



Easingwold Community Library Association (ECLA)
Registered Charity Number 1170759

Chairs Report

A report for the Trustees
April 1st 2022 – March 31st 2023

This report has been prepared and submitted by the Chair of Trustees of Easingwold Community Library.
The views expressed are those of the Chair and not necessarily of the other Trustees until the report has been authorised at the AGM.



Key Points:

An overview of key highlights and issues that arose in the period under review.

- Since re-opening after Covid Easingwold Community Library has recovered well and been run superbly by a group of enthusiastic and capable volunteers.
- Finances have continued to be soundly managed, and we have a healthy bank balance with resources to cover 3 years of costs.
- Volunteer numbers were stable, and we continued to use the 'Three Rings' volunteer management application.

Library Performance



<u>Easingwold Library</u>			
Statistics comparing financial year 2021/22 and 2022/23			
	Performance 2021/2022	Performance 2022/2023	Difference
Active Borrowers	1220	1488	268
IT use	992	1384	392
Visits	20908	31401	10493
Home Library Clients	48	47	-1
Buzzy Bee	101	54	-47
Issues	37702	43735	6033
SRC Starters	106	192	86
SRC Finishers	72	147	75



ECLA's Community Activities

- Regular activities included Poppets, Rhymetime, Knit and Natter and the Writing Group
- A series of innovative and entertaining events were run including the Jubilee Tea Party, Out of our Heads, a comedy night, a coffee morning and a poetry evening
- These events contributed £1,352 with many thanks to the volunteers who organised and ran them.



Financial Performance

- The financial performance is covered in the Accounts for Year Ended 31st March 2023
- Income generation comes from Easingwold Town Council office rent, donations, operations and events
- Expenditure consists mainly of utilities and building maintenance.

EASINGWOLD COMMUNITY LIBRARY ASSOCIATION

Accounts for Year Ended 31st March 2023

INCOME & EXPENDITURE REPORT

	Notes	Year ended 31 March 2023 £	Year ended 31 March 2022 £
Income			
Library operations income	1a	4,393	2,943
Library groups income:	1b		
Poppets		380	387
Rhymetime		0	300
Knit & Natter (incl wrist warmer donations)		467	114
Writing group		98	26
Event income:			
Out of Our Heads		0	328
Jubilee Tea Party		121	0
Comedy night		129	0
Coffee morning		89	0
Poetry evening		68	0
Rent	2	5,000	5,000
Local Authority grants:			
Covid 19 Grants from Hambleton District Council		0	7,143
NYCC Locality Grant for LED lighting		0	865
NYCC for emergency lighting works		0	500
NYCC Stronger Communities – 101 stories project		1,000	0
Grant from Tilia Homes for LED lighting		0	400
Donations:			
Anonymous donation		1,000	1,000
Donations for polling station use		200	400
Friends' donations		260	320
Book sale donations		363	115
Crayke Parish Council		0	100
Other donations		490	188
Amazon Smile commission	3	14	33
Total income		14,072	20,162
Expenditure			
Repairs and maintenance:			
Gas heater servicing	4	0	324
Balance of emergency lighting rewiring		0	184
Replacement led lighting in stockroom		200	0
Other repairs/maintenance		753	453
Security and safety:			
Replacement staff entrance door		0	1,297
Safety repairs, servicing, alarm, CCTV		544	1,048
Utilities		5,631	2,635
Cleaning		2,652	2,695
Covid19 expenditure	5	58	546
Spent against grants/donations:			
Children's library redevelopment		0	6,556
LED lighting works		0	1,265
New computer suite		0	800
Emergency lighting rewiring		0	500
Butterflies project		0	179
101 stories project		485	0
Balance of children's library refurbishment		0	6,191
Balance of new computer suite costs		0	534
Waste		633	532
Insurance		193	193
Legal & professional fees	4	0	120
Credit card charges		13	0
Purchase of card machine		155	0
Event costs – ads, refreshments etc		98	0
Miscellaneous	8	1,290	1,466
Total expenditure		12,705	27,518
Surplus/(Deficit) of income vs expenditure		1,367	-7,356
Items capitalised – new furniture		0	10,908
Surplus/(deficit) before depreciation		1,367	3,552
Depreciation charge for the year	9	-1,364	-1,363
Surplus to reserves		3	2,189

Notes

- 1a Library operations income includes fees for reservations, DVD rental, media and computer subscriptions, printing and copying and overdue item charges.
Due to Covid 19, most late return charges were waived during the prior year.
- 1b These groups are run by volunteers in the library on a regular basis both to raise funds and to provide a social service. The Poppets and Rhymetime groups ceased early in this year.
- 2 An office in the library is rented by Easingwold Town Council.
- 3 Amazon Smile has now been discontinued.
- 4 Invoice paid after the year end but not accrued for.
- 5 Expenditure on making the library building Covid-safe and on additional cleaning materials and equipment has been categorised separately under this heading.
- 8 Includes stationery, cleaning materials, advertising, web costs and other sundry items such as volunteer refreshments.
- 9 See fixed asset note.

EASINGWOLD COMMUNITY LIBRARY ASSOCIATION

Accounts for Year Ended 31st March 2023

BALANCE SHEET

<u>Assets</u>	Notes	31 March 2023 £		31 March 2022 £
Fixed assets at net book value	1	8,181		9,545
Bank		38,326		36,994
Cash in Hand		101		66
Total assets		46,608	**	46,605

Accumulated Funds

	£		£
Balance brought forward	46,605		44,416
Excess/(deficit) of receipts over payments	3		2,189
Total accumulated funds	46,608	**	46,605

Analysis of accumulated funds

Fixed assets at net book value		8,181		9,545
Temporarily restricted reserves: *				
NYC Stronger Communities Fund	2	515		0
Long term contingency reserve	3	6,500		6,500
Total restricted reserves		7,015		6,500
Unrestricted reserves		31,412		30,560
Total reserves		46,608		46,605

* grants and donations received with spending restrictions

Notes

1 See separate sheet.

2 This is the balance remaining at the year end of the £1,000 grant for the 101 Stories project.

3 Estimate of six months running expenses.

I have examined the accounts shown on pages 1 and 2, which are in agreement with the records, vouchers and explanations provided.

Signed:
(Accountant)

N/A

Date:

25/1/2024

EASINGWOLD COMMUNITY LIBRARY ASSOCIATION

Accounts for Year Ended 31st March 2023

Note 1 **Fixed assets** Furniture , fittings and mural

	£
Cost	
At 1 April 22	10,908
Additions	0
Disposals	0
At 31 March 23	<u>10,908</u>
Depreciation	
At 1 April 22	1,363
Charge for the year	1,364
At 31 March 23	<u>2,727</u>
Net book value	
At 1 April 22	9,545
Additions	0
Disposals	0
Depreciation	-1,364
At 31 March 23	<u>8,181</u>

Depreciation policy – 8 year straight line