

Charity registration number: 1170750

CATTs (Cancer Awareness for Teens & Twenties)

Annual Report and Financial Statements

for the Year Ended 31 August 2021

CATTs (Cancer Awareness for Teens & Twenties)

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CATs (Cancer Awareness for Teens & Twenties)

Reference and Administrative Details

Trustees	John Barton, Chair
	Jack Broadley, Treasurer
	Angela Lawrence
	Nick Pearson
	Vasiliki Kiparoglou
	George Sutton
	Lucy Swithenbank
	Subodh Tailor
	Ethan McLaughlin
Charity Registration Number	1170750
Principal Office	2.06 Centurion House
	129 Deansgate Manchester
	M3 3WR
Independent Examiner	The Moffatts Partnership LLP
	Progress House
	396 Wilmslow Road
	Withington
	Manchester
	M20 3BN

CATs (Cancer Awareness for Teens & Twenties)

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 August 2021.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	John C W Barton, Chair
	Jack Broadley, Treasurer (appointed 8 February 2021)
	Angela Lawrence
	Nicholas Pearson
	David Purkiss, (term ended September 2022)
	James Adams, (resigned March 2022)
	Elizabeth Gear, (resigned March 2022)
	Colin Graham, (resigned March 2022)
	Samantha Andrews, (resigned October 2021)
	Angela Webster, (resigned August 2021)
	Ethan McLaughlin (appointed 2 February 2022)
	Vasiliki Kiparoglou (appointed 2 March 2022)
	George Sutton (appointed 2 March 2022)
	Lucy Swithenbank (appointed 2 March 2022)
	Subodh Tailor (appointed 2 March 2022)

The Board met four times in the financial year.

All trustees give their time voluntarily and receive no benefits from the charity. Any expenses reclaimed from the charity are set out in the accounts.

Structure, governance and management

Nature of governing document

The charity is governed by the Constitution of a Charitable Incorporated Organisation (CIO), who's only voting members are its charity trustees ('Foundation' model constitution) dated 20th July 2017 and as amended 12th March 2020.

Recruitment and appointment of trustees

Every trustee must be appointed by a resolution passed at a properly convened meeting of the charity trustees. In selecting individuals for appointment as charity trustees, the charity trustees must have regard to the skills, knowledge and experience needed for the effective administration of the CIO.

During the financial year the Board have selected and appointed 1 additional trustee. The roles were advertised openly using internet recruitment tools and series of interviews conducted by the chair, along with introductions to the staff team. The appointment we're made at a full board meeting in Jan 2021 after the candidate was proposed by the chair.

CATs (Cancer Awareness for Teens & Twenties)

Trustees' Report

Objectives and activities

Objects and aims

"To preserve and protect good health in particular amongst young people, but not exclusively, by using innovative ways to engage with young people as a means to increase their knowledge of the signs and symptoms of cancer, decrease the delay in seeking medical help and working with universities and other organisations including the medical profession to raise awareness of cancer in young people in such ways as the trustees shall think fit."

CATs is committed to raising awareness of the signs and symptoms of cancer in young people (15-29) – our core beneficiaries - through the development and delivery of face-to-face interactive workshops, virtually delivered workshops and the creation of digital materials and creating communities using social media. In working with young people in a range of settings including schools, youth groups, universities and work places, along with contact with health and education professionals, CATs continued this work in 2020-21 with a team of 4 staff working across a range of projects while building organisational policies and capability, within the challenging operating environment that the Covid-19 pandemic created.

The trustees review the aims, objectives and activities of the charity each year. This report looks at what the charity has achieved and the outcomes of its work in the reporting period. The trustees report the success of each key activity and the benefits the charity has brought to those groups of people that it is set up to help. The review also helps the trustees ensure the charity's aims, objectives and activities remained focused on its stated purposes.

The trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning its future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that have been set.

Public benefit

CATs is a public benefit entity. All services provided are for the benefit of the public.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

CATTs (Cancer Awareness for Teens & Twenties)

Trustees' Report

Achievements and performance

The charity's main activities and who it tries to help are described below. All its charitable activities focus on raising cancer awareness for those aged between 15 and 29 are undertaken to further CATTs charitable purposes for the public and benefit.

The 2020-21 financial year was one focussed on delivery of our first NHS contract for Salford Clinical Commissioning Group (CCG) and developing relationships with new corporate givers, all under the shadow of COVID and the impact of local lockdowns in the north-west of England, where the core of our services and staff were based.

As we entered the last year of our 3-year funding from The National Lottery Community Fund, the organisation began to look at how we continued to reach wider communities and new demographics, by designing a structure and approach that can continue to attract funding and raise awareness of the signs and symptoms of cancer. In 2020-21 we have reached thousands of young people, be it physically or through our digital platforms and we have established relationships within the cancer charity sector and in an ever changing NHS landscape.

Adapting delivery during the pandemic

2020-21 was one that saw massive shifts across society and the charity sector as a result of the pandemic, and at CATTs this meant adapting both the delivery of our workshop model and approach to fundraising. While we maintained an office location, seen valuable for staff wellbeing, we ensured that staff and the Board could work effectively using remote collaboration tools. We were able to deliver our workshops both to young people in Salford and across the staff teams at our corporate supporter, Sofology, as both live and pre-recorded video workshops, and this has in turn created a range of reusable online assets that will allow us to respond to need in range of ways that would not have been possible if we had continued to provide only face-to-face sessions.

Partnerships & Fundraising

NHS Salford CCG

In November 2019 CATTs were awarded £39,937 of funding from NHS Salford Clinical Commissioning Group to deliver face-to-face workshops to young people aged 15-29 in the City of Salford from March 2020 for 12 months. Working with the commissioner the project was adapted to take account of the COVID-19 pandemic that meant that face-to-face delivery was impossible for long periods, with a move to virtual delivery and an 6 month extension of the project timeline to 31st August 2021, funded via underspend on travel and physical materials.

The project reached over 1,600 students across 6 schools in Salford, and we also delivered 9 virtual sessions to a wide range of young people in youth groups, universities and a Pupil Health Referral Unit (PHRU), with sessions designed and delivered for the LGBTQ+ community and young people with special educational needs (SEN).

CATTs (Cancer Awareness for Teens & Twenties)

Trustees' Report

Sofology

2020-21 was the second year of our partnership with Sofology. Although badly affected by the closure of non-essential retail due to COVID-19 restrictions, we engaged the Sofology store colleagues with the CATTs team delivering a series of 4-hour CATTs Champion Coaching workshops to 51 team members. Through learning more about CATTs and our messages, we increased their confidence in talking to customers about what we do. As well as increasing knowledge and awareness, our workshops directly increased fundraising in stores by 20%.

We extended the relationship through to October 2022 and widened the number of stores where donations from customers via "round-ups" would benefit CATTs.

We are deeply grateful to the staff, management and customers of Sofology for both the donations and their involvement in building cancer awareness across their communities.

Our University Teams

In 2020-21 CATTs maintained a relationship with 6 universities across England and Wales. Our thanks goes to the students at the following universities for their ongoing support in a year where their education was greatly affected by COVID-19, and the move to online teaching limited the ability of the societies to deliver the face-to-face activities that have been traditionally a cornerstone of their work.

The student teams took these challenges in their stride and made a huge effort to try and adapt their usual events, running everything from a virtual 'Escape Room' to bake-offs and self-checking workshops. In part, these were to help continue raising funds for CATTs work, but these virtual events were also set up to help give students a sense of community during a time of increased isolation.

As well as fundraising virtually through challenges and university teams, we also worked with university Raising and Giving groups in Kent and Nottingham Trent to raise £1654 and were chosen as the nominated charity for University of East Anglia RAG in 2021-2022.

The Great CATTs Climb - Three Peak Challenge

This year began by launching our second virtual fundraiser 'The Great CATTs Climb' where challengers ran, walked and climbed the equivalent of the UK's 3 peaks. As a charity we were inherently aware of the difficulties people had faced throughout the pandemic, including financially, and we therefore reduced the target for our fundraiser to accommodate this.

Despite working in these challenging times, and fundraising while restrictions were lifted in Spring 2021, we worked with 26 challengers to raise £3074.79.

CATTs (Cancer Awareness for Teens & Twenties)

Trustees' Report

The National Lottery Community Fund

2020-21 was the last year of our 3-year funding from The National Lottery Community Fund, funding that has been key in allowing CATTs to become established as an organisation, develop our workshop programme, create a strong and meaningful brand presence and take forward our university teams with the development of training and materials that they can use.

The trustees and staff, past and present, would like to thank our partners at The National Lottery Community Fund

We now move into a period of establishing ongoing sustainability, continuing to grow our presence and establish our workshop program and approach in schools, universities, workplaces and beyond, working with corporate partners, NHS and local authority commissioning, small and large grant making bodies to establish mixed portfolio funding stream.

Financial review

During the year the charity received donations totalling £30,135 (2020 - £24,978) and grants totalling £84,968 (2020 - £99,225).

The total unrestricted income was £27,800 (2020- £22,786) and the total unrestricted expenditure was £12,321 (2020 - £4,871). The total restricted income was £87,303 (2020 - £101,417) and the total restricted expenditure was £106,111 (2020 - £108,268.)

Further details of the charity's performance can be found in the Receipts and Payments accounts on page 8 and the Statement of assets and liabilities on page 9.

The funds at the end of the year were unrestricted £60,519 (2020 - £45,040) and restricted funds £6,981 (2020 - £25,789).

Policy on reserves

The aim of the reserves policy is to ensure that the charity's ongoing and future activities are reasonably protected from unexpected fluctuations in its income and expenditure. The board reviewed the reserves policy and agreed that a minimum level of unrestricted general funds to cover three months running costs should be held, and is appropriate given the risks faced by the charity and the sustainability of its different income streams.

Free reserves at the year end were £60,519.

Going concern

The trustees are satisfied that the charity remains a going concern for a period in excess of twelve months.

The annual report was approved by the trustees of the charity on 6 February 2023 and signed on its behalf by:



John C W Barton
Trustee

CATTs (Cancer Awareness for Teens & Twenties)

Independent Examiner's Report to the trustees of CATTs (Cancer Awareness for Teens & Twenties)

I report to the trustees on my examination of the accounts of CATTs (Cancer Awareness for Teens & Twenties) for the year ended 31 August 2021.

Responsibilities and basis of report

As the charity trustees of CATTs (Cancer Awareness for Teens & Twenties) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

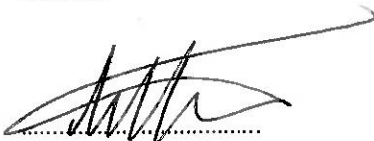
I report in respect of my examination of the CATTs (Cancer Awareness for Teens & Twenties)'s accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of CATTs (Cancer Awareness for Teens & Twenties) as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



John Saxon FCA
Institute of Chartered Accountants in England and Wales

Progress House
396 Wilmslow Road
Withington
Manchester
M20 3BN

6 February 2023

CATTs (Cancer Awareness for Teens & Twenties)

Receipts and Payments Accounts for the Year Ended 31 August 2021

	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
Receipts				
Donations and legacies	27,800	2,335	30,135	24,978
Grants	-	84,968	84,968	99,225
Total Receipts	27,800	87,303	115,103	124,203
Payments				
Cost of Merchandise	1,894	400	2,294	683
Direct Expenses	788	392	1,180	5,016
Advertising & Marketing	5,150	1,520	6,670	12,368
Audit & Accountancy Fees	625	346	971	515
Sundries	96	-	96	152
Postage	72	-	72	375
Insurance	595	-	595	587
Professional Fees	323	140	463	2,161
Rent	-	5,328	5,328	8,460
Salaries	-	90,501	90,501	66,061
Employers National Insurance	-	3,684	3,684	1,312
Staff Training	200	-	200	301
Pension Costs		1,966	1,966	1,396
Subscriptions	2,108	336	2,444	1,335
Travel National	-	-	-	8
Staff Expenses	470	1,498	1,968	2,244
	12,321	106,111	118,432	102,974
Asset and Investment purchases				
Fixed Assets	-	-	-	10,165
Sub Total	-	-	-	10,165
Total Payments	12,321	106,111	118,432	113,139
Net of receipts/(payments)	15,479	(18,808)	(3,329)	11,064
Transfer between funds	-	-	-	-
Cash funds last year	45,040	25,789	70,829	59,765
Cash funds this year end	60,519	6,981	67,500	70,829

The notes on page 10 form an integral part of these financial statements.

CATs (Cancer Awareness for Teens & Twenties)

(Registration number: 1170750)

Statement of assets and liabilities at the end of the period as at 31 August 2021

	Unrestricted Funds	Restricted Funds
	£	£
Cash Funds		
Bank current account	60,519	6,981
Total Cash Funds	<u>60,519</u>	<u>6,981</u>

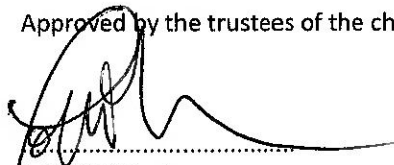
	Unrestricted Funds	Restricted Funds
	£	£
Other monetary assets		
Fixed Assets	212	18,650
Total	<u>212</u>	<u>18,650</u>

Investment Assets	Fund un/restricted	Cost £	Current value £
	-	-	-
	-	-	-

Assets retained for the charity's own use	Fund un/restricted	Cost £	Current value £
	-	-	-
	-	-	-

Liabilities	Fund un/restricted	Amount due £	Due
Pension contributions	-	-	-
HMRC	-	-	-

Approved by the trustees of the charity on 6 February 2023 and signed on its behalf by:


John C W Barton
Trustee

The notes on page 10 form an integral part of these financial statements.

CATTs (Cancer Awareness for Teens & Twenties)

Notes to the Financial Statements for the Year Ended 31 August 2021

1 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

2 Independent examiner's remuneration

	2021	2020
	£	£
Examination of the financial statements	<u>625</u>	<u>515</u>

3 Taxation

The charity is a registered charity and is therefore exempt from taxation.

4 Related party transactions

There were no related party transactions in the year.