

GLENSIDE HOSPITAL MUSEUM

England & Wales · Charity number 1170808

Details

Other names	GLENSIDE MUSEUM
Status	Registered
Legal form	CIO
Registered	2016-12-16
Register	View on the Charity Commission register

Contact

Address	Glenside Hospital Museum Glenside Campus Blackberry Hill Bristol BS16 1DD
Phone	01179652829
Email	contactus@glensidemuseum.org.uk
Website	www.glensidemuseum.org.uk

Activities

Objects: To advance education of the public on topics including the history and development of mental health care and treatment, personal mental health and wellbeing, learning disabilities and the First World War by running and maintaining a museum for the benefit of the public.?

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Classification

- **How:** Provides Buildings/facilities/open Space, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Arts/culture/heritage/science
- **Who:** People With Disabilities, The General Public/mankind

Geography

- Bristol City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£35,542	£20,617	-	-
2024-03-31	£16,709	£16,711	-	-
2023-03-31	£1,479	£1,389	-	-
2022-03-31	£482	£90	-	-
2021-03-31	£969	£563	-	-

Trustees

Name	Role	Appointed
Dr Anwyl Cooper-Willis	Chair	2018-12-12
Anna Louise Bryant		2021-11-18
Claire Charlton		2021-11-18
Gwyn Birt		2021-10-16
JOHN PIMM		2020-06-02

GLENSIDE HOSPITAL MUSEUM

England & Wales - Charity number 1170808

Accounts



GLENSIDE HOSPITAL MUSEUM

The Church, Glenside Campus, Blackberry Hill, Bristol BS16 1DD

email: glenside_museum@hotmail.com

web: www.glensidemuseum.org.uk

Twitter: [Glenside_museum](https://twitter.com/Glenside_museum)

Trustees' Report and Financial Statements for the year to 31st March 2025

**Glenside Hospital Museum
U.W.E. Glenside Campus
Blackberry Hill
Bristol BS16 1DD**

Registered Charity No: 1170808

Glenside Hospital Museum CIO Charity No [E&W]: 1170808

Learning is the core purpose of our organisation. We are an educational community resource and we work to change negative attitudes and prejudice about mental illness by speaking out.

Silence is the cause of stigma

GLENSIDE HOSPITAL MUSEUM C.I.O.

Trustees' Annual Report for the year to 31st March 2025

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Reference and Administrative Information

Charity name:	Glenside Hospital Museum
Charity registration number:	1170808
Registered Office and Operational Address:	Glenside Hospital Museum, UWE Glenside Campus, Blackberry Hill, Bristol BS16 1DD

Trustees 2024-25

Anwyl Cooper-Willis (chair)
Anna Louise Bryant
Claire Charlton
Gwyn Birt
John Pimm

Structure, Governance and Management

The Glenside Hospital Museum CIO is a Charitable Incorporated Organisation registered with the Charity Commissioners on 16th December 2016 (no. 1170808). Its principal office is at Glenside Hospital Museum, UWE Glenside Campus, Stapleton, Bristol BS16 1DD. The governing document is the Constitution dated 8 December 2016 as amended on 17th January 2023. The foundation trustees were Peter Carpenter, Brian Kington and John Pimm.

The CIO was created in order to continue the operations of the *Friends of Glenside Museum* (Charity number 1042422) under a more robust legal format. It has been recognised by the Charity Commissioners and HMRC as a continuation of the *Friends*

GLENSIDE HOSPITAL MUSEUM C.I.O.

Charity. The transfer of assets to the CIO occurred on 27th August 2024, the old charity has been wound up, and its income and expenditure since 31st March 2024 has been included in the accounts below.

The trustees are assisted in the operation of the charity by the Management Committee, which manages the day to day operation of the Museum for both charities, and by the volunteers. Our thanks go to the many volunteers who give their time to the museum.

Reserves Policy

To provide for any unexpected drop in income, the charity maintains a reserve fund of £7,000. It is anticipated that this money will be needed to support the Museums' future plans and trustees have agreed to use it for this purpose.

Objects and Activities

Charitable Objects

To advance education of the public on topics including the history and development of mental health care and treatment, personal mental health and wellbeing, learning disabilities and the First World War by running and maintaining a museum for the benefit of the public.

Public Benefit

We aim to provide information on hospital care, mental illness and learning difficulties by using our collections from the Bristol Lunatic Asylum (1861-1994) and the Stoke Park Colony of Hospitals for people with learning disabilities (1909 - 2000). The museum's collection is conserved and developed to provide a stimulating educational environment and give an insight into the help and care needed for people experiencing mental health problems.

Learning is the core purpose of our organisation, which is an educational community resource. We are determined to change negative attitudes and prejudice about mental illness and to speak out, as silence is the cause of stigma. The museum supports people's understanding of mental illness and incapacity through the history of mental health care.

The Trustees have read and had regard to the Charity Commission's guidance on public benefit.

Achievements and Performance

Glenside Hospital Museum is staffed by volunteers and is open to the public on Wednesday mornings, all day Saturday every week, and at other times by appointment. We provide a Museum showcasing our heritage collection covering mental health and learning disabilities, as well as a military 1st World War orthopaedic hospital. We use the collection to give information on and opportunities to discuss health care, particularly focusing on the brain and mental fitness. During the year GHM welcomed 2859 visitors, including 417 who attended booked events for young people in education.

GLENSIDE HOSPITAL MUSEUM C.I.O.

In addition to welcoming visitors, we provide training, skills development, and work experience for our community of about 40-70 volunteers. Some of our volunteers have lived experience of mental illness themselves or in their family. Others have worked in psychiatric or physical care, and/or have an interest in museums/hospital care and are looking for work experience. We have mentored 15 student placements who have researched and delivered interesting projects, and also two students doing the Duke of Edinburgh Award. All join our team to help fulfil our aim of providing visitors and volunteers with a quality and positive experience.

Our £5 entry fee has brought in about £6,000, a material help to finances. This year we received small grants from Museum Development South West (£1000), help for the museum to hold creative workshops, and the Royal Society (£2000) as well as £48,000 for our PoW! Initiative from the National Lottery Heritage Fund, of which £24,450 was paid during 2024-25. This large grant was awarded to help raise the profile of the museum through community engagement and sponsorship, also to help us consider how to grow our income in order to ensure our viability in the event of our having to leave the Glenside site. It has enabled us to take on consultants to seek sponsorship and to widen our offer to the community, as well as growing our online presence through social media and participation in the worldwide Bloomberg Connects App for places of cultural significance.

Our major exhibition 'Answering the Call', formally opened in June 2024 with a well-attended party for the interviewees and their families and other supporters of the museum. This exhibition about psychiatric nurses who came from the Commonwealth to train in and staff the NHS has been very successful and well received.

A major coup for the museum was a visit from HRH the Princess Royal, in February 2025, to celebrate the 40th anniversary of the museum and to see a re-display of our Industrial Therapy Organisation collection. The exhibition includes details and photographs of HRH's visit in 1968 and 1988 to Glenside Hospital. The research was done by Po Tin Wong, a placement student from the University of Leicester.

We have embarked on a Collections Rationalisation project, for which we received grants last year, to ensure we disposed of items correctly and legally. This has led to some key discoveries of exciting items which had been boxed up for years, as well as finding lots of items which were surplus or irrelevant to the Museum's mission. We were able to hold an auction event, disposing of those objects that did not find Museums who wanted them. Much fun was had by all. Thanks to our excellent auctioneer, over £2,000 was raised and space in our storeroom freed.

As always, we must thank all our wonderful volunteers for making GHM the success that it has been and is becoming. As well as all the many supporters who provided donations.

GLENSIDE HOSPITAL MUSEUM C.I.O.

Statement of Responsibilities of the Trustees

Trustees are required to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income or expenditure, of the charitable company for the year. In preparing those financial statements the trustees are required to:

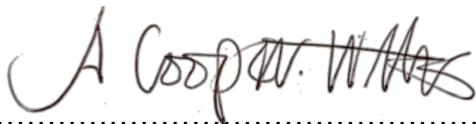
- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011 and the applicable Charities (Accounts and Reports) Regulations.

The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

Approved by the trustees on 18th June 2025 and signed on their behalf by:



..... Anwyl Cooper-Willis, Trustee



..... Claire Charlton, Trustee

GLENSIDE HOSPITAL MUSEUM C.I.O.

Accountant's report to the trustees of Glenside Hospital Museum CIO

I report on the accounts of the Charitable Incorporated Organisation for the year to 31st March 2025 which are set out on pages 7 to 13.

Responsibilities and basis of report

As the trustees of the Charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records;
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



..... 20th June 2025

Rupert Taylor
5 Mount Pleasant
Millbrook
Torpoint
Cornwall PL10 1BH

Glenside Hospital Museum CIO

Statement of Financial Activities

Year to 31st March 2025

	Note	Restricted funds 2025	Unrestricted funds 2025	Total funds 2025	Total funds 2024
		£	£	£	£
Income:					
Donations	[2]	-	10,140	10,140	5,972
Charitable activities	[3]	31,930	3,612	35,542	14,940
Investments		-	293	293	139
Total Income		31,930	14,044	45,974	21,050
Expenditure:					
Charitable activities	[4]	17,636	5,745	23,381	29,427
Total Expenditure		17,636	5,745	23,381	29,427
Net Income / (Expenditure)		14,294	8,300	22,593	(8,377)
Transfers between funds		-	-	-	-
Net Movement in Funds	[10]	14,294	8,300	22,593	(8,377)
Total funds brought forward		-	13,349	13,349	21,726
Total funds carried forward		14,294	21,649	35,943	13,349

[see Note 11]

Glenside Hospital Museum CIO

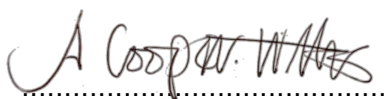
Balance Sheet

As at 31st March 2025

Registered charity no: 1170808

	Note	2025 £	2024 £
Fixed Assets	[5]	152	203
Current Assets			
Cash at bank and on hand		34,565	11,734
Debtors and prepayments		1,743	1,693
		<u>36,309</u>	<u>13,426</u>
Current Liabilities			
Creditors and accruals	[7]	518	280
		<u>518</u>	<u>280</u>
Total Current Liabilities			
		<u>518</u>	<u>280</u>
Net Current Assets		<u>35,791</u>	<u>13,146</u>
Net Assets		<u>35,943</u>	<u>13,349</u>
Statement of funds			
Unrestricted funds:			
Designated funds	[10]	7,000	7,000
General funds	[10]	14,649	6,349
Restricted funds	[10]	14,294	-
		<u>35,943</u>	<u>13,349</u>

Approved by the trustees on 18th June 2025 and signed on their behalf by:



Anwyl Cooper-Willis



Claire Charlton

Glenside Hospital Museum CIO

Notes to the Accounts

Year to 31st March 2025

[1] Principal Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are set out below.

(a) Basis of preparation

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), as amended by Update Bulletin 1 issued on 2nd February 2016, and the Charities Act 2011.

Glenside Hospital Museum meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

The CIO was established to take over the operations of the previous unincorporated association which ceased operating on 27th August 2024. This has been accounted for as a merger in line with the SORP (para. 27.12), on the grounds that the CIO serves the same beneficiaries, that its charitable purposes are identical to those of the old charity, that the funds are applied for the same purposes, and that the trustee body is not significantly changed. For analysis of respective charities' funds, see Note 12.

(b) Preparation of the accounts on a going concern basis

The charity's balance sheet at 31st March 2025 is in surplus, and the charity has no ongoing contractual obligations such as staffing or premises costs. All expenditure is limited to funding already available. Therefore the trustees are satisfied that the charity is a going concern on an ongoing basis.

(c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of activities is deferred until the criteria for income recognition have been met.

(d) Donated services and facilities

Donated professional services and facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity is probable and that economic benefit can be measured reliably. There were no such donations during the year in question. In accordance with the Charities SORP (FRS 102), the general volunteer time of trustees and volunteers is not recognised with any monetary value.

(e) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

(f) Fund Accounting

[i] Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

[ii] Designated funds are unrestricted funds set aside by the Management Committee for particular purposes.

[iii] Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(g) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. As the charity is not registered for VAT, all VAT on expenditure is charged as a cost against the activity for which the expenditure was incurred. Expenditure is classified under the following activity headings:

[i] Costs of raising funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes. There were no such costs during the year in question.

[ii] Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities, and those costs of an indirect nature necessary to support them.

[iii] Other expenditure represents those items not falling into any other heading. There were no such costs during the year in question.

Glenside Hospital Museum CIO
Notes to the Accounts (continued)
Year to 31st March 2025

(h) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. These include office costs, finance, personnel, payroll and governance costs which support the charity's charitable activities.

(i) Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or Section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

(j) Fixed Assets

Tangible fixed assets are written off over the expected useful life of the asset, at 25% per annum on the reducing balance method. Individual items costing less than £500 are not treated as fixed assets.

(k) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered.

(l) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the account.

(m) Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

[2] <u>Income from donations</u>	2025 Restricted	2025 Unrestricted	2025 Total	2024 Restricted	2024 Unrestricted	2024 Total
	£	£	£	£	£	£
Individual donations	-	5,978	5,978	-	5,651	5,651
Gift Aid	-	1,508	1,508	-	321	321
Fundraising event	-	2,654	2,654	-	-	-
	-	10,140	10,140	-	5,972	5,972
[3] <u>Income from charitable activities</u>	2025 Restricted	2025 Unrestricted	2025 Total	2025 Restricted	2025 Unrestricted	2025 Total
	£	£	£	£	£	£
Grants	31,930	-	31,930	11,760	-	11,760
Sales	-	1,627	1,627	-	1,003	1,003
Events income	-	1,985	1,985	-	2,177	2,177
	31,930	3,612	35,542	11,760	3,180	14,940

The charity received government grants totalling £3,980 during the period in question (2024 nil), from WECA and Bristol City Council, to fund the museum's activities.

[4] Analysis of expenditure on charitable activities

	Total 2025	Total 2024
<u>Direct costs:</u>	£	£
Professional fees	18,657	22,322
Exhibition and event costs	1,897	2,973
Advertising and publicity	4	1,801
Travel	60	-
Total direct costs:	20,617	27,096

Glenside Hospital Museum CIO
Notes to the Accounts (continued)
Year to 31st March 2025

[4] Analysis of expenditure on charitable activities (continued)

<u>Support costs:</u>		
Rent	240	-
Postage, stationery and IT	310	41
Refreshments	423	359
Insurance	815	776
Membership	157	222
Repairs and maintenance	46	344
Accountancy	546	280
Publications	35	309
Training	45	-
Bank charges	96	-
Depreciation	51	-
	<hr/>	<hr/>
Total Support Costs	2,764	2,330
	<hr/>	<hr/>
Total Expenditure	23,381	29,427

As the charity only undertook one area of activity during the period, support costs have not been apportioned.

[5] Tangible Fixed Assets

	2025
	Equipment
<u>Cost</u>	£
Opening balance	203
Additions during the year	-
	<hr/>
	203
<u>Depreciation</u>	
Opening balance	-
Charge for the year	51
	<hr/>
	51
	<hr/>
Net Book Value at 31/03/25:	152
Net Book Value at 31/03/24:	203

[6] Debtors and prepayments

	2025	2024
	£	£
Trade debtors	124	321
Gift Aid due	1,619	112
Grant due	-	1,260
	<hr/>	<hr/>
	1,743	1,693

[7] Creditors

	2025	2024
	£	£
Amounts due within 12 months:		
Accruals	518	280
	<hr/>	<hr/>
	518	280

[8] Payments to trustees and related party transactions

No trustees received remuneration during the year.
There were no payments to trustees during the year (2024 nil).
There were no other related party transactions during the year.

[9] Staffing

The charity employed no staff during the year (2024 nil).

Glenside Hospital Museum CIO
Notes to the Accounts (continued)
Year to 31st March 2025

[10] <u>Movements in funds</u>	Balance at 01/04/2024	Income	Expenditure	Transfers between funds	Balance at 31/03/2025
<u>Restricted Funds:</u>					
Web project	-	2,980	(2,980)	-	-
Answering the Call	-	1,500	(1,500)	-	-
MDSW Change Minds grant	-	1,000	(1,000)	-	-
National Lottery PoW Project	-	24,450	(10,156)	-	14,294
Sleep Evaluation project	-	2,000	(2,000)	-	-
Total Restricted Funds:	-	31,930	(17,636)	-	14,294
<u>Unrestricted Funds:</u>					
<u>Designated Funds:</u>					
Reserve Fund	7,000	-	-	-	7,000
Total Designated Funds:	7,000	-	-	-	7,000
General Funds	6,349	14,044	(5,745)	-	14,649
Total Unrestricted Funds:	13,349	14,044	(5,745)	-	21,649
Total Funds:	13,349	45,974	(23,381)	-	35,943

Purposes of Restricted Funds

The web project grant funded updates to the museum's website to attract more visitors and make the information more accessible.

The Answering the Call project was funded by Historic England to research and relate the experiences of people who came from the Commonwealth to train and work in the NHS.

The MDSW Change Minds grant was from Museum Development South West to fund capacity building.

The National Lottery PoW Project grant funded work to help people nurture their own wellbeing, and also to grow awareness of the museum and increase its resilience.

The Sleep Evaluation project funds an exhibition showing the results of the museum's own research into people's experiences of sleep, and developments in modern neuroscience's understanding of sleep and its importance in physical and mental wellbeing.

[11] Previous year comparisons

<u>Statement of Financial Activities</u> <u>2023-24</u>	Restricted funds 2024 £	Unrestricted funds 2024 £	Total funds 2024 £
Income:			
Donations	-	5,972	5,972
Charitable activities	11,760	3,180	14,940
Investments	-	139	139
Total Income	11,760	9,290	21,050
Expenditure:			
Charitable activities	19,882	9,544	29,427
Total Expenditure	19,882	9,544	29,427
Net Income / (Expenditure)	(8,122)	(254)	(8,377)
Transfers between funds	2,645	(2,645)	-
Net Movement in Funds	(5,477)	(2,899)	(8,377)
Total funds brought forward	5,477	16,249	21,726
Total funds carried forward	-	13,349	13,349

Glenside Hospital Museum CIO
Notes to the Accounts (continued)
Year to 31st March 2025

[11] Previous year comparisons (continued)

<u>Movements in funds 2023-24</u> <i>Previous year comparison</i>	Balance at 01/04/2023	Income	Expenditure	Transfers between funds	Balance at 31/03/2024
<u>Restricted Funds:</u>					
Cataloguing project	-	4,500	(7,054)	2,554	-
Web project	-	3,000	(3,091)	91	-
Royal Society	2,485	-	(2,485)	-	-
Historic England	2,993	4,260	(7,253)	-	-
Total Restricted Funds:	5,477	11,760	(19,882)	2,645	-
<u>Unrestricted Funds:</u>					
<i>Designated Funds:</i>					
Reserve Fund	7,362	-	(362)	-	7,000
Total Designated Funds:	7,362	-	(362)	-	7,000
General Funds	8,887	9,290	(9,183)	(2,645)	6,349
Total Unrestricted Funds:	16,249	9,290	(9,544)	(2,645)	13,349
Total Funds:	21,726	21,050	(29,427)	-	13,349

[12] Disclosures relating to the merger [see Note 1(a)]

The assets and liabilities of Friends of Glenside Hospital Museum (charity no. 1042422) were transferred to Glenside Hospital Museum CIO (charity no 1170808) on 27/08/24. All figures above are for both charities; the table below shows how the totals relate to the respective charities.

Analysis of principal SOFA components for the year to 31st March 2025

	Charity no 1042422 (pre-merger)	Charity no 1170808 (pre-merger)	Charity no 1170808 (post-merger)	Combined Totals
Income	1,574	3,187	41,213	45,974
Expenditure	(193)	(4,303)	(18,885)	(23,381)
Net income / (expenditure)	1,381	(1,116)	22,328	22,593
Other gains / (losses)	-	-	-	-
Net movement in funds	1,381	(1,116)	22,328	22,593

Analysis of principal SOFA components for the year to 31st March 2024

	Charity no 1042422	Charity no 1170808	Combined Totals
Income	4,341	16,709	21,050
Expenditure	(12,716)	(16,711)	(29,427)
Net income / (expenditure)	(8,374)	(2)	(8,377)
Other gains / (losses)	-	-	-
Net movement in funds	(8,374)	(2)	(8,377)

Analysis of net assets at the date of merger (27/08/24)

	Charity no 1042422	Charity no 1170808	Combined Totals
Net assets	6,412	7,203	13,615
<i>Represented by:</i>			
Unrestricted funds	6,412	7,203	13,615
Total funds	6,412	7,203	13,615

GLENSIDE HOSPITAL MUSEUM

England & Wales - Charity number 1170808

Accounts



GLENSIDE HOSPITAL MUSEUM

The Church, Glenside Campus, Blackberry Hill, Bristol BS16 1DD

email: glenside_museum@hotmail.com

web: www.glensidemuseum.org.uk

Twitter: [Glenside_museum](https://twitter.com/Glenside_museum)

Trustees' Report and Financial Statements for the year to 31st March 2024

**Glenside Hospital Museum
U.W.E. Glenside Campus
Blackberry Hill
Bristol BS16 1DD**

Registered Charity No: 1170808

Glenside Hospital Museum CIO Charity No [E&W]: 1170808

Learning is the core purpose of our organisation. We are an educational community resource and we work to change negative attitudes and prejudice about mental illness by speaking out.

Silence is the cause of stigma

GLENSIDE HOSPITAL MUSEUM C.I.O.

Trustees' Annual Report for the year to 31st March 2024

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Reference and Administrative Information

Charity name:	Glenside Hospital Museum
Charity registration number:	1170808
Registered Office and Operational Address:	Glenside Hospital Museum, UWE Glenside Campus, Blackberry Hill, Bristol BS16 1DD

Trustees 2023-24

Anwyl Cooper-Willis (chair)
John Pimm
Claire Charlton
Anna Louise Bryant
Gwyn Birt

Structure, Governance and Management

The Glenside Hospital Museum CIO is a Charitable Incorporated Organisation registered with the Charity Commissioners on 16 December 2016 (no. 1170808). Its principal office is at Glenside Hospital Museum, UWE Glenside Campus, Stapleton, Bristol BS16 1DD. The governing document is the Constitution dated 8 December 2016. The foundation trustees were Peter Carpenter, Brian Kington and John Pimm.

The CIO was created in order to continue the operations of the *Friends of Glenside Museum* (Charity number 1042422) under a more robust legal format. It has been recognised by the Charity Commissioners and HMRC as a continuation of the *Friends* Charity. The transfer of assets to the CIO has been held and the FGHM charity is in the

GLENSIDE HOSPITAL MUSEUM C.I.O.

process of being closed, we are awaiting a final payment from Historic England grant before this can be completed.

The trustees are assisted in the operation of the charity by the Management Committee, which manages the day to day operation of the Museum for both charities, and by the volunteers. Our thanks go to the many volunteers who give their time to the museum.

Reserves Policy

To provide for any unexpected drop in income, the charity maintains a reserve fund of £7,000. It is anticipated that this money will be needed to support the Museums' future plans and trustees have agreed to use it for this purpose.

Objects and Activities

Charitable Objects

To advance education of the public on topics including the history and development of mental health care and treatment, personal mental health and wellbeing, learning disabilities and the First World War by running and maintaining a museum for the benefit of the public.

Public Benefit

We aim to provide information on hospital care, mental illness and learning difficulties by using our collections from the Bristol Lunatic Asylum (1861-1994) and the Stoke Park Colony of Hospitals for people with learning disabilities (1909 - 2000). The museum's collection is conserved and developed to provide a stimulating educational environment and give an insight into the help and care needed for people experiencing mental health problems.

Learning is the core purpose of our organisation, which is an educational community resource. We are determined to change negative attitudes and prejudice about mental illness and to speak out, as silence is the cause of stigma. The museum supports people's understanding of mental illness and incapacity through the history of mental health care.

The Trustees have read and had regard to the Charity Commission's guidance on public benefit.

Achievements and Performance

The charity operates the Glenside Hospital Museum which is staffed entirely by volunteers and is open to the public on Wednesday mornings and Saturdays each week and at other times by appointment. We provide for volunteers training, skills development, work experience and a community.

We raised our entry fee to £5 per adult for an annual ticket to encourage repeat visits. The income contributes materially to the Museum's funds. We continue to have a lively interactive social media audience as our social media volunteer continues to create

GLENSIDE HOSPITAL MUSEUM C.I.O.

interesting content. For example our Facebook has some 1900 followers, they are very much a local audience with 90% coming from the UK of which 54% are from the Bristol area. Our August 2023 Facebook post reach was 3,365 and post engagement 1,485. Through integration with our website we expect our social media followers to double.

We took our portable exhibition to be part of Bristol Cathedral's 'Party on the Green' in June 2023, engaging with over 200 participants in our sleep project as well as providing them with items from our collection to interact with. Many interesting discussions were had about sleep and its importance in maintaining wellbeing with event goers. We also were part of Bristol artist's Luke Jerram's edible history initiative. Six giant chocolate sculptures were made for six important Bristol venues. Our object was a giant one meter diameter, version of a nineteenth century brass button from Bristol County Asylum, one of the smallest items in our collection found by the gardeners on the Glenside site. It was displayed in the museum for several months. It was the world's largest chocolate button!

In partnership with Outside In (Charity No. 1171128) we delivered four successful iterations of a Step-Up Exploring Collections course. The work was then exhibited online and in the Museum: 'Looking to the Light', opened in June 2022 and closed in March 2023, which was followed by the course delivered to 10 artists from the charity PROPS who had Learning Disabilities supported and their work went on show, 'Every Picture Tells a Story' until April 2024.

- The Historic England grant (£12,000) to collect the oral histories of Commonwealth nurses who answered the call to work in the NHS and then co- create the display. Our exhibition 'Answering the Call' showcasing the work of 24 artists and stitchers who had been working with the Museum all year to pay tribute to the psychiatric nurses from the Caribbean and Africa who contributed their stories was launched in April 2024.
- We are still collaborating on Brinstow Bristol University grant to understand the therapeutic value of stitch. We conducted 18 EEG readings with the support of Bristol and Bath Universities at the Museum on people stitching to see if it was therapeutic to the brain.
- West of England Small Museums Capital Grant, West of England Combined Authority (£6000) for a new website to help increase footfall digitally and in house.
- Museum Development South West Small Grants (£4500), match funded by (£8000) to develop a robust disposal process to ensure our collection going forward is pertinent to our mission.

We continue to deliver GHM handling collection learning workshops hinging on discussions prompted by items in our collection to young people from universities, tertiary colleges and sixth form groups. Many are repeat customers, and have been yearly since we started the workshops in 2016.

Our thanks go to our volunteers who give their time to add to the museum and make sure it continues to be open to the public and online.

GLENSIDE HOSPITAL MUSEUM C.I.O.

Statement of Responsibilities of the Trustees

Trustees are required to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income or expenditure, of the charitable company for the year. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011 and the applicable Charities (Accounts and Reports) Regulations.

The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

Approved by the trustees on 2nd August and signed on their behalf by:



..... Anwyl Cooper-Willis, Trustee



..... Claire Charlton, Trustee

GLENSIDE HOSPITAL MUSEUM C.I.O.

Accountant's report to the trustees of Glenside Hospital Museum CIO

I have prepared the accounts on the following pages from the information and explanations supplied to me.

As the charity's turnover is less than £25,000, I have not carried out an Independent Examination.



..... 16th September 2024

Rupert Taylor
5 Mount Pleasant
Millbrook
Torpoint
Cornwall PL10 1BH

Glenside Hospital Museum CIO

Statement of Financial Activities

Year to 31st March 2024

	Note	Restricted funds 2024	Unrestricted funds 2024	Total funds 2024	Total funds 2023
		£	£	£	£
Income:					
Donations	[2]	-	5,890	5,890	438
Charitable activities	[3]	7,500	3,180	10,680	1,041
Investments		-	139	139	-
Total Income		7,500	9,209	16,709	1,479
Expenditure:					
Charitable activities	[4]	10,145	6,566	16,711	90
Total Expenditure		10,145	6,566	16,711	90
Net Income / (Expenditure)		(2,645)	2,643	(2)	1,389
Transfers between funds		2,645	(2,645)	-	-
Net Movement in Funds		-	(2)	(2)	1,389
Total funds brought forward		-	8,321	8,321	6,932
Total funds carried forward		-	8,319	8,319	8,321

Glenside Hospital Museum CIO

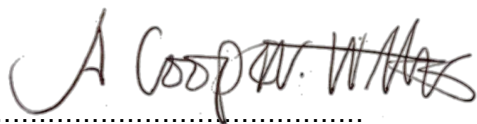
Balance Sheet

As at 31st March 2024

Registered charity no: 1170808

	Note	2024 £	2023 £
Fixed Assets	[5]	-	-
Current Assets			
Cash at bank and on hand		11,496	8,513
Debtors and prepayments		433	-
		<u>11,929</u>	<u>8,513</u>
Current Liabilities			
Creditors and accruals	[7]	3,610	192
		<u>3,610</u>	<u>192</u>
Total Current Liabilities			
		<u>3,610</u>	<u>192</u>
Net Current Assets		<u>8,319</u>	<u>8,321</u>
Net Assets		<u>8,319</u>	<u>8,321</u>
Statement of funds			
Unrestricted funds:			
Designated funds	[8]	7,000	7,000
General funds	[8]	1,319	1,321
		<u>8,319</u>	<u>8,321</u>

Approved by the trustees on 2nd August 2024 and signed on their behalf by:



Anwyl Cooper-Willis



Claire Charlton

Glenside Hospital Museum CIO

Notes to the Accounts

Year to 31st March 2024

[1] Principal Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are set out below.

(a) Basis of preparation

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), as amended by Update Bulletin 1 issued on 2nd February 2016, and the Charities Act 2011.

Glenside Hospital Museum meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

(b) Preparation of the accounts on a going concern basis

The charity's balance sheet at 31st March 2024 is in surplus, and the charity has no ongoing contractual obligations such as staffing or premises costs. All expenditure is limited to funding already available. Therefore the trustees are satisfied that the charity is a going concern on an ongoing basis.

(c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of activities is deferred until the criteria for income recognition have been met.

(d) Donated services and facilities

Donated professional services and facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity is probable and that economic benefit can be measured reliably. There were no such donations during the year in question. In accordance with the Charities SORP (FRS 102), the general volunteer time of trustees and volunteers is not recognised with any monetary value.

(e) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

(f) Fund Accounting

[i] Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

[ii] Designated funds are unrestricted funds set aside by the Management Committee for particular purposes.

[iii] Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(g) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. As the charity is not registered for VAT, all VAT on expenditure is charged as a cost against the activity for which the expenditure was incurred. Expenditure is classified under the following activity headings:

[i] Costs of raising funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes. There were no such costs during the year in question.

[ii] Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities, and those costs of an indirect nature necessary to support them.

[iii] Other expenditure represents those items not falling into any other heading. There were no such costs during the year in question.

(h) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. These include office costs, finance, personnel, payroll and governance costs which support the charity's charitable activities.

Glenside Hospital Museum CIO
Notes to the Accounts (continued)
Year to 31st March 2024

(i) Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or Section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

(j) Fixed Assets

Tangible fixed assets are written off over the expected useful life of the asset, at 25% per annum on the reducing balance method. Individual items costing less than £200 are not treated as fixed assets.

(k) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered.

(l) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the account.

(m) Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

[2] <u>Income from donations</u>	2024		2024	2023
	Restricted	Unrestricted	Total	Total Unrestricted
	£	£	£	£
Individual donations	-	5,569	5,569	438
Gift Aid	-	321	321	-
	<hr/>	<hr/>	<hr/>	<hr/>
	-	5,890	5,890	438
[3] <u>Income from charitable activities</u>	2024		2024	2023
	Restricted	Unrestricted	Total	Total Unrestricted
	£	£	£	£
Grants	7,500	-	7,500	-
Sales	-	1,003	1,003	266
Events income	-	2,177	2,177	775
	<hr/>	<hr/>	<hr/>	<hr/>
	7,500	3,180	10,680	1,041

The charity received no government grants during the period in question.

[4] Analysis of expenditure on charitable activities

	Total 2024	Total 2023
<u>Direct costs:</u>	£	£
Professional fees	13,967	-
Exhibition and event costs	1,553	-
Advertising and publicity	195	-
	<hr/>	<hr/>
	15,715	-
<u>Support costs:</u>		
Postage, stationery and IT	41	-
Refreshments	359	-
Membership	72	42
Repairs and maintenance	144	-
Accountancy	140	48
Publications	241	-
	<hr/>	<hr/>
Total Support Costs	996	90
	<hr/>	<hr/>
Total Expenditure	16,711	90

As the charity only undertook one area of activity during the period, support costs have not been apportioned.

Glenside Hospital Museum CIO
Notes to the Accounts (continued)
Year to 31st March 2024

[5] <u>Tangible Fixed Assets</u>	2024	2023
	Equipment	Equipment
<u>Cost</u>	£	£
Opening balance	-	-
Additions during the year	-	-
	-----	-----
	-	-
<u>Depreciation</u>		
Opening balance	-	-
Charge for the year	-	-
	-----	-----
	-	-
Net Book Value:	-	-

[6] <u>Debtors and prepayments</u>	2024	2023
	£	£
Trade debtors	321	-
Gift Aid due	112	-
	-----	-----
	433	-

[7] <u>Creditors</u>	2024	2023
	£	£
Amounts due within 12 months:		
Accruals	140	192
Sundry creditors	3,470	-
	-----	-----
	3,610	192

[8] <u>Movements in funds</u>	Balance at 01/04/2023	Income	Expenditure	Transfers between funds	Balance at 31/03/2024
<u>Restricted Funds:</u>					
REST cataloguing project	-	4,500	(7,054)	2,554	-
REST web project	-	3,000	(3,091)	91	-
	-----	-----	-----	-----	-----
Total Restricted Funds:	-	7,500	(10,145)	2,645	-
<u>Unrestricted Funds:</u>					
<u>Designated Funds:</u>					
Reserve Fund	7,000	-	-	-	7,000
	-----	-----	-----	-----	-----
Total Designated Funds:	7,000	-	-	-	7,000
General Funds	1,321	9,209	(6,566)	(2,645)	1,319
	-----	-----	-----	-----	-----
Total Unrestricted Funds:	8,321	9,209	(6,566)	(2,645)	8,319
	-----	-----	-----	-----	-----
Total Funds:	8,321	16,709	(16,711)	-	8,319

The transfers from General Funds to restricted funds represent match funding from the charity's own reserves.

[9] Payments to trustees and related party transactions
 No trustees received remuneration during the year.
 There were no payments to trustees during the year (2023 nil).
 There were no other related party transactions during the year.

[10] Staffing
 The charity employed no staff during the year (2023 nil).

Glenside Hospital Museum CIO
Notes to the Accounts (continued)
Year to 31st March 2024

[11] Previous year comparisons

<u>Statement of Financial Activities</u> <i>Previous year comparison</i>	Restricted funds 2023 £	Unrestricted funds 2023 £	Total funds 2023 £
Income:			
Donations	-	438	438
Charitable activities	-	1,041	1,041
Total Income	-	1,479	1,479
Expenditure:			
Charitable activities	-	90	90
Total Expenditure	-	90	90
Net Income / (Expenditure)	-	1,389	1,389
Transfers between funds	-	-	-
Net Movement in Funds	-	1,389	1,389
Total funds brought forward	-	6,932	6,932
Total funds carried forward	-	8,321	8,321

<u>Movements in funds</u> <i>Previous year comparison</i>	Balance at 01/04/2022	Income	Expenditure	Transfers between funds	Balance at 31/03/2023
<u>Unrestricted Funds:</u>					
<i>Designated Funds:</i>					
Reserve Fund	-	-	-	7,000	7,000
Total Designated Funds:	-	-	-	7,000	7,000
General Funds	6,932	1,479	(90)	(7,000)	1,321
Total Unrestricted Funds:	6,932	1,479	(90)	-	8,321
Total Funds:	6,932	1,479	(90)	-	8,321

GLENSIDE HOSPITAL MUSEUM

England & Wales - Charity number 1170808

Accounts



GLENSIDE HOSPITAL MUSEUM

The Chapel, Glenside Campus, Blackberry Hill, Bristol BS16 1DD

email: glenside_museum@hotmail.com

web: www.glensidemuseum.org.uk

Twitter: [Glenside_museum](https://twitter.com/Glenside_museum)

Trustees' Report and Financial Statements for the year to 31st March 2023

**Glenside Hospital Museum
U.W.E. Glenside Campus
Blackberry Hill
Bristol BS16 1DD**

Registered Charity No: 1170808

Glenside Hospital Museum CIO Charity No [E&W]: 1170808

Learning is the core purpose of our organisation. We are an educational community resource and we work to change negative attitudes and prejudice about mental illness by speaking out.

Silence is the cause of stigma

GLENSIDE HOSPITAL MUSEUM C.I.O.

Trustees' Annual Report for the year to 31st March 2023

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Reference and Administrative Information

Charity name:	Glenside Hospital Museum
Charity registration number:	1170808
Registered Office and Operational Address:	Glenside Hospital Museum, UWE Glenside Campus, Blackberry Hill, Bristol BS16 1DD

Trustees 2022-23

Anwyl Cooper-Wills (chair)
John Pimm
Claire Charlton
Anna Louise Bryant
Gwyn Birt
Brian Kington (resigned 1st April 2023)

Structure, Governance and Management

The Glenside Hospital Museum CIO is a Charitable Incorporated Organisation registered with the Charity Commissioners on 16 December 2016 (no. 1170808). Its principal office is at Glenside Hospital Museum, UWE Glenside Campus, Stapleton, Bristol BS16 1DD. The governing document is the Constitution dated 8 December 2016. The foundation trustees were Peter Carpenter, Brian Kington and John Pimm.

The CIO was created in order to continue the operations of the *Friends of Glenside Museum* (Charity number 1042422) under a more robust legal format. It has been recognised by the Charity Commissioners and HMRC as a continuation of the *Friends*

GLENSIDE HOSPITAL MUSEUM C.I.O.

Charity. The transfer of assets is underway and awaits only formal approval by the Arts Council of the transfer of the full Museum Accreditation from the FGHM charity to the CIO.

The trustees are assisted in the operation of the charity by the Management Committee, which manages the day to day operation of the Museum for both charities, and by the volunteers. Our thanks go to the many volunteers who give their time to the museum.

Reserves Policy

To provide for any unexpected drop in income, the charity maintains a reserve fund of £7,000. This position will be reviewed in the light of future developments.

Objects and Activities

Charitable Objects

To advance education of the public on topics including the history and development of mental health care and treatment, personal mental health and wellbeing, learning disabilities and the First World War by running and maintaining a museum for the benefit of the public.

Public Benefit

We aim to provide information on hospital care, mental illness and learning difficulties by using our collections from the Bristol Lunatic Asylum (1861-1994) and the Stoke Park Colony of Hospitals for people with learning disabilities (1909 - 2000). The museum's collection is conserved and developed to provide a stimulating educational environment and give an insight into the help and care needed for people experiencing mental health problems.

Learning is the core purpose of our organisation, which is an educational community resource. We are determined to change negative attitudes and prejudice about mental illness and to speak out, as silence is the cause of stigma. The museum supports people's understanding of mental illness and incapacity through the history of mental health care.

The Trustees have read and had regard to the Charity Commission's guidance on public benefit.

Achievements and Performance

The charity operates the Glenside Hospital Museum which is staffed entirely by volunteers and is open to the public on Wednesday mornings and Saturdays each week and at other times by appointment. We provide for volunteers training, skills development, work experience and a community.

This year was the first since 2019 in which the museum was open for the full number of possible days. As social distancing ceased to be mandatory, the system of timed entries

GLENSIDE HOSPITAL MUSEUM C.I.O.

for visitors was ceased. Since the cessation of lock downs we have started to re-build our outreach programme and look at plans to increase the sustainability of the Museum.

Visitor numbers have held up well and appear to be rising, despite the museum now charging £2.50 per adult (children are free), since June 2020, this provides a useful income stream.

We have a very industrious and executive person now in charge of our social media and her regular posts are undoubtedly bringing the museum to widening attention. In addition we have participated in the BBC history programme presented by Lucy Worsley, Dan Snow's history podcast and the Baring Foundation publications and podcast on museums and mental health.

In partnership with Outside In (Charity No. 1171128) we delivered two successful iterations of a Step-Up Exploring Collections course during 2021-2022, with a follow-on course in Curating held during March-April 2022. The work was then exhibited online and in the Museum. The exhibition 'Looking to the Light', opened in June 2022 and closed in March 2023. The ten artists' work was integrated into the museum displays adding depth and context to both the artworks and the museum collection. It has proved very popular with visitors.

We have gained funding for four other projects to develop the Museum:

- The Royal Society grant (£3,000) was given to link some of the neuroscience discoveries to our displays, focusing on our bed and dormitory pictures to engage young people in the importance of sleep.
- The Heritage England grant (£12,000) to collect the oral histories of Commonwealth nurses who answered the call to work in the NHS and then co-create the display.
- An education grant (£2,000) as part of Heritage England's Heritage Schools Programme to work in partnership with Local Learning and Bristol Metropolitan School to develop a Sensory Garden.
- We are beginning a collaboration on Brinstowe Bristol University grant to understand the therapeutic value of stitch.

We have delivered many GHM handling collection workshops hinging on discussions prompted by items in our collection to students from several different UWE academic departments, tertiary colleges and sixth form groups. In addition, engaging with 200 primary school children, 200 secondary children, 300 adults at Bristol Neuroscience festival.

Our thanks go to our volunteers who give their time to add to the museum and make sure it continues to be open to the public and online.

GLENSIDE HOSPITAL MUSEUM C.I.O.

Statement of Responsibilities of the Trustees

Trustees are required to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income or expenditure, of the charitable company for the year. In preparing those financial statements the trustees are required to:

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- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

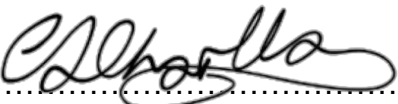
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The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

Approved by the trustees on 6th July 2023 and signed on their behalf by:


..... Anna Bryant, Trustee

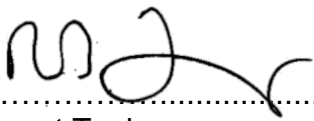

..... Claire Charlton, Trustee

GLENSIDE HOSPITAL MUSEUM C.I.O.

Accountant's report to the trustees of Glenside Hospital Museum CIO

I have prepared the accounts on the following pages from the information and explanations supplied to me.

As the charity's turnover is less than £25,000, I have not carried out an Independent Examination.



.....7th July 2023

Rupert Taylor
Easton Business Centre
Felix Road
Bristol BS5 0HE

Glenside Hospital Museum CIO

Statement of Financial Activities

Year to 31st March 2023

	Note	Total funds 2023 (all unrestricted) £	Total funds 2022 (all unrestricted) £
Income:			
Donations	[2]	438	357
Charitable activities	[3]	1,041	124
Total Income		1,479	482
Expenditure:			
Charitable activities	[4]	90	90
Total Expenditure		90	90
Net Income / (Expenditure)		1,389	392
Transfers between funds		-	-
Net Movement in Funds		1,389	392
Total funds brought forward		6,932	6,541
Total funds carried forward		8,321	6,932

Glenside Hospital Museum CIO

Balance Sheet

As at 31st March 2023

Registered charity no: 1170808

	Note	2023 £	2022 £
Fixed Assets	[5]	-	-
Current Assets			
Cash at bank and on hand		8,513	7,076
		<u>8,513</u>	<u>7,076</u>
Current Liabilities			
Creditors and accruals	[7]	192	144
		<u>192</u>	<u>144</u>
Total Current Liabilities			
		<u>192</u>	<u>144</u>
Net Current Assets		<u>8,321</u>	<u>6,932</u>
Net Assets		<u>8,321</u>	<u>6,932</u>
Statement of funds			
Unrestricted funds:			
Designated funds	[8]	7,000	-
General funds	[8]	1,321	6,932
		<u>8,321</u>	<u>6,932</u>

Approved by the trustees on 6th July 2023 and signed on their behalf by:



Anna Bryant



Claire Charlton

Glenside Hospital Museum CIO

Notes to the Accounts

Year to 31st March 2023

[1] Principal Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are set out below.

(a) Basis of preparation

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), as amended by Update Bulletin 1 issued on 2nd February 2016, and the Charities Act 2011.

Glenside Hospital Museum meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

(b) Preparation of the accounts on a going concern basis

The charity's balance sheet at 31st March 2023 is in surplus, and the charity has no ongoing contractual obligations such as staffing or premises costs. All expenditure is limited to funding already available. Therefore the trustees are satisfied that the charity is a going concern on an ongoing basis.

(c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of activities is deferred until the criteria for income recognition have been met.

(d) Donated services and facilities

Donated professional services and facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity is probable and that economic benefit can be measured reliably. There were no such donations during the year in question. In accordance with the Charities SORP (FRS 102), the general volunteer time of trustees and volunteers is not recognised with any monetary value.

(e) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

(f) Fund Accounting

[i] Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

[ii] Designated funds are unrestricted funds set aside by the Management Committee for particular purposes.

[iii] Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(g) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. As the charity is not registered for VAT, all VAT on expenditure is charged as a cost against the activity for which the expenditure was incurred. Expenditure is classified under the following activity headings:

[i] Costs of raising funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes. There were no such costs during the year in question.

[ii] Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities, and those costs of an indirect nature necessary to support them.

[iii] Other expenditure represents those items not falling into any other heading. There were no such costs during the year in question.

Glenside Hospital Museum CIO
Notes to the Accounts (continued)
Year to 31st March 2023

(h) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. These include office costs, finance, personnel, payroll and governance costs which support the charity's charitable activities.

(i) Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or Section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

(j) Fixed Assets

Tangible fixed assets are written off over the expected useful life of the asset, at 25% per annum on the reducing balance method. Individual items costing less than £200 are not treated as fixed assets.

(k) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered.

(l) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the account.

(m) Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

[2] <u>Income from donations</u>	2023	2022
	Total	Total
	Unrestricted	Unrestricted
	£	£
Individual donations	438	25
Gift Aid	-	332
	<hr/>	<hr/>
	438	357

[3] <u>Income from charitable activities</u>	2023	2022
	Total	Total
	Unrestricted	Unrestricted
	£	£
Sales	266	124
Events income	775	-
	<hr/>	<hr/>
	1,041	124

The charity received no government grants during the period in question.

[4] Analysis of expenditure on charitable activities

	Total	Total
	2023	2022
<u>Direct costs:</u>	£	£
Exhibition costs	-	-
	<hr/>	<hr/>
	-	-
<u>Support costs:</u>		
Membership	42	42
Accountancy	48	48
	<hr/>	<hr/>
Total Support Costs	90	90
	<hr/>	<hr/>
Total Expenditure	90	90

As the charity only undertook one area of activity during the period, support costs have not been apportioned.

Glenside Hospital Museum CIO
Notes to the Accounts (continued)
Year to 31st March 2023

[5] <u>Tangible Fixed Assets</u>	2023	2022			
	Equipment	Equipment			
<u>Cost</u>	£	£			
Opening balance	-	-			
Additions during the year	-	-			
	-----	-----			
	-	-			
<u>Depreciation</u>					
Opening balance	-	-			
Charge for the year	-	-			
	-----	-----			
	-	-			
	-----	-----			
Net Book Value:	-	-			
[6] <u>Debtors and prepayments</u>	2023	2022			
	£	£			
Sundry debtors	-	-			
	-----	-----			
	-	-			
[7] <u>Creditors</u>	2023	2022			
Amounts due within 12 months:	£	£			
Accruals	192	144			
	-----	-----			
	192	144			
[8] <u>Movements in funds</u>	Balance at			Transfers	Balance at
	01/04/2022	Income	Expenditure	between	31/03/2023
				funds	
<u>Unrestricted Funds:</u>					
<i>Designated Funds:</i>					
Reserve Fund	-	-	-	7,000	7,000
	-----	-----	-----	-----	-----
Total Designated Funds:	-	-	-	7,000	7,000
General Funds	6,932	1,479	(90)	(7,000)	1,321
	-----	-----	-----	-----	-----
Total Unrestricted Funds:	6,932	1,479	(90)	-	8,321
	-----	-----	-----	-----	-----
Total Funds:	6,932	1,479	(90)	-	8,321
[9] <u>Payments to trustees and related party transactions</u>					
No trustees received remuneration during the year.					
There were no payments to trustees during the year (2022 nil).					
There were no other related party transactions during the year.					
[10] <u>Staffing</u>					
The charity employed no staff during the year (2022 nil).					

Glenside Hospital Museum CIO
Notes to the Accounts (continued)
Year to 31st March 2023

[11] Previous year comparisons

<u>Statement of Financial Activities</u> <i>Previous year comparison</i>	Restricted funds 2022 £	Unrestricted funds 2022 £	Total funds 2022 £
Income:			
Voluntary income	-	357	357
Charitable activity income	-	124	124
Total Income	-	482	482
Expenditure:			
Charitable activities	-	90	90
Total Expenditure	-	90	90
Net Income / (Expenditure)	-	392	392
Transfers between funds	-	-	-
Net Movement in Funds	-	392	392
Total funds brought forward	-	6,541	6,541
Total funds carried forward	-	6,932	6,932

<u>Movements in funds</u> <i>Previous year comparison</i>	Balance at 01/04/2021	Income	Expenditure	Transfers between funds	Balance at 31/03/2022
<u>Unrestricted Funds:</u>					
General Funds	6,541	482	(90)	-	6,932
Total Unrestricted Funds:	6,541	482	(90)	-	6,932
Total Funds:	6,541	482	(90)	-	6,932

GLENSIDE HOSPITAL MUSEUM

England & Wales - Charity number 1170808

Accounts



GLENSIDE HOSPITAL MUSEUM

The Chapel, Glenside Campus, Blackberry Hill, Bristol BS16 1DD

email: glenside_museum@hotmail.com

web: www.glensidemuseum.org.uk

Twitter: [Glenside_museum](https://twitter.com/Glenside_museum)

Trustees' Report and Financial Statements for the year to 31st March 2022

**Glenside Hospital Museum
U.W.E. Glenside Campus
Blackberry Hill
Bristol BS16 1DD**

Registered Charity No: 1170808

Glenside Hospital Museum CIO Charity No [E&W]: 1170808

Learning is the core purpose of our organisation. We are an educational community resource and we work to change negative attitudes and prejudice about mental illness by speaking out.

Silence is the cause of stigma

GLENSIDE HOSPITAL MUSEUM C.I.O.

Trustees' Annual Report for the year to 31st March 2022

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3.	Objects and Activities
4.	Achievements and Performance
5.	Statement of Responsibilities of Trustees
6.	Accountant's Report
7.	Statement of Financial Activities
8.	Balance Sheet
9.	Notes to the Accounts

Reference and Administrative Information

Charity name:	Glenside Hospital Museum
Charity registration number:	1170808
Registered Office and Operational Address:	Glenside Hospital Museum, UWE Glenside Campus, Blackberry Hill, Bristol BS16 1DD

Trustees 2021-22

Anwyl Cooper-Wills (chair)
Brian Kington
John Pimm
Claire Charlton (appointed 18/11/21)
Anna Louise Bryant (appointed 18/11/21)
Gwyn Birt (appointed 16/10/21)

Structure, Governance and Management

The Glenside Hospital Museum CIO is a Charitable Incorporated Organisation registered with the Charity Commissioners on 16 December 2016 (no. 1170808). Its principal office is at Glenside Hospital Museum, UWE Glenside Campus, Stapleton, Bristol BS16 1DD. The governing document is the Constitution dated 8 December 2016. The foundation trustees were Peter Carpenter, Brian Kington and John Pimm.

The CIO was created in order to continue the operations of the *Friends of Glenside Museum* (Charity number 1042422) under a more robust legal format. It has been recognised by the Charity Commissioners and HMRC as a continuation of the *Friends*

GLENSIDE HOSPITAL MUSEUM C.I.O.

Charity. The transfer of assets however has been delayed and therefore the activity of the Museum has continued to be managed through the Friends of Glenside Hospital Museum.

The trustees are assisted in the operation of the charity by the Management Committee, which manages the day to day operation of the Museum for both charities, and by the volunteers. Our thanks go to the many volunteers who give their time to the museum.

Reserves Policy

As the charity is small and has no significant ongoing financial commitments the trustees do not consider it necessary at this stage to set aside any reserves. This position will be reviewed in the light of future developments.

Objects and Activities

Charitable Objects

The object of the CIO is to advance the education of the public in the subject of mental health care and learning difficulties by the establishment and maintenance of a museum.

Public Benefit

We aim to provide information on hospital care, mental illness and learning difficulties by using our collections from the Bristol Lunatic Asylum (1861-1994) and the Stoke Park Colony of Hospitals for people with learning disabilities (1909 - 2000). The museum's collection is conserved and developed to provide a stimulating educational environment and give an insight into the help and care needed for people experiencing mental health problems.

Learning is the core purpose of our organisation, which is an educational community resource. We are determined to change negative attitudes and prejudice about mental illness and to speak out, as silence is the cause of stigma. The museum supports people's understanding of mental illness and incapacity through the history of mental health care.

The Trustees have read and had regard to the Charity Commission's guidance on public benefit.

Achievements and Performance

A dedicated team of 30-40 volunteers ensure the work of the Museum is achieved and that it is open to the public on Wednesday mornings and Saturdays each week. We provide training and development, work experience and an outreach programme. Activities developed and delivered such as drawing classes, talks, pop-up-museum events, dementia and educational workshops and using the museum space for meetings halted from March 2020. Since then we have started to re-build our outreach programme and look at plans to increase the sustainability of the Museum. The year 2021-2022 has been one of recovery.

GLENSIDE HOSPITAL MUSEUM C.I.O.

The museum was closed from October 2020 until June 2021 due to Covid19 restrictions, but we welcomed 1,773 visitors during the year. Through loans, exhibitions in other locations and social media, the museum attracted 50,000 visitors. We had a placement undertaking professional practice experience via an MA in Curatorial Practice at the University of Leicester. Two successful iterations of a course on Interrogating Collections for artists and a Curating Course instigated through Outside In (Charity No. 1171128) who gained funding from the National Heritage Lottery Fund as part of their ongoing work around raising the profile of artwork created by patients and supporting artists who have difficulties accessing the art world. The first course was delivered in April – May on Zoom the second, September – December, on site. We continued to deliver GHM workshops hinging on discussions prompted by items in our collection both online and in the museum for students at universities, colleges and schools.

Our thanks go to our volunteers who give their time to add to the museum and make sure it continues to be open to the public and online. The accounts have been scrutinized independently and approved as accurate with no matters to be called to attention.

GLENSIDE HOSPITAL MUSEUM C.I.O.

Statement of Responsibilities of the Trustees

Trustees are required to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income or expenditure, of the charitable company for the year. In preparing those financial statements the trustees are required to:

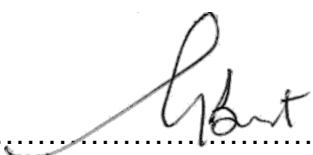
- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

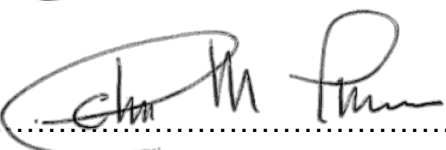
The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011 and the applicable Charities (Accounts and Reports) Regulations.

The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

Approved by the trustees on 12th November 2022 and signed on their behalf by:


..... Gwyn Birt, Trustee


..... John Pimm, Trustee

GLENSIDE HOSPITAL MUSEUM C.I.O.

Accountant's report to the trustees of Glenside Hospital Museum CIO

I have prepared the accounts on the following pages from the information and explanations supplied to me.

As the charity's turnover is less than £25,000, I have not carried out an Independent Examination.



.....14th November 2022

Rupert Taylor
Easton Business Centre
Felix Road
Bristol BS5 0HE

Glenside Hospital Museum CIO

Statement of Financial Activities

Year to 31st March 2022

	Total funds 2022 (all unrestricted) £	Total funds 2021 (all unrestricted) £
Income:		
Voluntary income	357	805
Charitable activity income	124	164
	-----	-----
Total Income	482	969
 Expenditure:		
Charitable activities	90	563
	-----	-----
Total Expenditure	90	563
	-----	-----
Net Income / (Expenditure)	392	407
Transfers between funds	-	-
	-----	-----
Net Movement in Funds	392	407
 Total funds brought forward	 6,541	 6,134
	-----	-----
Total funds carried forward	6,932	6,541

Glenside Hospital Museum CIO

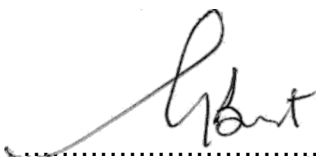
Balance Sheet

As at 31st March 2022

Registered charity no: 1170808

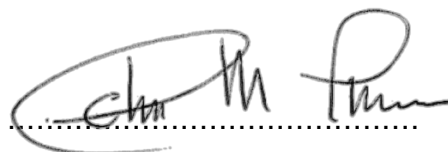
	2022 £	2021 £
Fixed Assets	-	-
Current Assets		
Cash at bank and on hand	7,076	6,637
Debtors and prepayments	-	-
	<hr/>	<hr/>
	7,076	6,637
Current Liabilities		
Creditors and accruals	144	96
	<hr/>	<hr/>
Total Current Liabilities	144	96
	<hr/>	<hr/>
Net Current Assets	6,932	6,541
	<hr/>	<hr/>
Net Assets	6,932	6,541
Statement of funds		
Unrestricted funds:		
General funds	6,932	6,541
Restricted funds	-	-
	<hr/>	<hr/>
	6,932	6,541

Signed on behalf of the trustees:



.....

Gwyn Birt
12th November 2022



.....

John Pimm
12th November 2022

Glenside Hospital Museum CIO

Notes to the Accounts

Year to 31st March 2022

[1] Principal Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are set out below.

(a) Basis of preparation

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), as amended by Update Bulletin 1 issued on 2nd February 2016, and the Charities Act 2011.

Glenside Hospital Museum meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

(b) Preparation of the accounts on a going concern basis

The charity's balance sheet at 31st March 2021 is in surplus, and the charity has no ongoing contractual obligations such as staffing or premises costs. All expenditure is limited to funding already available. Therefore the trustees are satisfied that the charity is a going concern on an ongoing basis.

(c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of activities is deferred until the criteria for income recognition have been met.

(d) Donated services and facilities

Donated professional services and facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity is probable and that economic benefit can be measured reliably. There were no such donations during the year in question. In accordance with the Charities SORP (FRS 102), the general volunteer time of trustees and volunteers is not recognised with any monetary value.

(e) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

(f) Fund Accounting

[i] Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

[ii] Designated funds are unrestricted funds set aside by the Management Committee for particular purposes.

[iii] Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(g) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. As the charity is not registered for VAT, all VAT on expenditure is charged as a cost against the activity for which the expenditure was incurred. Expenditure is classified under the following activity headings:

[i] Costs of raising funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes. There were no such costs during the year in question.

[ii] Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities, and those costs of an indirect nature necessary to support them.

[iii] Other expenditure represents those items not falling into any other heading. There were no such costs during the year in question.

lenside Hospital Museum CIO

Notes to the Accounts (continued)

Year to 31st March 2022

Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. These include office costs, finance, personnel, payroll and governance costs which support the charity's charitable activities.

Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or Section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

Fixed Assets

Tangible fixed assets are written off over the expected useful life of the asset, at 25% per annum on the reducing balance method. Individual items costing less than £200 are not treated as fixed assets.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the account.

Creditors

Creditors are recognised where the charitable company has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Income from donations

	2022 Total Unrestricted £	2021 Total Unrestricted £
Individual donations	25	805
Gift Aid	332	-
	<hr/>	<hr/>
	357	805

Income from charitable activities

	2022 Total £	2021 Total £
Sales	124	164
	<hr/>	<hr/>
	124	164

The charity received no government grants during the period in question.

Glenside Hospital Museum CIO
Notes to the Accounts (continued)
Year to 31st March 2022

[4] Analysis of expenditure on charitable activities

	Total 2022	Total 2021
<u>Direct costs:</u>	£	£
Exhibition costs	-	-
	-----	-----
	-	-
<u>Support costs:</u>		
Insurance and membership	42	467
Accountancy	48	96
	-----	-----
Total Support Costs	90	563
	-----	-----
Total Expenditure	90	563

As the charity only undertook one area of activity during the period, support costs have not been apportioned.

[5] Tangible Fixed Assets

	2022 Equipment	2021 Equipment
<u>Cost</u>	£	£
Opening balance	-	-
Additions during the year	-	-
	-----	-----
	-	-
<u>Depreciation</u>		
Opening balance	-	-
Charge for the year	-	-
	-----	-----
	-	-
	-----	-----
Net Book Value:	-	-

[6] Debtors and prepayments

	2022	2021
	£	£
Sundry debtors	-	-
	-----	-----
	-	-

[7] Creditors

	2022	2021
Amounts due within 12 months:	£	£
Accruals	144	96
	-----	-----
	144	96

Glenside Hospital Museum CIO
Notes to the Accounts (continued)
Year to 31st March 2022

[8] <u>Movements in funds</u>	Balance at 01/04/2021	Income	Expenditure	Transfers between funds	Balance at 31/03/2022
<u>Unrestricted Funds:</u>					
General Funds	6,541	482	(90)	-	6,932
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Unrestricted Funds:	6,541	482	(90)	-	6,932
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Funds:	6,541	482	(90)	-	6,932

[9] Payments to trustees and related party transactions
 No trustees received remuneration during the year.
 There were no payments to trustees during the year (2020 nil).
 There were no other related party transactions during the year.

[10] Staffing
 The charity employed no staff during the year (2020 nil).

[11] Previous year comparisons

<u>Statement of Financial Activities</u>	Restricted	Unrestricted	Total
<i>Previous year comparison</i>	funds	funds	funds
	2021	2021	2021
	£	£	£
Income:			
Voluntary income	-	805	805
Charitable activity income	-	164	164
	<hr/>	<hr/>	<hr/>
Total Income	-	969	969
Expenditure:			
Charitable activities	-	563	563
	<hr/>	<hr/>	<hr/>
Total Expenditure	-	563	563
	<hr/>	<hr/>	<hr/>
Net Income / (Expenditure)	-	407	407
Transfers between funds	-	-	-
	<hr/>	<hr/>	<hr/>
Net Movement in Funds	-	407	407
Total funds brought forward	-	6,134	6,134
	<hr/>	<hr/>	<hr/>
Total funds carried forward	-	6,541	6,541

<u>Movements in funds</u>	Balance at 01/04/2020	Income	Expenditure	Transfers between funds	Balance at 31/03/2021
<i>Previous year comparison</i>					
<u>Unrestricted Funds:</u>					
General Funds	6,134	969	(563)	-	6,541
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Unrestricted Funds:	6,134	969	(563)	-	6,541
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
Total Funds:	6,134	969	(563)	-	6,541

GLENSIDE HOSPITAL MUSEUM

England & Wales - Charity number 1170808

Accounts



GLENSIDE HOSPITAL MUSEUM

The Chapel, Glenside Campus, Blackberry Hill, Bristol BS16 1DD

email: glenside_museum@hotmail.com

web: www.glensidemuseum.org.uk

Twitter: [Glenside_museum](https://twitter.com/Glenside_museum)

Trustees' Report and Financial Statements for the year to 31st March 2021

**Glenside Hospital Museum
U.W.E. Glenside Campus
Blackberry Hill
Bristol BS16 1DD**

Registered Charity No: 1170808

Glenside Hospital Museum CIO Charity No [E&W]: 1170808

Learning is the core purpose of our organisation. We are an educational community resource and we work to change negative attitudes and prejudice about mental illness by speaking out.

Silence is the cause of stigma

GLENSIDE HOSPITAL MUSEUM C.I.O.

Trustees' Annual Report for the year to 31st March 2021

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9.	Notes to the Accounts

Reference and Administrative Information

Charity name:	Glenside Hospital Museum
Charity registration number:	1170808
Registered Office and Operational Address:	Glenside Hospital Museum, UWE Glenside Campus, Blackberry Hill, Bristol BS16 1DD

Trustees 2020-21

Anwyl Cooper-Wills (chair)
Brian Kington
John Pimm
Peninah Achieng-Kindberg (resigned 18th December 2020)
Stephen Booth (resigned 31st December 2020)
Peter Carpenter (resigned 12th September 2020)
Edward Fowler (resigned 22nd December 2020)
Luke Pomeroy (resigned 19th December 2020)
Cara Sutherland (resigned 20th December 2020)

Structure, Governance and Management

The Glenside Hospital Museum CIO is a Charitable Incorporated Organisation registered with the Charity Commissioners on 16 December 2016 (no. 1170808). Its principal office is at Glenside Hospital Museum, UWE Glenside Campus, Stapleton, Bristol BS16 1DD. The governing document is the Constitution dated 8 December 2016. The foundation trustees were Peter Carpenter, Brian Kington and John Pimm.

GLENSIDE HOSPITAL MUSEUM C.I.O.

The CIO was created in order to continue the operations of the *Friends of Glenside Museum* (Charity number 1042422) under a more robust legal format. It has been recognised by the Charity Commissioners and HMRC as a continuation of the *Friends* Charity. The transfer of assets however has been delayed and therefore the activity of the Museum has continued to be managed through the Friends of Glenside Hospital Museum.

Following an induction period and a series of virtual committee meetings during the year a number of the trustees resigned, leaving a core team. The trustees are assisted in the operation of the charity by the Management Committee, which manages the day to day operation of the Museum for both charities, and by the volunteers. Our thanks go to the many volunteers who give their time to the museum.

Reserves Policy

As the charity is small and has no significant ongoing financial commitments the trustees do not consider it necessary at this stage to set aside any reserves. This position will be reviewed in the light of future developments.

Objects and Activities

Charitable Objects

- To run and maintain a museum for the benefit of the public. Conserving collections centred on hospitals, with relevant items, including material from asylums, the First World War and Learning Disabilities.
- To advance education of the public on topics including the history and development of mental health care and treatment, personal mental health and wellbeing, learning disabilities and the First World War.

Public Benefit

We aim to provide information on hospital care, mental illness and learning difficulties by using our collections from the Bristol Lunatic Asylum (1861-1994) and the Stoke Park Colony of Hospitals for people with learning disabilities (1909 - 2000). The museum's collection is conserved and developed to provide a stimulating educational environment and give an insight into the help and care needed for people experiencing mental health problems.

Learning is the core purpose of our organisation, which is an educational community resource. We are determined to change negative attitudes and prejudice about mental illness and to speak out, as silence is the cause of stigma. The museum supports people's understanding of mental illness and incapacity through the history of mental health care.

The Trustees have read and had regard to the Charity Commission's guidance on public benefit.

Achievements and Performance

The charity operates the Glenside Hospital Museum which is staffed entirely by volunteers and is open to the public on Wednesday mornings and Saturdays each week. We provide training and development, work experience and a community of volunteers.

The museum was closed from the start of the financial year until 5 September 2020 so visitor numbers, donations and other income were much reduced this year. During September and October, after a one-way system had been organised, the museum reopened to visitors who booked in advance online via the website. In order to control visitor numbers timed bookings, at a charge of £5 per 'bubble' of up to six people, were available. This system worked very effectively and led to a higher income than would have been expected from voluntary contributions. The museum was obliged to close again at the beginning of November and remained so until the end of the financial year, 31 March 2021.

During the year the museum received only 124 visitors but did host 200 participants in online workshops and received over 60,000 visits to our website and social media.

The booking and entry charge have been maintained since the museum reopened in June 2021.

The Consultant Director was invited to partner Bristol Ideas (formerly Bristol Festival of Ideas) in a bid for the National Lottery Heritage Fund 'Bristol Poetic City' project based around Thomas Chatterton, mental wellbeing and suicide prevention. The bid was successful and the project was delivered digitally during the pandemic. The museum hosted two Poets in Residence and held two separate poetic events engaging people in suicide awareness and mental well-being through an examination of Thomas Chatterton's poetry, all very successfully delivered online via social media. Also funded through the National Lottery Heritage Fund, GHM partnered with Outside In on a course for artists, 'Exploring Collections'. The first course was successfully delivered online.

Statement of Responsibilities of the Trustees

Trustees are required to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charity and the incoming resources and application of resources, including the net income or expenditure, of the charitable company for the year. In preparing those financial statements the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards and statements of recommended practice have been followed, subject to any material departures disclosed and explained in the financial statements; and
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011 and the applicable *Charities (Accounts and Reports) Regulations*.

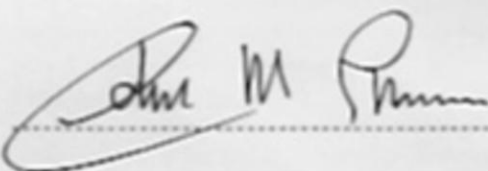
The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are members of the charity but this entitles them only to voting rights. The trustees have no beneficial interest in the charity.

Approved by the trustees on 20th October 2021 and signed on their behalf by:



..... Brian Kington, Trustee




..... John Pimm, Trustee

Accountant's report to the trustees of Friends of Glenside Hospital Museum

I have prepared the accounts on the following pages from the information and explanations supplied to me.

As the charity's turnover is less than £25,000, I have not carried out an Independent Examination.



11th November 2021

Rupert Taylor
Easton Business Centre
Felix Road
Bristol BS5 0HE

Glenside Hospital Museum
Statement of Financial Activities
Year to 31st March 2021

	Restricted funds 2021	Unrestricted funds 2021	Total funds 2021	Total funds 2020 [see note 11]
	£	£	£	£
Income:				
Voluntary income	-	805	805	2,449
Charitable activity income	-	164	164	1,258
Total Income	-	969	969	3,707
Expenditure:				
Charitable activities	-	563	563	298
Total Expenditure	-	563	563	298
Net Income / (Expenditure)	-	407	407	3,409
Transfers between funds	-	-	-	-
Net Movement in Funds	-	407	407	3,409
Total funds brought forward	-	6,134	6,134	2,725
Total funds carried forward	-	6,541	6,541	6,134

Glenside Hospital Museum

Balance Sheet

As at 31st March 2021

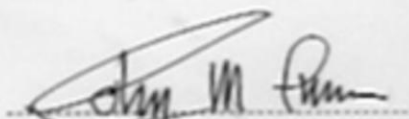
Registered charity no: 1170808

	2021	2020
	£	£
Fixed Assets	-	-
Current Assets		
Cash at bank and on hand	6,637	6,134
Debtors and prepayments	-	-
	<u>6,637</u>	<u>6,134</u>
Current Liabilities		
Creditors and accruals	96	-
Total Current Liabilities	<u>96</u>	<u>-</u>
Net Current Assets	<u>6,541</u>	<u>6,134</u>
Net Assets	<u>6,541</u>	<u>6,134</u>
Statement of funds		
Unrestricted funds:		
General funds	6,541	6,729
Restricted funds	-	11,693
	<u>6,541</u>	<u>18,422</u>

Signed on behalf of the trustees:


.....

Brian Kington
20th October 2021


.....

John Pimm
20th October 2021

Glenside Hospital Museum

Notes to the Accounts

Year to 31st March 2021

[1] Principal Accounting Policies

The principal accounting policies adopted in the preparation of the financial statements are set out below.

(a) Basis of preparation

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), as amended by Update Bulletin 1 issued on 2nd February 2016, and the Charities Act 2011.

Glenside Hospital Museum meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

(b) Preparation of the accounts on a going concern basis

The charity's balance sheet at 31st March 2021 is in surplus, and the charity has no ongoing contractual obligations such as staffing or premises costs. All expenditure is limited to funding already available. Therefore the trustees are satisfied that the charity is a going concern on an ongoing basis.

(c) Income

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance of activities is deferred until the criteria for income recognition have been met.

(d) Donated services and facilities

Donated professional services and facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity is probable and that economic benefit can be measured reliably. There were no such donations during the year in question. In accordance with the Charities SORP (FRS 102), the general volunteer time of trustees and volunteers is not recognised with any monetary value.

(e) Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

(f) Fund Accounting

[i] Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

[ii] Designated funds are unrestricted funds set aside by the Management Committee for particular purposes.

[iii] Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(g) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. As the charity is not registered for VAT, all VAT on expenditure is charged as a cost against the activity for which the expenditure was incurred. Expenditure is classified under the following activity headings:

[i] Costs of raising funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes. There were no such costs during the year in question.

[ii] Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities, and those costs of an indirect nature necessary to support them.

[iii] Other expenditure represents those items not falling into any other heading. There were no such costs during the year in question.

Glenside Hospital Museum
Notes to the Accounts (continued)
Year to 31st March 2021

(h) Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. These include office costs, finance, personnel, payroll and governance costs which support the charity's charitable activities.

(i) Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or Section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

(j) Fixed Assets

Tangible fixed assets are written off over the expected useful life of the asset, at 25% per annum on the reducing balance method. Individual items costing less than £200 are not treated as fixed assets.

(k) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered.

(l) Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the account.

(m) Creditors

Creditors are recognised where the charitable company has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount after allowing for any trade discounts due.

(n) Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

[2] Income from donations

	2021			2020		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Net Current Assets	£	£	£	£	£	£
Individual donations	-	805	805	-	2,449	2,449
Net Assets	-	805	805	-	2,449	2,449

[3] Income from charitable activities

	2021			2020		
	Restricted	Unrestricted	Total	Restricted	Unrestricted	Total
Unrestricted funds:	£	£	£	£	£	£
Sales	-	164	164	-	1,258	1,258
	-	164	164	-	1,258	1,258

The charity received no government grants during the period in question.

Glenside Hospital Museum
Notes to the Accounts (continued)
Year to 31st March 2021

[4] Analysis of expenditure on charitable activities

	Total 2021	Total 2020 [restated]
<u>Direct costs:</u>	£	£
Exhibition costs	-	56
	<hr/>	<hr/>
	-	56
<u>Support costs:</u>		
Insurance and membership	467	42
Meeting costs	-	200
Accountancy	96	-
	<hr/>	<hr/>
Total Support Costs	563	242
	<hr/>	<hr/>
Total Expenditure	563	298

As the charity only undertook one area of activity during the period, support costs have not been apportioned.

[5] Tangible Fixed Assets

	2021 Equipment	2020 Equipment
<u>Cost</u>	£	£
Opening balance	-	-
Additions during the year	-	-
	<hr/>	<hr/>
	-	-
<u>Depreciation</u>		
Opening balance	-	-
Charge for the year	-	-
	<hr/>	<hr/>
	-	-
	<hr/>	<hr/>
Net Book Value:	-	-

[6] Debtors and prepayments

	2021	2020
	£	£
Sundry debtors	-	-
	<hr/>	<hr/>
	-	-

[7] Creditors

	2021	2020
Amounts due within 12 months:	£	£
Accruals	96	-
	<hr/>	<hr/>
	96	-

Glenside Hospital Museum
Notes to the Accounts (continued)
Year to 31st March 2021

[8] <u>Movements in funds</u>	Balance at 01/04/2020	Income	Expenditure	Transfers between funds	Balance at 31/03/2021
<u>Unrestricted Funds:</u>					
General Funds	6,134	969	(563)	-	6,541
Total Unrestricted Funds:	6,134	969	(563)	-	6,541
Total Funds:	6,134	969	(563)	-	6,541

- [9] Payments to trustees and related party transactions
 No trustees received remuneration during the year.
 There were no payments to trustees during the year (2020 nil).
 There were no other related party transactions during the year.

- [10] Staffing
 The charity employed no staff during the year (2020 nil).

[11] Previous year comparisons

<u>Statement of Financial Activities</u> <i>Previous year comparison</i>	Restricted funds 2020 £	Unrestricted funds 2020 £	Total funds 2020 £
Income:			
Voluntary income		2,449	2,449
Charitable activity income		1,258	1,258
Total Income	-	3,707	3,707
Expenditure:			
Charitable activities		298	298
Total Expenditure	-	298	298
Net Income / (Expenditure)	-	3,409	3,409
Transfers between funds	-	-	-
Net Movement in Funds	-	3,409	3,409
Total funds brought forward	-	2,725	2,725
Total funds carried forward	-	6,134	6,134

<u>Movements in funds</u> <i>Previous year comparison</i>	Balance at 01/04/2019	Income	Expenditure	Transfers between funds	Balance at 31/03/2020
<u>Unrestricted Funds:</u>					
General Funds	2,725	3,707	(298)	-	6,134
Total Unrestricted Funds:	2,725	3,707	(298)	-	6,134
Total Funds:	2,725	3,707	(298)	-	6,134