



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

**From** 29/JANUARY 2023 **Period start date** **To**  
**Period end date** 30/JANUARY 2024

**Charity name:** Reaching Out Community Fellowship

**Charity registration number:** 1170765

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document		The objects of Reaching Out Community Fellowship are such charitable purposes for the public benefit as are exclusively charitable according to the laws of England and Wales as the trustees may from time to time determine.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none"><li>• Group members meet every last Sunday of the month discussing missions' projects and planning strategies to grow and achieving Charitable expectations.</li><li>• Rocf Fellowships organise and hold productive seminars including inviting specialists to talk on specific subject matters that can benefit members, for example, financial awareness, budgeting, Christian living, etc.</li><li>• We encourage goodwill by helping and giving financial support to group members in times of need or loss of a close relation.</li><li>• We organise Fundraising activities and events to support upcoming missions projects the group embarked upon.</li><li>• We organised excursions, summer outings, and seasonal activities, such as breakfast meetings, dinner and Christmas party and invite our community people to share with them.</li><li>• We foster a good community spirit and reduce loneliness by visiting people in care homes, hospitals, prisons and help the less fortunate in our societies/Neighbourhoods.</li></ul>

		<ul style="list-style-type: none"> <li>• We regularly carry out charitable activities in our local communities including making donations to our foodbanks, clothing banks, and other charitable organisations.</li> </ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

<p><b>LAST YEAR PROJECT UGANDA 2022.</b></p> <p>Project term “ SUPPORT KAMATARISI PRIMARY SCHOOL” by renovating a classroom building, Erected toilet facilities and providing them with recreational equipments.</p> <p><b>PROJECT ACHIEVEMENT 2023.</b></p> <p>ROCF visits WEIJA Leprosarium in Ghana. We successfully donated a number</p>	<p>SORP reference</p>	<p>We also donated a selection of food items and clothes to two inspired Orphanages in Ghana: The Royal Seed Home in Kasoa and Rising Star Orphanage in Dodowa.</p> <p>ROCF Charity has also provided funding support to a Primary School in Ghana and helped to improve the lifestyle of 2 children who have suffered from a disadvantaged household due to a change in their financial wellbeing.</p> <p>Over the last 2 period, We donated and erected a Clean Borehole Water for an entire Community village called Aboah in</p>
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<p>of medicines, blood pressure monitors, cleaning detergents, food stuffs and many more items to support the hospices.</p>	<p>the Eastern Region, Ghana. Were clean water reaching out over 380 people in that community.</p> <p>We also donated Educational and Essential Materials to a Village Primary School called Asitey Presbyterian School in MANYA KROBO Municipality in Ghana and over 198 children benefitted. This was recorded as one the successful Missions project we did.</p> <p>Last 2 years around the Covid-19 pandemic situations , we donated an essential items such as Veronica buckets Bowls and stools, Hand Sanitisers , Antiseptic Soups and Hand paper Towels to an entire General Teaching Hospital in Koforidua, eastern region of Ghana. This was estimated to benefit over 500 visitors in the hospital including the Doctors, Nurses, Patients and many others.</p> <p><b>We have Successfully Donated to the AKROPONG School of Blind in Ghana.</b></p> <p>ROCF Charity embarked upon this Project term “ HELP AKROPONG SCHOOL OF BLIND” to mitigate their present needs and challenges. In view of this, our organisation supply an essential equipment and material to support the institutions. We therefore gave 10 Laptops with Assistive Software packages to help those who are having problems and difficulties using the Perkins Braillewriter and hand frames to enhance their learning.</p> <p>We also included 2000, Braille sheets – this is two types the A4 Size which is used by the hand frames and Perkins Brailleurs</p> <p>5,000 Continues Braille Papers – which are use by the embosser, specifically to prepare test books and examination materials for the students.</p> <p>Packages of Hand frames Stylus</p> <p>Lawnmowers – this is to help the school to keep their environment clean at all times.</p> <p>Essential items and food stuffs to</p>
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		supplement what the government provides the school. It was a great Mission for us to put a smile on the face of the Children.
	Para 1.20	

#### **Additional information (optional)**

You may choose to include further statements where relevant about:

<p><b>Achievements against objectives set</b></p> <p><b>PROJECTS EVALUATION</b></p> <p>Through our projects our community have expressed that they feel that there is an increase in the wellness of the community as a result of the projects by Reaching Out Community Fellowship and are appreciative.</p> <p>Our volunteers have fed back that they feel well supported, and they have enjoyed the volunteering experience, and have benefitted themselves through improved confidence, skills, employability, and they have felt they are part of a community with a strong sense of belonging and supporting each other.</p> <p><b>PROJECT IMPROVEMENT</b> Going forward, we are</p>	Para 1.41	<p><b>ROCF END PROJECTS REPORT</b></p> <p><b>COMMUNITY REACH PROJECT</b></p> <p>This project has been focused on working with families, individuals and the youth in the borough of Enfield and Waltham Cross to help them with any household and personal issues as a result of the pandemic. We recruited a Volunteer Manager in order to further develop our projects and support our volunteers. She has been aided with training through one to one sessions, and a platform which contains training sessions and resources which have also been shared with our volunteers.</p> <p><b>THE DIFFERENCE OUR PROJECT HAS MADE.</b></p> <p>One thing our volunteers supported with is a number of individuals sleeping rough in our community. We went to supply them with food, bedding and first aid. We have also attempted to support their needs related to their mental stability such as support with their addictions. We then signposted them to local organisations such as rehousing organisations so they would have a roof over their heads.</p>
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planning to develop and improve our projects in order to positively impact our community further. We have identified and recognised physical health challenges some of the youth are experiencing and in response to this situation, we are planning to organise more activities, projects where the youth in the community can get supported by organising, cycling events, table tennis club and gym membership to help the youth against their mental health issues which certainly will boost their confidence as well as feeling good by themselves.

**Testimonies:** Beneficiary's

*It's a difficult life being homeless. I've been sitting near the bus station for over 1 years and up to now only one group of people actually tried to help me get my life back. [ROCF] helped me with my alcohol addiction which is what led me onto the streets in the first place, and gave me food, Beddings and a support for getting a place to stay. For that I feel excited to get myself back on track and do better as a person.*

We recognised the needs of the youth within our community were high as a result of covid, and therefore needed support in a number of areas. Covid was causing anxiety, confusion, isolation, and a decline in their mental health.

We organised a Zoom Community Reach Youth Programme in order to address such needs.

Our guest speaker Patricia Obichukwu is a youth mental health specialist, and was able to address the audience with questions on what the youth were going through, what their challenges were. Through their answers she was able to give advice and coping strategies through activities and examples. We produced a flyer and put the meeting on social media in order to attract the youth in our community to this session. This was attended by 15 youth and 4 parents, and the feedback was very positive; those who attended were very grateful to us for putting on the session.

**Feedback:**

*From DS*

*There was a talk about our future aspirations and what are main goals are for the future. This program really helped me with where I should keep my head at in terms of what to do and think whilst focusing on my journey towards my final goal and how I should understand the obstacles that I might have to face on the way. For example, we talked about how important school is and how to act as a youth to society. We learnt about how we need to consider our mental well being as it is vital for the output of our daily lives. It was incredibly helpful and really benefited me as a youth to acknowledge how to spend each day and what to prioritise in order to reach the goal we all aim for. Resulting from this, I also learnt how to keep away from temptations and procrastination, I understood how important*

		<p><i>it is to prioritise my time over unnecessary wants, which has made a huge impact , especially for my school work.</i></p> <p>Following this session our Volunteer Manager organised a number of one to one sessions with 8 of the youth in our community who were struggling with different issues, many of these Covid related.</p> <p>These sessions addressed such issues as transition to university, low school attendance and attainment, anxiety through the unknown of Covid, lack of inspiration and low self esteem, lack of equipment needed in order to support their education.</p> <p>Through these sessions our volunteers were able to address these issues and support their needs.</p> <p>As a result we have:-</p> <ul style="list-style-type: none"> <li>• Supported a 6th form student with equipment needed in order to transition to university</li> <li>• Encouraged a student and supported them with counselling as a result of their lack of motivation and discouragement of their worth. Through support he became more positive about his future and self-image, and more engaged with school.</li> <li>• Supported one student in his decision of what subjects to study at A Levels: We were able to advise him and support him in making the right choices for his future, taking account for his enjoyment and what he plans to do post education.</li> <li>• Supported with the challenges and fears some students had by discussing them and developing coping strategies where needed.</li> </ul> <p>Our volunteers were well supported with the resources we had access to via the training platform.</p> <p><b>Feedback:</b>  <i>From one of our volunteer;  The sessions and materials are all very informative and it has helped me settle in as a volunteer superbly. When I first joined as a volunteer, I was confused as to what I could do to do my part in this organisation. The platform gave me the chance to inform myself of all the plans, methods and strategies that were put in place to help others. One thing I'd say could be an improvement is if we were able to have a place to post ideas in order to have a more collaborative feel, but I think the knowledge</i></p>
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		<p><i>and support to be attained is good.</i></p> <p>We have also worked with our local foodbank who provided us with a list of items which are needed. Our members use this as a reference and give generous donations which are collected and taken to The foodbanks</p>
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<ol style="list-style-type: none"> <li>1. Rocf Charity's principal sources of funds is members making a minimum of £10 monthly Contribution towards our mission projects.</li> <li>2. A Welfare Contribution of £20 towards members support as when the needs arises.</li> <li>3. ROCF Organise Fundraising Events to Raise Money for all our Plan Project's.</li> <li>4. Grants bidding towards planning project herein uk and Africa</li> </ol>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by Board of trustees and core leaders

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51													
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<div><b>Organisational Structure</b></div> <table><tr><td>Samuel Twum (Trustee)</td><td>President</td></tr><tr><td>Adeline Osei</td><td>Vice Present</td></tr><tr><td>Safoa Bamfo</td><td>Secretary</td></tr><tr><td>Janet Attah (Trustee)</td><td>Treasurer</td></tr><tr><td>Samantha Yeboah</td><td>Organiser</td></tr><tr><td>Tina Anderson Officer (Trustee)</td><td>Safeguarding</td></tr></table> <p>The charity trustees are responsible for the general control and management of the charity.</p> <p>The trustees give their time freely and receive no payment or other financial benefits.</p> <p>The trustees meet as and when needed and are responsible for all decisions taken in relation to running the charity missions and activities.</p> <p>Trustee member can chair the Trustees Meetings taking into consideration skills that each trustee member can bring to the</p>	Samuel Twum (Trustee)	President	Adeline Osei	Vice Present	Safoa Bamfo	Secretary	Janet Attah (Trustee)	Treasurer	Samantha Yeboah	Organiser	Tina Anderson Officer (Trustee)	Safeguarding
Samuel Twum (Trustee)	President													
Adeline Osei	Vice Present													
Safoa Bamfo	Secretary													
Janet Attah (Trustee)	Treasurer													
Samantha Yeboah	Organiser													
Tina Anderson Officer (Trustee)	Safeguarding													

		<p>meeting regarding the Agenda.</p> <p>To assist in the smooth running of the charity the trustees have set up Core leaders that help them oversee certain aspects of the charity's work; and report back with their recommendations to the full meeting of the trustees.</p> <p>The Trustee and the Core Leaders and Fellow Members meet once a month to deliberate issues arising within group Meetings. The President chairs the monthly Meeting, the Vice President Chair meeting in absence of President.</p> <p>The Organising Committee: They are responsible for the organisation of all activities; internally or externally.</p> <p>Welfare Committee: They are responsible for the Welfare of the members of the Charity.</p> <p>Safeguarding Officers: They are responsible for ensuring the Safety and Wellbeing of our Children and Youth within the group.</p> <p><b>Recruitment and Appointment of Trustees.</b></p> <p>The existing trustees are responsible for the recruitment of new trustees but in so doing the trustees seek the views and recommendations of the core leaders. The trustees believe this approach ensures that new trustees are respected and trustworthy fellows.</p> <p>In selecting new trustees, we ensure to identify people who regularly attend meetings, events and functions organised by the charity and are willing to volunteer to help in our broader community works.</p> <p>Potential trustees are invited to attend trustees' meetings as observers and are given more details of the charity's aims and activities and, if all agree, they are then proposed as new trustees at the subsequent trustees' meeting. This process allows due consideration of the person's eligibility, personal competence, specialist knowledge and skills.</p> <p>During the Annual General Meeting, a members of the trustees can retired and new trustee member added.</p>
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		<b>Risk management</b> The trustees are satisfied that systems are in place, or arrangements are in hand, to manage the risks that have been identified. Insurance cover is in place where needed DBS checks will be carried out from time to time.
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Reaching Out Community Fellowship
Other name the charity uses	Rocf Charity UK
Registered charity number	1170765
Charity's principal address	2 Butlers Court, Trinity Lane Waltham Cross EN8 7EG

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sam Twum	President	Still in office	
2	Janet Attah	Treasurer	Still in office	
3	Tina Anderson	Safeguarding Officer	Still in office	
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6				
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11				
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14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

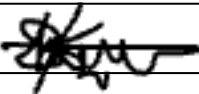
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Mr. Sam Twum	
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Position (eg Secretary,  
Chair, etc)

Chair	
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Date

04/10/24
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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Reaching Out Community Fellowship	No (if any)
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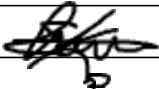
Receipts and payments accounts			
For the period from	29 JAN. 2023	To	30 JAN. 2024

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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Cash Fund for Last year	£2,087.00	-	-	2,087	£1,971.00
ROCF Members Dues	£2,550.00	-	-	2,550	£2,280.00
Welfare Contributions	£3,005.00	-	-	3,005	£3,550.00
Fundraising Donations	£3,130.00	-	-	3,130	£2,751.00
Gift Aids	£5,885.00	-	-	5,885	£6,046.00
			-	-	
	16,657	-	-	16,657	16,598
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	16,657	-	-	16,657	16,598
<b>A3 Payments</b>					
Total Payments b/f from 31/12/22	-	-	-	-	14,511
Uk Members Welfare Support	£3,280.00	-	-	3,280	
Administration & General Exp.	£1,320.00	-	-	1,320	
Ghana Leprosarium project Cost	£5,600.00	-	-	5,600	
UK Project Cost	£2,600.00	-	-	2,600	
Other Benevolence Support	£2,500.00	-	-	2,500	
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	15,300	-	-	15,300	14,511
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	
	-	-	-	-	
Sub total	-	-	-	-	-
Total payments	15,300	-	-	15,300	14,511
Net of receipts/(payments)	1,357	-	-	1,357	2,087
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	1,357	-	-	1,357	2,087

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash fund B/F	1,357	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	1,357	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Samuel Twum	1/1/2024	