

THE CITY OF LICHFIELD CONCERT BAND

England & Wales · Charity number 1170801

Details

Status Registered

Legal form CIO

Registered 2016-12-16

Register [View on the Charity Commission register](#)

Contact

Address 212 Castlehill Road
Walsall
WS9 9DB

Phone 07792343000

Email lichfieldconcertband@gmail.com

Website WWW.LICHFIELDCONCERTBAND.CO.UK

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUBLIC IN THE ARTS AND SCIENCE OF MUSIC THROUGH THE PROVISION AND PROMOTION OF A CONCERT BAND IN LICHFIELD AND THE SURROUNDING AREAS.

Activities: We are a community concert band providing opportunities for local players to exercise and develop their skills, present concerts and provide entertainment for the wider community. Our main objective is to 'to advance the education of the public in the arts and science of music through the provision and promotion of a concert band in Lichfield and surrounding areas.'

Classification

- **How:** Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, Arts/culture/heritage/science, Economic/community Development/employment
- **Who:** The General Public/mankind

Geography

- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£12,793	£12,785	-	-
2023-12-31	£11,502	£13,345	-	-
2022-12-31	£9,865	£9,228	-	-
2021-12-31	£3,656	£5,868	-	-
2020-12-31	£1,970	£2,565	-	-

Trustees

Name	Role	Appointed
Kit David Benham		2023-05-22
Lisa Marie Wilson		2023-05-22
Natalie Foster-Langford		2023-05-22
Sharon Guy		2022-03-28
Susan Carole Share		2023-05-22
Sylvia Barratt		2022-03-28
Tony Orbell		2023-05-22

THE CITY OF LICHFIELD CONCERT BAND

England & Wales - Charity number 1170801

Accounts



Trustees' Annual Report for the period

From 1/1/2024
Period end date

Period start date To 31/12/2024

Charity name: The City of Lichfield Concert Band

Charity registration number: 1170801

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the public in the arts and science of music through the provision and promotion of a concert band in Lichfield and surrounding areas.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We are a community concert band providing opportunities for local players to develop their skills through weekly rehearsals leading to regular concerts for the wider community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are aware of the Charity Commission information regarding public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		N/A

--	--	--

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The City of Lichfield Concert Band enjoyed a full concert programme of ten well attended events. Three of these events were outdoor free events reaching out to the wider community including Lichfield Proms in the Park which attracts an audience of local residents in their thousands.</p> <p>We maintained and developed further our relationship with other local music groups and venues this year performing in the Coton Centre Tamworth with a local choir. In May we performed at the Garrick theatre Lichfield to a full house which is a prestigious venue attracting local residents families and friends.</p> <p>The year was finished off with a high profile Christmas Concert in Lichfield Cathedral given to a full audience.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See attached accounts for the period. Healthy financial position with assets of approx £15127 in current and deposit accounts
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have a reserves policy defined to financially cover a period of 12 months expenditure. The current reserve amount necessary is £7500 which would be the amount required for the band to function for a year assuming no income.
Amount of reserves held	Para 1.22	£7500
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No concern

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed , royal charter)	Para 1.25	CIO constiution
How is the charity constituted? (e.g unincorporated association , CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are voted in by the members at the AGM following a proposal and seconded nomination. Chair , secretary and treasurer appointed internally by the trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The City of Lichfield Concert Band
Other name the charity uses	N/A
Registered charity number	1170801
Charity's principal address	c/o St martins 212 Castlehill Road Stonnall Walsall WS99DB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sylvia Barratt			
2	Sharon Guy	Chair		
3	Natalie Foster			
4	Tony Orbell			
5	Kit Benham			
6	Carole Share			
7	Lisa Wilson			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	S M Barratt	S Guy
--------------	-------------	-------

Full name(s)	Sylvia Mary Barratt	Sharon Guy
--------------	---------------------	------------

Position (eg Secretary, Chair, etc)	Trustee and chair	
-------------------------------------	-------------------	--

Date	11 th August 2024
------	------------------------------

City Of Lichfield Concert Band - Accounts year end Dec 2024					
INCOME	Current acc 2024	Dep acc 2024	current acc2023	Dep A 2023	
	£	£	£	£	
Subs	£3,187.90		2,385.58		
LCC Grant			500.00		
HMRC-Gift aid	£665.25		555.50		
Concerts	£5,745.04		5,812.88		
Bucket collections	£677.72		484.01		
Carolling			0.00		
Dinner Dance2023			418.04		
Dinner Dance2024	£1,817.16		830.00		
Raffle			335.19		
Refunds	£60.00		0.00		
donations	£60.00		180.86		
interest		£240.41		171.78	
Morcambe deposits	£579.70				
Transfer to Dep acc				6000	
TOTAL	12,792.77	240.41	11,502.06	6171.78	
EXPENDITURE					
NCB			£890.00		
Dinner Dance costs 2024	£2,754.60		£1,890.50		
Choir payment	£990.28		£739.90		
Honorarium	£3,010.00		2,915.00		
Guildhall rehearsals	£217.13		825.35		
Concerts venue hire	£400.00		827.80		
Wade street rehearsals	£1,020.00		741.00		
Deps	£1,235.00		660.00		
Insurance/making music	£245.00		236.00		
PRS	£181.41		159.88		
Music	£1,562.26		1,102.34		
Bank Charges	£82.18		75.84		
Other-food/flowers	£460.00		502.12		
Printing/ Advertising	£65.00		158.70		
Website,			93.72		
Donations			250.00		
Refunds			30.00		
equipment-	£263.00		1,247.20		
Morcambe	£300.00				
Transfer to deposit Acc			6,000.00		
TOTAL	£12,785.59		£19,345.35		
Cashbook balance at start of year	£2,731.43	£12,147.81	10,574.72	5976.03	
plus receipts since then	£12,792.77	£240.41	11,502.06	6171.78	
less total payments / transfers	£12,785.59		19,345.35		
Cashbook balance at end of year	2,738.61	12,388.22	2,731.43	12147.81	
Bank balance at end of year	£2,738.61	£12,388.22	2,731.43	12147.81	
minus payments not yet cleared					
adjusted balance at end of year					
john wharton Jan 2025					
^					

THE CITY OF LICHFIELD CONCERT BAND

England & Wales - Charity number 1170801

Accounts



Trustees' Annual Report for the period

From 1/1/2023
Period end date

Period start date To 31/12/2023

Charity name: The City of Lichfield Concert Band

Charity registration number: 1170801

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the public in the arts and science of music through the provision and promotion of a concert band in Lichfield and surrounding areas.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We are a community concert band providing opportunities for local players to develop their skills through weekly rehearsals leading to regular concerts for the wider community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are aware of the Charity Commission information regarding public benefit

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		N/A

--	--	--

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The City of Lichfield Concert Band enjoyed a full concert programme of nine well attended events. Three of these events were outdoor free events reaching out to the wider community including Lichfield Proms in the Park which attracts an audience of local residents in their thousands.</p> <p>We maintained and developed further our relationship with other local music groups and venues this year performing in the Coton Centre Tamworth, Lichfield Cathedral and a local primary school which gave opportunities to reach wider and larger audiences including young people.</p> <p>In March we performed at the National Finals Concert Band Festival gaining a platinum award. This gave the band members a valuable experience of performing at a very high standard and also led to representing Lichfield on the national stage.</p> <p>In May we performed at the Garrick theatre Lichfield to a full house which is a prestigious venue attracting local residents families and friends.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See attached accounts for the period. Healthy financial position with assets of approx £14900 in a current and deposit accounts
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have a reserves policy defined to financially cover a period of 12 months expenditure. The current reserve amount necessary is £7500 which would be the amount required for the band to function for a year assuming no income.
Amount of reserves held	Para 1.22	£7500
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No concern

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO constiution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are voted in by the members at the AGM following a proposal and seconded nomination. Chair , secretary and treasurer appointed internally by the trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The City of Lichfield Concert Band
Other name the charity uses	N/A
Registered charity number	1170801
Charity's principal address	c/o St martins 212 Castlehill Road Stonnall Walsall WS99DB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sylvia Barratt			
2	Sharon Guy	Chair		
3	Samantha Tranchant		01/01/23-22/05/23	
4	Liz Athay		01/01/23-22/05/23	
5	Steve Smith		01/01/23-22/05/23	
6	John Wharton		01/01/23-22/05/23	
7	Wesley Kendrick		01/01/23-22/05/23	
8	Natalie Foster		22/05/23-31/12/23	
9	Tony Orbell		22/05/23-31/12/23	
10	Kit Benham		22/05/23-31/12/23	
11	Carole Share		22/05/23-31/12/23	
12	Lisa Wilson		22/05/23-31/12/23	
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

S M Barratt

S Guy

Full name(s)

Sylvia Mary Barratt

Sharon Guy

Position (eg Secretary,
Chair, etc)

Trustee

Date

3rd September 2023

City Of Lichfield Concert Band - Accounts year end Dec 2023				
INCOME	Current acc 202	Dep acc 2023	Current A 2022	Dep A 2022
	£	£	£	£
Subs	£2,385.58		1,883.86	
LCC Grant	£500.00		500.00	
HMRC-Gift aid	£555.50		359.75	
Concerts	£5,812.88		4,114.73	
Bucket collections	£484.01		693.29	
Carolling	£0.00		0.00	
Dinner dance 2023	£418.04		1,959.27	
Dinner Dance2024	£830.00			
Raffle	£335.19		188.00	
Refunds			0.00	
other-Friends of band, etc			97.50	
donations	£180.86		60.00	
TOTAL	11,502.06	6,171.78	9,856.40	8.67
EXPENDITURE				
NCB	£890.00		£190.00	
Dinner Dance costs 2023	£1,890.50		£617.80	
Choir payment	£739.90		£736.56	
Honorarium	£2,915.00		2,735.00	
Guildhall rehearsals	£825.35		911.64	
Concerts venue hire	£827.80		989.11	
Wade street rehearsals	£741.00		426.60	
Deps	£660.00		405.00	
Insurance/making music	£236.00		239.00	
PRS	£159.88		108.14	
Music	£1,102.34		958.69	
Bank Charges	£75.84		81.02	
Other-food/flowers	£502.12		252.62	
Printing/ Advertising	£158.70		123.40	
Website,	£93.72		112.80	
Donations	£250.00			
Refunds	£30.00		<u>20.00</u>	
equipment-	£1,247.20		<u>320.53</u>	
Transfer to deposit Acc	6,000.00			0
TOTAL	£19,345.35		£9,227.91	
Cashbook balance at start of year	£10,574.72	£5,976.03	9,946.23	5967.36
plus receipts since then	£11,502.06	£6,171.78	9,856.40	8.67
less total payments / transfers	£19,345.35		9,227.91	
Cashbook balance at end of year	2,731.43	12,147.81	10,574.72	5976.03
Bank balance at end of year	£2,731.43	£12,147.81	10,574.72	5976.03
minus payments not yet cleared				
adjusted balance at end of year				
john wharton Jan 2024				
^				

THE CITY OF LICHFIELD CONCERT BAND

England & Wales - Charity number 1170801

Accounts



Trustees' Annual Report for the period

From **01/01/2022** Period start date To **31/12/2022**

Period end date

Charity name: **The City of Lichfield Concert Band**

Charity registration number: **1170801**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the public in the arts and science of music through the provision and promotion of a concert band in Lichfield and surrounding areas.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We are a community concert band providing opportunities for local players to develop their skills through weekly rehearsals leading to regular concerts for the wider community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are aware of the Charity Commission information regarding public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		N/A

--	--	--

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The City of Lichfield Concert band enjoyed its first full year post-Covid with a return to a full concert programme of 8 well attended events. Four of these events were outdoor free events for the wider community including performing at Lichfield Proms in the Park which attracts an audience of local residents in their thousands and performing at the National Arboretum as part of the Queen's Platinum Jubilee celebrations.</p> <p>We maintained and developed further our relationship with other local music groups and venues this year performing in the Coton Centre, Tamworth and Lichfield Cathedral which gave opportunities to reach wider and larger audiences.</p> <p>In November 2022 we performed at the regional qualifying event for the National Concert Band Festival in Telford gaining a platinum award and an invitation to perform at the national finals in Manchester in 2023. This gave the band members a valuable experience of performing at a very high standard and also led to representing Lichfield on the national stage.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

--	--	--

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See attached accounts for the period. Healthy financial position with assets of approx £16551 in a current and deposit account.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have a reserves policy defined to financially cover a period of 12 months expenditure. The current reserve amount necessary is £7500 which would be the amount required for the band to function for a year assuming no income.
Amount of reserves held	Para 1.22	£7500
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No concern

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are voted in by the membership at the AGM following a proposal and seconded nomination. Chair, secretary and treasurer appointed internally by the trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The City of Lichfield Concert Band
Other name the charity uses	N/A
Registered charity number	1170801
Charity's principal address	c/o St Martins 212 Castlehill Road Stonnall Walsall WS9 9DB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Samantha Tranchant	Chair		
2	John Wharton	Treasurer		
3	Liz Athey	Secretary		
4	Carol Bache		01/01/2022-28/03/2022	
5	Alison Trimmer		01/01/2022-28/03/2022	
6	Steve Smith			
7	Sylvia Barratt		28/03/2022-31/12/2022	
8	Sharon Guy		28/03/2022-31/12/2022	
9	Wesley Kendrick		28/03/2022-31/12/2022	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	S M Barratt	S Guy
Full name(s)	Sylvia Mary Barratt	Sharon Guy
Position (eg Secretary, Chair, etc)	Trustee	Trustee
Date	25/07/2023	

City Of Lichfield Concert Band - Accounts year Dec 2022					
INCOME	Current account	Dep A 2022	Current A 2021	Dep A 2021	
	£	£	£	£	
Subs	£1,883.86		120.00		
LCC Grant	£500.00		500.00		
HMRC-Gift aid	£359.75		116.39		
Concerts	£4,114.73		2,240.00		
Bucket collections	£693.29				
Carolling	£0.00		299.31		
other	£97.50				
Dinner Dance	£1,959.27				
Raffle	£188.00				
Refunds			20.00		
other-Friends of band	£0.00		0.00		
donations	£60.00		360.00		
TOTAL	9,856.40	8.67	3,655.70	0.6	
EXPENDITURE					
NCB	£190.00				
Dinner Dance costs	£617.80				
Choir payment	£736.56				
Honorarium	£2,735.00		1,170.00		
Guilshhall rehearsals	£911.64		567.00		
Concerts venue hire	£989.11		696.23		
Wade street rehearsals	£426.60		27.00		
Deps	£405.00		150.00		
Insurance/making music	£239.00		235.00		
PRS	£108.14		122.06		
Music	£958.69		1,072.64		
Bank Charges	£81.02				
Other-food/flowers	£252.62		186.76		
Printing/ Advertising	£123.40		113.70		
Website,	£112.80		204.12		
			660.00		
Refunds	£20.00		140.00		
equipment-	£320.53		523.99		
TOTAL	9,227.91	0.00	5,868.50	0.6	
Cashbook balance at start of year	£9,946.23	£5,967.36	12,159.03	5966.76	
plus receipts since then	£9,856.40	£8.67	3,655.70	0.6	
less total payments	£9,227.91		5,868.50		
Cashbook balance at end of year	10,574.72		9,946.23	5967.36	
Bank balance at end of year	£10,574.72	£5,976.03	9,946.23	5967.36	
minus payments not yet cleared					
adjusted balance at end of year	10,574.72	5,976.03			
john wharton Jan 2023					
^					

THE CITY OF LICHFIELD CONCERT BAND

England & Wales - Charity number 1170801

Accounts



Trustees' Annual Report for the period

From **01/01/2021** Period start date To **31/12/2021**
Period end date

Charity name: **The City of Lichfield Concert Band**

Charity registration number: **1170801**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the public in the arts and science of music through the provision and promotion of a concert band in Lichfield and surrounding areas.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We are a community concert band providing opportunities for local players to develop their skills through weekly rehearsals leading to regular concerts for the wider community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are aware of the Charity Commission information regarding public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A

Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<ul style="list-style-type: none"> • The City of Lichfield Concert Band has sadly, like all music societies, been widely affected by the Covid-19 pandemic and during the first 6 months of 2021 was unable to operate. We resumed rehearsals in June 2021 and worked hard to establish a safe environment for our members working towards our first concert for nearly 2 years in October 2021. This was a sell-out and a great occasion for both the charity's members and the local community after a long time of live music being silenced. • Despite the pandemic, membership of the band remained stable at around 45 involving a wide age range. Rehearsals continued weekly in the later part of 2021, and a working committee met regularly to plan activities for the band to move forward post pandemic, in addition to the trustees who oversaw the administrative work.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
		N/A

Other		
-------	--	--

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See attached accounts for the period. Healthy financial position with assets of approx £15,913 in a current and deposit account.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have a reserves policy defined to financially cover a period of 12 months expenditure. The current reserve amount necessary is £7,500, which would be the amount required for the band to function for a year assuming no income.
Amount of reserves held	Para 1.22	£7,500
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No concern

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are voted in by the membership at the AGM following a proposal and seconded nomination. Chair, secretary and treasurer appointed internally by the trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The City of Lichfield Concert Band
Other name the charity uses	N/A
Registered charity number	1170801

Charity's principal address	c/o 53 Broad Lane Lichfield Staffs WS14 9SU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Samantha Tranchant	Chair		
2	John Wharton	Treasurer		
3	Liz Athey	Secretary		
4	Carol Bache			
5	Stephen Smith			
6	Alison Trimmer			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

S C Smith

S J Tranchant

Full name(s)

Stephen Christopher Smith

Samantha Tranchant

**Position (eg
Secretary, Chair, etc)**

Trustee

Chair

Date

05/10/2022

City Of Lichfield Concert Band - Accounts year end Dec 2021

INCOME	Current account £	Dep 2021 £	Dep 2020
Subs	£120.00		
LCC Grant	£500.00		
HSBC			
Community Fund			
HMRC-Gift aid	£116.39		
Concerts	£2,240.00		
Bucket collections			
^Carolling	£299.31		
Guildhall hire refund			
Raffle			
Refunds	£20.00		
other-Friends of band donations	£360.00		
TOTAL	3,655.70	0.60	£6.06
EXPENDITURE			
HONORARIUM	£1,170.00		
GUILDHALL REHEARSALS	£567.00		
CONCERTS VENUE HIRE	£696.23		
WADE STREET CHURCH REHEARSALS	£27.00		
DEPS	£150.00		
INSURANCE/making music	£235.00		
PRS	£122.06		
MUSIC	£1,072.64		
Donation			
OTHER-	£186.76		
PRINTING	£113.70		
%OTHER-website,	£204.12		
Buxton refunds	£660.00		
REFUNDS	£140.00		
equipment-	£523.99		
	5,868.50		£0.00
Cashbook balance at start of year	£12,159.03	£5,966.76	£5,960.70
plus receipts since then	£3,655.70	£0.60	£6.06
less total payments	£5,868.50		
Cashbook balance at end of year	9,946.23	5,967.36	£5,966.76
Bank balance at end of year	£9,946.23	£5,967.36	£5,966.76
minus payments not yet cleared			
adjusted balance at end of year	9,946.23	5,967.36	

john wharton Jan 2022

^

Current A 2020

£

380.00
500.00

94.00

300.00

660.00
30.00

1,964.00

858.00
120.36
100.00
108.00

341.00

262.85
57.20

21.12
24.80

110.00

561.92
2,565.25

12,760.28
1,964.00
2,565.25
12,159.03

12,159.03

THE CITY OF LICHFIELD CONCERT BAND

England & Wales - Charity number 1170801

Accounts



Trustees' Annual Report for the period

From 01/01/2020 Period start date To 31/12/2020

Period end date

Charity name: The City of Lichfield Concert Band

Charity registration number: 1170801

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To advance the education of the public in the arts and science of music through the provision and promotion of a concert band in Lichfield and surrounding areas.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	We are a community concert band providing opportunities for local players to develop their skills through weekly rehearsals leading to regular concerts for the wider community.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees are aware of the Charity Commission information regarding public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	N/A
Other		N/A

--	--	--

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The City of Lichfield Concert Band has sadly like all music societies been widely affected by Covid and from the initial lockdown in March 2020 was unable to operate for the remainder of the year.</p> <p>Despite this, membership of the band has been stable at around 45 and involves a wide age range. We also attempted a number of virtual performances that were shared widely on social media and Youtube. These attracted healthy viewing figures and were much appreciated by both local and wider supporters of the band as a way of keeping in touch.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	N/A
Performance of fundraising activities against objectives set	Para 1.41	N/A
Investment performance against objectives	Para 1.41	N/A
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	See attached accounts for the period. Healthy financial position with assets of approx £18125 in a current and deposit account.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have a reserves policy defined to financially cover a period of 12 months expenditure. The current reserve amount necessary is £7500 which would be the amount required for the band to function for a year assuming no income.
Amount of reserves held	Para 1.22	£7500
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No concern

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	CIO constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are voted in by the membership at the AGM following a proposal and seconded nomination. Chair, secretary and treasurer appointed internally by the trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	The City of Lichfield Concert Band
Other name the charity uses	N/A
Registered charity number	1170801
Charity's principal address	c/o 53 Broad Lane Lichfield Staffs WS14 9SU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Samantha Tranchant	Chair		
2	John Wharton	Treasurer		
3	Liz Athey	Secretary		
4	Carol Bache			
5	Steve Smith			
6	Alison Trimmer			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	None
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	None

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-----------------	------	---------

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	S J Tranchant	J Wharton
Full name(s)	Samantha Tranchant	John Wharton
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	08/09/2021	

City Of Lichfield Concert Band - Accounts year end Dec 2020

INCOME	Current account £	Deposit account £	2019 Current acct £
Subs	£380.00		2,660.00
LCC Grant	£500.00		500.00
HSBC			
Community Fund			
HMRC-Gift aid			728.25
Concerts	£94.00		4,560.00
Bucket collections			451.29
^ Carolling and Xmas cards			622.07
Shakespear in park donation			
Guildhall hire refund	£300.00		
Raffle			157.10
Tour Refund	£660.00		700.00
other-Friends of band	£30.00		85.00
donations			25.00
TOTAL	1,964.00	6.06	10,488.71
EXPENDITURE			
HONORARIUM	£858.00		2,390.00
GUILDHALL REHEARSALS	£120.36		1,193.30
CONCERTS VENUE HIRE	£100.00		989.04
WADE STREET CHURCH REHEARSALS	£108.00		175.00
DEPS			650.00
INSURANCE/making music 2020-161; 2021-180	£341.00		312.52
PRS			284.70
MUSIC	£262.85		1,276.45
Donation	£57.20		100.00
Acting as Agent-moneys re carolling			564.88
PRINTING	£21.12		206.77
% OTHER-drinks,website,	£24.80		1,947.91
Tour			660.00
REFUNDS	£110.00		
equipment- drum bag, banner	£561.92		
TOTAL	2,565.25	0.00	10,750.57
Cashbook balance at start of year	£12,760.28	£5,960.70	13,664.14
plus receipts since then	£1,964.00	£6.06	10,488.71
less total payments	£2,565.25		11,392.57
Cashbook balance at end of year	12,159.03	5,966.76	12,760.28
Bank balance at end of year	£12,159.03	£5,966.76	12,760.28
plus deposits not yet cleared	£0.00		
minus payments not yet cleared			
adjusted balance at end of year	12,159.03	5,966.76	

Notes

john wharton Jan 2021

^