August 2024, the free reserves of the Trust amounted to £31,471 (2023 – £49,144), which the Trustees believe is sufficient in the above context.

**Governance, structure and management**

***Appointment of Trustees and key management personnel***

All Trustees have given their time freely and no Trustee remuneration was paid in the year. Trustees are appointed by the existing board, selected to meet the needs of the Trust.

A new Trustee or new Trustees may be appointed at any time (either by way of replacement or addition). Trustees serve for three years after which they may put themselves forward for re-appointment. The Trustee Board shall consist of at least two persons but (unless otherwise determined by the Trustees) there shall be no maximum number of Trustees that may be appointed.

A Trustee may be appointed or discharged by a resolution of a meeting of the Trustees, provided that a memorandum declaring such appointment or discharge shall be signed as a deed, either at the meeting by the person presiding or in some other manner directed by the meeting and affected by two persons present at the meeting.

The Trustees meet as often as it needs to be effective. At Trustees' meetings, the Trustees agree the board strategy and areas of activity, including considering grant making, investment, reserves and risk management policies and performance.

**Governance, structure and management** (continued)

***Risk management***

The Trustees have considered the major risks to which the Trust is exposed and have reviewed those risks and established systems and procedures to manage those risks.

The major operational risk is the extent to which our grants successfully meet the Trust's objectives. The Trustees manage this risk by retaining Trustees and an advisor of sufficient expertise as well as gaining advice from other experts in the field so as to ensure that their activities continue to meet our charitable objectives.

***Statement of Trustees' responsibilities***

The Trustees are responsible for preparing the Trustees' report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Trust and of the incoming resources and application of resources of the Trust for that period. In preparing these accounts, the Trustees are required to:

- ◆ select suitable accounting policies and then apply them consistently;
- ◆ observe the methods and principles in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102);
- ◆ make judgements and estimates that are reasonable and prudent;
- ◆ state whether applicable United Kingdom accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- ◆ prepare the accounts on the going concern basis unless it is inappropriate to presume that the Trust will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Trust and enable them to ensure that the accounts comply with the Charities Act 2011, applicable Charity (Accounts and Reports) Regulations and the provisions of the governing documents. They are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on \_\_\_\_\_ and signed on their behalf by:

Trustee

**Statement of financial activities** Year to 31 August 2024

	Notes	<b>Total funds 2024 £</b>	Total funds 2023 £
<b>Income from:</b>			
Income -Donations	1	-	-
Interest Income		<b>467</b>	248
<b>Expenditure on:</b>			
Charitable activities	2	<b>(18,140)</b>	(5,120)
<b>Net (expenditure) income for the year and net movement in funds</b>		<b>(17,673)</b>	<b>(4,872)</b>
<b>Reconciliation of funds:</b>			
At 1 September 2023		<b>49,144</b>	54,016
At 31 August 2024		<b>31,471</b>	49,144

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure is derived from continuing operations during the above two financial periods.

**Balance sheet** 31 August 2024

	Notes	2024 £	2024 £	2023 £	2023 £
<b>Current assets:</b>					
Debtors	7			—	
Cash at bank and in hand		<u>31,471</u>		<u>49,144</u>	
				49,144	
<b>Creditors:</b> amounts falling due within one year					
	8	<u>0</u>		<u>0</u>	
<b>Net current assets and net assets</b>			<u>31,471</u>		<u>49,144</u>
<b>The funds of the Trust:</b>					
Unrestricted income funds			<u>31,471</u>		<u>49,144</u>

Approved by the board of Trustees and signed on their behalf by:

Trustee

Date:

## **Principal accounting policies** 31 August 2024

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Westside Education Trust is a Charitable Incorporated Organisation (CIO).

### **Basis of preparation**

These accounts have been prepared for the year to 31 August 2023. Comparative information is provided in respect to the year to 31 August 2022.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The Trust constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

### **Critical accounting estimates and areas of judgement**

Preparation of the accounts requires the Trustees to make significant judgements and estimates.

The items in the accounts where these judgements and estimates have been made include the allocation of support costs.

### **Assessment of going concern**

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of one year from the date of approval of these accounts.

### **Assessment of going concern (continued)**

The Trustees are of the opinion that the Trust will have sufficient resources to meet its liabilities as they fall due.

### **Income recognition**

Income is recognised in the period in which the Trust has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Donations are recognised when the Trust has confirmation of both the amount and the settlement date. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that the donation is subject to conditions that require a level of performance before the Trust is entitled to the funds, the income is deferred and not recognised until either the conditions are fully met, or the fulfilment of these conditions are wholly within the control of the Trust and it is probable that these conditions will be fulfilled in the reporting period.

#### **Expenditure recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Trust to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. Expenditure comprises direct costs and support costs.

Expenditure on charitable activities comprises staff costs and support costs.

All expenditure is statement inclusive of irrecoverable VAT.

#### **Allocation of support and governance costs**

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the Trust it is necessary to provide support in the form of administrative services.

Governance costs comprise the costs involving the public accountability of the Trust (including audit costs) and costs in respect of its compliance with regulation and good practice.

Support costs and governance costs are apportioned directly to the one charitable activity.

#### **Debtors**

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid.

#### **Cash at bank and in hand and short term deposits**

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition. Deposits for more than three months but less than one year have been disclosed as short term deposits.

#### **Creditors**

Creditors are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement and the amount of the settlement can be estimated reliably. Creditors are recognised at the amount the Trust anticipates it will pay to settle the debt.

#### **Fund structure**

The unrestricted income fund represents funds available for the general charitable purposes of the Trust at the discretion of the Trustees.

**Principal accounting policies** 31 August 2024

**Cash flow**

The accounts do not include a statement of cash flow because the Trust is exempt from the requirement to prepare such a statement under the Charities SORP (FRS 102).

**1 Income from: donations**

	<b>Total 2024 £</b>	<b>Total 2023 £</b>
Donations		
. Westside Community Enterprises Limited	-	-
. Other gifts and donations	-	-
	<b>-</b>	<b>-</b>

**2 Expenditure on: charitable activities**

	<b>Total 2024 £</b>	<b>Total 2023 £</b>
Staff costs (note 5)	-	-
Support costs (note 3)	-	-
Governance costs (note 4)	-	-
Westside School – Alumni Support	<b>14,000</b>	-
	<b>14,000</b>	<b>-</b>

**3 Support costs**

	<b>Total 2024 £</b>	<b>Total 2023 £</b>
Website costs	<b>101</b>	1,104
Travel and subsistence	-	-
Insurance	<b>439</b>	416
Bank charges	-	-
<b>Total</b>	<b>540</b>	1,520

**4 Governance costs**

	<b>Total 2024 £</b>	<b>Total 2023 £</b>
Independent examiner's remuneration – current year	-	-
Accountancy fees	<b>3,600</b>	3,600
Governors' meeting expenses	-	-
<b>Total</b>	<b>3,600</b>	3,600

**5 Staff costs and Trustees' remuneration**

	<b>2024 £</b>	<b>2023 £</b>
Gross salaries	-	-
Employers Pension Contributions	-	-
Social security costs	-	-
	<b>-</b>	<b>-</b>
Consultancy fees	-	-
	<b>-</b>	<b>-</b>

**6 Staff costs and Trustees' remuneration (continued)**

There was [no employee] employee during the year (2024 – one employee) who was involved in the co-ordination and direction of the work of the Trust. No employees received remuneration in excess of £60,000 during the year (2023 – none).

No Trustee received any remuneration in respect of their services during the period (2024 – none).

No Trustees were reimbursed for expenditure incurred in the performance of their duties during the period (2023 – none).

The key management personnel of the Trust in charge of directing and controlling the Trust comprise the Trustees. The total remuneration (including taxable benefits but excluding employer's pension contributions) of the key management personnel for the period was £ 0 (2023 – £nil).

**7 Taxation**

AP Challenge Trust is a registered charity and therefore is not liable to income tax or corporation tax on income derived from its charitable activities, as it falls within the various exemptions available to registered charities.

**8 Debtors: amounts falling due within one year**

	2024 £	2023 £
Other debtors	-	-

**9 Creditors: amounts falling due within one year**

	2024 £	2023 £
Accruals and deferred income	-	-
	-	-

**10 Related party transactions**

No Related party transactions

**AP Challenge Trust**

England & Wales - Charity number 1170872

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# Accounts

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# **AP Challenge Trust**

## **Annual Report and Unaudited Financial Statements**

31 August 2023

Charity Registration Number  
1170872 (England and Wales)

## Legal and administrative information

**Trustees**  
N Basden  
T Corbett  
S Evans  
S Griffith  
J Hepburn

**Principal address**  
Galena House  
8-30 Galena Road  
London  
W6 0LT

**Charity registration number** 1170872 (England and Wales)

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Metro Bank  
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### Financial Statements

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### **Objectives and activities**

The Trust was established as a Charitable Incorporated Organisation (CIO) on 21 December 2016. The Trust's objects are the advancement of education for the public benefit. The policies adopted in furtherance of these objects are to provide grants, other finance, services, advocacy/advice/information and to act as a resource body. There has been no change in these objectives during the year.

The Board of Trustees have paid due regard to guidance on public benefit issued by the Charity Commission in deciding what activities the Trust should undertake.

The Trust is a Charitable Trust with the continued purposes of spreading best practice within the Alternative Provision (AP) school network, building a strong AP community, and promoting the successes of strong AP schools for students who have been excluded or are at risk of exclusion from mainstream education. The year 2022-23 was a period where AP Challenge Trust was connected to members, listening to their various needs, especially after the pandemic, and during a time of high truancy among young people.

There have been a series of focus group meetings of AP heads with the DfE, that are hoped to inform education policy going forward. The earlier White Paper stating the intention that by 2030 all schools will have already joined, or be in the process of joining, a multi-academy trust (MAT), has been amended. Now single AP academies can stay independent, and therefore focus on the unique range of needs of their students, some of the most vulnerable in society.

The Green Paper in March 2022 reports that '82.7% of children and young people in alternative provision were identified with SEN. In state place-funded alternative provision in January 2021, 24.0% of pupils had an EHCP and 58.7% received SEN Support. The most common primary type of need was SEMH (78.3%).'<sup>1</sup>

The AP community welcomes the attention on SEND needs, but is concerned that increased pressure on APs to take more students with diagnosed needs, puts at risk those students whose needs are less documented.

It seems now, more than ever, the value of an organisation that can bring the AP sector together to continue to allow their voice to be heard, to encourage the sharing of best practice, and to showcase the best outcomes for children needing the most careful input cannot be overestimated. The main issue is that APs are constantly short of resources,

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<sup>1</sup> HM Government *SEND Review: Right Support, Right Place, Right Time* March 2022-  
<https://www.gov.uk/government/consultations/send-review-right-support-right-place-right-time>

especially senior people who are able to attend outside meetings, given the high need of students..

### **Achievements and performance**

AP Challenge Trust is governed by four trustees who have between them a strong background in: education, finance, legal, and management consulting. They use their experience to help form the strategy for AP Challenge Trust as it supports the current member network of AP Free Schools. There was an online meeting of the AP Members in the second term of 2023.

### **Plans for the future**

The AP Challenge Trust continues to communicate with and support its member schools. The trust also seeks to amplify this support through ongoing talks with a larger membership organisation which can offer broader structures and networks, and a louder voice.

### **Financial Impact**

As a result of Covid-19, the donations from Westside Community Enterprises Limited (see note 1) have been greatly affected.

Our fundraising strategy for the new year has considered the impact of this reduced income on the Trust and has responded by seeking to have a mixture of donor and grant funding to spread the risk. The Trustees continue to monitor the finances and have kept a cap on expenditure by employing part-time personnel to handle accounts, and IT. There are no premises costs.

### **Financial review**

#### **Results for the year**

A summary of the year's results can be found on page 8 of this report and accounts.

Income amounted to £ £0 (2022 – £0), of which £ 0 (2022 – £0) was received from donations £0 (2022 – £0) was derived from other donations.

Expenditure amounted to £5,120 (2022 – £4,807). This balance comprised £ 0 (2022 – £0) of staff costs and £1,573 (2022 – £444) of support costs.

**The accounts for 2023 show a net decrease in funds of £ £4,872 (2022 – net decrease of £4,807).**

The total net assets in the balance sheet of £ £49,144 (2022 – £54,016) are stated at market value and funds are unrestricted.

It is confirmed that the Trust's funds and anticipated income for the coming year is adequate to fulfil the planned charitable activities of the Trust.

**Financial review** (continued)

***Reserves policy***

The policy of the Trust is that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six months' expenditure. The board of Trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Trust's current activities while consideration is given to ways in which additional funds may be raised.

At 31 August 2023, the free reserves of the Trust amounted to £49,144 (2022 – £54,016), which the Trustees believe is sufficient in the above context.

**Governance, structure and management**

***Appointment of Trustees and key management personnel***

All Trustees have given their time freely and no Trustee remuneration was paid in the year. Trustees are appointed by the existing board, selected to meet the needs of the Trust.

A new Trustee or new Trustees may be appointed at any time (either by way of replacement or addition). Trustees serve for three years after which they may put themselves forward for re-appointment. The Trustee Board shall consist of at least two persons but (unless otherwise determined by the Trustees) there shall be no maximum number of Trustees that may be appointed.

A Trustee may be appointed or discharged by a resolution of a meeting of the Trustees, provided that a memorandum declaring such appointment or discharge shall be signed as a deed, either at the meeting by the person presiding or in some other manner directed by the meeting and affected by two persons present at the meeting.

The Trustees meet as often as it needs to be effective. At Trustees' meetings, the Trustees agree the board strategy and areas of activity, including considering grant making, investment, reserves and risk management policies and performance.

**Governance, structure and management** (continued)

***Risk management***

The Trustees have considered the major risks to which the Trust is exposed and have reviewed those risks and established systems and procedures to manage those risks.

The major operational risk is the extent to which our grants successfully meet the Trust's objectives. The Trustees manage this risk by retaining Trustees and a Director of sufficient expertise and skill and gaining advice from experts in the field so as to ensure that their activities continue to meet our charitable objectives.

***Statement of Trustees' responsibilities***

The Trustees are responsible for preparing the Trustees' report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Trust and of the incoming resources and application of resources of the Trust for that period. In preparing these accounts, the Trustees are required to:

- ◆ select suitable accounting policies and then apply them consistently;
- ◆ observe the methods and principles in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102);
- ◆ make judgements and estimates that are reasonable and prudent;
- ◆ state whether applicable United Kingdom accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- ◆ prepare the accounts on the going concern basis unless it is inappropriate to presume that the Trust will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Trust and enable them to ensure that the accounts comply with the Charities Act 2011, applicable Charity (Accounts and Reports) Regulations and the provisions of the governing documents. They are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on \_\_\_\_\_ and signed on their behalf by:

Trustee

**Statement of financial activities** Year to 31 August 2023

	Notes	<b>Total funds 2023 £</b>	Total funds 2022 £
<b>Income from:</b>			
Income -Donations	1	-	-
Interest Income		<b>248</b>	-
<b>Expenditure on:</b>			
Charitable activities	2	<b>(5,120)</b>	(4,807)
<b>Net (expenditure) income for the year and net movement in funds</b>		<b>(4,872)</b>	<b>(4,807)</b>
<b>Reconciliation of funds:</b>			
At 1 September 2022		<b>54,016</b>	58,823
At 31 August 2023		<b>49,144</b>	54,016

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure is derived from continuing operations during the above two financial periods.

**Balance sheet** 31 August 2023

	Notes	2023 £	2023 £	2022 £	2022 £
<b>Current assets:</b>					
Debtors	7			—	
Cash at bank and in hand		<u>49,144</u>		<u>54,016</u>	
				54,016	
<b>Creditors:</b> amounts falling due within one year					
	8	<u>0</u>		<u>0</u>	
<b>Net current assets and net assets</b>			<u>49,144</u>		<u>54,016</u>
<b>The funds of the Trust:</b>					
Unrestricted income funds			<u>49,144</u>		<u>54,016</u>

Approved by the board of Trustees and signed on their behalf by:

Trustee

Date:

## Principal accounting policies 31 August 2023

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Westside Education Trust is a Charitable Incorporated Organisation (CIO).

### **Basis of preparation**

These accounts have been prepared for the year to 31 August 2023. Comparative information is provided in respect to the year to 31 August 2022.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The Trust constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

### **Critical accounting estimates and areas of judgement**

Preparation of the accounts requires the Trustees to make significant judgements and estimates.

The items in the accounts where these judgements and estimates have been made include the allocation of support costs.

In addition to the above, the full impact following the recent emergence of the global coronavirus pandemic is still unknown. It is therefore not currently possible to evaluate all the potential implications for the charity's activities, beneficiaries, funders, suppliers and the wider economy. Estimates of future income and expenditure flows have been made in assessing the impact of the pandemic on the charity's financial position and on its going concern (see below).

### **Assessment of going concern**

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of one year from the date of approval of these accounts.

Trustees acknowledge and recognise the potential impact of the Covid-19 pandemic on the future operations of the charity, its beneficiaries, partners and stakeholders and wider society. The reduced opportunities for scheduled face to face interaction may well impact on the ability to plan effectively for the medium term but it is not anticipated at the current time that the overall financial position of the charity will be adversely affected or its financial solvency threatened.

**Assessment of going concern** (continued)

The Trustees are of the opinion that the Trust will have sufficient resources to meet its liabilities as they fall due.

**Income recognition**

Income is recognised in the period in which the Trust has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Donations are recognised when the Trust has confirmation of both the amount and the settlement date. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that the donation is subject to conditions that require a level of performance before the Trust is entitled to the funds, the income is deferred and not recognised until either the conditions are fully met, or the fulfilment of these conditions are wholly within the control of the Trust and it is probable that these conditions will be fulfilled in the reporting period.

**Expenditure recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Trust to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. Expenditure comprises direct costs and support costs.

Expenditure on charitable activities comprises staff costs and support costs.

All expenditure is statement inclusive of irrecoverable VAT.

**Allocation of support and governance costs**

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the Trust it is necessary to provide support in the form of administrative services.

Governance costs comprise the costs involving the public accountability of the Trust (including audit costs) and costs in respect of its compliance with regulation and good practice.

Support costs and governance costs are apportioned directly to the one charitable activity.

**Debtors**

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid.

**Cash at bank and in hand and short term deposits**

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition. Deposits for more than three months but less than one year have been disclosed as short term deposits.

**Creditors**

Creditors are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement and the amount of the settlement can be estimated reliably. Creditors are recognised at the amount the Trust anticipates it will pay to settle the debt.

**Fund structure**

The unrestricted income fund represents funds available for the general charitable purposes of the Trust at the discretion of the Trustees.

**Cash flow**

The accounts do not include a statement of cash flow because the Trust is exempt from the requirement to prepare such a statement under the Charities SORP (FRS 102).

**1 Income from: donations**

	<b>Total 2023 £</b>	Total 2022 £
Donations		
. Westside Community Enterprises Limited	-	-
. Other gifts and donations	-	-
	<b>-</b>	<b>-</b>

**2 Expenditure on: charitable activities**

	<b>Total 2023 £</b>	Total 2022 £
Staff costs (note 5)	-	-
Support costs (note 3)	-	-
Governance costs (note 4)	-	-
	<b>-</b>	<b>-</b>

**3 Support costs**

	<b>Total 2023 £</b>	Total 2022 £
Website costs	<b>1,104</b>	1,203
Travel and subsistence	-	-
Insurance	<b>416</b>	338
Bank charges	-	32
<b>Total</b>	<b>1,520</b>	1,573

**4 Governance costs**

	<b>Total 2023 £</b>	Total 2022 £
Independent examiner's remuneration – current year	-	-
Accountancy fees	<b>3,600</b>	3,234
Governors' meeting expenses	-	-
<b>Total</b>	<b>3,600</b>	3,234

**5 Staff costs and Trustees' remuneration**

	<b>2023 £</b>	2022 £
Gross salaries	-	-
Employers Pension Contributions	-	-
Social security costs	-	-
	<b>-</b>	<b>-</b>
Consultancy fees	-	-
	<b>-</b>	<b>-</b>

**6 Staff costs and Trustees' remuneration (continued)**

There was [no employee] employee during the year (2023 – one employee) who was involved in the co-ordination and direction of the work of the Trust. No employees received remuneration in excess of £60,000 during the year (2022 – none).

No Trustee received any remuneration in respect of their services during the period (2023 – none).

No Trustees were reimbursed for expenditure incurred in the performance of their duties during the period (2022 – none).

The key management personnel of the Trust in charge of directing and controlling the Trust comprise the Trustees. The total remuneration (including taxable benefits but excluding employer's pension contributions) of the key management personnel for the period was £ 0 (2022 – £nil).

**7 Taxation**

AP Challenge Trust is a registered charity and therefore is not liable to income tax or corporation tax on income derived from its charitable activities, as it falls within the various exemptions available to registered charities.

**8 Debtors: amounts falling due within one year**

	2023 £	2022 £
Other debtors	-	-

**9 Creditors: amounts falling due within one year**

	2023 £	2022 £
Accruals and deferred income	-	-
	-	-

**10 Related party transactions**

No Related party transactions

**AP Challenge Trust**

England & Wales - Charity number 1170872

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# Accounts

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# **AP Challenge Trust**

## **Annual Report and Unaudited Financial Statements**

31 August 2022

Charity Registration Number  
1170872 (England and Wales)

## Legal and administrative information

**Trustees**  
N Basden  
T Corbett  
S Evans  
S Griffith  
J Hepburn

**Principal address**  
Galena House  
8-30 Galena Road  
London  
W6 0LT

**Charity registration number** 1170872 (England and Wales)

**Bankers**  
Metro Bank  
One Southampton Row  
London  
WC1B 5HA

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The Trustees of the Trust present their statutory report together with the accounts of AP Challenge Trust ('the Trust') for the year ended 31 August 2022.

The accounts have been prepared in accordance with the accounting policies set out on pages 10 to 12 of the attached accounts and comply with the Trust's Constitution, applicable laws, accounting standards (United Kingdom Generally Accepted Accounting Practice) and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

### Objectives and activities

The Trust was established as a Charitable Incorporated Organisation (CIO) on 21 December 2016. The Trust's objects are the advancement of education for the public benefit. The policies adopted in furtherance of these objects are to provide grants, other finance, services, advocacy/advice/information and to act as a resource body. There has been no change in these objectives during the year.

The Board of Trustees have paid due regard to guidance on public benefit issued by the Charity Commission in deciding what activities the Trust should undertake.

The Trust is a Charitable Trust with the continued purposes of spreading best practice within the Alternative Provision (AP) school network, building a strong AP community and promoting the successes of strong AP schools for students who have been excluded or are at risk of exclusion from mainstream education. The year 2021-22 was a period where AP Challenge Trust was connected to members, listening to their various needs during the pandemic and beyond. In the background, there were two government reports launched in March 2022. On 28<sup>th</sup> March, the DfE launched the first Schools White Paper in six years – *Opportunity for all: strong schools with great teachers for your child*, followed the next day by its Green Paper *SEND Review: Right Support, Right Place, Right Time*.

One of the measures laid out in the White Paper is the intention that by 2030 all schools will have already joined, or be in the process of joining, a multi-academy trust (MAT). The government believes that this will transform underperforming schools, delivering better outcomes for children.

The Green Paper reports that '82.7% of children and young people in alternative provision were identified with SEN. In state place-funded alternative provision in January 2021, 24.0% of pupils had an EHCP and 58.7% received SEN Support. The most common primary type of need was SEMH (78.3%).'<sup>1</sup>

The AP community welcomes the attention on SEN needs, but is concerned that increased pressure on APs to take more students with diagnosed needs, puts at risk those students whose needs are less documented.

This leaves the AP Challenge Trust member schools considering their future and how to join a MAT that will best support their pupils' needs. Whilst there are certainly advantages to joining a MAT that understands the value to students in its care of having a successful standalone AP offering, there is concern amongst the AP sector that joining a MAT could lead to decision making moving from those with expertise and years of experience in

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<sup>1</sup> HM Government *SEND Review: Right Support, Right Place, Right Time* March 2022-  
<https://www.gov.uk/government/consultations/send-review-right-support-right-place-right-time>

supporting the most vulnerable children in society, to a more removed, less informed executive board. In the worst-case scenario, this could mean that the AP sector voice, which has worked so hard in recent years to get heard (reference the Centre for Social Justice's May 2020 report *Warming the Cold Spots of Alternative Provision* and the Timpson Review of School Exclusion in May 2019), is lost. However, those MATs who really want to support excellence in the AP sector and bring learnings from that sector into mainstream have the opportunity to showcase the very best educational practices.

It seems now, more than ever, whichever type of MAT individual APs elect to join, the value of an organisation that can bring the AP sector together to continue to allow their voice to be heard, to encourage the sharing of best practice, and to showcase the best outcomes for children needing the most careful input cannot be overestimated.

### **Achievements and performance**

AP Challenge Trust is governed by five trustees who have between them a strong background in: education, finance, legal, and management consulting. They use their experience to help form the strategy for AP Challenge Trust as it supports the current member network of AP Free Schools.

In January, New School Network asked the Trust to support the new wave of AP Free Schools expected to be announced by the DfE. However in the spring, the DfE Free School Support Services fully transitioned to Premier Advisory Group, away from NSN. The Board of NSN decided in May to wind down NSN.

### **Plans for the future**

The AP Challenge Trust continues to communicate with and support its member schools and is planning a conference in February 2023. The Trust also seeks to amplify this support through ongoing talks with a larger membership organisation which can offer broader structures and networks, and a louder voice.

### **Financial Impact**

Given the stop in broad member activities, and no employees, the Trustees decided to stop fundraising activities, until it was clear what operations would need financing in 2023.

### **Financial review**

#### **Results for the year**

A summary of the year's results can be found on page 8 of this report and accounts.

Income amounted to £ £0 (2021 – £68,016), of which £ 0 (2021 – £65,000) was received from donations £0 (2021 – £750) was derived from other donations.

Expenditure amounted to £4,807 (2021 – £66,786). This balance comprised £ 0 (2021 – £55,998) of staff costs and £4,807 (2020 – £5,140) of support costs.

**Financial review** (continued)

**The accounts for 2022 show a net decrease in funds of £ £4,807 (2021 – net increase of £1,230).**

The total net assets in the balance sheet of £ £54,016 (2021 – £58,823) are stated at market value and funds are unrestricted.

It is confirmed that the Trust's funds and anticipated income for the coming year is adequate to fulfil the planned charitable activities of the Trust.

***Reserves policy***

The policy of the Trust is that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six months' expenditure. The board of Trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Trust's current activities while consideration is given to ways in which additional funds may be raised.

At 31 August 2022, the free reserves of the Trust amounted to £54,016 (2021 – £58,823), which the Trustees believe is sufficient in the above context.

**Governance, structure and management**

***Appointment of Trustees and key management personnel***

All Trustees have given their time freely and no Trustee remuneration was paid in the year. Trustees are appointed by the existing board, selected to meet the needs of the Trust.

A new Trustee or new Trustees may be appointed at any time (either by way of replacement or addition). Trustees serve for three years after which they may put themselves forward for re-appointment. The Trustee Board shall consist of at least two persons but (unless otherwise determined by the Trustees) there shall be no maximum number of Trustees that may be appointed.

A Trustee may be appointed or discharged by a resolution of a meeting of the Trustees, provided that a memorandum declaring such appointment or discharge shall be signed as a deed, either at the meeting by the person presiding or in some other manner directed by the meeting and affected by two persons present at the meeting.

The Trustees meet as often as it needs to be effective. At Trustees' meetings, the Trustees agree the board strategy and areas of activity, including considering grant making, investment, reserves and risk management policies and performance.

**Governance, structure and management** (continued)

***Risk management***

The Trustees have considered the major risks to which the Trust is exposed and have reviewed those risks and established systems and procedures to manage those risks.

***Statement of Trustees' responsibilities***

The Trustees are responsible for preparing the Trustees' report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Trust and of the incoming resources and application of resources of the Trust for that period. In preparing these accounts, the Trustees are required to:

- ◆ select suitable accounting policies and then apply them consistently;
- ◆ observe the methods and principles in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102);
- ◆ make judgements and estimates that are reasonable and prudent;
- ◆ state whether applicable United Kingdom accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- ◆ prepare the accounts on the going concern basis unless it is inappropriate to presume that the Trust will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Trust and enable them to ensure that the accounts comply with the Charities Act 2011, applicable Charity (Accounts and Reports) Regulations and the provisions of the governing documents. They are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on \_\_\_\_\_ and signed on their behalf by:

Trustee

**Statement of financial activities** Year to 31 August 2022

	Notes	Total funds 2022 £	Total funds 2021 £
<b>Income from:</b>			
Donations	1	-	68,016
<b>Expenditure on:</b>			
Charitable activities	2	(4,807)	(66,786)
<b>Net (expenditure) income for the year and net movement in funds</b>		<b>(4,807)</b>	<b>1,230</b>
<b>Reconciliation of funds:</b>			
At 1 September 2020		<b>58,823</b>	57,593
At 31 August 2021		<b>54,016</b>	58,823

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure is derived from continuing operations during the above two financial periods.

**Balance sheet** 31 August 2022

	Notes	2022 £	2022 £	2021 £	2021 £
<b>Current assets:</b>					
Debtors	7			—	
Cash at bank and in hand		<u>54,016</u>		<u>61,501</u>	61,501
<b>Creditors:</b> amounts falling due within one year					
	8	<u>0</u>		<u>(2,678)</u>	
<b>Net current assets and net assets</b>			<u>54,016</u>		<u>58,823</u>
<b>The funds of the Trust:</b>					
Unrestricted income funds			<u>54,016</u>		<u>58,823</u>

Approved by the board of Trustees and signed on their behalf by:

Trustee

Date:

## Principal accounting policies 31 August 2022

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

AP Challenge Trust is a Charitable Incorporated Organisation (CIO).

### **Basis of preparation**

These accounts have been prepared for the year to 31 August 2022. Comparative information is provided in respect to the year to 31 August 2021.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The Trust constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

### **Critical accounting estimates and areas of judgement**

Preparation of the accounts requires the Trustees to make significant judgements and estimates.

The items in the accounts where these judgements and estimates have been made include the allocation of support costs.

In addition to the above, the full impact following the recent emergence of the global coronavirus pandemic is still unknown. It is therefore not currently possible to evaluate all the potential implications for the charity's activities, beneficiaries, funders, suppliers and the wider economy. Estimates of future income and expenditure flows have been made in assessing the impact of the pandemic on the charity's financial position and on its going concern (see below).

### **Assessment of going concern**

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of one year from the date of approval of these accounts.

Trustees acknowledge and recognise the potential impact of the Covid-19 pandemic on the future operations of the charity, its beneficiaries, partners and stakeholders and wider society. It is not anticipated at the current time that the overall financial position of the charity will be adversely affected or its financial solvency threatened.

### **Assessment of going concern (continued)**

The Trustees are of the opinion that the Trust will have sufficient resources to meet its liabilities as they fall due.

**Income recognition**

Income is recognised in the period in which the Trust has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Donations are recognised when the Trust has confirmation of both the amount and the settlement date. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that the donation is subject to conditions that require a level of performance before the Trust is entitled to the funds, the income is deferred and not recognised until either the conditions are fully met, or the fulfilment of these conditions are wholly within the control of the Trust and it is probable that these conditions will be fulfilled in the reporting period.

**Expenditure recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Trust to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. Expenditure comprises direct costs and support costs.

Expenditure on charitable activities comprises staff costs and support costs.

All expenditure is statement inclusive of irrecoverable VAT.

**Allocation of support and governance costs**

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the Trust it is necessary to provide support in the form of administrative services.

Governance costs comprise the costs involving the public accountability of the Trust (including audit costs) and costs in respect of its compliance with regulation and good practice.

Support costs and governance costs are apportioned directly to the one charitable activity.

**Debtors**

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid.

**Cash at bank and in hand and short term deposits**

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition. Deposits for more than three months but less than one year have been disclosed as short term deposits.

**Creditors**

Creditors are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement and the amount of the settlement can be estimated reliably. Creditors are recognised at the amount the Trust anticipates it will pay to settle the debt.

**Fund structure**

The unrestricted income fund represents funds available for the general charitable purposes of the Trust at the discretion of the Trustees.

**Cash flow**

The accounts do not include a statement of cash flow because the Trust is exempt from the requirement to prepare such a statement under the Charities SORP (FRS 102).

**1 Income from: donations**

	<b>Total 2022 £</b>	Total 2021 £
Donations		
. Westside Community Enterprises Limited	-	-
. Other gifts and donations	-	65,000
	<b>-</b>	<b>65,000</b>

**2 Expenditure on: charitable activities**

	<b>Total 2022 £</b>	Total 2021 £
Staff costs (note 5)	-	55,998
Support costs (note 3)	-	400
Governance costs (note 4)	-	-
	<b>-</b>	<b>54,521</b>

**3 Support costs**

	<b>Total 2022 £</b>	Total 2021 £
Website costs	<b>1,203</b>	—
Travel and subsistence	-	360
Insurance	<b>338</b>	-
Bank charges	<b>32</b>	84
<b>Total</b>	<b>1,573</b>	<b>444</b>

**4 Governance costs**

	<b>Total 2022 £</b>	Total 2021 £
Independent examiner's remuneration – current year	-	950
Accountancy fees	<b>3,234</b>	3,600
Governors' meeting expenses	-	-
<b>Total</b>	<b>3,234</b>	<b>4,550</b>

**5 Staff costs and Trustees' remuneration**

	<b>2022 £</b>	2021 £
Gross salaries	-	32,218
Employers Pension Contributions	-	1,877
Social security costs	-	3,911
	<b>-</b>	<b>38,006</b>
Consultancy fees	-	17,992
	<b>-</b>	<b>55,998</b>

**5 Staff costs and Trustees' remuneration (continued)**

There was [no employee] employee during the year (2021 – one employee) who was involved in the co-ordination and direction of the work of the Trust. No employees received remuneration in excess of £60,000 during the year (2020 – none).

No Trustee received any remuneration in respect of their services during the period (2020 – none).

No Trustees were reimbursed for expenditure incurred in the performance of their duties during the period (2021 – none).

The key management personnel of the Trust in charge of directing and controlling the Trust comprise the Trustees. The total remuneration (including taxable benefits but excluding employer's pension contributions) of the key management personnel for the period was £ (2021 – £nil).

**6 Taxation**

AP Challenge Trust is a registered charity and therefore is not liable to income tax or corporation tax on income derived from its charitable activities, as it falls within the various exemptions available to registered charities.

**7 Debtors: amounts falling due within one year**

	2022 £	2021 £
Other debtors	-	—

**8 Creditors: amounts falling due within one year**

	2022 £	2021 £
Accruals and deferred income	-	2,488
	-	2,488

**9 Related party transactions**

No Related party transactions

**AP Challenge Trust**

England & Wales - Charity number 1170872

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# Accounts

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**AP Challenge Trust  
(formerly Westside  
Education Trust)**

**Annual Report and Unaudited  
Financial Statements**

31 August 2021

Charity Registration Number  
1170872 (England and Wales)

## Legal and administrative information

<b>Trustees</b>	N Basden T Corbett S Evans S Griffin (appointed 8 December 2020) J Hepburn
<b>Director</b>	A Hanratty
<b>Principal address</b>	Galena House 8-30 Galena Road London W6 0LT
<b>Charity registration number</b>	1170872 (England and Wales)
<b>Bankers</b>	CAF Bank Limited 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
<b>Independent examiner</b>	Hugh Swainson Buzzacott LLP 130 Wood Street London EC2V 6DL

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The Trustees of the Trust present their statutory report together with the accounts of Westside Education Trust ('the Trust') for the year ended 31 August 2021.

The accounts have been prepared in accordance with the accounting policies set out on pages 13 to 15 of the attached accounts and comply with the Trust's Constitution, applicable laws, accounting standards (United Kingdom Generally Accepted Accounting Practice) and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

### **Objectives and activities**

The Trust was established as a Charitable Incorporated Organisation (CIO) on 21 December 2016. The Trust's objects are the advancement of education for the public benefit. The policies adopted in furtherance of these objects are to provide grants, other finance, services, advocacy/advice/information and to act as a resource body. There has been no change in these objectives during the year.

The Board of Trustees have paid due regard to guidance on public benefit issued by the Charity Commission in deciding what activities the Trust should undertake.

The Trust is a Charitable Trust with the purposes of spreading best practice within the Alternative Provision (AP) school network, building a strong AP community and promoting the successes of strong AP schools for students who have been excluded or are at risk of exclusion from mainstream education. The term Alternate Provision is used widely in the education sector. AP settings vary widely across the country in what they provide for their students. A report in 2020 revealed that there were 13 Local Authorities where no children in AP had passed their English and maths GCSE in the past three years. There were 3 Local Authorities where not a single teacher in AP was qualified. There is also a huge disparity between the north and south of the country, with 1 in 50 pupils in the North East achieving a basic pass in maths and English, compared to 1 in 12 in outer London<sup>1</sup>.

Currently AP Challenge Trust works mainly with AP Free Schools, i.e. schools formed under the Free School programme during the last ten years, focusing on students sent by their local commissioner if they are excluded or at risk of exclusion. More recently, students are also sent if they have learning needs which might be more cheaply met in an AP, rather than a Special School. The majority of member schools of AP Challenge Trust have been viewed as Good or Outstanding AP by Ofsted; most under the framework introduced in 2019. The typical AP model in the network, is a small-school model based on high standards, and individual support. The school environment is calm, and the curriculum varied. The network works to gather and disseminate best practice; lobby policymakers; and raise the profile of the AP sector. The Trust's aim is to maximise its limited resources by supporting the AP sector to help itself to share resources and knowledge, thus ensuring that excluded young people in the country achieve better educational outcomes.

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<sup>1</sup> Centre for Social Justice, May 2020. *Warming the Cold Spots of Alternative Provision*

### **Objectives and activities** (continued)

National statistics show us that children excluded from mainstream schools have shockingly poor outcomes. In 2016/17 only 4.5% of pupils educated in AP achieved a good pass in English and maths GCSE<sup>2</sup>. Historically there has been just two options for an excluded student: to be sent to the local Pupil Referral Unit (PRU), or to be part of a managed move to another secondary school. The personal and societal cost of children's needs not being met at school is reflected in statistics on our prison population. A Ministry of Justice report<sup>3</sup> states that 63% of prisoners had been temporarily excluded while at school, and 42% were permanently excluded. There is also a high prevalence of Special Educational Needs (SEN) among young offenders – of the young people sentenced to less than 12 months in custody in 2014 almost half were recorded as having SEN without a statement and 28% were recorded as having SEN with a statement. Furthermore, of the young people accessing youth justice services, over 60% presented with largely unmet speech, language, and communication needs<sup>4</sup>. By contrast, most of the children in our network schools, often all of them, go on to further education or work post-GCSE.

On the income spectrum, students from families with low incomes who received Free School Meals (FSM) are four times more likely to be permanently excluded than those who are not eligible for FSM.

The average attendance rate for children in mainstream is 96%, for children in the broad AP sector it is just 67%.

Many primary school teachers know they have students leaving Year 6, whom they have supported through primary, who are not ready for the large secondary school environment. They are predicted in advance not to be able to cope. Instead of allowing a direct referral to an AP with a small-school, individually focused approach, the student is typically left to fail in the large school, leaving with no results. If the behaviour of the student becomes an issue to other students, the secondary school might decide it is worth their while to make a referral, which they typically do not do in order to save funds, until Year 11, as the GCSE exams are approaching and the results effect the school's academic standing. Current thoughts to keep vulnerable students in large schools, without improving holistic care, does not allow them a chance to get their needs properly met in an environment that supports them, and allows them a fresh start.

### **Achievements and performance**

AP Challenge Trust is governed by five Trustees: Sarah Evans, who is the Chair, Nicholas Basden, Timothy Corbett, John Hepburn, and Stephen Griffith. At the beginning of this financial year, the Trustees appointed a Director - Alexandra Hanratty - to run the Trust part time, which she did from September to April, to help set up the charity's links with its membership and develop the new website. Alex came with a background in helping disadvantaged young people in education.

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<sup>2,3,4</sup> Timpson Review of School Exclusion, May 2019

<sup>5</sup> Centre for Social Justice, May 2020. *Warming the Cold Spots of Alternative Provision*

### **Achievements and performance** (continued)

The main activity of the Trust in 2020/21 was to: build upon the founding aims and objectives of the network of AP schools; continue linking AP schools with each other; spread best practice within the network; and promote the successes of strong AP schools.

The Trust has also worked with Belinda Logan who was previously Head of The Heights AP free school in Blackburn and Programme Director at Right to Succeed. Belinda helped to pull together membership information for this year's virtual conference in June. Given Covid rules, and circumstances made it impossible for in-person meetings, the annual conference was online. Going forward, the aim is to use the website for the dissemination of information, and to try to find more local resources for members, especially with an aim to gain more network support from schools dedicated to improving teaching and learning through professional development.

### **Plans for the future**

The Trust plans to continue supporting the spreading of effective practice in AP Schools and Pupil Referral Units (PRUs) thus ensuring that students who cannot cope in mainstream school have a better chance of having their needs met with more individualised learning, allowing better academic outcomes and life chances. An effort is being made to work with other networks, so there is more unification and collaboration across the sector, including existing PRUs. The Trust has also been in discussions with a larger organisation to explore ways in which the two member networks might work together. This would enable the Trust's member schools to harness the wider network that this organisation brings and provide a larger platform from which to continue to raise awareness of the importance of the AP sector within the national educational offer.

### **Covid-19**

During the summer term 2021, the trust carried out virtual interviews across its member network to better understand the main issues facing the sector at this point in the pandemic. Of particular concern and impact was the slowdown in referrals which led to budget cuts and in particular, the loss in places, of valuable staff. The strength of the relationship between the member schools and their respective LA has been key. Many APs reported increased pressure to take students who had been at Special schools, and who's needs the AP could not meet properly. The impact of having many more students with such high needs effects the environment for all students and challenges the role of the AP in the educational offer in the area. An increase in mental health and wellbeing concerns was noted by all AP members. One positive outcome of the pandemic is the increased focus on this area, such as the National Governance Association (NGA) now playing an important role in supporting governors in prioritising, promoting and monitoring individual pupil well-being and needs in school.

### *Financial Impact*

As a result of Covid-19, the donations from Westside Community Enterprises Limited (see note 1) have stopped, and the activities of the Trust became virtual. Alex Hanratty stepped down in April from her part time position, and the role was not replaced. Sarah Evans became more active in speaking with members.

## **Financial review**

### ***Results for the year***

A summary of the year's results can be found on page 11 of this report and accounts.

Income amounted to £68,016 (2020 – £51,370), of which £65,000 (2020 – £20,370) was derived from donations, £3,016 (2020 – £nil) was derived from other income. No amounts were received from Westside Community Enterprises Limited (2020 – £31,000).

Expenditure amounted to £66,786 (2020 – £79,241). This balance comprised £55,998 (2020 – £76,227) of staff costs, £5,648 (2020 – £310) of support costs and £5,140 (2020 – £2,704) of governance costs.

The accounts for 2021 show a net increase in funds of £1,230 (2020 – net decrease of £27,871).

The total net assets in the balance sheet of £58,823 (2020 – £57,593) are stated at market value and funds are unrestricted.

It is confirmed that the Trust's funds and anticipated income for the coming year is adequate to fulfil the planned charitable activities of the Trust.

### ***Reserves policy***

The policy of the Trust is that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three- and six-months' expenditure. The board of Trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Trust's current activities while consideration is given to ways in which additional funds may be raised.

At 31 August 2021, the free reserves of the Trust amounted to £57,307 (2020 – £57,593), which the Trustees believe is sufficient in the above context.

Given the challenges that will arise in the short to medium term as a result of Covid-19, this level of reserves is deemed appropriate and the Trustees are content that the charity is a going concern.

## **Governance, structure and management**

### ***Appointment of Trustees and key management personnel***

All Trustees have given their time freely and no Trustee remuneration was paid in the year. Trustees are appointed by the existing board, selected to meet the needs of the Trust.

A new Trustee or new Trustees may be appointed at any time (either by way of replacement or addition). Trustees serve for three years after which they may put themselves forward for re-appointment. The Trustee Board shall consist of at least two persons but (unless otherwise determined by the Trustees) there shall be no maximum number of Trustees that may be appointed.

**Governance, structure, and management** (continued)

***Appointment of Trustees and key management personnel*** (continued)

A Trustee may be appointed or discharged by a resolution of a meeting of the Trustees, provided that a memorandum declaring such appointment or discharge shall be signed as a deed, either at the meeting by the person presiding or in some other manner directed by the meeting and affected by two persons present at the meeting.

The Trustees meet as often as it needs to be effective. At Trustees' meetings, the Trustees agree the board strategy and areas of activity, including considering grant making, investment, reserves and risk management policies and performance.

***Risk management***

The Trustees have considered the major risks to which the Trust is exposed and have reviewed those risks and established systems and procedures to manage those risks.

The major operational risk is the extent to which our grants successfully meet the Trust's objectives. The Trustees manage this risk by retaining Trustees and a Director of sufficient expertise and skill and gaining advice from experts in the field so as to ensure that their activities continue to meet our charitable objectives.

***Statement of Trustees' responsibilities***

The Trustees are responsible for preparing the Trustees' report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Trust and of the incoming resources and application of resources of the Trust for that period. In preparing these accounts, the Trustees are required to:

- ◆ select suitable accounting policies and then apply them consistently;
- ◆ observe the methods and principles in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102);
- ◆ make judgements and estimates that are reasonable and prudent;
- ◆ state whether applicable United Kingdom accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- ◆ prepare the accounts on the going concern basis unless it is inappropriate to presume that the Trust will continue in operation.

**Governance, structure, and management** (continued)

***Statement of Trustees' responsibilities*** (continued)

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Trust and enable them to ensure that the accounts comply with the Charities Act 2011, applicable Charity (Accounts and Reports) Regulations and the provisions of the governing documents. They are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 10 November 2021 and signed on their behalf by:

*Sarah Evans*

Trustee

**Independent examiner's report to the members of AP Challenge Trust**

I report to the board of Trustees on my examination of the accounts of the Trust for the year ended 31 August 2021.

**Responsibilities and basis of report**

As the board of Trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination giving me cause to believe that in any material respect:

- ◆ accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- ◆ The accounts do not accord with those records; or
- ◆ the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Hugh Swainson  
for and on behalf of Buzzacott LLP  
130 Wood Street  
London  
EC2V 6DL

Date: 18 January 2022

**Statement of financial activities** Year to 31 August 2021

	Notes	<b>Total funds 2021 £</b>	Total funds 2020 £
<b>Income from:</b>			
Donations	1	<b>65,000</b>	51,370
Other income	2	<b>3,016</b>	—
<b>Total income</b>		<b>68,016</b>	51,370
<b>Expenditure on:</b>			
Charitable activities	3	<b>66,786</b>	79,241
<b>Total expenditure</b>		<b>66,786</b>	79,241
<b>Net income (expenditure) for the year and net movement in funds</b>		<b>1,230</b>	(27,871)
<b>Reconciliation of funds:</b>			
At 1 September 2020		<b>57,593</b>	85,464
At 31 August 2021		<b>58,823</b>	57,593

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure are derived from continuing operations during the above two financial periods.

**Balance sheet** 31 August 2021

	Notes	2021 £	2021 £	2020 £	2020 £
<b>Current assets:</b>					
Cash at bank and in hand		<u>61,501</u>		<u>64,599</u>	
<b>Creditors:</b> amounts falling due within one year					
	8	<u>(2,678)</u>		<u>(7,006)</u>	
<b>Net current assets and net assets</b>			<u>58,823</u>		<u>57,593</u>
<b>The funds of the Trust:</b>					
Unrestricted income funds			<u>58,823</u>		<u>57,593</u>

Approved by the board of Trustees and signed on their behalf by:

*Sarah Evans*

Trustee

Date: 10 November 2021

## **Principal accounting policies** 31 August 2021

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

AP Challenge Trust is a Charitable Incorporated Organisation (CIO).

### **Basis of preparation**

These accounts have been prepared for the year to 31 August 2021. Comparative information is provided in respect to the year to 31 August 2020.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The Trust constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

### **Critical accounting estimates and areas of judgement**

Preparation of the accounts requires the Trustees to make significant judgements and estimates.

The items in the accounts where these judgements and estimates have been made include the allocation of support costs.

In addition to the above, the full impact following the recent emergence of the global coronavirus pandemic is still unknown. It is therefore not currently possible to evaluate all the potential implications for the charity's activities, beneficiaries, funders, suppliers and the wider economy. Estimates of future income and expenditure flows have been made in assessing the impact of the pandemic on the charity's financial position and on its going concern (see below).

### **Assessment of going concern**

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of one year from the date of approval of these accounts.

The Trustees are of the opinion that the Trust will have sufficient resources to meet its liabilities as they fall due.

### **Income recognition**

Income is recognised in the period in which the Trust has entitlement to the income, the amount of income can be measured reliably, and it is probable that the income will be received.

**Income recognition** (continued)

Donations are recognised when the Trust has confirmation of both the amount and the settlement date. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that the donation is subject to conditions that require a level of performance before the Trust is entitled to the funds, the income is deferred and not recognised until either the conditions are fully met, or the fulfilment of these conditions are wholly within the control of the Trust and it is probable that these conditions will be fulfilled in the reporting period.

**Expenditure recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Trust to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. Expenditure comprises direct costs and support costs.

Expenditure on charitable activities comprises staff costs and support costs.

All expenditure is statement inclusive of irrecoverable VAT.

**Allocation of support and governance costs**

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the Trust it is necessary to provide support in the form of administrative services.

Governance costs comprise the costs involving the public accountability of the Trust (including audit costs) and costs in respect of its compliance with regulation and good practice.

Support costs and governance costs are apportioned directly to the one charitable activity.

**Debtors**

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid.

**Cash at bank and in hand and short-term deposits**

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition. Deposits for more than three months but less than one year have been disclosed as short-term deposits.

**Creditors**

Creditors are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement and the amount of the settlement can be estimated reliably. Creditors are recognised at the amount the Trust anticipates it will pay to settle the debt.

**Principal accounting policies** 31 August 2021

**Fund structure**

The unrestricted income fund represents funds available for the general charitable purposes of the Trust at the discretion of the Trustees.

**Cash flow**

The accounts do not include a statement of cash flow because the Trust is exempt from the requirement to prepare such a statement under the Charities SORP (FRS 102).

Notes to the financial statements 31 August 2021

**1 Income from: donations**

	Total 2021 £	Total 2020 £
Donations		
. Westside Community Enterprises Limited	—	31,000
. Other gifts and donations	65,000	20,370
	<b>65,000</b>	<b>51,370</b>

**2 Other income**

	Total 2021 £	Total 2020 £
Membership subscriptions	2,266	—
Consultancy	750	—
	<b>3,016</b>	<b>—</b>

**3 Expenditure on: charitable activities**

	Total 2021 £	Total 2020 £
Staff costs (note 6)	55,998	76,227
Support costs (note 4)	5,648	310
Governance costs (note 5)	5,140	2,704
	<b>66,786</b>	<b>79,241</b>

**4 Support costs**

	Total 2021 £	Total 2020 £
Website costs	4,303	—
Travel and subsistence	371	—
Insurance	360	250
Bank charges	84	—
Other support costs	529	60
<b>Total</b>	<b>5,648</b>	<b>310</b>

**5 Governance costs**

	Total 2021 £	Total 2020 £
Independent examiner's remuneration – current year	1,140	1,104
Accountancy fees	3,600	1,200
Governors' meeting expenses	400	400
<b>Total</b>	<b>5,140</b>	<b>2,704</b>

## 6 Staff costs and Trustees' remuneration

	2021 £	2020 £
Gross salaries	32,218	20,904
Employers Pension Contributions	1,877	—
Social security costs	3,911	320
	<b>38,006</b>	21,224
Consultancy fees	17,992	55,003
	<b>55,998</b>	76,227

There was one employee employee during the year (2020 – one employee) who was involved in the co-ordination and direction of the work of the Trust. No employees received remuneration in excess of £60,000 during the year (2020 – none).

No Trustee received any remuneration in respect of their services during the period (2020 – none).

No Trustees were reimbursed for expenditure incurred in the performance of their duties during the period (2020 – none).

The key management personnel of the Trust in charge of directing and controlling the Trust comprise the Trustees. The total remuneration (including taxable benefits but excluding employer's pension contributions) of the key management personnel for the period was £nil (2020 – £nil).

## 7 Taxation

AP Challenge Trust is a registered charity and therefore is not liable to income tax or corporation tax on income derived from its charitable activities, as it falls within the various exemptions available to registered charities.

## 8 Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals and deferred income	2,678	7,006
	<b>2,678</b>	7,006

## 9 Related party transactions

In the year to 31 August 2020, AP Challenge Trust (formally Westside Education Trust) received a donation of £31,000 from Westside Community Enterprises Limited, which is a trading subsidiary of Westside Academy Trust. Two of the Trustees of AP Challenge Trust are also trustees of Westside Academy Trust. There was no similar donation in the year to 31 August 2021.

At 31 August 2021, no amounts were due from Westside Community Enterprises Limited (2020 - £nil).

During the year to 31 August 2021, £35,000 (2020 – £nil) was donated to the Trust from the Hepburn Foundation of which J Hepburn, who is a Trustee of the AP Challenge Trust is also a trustee.

**9 Related party transactions** (continued)

During the year to 31 August 2021, £20,000 (2020 – £20,000) was donated to the Trust from the PVT Trust of which Sarah Evans, who is a Trustee of the AP Challenge Trust is also a trustee.

During the year to 31 August 2021, one Trustee donated £10,000 (2020 – £nil) to the Trust.

There were no other related party transactions during the year (2020 – none).

**AP Challenge Trust**

England & Wales - Charity number 1170872

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# Accounts

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# **Westside Education Trust**

## **Annual Report and Unaudited Financial Statements**

31 August 2020

Charity Registration Number  
1170872 (England and Wales)

## Legal and administrative information

<b>Trustees</b>	N Basden T Corbett S Evans J Hepburn
<b>Director</b>	A Hanratty (appointed 28 September 2020)
<b>Principal address</b>	Galena House 8-30 Galena Road London W6 0LT
<b>Charity registration number</b>	1170872 (England and Wales)
<b>Bankers</b>	CAF Bank Limited 25 Kings Hill Avenue Kings Hill West Malling Kent ME19 4JQ
<b>Independent examiner</b>	Hugh Swainson Buzzacott LLP 130 Wood Street London EC2V 6DL

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### Financial Statements

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The Trustees of the Trust present their statutory report together with the accounts of Westside Education Trust ('the Trust') for the year ended 31 August 2020.

The accounts have been prepared in accordance with the accounting policies set out on pages 13 to 15 of the attached accounts and comply with the Trust's Constitution, applicable laws, accounting standards (United Kingdom Generally Accepted Accounting Practice) and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102).

### **Objectives and activities**

The Trust was established as a Charitable Incorporated Organisation (CIO) on 21 December 2016. The Trust's objects are the advancement of education for the public benefit. The policies adopted in furtherance of these objects are to provide grants, other finance, services, advocacy/advice/information and to act as a resource body. There has been no change in these objectives during the year.

The Board of Trustees have paid due regard to guidance on public benefit issued by the Charity Commission in deciding what activities the Trust should undertake.

The Trust is a Charitable Trust with the purposes of spreading best practice within the Alternative Provision (AP) network, building a strong AP community and promoting the successes of strong AP schools for students who have been excluded or are at risk of exclusion from mainstream education. At the same time, the Trust supports the wider AP sector and in particular the Association of Alternative Education Providers (AAEP), a membership network of outstanding AP schools, such as Westside School which has a model of small-school alternative provision, based on high standards and individual support. The AAEP works to gather and disseminate best practice; lobby policymakers; and raise the profile of the AP sector. The Trust's aim is to maximise its limited resources by supporting the AP sector to help itself to share resources and knowledge, thus ensuring that excluded young people in the country achieve better educational outcomes.

National statistics show us that children excluded from mainstream schools have shockingly poor outcomes: only 4% of children in AP achieve passes (9-4) in both English and maths compared to 64% nationally. Just over half (54%) of children in AP do not progress to sustained destinations in comparison to 94% of children in mainstream. Children receiving Free School Meals (FSM) are four times more likely to be permanently excluded than those who are not eligible for FSM. Children with Special Educational Needs (SEN) are six times more likely to be permanently excluded. Speech and Language therapy is particularly needed in AP. 17% of teachers in AP are unqualified compared to 8% of teachers in mainstream. The average attendance rate for children in mainstream is 96%; for children in AP it is just 67%.<sup>1</sup>

### **Objectives and activities** (continued)

There are many children who cannot cope within mainstream education and need Alternative Provision to help them realise their aspirations. However, AP settings vary widely across the country in what they provide for these children. In 13 Local Authorities, no children in AP have passed their English and maths GCSE in the past three years. There are 3 Local Authorities where not a single teacher in AP is qualified. There is also a huge disparity between the north and south of the country, with 1 in 50 pupils in the North East achieving a basic pass in maths and English, compared to 1 in 12 in outer London<sup>1</sup>.

### **Achievements and performance**

The Trust is governed by four Trustees: Sarah Evans, who is the Chair, Nicholas Basden, Timothy Corbett and John Hepburn. Carol-Anne Alcock acts as a consultant for the Trust. She was selected for her wealth of experience in the education sector and work with vulnerable children. She has several decades of experience as an outstanding Headteacher in London and was chosen to mentor other school leaders for the London Challenge. There she realised her ambition to improve educational outcomes and reduce the number of permanently excluded children in schools. She has a track record of attracting qualified teachers and school leaders from mainstream schools to Westside School (AP) and ensuring existing AP staff become qualified teachers. She helped run two past AAEP conferences, setting the structure for AP heads to share best practice and also lobby for improved policies. Michelle Brain was employed to manage the website, the link with other AP schools and funding applications. She also sent out a newsletter with pertinent articles or information on conferences or workshops being hosted by the AAEP. Michelle was key to organising the annual AAEP conferences. Michelle stepped down from her role in the Trust on 31 August 2020.

For the next financial year, the Trustees have employed a Director, Alexandra Hanratty, to run the Trust. Alexandra has devoted her career to helping disadvantaged children and young people achieve their potential within the charitable sector. In her past role, she helped to lead a national charity providing fully funded bursaries to vulnerable and disadvantaged children across the UK. Prior to that, she worked as Deputy CEO of an award-winning education and employment charity serving disadvantaged families at the foot of the Grenfell Tower. She starts officially on 28 September 2020 and will work part-time for the Trust, thereby reducing overheads.

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<sup>1</sup> Centre for Social Justice, May 2020. *Warming the Cold Spots of Alternative Provision*

### **Achievements and performance** (continued)

The main activity of the Trust in 2019/20 was to build upon the founding aims and objectives of the network of AP schools, continue linking AP schools with each other, spread best practice within the network, and promote the successes of strong AP schools such as Westside School. For example, we were delighted that Westside School and The Boxing Academy achieved outstanding in every category under the new OFSTED framework. The Trust has been approached by over 20 leaders in education nationwide such as AP Heads, academy trust CEOs and Local Authority representatives who have expressed a desire to visit outstanding APs and learn from the excellent practice happening there.

The Trust has also been involved in lobbying and profile-raising initiatives, including working with the Centre for Social Justice on AP reform. The AAEP unfortunately had to cancel the annual national conference scheduled for June 2020 due to Covid-19 but plans to hold its third annual conference in the summer of 2021 in London.

During the year, the Trustees agreed to change the name to AP Challenge Trust (APC) with effect from the new year to better reflect its commitment to the wider sector. In preparation for doing so it was also agreed to invite advisors with outstanding AP experience from other geographical regions of the United Kingdom.

### **Plans for the future**

The Trust plans to continue supporting the spreading of effective practice in AP Schools and Pupil Referral Units (PRUs) thus ensuring that children who cannot cope in mainstream school have a better chance of having their needs met with more individualised learning, allowing better school outcomes and life chances.

The Trust is going through a time of re-development initiated with the employment of the new part-time Director from the coming year. We will be building a new website, under the new name of APC, and social media presence in the new year. The number of APs within our membership network is growing, and effort is being made to work with other networks, so there is more unification and collaboration across the sectors, including existing PRUs.

In 2020-2021 our operational plan includes:

- ◆ Responding to AP needs: we will actively go out and visit APs, listen to Heads and their teams to understand the issues they face, resources they need, and work with them to learn from others;
- ◆ Sharing best practice: we will support the AP sector, school and MAT leaders through an annual conference and consultancy support. In line with changes to government policy, we will also actively help MATs, schools and Local Authorities set up their own APs through our 'grass roots' approach of sharing best practice;
- ◆ Showcasing outstanding provision: we will show what can be achieved and lead by example by inviting other APs, CEO of academy trusts and Local Authority representatives to visit outstanding APs during the year;

### **Plans for the future** (continued)

- ◆ Developing an impact assessment process by collecting research as an umbrella organisation for APs, thereby making the case for donor support;
- ◆ Creating a hub of information, advice and guidance through an informative and accessible website and targeted social media presence from January 2021;
- ◆ Fundraising to build a strong foundation for the Trust, thereby providing services to APs at an affordable membership cost;
- ◆ Working with other networks, to lobby central and local government, Children's Commissioner and other interested parties; and
- ◆ Collaborating with supporting agencies such as think tanks and other charities (i.e. Teach First, The Centre for Social Justice) as well as schools to promote the AP Sector nationally and, for example, help to inspire more qualified teachers to work with children out of mainstream;

### **Covid-19**

During the financial year, the Covid-19 pandemic has changed the shape and nature of the world, and all AP Schools.

Due to Covid-19, the annual conference that was planned for the end of the academic year has had to be put on hold as well as the Continued Professional Development (CPD) for middle managers in APs. We are aware that the Autumn term will be challenging for the education sector, and so we are planning an annual conference in the 2021 Summer Term.

#### *Financial Impact*

As a result of Covid-19, the donations from Westside Community Enterprises Limited (see note 1) have been greatly affected.

Our fundraising strategy for the new year has considered the impact of this reduced income on the Trust and has responded by seeking to have a mixture of donor and grant funding to spread the risk. The Trustees continue to monitor the finances and have kept a cap on expenditure by employing part-time personnel. There are no premises costs.

### **Financial review**

#### ***Results for the year***

A summary of the year's results can be found on page 11 of this report and accounts.

Income amounted to £51,370 (2019 – £100,000), of which £31,000 (2019 – £80,000) was received from Westside Community Enterprises Limited and £20,370 (2019 – £20,000) was derived from other donations. Expenditure amounted to £79,241 (2019 – £97,667). This balance comprised £76,227 (2019 – £94,833) of staff costs and £3,014 (2019 – £2,834) of support costs.

## **Financial review** (continued)

### ***Results for the year*** (continued)

The accounts for 2020 show a net decrease in funds of £27,871 (2019 – net increase of £2,333).

The total net assets in the balance sheet of £57,593 (2019 – £85,464) are stated at market value and funds are unrestricted.

It is confirmed that the Trust's funds and anticipated income for the coming year is adequate to fulfil the planned charitable activities of the Trust.

### ***Reserves policy***

The policy of the Trust is that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six months' expenditure. The board of Trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the Trust's current activities while consideration is given to ways in which additional funds may be raised.

At 31 August 2020, the free reserves of the Trust amounted to £57,593 (2019 – £85,464), which the Trustees believe is sufficient in the above context.

Given the challenges that will arise in the short to medium term as a result of Covid-19, this level of reserves is deemed appropriate and the Trustees are content that the charity is a going concern.

## **Governance, structure and management**

### ***Appointment of Trustees and key management personnel***

All Trustees have given their time freely and no Trustee remuneration was paid in the year. Trustees are appointed by the existing board, selected to meet the needs of the Trust.

A new Trustee or new Trustees may be appointed at any time (either by way of replacement or addition). Trustees serve for three years after which they may put themselves forward for re-appointment. The Trustee Board shall consist of at least two persons but (unless otherwise determined by the Trustees) there shall be no maximum number of Trustees that may be appointed.

A Trustee may be appointed or discharged by a resolution of a meeting of the Trustees, provided that a memorandum declaring such appointment or discharge shall be signed as a deed, either at the meeting by the person presiding or in some other manner directed by the meeting and affected by two persons present at the meeting.

The Trustees meet as often as it needs to be effective. At Trustees' meetings, the Trustees agree the board strategy and areas of activity, including considering grant making, investment, reserves and risk management policies and performance.

## **Governance, structure and management (continued)**

### ***Risk management***

With the exception of the challenges faced because of the Covid-19 pandemic (see above), the Trustees have considered the major risks to which the Trust is exposed and have reviewed those risks and established systems and procedures to manage those risks.

The major operational risk is the extent to which our grants successfully meet the Trust's objectives. The Trustees manage this risk by retaining Trustees and a Director of sufficient expertise and skill and gaining advice from experts in the field so as to ensure that their activities continue to meet our charitable objectives.

### ***Statement of Trustees' responsibilities***

The Trustees are responsible for preparing the Trustees' report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the Trust and of the incoming resources and application of resources of the Trust for that period. In preparing these accounts, the Trustees are required to:

- ◆ select suitable accounting policies and then apply them consistently;
- ◆ observe the methods and principles in Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the United Kingdom and Republic of Ireland (FRS 102);
- ◆ make judgements and estimates that are reasonable and prudent;
- ◆ state whether applicable United Kingdom accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- ◆ prepare the accounts on the going concern basis unless it is inappropriate to presume that the Trust will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the Trust and enable them to ensure that the accounts comply with the Charities Act 2011, applicable Charity (Accounts and Reports) Regulations and the provisions of the governing documents. They are also responsible for safeguarding the assets of the Trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 18 January 2021 and signed on their behalf by:

*Sarah Evans*

Trustee Sarah Evans  
Chair

**Independent examiner's report to the members of Westside Education Trust**

I report to the board of Trustees on my examination of the accounts of the Trust for the year ended 31 August 2020.

**Responsibilities and basis of report**

As the board of Trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with my examination giving me cause to believe that in any material respect:

- ◆ accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
- ◆ The accounts do not accord with those records; or
- ◆ the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



21.1.2021

Hugh Swainson, FCA  
for and on behalf of Buzzacott LLP  
130 Wood Street  
London  
EC2V 6DL

## Statement of financial activities Year to 31 August 2020

	Notes	Total funds 2020 £	Total funds 2019 £
<b>Income from:</b>			
Donations	1	51,370	100,000
<b>Expenditure on:</b>			
Charitable activities	2	(79,241)	(97,667)
<b>Net (expenditure) income for the year and net movement in funds</b>		<b>(27,871)</b>	<b>2,333</b>
<b>Reconciliation of funds:</b>			
At 1 September 2019		<b>85,464</b>	83,131
At 31 August 2020		<b>57,593</b>	85,464

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure is derived from continuing operations during the above two financial periods.

**Balance sheet** 31 August 2020

	Notes	2020 £	2020 £	2019 £	2019 £
<b>Current assets:</b>					
Debtors	7	—		30,000	
Cash at bank and in hand		<u>64,599</u>		<u>59,559</u>	
		<b>64,599</b>		<b>89,559</b>	
<b>Creditors:</b> amounts falling due within one year					
	8	<u>(7,006)</u>		<u>(4,095)</u>	
<b>Net current assets and net assets</b>			<u><b>57,593</b></u>		<u>85,464</u>
<b>The funds of the Trust:</b>					
Unrestricted income funds			<u><b>57,593</b></u>		<u>85,464</u>

Approved by the board of Trustees and signed on their behalf by:

*Sarah Evans*

Trustee Sarah Evans  
Chair

Date: 18th January 2021

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the accounts are laid out below.

Westside Education Trust is a Charitable Incorporated Organisation (CIO).

#### **Basis of preparation**

These accounts have been prepared for the year to 31 August 2020. Comparative information is provided in respect to the year to 31 August 2019.

The accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant accounting policies below or the notes to these accounts.

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (Charities SORP FRS 102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The Trust constitutes a public benefit entity as defined by FRS 102.

The accounts are presented in sterling and are rounded to the nearest pound.

#### **Critical accounting estimates and areas of judgement**

Preparation of the accounts requires the Trustees to make significant judgements and estimates.

The items in the accounts where these judgements and estimates have been made include the allocation of support costs.

In addition to the above, the full impact following the recent emergence of the global coronavirus pandemic is still unknown. It is therefore not currently possible to evaluate all the potential implications for the charity's activities, beneficiaries, funders, suppliers and the wider economy. Estimates of future income and expenditure flows have been made in assessing the impact of the pandemic on the charity's financial position and on its going concern (see below).

#### **Assessment of going concern**

The Trustees have assessed whether the use of the going concern assumption is appropriate in preparing these accounts. The Trustees have made this assessment in respect to a period of one year from the date of approval of these accounts.

Trustees acknowledge and recognise the potential impact of the Covid-19 pandemic on the future operations of the charity, its beneficiaries, partners and stakeholders and wider society. The reduced opportunities for scheduled face to face interaction may well impact on the ability to plan effectively for the medium term but it is not anticipated at the current time that the overall financial position of the charity will be adversely affected or its financial solvency threatened.

**Assessment of going concern** (continued)

The Trustees are of the opinion that the Trust will have sufficient resources to meet its liabilities as they fall due.

**Income recognition**

Income is recognised in the period in which the Trust has entitlement to the income, the amount of income can be measured reliably and it is probable that the income will be received.

Donations are recognised when the Trust has confirmation of both the amount and the settlement date. In the event of donations pledged but not received, the amount is accrued for where the receipt is considered probable. In the event that the donation is subject to conditions that require a level of performance before the Trust is entitled to the funds, the income is deferred and not recognised until either the conditions are fully met, or the fulfilment of these conditions are wholly within the control of the Trust and it is probable that these conditions will be fulfilled in the reporting period.

**Expenditure recognition**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the Trust to make a payment to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

All expenditure is accounted for on an accruals basis. Expenditure comprises direct costs and support costs.

Expenditure on charitable activities comprises staff costs and support costs.

All expenditure is statement inclusive of irrecoverable VAT.

**Allocation of support and governance costs**

Support costs represent indirect charitable expenditure. In order to carry out the primary purposes of the Trust it is necessary to provide support in the form of administrative services.

Governance costs comprise the costs involving the public accountability of the Trust (including audit costs) and costs in respect of its compliance with regulation and good practice.

Support costs and governance costs are apportioned directly to the one charitable activity.

**Debtors**

Debtors are recognised at their settlement amount, less any provision for non-recoverability. Prepayments are valued at the amount prepaid.

**Cash at bank and in hand and short term deposits**

Cash at bank and in hand represents such accounts and instruments that are available on demand or have a maturity of less than three months from the date of acquisition. Deposits for more than three months but less than one year have been disclosed as short term deposits.

**Creditors**

Creditors are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement and the amount of the settlement can be estimated reliably. Creditors are recognised at the amount the Trust anticipates it will pay to settle the debt.

**Fund structure**

The unrestricted income fund represents funds available for the general charitable purposes of the Trust at the discretion of the Trustees.

**Cash flow**

The accounts do not include a statement of cash flow because the Trust is exempt from the requirement to prepare such a statement under the Charities SORP (FRS 102).

**1 Income from: donations**

	<b>Total 2020 £</b>	Total 2019 £
Donations		
. Westside Community Enterprises Limited	<b>31,000</b>	80,000
. Other gifts and donations	<b>20,370</b>	20,000
	<b>51,370</b>	100,000

**2 Expenditure on: charitable activities**

	<b>Total 2020 £</b>	Total 2019 £
Staff costs (note 5)	<b>76,227</b>	94,833
Support costs (note 3)	<b>310</b>	1,584
Governance costs (note 4)	<b>2,704</b>	1,250
	<b>79,241</b>	97,667

**3 Support costs**

	<b>Total 2020 £</b>	Total 2019 £
Website costs	—	977
Travel and subsistence	—	202
Insurance	<b>250</b>	345
Bank charges	<b>60</b>	60
<b>Total</b>	<b>310</b>	1,584

**4 Governance costs**

	<b>Total 2020 £</b>	Total 2019 £
Independent examiner's remuneration – current year	<b>1,104</b>	1,000
Accountancy fees	<b>1,200</b>	250
Governors' meeting expenses	<b>400</b>	—
<b>Total</b>	<b>2,704</b>	1,250

**5 Staff costs and Trustees' remuneration**

	<b>2020 £</b>	2019 £
Gross salaries	<b>20,904</b>	35,000
Social security costs	<b>320</b>	4,830
	<b>21,224</b>	39,830
Consultancy fees	<b>55,003</b>	55,003
	<b>76,227</b>	94,833

**5 Staff costs and Trustees' remuneration (continued)**

There was one employee during the year (2019 – one employee) who was involved in the co-ordination and direction of the work of the Trust. No employees received remuneration in excess of £60,000 during the year (2019 – none).

No Trustee received any remuneration in respect of their services during the period (2019 – none).

No Trustees were reimbursed for expenditure incurred in the performance of their duties during the period (2019 – none).

The key management personnel of the Trust in charge of directing and controlling the Trust comprise the Trustees. The total remuneration (including taxable benefits but excluding employer's pension contributions) of the key management personnel for the period was £nil (2019 – £nil).

**6 Taxation**

Westside Education Trust is a registered charity and therefore is not liable to income tax or corporation tax on income derived from its charitable activities, as it falls within the various exemptions available to registered charities.

**7 Debtors: amounts falling due within one year**

	2020 £	2019 £
Other debtors	—	30,000

**8 Creditors: amounts falling due within one year**

	2020 £	2019 £
Accruals and deferred income	7,006	4,095
	<b>7,006</b>	<b>4,095</b>

**9 Related party transactions**

Westside Education Trust received a donation of £31,000 (2019 – £80,000) in the year to 31 August 2020 from Westside Community Enterprises Limited, which is a trading subsidiary of Westside Academy Trust. Two of the Trustees of Westside Education Trust are also directors of Westside Academy Trust. At 31 August 2020, no amounts were due from Westside Community Enterprises Limited (2019 - £30,000).

Two of the Trustees of the Trust are also Trustees of Westside Academy Trust. Carol-Anne Alcock is also a Consultant to Westside Academy Trust as well as being the sole Director of Edukid Limited through which consultancy services are provided to Westside Education Trust. During the year to 31 August 2020, these consultancy services totalled £55,003 (2019 – £55,003).

There were no other related party transactions during the year (2019 – none).