

**Annual Report and Financial Statements of the Parochial
Church Council of St Michael and All Angels Church Pelsall**

Charity registration no. 1170860

For the year ended 31st December 2021

Trustees' Annual Report 2021 St. Michael and All Angels Church Pelsall

1. Reference and Administrative Details

Charity Name:

The Parochial Church Council of the Ecclesiastical Parish of Pelsall.

Registered Charity number (in England and Wales) 1170860

Administrative Address:

From March 2020: 32 Chestnut Road, Leamore, Walsall WS3 1BD

P.C.C. Members:

ALLABARTON	David William (Mr)	from September 2020
BETHELL	Doreen (Mrs)	from April 2016 until September 2020 Re-elected in May 2021
BRIGGS	Timothy (Mr)	from April 2018
CHANTLER	Andy (Mr)	Warden from April 2019
COOPER	Margaret (Ms)	from April 2018
CUMPSTON	Gillian Denise (Mrs)	P.C.C. Secretary
DAVIS	Philip (Mr)	from April 2019
FORRESTER	Colin Edward (Mr)	from September 2020
FOXALL	Sally (Mrs)	from April 2019
LEGG	Rebecca (Mrs)	from September 2020
LLOYD	Susan Carol (Mrs)	from September 2020
MAYE	John (Mr)	Deanery Synod Rep from April 2019
MORRIS	Alison (Rev)	Interim Minister
MORRIS	Sarah (Mrs)	Warden from April 2018
MYATT	Alison (Mrs)	Reader from September 2017
NEWPORT	Anne (Mrs)	P.C.C. Treasurer
PEDLEY	Keir (Mr)	from April 2019 until December 2021
READ	Michael (Mr)	from April 2017 until September 2020 re-elected in September 2020
WILLIAMS	Michael (Mr)	from April 2016

Bankers:

Santander UK plc, Bridle Road, Bootle, Merseyside, L30 4GB.

CCLA Investment Management Ltd. The CBF Church of England Funds, Senator House, 85 Queen Victoria Street, London, EC4V 4ET.

The Independent Examiner is Lichfield Diocesan Board of Finance.

Interim Priest: Rev. Alison M. Morris from 12th April 2020 onwards

CONTEXT

Once again 2021 has continued to be an unprecedented time of change, instability and uncertainty. The Covid pandemic continued to impact upon St. Michael & All Angels Church Pelsall both strategically and operationally, and in achievements and performance. We as an Anglican church have been expected to model the expectations and guidelines laid down by the government, Public Health England and the Church of England. Therefore, when transmission rates rose within the borough of Walsall a decision was made to close the church for a temporary period. St. Michael's closed from 7th January and following a review the church reopened on 14th March. Since then, church has remained open with the usual restrictions, social distancing and sanitizing practices in place. Throughout the year the rites of passage such as baptism, weddings and funerals continued to be affected by the ever-changing advice on numbers and restrictions. However, all three were able to operate significantly well once relaxing of specific government guidelines on numbers took place. This report once again is dramatically different from previous years but reflects the reality of the conditions in which St. Michael's ministry has existed and flourished. It also recognizes that the church has been on a journey of courage advocacy as it works out what it is to be a church during a pandemic. It has meant that the church has had to respond to a change in culture to survive and move forward.

COVID-19 Policies & Procedures

The PCC has the responsibility for the maintenance of the Church, Churchyard and Church Hall. During the Covid 19 Pandemic it also fell to the PCC to ensure that the church environment complies with the regulations laid down by the government, Public Health England and the Church of England. In practical terms this meant a whole series of additional paperwork were required so that the church could operate this time. St. Michaels has fully complied with what has been expected throughout these periods of changing regulations and restrictions. The church was required to sign and state that it had read and complied with the government guidance on managing the risk of COVID-19 in this place of worship. This included publicly stating what had been done to comply but also laid down what was expected from the people entering St. Michaels as a place of worship. These papers were signed by the Interim Minister on behalf of the PCC and in consultation with the parish wardens. This church has been a safe and secure environment. It has been supported with paperwork which was available for inspection by the Health & Safety Executive if they had visited. This paperwork covered a range of practices which included - Parish Risk Assessments, Track and Trace Consent Form for GDPR (recording of people's contact details on T & T), Online Privacy Notice, Track & Trace Privacy Notice and records of Track & Trace for service including funerals in church. All of this paperwork is recorded and kept on file for inspection. Risk assessments were completed regularly in response to the changes required by the Church of England Covid Task Force. It is against this contextual background that this report is written.....

2. Aim and Purposes

"The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure."

The PCC has the responsibility of co-operating with the incumbent in promoting the ecclesiastical parish, the whole mission of the church, pastoral, missional, evangelistic, social and ecumenical. It also has the responsibility for the maintenance of the Church, Churchyard and Church Hall.

3. Objectives and Activities

The Parish Church of St Michael and All Angels is situated on the edge of Pelsall Common.

For over 150 years it has been at the spiritual, religious and social heart of the village community. The aim of the church is to reach out to the community of Pelsall and the surrounding area enabling all ages to develop a closer relationship with God.

St. Michaels Church is maintaining a Christian presence in our community, serving the community, sharing the faith and offering a sanctuary for prayer and worship.

St. Michaels church is an inclusive church that welcomes everyone regardless of age, race, disability, colour, creed or sexuality. It operates as *A Place of Welcome*, (limited opening due to Covid), operates as a *Fair-Trade church* and is recognised as a *Sight Loss Friendly Church*. It also strives to safeguard the integrity of creation and sustain and renew the life of the earth. This is one of the Five Marks of Mission for the Church of England. So, in 2020 the church registered with AROCHA UK for the Eco Church Award. In October 2021 after working diligently towards the award St. Michael's was awarded the *Eco Church Bronze Award* certificate and a wooden plaque. Throughout 2021 we continued to maintain the *Church of England Digital Charter* for social media which recognizes that we will comply with the standards as set by the Church of England when using social media platforms. Lastly, the church is a signed member of the pledge for the *Walsall for All* initiative. Their vision is to create integrated, empowered and inclusive communities where people from all backgrounds come together to celebrate what they have in common. It aims to provide a place where our residents are safe and valued and everyone has fair opportunities to fulfil their potential and contribute to the growth of Walsall. This is an ongoing commitment by the church and with Walsall for All initiative.

St. Michael's church endeavours to follow and implement the Lichfield diocesan priorities of discipleship, vocation and evangelism. The priorities are a way of focussing together on what it means to grow into Christlikeness, to invite others to join us on that journey and to help one another flourish in the abundant life God gives us. As such the PCC are committed to the following:

The PCC is **committed** to offer a range of services during the week. Over the course of the year, we offer services that our community find both beneficial and spiritually fulfilling. The church attempts to cater to all people, enabling people to become part of our parish community at St. Michael's.

The PCC is also **committed** to the provision of pastoral care for people living in the parish, offering support to individuals, care homes and other institutions in the parish, the church also continues to support community activities including the Thursday morning group. Pastoral care is given a high priority in the church's ministry and proves fruitful in providing a link with the sick and housebound.

The PCC is **committed** in promoting the Church's mission through the diocesan direction of travel, following Christ in the footsteps of St. Chad through discipleship, vocation and evangelism. The Mission Action Plan was developed in 2018 and was accepted by the PCC in 2019. However, it is now a historical document with partly no real relevance to the context in which the church now operates. This is due to the impact of the Covid-19 pandemic which has produced different priorities for the mission of the church. Fundamental and vital to the future of year, St. Michael's is the need for a new and fresh vision relative to the 'missional' context and the vision of Lichfield diocese.

4. Structure, Governance and Management

How Trustees are appointed:

All members of the PCC are Trustees.

PCC members, and therefore Trustees, are either appointed at the Annual General Meeting by nomination, (and vote if necessary) in accordance with the Church Representation Rules or they are ex-officio or co-opted. Elected members serve for a three- year period, after which they are ineligible to stand for a further 12 months.

How we induct and train new Trustees:

There is no formal training or induction. However, PCC complete safeguarding modules as stipulated by the diocese and also hold DBS paperwork.

New members of the PCC (Trustees) are formally welcomed at the first PCC meeting after the A.G.M. They are made welcome and are then supported by the other PCC members.

Sub-committees:

Standing Committee – Transacts the business of the PCC between its meetings, subject to any directions given by the PCC

Pastoral Committee – Attends to pastoral care, mainly of the sick and the bereaved.

Finance Committee – Attends to financial decisions when required.

Social & Fundraising Group- Set up to discuss/organize social and fundraising activities.

Cemetery Working Party - Attends to maintenance and upkeep of the cemetery including the financial income and budget review of its planning.

Health and Safety Group - Attends to health and safety issues and completes site walks 3/4 times a year.

Risk management:

This has been completed for the Church and Church Hall, and no major risks to the Charity have been identified. It will be reviewed annually.

Policies and Procedures:

St. Michael's has a set of policies which enables the PCC which is a corporate body to fulfil their responsibility to cooperate with the incumbent so that aims and objectives are achieved for this ecclesiastical parish. It also forms the legal foundation upon which the PCC operates. All policies and procedures across the life of the church have been reviewed. This will continue on an annual basis. In specific areas new policies and structures have been implemented for the first time. This means the church is **now legally compliant** in several areas of the work of the Charity Commission.

To conform with the Charity Commission the following policies were produced:

Risk Management, Investment Policy, Volunteer Policy, Complaints Policy.

Review of standard policies:

Baptism

Wedding (still pending)

New policies:

Inclusion Policy

The following licences and services have been purchased and implemented under copyright regulation:

Church Copyright Licence Exp 31st May '22

Streaming Plus Licence Exp 30th June '22

Song Select Basic Exp 31st May '22

Music Reproduction Licence Exp 31st May '22

CLA Church License Exp 31st May '22

PRS for Music Church Licence Exp 31st May '22

Safeguarding Policy and Procedures – through our Safeguarding Lead Co-ordinator this is always under review and responds to changing legislation from the national perspective and the Safeguarding Lead from Lichfield Diocese.

Accountability and monitoring of registers, policies and procedures is conducted periodically by the Rural Dean and Lay Chair of Walsall Deanery. Our Rural Dean Visitation was conducted in November. All went well.

5. Achievements and Performance

Worship and Prayer

The PCC is still keen to offer a range of services during the week and over the course of the year which our community may find both beneficial and spiritually fulfilling. In ideal contexts the church attempts to cater to all age groups and their preferred worship styles. For example, Book of Common Prayer (BCP) evening prayer provides a quiet, intimate and reflective environment for worship. Normally throughout the year Iona, Taizé, healing, contemporary and other types of services would have taken place. However, **the reality of the situation has been different**. Worship has remained flexible to accommodate the changing nature of regulations during the past year. At specific times the singing group have sung during Holy Communion, Nine Lessons and Carols, Harvest Songs of Praise.

Services have been as follows:

Our usual pattern of worship during 2021:

Monthly Worship Pattern

Sunday 10am Holy Communion;

6.30pm BCP Evensong (occasionally)

4pm monthly Baptisms monthly

Midweek services (Holy Communion) began in August on alternative Wednesdays at 10am

Morning Prayer began in September on alternative Tuesdays at 9am

Pre-recorded Holy Communion services were placed on the church face book at the usual time as the Sunday 10am service. Numbers participating were high but once the church was open regular numbers of online participants dropped considerably.

When public worship was resumed the church had to follow regulations to comply with Public Health England. This limited the number of people who could logically be present in the church building. Track and trace procedures accompanied with social distancing, wearing of masks and sanitizing were always in place. This has worked very well to provide a safe and secure environment.

From the outset 'congregational' singing was not allowed so CDs were used but over time the organist plus one trained singer was re-introduced to supplement and enhance the worship. During the month of August singing of responses and hymns were gradually introduced. This approach encouraged confidence whilst also enhancing the worship. Servers have now been reintroduced to perform certain duties. People have continued to remain in their seats whilst Holy Communion was administered to each person by the priest who wore a mask. Intercessions and readings are led by both clergy and laity.

Over time Sunday Holy Communion became embedded into the cycle of worship. There was a steady growth in attendance. However, as restrictions were relaxed and confidence grew more people especially families with children began to attend. By the end of 2021 the growth of the congregation was substantial.

One specific area of growth is the attendance of families and children. Many are not confirmed within the Church of England and are exploring faith for the first time. This will impact upon how the vision and ministry of the church will develop as the church seeks to cater for the needs of families with young children. In preparation for this ministry The Ark has reopened for children and the Diddy Boxes have been updated. Family seating within the church has been re-arranged so there is easy access to The Ark.

This is an exciting challenge and will be given due consideration in the future with careful and sensitive handling.

The gradual opening of the church activities and the easing of restrictions took place over the summer months. As such, Men's Fellowship, Mother's Union, Ladies.com, Baptism & Wedding Preparation and Thursday morning group all began to function again. The church hall did likewise with bookings being taken up to Christmas and into 2022.

Throughout this time the congregation have remained **steadfast** and **faithful** to the Lord. Resilience and patience in the face of adversity has been exceptional. The congregation has been united in their endeavour to maintain the mission of the church and to support each other on their journey together during this pandemic.

Prayer life is an integral part of our worshipping community. There have been some exciting and creative initiatives.

In February the church took part in the call by the Archbishop of Canterbury and York to participate in

'Prayer for the Nation' during the second lockdown. The aim was that as many as possible would unite to pray at 6pm each day. Prayers and themes were offered as tools to enable all to participate and are intended simply as suggestions. Materials were provided on the web site.

The **Sunday prayer intercession group** expanded their prayer cycle. It was decided that each of the intercessors would take one day a week to continue the prayer requests from the parish prayer list. Praying from their own home they prayed for the sick and souls of the recently deceased plus their families in time of their bereavement. This means that each day our parish list was covered through prayer. This complied with GDPR regulations. It was received well.

Compline was reintroduced as an online service during the time of church closure in January. Each Wednesday at 8pm it was led by clergy. This proved to be very popular. Compline continued in the same format throughout Lent 2021.

Special services have been particularly successful in terms of outreach, mission and attendance. Throughout the year when and where possible these services have been held including the following: Nine Lessons and Carols, Harvest Festival, Candles of Remembrance and Lament, Christingle at the December Communion service and Schools Christingle, St. Michael's Patronal Festival and Christmas Crib Service.

The **Week of Prayer for Christian Unity** 18th - 25th January 2021 service was cancelled. It was to be held at Pelsall Methodist Chapel using the theme - 'Abide in my love and you shall bear much fruit.' The Women's World Day of Prayer with the theme "Building on a Solid Foundation" was postponed from March and was held place at Pelsall Methodist later in the year.

On 23rd March the church participated in the **National Day of Reflection**. This was the first anniversary of the first lock down organised by Marie Curie on behalf of the government; it aimed to have several purposes. Firstly, to reflect upon collective loss, support those bereaved and hope for a brighter future. Bells at St. Michael's church rang at 12 noon following a minute silence in conjunction with the nationwide peal of bells. It was most fitting and poignant that a funeral was taking place in church at this time.

A special service was held in response to the sudden death of **Prince Phillip** who died on 9th April. St. Michael's church bells were rung at 12 noon on 10th April. This was to remember with thanksgiving his dedication to Her Majesty the Queen and for the many interests for which he was Patron. On the following Friday 15th April a special service was held on the eve of the funeral. This was quite well attended and appreciated by those who were present.

At the end of June the **Archdeacon's Visitation** took place with the Archdeacon of Walsall. Parish Churchwardens were legally sworn into their parochial duties. A 'charge' was given by the Archdeacon on trends within the Church of England. A successful evening took place.

In December a family event called **Let's Celebrate Christmas** took place. Pelsall Ladies Choir presented a collection of carols and songs which told us about the real heart of Christmas. Santa gave an appearance at the end of the evening. It was family orientated and very successful.

Within our cluster of churches across the eastern part of Walsall Deanery there has been very little opportunity for the church congregations to meet together for specific services. However, the Archdeacon of Walsall has initiated parish warden meetings from across the cluster. This has been beneficial to all parties concerned. Meeting agendas have been dominated by the Shaping for Mission topic, staffing and the financial situation within Lichfield Diocese.

Pastoral Offices – weddings, baptisms, funerals

As well as our regular services we enable our community to celebrate and thank God at the milestones of the journey through life. The church has enhanced their engagement with the many people who bring children to **baptism** through improved hospitality and administration, baptism preparation, goody bags, anniversary cards. Through baptism we thank God for the gift of life and in marriage public vows are exchanged with God's blessings. The baptism policy was reviewed. A new baptism pack has been produced, and updated using additional materials provided by the Mother's Union. A database of baptisms with contact information has been produced according to GDPR regulations. Its sole purpose is to maintain contact and to publicise event, church activities and services.

Throughout 2021 the baptisms have taken place at the 4pm Sunday service. There have been 4 adult baptisms and 13 baptisms of babies or young children. Enquiries for baptisms and an increase in bookings is evident for 2021 and into 2022. Baptism preparation with face-to-face contact was not always possible earlier in the year. A hybrid approach of zoom meetings plus additional teaching element within the baptism worked well. However, in September face to face baptism preparation was resumed with a practical rehearsal in the church on a Monday evening. This approach has been well embedded into the church practice and has been accepted well by participants. There is a team of laity that assists with the baptism on a Sunday afternoon.

Wedding ministry has developed steadily following the use of materials produced by the Life Events Team at Church House publishing. This range of high-quality materials called '*Just Ask*' has been used to communicate with wedding couples during the pandemic and beyond. This has resulted in an increased interest in weddings and ultimately growth of definite bookings. There have been 7 weddings. Wedding preparation has used a hybrid approach including face to face when possible and zoom where appropriate. Both formats have provided opportunity to meet the wedding couple and to establish a good relationship with their local church and clergy. It is worthy to note there has been an increased number of divorcees wishing to be married at St. Michael's. Using the document 'Marriage in church after divorce' specific protocols have been followed. The clergy has applied to the Bishop on 3 separate occasions for permission of divorcees. Figures already suggest a good number of proposed weddings for 2022 and for 2023. A database of weddings couples with contact information has been produced according to GDPR regulations. Its sole purpose is to maintain contact and to publicise events, church activities and services.

Funeral ministry continues to be embedded in the parish and figures are high. During Spring a sudden spike of deaths in the parish resulted in many funerals being held at church or crematorium around the West Midlands.

From 1st January until 31st December

30 funerals in church

28 burials of ashes

28 services at a crematorium

2 graveside funerals

Face to face meetings were not allowed so all preparation conversations were done by telephone, zoom and email. This has proved successful. Throughout 2021 funerals were allowed to be held in church with specific guidelines which ensured that social distancing was maintained. Implementation of a track and trace system plus seating plan accompanied with wearing of masks and use of sanitizer was used successfully. This was accepted by all funeral parties. The church has a robust and rigorous cleaning routine throughout the week.

Due to high numbers of burials within Pelsall cemetery the burial section was almost full. To solve the problem the PCC have extended the burial section of the cemetery to accommodate more burial requests in

the future. A faculty application was submitted to rescind the previous application which referred to the ABCR (Area of Burial Cremated Remains). However, the time span on the faculty had expired which means that it was not completed within the time plan so as such there is nothing to rescind. Ultimately, the land is still being cleared. This proved beneficial as 2021 saw a marked increase in the number of burials.

After the funeral service has taken place pastoral care continued. All families are still contacted but by phone before and after the service, and 6 weeks, six months and twelve months thereafter. These contacts are carried out by clergy and the Pastoral Group. On the first anniversary of the death, the family receive a prayer card from the church. In November two services of Candles of Remembrance and Lament were held to accommodate the bereaved families from the large numbers of funerals. Both services were well attended and received by all.

Mission, Evangelism, Discipleship and Vocation

The aim of the church must not be self-serving but to seek to share God's love and to work for the kingdom. Helping those in need is a demonstration of our faith. The Church supports several charities including Water Aid at Harvest time, Children's Society, Christian Aid and the Bishop's Lent Appeal. Locally the church family supports the Walsall North Food Bank. The Church donates 10% of its direct giving to overseas and local mission; organisations supported in 2021 include Embrace the Middle East (Child sponsorship), Toilet Twinning, USPG, Crisis at Christmas and Acorn's Children's Hospice Trust. The church has also provided year 6 children at the three primary schools with a book at the end of the year. At specific times during the church year there have been retiring collection. For example, MacMillan Cancer Support during September and Make a Mother's Day (Mother's Union) in March.

Since 2019 the **parish magazine** has been part of the overall mission strategy. It has impacted well upon the community. The new format and high-quality graphic design make it an attractive publication which draws attention from the general public and businesses wishing to advertise in the editions. It has been distributed 4 times this year and has been available at several outlets in the village. This proved very fruitful for those with no access to social media. The magazine keeps our parishioners informed of the important matters affecting our church. It also provides articles that help develop our knowledge of Christianity and the mission of the church. The church magazine committee have been encouraged to enter a national church magazine competition. Outcomes will be published in 2022.

Social media has developed at a fast pace to encourage evangelism. Both the church face book page and website have developed rapidly to engage and connect with people during lock down. This has improved communication within the parish and the wider community. This is highly successful as it attempts to reach a broader base of people through differing engagement. Responses from the general public indicate appreciation by the local people and businesses. A partial review of the contents on the website has taken place but a complete and full review will take place in Spring 2022.

Services at the **local nursing home** and sheltered accommodation were not possible. Monthly home communions were unable to take place across the parish and at the nursing home. Carol singing which had been planned at Pelsall Hall was cancelled by the management of the home due to a Covid outbreak.

Links continue to be developed with the **three village schools**, namely, St. Michael's CE Primary, Pelsall Village and Ryders Hayes School. This has been difficult at times due to the pandemic. Clergy and lay minister's involvement has been limited in leading worship. Furthermore, schools have been unable to attend the usual special celebrations, such as the annual confirmation course with year 6 pupils from the church school. Neither has clergy been able to consistently visit schools nor pupils occasionally take place in church

services. Together the church and schools have worked hard to make specific activities happen. This has sustained and consolidated the link during very challenging times.

In July clergy were able to attend the **year 6 leaver's ceremony** at both Pelsall Village and St. Michael's school. Books purchased by the church were distributed to pupils.

In June 5- 13th June the three schools took part in the Church of England & Wales nationwide project run by A ROCHA titled **Love Your Burial Ground/ Churches Count on Nature**. Organised under the theme 'Caring for God's Acre' it was an opportunity for pupils to explore wildlife in our churchyard. It also provided time to see and research about the 6 war graves located in our cemetery and churchyard. The church invited local community including local councillors and church congregation to be involved. All were invited to record plants, fungi, insects and birds in their own locality. As part of the National Biodiversity Network (NBN) pupils were able to add to the database of wildlife across the country. This was a highly successful day of community engagement.

Using the Church of England theme, *At the Heart of Christmas*, a creative art project was developed with the three primary schools and our church children. In preparation for Advent and Christmas the cardboard hearts with coloured ribbons were provided by the church to the schools. Pupils did artwork on their own heart reflecting what they believed was at the heart of Christmas. Final designs were displayed in the church along with other Christmas decorations. The project provided important time for conversation with pupils upon the real meaning of Christmas. It was a highly engaging project which caught the imagination of the pupils.

In December the clergy was invited to the **Carol Service** at Ryders Hayes.

Near Christmas **St. Michael's Church school brought Reception, Key Stage 1 and Key Stage 2** pupils to their own Christmas service with age specific content. This is a first that all three key stages have attended church at Christmas during one week.

This year our annual **Christingle** service was solely for the 3 schools. This enabled larger numbers from the schools with their parents a guaranteed seat and chance to participate in the service. The church congregation had a Christingle during their Sunday Holy Communion service.

Open the Book resumed their monthly assembly into the church school during the autumn term. This is a highly successful area of mission which is delivered with great enthusiasm and commitment by members of the church congregation.

Opportunities for debate and discussion between the local school and church take place through **school governance**. The Foundation Governor was a member of the laity whilst the clergy is an ex-officio member. In November the Foundation Governor stepped down after a long and dedicated time. At Pelsall Village School the clergy is a co-opted member of the governing body and Chair of the Curriculum Committee.

Once again Christmas cards for the housebound were made by the pupils from St. Michael's This was very well received and appreciated. It is intended to strengthen this practice in the future.

Community engagement took place in December between the church, Goscote Hospice and our local councillors. **Memory Star Appeal** was a chance for locals to buy a star in memory of a loved one which was placed on the special Christmas Memory Tree outside the church. The theme was 'Help us light up your star this Christmas'. Monies raised was to support Goscote Hospice, Walsall. This was a very successful community project which was appreciated by the community.

During Lent the church began **The IT Project**. Our aim was to support the local primary schools with IT equipment. This was specifically for pupils who are working from home due to Covid but who lack the necessary IT materials. People from the community were asked to donate any IT equipment that they no longer use. However, the general response was limited possibly because other organisations had already run a similar project in the locality.

'Little Angels' - a Baby & Toddler Group has not been able to continue in its present format. Although popular and successful it could not continue under the present Covid regulations and restrictions. It is a possibility that this may resume once appropriate and qualified leadership has been found.

During 2021 study and education within the church took a very different approach. A **Lent Study** was based around nature and creation. Materials from the USPG and Get Out in Lent were provided on the website for individual use in prayer and study at home. This was a popular course.

Another key development has been the provision of **teaching materials** on the church website. Each week materials associated with the church lectionary are provided for both adults and children. On a Wednesday the church uses 'Wednesday Word' which is a weekly feature based on the Sunday gospel. The development of children's materials on the website continues to be priority for the church.

During Holy Week a booklet was on line to follow the Christ's journey towards Easter Sunday was made available. These included -

- Worship at home from Palm Sunday to Easter.
- Stations of the Cross
- Easter Work Booklet for children
- Special edition of Wednesday Word for children

For three days in Holy Week a service of Stations of the Cross by candlelight was on line to follow. This replaced the normal face to face services in church from Monday - Wednesday.

In May the church followed **Thy Kingdom Come in Prayer** which was to Light up the World in Prayer. Between 13th May (Ascension) and 23rd May (Pentecost). The church was encouraged to join in a global wave of prayer and to 'Light up Pelsall in Prayer' so more people come to know Jesus Christ. Face book, digital resources and a series of reflections were used to promote this to young and old. Use of Cheeky Pandas was to encourage youngsters to learn about the bible. These were very well received.

A **pilgrimage to Lichfield Cathedral** took place on 7th August. Members of the congregation participated in following in the footsteps of St. Chad's. Bishop Michael gave a talk on the life of St. Chad's followed with a Eucharist in Lichfield Cathedral. Later in the day the group visited St. Chad's well to finally reflect upon the life of this saint. A very reflective day.

The **War Graves project** developed further into 2021. Four youngsters with adult supervision worked during 2020 to keep the War Graves Commission grave plots to a high standard. On Remembrance Sunday crosses were placed on the graves by the youngsters. This has created much historical interest in the village with the six war graves some of which are located in the churchyard and cemetery. This creative project has galvanised links between the church and the village community. It has been highly successful. It is against this back drop that the church in 2021 was invited to participate in a short video. This was one of 24 videos from across the diocese based on the theme of Generous Hope and featured on the Lichfield Diocesan Facebook during Advent. Our video featured a youngster from the congregation who explained their work. Video clips were also included of the congregation and community working in the cemetery. It also featured the scattering of poppy seeds to coincide with the 100 years of the 'Poppy' on Remembrance weekend. Representatives from the local community, British Legion and local councillors were invited attend. Other events over the

Remembrance weekend included Afternoon Tea for the elderly and the annual Remembrance Service in church followed by the service at Pelsall Cenotaph.

Pastoral Care

Pastoral Care at St Michael's is always a priority, and during 2021 the church strove to support our congregation through what has been another difficult and challenging year. Contact has continued with as many people as possible especially those living alone, in care homes and in hospital. When making home and care home visits, which have been kept to a minimum by two members of the team, guidelines have been followed by taking Lateral Flow Tests and following distancing advice. In addition, contact has been with as many people as possible by phone, cards, texts, and email. A short team meeting was held when the current Covid situation became part of the discussion. Members agreed that they still wished to be part of the team but some were not comfortable with home visiting as yet. Therefore, bereavement visits are on hold and contact is made with the families by phone. It is hoped that in 2022 more normality will mean the resuming of visits and meetings. Until such time regular phone calls will continue. The team have a supportive network within the congregation and are appreciative of the love, care and support given to each other.

At Christmas time once again pupils from the church school made special cards to those housebound. Cards were made and distributed accordingly by the congregation. People welcomed these and appreciated the action and thought.

This year the clergy introduced 'Congregations and Conversations'. Time was offered with the clergy within the week for anyone who wished to have a talk about how they are, how they are feeling, how their faith has been challenged, strengthened or has flat bottomed out during the last 16 months. This was a very worthwhile engagement with the congregation. This proved fruitful and beneficial.

Deanery Synod

There have been some Deanery Synod meetings by zoom which have enabled the meeting to take place. These have been well attended and the topics have been reported back if and when able to the PCC. This provides the PCC with an important link between our parish and the wider structures of the church. The main item for discussion has been exploring 'Shaping for Mission' which is a process across Lichfield Diocese to strengthen the life of discipleship, vocation and evangelism while facing a significant reduction in financial income. The initial phase of 'Shaping for Mission' took place during 2021 with outlining their priorities and vocation as a deanery. The second phase will begin in 2022 when deaneries, Bishops, Senior Staff and Annual Parochial Church Meetings will together begin the process of translating the vision into action and aligning resources accordingly. In late 2021 reports were produced and this will be followed up with action later in 2022. The agenda has been influenced by the financial context of the diocese.

Social and Fundraising

The social and fundraising team have met several times during 2021. Although the year was interrupted by the Covid pandemic we were able to hold some social events.

A successful afternoon tea and cabaret was held in the summer and was attended by church members and the wider community.

We held a quiz night and a beer and skittles evening which were both well attended.

A community bonfire evening was held in November. Once again there was good support from both church members and the wider community.

We held a Christmas nativity concert in church during December which was well supported and led by Pelsall Ladies Choir.

Due to covid risk our Christmas market was cancelled. As one of our major fund-raising events this had a financial impact on church funds.

A planned concert by Sheffield male voice choir was also cancelled due to the heightened covid risk around the Christmas period as was the planned New Year's Eve party.

We are starting to plan events for 2022 as the covid risk subsides.

Ecumenical Relationships

Ecumenical fellowship and worship continue to develop with Pelsall Methodist Church. Both clergy and lay ministers are invited to attend their Thursday afternoon fellowship group. There is a developing relationship with Pelsall Evangelical Church based in Old Town Lane.

Public Benefit

The trustees of the Charity are aware of the Charity Commission's guidance on public benefit in The Advancement of Religion for the Public Benefit and have had regard to it in their administration of the Charity. The trustees believe that, by promoting the work of the Church of England in the Ecclesiastical Parish of St Michael and All Angels, Pelsall, it helps to promote the whole mission of the Church (pastoral, evangelistic, social and ecumenical) more effectively, within the Ecclesiastical Parish, and that in doing so it provides a benefit to the public by:

- Providing facilities for public worship, pastoral care and spiritual, moral and intellectual development, both for its members and for anyone who wishes to benefit from what the Church offers; and
- Promoting Christian values and service by members of the Church in and to their communities, to the benefit of individuals and society as a whole.

6. Financial Review

Covid 19 restrictions in place during 2021 have again impacted on the finances of the church. There has been a reduction in fund-raising events and the hire of the Church Hall resulting in reduced income compared to pre-pandemic years (£107,532 in 2019).

Treasurer's report for the accounts:

Total receipts for the year were £72,927 (£65,454) of which £30,630 (£30,288) was voluntary giving and donations. A further £6,672 was received from Gift Aid and GASDS (£5,492).

The planned giving together with collections at services totalled £27,656 (£27,098), an increase of 2% on the previous year.

Total income including tax recovered was £72,927 (£65,454) an increase of 11% on last year.

A total of £31,464 (£20,787) was spent from designated and restricted funds during the year, an increase of 51%.

The net result for the year was an excess of expenditure over income of £327. There was also an increase in the value of the shares of £12,647. The total value of the church funds now stands at £420,304 (£407,985).

Reserves Policy:

Reserve Funds are held for the bells (Bell/Tower Fund), the organ (Organ/Music Fund), the upkeep and maintenance of the Church (Fabric/Restoration Fund), the upkeep and maintenance of the Church Hall (Repair/Renewal Fund) and the graveyard (Graveyard Fund).

Balances on the Graveyard Fund are used to maintain the graveyard (cost this year £3,465), and the balances on the other funds are used to cover repairs, maintenance and emergencies.

There is an unrestricted reserves policy of holding 3 months expenditure. On 2021 figures this would be £10,448 and unrestricted reserves at 31.12.2021 are actually £102,489 plus designated reserves of £302,227 (2020 £311,250). There are no overdrawn reserves.

Fabric Report

Cemetery

The Hall Lane cemetery has been kept in good order, the grass has been mowed and strimmed by volunteers. Hedges cut by contractors. A meeting is planned in the near future to set out the maintenance program for 2022.

Church building

There is an on-going overview of maintenance of the church building, with quarterly health and safety walks to identify issues. There are no major concerns and general maintenance is ongoing.

All yearly checks have been carried out by the appropriate professionals and records updated.

The ground around the church has been looked after by volunteers and has been kept in good order.

Church Hall

The church hall is kept in good order and any routine maintenance has been carried out. There are no major concerns regarding the church hall.

Appointment of the independent Examiner

This takes place at the A.G.M. It was agreed that the services of the Diocese of Lichfield would be used to examine the financial affairs of the parish.

Safeguarding

The PCC believe they have fulfilled their duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults). This year has seen the embedding of the new safeguarding policy and its implications within the church community. For example, new paperwork associated with the rental of the church hall and safeguarding provision has now been introduced. Since the reopening of the hall these policies have been implemented. The church is now compliant with safeguarding policies and procedures.

Approved by the PCC on 6th April 2022 and signed on its behalf by

Alan N. Mans
Minister in Charge

Jim Chapman
PCC Secretary

Independent Examiner's report to the trustees/members of The PCC of Pelsall

Registered charity number: 1170860

I report on the accounts for the year ended 31st December 2021 which are set out on the following pages.

Respective responsibilities of the Trustees and Independent Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility

- to examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the with the accounting records
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: 

Sue Schulz

Date:26th April 2022.....

For and on behalf of Lichfield Diocesan Board of Finance
St Marys House, The Close, Lichfield. WS13 7LD

PCC of Pelsall St Michael and All Angels
Statement of Financial Activities for the year ended 31 December 2021

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Incoming resources						
Incoming resources from generated funds						
Voluntary income	36,817	621	63	—	37,302	35,780
Activities for generating funds	2,430	8,234	—	—	8,664	8,407
Investment income	2,437	—	—	—	2,437	2,546
Incoming resources from charitable activities	11,934	12,297	(100)	—	24,131	20,721
Other incoming resources	108	284	—	—	392	—
Total income	53,527	19,436	(36)	—	72,927	65,454
Resources used						
Cost of generating funds						
Cost of generating voluntary income	1,213	—	—	—	1,213	847
Charitable activities	40,426	30,927	537	—	71,891	72,353
Governance costs	150	—	—	—	150	135
Total expenditure	41,789	30,927	537	—	73,255	73,336
Net income / (expenditure) resources before transfer	11,737	(11,491)	(574)	—	(327)	(7,881)
Transfers						
Gross transfers between funds - in	—	2,469	—	—	2,469	2,577
Gross transfers between funds - out	(2,469)	—	—	—	(2,469)	(2,577)
Other recognised gains / losses						
Gains on revaluation, fixed assets, charity's own use	12,647	—	—	—	12,647	4,059
Net movement in funds	21,915	(9,021)	(574)	—	12,319	(3,821)
Total funds brought forward	80,573	311,253	16,158	—	407,985	411,807
Total funds carried forward	102,489	302,231	15,584	—	420,304	407,985
Represented by						
Unrestricted						
General fund	102,489	—	—	—	102,489	80,573
Designated						
Bar and Social Fund	—	842	—	—	842	192
Bell Tower Fund	—	900	—	—	900	375
Buildings - Fixed Asset Fund	—	268,171	—	—	268,171	268,171
CHURCH HALL RUNNING FUND	—	2,829	—	—	2,829	2,386
Church Gas	—	15	—	—	15	599
Church Hall Repair/Renewal Fund	—	977	—	—	977	977
Graveyard Fund	—	11,329	—	—	11,329	13,837
Legacy Fund	—	10,501	—	—	10,501	10,501
Organ/Music Fund	—	6,663	—	—	6,663	14,112
Restricted						
Advanced wedding fees	—	—	700	—	700	800
Agency collection	—	—	(380)	—	(380)	(380)
Bridgeman Education Fund	—	—	9,642	—	9,642	9,660
Fabric/Restoration Fund	—	—	519	—	519	455
Flower Fund	—	—	30	—	30	30
Graveyard Donation Fund	—	—	480	—	480	1,000
Interior Decorating Scheme Fund	—	—	4,562	—	4,562	4,562
Lighting Fund	—	—	29	—	29	29

PCC of Pelsall St Michael and All Angels
Balance Sheet as at 31 December 2021

	Total funds	Prior year funds
Fixed assets		
Tangible assets	268,171	268,171
	<u>268,171</u>	<u>268,171</u>
Current assets		
Debtors	1,746	—
Investments	95,548	82,901
Cash at bank and in hand	54,838	64,043
	<u>152,133</u>	<u>146,944</u>
Liabilities		
Creditors: Amounts falling due in one year	—	7,130
	<u>—</u>	<u>7,130</u>
Net current assets less current liabilities	<u>152,133</u>	<u>139,814</u>
Total assets less current liabilities	<u>420,304</u>	<u>407,985</u>
Total net assets less liabilities	<u>420,304</u>	<u>407,985</u>
Represented by		
Unrestricted		
General fund	102,489	80,573
Designated		
Bar and Social Fund	842	192
Choir Fund	—	—
Graveyard Fund	11,329	13,937
Mission Giving Fund	—	—
Legacy Fund	10,501	10,501
Church Hall Restoration Fund	—	—
Buildings - Fixed Asset Fund	268,171	268,171
Church Cleaning Fund	—	—
CHURCH HALL RUNNING FUND	2,829	2,386
Church Electricity	—	—
Church Gas	15	599
Church Hall Repair/Renewal Fund	977	977
Bell Tower Fund	900	375
Organ/Music Fund	8,663	14,112
Restricted		
Advanced wedding fees	700	800
Bridgeman Education Fund	9,642	9,660
Graveyard Donation Fund	480	1,000
Interior Decorating Scheme Fund	4,582	4,562
Roof/Paint work Fund	—	—
Fabric/Restoration Fund	519	455
Flower Fund	30	30
Lighting Fund	29	29
Agency collection	(380)	(380)
Endowment		
CBF Shares Fund	—	—
Funds of the church	<u>420,304</u>	<u>407,985</u>

Approved by the PCC on 6th April 2022 and signed on its behalf by

Adam D. Morris
 Minister in charge

Julia Cunningham
 PCC Secretary

Statement of assets and liabilities as at 31 December 2021

	General	Designated	Restricted	Endowment	This year	Last year
Fixed assets - Tangible assets						
Church Hall -	—	268,171	—	—	268,171	268,171
Totals	—	268,171	—	—	268,171	268,171
Current assets - Cash at bank and in hand						
Santander current account --	4,570	5,482	(363)	—	9,688	6,921
Interior Decorating Scheme	—	—	4,562	—	4,562	4,562
OCLA (CBF) deposit account -	623	28,578	11,385	—	40,587	52,558
Totals	5,194	34,060	15,584	—	54,838	64,042
Current assets - Debtors						
Accounts Receivable -	1,748	—	—	—	1,748	—
Totals	1,748	—	—	—	1,748	—
Current assets - Investments						
CBF Shares -	95,548	—	—	—	95,548	82,901
Totals	95,548	—	—	—	95,548	82,901
Liabilities - Creditors: Amounts falling due in one year						
Accounts Payable -	—	—	—	—	—	7,130
Totals	—	—	—	—	—	7,130
Grand total	102,489	302,231	15,584	—	420,304	407,985

Summary of Assets by Fund - 2020

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total £
Fixed Assets	-	268,171	-	-	268,171
Investment Assets	82,901	-	-	-	82,901
Current Assets	4,802	43,082	16,158	-	64,043
Current Liabilities	(7,130)	-	-	-	(7,130)
	80,573	311,253	16,158	-	407,985

Fund movement by type - 2021

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
AWFees - Advanced wedding fee						
Restricted	800	(100)	—	—	—	700
Sub-total for AWFees	800	(100)	—	—	—	700
Bar - Bar and Social Fund						
Designated	192	1,340	690	—	—	842
Sub-total for Bar	192	1,340	690	—	—	842
Buildings - Buildings - Fixed As						
Designated	268,171	—	—	—	—	268,171
Sub-total for Buildings	268,171	—	—	—	—	268,171
Ch-HALL - CHURCH HALL RUNNING						
Designated	2,386	5,178	4,735	—	—	2,829
Sub-total for Ch-HALL	2,386	5,178	4,735	—	—	2,829

Church-Gas - Church Gas Designated	599	300	883	--	--	15
Sub-total for Church-Gas	599	300	883	--	--	15
Education - Bridgeman Education Restricted	9,660	--	17	--	--	9,642
Sub-total for Education	9,660	--	17	--	--	9,642
Grave-Don - Graveyard Donation F Restricted	1,000	--	520	--	--	480
Sub-total for Grave-Don	1,000	--	520	--	--	480
Hall-Rep - Church Hall Repair/R Designated	977	--	--	--	--	977
Sub-total for Hall-Rep	977	--	--	--	--	977
IntDecorat - Interior Decorating Restricted	4,562	--	--	--	--	4,562
Sub-total for IntDecorat	4,562	--	--	--	--	4,562
General - General fund Unrestricted	80,573	53,527	41,790	(2,469)	12,647	102,489
Sub-total for General	80,573	53,527	41,790	(2,469)	12,647	102,489
Tower - Bell Tower Fund Designated	375	525	--	--	--	900
Sub-total for Tower	375	525	--	--	--	900
Organ - Organ/Music Fund Designated	14,112	1,515	8,963	--	--	6,663
Sub-total for Organ	14,112	1,515	8,963	--	--	6,663
Agency - Agency Restricted	(380)	--	--	--	--	(380)
Sub-total for Agency	(380)	--	--	--	--	(380)
Graveyard - Graveyard Fund Designated	13,937	10,338	12,945	--	--	11,329
Sub-total for Graveyard	13,937	10,338	12,945	--	--	11,329
Mission - Mission Giving Fund Designated	--	240	2,709	2,469	--	--
Sub-total for Mission	--	240	2,709	2,469	--	--
Legacy - Legacy Fund Designated	10,501	--	--	--	--	10,501
Sub-total for Legacy	10,501	--	--	--	--	10,501
Fabric - Fabric/Restoration F Restricted	455	63	--	--	--	519
Sub-total for Fabric	455	63	--	--	--	519
Flower - Flower Fund Restricted	30	--	--	--	--	30
Sub-total for Flower	30	--	--	--	--	30
Lighting - Lighting Fund Restricted	29	--	--	--	--	29
Sub-total for Lighting	29	--	--	--	--	29
Grand total	407,985	72,927	73,255	--	12,647	420,304

Designated Funds

Bar & Social Fund -- money received from St. Michael's Social Club and used for upkeep/expenses of Social Club.
Church Hall Running Fund -- money received from lettings of Hall and used for general upkeep and running costs of the Church Hall.

Bell Tower Fund -- funds received from weddings/funerals and donations and used for the upkeep of the bells.

Graveyard Fund – funds/donations received from funerals and used for maintenance of the graveyard.
 Organ/Music Fund – funds received from weddings/funerals and used for upkeep of organ and music requirements.
 Legacy Fund - money received from various legacies and used at the discretion of the Vicar and Church Wardens for the general upkeep of the Church.
 Mission Giving Fund – funds transferred monthly from giving and used for local and overseas mission.
 Church Hall Repair/Renewal Fund – money transferred from Church Hall Running Fund and used for upkeep of the Church Hall.
 Church Gas Fund – donations received for payment of Church gas utility bills.

Restricted Funds.

Advanced Wedding Fees Fund – deposits received for forthcoming weddings.
 Bridgeman Education Fund – monies received from the sale of unit trusts to be used at the discretion of the Vicar and Church Wardens for education and children in the church.
 Fabric/Restoration Fund – monies received from boxes and donations used for the upkeep of the church.
 Flower Fund – monies received from donations for flowers in the church.
 Graveyard Donation Fund – donations received and used for maintenance of the graveyard.
 Interior Decorating Fund – donations made annually for decoration/upkeep of vicarage.
 Lighting Fund – monies received from donations used for lighting in the church.

Summary of Fund Movements - 2020

	Reserves at 1 st Jan £	Incoming Resources £	Outgoing Resources £	Transfers £	Gains / Losses	Reserves at 31 st Dec £
Unrestricted Fund	85,358	46,282	52,549	(2577)	4,060	80,573
Designated Funds						
Bar & Social Fund		1,150	957			192
Buildings Fund	268,171					268,171
Church Hall Running Fund	4,317	4,381	6,312			2,386
Church Gas		685	86			599
Bell Tower Fund	3,375		3,000			375
Church Cleaning Fund	1,741		1,741			
Church Hall Repairs Fund	3,869		2,891			978
Graveyard Fund	3,399	11,918	1,379			13,937
Organ / Music Fund	14,506	760	1,154			14,112
Legacy Fund	11,150		649			10,501
Mission Giving Fund			2577	2577		
	310,530	18,894	20,748	2,577		311,253
Restricted Funds						
Bridgeman Education fund	9,680					9,680
Fabric Fund	377	78				455
Lighting Fund	29					29
Flower Fund	68		37			30
Interior Decorating Scheme	4,562					4,562
Graveyard Don Fund	1,000					1,000
Advance Wedding Fees	600	200				800
Adj re: Agency Balance	(380)					(380)
	15,920	278	38			16,160
Total Funds	411,809	65,455	73,336		4,060	407,985

The Parochial Church Council of St Michael & All Angels, Pelsall Financial Statements for the Year Ended 31st December 2021

Accounting Policies

The PCC is a public benefit entity within the meaning of FRS 102. The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, and with the Regulations' "true and fair view" provisions. They have also been prepared in accordance with the Charities SORP (FRS 102).

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

There may be minor discrepancies in the totals as the pence are not being shown.

Cashflow Statement

The Charity has taken advantage of the exemption in FRS102 from the requirement to produce a Cash flow statement on the grounds that the income does not exceed £500,000.

Going Concern

There are no material uncertainties related to events or conditions that cast significant doubt on the charity's ability to continue as a going concern.

Accounting Estimates and Prior Year Errors

No changes to accounting estimates have occurred in the reporting period.
No material prior year errors have been identified in the reporting period.

Description of Funds

Unrestricted funds are income funds of the PCC that are available for spending on the general purposes of the PCC, including amounts designated by the PCC for fixed assets for its own use or for spending on a future project and which are therefore not included in its "free reserves" as disclosed in the trustees' annual report.

Restricted funds comprise of two elements:

- a) income from trusts or endowments which may be expended only on those restricted objects provided in the terms of the trust or bequest
- b) donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to individual funds on an average balance basis.

Endowment funds are restricted funds that must be retained as trust capital either permanently or subject to a discretionary power to spend capital as income, and where the use of any income or other benefit derived from the capital may be restricted or unrestricted. Full details of all their restrictions are shown in the notes to the accounts.

Income

Planned giving, collections and donations are recognised when received or when the PCC becomes entitled to the resource and the monetary value can be measured with sufficient reliability. Tax refunds are

recognised when the incoming resource to which they relate is received. Grants and Legacies are accounted for when the PCC is legally entitled to the amounts due and the monetary value can be measured with sufficient reliability. Dividends are accounted for when receivable, interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Governance and Support Costs

Support costs should be allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the PCC and its compliance with regulation and good practice.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources eg by allocating staff costs by time spent and other costs by their usage.

Fixed Assets

Consecrated and benefice property is not included in the accounts by s.10(2)(a)&(C) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the Church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements.

No depreciation is provided on buildings as the currently estimated residual value of the properties is not less than their carrying value and the remaining useful life of these assets exceeds 50 years, so that any depreciation charges would be immaterial.

Other tangible fixed assets are valued at cost.

Investments

Investments in quoted shares, traded bonds and similar investments are valued initially at cost and subsequently at market value at the year end. Investments held for re-sale are treated as current asset investments.

Debtors

Debtors are measured on initial recognition at settlement amount. Subsequently they are measured at cash expected to be received.

Creditors and Accruals

Creditors are measured at settlement amounts less any trade discounts. Accruals are measured on best estimate of the amount required to settle the obligation at the reporting date.

Analysis of income and expenditure for the year ended 31 December 2021

	Unrestricted	Designated	Restricted	Endowment	Total	
					This year	Last year
INCOME AND ENDOWMENTS						
Incoming resources from generated funds - Voluntary income						
Giving - Direct to Bank	240	—	—	—	240	480
Giving Direct - Donations	12,337	—	—	—	12,337	11,830
Giving - Envelopes	4,606	540	—	—	5,146	7,862
Collections at services	7,510	—	—	—	7,510	6,104
Collections Weddings/Funerals	1,773	—	—	—	1,773	715
Collections/Baptisms	650	—	—	—	650	107
Sunday Donations	989	65	—	—	1,054	2,835
Votive Candles	4	—	—	—	4	70
Other funds generated	288	—	16	—	304	193
Church boxes - Restoration	—	—	47	—	47	49
One-off Gift Aid gifts	1,544	—	—	—	1,544	10
Donations appeals etc	—	16	—	—	16	28
Tax recovered on Gift Aid	4,795	—	—	—	4,795	4,101
Tax recovered on GASDS	1,877	—	—	—	1,877	1,391
Total	36,617	621	63	—	37,302	35,780
Incoming resources from generated funds - Activities for generating funds						
Magazine Income	675	—	—	—	675	595
Fund Raising activities	975	—	—	—	975	510
Greeting Card Sales	310	—	—	—	310	430
Church hall hire	200	4,894	—	—	5,094	4,381
Church Centre Hire	270	—	—	—	270	490
Bar & Social Club Income	—	1,340	—	—	1,340	—
Total	2,430	6,234	—	—	8,664	6,407
Incoming resources from generated funds - Investment income						
Dividends from CBF Shares	2,410	—	—	—	2,410	2,327
Bank and building society interest	27	—	—	—	27	218
Total	2,437	—	—	—	2,437	2,546
Incoming resources from charitable activities						
Weddings and funerals PCC Fees	11,934	—	—	—	11,934	7,859
Wedding/Funeral Donations-Organ/Music	—	1,460	—	—	1,460	760
Wedding/Funeral donations-Tower	—	525	—	—	525	—
Weddings Deposits	—	—	(100)	—	(100)	200
Funerals donation-Graveyard Fund	—	10,312	—	—	10,312	11,902
Total	11,934	12,297	(100)	—	24,131	20,721
Other incoming resources						
Miscellaneous	33	—	—	—	33	—
Refunds	75	284	—	—	359	—
Total	108	284	—	—	392	—
INCOME TOTAL	53,527	19,436	(36)	—	72,927	65,454

EXPENDITURE

Cost of generating funds - Cost of generating voluntary income

Costs of giving envelopes	126	—	—	—	126	127
Costs of Advertising/Marketing	96	—	—	—	96	—
Costs of magazine	990	—	—	—	990	720
Total	1,213	—	—	—	1,213	847

Charitable activities

Giving to Charities	11	—	—	—	11	2
Mission Giving - Home mission	—	1,459	—	—	1,459	1,385
Mission Giving - Overseas mission	—	1,033	—	—	1,033	975
Mission Giving - Child Sponsorship	—	216	—	—	216	216
Subscriptions	92	683	—	—	776	1,119
Common Fund	31,038	21,550	—	—	52,588	46,015
Common Fund Support	(4,382)	—	—	—	(4,382)	—
Fees of parish secretary	4,680	—	—	—	4,680	4,680
Fees of parish organist	1,225	—	—	—	1,225	825
Fees of parish vergier	—	—	—	—	—	45
Incumbent Expenses	—	—	—	—	—	548
Associate Minister Expenses	1,220	—	—	—	1,220	1,072
Vicarage telephone	779	—	—	—	779	95
Parish training and mission	—	—	17	—	17	—
Upkeep of services	232	—	—	—	232	532
Upkeep of churchyard - Maintenance	—	2,033	520	—	2,553	476
Upkeep of Churchyard - Water	—	119	—	—	119	119
Upkeep of Churchyard - Refuse	—	793	—	—	793	771
Administration - General	75	—	—	—	75	127
Administration - Photocopier	1,402	420	—	—	1,822	1,748
Administration - Telephone	373	—	—	—	373	432
Miscellaneous	33	—	—	—	33	—
Visiting speakers / locums	4	—	—	—	4	36
Church running - electric	215	—	—	—	215	489
Church running Electricity	221	—	—	—	221	—
Church running - gas	—	—	—	—	—	1,004
Church running Gas	—	883	—	—	883	34
Church running - water	174	—	—	—	174	179
Church running - maintenance	135	—	—	—	135	723
Church Running - Flowers	—	—	—	—	—	37
Church Running - Consumables	30	—	—	—	30	206
Church Running - Cleaning	—	—	—	—	—	69
Church running - Insurance	2,863	—	—	—	2,863	2,789
Hall running - Consumables	—	—	—	—	—	21
Hall running - electricity	—	439	—	—	439	2,134
Hall running - insurance	—	794	—	—	794	783
Hall running - maintenance	—	—	—	—	—	1,390
Hall running - water	—	174	—	—	174	179
Hall running - Cleaning	—	—	—	—	—	195
Hall Running - Refuse	—	326	—	—	326	—
Church major repairs - installation	—	—	—	—	—	889
Total	40,426	30,927	537	—	71,891	72,353

Governance costs

Administration-Accounting Fees	150	—	—	—	150	135
Total	150	—	—	—	150	135
EXPENDITURE TOTAL	41,790	30,927	537	—	73,255	73,336
GRAND TOTAL	11,737	(11,491)	(574)	—	(327)	(7,881)

Allocation of Support Costs

Support costs comprise Trustee Training and Governance Costs etc. Due to the nature of the financial activities of the PCC, these would be allocated across Charitable Expenditure which comprises the majority of its expenditure and as such are automatically charged there.

Staff Costs

	2021 £	2020 £
Wages & Salaries	£ 5,905	£ 5,505
Average number of employees	2	2

During the year the PCC employed a parish secretary and an organist (both part-time) and no payments were large enough to attract social security costs.

There were no employee benefits to key management personnel in the previous or current year.

Trustees' Remuneration & Expenses

1 Trustee has been reimbursed £1,220 (2020 £1,072) for travel and phone expenses incurred during the year.

Related Parties

No other expenses were paid to any other PCC member, persons closely connected to them or related parties.

Donations from related parties (PCC members) totalled £7,822 (10 people), 2020 £7,243.

Fees for the examination of the accounts

	2021 £	2020 £
Independent Examiner's fees	150	135
Other fees (eg accountancy services) paid to the Independent Examiner	-	-

Analysis of Transfer between Funds

Unrestricted £	Designated £	Total £
General Fund (2,469)	-	(2,469)
Mission Giving Fund -	2,469	2,469
(2,469)	2,469	-

Monthly transfers made between two funds to account for 10% of planned giving which ultimately goes to overseas and local mission.

Fixed Assets

a. Tangible Fixed Assets

	Freehold Buildings £	Church Equipment £	Total £
Cost or Valuation			
As at 1 st Jan	268,171	-	268,171
Additions in the year			
Disposal in the year			
Revaluation (if any)			
Value at 31st Dec	268,171	-	268,171
Accumulated Depreciation			
As at 1 st Jan			
Charge for the year			
Disposals			
Value at 31st Dec			
Net Book Value at 1st Jan 2021	268,171	-	268,171
Net Book Value at 31st Dec 2021	268,171	-	268,171

The freehold buildings comprise of the Church Hall at Vicarage Road, Pelsall. The valuation is based on the insurance value.

b. Fixed Asset Investments

	At 1 st Jan £	Additions £	Disposals £	Transfers £	Change in market value £	At 31 st Dec £
Unrestricted funds						
Investments	82,901				12,647	95,548
Restricted Funds						
Endowment funds						
Total	82,901				12,647	95,548

The holding at 31st December 2021 was 4,056 shares in the CCLA Investment Fund.

Current Assets

a. Debtors

	2021 £	2020 £
Gift aid recoverable	1,746	-
Prepayments and accrued income		
Other debtors		
Total	1,746	-

b. Current Asset Investments

None

Liabilities

a. Amounts falling due in one year

	2021 £	2020 £
Accruals		
Diocesan parish share	-	7,130
Other creditors		
Total	-	7,130

b. Amounts falling due after more than one year

None

SOFA Comparative (previous year)

	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Endowment Funds £	Total Funds £
Income and Endowments					
Voluntary Income	33,581	1,851	78		35,780
Activities for generating funds	2,025	4,381			6,407
Investment Income	2,546				2,546
Incoming resources from charitable activities	7,859	12,662	200		20,721
Other Incoming Resources					
Total Income	46,282	18,894	278		65,454
Resources used					
Cost of generating funds					
Cost of generating voluntary income	847				847
Charitable activities	51,567	20,748	37		72,353
Governance Costs	135				135
Total Expenditure	52,549	20,748	37		73,336
Net Income/(expenditure) resources before transfers and revaluations	(6,267)	(1,853)	240		(7,881)