

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

England & Wales · Charity number 1170729

## Details

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**Status** Registered

**Legal form** CIO

**Registered** 2016-12-13

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Holywell Leisure Centre  
North Road  
Treffynnon  
Holywell  
CH8 7TQ

**Phone** 01352355100

**Email** [contactus@holywellleisurecentre.com](mailto:contactus@holywellleisurecentre.com)

**Website** [holywellleisurecentre.com](http://holywellleisurecentre.com)

## Activities

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**Objects:** TO PROMOTE FOR THE BENEFIT OF THE INHABITANTS OF HOLYWELL AND THE SURROUNDING AREA THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION OF INDIVIDUALS WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR YOUTH, AGE, INFIRMITY OR DISABLEMENT, FINANCIAL HARDSHIP OR SOCIAL AND ECONOMIC CIRCUMSTANCES OR FOR THE PUBLIC AT LARGE IN THE INTERESTS OF SOCIAL WELFARE AND WITH THE OBJECT OF IMPROVING THE CONDITION OF LIFE OF THE SAID INHABITANTS.

**Activities:** We provide for public use a wide range of facilities for various competitive sports, personal fitness, leisure, recreational and learning activities based around its : Swimming pools, Gymnasium, Sports hall, Community/Dance studio, Cafe, Soft Play area, Library, Meeting rooms and Health Suite together with access to Ysgol Treffynnon High School Sports hall & 4G pitch.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** Recreation
- **Who:** The General Public/mankind

## Geography

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- Flintshire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-03-31	£1,072,557	£1,154,538	£447,516	40
2024-03-31	£972,897	£978,516	£162,101	40
2023-03-31	£877,788	£919,207	£167,720	43
2022-04-06	£760,339	£751,668	£209,139	43
2021-04-06	£698,891	£637,362	£200,468	38

## Trustees

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Name	Role	Appointed
Carmel Ann McCarth		2021-04-01
Dr Mark Rowlands		2021-04-01
MAGALI LOVELL-PASCAL		2016-10-12
PAUL ISLIP		2016-10-12
Steven Richardson		2025-09-18

**HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON**

England & Wales - Charity number 1170729

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# Accounts

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Charity registration number 1170729

Company registration number CE009368 (England and Wales)

**HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 31 MARCH 2025**



**Hargreaves & Woods**  
CHARTERED ACCOUNTANTS & BUSINESS ADVISERS

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

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# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Dr Mark Rowlands Ms Carmel McCarth Mr Adam Parry Mr Paul Islip Ms Magali Lovell-Pascal
<b>Charity number (England and Wales)</b>	1170729
<b>Company number</b>	CE009368
<b>Registered office</b>	Holywell Leisure Centre North Road Holywell Flintshire  CH8 7TQ
<b>Auditor</b>	Hargreaves & Woods Cholmondeley House Dee Hills Park Chester Cheshire CH3 5AR

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## TRUSTEES' REPORT

**FOR THE YEAR ENDED 31 MARCH 2025**

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The trustees present their annual report and financial statements for the year ended 31 March 2025.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Holywell Leisure Centre is a Charitable Incorporated Organisation (CIO) registered with the Charity Commission (number 1170729). Their constitution was adopted on 12 October 2016 and was entered on the Charity Commission register on 13 December 2016.

The Leisure Centre building is operated on a 27 year lease from Flintshire County Council for the period 2017-2044.

### **Objectives and activities**

The objectives of the charity are to provide a range of leisure, sporting, health and social facilities primarily run by the community, for the community, in the most inclusive way possible. In doing so, it aims to cater for, and improve upon, the physical, social and mental wellbeing of all its members and visitors.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake. In particular, they have considered how the activities offered will contribute to the aims and objectives set. The trustees are committed to equal access for all.

### **Public benefit**

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

### **Activities**

The centre provides a wide range of competitive and personal fitness sports, leisure pursuits, social activities and health benefits to all age groups and abilities. Users can access a variety of facilities including the swimming pool, outdoor all weather pitch, sports hall, cricket net training, community/dance studio, cafe, soft play, crèche, squash courts, library, meeting rooms and fully equipped gym. In addition, the leisure centre team manage out of school hours access to the sports hall and outdoor all weather pitch at Ysgol Treffynnon High School.

### **Achievements and performance**

*Significant activities and achievements against objectives*

**Improved Communications** – With the support from Flintshire County Councils "Emergency Reserve Fund" we were able to employ Amy Lewis as our "Marketing and Communications Manager" from Feb 23. Amy has made a significant contribution by improving our communications both internally and to our customers. The website and social media platforms have been transformed and we now have over 3600 followers on Facebook alone. Amy is now a full time employee in this role. We also had an Open Day in the summer when the whole centre was available for use free of charge. This was extremely well attended and an excellent promotion of the centre.

**New facilities** – We have introduced new Yoga classes , extended Boot Camp classes. Some classes are now oversubscribed so we are actively looking for alternative space we can use.

We have re-furbished the squash courts and the outdoor 5 aside pitch surface with council funding. Indoor cricket training is now fully booked thanks to the new nets we have installed.

We now have crèche facilities in the old leisure suite area that is run by a 3rd party.

**Energy** – Increasing energy costs continue to be a real challenge. We now have electricity generation from 3 sources ( CHP unit, Solar and grid). An energy review is planned for 2025/26 to ensure we are using electricity efficiently and to look at battery storage.

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2025**

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### **Financial review**

Despite the challenges around energy costs, National Insurance increase and the cost of living increases for our customers, the overall financial performance was pleasing.

Total Income was £1,072,557 from sales turnover and grant support to March 31st 2025. This comprises of sales income £831,524, grants of £210,313 and investment income of £30,720. Expenditure totalled £1,154,538 which resulted in a loss of £81,981. Our contingency fund account stands at £447,516 and a carry forward amount in the business account of £88,368. (Please see the Prior Year Adjustments note at the end of the trustees report.)

Our ongoing grants provided by the local county, town and community councils are as follows:

Flintshire CC £198,063

Holywell TC £10,000

Local Community Councils £2,250

### **Reserves policy**

It is the policy of the charity that unrestricted funds, which have not been designated for a specific use, be maintained at a level of £50,000.

This reserve is an emergency fund and would be used in the event of unforeseen circumstances adversely affecting the running of the leisure centre. The reserve needs the approval of the Board before it can be used and expenditure will be prioritised depending on the circumstances.

Future increases in the reserve fund will be reviewed annually.

### **Commitments and Liabilities**

There are legal requirements for the business to meet predetermined standards and for regular testing and certification relating to the safety of our customers and employees. There include chlorine levels in the swimming pool, Legionella testing in the water supply, alarm testing and fire equipment inspections.

We continue to pay back the Bounceback Loan started in 2021 at £10,400 PA over 5 years.

We also had an EU grant of £60,000 for the new boiler installation in 2019. Repayment is triggered by reaching specific turnover figures. Repayments started at £108 per month and are adjusted annually.

### **Investment policy**

The trustees intend that all future surplus income is retained by the centre and reinvested back into the facility. Funds are held by HSBC which allow for easy access and management of the day to day accounts.

### **Plans for future periods**

We will continue to drive increased awareness of the centre and all it can offer to the community through the website and social media.

Prices must remain competitive and offer great value to our customers. We must therefore focus on improved efficiencies, reduced expenditure, additional revenue streams and grant applications.

We need to fully understand the electric usage by month and the savings generated by the solar power system. This may justify an investment in battery storage if there is sufficient surplus generated.

New locker doors will be installed in the pool changing area by June 2025.

The one to one NERS ( National Exercise Referral Scheme) waiting list is very long so we introduced a Well Being Membership with classes for people who want to become more active but do not need one to one commitment.

The staff have been working with local police as part of the Police and Community Trust (PACT) initiative to combat antisocial behaviour by offering activities at the centre.

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2025**

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### **Structure, governance and management**

The charity is governed by its constitution dated 12 October 2016. The charity is a Charitable Incorporated Organisation (CIO) Registered charity number 1170729.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mr Leonard Jones (Resigned 2 September 2024)  
Dr Mark Rowlands  
Ms Carmel McCarth  
Mr Adam Parry  
Mr Paul Islip  
Ms Magali Lovell-Pascal

### *Recruitment and appointment of trustees*

None of the trustees have any beneficial interest in the CIO. All the trustees are members of the CIO and guarantee to contribute £1 in the event of a winding up.

The board of trustees is assisted by non-voting voluntary associates who provide specialist and expert assistance (when required) together with the contracted senior management team of the centre.

There must be at least 3 trustees on the Board which meets once per month. There is also a Finance Committee which usually meets once per month purely to review the finances of the centre.

The trustees oversee the CIO and exercise all the powers of the CIO including the appointment of new trustees, middle and senior management staff and consultants.

The charity's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The charity's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts; and
- pay in accordance with the charity's contractual and other legal obligations.

### **Other matters**

#### **Culture**

There is a very positive culture at the centre with a good team ethic. The Board of Trustees would like to place on record their thanks to all the employees who all work extremely hard to maintain our position at The Heart of the Community.

#### **Prior Year Adjustments**

These accounts show a prior year adjustment for deferred income which was previously recognised over the life of capital assets. This has resulted in income relating to prior years being recognised in the 2024 Statement of Financial Activities which has created a surplus which is not an accurate representation of the cash flow positions, as reflected by the Statement of Cash Flows. The unrestricted fund balance which has increased due to this adjustment is also not representative of the true position of the charity. The fund balance per the Statement of Financial Activities at 31st March 2025, is £447,516, the true position is approximately £60,000. This large reserve is created by income from grants to purchase capital items being reflected in the Statement of Financial Activities, but the items purchased are capitalised on the balance sheet, therefore the expenditure is not reflected in the Statement of Financial Activities. The capital items are depreciated over their useful economic life, this depreciation is reflected in the Statement of Financial Activities and has contributed to the loss for the year.

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## TRUSTEES' REPORT (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2025*

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The trustees' report was approved by the Board of Trustees.

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Mr Paul Islip

**Trustee**

Date: .....

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

*FOR THE YEAR ENDED 31 MARCH 2025*

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The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare the financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## INDEPENDENT AUDITOR'S REPORT

### TO THE TRUSTEES OF HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

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#### Opinion

We have audited the financial statements of Holywell Leisure Centre/Canolfan Hamdden Treffynnon (the 'charity') for the year ended 31 March 2025 which comprise the statement of financial activities, the balance sheet, the statement of cash flows and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2025 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the trustees' report; or
  - sufficient accounting records have not been kept; or
  - the financial statements are not in agreement with the accounting records; or
  - we have not received all the information and explanations we require for our audit.
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# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE TRUSTEES OF HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

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#### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

A further description of our responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

#### **Other matters**

The comparative figures have not been audited.

#### **Use of our report**

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

#### **(Senior Statutory Auditor)**

For and on behalf of Hargreaves & Woods, Statutory Auditor  
Chartered Accountants  
Cholmondeley House  
Dee Hills Park  
Chester  
Cheshire  
CH3 5AR  
Date: .....

Hargreaves & Woods is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE YEAR ENDED 31 MARCH 2025**

	Notes	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	Unrestricted funds 2024 as restated £
<b>Income from:</b>					
Donations and legacies	3	150,313	60,000	210,313	372,907
Charitable activities	4	831,524	-	831,524	776,416
Investments	5	30,720	-	30,720	35,666
<b>Total income</b>		<u>1,012,557</u>	<u>60,000</u>	<u>1,072,557</u>	<u>1,184,989</u>
<b>Expenditure on:</b>					
Raising funds	6	3,388	-	3,388	4,568
Charitable activities	7	1,151,150	-	1,151,150	1,000,663
<b>Total expenditure</b>		<u>1,154,538</u>	<u>-</u>	<u>1,154,538</u>	<u>1,005,231</u>
<b>Net income/(expenditure)</b>		(141,981)	60,000	(81,981)	179,758
Transfers between funds		60,000	(60,000)	-	-
<b>Net movement in funds</b>	9	(81,981)	-	(81,981)	179,758
<b>Reconciliation of funds:</b>					
Fund balances at 1 April 2024		529,497	-	529,497	349,739
<b>Fund balances at 31 March 2025</b>		<u>447,516</u>	<u>-</u>	<u>447,516</u>	<u>529,497</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## BALANCE SHEET

AS AT 31 MARCH 2025

		2025		2024 as restated	
	Notes	£	£	£	£
<b>Fixed assets</b>					
Tangible assets	13		521,753		487,978
<b>Current assets</b>					
Stocks	14	3,845		879	
Debtors	15	74,902		89,960	
Cash at bank and in hand		88,368		144,541	
			<u>167,115</u>		<u>235,380</u>
<b>Creditors: amounts falling due within one year</b>	17	<u>(177,668)</u>		<u>(118,882)</u>	
<b>Net current (liabilities)/assets</b>			<u>(10,553)</u>		<u>116,498</u>
<b>Total assets less current liabilities</b>			<u>511,200</u>		<u>604,476</u>
<b>Creditors: amounts falling due after more than one year</b>	18		<u>(63,684)</u>		<u>(74,979)</u>
<b>Net assets</b>			<u>447,516</u>		<u>529,497</u>
<b>The funds of the charity</b>					
Unrestricted funds	21		<u>447,516</u>		<u>529,497</u>
			<u>447,516</u>		<u>529,497</u>

The financial statements were approved by the trustees on .....

.....  
Mr Paul Islip  
Trustee

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2025

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		2025		2024 as restated	
	Notes	£	£	£	£
<b>Cash flows from operating activities</b>					
Cash (absorbed by)/generated from operations	25		(12,271)		93,414
<b>Investing activities</b>					
Purchase of tangible fixed assets		(63,327)		(226,257)	
Investment income received		30,720		35,666	
<b>Net cash used in investing activities</b>			(32,607)		(190,591)
<b>Financing activities</b>					
Repayment of borrowings		(1,198)		59,673	
Repayment of bank loans		(10,097)		(9,846)	
<b>Net cash (used in)/generated from financing activities</b>			(11,295)		49,827
<b>Net decrease in cash and cash equivalents</b>			(56,173)		(47,350)
Cash and cash equivalents at beginning of year			144,541		191,891
<b>Cash and cash equivalents at end of year</b>			88,368		144,541

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# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 31 MARCH 2025**

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### **1 Accounting policies**

#### **Charity information**

Holywell Leisure Centre/Canolfan Hamdden Treffynnon is a Charitable Incorporated Organisation (CIO) registered with the Charity Commission (registration number 1170729).

#### **1.1 Basis of preparation**

The financial statements have been prepared in accordance with the charity's governing document, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### **1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### **1.4 Income**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

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### 1 Accounting policies

(Continued)

#### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold improvements	15, 24, 25 and 30 years straight line
Plant and equipment	20% reducing balance
Fixtures and fittings	20% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

#### 1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

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### 1 Accounting policies

(Continued)

#### 1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Income from donations and legacies

	Unrestricted funds 2025	Restricted funds 2025	Total 2025	Unrestricted funds 2024 as restated	Restricted funds 2024 as restated	Total 2024 as restated
	£	£	£	£	£	£
Donations and gifts	834	-	834	20	-	20
Grants	149,479	60,000	209,479	372,887	-	372,887
	<u>150,313</u>	<u>60,000</u>	<u>210,313</u>	<u>372,907</u>	<u>-</u>	<u>372,907</u>

### 4 Income from charitable activities

	Unrestricted funds 2025	Unrestricted funds 2024 as restated
	£	£
<b>Sales</b>		
Sale of goods	831,524	776,416
	<u>831,524</u>	<u>776,416</u>

### 5 Income from investments

	Unrestricted funds 2025	Unrestricted funds 2024
	£	£
Rental income	29,200	33,541
Other income	1,520	2,125
	<u>30,720</u>	<u>35,666</u>

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 6 Expenditure on raising funds

	Unrestricted funds 2025 £	Unrestricted funds 2024 as restated £
<b>Trading costs</b>		
Operating charity shops	879	2,064
Operating trading company	6,354	3,383
Other trading activities	(3,845)	(879)
	<u>3,388</u>	<u>4,568</u>

### 7 Expenditure on charitable activities

	Expenditure 2025 £	Expenditure 2024 as restated £
<b>Direct costs</b>		
Staff costs	611,247	563,589
Depreciation and impairment	29,551	29,273
Marketing	1,113	196
Bank charges	32,298	24,609
Hire of machinery	-	947
Chemicals	21,182	17,710
Rates and insurance	55,497	45,312
Light and heat	201,097	173,725
Telephone, stationery and postage	5,046	3,486
External contractors	6,117	8,404
Staff training	1,078	4,285
Cleaning	17,271	10,196
Service contracts	16,905	15,039
Licences and subscriptions	4,149	1,396
IT software and hardware	14,313	11,033
Repairs and renewals	101,805	60,490
Costs at Holywell High School	5,136	9,952
Other charitable expenditure	20	-
	<u>1,123,825</u>	<u>979,642</u>
<b>Share of support and governance costs (see note 8)</b>		
Governance	27,325	21,021
	<u>1,151,150</u>	<u>1,000,663</u>
<b>Analysis by fund</b>		
Unrestricted funds	<u>1,151,150</u>	<u>1,000,663</u>

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 8 Support costs allocated to activities

	<b>2025</b>	<b>2024</b>
	£	as restated £
Governance costs	27,325	21,021
	<u>27,325</u>	<u>21,021</u>
<b>Analysed between:</b>		
Expenditure	27,325	21,021
	<u>27,325</u>	<u>21,021</u>

	<b>2025</b>	<b>2024</b>
	£	as restated £
<b>Governance costs comprise:</b>		
Audit fees	10,000	-
Accountancy	10,766	15,705
Legal and professional	6,556	3,156
Independent examination fees	-	2,160
Share of support costs	3	-
	<u>27,325</u>	<u>21,021</u>

### 9 Net movement in funds

	<b>2025</b>	<b>2024</b>
	£	£
The net movement in funds is stated after charging/(crediting):		
Fees payable for the audit of the charity's financial statements	10,000	-
Depreciation of owned tangible fixed assets	29,551	29,273
	<u>29,551</u>	<u>29,273</u>

### 10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

### 11 Employees

The average monthly number of employees during the year was:

	<b>2025</b>	<b>2024</b>
	Number	Number
	39	40
	<u>39</u>	<u>40</u>

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 11 Employees (Continued)

Employment costs	2025	2024 as restated
	£	£
Wages and salaries	534,565	487,074
Social security costs	30,466	25,407
Other pension costs	46,216	51,108
	<u>611,247</u>	<u>563,589</u>

There were no employees whose annual remuneration was more than £60,000.

### 12 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

### 13 Tangible fixed assets

	Leasehold improvements	Plant and equipment	Fixtures and fittings	Total
	£	£	£	£
<b>Cost</b>				
At 1 April 2024	488,818	111,864	8,348	609,030
Additions	46,710	15,834	783	63,327
	<u>535,528</u>	<u>127,698</u>	<u>9,131</u>	<u>672,357</u>
<b>Depreciation and impairment</b>				
At 1 April 2024	46,059	68,396	6,598	121,053
Depreciation charged in the year	19,265	9,818	468	29,551
	<u>65,324</u>	<u>78,214</u>	<u>7,066</u>	<u>150,604</u>
<b>Carrying amount</b>				
At 31 March 2025	<u>470,204</u>	<u>49,484</u>	<u>2,065</u>	<u>521,753</u>
At 31 March 2024	<u>442,760</u>	<u>43,468</u>	<u>1,750</u>	<u>487,978</u>

### 14 Stocks

	2025	2024 as restated
	£	£
Raw materials and consumables	3,845	879
	<u>3,845</u>	<u>879</u>

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 15 Debtors

	2025	2024 as restated
	£	£
<b>Amounts falling due within one year:</b>		
Trade debtors	1,582	-
Prepayments and accrued income	73,320	89,960
	<u>74,902</u>	<u>89,960</u>

### 16 Loans and overdrafts

	2025	2024 as restated
	£	£
Bank loans	16,516	26,613
Other loans	58,475	59,673
	<u>74,991</u>	<u>86,286</u>
Payable within one year	11,307	11,307
Payable after one year	63,684	74,979

### 17 Creditors: amounts falling due within one year

		2025	2024 as restated
	Notes	£	£
Bank loans	16	10,000	10,000
Other borrowings		1,307	1,307
Other taxation and social security		9,051	7,859
Deferred income	19	176	-
Trade creditors		88,195	47,292
Accruals		68,939	52,424
		<u>177,668</u>	<u>118,882</u>

### 18 Creditors: amounts falling due after more than one year

		2025	2024 as restated
	Notes	£	£
Bank loans	16	6,516	16,613
Other borrowings		57,168	58,366
		<u>63,684</u>	<u>74,979</u>

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 19 Deferred income

	2025	2024 as restated
	£	£
Other deferred income	176	-
	<u>176</u>	<u>-</u>

Deferred income is included in the financial statements as follows:

	2025	2024 as restated
	£	£
Deferred income is included within:		
Current liabilities	176	-
	<u>176</u>	<u>-</u>
Movements in the year:		
Deferred income at 1 April 2024	-	-
Resources deferred in the year	176	-
	<u>176</u>	<u>-</u>
Deferred income at 31 March 2025	176	-
	<u>176</u>	<u>-</u>

### 20 Retirement benefit schemes

	2025	2024 as restated
	£	£
<b>Defined contribution schemes</b>		
Charge to profit or loss in respect of defined contribution schemes	46,216	51,108
	<u>46,216</u>	<u>51,108</u>

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

### 21 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2024 as restated	Incoming resources	Resources expended	Transfers	At 31 March 2025
	£	£	£	£	£
General funds	529,497	1,012,557	(1,154,538)	60,000	447,516
	<u>529,497</u>	<u>1,012,557</u>	<u>(1,154,538)</u>	<u>60,000</u>	<u>447,516</u>

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 21 Unrestricted funds (Continued)

Previous year:	At 1 April 2023 as restated £	Incoming resources as restated £	Resources expended as restated £	Transfers £	At 31 March 2024 as restated £
General funds	349,739	1,184,989	(1,005,231)	-	529,497

### 22 Analysis of net assets between funds

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £
<b>At 31 March 2025:</b>			
Tangible assets	317,161	204,592	521,753
Current assets/(liabilities)	(10,553)	-	(10,553)
Long term liabilities	140,908	(204,592)	(63,684)
	447,516	-	447,516
	=====	=====	=====
	Unrestricted funds 2024 as restated £	Restricted funds 2024 £	Total 2024 as restated £
<b>At 31 March 2024:</b>			
Tangible assets	274,491	213,487	487,978
Current assets/(liabilities)	116,498	-	116,498
Long term liabilities	138,508	(213,487)	(74,979)
	529,497	-	529,497
	=====	=====	=====

### 23 Operating lease commitments

#### Lessee

At the reporting end date the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

	2025 £	2024 as restated £
Within one year	7,441	5,544
Between two and five years	20,627	16,602
	28,068	22,146
	=====	=====

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 24 Related party transactions

There were no disclosable related party transactions during the year (2024 - none).

25 Cash absorbed by operations	2025	2024 as restated
	£	£
(Deficit)/surplus for the year	(81,980)	179,758
<b>Adjustments for:</b>		
Investment income recognised in statement of financial activities	(30,720)	(35,666)
Depreciation and impairment of tangible fixed assets	29,551	29,273
<b>Movements in working capital:</b>		
(Increase)/decrease in stocks	(2,966)	1,185
Decrease/(increase) in debtors	15,058	(66,371)
Increase in creditors	58,610	54,231
Increase/(decrease) in deferred income	176	(251,015)
<b>Cash absorbed by operations</b>	<u>(12,271)</u>	<u>(88,605)</u>

### 26 Analysis of changes in net funds

	At 1 April 2024 as restated	Cash flows At 31 March 2025	
	£	£	£
Cash at bank and in hand	144,541	(56,173)	88,368
Loans falling due within one year	(11,307)	-	(11,307)
Loans falling due after more than one year	(74,979)	11,295	(63,684)
	<u>58,255</u>	<u>(44,878)</u>	<u>13,377</u>

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2025

### 27 Prior period adjustment

#### Changes to the balance sheet

	At 31 March 2024		
	As previously reported	Adjustment	As restated
	£	£	£
<b>Current assets</b>			
Stocks	2,022	(1,143)	879
Debtors due within one year	54,284	35,676	89,960
<b>Creditors due within one year</b>			
Loans and overdrafts	(10,000)	(1,307)	(11,307)
Taxation	(8,195)	336	(7,859)
Other creditors	(36,783)	(62,933)	(99,716)
<b>Creditors due after one year</b>			
Loans and overdrafts	(16,665)	(58,314)	(74,979)
Deferred income	(455,081)	455,081	-
	<u>162,101</u>	<u>367,396</u>	<u>529,497</u>
Net assets			
	<u>162,101</u>	<u>367,396</u>	<u>529,497</u>
Capital funds			
Income funds			
Unrestricted funds	162,101	367,396	529,497
	<u>162,101</u>	<u>367,396</u>	<u>529,497</u>
<b>Total equity</b>	<u>162,101</u>	<u>367,396</u>	<u>529,497</u>

#### Changes to the profit and loss account

	Period ended 31 March 2024		
	As previously reported	Adjustment	As restated
	£	£	£
Donations and legacies	171,341	201,566	372,907
Charitable activities	774,785	1,631	776,416
	<u>3,425</u>	<u>1,143</u>	<u>4,568</u>
Raising funds	3,425	1,143	4,568
Charitable activities	983,986	16,677	1,000,663
	<u>(5,619)</u>	<u>185,377</u>	<u>179,758</u>
Net movement in funds			
	<u>(5,619)</u>	<u>185,377</u>	<u>179,758</u>

These accounts show a prior year adjustment for deferred income which was previously recognised over the life of capital assets. This has resulted in income relating to prior years being recognised in the 2024 Statement of Financial Activities which has created a surplus which is not an accurate representation of the cash flow position, as reflected by the Statement of Cash Flows.

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2025

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#### 28 Reasons for Prior Year Adjustments

The following adjustments have been made to the prior year:

Stock - The closing stock was valued at retail price rather than cost.

Debtors due within one year – Records were previously maintained on a cash basis, balances receivable at 31 March 2024 were understated.

Taxation – The balance was incorrectly stated in the financial statements

Other Creditors - Records were previously maintained on a cash basis, balances payable at 31 March 2024 were understated in the financial statements.

Loans & Overdrafts due after one year – An aspect of a grant previously received is repayable dependent on turnover, this was not recognised in the financial statements.

Deferred income – Grants received to fund fixed asset purchases were previously deferred and released over the useful life of the asset. The financial statements have been amended to recognise the grant income in full in the prior years.

Donations and legacies – Grants received to fund fixed asset purchases were previously deferred and released over the useful life of the asset. The financial statements have been amended to recognise the grant income in full in the prior years.

Charitable activities & Raising funds - Records were previously maintained on a cash basis, income and expenses unpaid at 31 March 2024 were not fully disclosed in the financial statements.

**HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON**

England & Wales - Charity number 1170729

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# Accounts

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Charity registration number 1170729

Company registration number CE009368 (England and Wales)

HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

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**Hargreaves & Woods**  
CHARTERED ACCOUNTANTS & BUSINESS ADVISERS

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

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# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## LEGAL AND ADMINISTRATIVE INFORMATION

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<b>Trustees</b>	Mr Leonard Jones Dr Mark Rowlands Ms Carmel McCarth Mr Adam Parry Mr Paul Islip Ms Magali Lovell-Pascal
<b>Charity number</b>	1170729
<b>Company number</b>	CE009368
<b>Registered office</b>	Holywell Leisure Centre North Road Holywell Flintshire CH8 7TQ
<b>Independent examiner</b>	James Hargreaves FCA Cholmondeley House Dee Hills Park Chester Cheshire CH3 5AR

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

**FOR THE YEAR ENDED 31 MARCH 2024**

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The trustees present their annual report and financial statements for the year ended 31 March 2024.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's constitution, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Holywell Leisure Centre is a Charitable Incorporated Organisation (CIO) registered with the Charity Commission (number 1170729). Their constitution was adopted on 12/10/2016 and was entered on the Charity Commission register on 13/12/2016.

The Leisure Centre building is operated on a 27 year lease from Flintshire County Council for the period 2017-2044.

### **Objectives and activities**

The objectives of the charity are to provide a range of leisure, sporting, health and social facilities primarily run by the community, for the community, in the most inclusive way possible. In doing so, it aims to cater for, and improve upon, the physical, social and mental wellbeing of all its members and visitors.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake. In particular, they have considered how the activities offered will contribute to the aims and objectives set. The trustees are committed to equal access for all.

### *Public benefit*

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

### *Activities*

The centre provides a wide range of competitive and personal fitness sports, leisure pursuits, social activities and health benefits to all age groups and abilities. Users can access a variety of facilities including the swimming pool, outdoor all weather pitch, sports hall, cricket net training, community/dance studio, café, soft play, squash courts, library, meeting rooms and fully equipped gym. In addition, the leisure centre team manage out of school hours access to the sports hall and outdoor all weather pitch at Ysgol Treffynnon High School.

### **Achievements and performance**

#### *Significant activities and achievements against objectives*

**Improved Communications** – With the support from Flintshire County Councils "Emergency Reserve Fund" we were able to employ Amy Lewis as our "Marketing and Communications Manager" from Feb 23. Amy has made a significant contribution by improving our communications both internally and to our customers. The website and social media platforms have been transformed and we now have over 3000 followers on Facebook alone. We also had an Open Day in the summer when the whole centre was available for use free of charge. This was extremely well attended and an excellent promotion of the centre.

Amy has also begun to compile detailed breakdowns of our revenue streams so we will be able to have year on year comparisons in 2024.

We also introduced a customer suggestion box and acted on the results. For example, re-painting all the game lines on the sports hall floor which had become faded.

**New facilities** – We have introduced new Yoga classes, extended Boot Camp classes and re-furbished the gym with new equipment, mirrors and lighting. Indoor cricket training is now fully booked thanks to the new nets we have installed.

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2024*

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**Energy** – Increasing energy costs were a real challenge as we came out of our fixed price deals in March 23 for electricity and December 23 for Gas. We had support from Flintshire County Council in this year to help mitigate the increase. We also had LED lighting and solar panels installed in June which were funded by a Sports Wales Grant that we successfully applied for in 2022.

### **Financial review**

Despite the challenges around energy costs, and the cost of living increases for our customers, the overall financial performance was pleasing.

Total Income was £981,792 from sales turnover and grant support to March 31st 2024. This comprises of sales income £774,785, grants of £171,341 and investment income of £35,666. Expenditure totalled £987,411 which resulted in a loss of £5,619. Our contingency fund account stands at £162,101 and a carry forward amount in the business account of £144,541.

Our ongoing grants provided by the local county , town and community councils are as follows.

Flintshire CC £97,418

Holywell TC £10,000

Local Community Councils £1,350

### *Reserves policy*

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to at least 3 months core expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. Given the prevailing difficult economic climate, it has not been possible to maintain this level of reserve during the year. A review of this policy to establish appropriate future reserves is currently in work.

### Commitments and Liabilities

There are legal requirements for the business to meet predetermined standards and for regular testing and certification relating to the safety of our customers and employees. There include chlorine levels in the swimming pool, Legionella testing in the water supply, alarm testing and fire equipment inspections.

We continue to pay back the Bounceback Loan started in 2021 at £10,400 PA over 5 years.

We also had an EU grant of £60,000 for the new boiler installation in 2019. Repayment is triggered by reaching specific turnover figures. Repayments have started at £108 per month and will be adjusted annually.

### *Investment policy*

The trustees intend that all future surplus income is retained by the centre and reinvested back into the facility. Funds are held by HSBC which allow for easy access and management of the day to day accounts.

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2024**

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### **Plans for future periods**

We will continue to drive increased awareness of the centre and all it can offer to the community through the website and social media.

Prices must remain competitive and offer great value to our customers. We must therefore focus on improved efficiencies, reduced expenditure, additional revenue streams and grant applications.

We need to fully understand the electric usage by month and the savings generated by the solar power system. This may justify an investment in battery storage if there is sufficient surplus generated. Energy cost increases remain our single greatest financial challenge by a long way.

A local business has approached the centre to run a crèche in the old Health Suite. This could start in the Autumn of 2024 subject to due diligence and contract agreement.

The new outdoor pitch playing surface should be installed by October 2024 and we are looking to refurbish the squash courts and pool side changing room lockers (subject to funding).

The one to one NERS (National Exercise Referral Scheme) waiting list is very long so we will be initiating a Well Being Membership with classes for people who want to become more active but do not need one to one commitment.

### **Structure, governance and management**

The charity is a company limited by guarantee.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Mr Leonard Jones  
Dr Mark Rowlands  
Ms Carmel McCarth  
Mr Adam Parry  
Mr Paul Islip  
Ms Magali Lovell-Pascal

### *Recruitment and appointment of trustees*

None of the trustees have any beneficial interest in the CIO. All the trustees are members of the CIO and guarantee to contribute £1 in the event of a winding up.

The board of trustees is assisted by non-voting voluntary associates who provide specialist and expert assistance (when required) together with the contracted senior management team of the centre.

There must be at least 3 trustees on the Board which meets once per month. There is also a Finance Committee which usually meets once per month purely to review the finances of the centre.

The trustees oversee the CIO and exercise all the powers of the CIO including the appointment of new trustees, middle and senior management staff and consultants.

The company's current policy concerning the payment of trade creditors is to follow the CBI's Prompt Payers Code (copies are available from the CBI, Centre Point, 103 New Oxford Street, London WC1A 1DU).

The company's current policy concerning the payment of trade creditors is to:

- settle the terms of payment with suppliers when agreeing the terms of each transaction;
- ensure that suppliers are made aware of the terms of payment by inclusion of the relevant terms in contracts; and
- pay in accordance with the company's contractual and other legal obligations.

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

*FOR THE YEAR ENDED 31 MARCH 2024*

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*Other matters*

### **Culture**

There is a very positive culture at the centre with a good team ethic. The Board of Trustees would like to place on record their thanks to all the employees who all work extremely hard to maintain our position at The Heart of the Community.

The trustees' report was approved by the Board of Trustees.



Mr Paul Islip  
**Trustee**

26 November 2024

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

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I report to the trustees on my examination of the financial statements of Holywell Leisure Centre/Canolfan Hamdden Treffynnon (the charity) for the year ended 31 March 2024.

#### **Responsibilities and basis of report**

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



James Hargreaves FCA

Cholmondeley House  
Dee Hills Park  
Chester  
Cheshire  
CH3 5AR

Dated: 27 November 2024

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £
<b>Income from:</b>					
Donations and legacies	3	162,446	8,895	171,341	196,958
Charitable activities	4	774,785	-	774,785	656,535
Investments	5	35,666	-	35,666	24,295
<b>Total income</b>		<u>972,897</u>	<u>8,895</u>	<u>981,792</u>	<u>877,788</u>
<b>Expenditure on:</b>					
Raising funds	6	3,425	-	3,425	4,601
Charitable activities	7	975,091	8,895	983,986	914,606
<b>Total expenditure</b>		<u>978,516</u>	<u>8,895</u>	<u>987,411</u>	<u>919,207</u>
<b>Net expenditure and movement in funds</b>		<u>(5,619)</u>	<u>-</u>	<u>(5,619)</u>	<u>(41,419)</u>
<b>Reconciliation of funds:</b>					
Fund balances at 1 April 2023		<u>167,720</u>	<u>-</u>	<u>167,720</u>	<u>209,139</u>
<b>Fund balances at 31 March 2024</b>		<u>162,101</u>	<u>-</u>	<u>162,101</u>	<u>167,720</u>

The statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities.

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## BALANCE SHEET

AS AT 31 MARCH 2024

	Notes	2024		2023	
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	13		487,978		290,994
<b>Current assets</b>					
Stocks	14	2,022		2,064	
Debtors	15	54,284		23,589	
Cash at bank and in hand		144,541		191,891	
		<u>200,847</u>		<u>217,544</u>	
<b>Creditors: amounts falling due within one year</b>	17	<u>(54,978)</u>		<u>(63,344)</u>	
<b>Net current assets</b>			<u>145,869</u>		<u>154,200</u>
<b>Total assets less current liabilities</b>			<u>633,847</u>		<u>445,194</u>
<b>Creditors: amounts falling due after more than one year</b>	18		<u>(471,746)</u>		<u>(277,474)</u>
<b>Net assets excluding pension liability</b>			<u>162,101</u>		<u>167,720</u>
<b>Net assets</b>			<u><u>162,101</u></u>		<u><u>167,720</u></u>
<b>The funds of the charity</b>					
Unrestricted funds			<u>162,101</u>		<u>167,720</u>
			<u><u>162,101</u></u>		<u><u>167,720</u></u>

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2024.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the trustees on 26 November 2024



Mr Paul Islip  
Trustee

Company registration number CE009368 (England and Wales)

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2024

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	Notes	2024 £	£	2023 £	£
<b>Cash flows from operating activities</b>					
Cash generated from operations	24		153,035		49,091
<b>Investing activities</b>					
Purchase of tangible fixed assets		(226,257)		(4,197)	
Investment income received		35,666		24,295	
<b>Net cash (used in)/generated from investing activities</b>					
			(190,591)		20,098
<b>Financing activities</b>					
Repayment of bank loans		(9,794)		(9,605)	
<b>Net cash used in financing activities</b>					
			(9,794)		(9,605)
<b>Net (decrease)/increase in cash and cash equivalents</b>					
			(47,350)		59,584
Cash and cash equivalents at beginning of year			191,891		132,307
Cash and cash equivalents at end of year			144,541		191,891

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# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

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### 1 Accounting policies

#### Charity information

Holywell Leisure Centre/Canolfan Hamdden Treffynnon is a private company limited by guarantee incorporated in England and Wales. The registered office is Holywell Leisure Centre, North Road, Holywell, Flintshire, CH8 7TQ.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors or grantors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

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### 1 Accounting policies

(Continued)

#### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold improvements	24, 25 and 30 years straight line
Plant and equipment	20% reducing balance
Fixtures and fittings	20% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

#### 1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

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### 1 Accounting policies

(Continued)

#### 1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
Donations and gifts	20	-	20	18	-	18
Grants	162,426	8,895	171,321	196,940	-	196,940
	<u>162,446</u>	<u>8,895</u>	<u>171,341</u>	<u>196,958</u>	<u>-</u>	<u>196,958</u>

### 4 Income from charitable activities

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
<b>Sales</b>		
Sale of goods	774,785	656,535
	<u>774,785</u>	<u>656,535</u>

### 5 Income from investments

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
Rental income	33,541	23,925
Bank deposit interest	2,125	370
	<u>35,666</u>	<u>24,295</u>

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

### 6 Expenditure on raising funds

	Unrestricted funds 2024 £	Unrestricted funds 2023 £
<b>Trading costs</b>		
Opening stock	2,064	712
Purchases	3,383	5,953
Closing stock	(2,022)	(2,064)
	<u>3,425</u>	<u>4,601</u>

### 7 Expenditure on charitable activities

	Expenditure 2024 £	Expenditure 2023 £
<b>Direct costs</b>		
Staff costs	560,530	501,326
Depreciation and impairment	29,273	21,442
Marketing	349	19,385
Bank charges and interest	23,730	13,712
Hire of machinery and operating leases	947	1,043
Chemicals	17,710	14,610
Rates and insurance	43,820	43,366
Light and heat	165,085	125,639
Telephone, postage and stationery	3,486	4,014
External contractors	8,404	6,209
Staff training	4,285	4,921
Cleaning	6,072	16,608
Service contracts	15,366	24,143
Licences & subscriptions	1,278	6,023
IT software and hardware	11,033	10,357
Repairs and renewals	61,643	72,223
Costs at Holywell High School	9,952	21,487
	<u>962,963</u>	<u>906,508</u>
<b>Share of support and governance costs (see note 8)</b>		
Governance	21,023	8,098
	<u>983,986</u>	<u>914,606</u>
<b>Analysis by fund</b>		
Unrestricted funds	975,091	914,606
Restricted funds	8,895	-
	<u>983,986</u>	<u>914,606</u>

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

<b>8</b>	<b>Support costs allocated to activities</b>	<b>2024</b>	<b>2023</b>
		£	£
	Governance costs	21,023	8,098
	<b>Analysed between:</b>		
	Expenditure	21,023	8,098
		<u>21,023</u>	<u>8,098</u>
		<b>2024</b>	<b>2023</b>
		£	£
	<b>Governance costs comprise:</b>		
	Accountancy	15,707	2,354
	Legal and professional	3,156	3,744
	Independent examination fees	2,160	2,000
		<u>21,023</u>	<u>8,098</u>
		<u>21,023</u>	<u>8,098</u>
<b>9</b>	<b>Net movement in funds</b>	<b>2024</b>	<b>2023</b>
		£	£
	The net movement in funds is stated after charging/(crediting):		
	Depreciation of owned tangible fixed assets	29,273	21,442
		<u>29,273</u>	<u>21,442</u>
		<u>29,273</u>	<u>21,442</u>
<b>10</b>	<b>Trustees</b>		
	None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.		
<b>11</b>	<b>Employees</b>		
	The average monthly number of employees during the year was:		
		<b>2024</b>	<b>2023</b>
		Number	Number
		40	50
		<u>40</u>	<u>50</u>
		<u>40</u>	<u>50</u>
	<b>Employment costs</b>	<b>2024</b>	<b>2023</b>
		£	£
	Wages and salaries	483,984	434,972
	Social security costs	25,612	21,944
	Other pension costs	50,934	44,410
		<u>560,530</u>	<u>501,326</u>
		<u>560,530</u>	<u>501,326</u>

There were no employees whose annual remuneration was more than £60,000.

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

### 12 Taxation

The charity is exempt from taxation on its activities because all its income is applied for charitable purposes.

### 13 Tangible fixed assets

	Leasehold improvements	Plant and equipment	Fixtures and fittings	Total
	£	£	£	£
<b>Cost</b>				
At 1 April 2023	266,436	107,990	8,348	382,774
Additions	222,383	3,874	-	226,257
At 31 March 2024	488,819	111,864	8,348	609,031
<b>Depreciation and impairment</b>				
At 1 April 2023	28,091	57,529	6,160	91,780
Depreciation charged in the year	17,968	10,867	438	29,273
At 31 March 2024	46,059	68,396	6,598	121,053
<b>Carrying amount</b>				
At 31 March 2024	442,760	43,468	1,750	487,978
At 31 March 2023	238,345	50,461	2,188	290,994

### 14 Stocks

	2024	2023
	£	£
Raw materials and consumables	2,022	2,064

### 15 Debtors

	2024	2023
	£	£
Amounts falling due within one year:		
Prepayments and accrued income	54,284	23,589

### 16 Loans and overdrafts

	2024	2023
	£	£
Bank loans	26,665	36,459
Payable within one year	10,000	10,000
Payable after one year	16,665	26,459

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

### 17 Creditors: amounts falling due within one year

	Notes	2024 £	2023 £
Bank loans	16	10,000	10,000
Other taxation and social security		8,195	1,423
Trade creditors		11,083	-
Other creditors		-	2,119
Accruals and deferred income		25,700	49,802
		<u>54,978</u>	<u>63,344</u>

### 18 Creditors: amounts falling due after more than one year

	Notes	2024 £	2023 £
Bank loans	16	16,665	26,459
Government grants	19	455,081	251,015
		<u>471,746</u>	<u>277,474</u>

### 19 Government grants

Deferred income is included in the financial statements as follows:

	2024 £	2023 £
Deferred income is included within:		
Non-current liabilities	<u>455,081</u>	<u>251,015</u>
Movements in the year:		
Deferred income at 1 April 2023	251,015	216,276
Released from previous periods	(18,317)	(9,421)
Resources deferred in the year	<u>222,383</u>	<u>44,160</u>
Deferred income at 31 March 2024	<u>455,081</u>	<u>251,015</u>

Included in deferred income is an amount of £241,593 received from Flintshire County Council to fund the installation of a new central heating system. Given the income relates to the central heating system, the income is being released over the expected life of the asset which is 30 years. Also included within deferred income is restricted income of £213,487 for the solar panels bought in the year 31.03.2024. This is being released over the expected life of the asset which is 25 years.

### 20 Retirement benefit schemes

	2024 £	2023 £
Defined contribution schemes		
Charge to profit or loss in respect of defined contribution schemes	<u>50,934</u>	<u>44,410</u>

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

### 20 Retirement benefit schemes

(Continued)

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

### 21 Unrestricted funds

The unrestricted funds of the charity comprise the unexpended balances of donations and grants which are not subject to specific conditions by donors and grantors as to how they may be used. These include designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes.

	At 1 April 2023 £	Incoming resources £	Resources expended £	At 31 March 2024 £
General funds	167,720	972,897	(978,516)	162,101

#### Previous year:

	At 1 April 2022 £	Incoming resources £	Resources expended £	At 31 March 2023 £
General funds	209,139	877,788	(919,207)	167,720

### 22 Analysis of net assets between funds

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £
<b>At 31 March 2024:</b>			
Tangible assets	274,491	213,487	487,978
Current assets/(liabilities)	145,869	-	145,869
Long term liabilities	(258,259)	(213,487)	(471,746)
	162,101	-	162,101

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £
<b>At 31 March 2023:</b>			
Tangible assets	290,994	-	290,994
Current assets/(liabilities)	154,200	-	154,200
Long term liabilities	(277,474)	-	(277,474)
	167,720	-	167,720

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2024

### 23 Related party transactions

There were no disclosable related party transactions during the year (2023 - none).

24 Cash generated from operations	2024	2023
	£	£
Deficit for the year	(5,619)	(41,419)
Adjustments for:		
Investment income recognised in statement of financial activities	(35,666)	(24,295)
Depreciation and impairment of tangible fixed assets	29,273	21,442
Movements in working capital:		
Decrease/(increase) in stocks	42	(1,352)
(Increase)/decrease in debtors	(30,695)	29,717
(Decrease)/increase in creditors	(8,366)	30,259
Increase in deferred income	204,066	34,739
<b>Cash generated from operations</b>	<b>153,035</b>	<b>49,091</b>

### 25 Analysis of changes in net funds

	At 1 April 2023	Cash flows At 31 March 2024	
	£	£	£
Cash at bank and in hand	191,891	(47,350)	144,541
Loans falling due within one year	(10,000)	-	(10,000)
Loans falling due after more than one year	(26,459)	9,794	(16,665)
	<u>155,432</u>	<u>(37,556)</u>	<u>117,876</u>

**HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON**

England & Wales - Charity number 1170729

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# Accounts

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Company Registration No. CE009368 (England and Wales)

Charity registration number 1170729

**HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**



# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## LEGAL AND ADMINISTRATIVE INFORMATION

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**Trustees**

Mr Leonard Jones  
Dr Mark Rowlands  
Ms Carmel McCarth  
Mr Adam Parry  
Mr Paul Islip  
Ms Magali Lovell-Pascal

**Charity number**

1170729

**Principal address**

Fron Park Road  
Holywell  
Flintshire  
United Kingdom  
CH8 7UZ

**Independent examiner**

Azets Audit Services  
Brynford House  
21 Brynford Street  
Holywell  
Flintshire  
United Kingdom  
CH8 7RD

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# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

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Statement of cash flows	8
Notes to the financial statements	9 - 17

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# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## TRUSTEES' REPORT

**FOR THE YEAR ENDED 31 MARCH 2023**

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The trustees present their annual report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Holywell Leisure Centre - Canolfan Hamdden Treffynnon (HLC-CHT) is a Charitable Incorporated Organisation (CIO) registered with the Charity Commission (registration number 1170729). Its constitution was adopted on 12 October 2016 and it was entered on the Charity Commission Register on 13 December 2016.

The transfer of the asset from Flintshire County Council (FCC) was completed on 1 April 2017.

### **Objectives and activities**

#### **Objectives and aims**

The objectives of the charity are to provide a range of leisure, sporting, health and social facilities primarily run by the community for the community, seeking to deliver these activities with inclusivity for all. In so doing, it aims to cater and improve upon the physical and mental wellbeing of all its members and visitors whatever their economic circumstances.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake. In particular they have considered how the activities offered will contribute to the aims and objectives set. The trustees are committed to equal access for all.

#### **Significant activities**

The centre provides a wide range of various competitive and personal fitness sports, leisure pursuits, social activities and health benefits to all age groups and abilities and strives to be as inclusive as possible. Users can access a variety of facilities, swimming pools, sports hall, community/dance studio, café, soft play, squash courts, library, meeting rooms, health suite and fitness gym as well as access to sports facilities at Ysgol Treffynnon High School (sports hall and 4G AstroTurf pitch).

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## TRUSTEES' REPORT (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

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#### Achievements and performance

##### Transfer of ownership

HLC-CHT took control of the leisure centre on 1 April 2017 from Flintshire County Council with a lease of 27 years, 2017 - 2044.

##### Achievements in the year ended 31 March 2023

This was our first year of normal operations following the restrictions imposed due to the Covid pandemic. Our customer numbers gradually increased through the year as their confidence and desire to get back to the leisure centre increased.

The centre management also developed some exciting initiatives to encourage people to return.

- A new updated website promoting the centre activities, clubs and benefits.
- Promotion of swimming lessons resulting in record numbers attending (700 plus).
- A "warm space" area provided in the Library over the winter months.
- New gym equipment and pool covers.
- New classes such as Boot Camp and Yoga.

We were also able to tap into Flintshire County Council's " Emergency Reserve Fund" to help businesses recover after the pandemic. We used this funding to focus on driving revenue for the centre.

- 1 year funding for a "Marketing and Communications" manager to improve our offer to the customer and increase sales and to improve communications both internally and externally. Amy Lewis, who was a trustee, took on the role in Feb 2023, and consequently, resigned from the Board.
- New indoor cricket nets for the local clubs to train.
- Funding to allow the centre to offer attractive membership promotional discounts.
- Management training.

During the year, gas and electricity prices increased significantly, primarily driven by the war in the Ukraine. We were fortunate as our energy costs were fixed (electricity to March 2023 and gas to Dec 2023). However, after these dates, our costs will also have to increase to the level at the time. In order to mitigate this, we successfully applied to Sports Wales for a non repayable grant for Solar Panels (£167k), and LED lighting (£55k) to be installed in summer 2023.

#### Financial review

In a normal trading year, the centre would have expected trading sales income to be in the region of £695,000.

Income gradually increased through the year as customers returned resulting in total income of £877,788 in sales turnover and grant support to March 2023. This includes sales income of £680,460 and grants of £196,940. Expenditure totalled £919,207 which resulted in a loss of £41,419. Our contingency fund account stands at £98,358 and a carry forward amount in the business account of £93,532.

Our on going grants provided by the local and county councils are as follows;

Flintshire CC £176,118

Holywell TC £10,000

Local Community Councils £1,400

The Board and the Management Team continue to work together to improve the working and leisure environment for our staff and our customers and it is pleasing to see attendances increase. Our 2023 Q1 accounts show a breakeven.

#### Reserves policy

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2023**

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### **Commitments and liabilities**

There are legal requirements for the business to meet predetermined standards and for regular testing and certification related to the safety of our customers and workforce. These include chlorine levels in the swimming pool, Legionella in the water supply, alarm testing and fire equipment inspections.

We received the HSBC "Bounceback loan" of £50,000 which we started repaying in November 2021 at £10,400 pa (5 year loan).

We also had an EU grant of £60,000 against the new boiler installation in 2019. Repayment is triggered by reaching turnover figures way in excess of our current projections. We will monitor this annually.

### **Investment policy and objectives**

The trustees intend that all future surplus income is retained by HLC-CHT and reinvested back into the facility. Funds are held by HSBC which although at low interest rates allow for easy access and management of accounts.

### **Plans for future periods**

As well as introducing new classes and facilities, we have some exciting new plans to improve the centre, the overall offer to the customers and our income.

Our greatest challenge for the 2023/24 year is the increase in energy costs. However, the Solar panels and LED lighting were installed in August and are now operational. Also, Flintshire CC have funding available this year to offset 90% of the increase that we pay. We will soon know the savings generated by the solar and LED, while energy prices are beginning to show signs of reducing, so by March 2024 the financial impact should be considerably lower.

We are driving sales by adding new classes and swimming lessons continue to be in record high demand. We have increased staff accordingly and added in swimming lessons for deaf children for the first time. We have completed a gym refurbishment with new mirrors, lighting and machines. We also have funding in place to re-surface the outdoor 5-aside football pitch which will take place this year.

We also recently held an "Open Day" which offered free activities throughout the centre. This was extremely well attended and served as a very positive promotion of the centre.

There is a very positive culture throughout the management team with regular communications about the future goals and improvement ideas planned of the centre. The Board are optimistic that the centre will continue to grow as the local hub for health, leisure and social activities.

I would also like to place on record my thanks to the Team and my fellow Trustees who work positively, tirelessly and continue to embrace the changes to ensure that we remain at the heart of the community.

Increasing energy costs have been and will continue to be our greatest challenge in 2023 and 2024 . Overall however, we are optimistic for the future of Holywell Leisure Centre , with exciting plans to grow income that will be delivered by an extremely motivated and experienced management team.

### **Structure, governance and management**

The charity is governed by its constitution dated 12 October 2016. The charity is a Charitable Incorporated Organisation (CIO) Registered charity number 1170729.

The trustees who served during the year and up to the date of signature of the financial statements were:

Mr Leonard Jones  
Dr Mark Rowlands  
Ms Carmel McCarth  
Mr Adam Parry  
Mr Paul Islip  
Ms Magali Lovell-Pascal

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## TRUSTEES' REPORT (CONTINUED)

**FOR THE YEAR ENDED 31 MARCH 2023**

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None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

The board of trustees is assisted by non-voting voluntary associates who provide specialist and expert assistance (when required) and the contracted centre management team of three.

There must be at least three trustees with the maximum number at twelve at any given time. The board of trustees meets once a month to direct the management and governance of the enterprise. This includes reviews of matters relating to health and safety, finance, risks, maintenance, staff, volunteers, activities, marketing, compliance with regulations, grants and the development of the business. There are specific subcommittees for the oversight of finance, human resources and marketing.

The trustees oversee the affairs of the CIO and exercise all the powers of the CIO including the appointment of new trustees, staff and consultants.

The trustees' report was approved by the Board of Trustees.

Mr Paul Islip  
**Trustee**

21 November 2023

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

---

I report to the trustees on my examination of the financial statements of Holywell Leisure Centre/Canolfan Hamdden Treffynnon (the charity) for the year ended 31 March 2023.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of , which is one of the listed bodies.

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Susanna Cassey FCA

**Azets Audit Services**

Brynford House  
21 Brynford Street  
Holywell  
Flintshire  
CH8 7RD  
United Kingdom

Dated: 21 November 2023

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

**FOR THE YEAR ENDED 31 MARCH 2023**

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		Unrestricted funds	Unrestricted funds
		2023	2022
	Notes	£	£
<b><u>Income from:</u></b>			
Donations and legacies	3	196,958	250,676
Charitable activities	2	656,535	475,315
Investments	4	24,295	34,348
		<hr/>	<hr/>
<b>Total income</b>		877,788	760,339
		<hr/>	<hr/>
<b><u>Expenditure on:</u></b>			
Raising funds	5	4,601	1,172
		<hr/>	<hr/>
Charitable activities	6	914,606	750,496
		<hr/>	<hr/>
<b>Total expenditure</b>		919,207	751,668
		<hr/>	<hr/>
<b>Net (expenditure)/income for the year/ Net movement in funds</b>		(41,419)	8,671
Fund balances at 1 April 2022		209,139	200,468
		<hr/>	<hr/>
<b>Fund balances at 31 March 2023</b>		167,720	209,139
		<hr/> <hr/>	<hr/> <hr/>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## BALANCE SHEET

AS AT 31 MARCH 2023

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	Notes	2023 £	£	2022 £	£
<b>Fixed assets</b>					
Tangible assets	11		290,994		308,239
<b>Current assets</b>					
Stocks	12	2,064		712	
Debtors	13	23,589		53,306	
Cash at bank and in hand		191,891		132,307	
		<u>217,544</u>		<u>186,325</u>	
<b>Creditors: amounts falling due within one year</b>	14	<u>(63,344)</u>		<u>(32,653)</u>	
Net current assets			<u>154,200</u>		<u>153,672</u>
<b>Total assets less current liabilities</b>			445,194		461,911
<b>Creditors: amounts falling due after more than one year</b>	15		<u>(277,474)</u>		<u>(252,772)</u>
<b>Net assets</b>			<u>167,720</u>		<u>209,139</u>
<b>Income funds</b>					
Unrestricted funds			<u>167,720</u>		<u>209,139</u>
			<u>167,720</u>		<u>209,139</u>

The financial statements were approved by the Trustees on 21 November 2023

Mr Paul Islip  
Trustee

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2023

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	Notes	2023 £	£	2022 £	£
<b>Cash flows from operating activities</b>					
Cash generated from/(absorbed by) operations	21		49,091		(82,939)
<b>Investing activities</b>					
Purchase of tangible fixed assets		(4,197)		(33,924)	
Investment income received		24,295		34,348	
		<u>          </u>		<u>          </u>	
<b>Net cash generated from investing activities</b>			20,098		424
<b>Financing activities</b>					
Repayment of bank loans		(9,605)		(3,937)	
		<u>          </u>		<u>          </u>	
<b>Net cash used in financing activities</b>			(9,605)		(3,937)
<b>Net increase/(decrease) in cash and cash equivalents</b>			59,584		(86,452)
Cash and cash equivalents at beginning of year			132,307		218,759
			<u>          </u>		<u>          </u>
<b>Cash and cash equivalents at end of year</b>			191,891		132,307
			<u>          </u>		<u>          </u>

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS

**FOR THE YEAR ENDED 31 MARCH 2023**

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### **1 Accounting policies**

#### **Charity information**

Holywell Leisure Centre/Canolfan Hamdden Treffynnon is a Charitable Incorporated Organisation (CIO) registered with the Charity Commission (registration number 1170729).

#### **1.1 Accounting convention**

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

#### **1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### **1.3 Charitable funds**

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

#### **1.4 Income**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

---

### 1 Accounting policies

(Continued)

#### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Leasehold improvements	Depreciated over 30 years straight line
Plant and equipment	Depreciated at 20% p.a. reducing balance
Fixtures and fittings	Depreciated at 20% p.a. reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

#### 1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

---

### 1 Accounting policies

(Continued)

#### 1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

##### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

##### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

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### 2 Charitable activities

	Income 2023 £	Income 2022 £
Sales	656,535	475,315
	<u>656,535</u>	<u>475,315</u>
<b>Charitable trading income</b>		

### 3 Donations and legacies

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Donations	18	25
Grants	196,940	250,651
	<u>196,958</u>	<u>250,676</u>

### 4 Investments

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Rental income	23,925	34,343
Bank deposit interest	370	5
	<u>24,295</u>	<u>34,348</u>

### 5 Raising funds

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
--	------------------------------------	------------------------------------

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 5 Raising funds (Continued)

<u>Trading costs</u>		
Opening stock	712	200
Purchases	5,953	1,684
Closing stock	(2,064)	(712)
	<hr/>	<hr/>
Trading costs	4,601	1,172
	<hr/>	<hr/>
	<u>4,601</u>	<u>1,172</u>

### 6 Charitable activities

	<b>Expenditure</b>	<b>Expenditure</b>
	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Staff costs	501,326	445,686
Depreciation and impairment	21,442	18,154
Marketing	19,385	20,560
Bank charges and interest	13,712	4,466
Hire of machinery and operating leases	1,043	3,171
Chemicals	14,610	10,410
Rates and insurance	43,366	31,073
Light and heat	125,639	101,599
Telephone, postage and stationery	4,014	4,087
External contractors	6,209	2,509
Staff training	4,921	4,107
Cleaning	16,608	8,711
Service contracts	24,143	11,159
Licences	6,023	2,123
IT software and hardware	10,357	11,681
Repairs and renewals	72,223	58,489
Costs at Holywell High School	21,487	-
	<hr/>	<hr/>
	906,508	737,985
	<hr/>	<hr/>
Share of governance costs (see note 7)	8,098	12,511
	<hr/>	<hr/>
	<u>914,606</u>	<u>750,496</u>

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 7 Support costs

	Support costs £	Governance costs £	2023 £	2022 £
Independent Examination	-	2,000	2,000	1,992
Accountancy	-	2,354	2,354	3,650
Legal and professional	-	3,744	3,744	6,869
	-	8,098	8,098	12,511
Analysed between Charitable activities	-	8,098	8,098	12,511

Governance costs includes payment for an Independent Examination of £2,000 (2022- £1,992 for audit fees).

### 8 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

### 9 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
	50	43
<b>Employment costs</b>	<b>2023 £</b>	<b>2022 £</b>
Wages and salaries	434,972	384,631
Social security costs	21,944	18,924
Other pension costs	44,410	42,131
	501,326	445,686

There were no employees whose annual remuneration was more than £60,000.

### 10 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 11 Tangible fixed assets

	Leasehold improvements	Plant and equipment	Fixtures and fittings	Total
	£	£	£	£
<b>Cost</b>				
At 1 April 2022	266,436	103,793	8,348	378,577
Additions	-	4,197	-	4,197
	<u>266,436</u>	<u>107,990</u>	<u>8,348</u>	<u>382,774</u>
At 31 March 2023	266,436	107,990	8,348	382,774
	<u>266,436</u>	<u>107,990</u>	<u>8,348</u>	<u>382,774</u>
<b>Depreciation and impairment</b>				
At 1 April 2022	19,018	45,707	5,613	70,338
Depreciation charged in the year	9,073	11,822	547	21,442
	<u>28,091</u>	<u>57,529</u>	<u>6,160</u>	<u>91,780</u>
At 31 March 2023	28,091	57,529	6,160	91,780
	<u>28,091</u>	<u>57,529</u>	<u>6,160</u>	<u>91,780</u>
<b>Carrying amount</b>				
At 31 March 2023	238,345	50,461	2,188	290,994
	<u>238,345</u>	<u>50,461</u>	<u>2,188</u>	<u>290,994</u>
At 31 March 2022	247,418	58,086	2,735	308,239
	<u>247,418</u>	<u>58,086</u>	<u>2,735</u>	<u>308,239</u>

### 12 Stocks

	2023	2022
	£	£
Raw materials and consumables	2,064	712
	<u>2,064</u>	<u>712</u>

### 13 Debtors

	2023	2022
	£	£
<b>Amounts falling due within one year:</b>		
Trade debtors	8,798	23,524
Other debtors	-	5,771
Prepayments and accrued income	14,791	24,011
	<u>23,589</u>	<u>53,306</u>

### 14 Creditors: amounts falling due within one year

	Notes	2023	2022
		£	£
Bank loans	16	10,000	9,568
Other taxation and social security		7,057	-
Other creditors		2,119	412
Accruals and deferred income		44,168	22,673
		<u>63,344</u>	<u>32,653</u>

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 15 Creditors: amounts falling due after more than one year

	Notes	2023 £	2022 £
Bank loans	16	26,459	36,496
Government grants	17	251,015	216,276
		<u>277,474</u>	<u>252,772</u>

### 16 Loans and overdrafts

	2023 £	2022 £
Bank loans	<u>36,459</u>	<u>46,064</u>
Payable within one year	10,000	9,568
Payable after one year	<u>26,459</u>	<u>36,496</u>

### 17 Government grants

Deferred income is included in the financial statements as follows:

	2023 £	2022 £
Deferred income is included within:		
Non-current liabilities	<u>251,015</u>	<u>216,276</u>
Movements in the year:		
Deferred income at 1 April 2022	216,276	224,225
Released from previous periods	(9,421)	(7,949)
Resources deferred in the year	<u>44,160</u>	<u>-</u>
Deferred income at 31 March 2023	<u>251,015</u>	<u>216,276</u>

Included in long term trade creditors is an amount of £251,015 payable to Flintshire County Council to fund the installation of a new central heating system. It is not immediately payable and the Trustees consider that the amount should be disclosed on the understanding that the system, by its fixed nature will ultimately benefit the landlord. The deferred income is being released over thirty years.

### 18 Unrestricted funds

All funds received and expended are unrestricted and are used in the day to day running of the charitable company.

# HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

### 19 Analysis of net assets between funds

	Unrestricted funds 2023 £	Unrestricted funds 2022 £
Fund balances at 31 March 2023 are represented by:		
Tangible assets	290,994	308,239
Current assets/(liabilities)	154,200	153,672
Long term liabilities	(277,474)	(252,772)
	<u>167,720</u>	<u>209,139</u>

### 20 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).

### 21 Cash generated from operations

	2023 £	2022 £
(Deficit)/surplus for the year	(41,419)	8,671
Adjustments for:		
Investment income recognised in statement of financial activities	(24,295)	(34,348)
Depreciation and impairment of tangible fixed assets	21,442	18,154
Movements in working capital:		
(Increase) in stocks	(1,352)	(512)
Decrease in debtors	29,717	39,834
Increase/(decrease) in creditors	30,259	(106,789)
Increase/(decrease) in deferred income	34,739	(7,949)
<b>Cash generated from/(absorbed by) operations</b>	<u>49,091</u>	<u>(82,939)</u>

### 22 Analysis of changes in net funds

	At 1 April 2022 £	Cash flows £	At 31 March 2023 £
Cash at bank and in hand	132,307	59,584	191,891
Loans falling due within one year	(9,568)	(432)	(10,000)
Loans falling due after more than one year	(36,496)	10,037	(26,459)
	<u>86,243</u>	<u>69,189</u>	<u>155,432</u>

**HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON**

England & Wales - Charity number 1170729

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# Accounts

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Report of the Trustees and  
Audited Financial Statements for the Year Ended 31 March 2022  
for  
Holywell Leisure Centre Canolfan Hamdden  
Treffynnon

Holywell Leisure Centre Canolfan Hamdden  
Treffynnon

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for the Year Ended 31 March 2022

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Holywell Leisure Centre Canolfan Hamdden  
Treffynnon

Report of the Trustees  
for the Year Ended 31 March 2022

The trustees present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019). Holywell Leisure Centre - Canolfan Hamdden Treffynnon (HLC-CHT) is a Charitable Incorporated Organisation (CIO) registered with the Charity Commission (registration number 1170729). Its constitution was adopted on 12 October 2016 and it was entered on the Charity Commission Register on 13 December 2016. The transfer of the asset from Flintshire County Council (FCC) was completed on 1 April 2017.

## OBJECTIVES AND ACTIVITIES

### Objectives and aims

The objectives of the charity are to provide a range of leisure, sporting, health and social facilities primarily run by the community for the community, seeking to deliver these activities with inclusivity for all. In so doing, it aims to cater and improve upon the physical and mental wellbeing of all its members and visitors whatever their economic circumstances.

### Significant activities

The centre provides a wide range of various competitive and personal fitness sports, leisure pursuits, social activities and health benefits to all age groups and abilities and strives to be as inclusive as possible. Users can access a variety of facilities, swimming pools, sports hall, community/dance studio, café, soft play, squash courts, library, meeting rooms, health suite and fitness gym as well as access to sports facilities at Ysgol Treffynnon High School (sports hall and 4G AstroTurf pitch).

### Public benefit

The trustees have referred to guidance contained in the Charity Commission's general guidance on public benefit when reviewing their aims and objectives and in planning future activities. In particular they have considered how the activities offered will contribute to the aims and objectives set. The trustees are committed to equal access for all.

## ACHIEVEMENT AND PERFORMANCE

### Transfer of ownership

HLC-CHT took control of the leisure centre on 1 April 2017 from Flintshire County Council with a lease of 27 years, 2017 - 2044.

Achievements in the year ended 31 March 2022

This financial year was seriously impacted by the Covid pandemic and the centre was completely closed, or operating under Welsh Government restrictions until the autumn.

20 December 20 to 3 May 21 - Closed

21 May 21 to 7 August 2021 - Open with restrictions and lower capacities in all areas.

Throughout this period, the health and safety of our staff and customers was paramount in all the decisions made.

From the outset of the covid restrictions, we took action to reduce costs to ensure the future sustainability of the business by taking the following measures:

- o Reduce outgoings
- o Freeze all direct debits (customers have been incredibly supportive with only a handful of complaints received)
- o Reduce services and purchase costs
- o Reduce immediate staffing costs and utilise the Coronavirus Job Retention Scheme (Furlough - this scheme finished in Sept 2021)
- o To reduce future staffing costs by granting holiday leave during furlough periods.
- o Apply for every grant support available from the UK Government, Welsh Government, Local Authority and Town Council.

Given the ever changing Covid situation, and the potential for irreparable damage to the business, the board decided to be clear on our actions should we be faced with insolvency.

Should the financial forecast show that in 3 months' time, of any given date, that the centre is no longer viable and has exhausted all reserves and financial support, then the process to wind up the charity would begin. It would be our intention to be debt free at the point of closure and the landlord, sub-tenants and staff would be informed at the start of the process. Prior to this point, the trustees, management team and staff will do all they can to remain viable.

Thankfully, the trigger was not reached in the financial year and we remained a viable business, albeit with significant Covid support funding.

## FINANCIAL REVIEW

### Financial position

In a normal trading year, the centre would have expected trading sales income to be in the region of £695,000. Sales income in this year due to the impact of Covid was £475,315, a reduction of 31.6%.

"Income Loss Support", "Economic Resilience Funding" and the "Coronavirus Job Retention Scheme" were all successfully applied for from the Welsh and UK Governments and were essential to our survival. We worked closely with Flintshire County Council to provide transparency of our finances by completing a quarterly "Financial Tracker" to demonstrate the support required.

The statement of Financial Activities confirms a recorded total income to 31 March 2022 of £760,339 in sales turnover and grant support. This includes sales income of £475,315 with grants of £250,676 in total. Expenditure totalled £751,668 which has resulted in a surplus of £8,671 of which; after three years gives us a contingency bank balance of £15,723 and a carry forward of £108,247 (Business Account) and £8,120 (Grants Account) which is a total of £132,090 as of 31 March 2022.

This was a remarkable result under the circumstances and reflects the work that the Board and Management team instigated to reduce costs, safely manage the closures and openings of the centre under Covid restrictions and successfully apply for Covid support funding. There has also been a real drive to increase income, particularly in swimming lessons which are now more than pre-covid levels.

### Current financial situation

At the time of writing we forecast a trading income total of £640,000 to March 2023. We anticipate that this will deliver at least a break even position for the year ended 31 March 2023..

### Local grant funding

In addition to the Government "Income Loss Support" and " Covid Emergency " funding, we also continue to receive grants from the local town and county councils

Flintshire County Council - £90,357 annual grant

Holywell Town Council £10,000

We also approached 13 local community councils for support and received £3,000 in the year.

### Investment policy and objectives

The trustees intend that all future surplus income is retained by HLC-CHT and reinvested back into the facility. Funds are held by HSBC which although at low interest rates allow for easy access and management of accounts.

### Reserves policy

The centre has a general contingency fund to guard against unforeseen events (£15,723 as of 31 March 22). 3% of each month's balance was set aside for this purpose however this process was paused in May 2020 due to the draw on funds created by the pandemic. We used some of the fund to support the centre together with Welsh Government financial support. We have worked hard to increase our income and plan to resume adding the 3% to the fund once the trigger point of pre-pandemic income levels has been achieved.

### Commitments and liabilities

There are legal requirements for the business to meet predetermined standards and for regular testing and certification related to the safety of our customers and workforce. These include chlorine levels in the swimming pool, Legionella in the water supply, alarm testing and fire equipment inspections. We received the HSBC "Bounceback loan" of £50,000 which we started repaying in November 2021 at £10,400 pa ( 5 year loan).

We also had an EU grant of £60,000 against the new boiler installation in 2019 Repayment is triggered by reaching turnover figures way in excess of our current projections. We will monitor this annually.

## FUTURE PLANS

Throughout the pandemic and up to the present date, the board and management have continued to meet either by Zoom or a blended meeting of face to face and Zoom. Staff have been kept up to date with monthly newsletters and now with regular staff meetings. Our main focus this year has been to restore all activities as quickly and as safely as possible for the health, social and wellbeing benefit of the local community after spending over 18 months under restrictions.

As well as introducing new classes and facilities, we have some exciting new plans to improve the centre, the overall offer to the customers and our income.

o The previous centre manager, admin manager (Chris and Jill Travers) and accountant all retired at the end of 2021. James Kerrigan, a current Manager, was promoted to Centre Manager in October 2021. He has implemented a new staff structure designed to enhance job roles, provide career progression and give greater management flexibility of the centre.

It should be noted however that the transition to the new managerial and accounts personnel all at once has caused a delay in completing and auditing the year end accounts. This is seen as a one off occurrence.

o The Board of Trustees has also been strengthened with broader skills and experience.

o We have successfully applied for £81,000 funding from the "Covid Emergency Fund" through Flintshire County Council for a commercial Manager for the centre, money to fund gym membership promotions, new cricket nets and our income loss support for Q1 and Q2.

o We have successfully applied to Sports Wales for a £227,000 grant to pay for Solar Panels and LED lighting to help offset the massive increases in energy costs. Sports Wales provide 80% and Flintshire CC have agreed to supply the remaining 20%.

o We have received the low cost "Bounceback Loan" of £50,000 and will use this to further increase revenue streams.

o We have engaged the services of an external HR company and an external H&S company. Both have been used effectively since we started working with them, providing advice and expertise that we do not have.

o The 5-a-side pitch will have a new surface installed in the spring, all funded by Flintshire County Council.

o We will look to develop closer business and local organisation partnerships once we appoint the "Commercial Manager" in 2023.

Increasing energy costs will be our greatest challenge in 2023. Overall however, we are optimistic for the future of Holywell Leisure Centre, with exciting plans to grow income that will be delivered by an extremely motivated and experienced management team.

## STRUCTURE, GOVERNANCE AND MANAGEMENT

### Governing document

The charity is governed by its constitution dated 12 October 2016. The charity is a Charitable Incorporated Organisation (CIO) Registered charity number 1170729.

### Trustees

The working group was set up in 2015 by six volunteers and the centre manager who negotiated the transfer of the asset from Flintshire County Council. They gained charitable status in December 2016 and had 5 trustees as of March 2021 who were the only voting members. Since then Tudor Jones has retired as Chair (May 2021) and Paul Islip has succeeded him. 6 Trustees have left and 4 new appointments made. The board is assisted by non-voting voluntary associates who provide specialist and expert assistance (when required) and the contracted centre management team of three.

There must be at least three trustees with the maximum number at twelve at any given time. The board of trustees meets once a month to direct the management and governance of the enterprise. This includes reviews of matters relating to health and safety, finance, risks, maintenance, staff, volunteers, activities, marketing, compliance with regulations, grants and the development of the business. There are specific subcommittees for the oversight of finance, human resources and marketing.

The trustees oversee the affairs of the CIO and exercise all the powers of the CIO including the appointment of new trustees, staff and consultants.

Holywell Leisure Centre Canolfan Hamdden  
Treffynnon

Report of the Trustees  
for the Year Ended 31 March 2022

## REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number  
1170729

Principal address  
North Road  
Holywell  
Flintshire  
CH8 7TQ

Trustees  
P Islip  
M Lovell-Pascall  
L Jones (appointed 26.1.22)  
H Crich (resigned 10.2.23)  
A Lewis (appointed 26.1.22) (resigned 30.1.23)  
A Parry  
C McCarth (appointed 1.4.21)  
Dr M Rowlands (appointed 1.4.21)  
T Jones (resigned 26.5.21)  
A Blundell (resigned 26.5.21)  
D Oliver (resigned 27.3.22)  
T Murray (resigned 13.9.22)

Auditors  
J V Banks  
Chartered Accountants and Statutory Auditors  
Banks House  
Paradise Street  
Rhyl  
Denbighshire  
LL18 3LW

## STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales, the Charities Act 2011, Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charity for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Holywell Leisure Centre Canolfan Hamdden  
Treffynnon

Report of the Trustees  
for the Year Ended 31 March 2022

Approved by order of the board of trustees on 29 March 2023 and signed on its behalf by:

P Islip - Trustee

Report of the Independent Auditors to the Trustees of  
Holywell Leisure Centre Canolfan Hamdden  
Treffynnon

### Opinion

We have audited the financial statements of Holywell Leisure Centre Canolfan Hamdden Treffynnon (the 'charity') for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 March 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Report of the Independent Auditors to the Trustees of  
Holywell Leisure Centre Canolfan Hamdden  
Treffynnon

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Report of the Independent Auditors to the Trustees of  
Holywell Leisure Centre Canolfan Hamdden  
Treffynnon

Our responsibilities for the audit of the financial statements

We have been appointed as auditors under Section 145 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with trustees and other management, and from our commercial knowledge and experience of the sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity, including the Charities Act 2011, taxation legislation and data protection, anti-bribery, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with HMRC, relevant regulators including the Health and Safety Executive, and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

J V Banks is eligible for appointment as auditor of the charity by virtue of its eligibility for appointment as auditor of a company under section 1212 of the Companies Act 2006.

Report of the Independent Auditors to the Trustees of  
Holywell Leisure Centre Canolfan Hamdden  
Treffynnon

Use of our report

This report is made solely to the charity's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

J V Banks  
Chartered Accountants and Statutory Auditors  
Banks House  
Paradise Street  
Rhyl  
Denbighshire  
LL18 3LW

29 March 2023

Holywell Leisure Centre Canolfan Hamdden  
Treffynnon

Statement of Financial Activities  
for the Year Ended 31 March 2022

		31.3.22 Unrestricted fund £	31.3.21 Total funds £
	Notes		
INCOME AND ENDOWMENTS FROM			
Donations and legacies	2	250,676	597,557
Other trading activities	3	475,315	83,783
Investment income	4	34,348	17,551
Total		<u>760,339</u>	<u>698,891</u>
EXPENDITURE ON			
Raising funds	5	751,668	637,362
NET INCOME		8,671	61,529
RECONCILIATION OF FUNDS			
Total funds brought forward		200,468	138,939
TOTAL FUNDS CARRIED FORWARD		<u>209,139</u>	<u>200,468</u>
CONTINUING OPERATIONS			
All income and expenditure has arisen from continuing activities.			

Holywell Leisure Centre Canolfan Hamdden  
Treffynnon

Balance Sheet  
31 March 2022

	Notes	31.3.22 Unrestricted fund £	31.3.21 Total funds £
FIXED ASSETS			
Tangible assets	10	308,239	292,468
CURRENT ASSETS			
Stocks	11	712	200
Debtors	12	53,306	93,140
Cash at bank and in hand		132,307	218,759
		<hr/>	<hr/>
		186,325	312,099
CREDITORS			
Amounts falling due within one year	13	(32,653)	(98,437)
		<hr/>	<hr/>
NET CURRENT ASSETS		153,672	213,662
		<hr/>	<hr/>
TOTAL ASSETS LESS CURRENT LIABILITIES		461,911	506,130
CREDITORS			
Amounts falling due after more than one year	14	(252,772)	(305,662)
		<hr/>	<hr/>
NET ASSETS		209,139	200,468
		<hr/>	<hr/>
FUNDS	16		
Unrestricted funds		209,139	200,468
		<hr/>	<hr/>
TOTAL FUNDS		209,139	200,468
		<hr/>	<hr/>

The financial statements were approved by the Board of Trustees and authorised for issue on 29 March 2023 and were signed on its behalf by:

P Islip - Trustee

Holywell Leisure Centre Canolfan Hamdden  
Treffynnon

Cash Flow Statement  
for the Year Ended 31 March 2022

	Notes	31.3.22 £	31.3.21 £
Cash flows from operating activities			
Cash generated from operations	1	(48,091)	157,859
Interest paid		(505)	(1,680)
Net cash (used in)/provided by operating activities		<u>(48,596)</u>	<u>156,179</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		(33,924)	(249,903)
Interest received		5	62
Net cash used in investing activities		<u>(33,919)</u>	<u>(249,841)</u>
Cash flows from financing activities			
New loans in year		-	50,000
Loan repayments in year		(3,937)	(10,145)
Net cash (used in)/provided by financing activities		<u>(3,937)</u>	<u>39,855</u>
Change in cash and cash equivalents in the reporting period			
Cash and cash equivalents at the beginning of the reporting period		<u>218,759</u>	<u>272,566</u>
Cash and cash equivalents at the end of the reporting period		<u><u>132,307</u></u>	<u><u>218,759</u></u>

The notes form part of these financial statements

Notes to the Cash Flow Statement  
for the Year Ended 31 March 2022

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	31.3.22	31.3.21
	£	£
Net income for the reporting period (as per the Statement of Financial Activities)	8,671	61,529
Adjustments for:		
Depreciation charges	18,154	18,108
Interest received	(5)	(62)
Interest paid	505	1,680
(Increase)/decrease in stocks	(512)	400
Decrease/(increase) in debtors	39,834	(57,827)
(Decrease)/increase in creditors	(114,738)	134,031
	<u>(48,091)</u>	<u>157,859</u>

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 1.4.21	Cash flow	At 31.3.22
	£	£	£
Net cash			
Cash at bank and in hand	<u>218,759</u>	<u>(86,452)</u>	<u>132,307</u>
	<u>218,759</u>	<u>(86,452)</u>	<u>132,307</u>
Debt			
Debts falling due within 1 year	-	(9,568)	(9,568)
Debts falling due after 1 year	<u>(50,000)</u>	<u>13,504</u>	<u>(36,496)</u>
	<u>(50,000)</u>	<u>3,936</u>	<u>(46,064)</u>
Total	<u><u>168,759</u></u>	<u><u>(82,516)</u></u>	<u><u>86,243</u></u>

1. ACCOUNTING POLICIES

**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

**Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

**Pension costs and other post-retirement benefits**

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2022

2. DONATIONS AND LEGACIES

	31.3.22	31.3.21
	£	£
Fundraising	27	3
Grants	221,035	423,306
CJRS	29,614	174,248
	<u>250,676</u>	<u>597,557</u>

Grants received, included in the above, are as follows:

	31.3.22	31.3.21
	£	£
Other grants	<u>221,035</u>	<u>423,306</u>

3. OTHER TRADING ACTIVITIES

	31.3.22	31.3.21
	£	£
Sales	<u>475,315</u>	<u>83,783</u>

4. INVESTMENT INCOME

	31.3.22	31.3.21
	£	£
Rents received	34,343	17,489
Deposit account interest	5	62
	<u>34,348</u>	<u>17,551</u>

5. RAISING FUNDS

Other trading activities

	31.3.22	31.3.21
	£	£
Opening stock	200	600
Purchases	1,684	1,434
Closing stock	(712)	(200)
Bad debts	-	1,670
Support costs	750,496	633,858
	<u>751,668</u>	<u>637,362</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2022

6. SUPPORT COSTS

	Management £	Finance £	Other £	Governance costs £	Totals £
Other trading activities	20,559	4,462	712,964	12,511	750,496

7. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

8. STAFF COSTS

	31.3.22 £	31.3.21 £
Wages and salaries	384,631	338,928
Social security costs	18,924	14,805
Other pension costs	42,131	38,440
	<u>445,686</u>	<u>392,173</u>

The average monthly number of employees during the year was as follows:

	31.3.22	31.3.21
Leisure centre staff	<u>43</u>	<u>38</u>

No employees received emoluments in excess of £60,000.

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £
INCOME AND ENDOWMENTS FROM	
Donations and legacies	597,557
Other trading activities	83,783
Investment income	17,551
Total	<u>698,891</u>
EXPENDITURE ON	
Raising funds	<u>637,362</u>
NET INCOME	61,529
RECONCILIATION OF FUNDS	
Total funds brought forward	138,939

9. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £
TOTAL FUNDS CARRIED FORWARD	<u>200,468</u>

10. TANGIBLE FIXED ASSETS

	Short leasehold £	Plant and machinery £	Fixtures and fittings £	Totals £
<b>COST</b>				
At 1 April 2021	263,916	72,389	8,348	344,653
Additions	2,520	31,404	-	33,924
At 31 March 2022	<u>266,436</u>	<u>103,793</u>	<u>8,348</u>	<u>378,577</u>
<b>DEPRECIATION</b>				
At 1 April 2021	9,946	37,310	4,929	52,185
Charge for year	9,072	8,397	684	18,153
At 31 March 2022	<u>19,018</u>	<u>45,707</u>	<u>5,613</u>	<u>70,338</u>
<b>NET BOOK VALUE</b>				
At 31 March 2022	<u>247,418</u>	<u>58,086</u>	<u>2,735</u>	<u>308,239</u>
At 31 March 2021	<u>253,970</u>	<u>35,079</u>	<u>3,419</u>	<u>292,468</u>

11. STOCKS

	31.3.22 £	31.3.21 £
Stocks	<u>712</u>	<u>200</u>

12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31.3.22 £	31.3.21 £
Trade debtors	23,524	12,374
Other debtors	5,771	-
Prepayments and accrued income	24,011	80,766
	<u>53,306</u>	<u>93,140</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2022

13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	31.3.22	31.3.21
	£	£
Bank loans and overdrafts (see note 15)	9,568	-
Trade creditors	-	59,388
Social security and other taxes	-	2,906
Other creditors	412	4,108
Accruals and deferred income	22,673	32,035
	<u>32,653</u>	<u>98,437</u>

14. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR	31.3.22	31.3.21
	£	£
Bank loans (see note 15)	36,496	50,000
Accruals and deferred income	-	31,437
Deferred government grants	216,276	224,225
	<u>252,772</u>	<u>305,662</u>

15. LOANS

An analysis of the maturity of loans is given below:

	31.3.22	31.3.21
	£	£
Amounts falling due within one year on demand:		
Bank loans	<u>9,568</u>	<u>-</u>
Amounts falling due between two and five years:		
Bank loans - 2-5 years	<u>36,496</u>	<u>50,000</u>

16. MOVEMENT IN FUNDS

	At 1.4.21	Net movement in funds	At 31.3.22
	£	£	£
Unrestricted funds			
General fund	200,468	8,671	209,139
	<u>200,468</u>	<u>8,671</u>	<u>209,139</u>

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds			
General fund	760,339	(751,668)	8,671
	<u>760,339</u>	<u>(751,668)</u>	<u>8,671</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2022

16. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds General fund	138,939	61,529	200,468
<b>TOTAL FUNDS</b>	<b>138,939</b>	<b>61,529</b>	<b>200,468</b>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	698,891	(637,362)	61,529
<b>TOTAL FUNDS</b>	<b>698,891</b>	<b>(637,362)</b>	<b>61,529</b>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds General fund	138,939	70,200	209,139
<b>TOTAL FUNDS</b>	<b>138,939</b>	<b>70,200</b>	<b>209,139</b>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds General fund	1,459,230	(1,389,030)	70,200
<b>TOTAL FUNDS</b>	<b>1,459,230</b>	<b>(1,389,030)</b>	<b>70,200</b>

17. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

Holywell Leisure Centre Canolfan Hamdden  
Treffynnon

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2022

	31.3.22	31.3.21
	£	£
<b>INCOME AND ENDOWMENTS</b>		
Donations and legacies		
Fundraising	27	3
Grants	221,035	423,306
CJRS	29,614	174,248
	<hr/>	<hr/>
	250,676	597,557
Other trading activities		
Sales	475,315	83,783
Investment income		
Rents received	34,343	17,489
Deposit account interest	5	62
	<hr/>	<hr/>
	34,348	17,551
Total incoming resources	<hr/>	<hr/>
	760,339	698,891
<b>EXPENDITURE</b>		
Other trading activities		
Opening stock	200	600
Purchases	1,684	1,434
Bad debts	-	1,670
Closing stock	(712)	(200)
	<hr/>	<hr/>
	1,172	3,504
Support costs		
Management		
Advertising	20,559	-
Finance		
Bank charges	3,961	2,250
Bank interest	-	1,680
Bank loan interest	501	-
	<hr/>	<hr/>
	4,462	3,930
Other		
Wages	384,631	338,928
Social security	18,924	14,805
Pensions	42,131	38,440
Hire of plant and machinery	1,861	7,825
Other operating leases	1,311	827
Rates and water	8,754	6,892
Insurance	22,320	20,537
Carried forward	479,932	428,254

This page does not form part of the statutory financial statements

Holywell Leisure Centre Canolfan Hamdden  
Treffynnon

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2022

	31.3.22	31.3.21
	£	£
Other		
Brought forward	479,932	428,254
Light and heat	101,599	100,328
Telephone	2,372	3,847
Postage and stationery	1,376	447
Sundries	340	-
Staff training	4,107	377
Cleaning	8,711	10,106
Chemicals	10,410	4,328
Workwear	1,550	-
Service contracts	11,159	15,571
Licences	2,123	4,246
IT hardware and software	11,681	19,123
Repairs and renewals	56,937	17,284
External instructors	2,509	857
Short leasehold	9,073	8,989
Plant and machinery	8,397	8,264
Fixtures and fittings	684	855
Other interest	4	-
	<hr/>	<hr/>
	712,964	622,876
Governance costs		
Auditors' remuneration	1,992	1,896
Accountancy and legal fees	3,650	3,466
Professional fees	6,869	1,690
	<hr/>	<hr/>
	12,511	7,052
	<hr/>	<hr/>
Total resources expended	751,668	637,362
	<hr/>	<hr/>
Net income	8,671	61,529
	<hr/> <hr/>	<hr/> <hr/>

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**HOLYWELL LEISURE CENTRE/CANOLFAN HAMDDEN TREFFYNNON**

England & Wales - Charity number 1170729

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# Accounts

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**REGISTERED COMPANY NUMBER: CE009368 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1170729**

Report of the Trustees and  
Financial Statements for the Year Ended 31 March 2021  
for  
Holywell Leisure Centre Canolfan Hamdden Treffynnon

J V Banks  
Chartered Accountants and Statutory Auditors  
Banks House  
Paradise Street  
Rhyl  
Denbighshire  
LL18 3LW

Holywell Leisure Centre Canolfan Hamdden Treffynnon

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for the Year Ended 31 March 2021

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## Holywell Leisure Centre Canolfan Hamdden Treffynnon

### Report of the Trustees for the Year Ended 31 March 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019). Holywell Leisure Centre - Canolfan Hamdden Treffynnon (HLC-CHT) is a Charitable Incorporated Organisation (CIO) registered with the Charity Commission (registration number 1170729). Its constitution was adopted on 12 October 2016 and it was entered on the Charity Commission Register on 13 December 2016. The transfer of the asset from Flintshire County Council (FCC) was completed on 1 April 2017.

### **Structure, governance and management**

#### **Type of governing document**

The charity is governed by its constitution dated 12 October 2016. The charity is a Charitable Incorporated Organisation (CIO) Registered charity number 1170729.

#### **Trustees**

The working group was set up in 2015 by six volunteers and the centre manager who negotiated the transfer of the asset from Flintshire County Council. They gained charitable status in December 2016 and had 7 trustees as of March 2021 who were the only voting members. Since then, Tudor Jones has retired as Chair (May 2021) and Paul Islip has succeeded him. We have also recruited 2 new Trustees this Spring, Dr Mark Rowlands and Carmel McCarth. The board is assisted by non-voting voluntary associates who provide specialist and expert assistance (when required) and the contracted centre management team of three.

#### **The board members during the year and since the year end are:**

Tudor Jones – Chair	appointed	12 Oct 16	resigned 26 May 21
Paul Islip – Secretary	appointed	12 Oct 16	
Magali Lovell-Pascal – Treasurer	appointed	12 Oct 16	
Anne Blundell	appointed	12 Oct 16	resigned 26 May 21
Helen Crich	appointed	1 Apr 17	
Daniel Oliver	appointed	12 Oct 16	
Adam Parry	appointed	12 Oct 16	
Theresa Murray	appointed	21 Feb 19	
Carmel McCarth	appointed	1 Apr 21	
Dr Mark Rowlands	appointed	1 Apr 21	

There must be at least four trustees with the maximum number at twelve at any given time. The board of trustees meets once a month to direct the management and governance of the enterprise. This includes reviews of matters relating to health and safety, finance, risks, maintenance, staff, volunteers, activities, marketing, compliance with regulations, grants and the development of the business. There are specific subcommittees for the oversight of finance, human resources and marketing.

The trustees oversee the affairs of the CIO and exercise all the powers of the CIO including the appointment of new trustees, staff and consultants.

#### **Objectives of the CIO**

The objectives of the charity are to provide a range of leisure, sporting, health and social facilities primarily run by the community for the community, seeking to deliver these activities with inclusivity for all. In so doing, it aims to cater and improve upon the physical and mental wellbeing of all its members and visitors whatever their economic circumstances.

#### **Activities of the CIO**

The centre provides a wide range of various competitive and personal fitness sports, leisure pursuits, social activities and health benefits to all age groups and abilities and strives to be as inclusive as possible. Users can access a variety of facilities, swimming pools, sports hall, community/dance studio, café, soft play, squash courts, library, meeting rooms, health suite and fitness gym as well as access to sports facilities at Ysgol Treffynnon High School (sports hall and 4G AstroTurf pitch).

Report of the Trustees  
for the Year Ended 31 March 2021

**Public benefit**

The trustees have referred to guidance contained in the Charity Commission's general guidance on public benefit when reviewing their aims and objectives and in planning future activities. In particular they have considered how the activities offered will contribute to the aims and objectives set. The trustees are committed to equal access for all.

**Investment policy**

The trustees intend that all future surplus income is retained by HLC-CHT and reinvested back into the facility. Funds are held by HSBC which although at low interest rates allow for easy access and management of accounts.

**Reserves policy**

The centre has a general contingency fund to guard against unforeseen events. 3% of each month's balance was set aside for this purpose however this process was paused in May 2020 due to the draw on funds created by the pandemic. We used some of the fund to support the centre and the current value is £15,723. We plan to resume adding the 3% to the fund each month from March 2022.

**Restricted funds**

We had one restricted grant of £100,000 for capital works provided through the European Regional Development Fund via the Welsh Government in 2019 for the replacement of boilers, pumps, control systems and related works. Payments were made on presentation of invoices and were settled in total in January 2021.

**Commitments and liabilities**

There are legal requirements for the business to meet predetermined standards and for regular testing and certification related to the safety of our customers and workforce. These include chlorine levels in the swimming pool, Legionella in the water supply, alarm testing and fire equipment inspections. The fitness gym loan, which was taken out five years ago, concludes this financial year with a balance of £11,825 paid in January 2021.

**Achievement and performance**

**Transfer of ownership**

HLC-CHT took control of the leisure centre on 1 April 2017 from Flintshire County Council with a lease of 27 years, 2017 – 2044. Achievements prior to March 2020 can be reviewed in previous annual reports of the charity.

**Achievements in the year ended 31 March 2021**

This financial year was seriously impacted by the Covid pandemic and the centre spent periods completely closed, or operating under Welsh Government restrictions.

20 March 20 to 16 August 20	– Closed
17 August 20 to 23 October 20	– Open under Covid restrictions
24 October 20 to 8 November 20	– Closed
9 November 20 to 19 December 20	– Open under Covid restrictions
20 December 20 to 3 May 21	– Closed

**Covid 19 restrictions and impact**

Each time the centre closed, we cleaned and mothballed all areas ready for the next re-opening announcement from the Welsh Government. The management team did an excellent job to ensure that each time the centre opened, it could operate under the latest Covid restrictions. For example:

- One way system throughout the centre
- Social distancing
- Specific activities allowed and others not.
- Restricted numbers for each activity.

Throughout this period, the health and safety of our staff and customers was paramount in all the decisions made.

Report of the Trustees  
for the Year Ended 31 March 2021

From the outset of the Covid restrictions, we took action to reduce costs to ensure the future sustainability of the business by taking the following measures:

- Reduce outgoings
- Freeze all direct debits (customers have been incredibly supportive with only a handful of complaints received)
- Reduce services and purchase costs
- Reduce immediate staffing costs and utilise the Coronavirus Job Retention Scheme (Furlough)
- To reduce future staffing costs by granting holiday leave during furlough periods.
- Apply for every grant support available from the UK Government, Welsh Government, Local Authority and Town Council.

Given the ever changing Covid situation, and the potential for irreparable damage to the business, the board decided to be clear on our actions should we be faced with insolvency.

Should the financial forecast show that in 3 months' time, of any given date, that the centre is no longer viable and has exhausted all reserves and financial support, then the process to wind up the charity would begin. It would be our intention to be debt free at the point of closure and the landlord, sub-tenants and staff would be informed at the start of the process. Prior to this point, the trustees, management team and staff will do all they can to remain viable.

Thankfully, the trigger was not reached in the financial year and we remained a viable business, albeit with significant Covid support funding.

**Financial impact in the year**

In a normal trading year, the centre would have expected sales income to be in the region of £695,000. Sales income in this year due to the impact of Covid was £83,786, a reduction of 87%.

"Income Loss Support", "Economic Resilience Funding" and the "Coronavirus Job Retention Scheme" were all successfully applied for from the Welsh and UK Governments and were essential to our survival. We worked closely with Flintshire County Council to provide transparency of our finances by completing a quarterly "Financial Tracker" to demonstrate the support required. During the spring, we were also approached by the local NHS Maternity Unit to take over part of the centre to run their operations from April to August for which we received £7,800 rent.

The statement of Financial Activities below confirms a recorded total income to 31 March 2021 of £698,891 in sales turnover and grant support. This includes sales income of £83,786 with grants of £597,554 in total. Expenditure totalled £637,362 which has resulted in a surplus of £61,529 of which; after three years gives us a contingency bank balance of £15,723 and a carry forward of £165,178 (Business Account) and £6,094 (Grants Account) which is a total of £186,994 as of 31 March 2021.

There is also £31,563 release from High School AstroTurf reserve (a fund we put aside to eventually replace the pitch surface that is no longer required)

This was a remarkable result under the circumstances and reflects the work that the Board and Management team instigated to reduce costs, safely manage the closures and openings of the centre under Covid restrictions and successfully apply for Covid support funding.

**Current financial situation**

At the time of writing this report, the centre has regained 78% of the pre-Covid income and is on track to achieve the 100% target by the end of March 2022 at the latest. We still operate under people capacity restrictions in certain areas, such as swimming, however we have also introduced some new income streams such as new classes (Boot Camp, Yoga, Spin) and partnerships with the local Health Board.

**Local grant funding**

In addition to the Government "Income Loss Support" funding which continues to the end of March 2022, we also continue to receive grants from the local town and county councils

Flintshire County Council - £90,357

Holywell Town Council £12,000

We have also recently approached 13 local village councils for support and have received £2,000 to date.

Report of the Trustees  
for the Year Ended 31 March 2021

**Future plans**

Throughout the pandemic and up to the present date, the board and management have continued to meet either by Zoom or a blended meeting of face to face and Zoom and staff have been kept up to date with monthly newsletters. Our main focus this year has been to restore all activities as quickly and as safely as possible for the health, social and wellbeing benefit of the local community after spending over a year under lockdown restrictions.

As well as introducing new classes and facilities, we have some exciting new plans to improve the centre, the overall offer to the customer and our income.

- The current centre manager and admin manager (Chris and Jill Travers) retired at the end of the year. One of the current deputy managers has been appointed to take over and we are using the opportunity to re-structure the management team.
- We are advertising for 4 new trustees to strengthen the current board of 8.
- We continue to search and apply for appropriate grant funding.
- We are planning significant investment in a new health suite and spa which will be as accessible to everyone as possible. This will increase income and be financed from a low cost loan provided through the County Council.
- We have received the low cost “Bounceback Loan” of £50,000 and will use this to further increase income by providing new equipment next year.
- We have engaged the services of a marketing company to ensure that all promotions, facilities and classes are advertised to the local community on social media, print and banners.
- The 5-aside pitch will have a new surface installed in the spring, all funded by Flintshire County Council.
- We look to develop closer business and local organisation partnerships.

We are currently preparing our new 5 year business plan and assume that there will no longer be any Covid support funding from March 2022 onwards. The board and management team are confident that the new staff structure, income initiatives and greater inclusivity of the centre will secure the future of the charity for the benefit of the community as a whole.

Paul Islip  
Chair of Trustees  
31 December 2021

## **Opinion**

We have audited the financial statements of Holywell Leisure Centre Canolfan Hamdden Treffynnon (the 'charitable company') for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Statement of Financial Position, the Statement of Cash Flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

## **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

## **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Report of the Trustees is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

### **Responsibilities of trustees**

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

### **Our responsibilities for the audit of the financial statements**

We have been appointed as auditors under Section 144 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

### **The extent to which the audit was considered capable of detecting irregularities including fraud**

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with trustees and other management, and from our commercial knowledge and experience of the sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the charity, including the Charities Act 2011, taxation legislation and data protection, anti-bribery, employment, environmental and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

Report of the Independent Auditors to the Trustees of  
Holywell Leisure Centre Canolfan Hamdden Treffynnon

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with HMRC, relevant regulators including the Health and Safety Executive, and the company's legal advisors.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Independent Auditors.

**Use of our report**

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

C E Davies

J V Banks

Chartered Accountants and Statutory Auditors

Eligible to act as an auditor in terms of Section 1212 of the Companies Act 2006

Banks House

Paradise Street

Rhyl

Denbighshire

LL18 3LW

31 December 2021

Holywell Leisure Centre Canolfan Hamdden Treffynnon

Statement of Financial Activities  
for the Year Ended 31 March 2021

	Notes	31.3.21 Unrestricted fund £	31.3.20 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	2	597,554	134,072
Other trading activities	3	83,786	663,296
Investment income	4	<u>17,551</u>	<u>27,914</u>
<b>Total</b>		698,891	825,282
<b>EXPENDITURE ON</b>			
Raising funds	5	<u>637,362</u>	<u>792,747</u>
<b>NET INCOME</b>		61,529	32,535
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>		<u>138,939</u>	<u>106,404</u>
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u><u>200,468</u></u>	<u><u>138,939</u></u>

The notes form part of these financial statements

Holywell Leisure Centre Canolfan Hamdden Treffynnon

Statement of Financial Position

31 March 2021

	Notes	31.3.21 Unrestricted fund £	31.3.20 Total funds £
<b>FIXED ASSETS</b>			
Tangible assets	11	292,468	60,673
<b>CURRENT ASSETS</b>			
Stocks	12	200	600
Debtors	13	93,140	35,313
Cash at bank and in hand		<u>218,759</u>	<u>272,566</u>
		312,099	308,479
<b>CREDITORS</b>			
Amounts falling due within one year	14	(98,437)	(146,575)
		<u>213,662</u>	<u>161,904</u>
<b>NET CURRENT ASSETS</b>			
		<u>213,662</u>	<u>161,904</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		506,130	222,577
<b>CREDITORS</b>			
Amounts falling due after more than one year	15	(305,662)	(83,638)
		<u>200,468</u>	<u>138,939</u>
<b>NET ASSETS</b>			
		<u>200,468</u>	<u>138,939</u>
<b>FUNDS</b>	17		
Unrestricted funds		<u>200,468</u>	<u>138,939</u>
<b>TOTAL FUNDS</b>		<u>200,468</u>	<u>138,939</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not deposited notice, pursuant to Section 476 of the Companies Act 2006 requiring an audit of these financial statements.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been audited under the requirements of Section 145 of the Charities Act 2011.

The financial statements were approved by the Board of Trustees and authorised for issue on 31 December 2021 and were signed on its behalf by:

Paul Islip  
Chair of Trustees

The notes form part of these financial statements

Holywell Leisure Centre Canolfan Hamdden Treffynnon

Statement of Cash Flows  
for the Year Ended 31 March 2021

	Notes	31.3.21 £	31.3.20 £
<b>Cash flows from operating activities</b>			
Cash generated from operations	1	157,859	194,205
Interest paid		<u>(1,680)</u>	<u>-</u>
Net cash provided by operating activities		<u>156,179</u>	<u>194,205</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		(249,903)	(26,845)
Interest received		<u>62</u>	<u>175</u>
Net cash used in investing activities		<u>(249,841)</u>	<u>(26,670)</u>
<b>Cash flows from financing activities</b>			
New loans in year		50,000	-
Loan repayments in year		<u>(10,145)</u>	<u>(15,768)</u>
Net cash provided by/(used in) financing activities		<u>39,855</u>	<u>(15,768)</u>
<b>Change in cash and cash equivalents in the reporting period</b>			
		(53,807)	151,767
<b>Cash and cash equivalents at the beginning of the reporting period</b>		<u>272,566</u>	<u>120,799</u>
<b>Cash and cash equivalents at the end of the reporting period</b>		<u>218,759</u>	<u>272,566</u>

The notes form part of these financial statements

Notes to the Statement of Cash Flows  
for the Year Ended 31 March 2021

**1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	31.3.21	31.3.20
	£	£
<b>Net income for the reporting period (as per the Statement of Financial Activities)</b>	61,529	32,535
<b>Adjustments for:</b>		
Depreciation charges	18,108	9,970
Interest received	(62)	(175)
Interest paid	1,680	-
Decrease in stocks	400	-
(Increase)/decrease in debtors	(57,827)	6,664
Increase in creditors	<u>134,031</u>	<u>145,211</u>
<b>Net cash provided by operations</b>	<u><u>157,859</u></u>	<u><u>194,205</u></u>

**2. ANALYSIS OF CHANGES IN NET FUNDS**

	At 1.4.20	Cash flow	At 31.3.21
	£	£	£
<b>Net cash</b>			
Cash at bank and in hand	<u>272,566</u>	<u>(53,807)</u>	<u>218,759</u>
	<u>272,566</u>	<u>(53,807)</u>	<u>218,759</u>
<b>Debt</b>			
Debts falling due within 1 year	(10,145)	10,145	-
Debts falling due after 1 year	<u>-</u>	<u>(50,000)</u>	<u>(50,000)</u>
	<u>(10,145)</u>	<u>(39,855)</u>	<u>(50,000)</u>
<b>Total</b>	<u><u>262,421</u></u>	<u><u>(93,662)</u></u>	<u><u>168,759</u></u>

Notes to the Financial Statements  
for the Year Ended 31 March 2021

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 20% on reducing balance
Fixtures and fittings	- 20% on reducing balance

**Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021

**2. GRANTS, DONATIONS AND LEGACIES**

	31.3.21 £	31.3.20 £
Grants	423,306	134,072
CJRS	<u>174,248</u>	<u>-</u>
	<u>597,554</u>	<u>134,072</u>

Grants received, included in the above, are as follows:

	31.3.21 £	31.3.20 £
Other grants	<u>423,306</u>	<u>134,072</u>

**3. OTHER TRADING ACTIVITIES**

	31.3.21 £	31.3.20 £
Sales	<u>83,786</u>	<u>663,296</u>

**4. INVESTMENT INCOME**

	31.3.21 £	31.3.20 £
Rents received	17,489	27,739
Deposit account interest	<u>62</u>	<u>175</u>
	<u>17,551</u>	<u>27,914</u>

**5. RAISING FUNDS**

**Other trading activities**

	31.3.21 £	31.3.20 £
Opening stock	600	600
Purchases	1,434	6,081
Closing stock	(200)	(600)
Bad debts	1,670	-
Support costs	<u>633,858</u>	<u>786,666</u>
	<u>637,362</u>	<u>792,747</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021

**6. SUPPORT COSTS**

	Finance £	Other £	Governance costs £	Totals £
Other trading activities	<u>3,930</u>	<u>622,876</u>	<u>7,052</u>	<u>633,858</u>

**7. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31.3.21	31.3.20
	£	£
Auditors' remuneration	1,896	1,800
Depreciation - owned assets	18,108	9,969
Hire of plant and machinery	7,825	8,016
Other operating leases	<u>827</u>	<u>827</u>

**8. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**9. STAFF COSTS**

	31.3.21	31.3.20
	£	£
Wages and salaries	338,928	401,908
Social security costs	14,805	21,319
Other pension costs	<u>38,440</u>	<u>44,295</u>
	<u>392,173</u>	<u>467,522</u>

The average monthly number of employees during the year was as follows:

	31.3.21	31.3.20
Leisure centre staff	<u>38</u>	<u>40</u>

No employees received emoluments in excess of £60,000.

**10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £
<b>INCOME AND ENDOWMENTS FROM</b>	
Donations and legacies	134,072
Other trading activities	663,296
Investment income	<u>27,914</u>
<b>Total</b>	825,282
 <b>EXPENDITURE ON</b>	
Raising funds	792,747
 <b>NET INCOME</b>	 32,535
 <b>RECONCILIATION OF FUNDS</b>	
<b>Total funds brought forward</b>	 <u>106,404</u>
 <b>TOTAL FUNDS CARRIED FORWARD</b>	 <u><u>138,939</u></u>

**11. TANGIBLE FIXED ASSETS**

	Short leasehold £	Plant and machinery £	Fixtures and fittings £	Totals £
<b>COST</b>				
At 1 April 2020	22,967	63,435	8,348	94,750
Additions	<u>240,949</u>	<u>8,954</u>	<u>-</u>	<u>249,903</u>
At 31 March 2021	<u>263,916</u>	<u>72,389</u>	<u>8,348</u>	<u>344,653</u>
 <b>DEPRECIATION</b>				
At 1 April 2020	957	29,046	4,074	34,077
Charge for year	<u>8,989</u>	<u>8,264</u>	<u>855</u>	<u>18,108</u>
At 31 March 2021	<u>9,946</u>	<u>37,310</u>	<u>4,929</u>	<u>52,185</u>
 <b>NET BOOK VALUE</b>				
At 31 March 2021	<u><u>253,970</u></u>	<u><u>35,079</u></u>	<u><u>3,419</u></u>	<u><u>292,468</u></u>
At 31 March 2020	<u><u>22,010</u></u>	<u><u>34,389</u></u>	<u><u>4,274</u></u>	<u><u>60,673</u></u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021

**12. STOCKS**

	31.3.21	31.3.20
	£	£
Stocks	<u>200</u>	<u>600</u>

**13. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.21	31.3.20
	£	£
Trade debtors	12,374	18,701
Prepayments and accrued income	<u>80,766</u>	<u>16,612</u>
	<u>93,140</u>	<u>35,313</u>

**14. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	31.3.21	31.3.20
	£	£
Other loans (see note 16)	-	10,145
Trade creditors	59,388	29,873
Social security and other taxes	2,906	6,230
Other creditors	4,108	4,866
Accruals and deferred income	30,139	90,537
Accrued expenses	<u>1,896</u>	<u>4,924</u>
	<u>98,437</u>	<u>146,575</u>

**15. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

	31.3.21	31.3.20
	£	£
Bank loans (see note 16)	50,000	-
Accruals and deferred income	31,437	63,000
Deferred government grants	<u>224,225</u>	<u>20,638</u>
	<u>305,662</u>	<u>83,638</u>

**16. LOANS**

An analysis of the maturity of loans is given below:

	31.3.21	31.3.20
	£	£
Amounts falling due within one year on demand:		
Other loans	<u>-</u>	<u>10,145</u>
Amounts falling due between two and five years:		
Bank loans - 2-5 years	<u>50,000</u>	<u>-</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021

**17. MOVEMENT IN FUNDS**

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
<b>Unrestricted funds</b>			
General fund	138,939	61,529	200,468
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>138,939</u>	<u>61,529</u>	<u>200,468</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	698,891	(637,362)	61,529
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>698,891</u>	<u>(637,362)</u>	<u>61,529</u>

**Comparatives for movement in funds**

	At 1.4.19 £	Net movement in funds £	At 31.3.20 £
<b>Unrestricted funds</b>			
General fund	106,404	32,535	138,939
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>106,404</u>	<u>32,535</u>	<u>138,939</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	825,282	(792,747)	32,535
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>825,282</u>	<u>(792,747)</u>	<u>32,535</u>

Notes to the Financial Statements - continued  
for the Year Ended 31 March 2021

**17. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Net movement in funds £	At 31.3.21 £
<b>Unrestricted funds</b>			
General fund	106,404	94,064	200,468
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>106,404</u>	<u>94,064</u>	<u>200,468</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	1,524,173	(1,430,109)	94,064
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<u>1,524,173</u>	<u>(1,430,109)</u>	<u>94,064</u>

**18. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 March 2021.

Holywell Leisure Centre Canolfan Hamdden Treffynnon

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2021

	31.3.21 £	31.3.20 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Grants, donations and legacies</b>		
Grants	423,306	134,072
CJRS	<u>174,248</u>	<u>-</u>
	597,554	134,072
<b>Other trading activities</b>		
Sales	83,786	663,296
<b>Investment income</b>		
Rents received	17,489	27,739
Deposit account interest	<u>62</u>	<u>175</u>
	<u>17,551</u>	<u>27,914</u>
<b>Total incoming resources</b>	698,891	825,282
<b>EXPENDITURE</b>		
<b>Other trading activities</b>		
Opening stock	600	600
Purchases	1,434	6,081
Bad debts	1,670	-
Closing stock	<u>(200)</u>	<u>(600)</u>
	3,504	6,081
<b>Support costs</b>		
<b>Finance</b>		
Bank charges	2,250	3,772
Bank interest	<u>1,680</u>	<u>-</u>
	3,930	3,772
<b>Other</b>		
Wages	338,928	401,908
Social security	14,805	21,319
Pensions	38,440	44,295
Hire of plant and machinery	7,825	8,016
Other operating leases	827	827
Rates and water	6,892	28,911
Insurance	20,537	27,317
Light and heat	100,328	118,373
Telephone	3,847	1,600
Postage and stationery	447	1,977
Sundries	-	82
Carried forward	532,876	654,625

This page does not form part of the statutory financial statements

Holywell Leisure Centre Canolfan Hamdden Treffynnon

Detailed Statement of Financial Activities  
for the Year Ended 31 March 2021

	31.3.21 £	31.3.20 £
<b>Other</b>		
Brought forward	532,876	654,625
Staff training	377	4,217
Cleaning	10,106	7,742
Chemicals	4,328	8,841
Work wear	-	1,695
Service contracts	15,571	14,447
Licenses	4,246	4,413
IT hardware and software	19,123	8,492
Repairs and renewals	17,284	58,269
Travel	-	31
External instructors	857	3,101
Short leasehold	8,989	957
Plant and machinery	8,264	7,944
Fixtures and fittings	<u>855</u>	<u>1,069</u>
	622,876	775,843
<b>Governance costs</b>		
Auditors' remuneration	1,896	1,800
Accountancy and legal fees	3,466	2,285
Legal fees	<u>1,690</u>	<u>2,966</u>
	<u>7,052</u>	<u>7,051</u>
Total resources expended	<u>637,362</u>	<u>792,747</u>
<b>Net income</b>	<u><u>61,529</u></u>	<u><u>32,535</u></u>