

**THE SAMARITANS OF BLACKBURN WITH DARWEN, HYNDBURN AND RIBBLE VALLEY**

**REPORT AND FINANCIAL STATEMENTS FOR THE YEAR ENDED 31ST MARCH 2021**

**Charity Commission Registered No 1170711**

**THE SAMARITANS OF BLACKBURN WITH DARWEN, HYNDBURN AND RIBBLE VALLEY  
YEAR ENDED 31ST MARCH 2021**

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**THE SAMARITANS OF BLACKBURN WITH DARWEN, HYNDBURN AND RIBBLE VALLEY**  
**YEAR ENDED 31ST MARCH 2021**  
**LEGAL AND ADMINISTRATIVE INFORMATION**

The principal objective of the charity is to provide assistance to individuals who are suicidal, despairing or in distress and to advance education by providing society with a better understanding of suicide, suicidal behaviour and the value of expressing feelings that may lead to suicide.

Charity Commission 1170711

Trustees Margaret Jepson  
Monica Devlin  
Paula Fairbairn  
Laura Hughes - resigned 31st March 2021  
Susan Clarke (ex officio)  
Michael Walmsley  
David Yates - resigned 1st October 2020  
Janine Clitheroe - appointed 1st October 2020  
Jayne Leek - appointed 1st October 2020  
Jane Houghton-Fenning - appointed 1st April 2021

Registered address 105 New Park Street  
Blackburn  
Lancashire  
BB2 1DF

Bankers Natwest Bank  
35 King William Street  
Blackburn  
Lancashire  
BB1 7DL

Independent Examiner Rev'd Alan A Clements  
15 Carleton Road  
Great Knowley  
Chorley  
PR6 8TQ

**THE SAMARITANS OF BLACKBURN WITH DARWEN, HYNDBURN AND RIBBLE VALLEY**  
**YEAR ENDED 31ST MARCH 2021**  
**TRUSTEES REPORT**

The Trustees of The Samaritans of Blackburn with Darwen, Hyndburn and Ribble Valley have pleasure in presenting their Report and unaudited Financial Statements for the year ended 31st March 2021. The legal and administrative information set out on page 1 forms part of this report. The Financial Statements comply with the Statement of Recommended Practice - Accounting and Reporting by Charities.

The law applicable to charities in England and Wales requires trustees to prepare statements of account for each financial year, which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing financial statements giving a true and fair view, the trustees should follow best practice and:

- a) select suitable accounting policies and apply them consistently;
- b) make judgements and estimates that are reasonable and prudent;
- c) state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- d) prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity which enable them to ascertain the financial position of the charity and enable them to ensure that the financial statements comply with the Charity (Accounts and Reports) Regulations 2000. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Structure, Governance and Management**

The Samaritans of Blackburn with Darwen, Hyndburn and Ribble Valley is a branch of the national Samaritans organisation but is a separate registered charity with independent management.

The governing body is the Branch Leadership Team, led by Margaret Jepson from June 2019, with 6 trustees elected at the Annual General Meeting by members of the branch and 2 trustees selected by the Director by virtue of their office holding responsibilities in the Branch. The Trustees of the branch have met 8 times during this financial year to discuss Branch Leadership matters. For each of the meetings the Director and Secretary produced an agenda. Each agenda included items for discussion on finance, health and safety, risk management, publicity, fundraising, recruitment and prison matters.



**THE SAMARITANS OF BLACKBURN WITH DARWEN, HYNDBURN AND RIBBLE VALLEY  
YEAR ENDED 31ST MARCH 2021  
TRUSTEES REPORT**

**Structure, Governance and Management (continued)**

New trustees are nominated and seconded by other members and a vote takes place at the Annual General Meeting (or alternatively at an Extraordinary General Meeting) if there are more nominations than vacancies. All newly appointed trustees attend a formal meeting with the Director and are given a list of Trustee Responsibilities which are fully explained. They also take an online training course created by Samaritans Central Office and are presented with a certificate upon successful completion.

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on Public Benefit when reviewing the charity's aims and objectives and in planning its future activities, which is an annual process.

The Branch Leadership Team feel that as Trustees we have met and overseen our responsibilities in the best interest of all at the Branch.

**Objectives**

The objects of the Charity are:

To support people who are experiencing feelings of distress or despair, including those who may be at risk of suicide, to receive confidential emotional support at any time of the day or night in order to improve their emotional health and to reduce the incidence of suicide;

To promote a better understanding in society of suicide, suicidal behaviour and the value of expressing feelings which may otherwise lead to suicide or impaired emotional health; and

To collaborate with and support Samaritans Central Charity and its affiliated branches in fulfilling these objectives.

**THE SAMARITANS OF BLACKBURN WITH DARWEN, HYNDBURN AND RIBBLE VALLEY  
YEAR ENDED 31ST MARCH 2021  
TRUSTEES REPORT**

**Key Objectives**

To maintain the service provided by our callers during the difficulties caused by the pandemic.

To provide ongoing support to our volunteers to enable them to continue to support our service.

To continue to train and develop volunteers in order to deliver the best possible service.

**Headline Performance**

The Branch was able to not only maintain our service but also to implement the pilot service of online chat.

Volunteers who were isolating or shielding stayed in contact with the Branch and returned to duties when they were able.

Two training courses were completed during the year

**THE SAMARITANS OF BLACKBURN WITH DARWEN, HYNDBURN AND RIBBLE VALLEY**  
**YEAR ENDED 31ST MARCH 2021**  
**TRUSTEES REPORT**

**Trustees Report 2021**

This has been a difficult year, ruled by responses to the pandemic. On the positive side, the Branch continued to support callers by phone and email. Callers needed support for the emotional stress of everyday life events as well as the effects of the pandemic. Our callers were in line with the findings of Samaritans research with the University of Glasgow. Coronavirus and its effects were a specific concern to about 22% of our callers. Isolation and loneliness affected many callers with increasing concerns for family members as the pandemic went on. Those with mental health diagnosis found the conditions particularly difficult, with an increase in suicidal thoughts and talked in their calls about reduced access to the mental health support they previously used, the loss of community support and difficulties in contacting GPs and key workers. Young people struggled with family tensions, lack of peer support and negativity towards their future prospects. Calls from prisoners have increased as they were forced to spend more time in their cells, had reduced activities, reduced visits and little or no access to the Listeners. The Branch supports HMP Garth but has not been able to visit the prison during the last year.

Our volunteers are to be applauded for the support they were able to provide and continue to provide. Some volunteers continue to shield in their own homes and the Branch is at about 90% of our total pre-pandemic level of listening volunteers who continue to provide the service.

The Recruitment, Selection and Training teams adapted and used digital resources to ensure that training continued to enable new Samaritans to join the Branch.

We introduced a new service, on line chat. The Branch is part of a pilot scheme for Samaritans to provide this new form of support. Thanks to the enthusiasm of our volunteers the Branch has trained volunteers in this new approach and now has two dedicated shifts for this service.

The community events in which the Branch usually participates have been cancelled and fundraising has been severely curtailed. Fortunately, the Branch received three legacies and some grants for charities and this has meant that we were able to comfortably sustain our service.

This has been a demanding year during which our volunteers responded to the challenge by not only continuing to provide our service but also by expanding the services offered. The Branch is a volunteer only organisation and all are to be commended for their outstanding contribution over this year.



**THE SAMARITANS OF BLACKBURN WITH DARWEN, HYNDBURN AND RIBBLE VALLEY  
YEAR ENDED 31ST MARCH 2021  
TRUSTEES REPORT**

**Financial Review**

The Branch has recorded a surplus on unrestricted funds of £54,967 for the year, compared to a surplus of £25,129 in the previous year.

**Reserves Policy**

The Trustees take into consideration the level of reserves to be held for the prudent management of the operating expenditure, commitments and contingencies of the branch. Due to the uncertainty of restrictions caused by Covid 19, reserves need to be maintained at a level which ensures that core activity can continue during this period of unforeseen difficulty. In normal circumstances the Trustees aim to hold reserves at a minimum the equivalent to normal operating expenditure over an 18 month period. However, due to the current uncertainty the Trustees feel that it will be prudent to hold reserves sufficient to cover normal operating expenditure over a 3 year period. Should reserves materially exceed the 3 year period, the trustees will consider making the excess available for the benefit of the Samaritans organisation as a whole. The Trustees will review this policy periodically.

**Investment Policy**

The Trustees have considered the most appropriate policy for investing funds, taking account of the requirement that such investments must be secure and that the value of the capital involved must be maintained. The trustees feel that the investment in National Savings Income Bonds satisfies these criteria. At 31st March 2021 investments held were £60,000 with interest received during the year of £505 (2020, £692). The charity also has a bank current account which at the year end held £86,086 (2020 £23,488) as well as a Business Reserve Account which held £11,084 (2020 £11,079)

**Risk Assessment**

The Trustees acknowledge their responsibility to assess and manage the risks that face the organisation and are satisfied that systems are in place to mitigate exposure to major risks. These procedures are periodically reviewed to ensure that they remain fit for purpose.

**Independent Examiner**

A resolution to appoint Rev'd Alan A Clements as independent examiner will be put to the members at the Annual General Meeting.

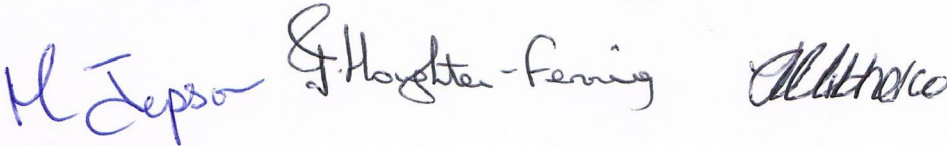


**THE SAMARITANS OF BLACKBURN WITH DARWEN, HYNDBURN AND RIBBLE VALLEY  
YEAR ENDED 31ST MARCH 2021  
TRUSTEES REPORT**

**Public Benefit**

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the charity's aims and objectives and in planning future activities.

Approved by the Board of Trustees on <sup>3rd SEPTEMBER</sup> ~~30th SEPTEMBER~~ and signed on its behalf by  
2021



Margaret Jepson  
Director

Jane Houghton-Fenning  
Trustee

Janine Clitheroe  
Trustee

The Samaritans of Blackburn with Darwen, Hyndburn and Ribble Valley  
105 New Park Street  
Blackburn  
Lancashire  
BB2 1DF

**THE SAMARITANS OF BLACKBURN WITH DARWEN, HYNDBURN AND RIBBLE VALLEY  
YEAR ENDED 31ST MARCH 2021**

**Independent Examiner's Report to the Trustees of The Samaritans of Blackburn with  
Darwen, Hyndburn and Ribble Valley**

I report on the financial statements of The Samaritans of Blackburn with Darwen, Hyndburn and Ribble Valley for the year ended 31st March 2021 which comprise the statement of financial position, statement of cash flows and the related notes.

**Respective responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the financial statements. The charity's trustees consider that an audit is not required for this year under Section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is required. It is my responsibility to:

- 1) examine the accounts under Section 145 of the 2011 Act;
- 2) to follow the procedures laid down in the general directions given by the Charity Commission under Section 145 (5)(b) of the 2011 Act; and
- 3) to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence which would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements  
to keep accounting records in accordance with Section 130 of the 2011 Act; and  
to prepare accounts which accord to the accounting records and to comply with the accounting requirements of the 2011 Act.  
have not been met; or
- 2) to which, in my opinion should be drawn in order to enable the proper understanding of the accounts to be reached.

*Alan A. Clements.*

Rev'd Alan A Clements      Fellow Association of Charity Independent Examiners.  
15 Carleton Road, Great Knowley, Chorley, PR6 8TQ

Dated      13th. September 2021

**THE SAMARITANS OF BLACKBURN WITH DARWEN, HYNDBURN AND RIBBLE VALLEY**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31ST MARCH 2021**

		2021	2021	2021	2020
		Unrestricted	Restricted	Total Funds	Total Funds
		Funds	Funds		Unrestricted
		£	£	£	£
	Note				
<b>Income and endowments</b>					
Donations, grants and legacies	4	110,865	9,186	120,051	49,927
Trading activities	5	2,735	0	2,735	6,724
Investment income	6	<u>505</u>	<u>0</u>	<u>505</u>	<u>692</u>
<b>Total income</b>		114,105	<u>9,186</u>	123,291	57,343
<b>Expenditure</b>	7	<u>59,138</u>	<u>8,220</u>	<u>67,358</u>	<u>32,214</u>
<b>Net income and net movement of funds</b>		<u>54,967</u>	<u>966</u>	<u>55,933</u>	<u>25,129</u>

The statement of financial activities includes all gains and losses recognised in the year.  
All income and expenditure derive from continuing activities

The notes on pages 12 to 15 form part of these financial statements



**THE SAMARITANS OF BLACKBURN WITH DARWEN, HYNDBURN AND RIBBLE VALLEY**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31ST MARCH 2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Cash flows from operating activities</b>		
Net income	55,933	25,129
Adjustments for depreciation of tangible fixed assets	26,556	1,594
Changes in:		
Debtors and prepayments	(1,763)	247
Creditors and accruals	(9,292)	4,762
Purchase of fixed assets	(8,538)	(98,811)
<b>Net cash movements</b>	<b><u>62,896</u></b>	<b><u>(67,079)</u></b>
<b>Net (decrease)/increase in cash and equivalents</b>	<b>62,896</b>	<b>(67,079)</b>
<b>Cash and equivalents at the beginning of the year</b>	<b><u>34,689</u></b>	<b><u>101,768</u></b>
<b>Cash and equivalents at the end of the year</b>	<b><u>97,585</u></b>	<b><u>34,689</u></b>

The notes on pages 12 to 15 form part of these financial statements

**THE SAMARITANS OF BLACKBURN WITH DARWEN, HYNDBURN AND RIBBLE VALLEY**  
**BALANCE SHEET**  
**AS AT 31ST MARCH 2021**

	NOTE	2021 £	2021 £	2020 £	2020 £
<b>Tangible fixed assets</b>	13		146895		164.913
<b>Investments</b>					
National Savings Income Bonds			60,000		60,000
<b>Current assets</b>					
Debtors and prepayments		2452		689	
Business reserve account		11084		11079	
Cash at bank		86086		23488	
Cash in hand		<u>415</u>		<u>122</u>	
		100,037		35,378	
<b>Current liabilities</b>					
Sundry creditors and accruals		492		12,260	
NBC accrual		<u>8,660</u>		<u>6,184</u>	
<b>Net current assets</b>			90,885		16,934
<b>Total assets less current liabilities</b>			<u>297,780</u>		<u>241,847</u>
<b>The funds of the charity</b>					
Restricted income funds			966		0
Unrestricted income funds			<u>296,814</u>		<u>241,847</u>
			<u>297,780</u>		<u>241,847</u>

The notes on pages 12 to 15 form part of these financial statements

Approved by the Board of Trustees on 3RD SEPTEMBER 2021 and signed on its behalf by:



Margaret Jepson  
Director



Jane Houghton-Fenning  
Trustee



Janine Clitheroe  
Trustee

**THE SAMARITANS OF BLACKBURN WITH DARWEN, HYNDBURN AND RIBBLE VALLEY**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST MARCH 2021**

**1 General information**

The charity is a registered charity and a Charitable Incorporated Organisation (CIO).

**2 Statement of compliance**

These financial statements have been prepared in compliance with FRS 102, The Financial Reporting Standard applicable in the UK and the Republic of Ireland, the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (Charities SORP (FRS102)) and the Charities Act 2011.

**3 Accounting Policies**

- a Basis of preparation - these accounts have been prepared under the historical cost convention. The accounts are prepared in sterling, which is the functional currency of the entity.
- b Going concern - the trustees see no material uncertainties concerning the charity's ability to continue in operation.
- c Fund accounting - unrestricted funds are available for use at the discretion of the trustees to further any of the charity's purposes. Designated funds are unrestricted funds earmarked by the trustees for a particular future project or commitment. Restricted funds are subject to restrictions on their expenditure declared by the donor and fall into one of two classes: restricted income funds or endowment funds.
- d Voluntary income received by way of donations and gifts is included in the Statement of Financial Activities when received. Gifts in kind are valued and brought in as income and the appropriate expenditure.
- e Gross fundraising income from events organised by the charity itself is included in the Statement of Financial Activities when received. Where deemed material, fundraising proceeds not yet received by the charity at the year end have also been taken to income at the trustees estimate of likely receivable amount.
- f Covenant, Gift Aid and other income receivable by the charity in respect of which a claim for repayment of tax has or will be made, is grossed up for the tax recoverable and this gross amount recognised in the Statement of Financial Activities.



**THE SAMARITANS OF BLACKBURN WITH DARWEN, HYNDBURN AND RIBBLE VALLEY**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST MARCH 2020**

**3 Accounting Policies (continued)**

- g Income from legacies is included in the Statement of Financial Activities when received or when the trustees are satisfied that the charity has a legally enforceable right of receipt of a conservative measurable sum.
- h Revenue grants for immediate financial support and assistance are recognised in the Statement of Financial Activities on receipt and on satisfaction of any preconditions.
- i Costs of generating funds are those incurred in fund raising, publicity and public relations.
- j Support costs represent the costs of managing and administering the charity.
- k Depreciation is provided on all tangible fixed assets of material value held by the charity for its own use on a straight line basis so as to write off their cost over their estimated useful lives as follows:
- |                       |              |
|-----------------------|--------------|
| Freehold property     | At valuation |
| Fixtures and fittings | 4 years      |
| Computers             | 3 years      |
| Telephony             | 2 years      |
- l No provision for taxation is included in the accounts as the charity is entitled to the exemption from tax afforded by Section 505 of the Income and Corporation Taxes Act 1988.

**THE SAMARITANS OF BLACKBURN WITH DARWEN, HYNDBURN AND RIBBLE VALLEY**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST MARCH 2021**

	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Funds £	2020 Total Funds Unrestricted £
<b>4 Donations and legacies</b>				
Donations	18,967	0	18,967	11,340
Grants	19,327	9,186	28,513	38,587
Legacies	<u>68,534</u>	<u>0</u>	<u>68,534</u>	<u>0</u>
	106,828	9,186	116,014	49,927
<b>5 Trading Activities</b>				
Fundraising events	6,772	0	6,772	6,724
<b>6 Investment income</b>				
Savings bond interest	<u>505</u>	<u>0</u>	<u>505</u>	<u>692</u>
	<u>114,105</u>	<u>9,186</u>	<u>123,291</u>	<u>57,343</u>
<b>7 Cost of activities</b>				
Utility costs	2,163	0	2,163	2,265
Canteen and cleaning	2,671	0	2,671	2,092
Repairs and renewals	104	0	104	854
Training and travel	2,211	0	2,211	7,106
Postage and stationery	936	0	936	284
Telephones/IT	1,876	0	1,876	3,377
Insurance	820	0	820	824
Publicity	999	0	999	3,743
NBC fees	8,750	0	8,750	7,909
Depreciation	3,299	0	3,299	1,594
Parking permits and sundries	1,436	0	1,436	1,716
Fundraising costs	663	0	663	450
Property revaluation deficit	23,257	0	23,257	0
Schools Project	0	8,220	8,220	0
Schools Year 11 Animation	<u>9,953</u>	<u>0</u>	<u>9,953</u>	<u>0</u>
	<u>59,138</u>	<u>8,220</u>	<u>67,358</u>	<u>32,214</u>
<b>8 Net Income</b>				
Net income is stated after charging:				
Depreciation of fixtures and fittings			3299	1594
Property revaluation deficit			<u>23257</u>	<u>0</u>
			<u>26556</u>	<u>1594</u>
<b>9 Independent Examiners fee</b>				
The independent examiner received payment of £100 . No expenses were incurred.				

**THE SAMARITANS OF BLACKBURN WITH DARWEN, HYNDBURN AND RIBBLE VALLEY**  
**NOTES TO THE ACCOUNTS**  
**FOR THE YEAR ENDED 31ST MARCH 2021**

**10 Employee and staff costs**

There were no employees during the year and therefore no staff costs.

**11 Trustees Remuneration and Expenses**

None of the charity's trustees were directly or indirectly remunerated in any way.

It is the policy of the charity to reimburse in full all expenses properly incurred by its volunteers in connection with its charitable activities.

**12 Indemnity Insurance**

The Samaritans has centrally provided professional indemnity insurance to protect volunteers, trustees and other volunteer members of all Samaritan branches..

**13 Tangible Fixed Assets**

	<b>Freehold Property £</b>	<b>Fixtures &amp; Fittings £</b>	<b>Total £</b>
<b>Cost</b>			
At 1st April 2020	159,903	7,131	167,034
Additions	<u>3,354</u>	<u>5,184</u>	<u>8,538</u>
At 31st March 2021	<u>163,257</u>	<u>12,315</u>	<u>175,572</u>
<b>Depreciation</b>			
At 1st April 2020	0	2,121	2,121
Charge for the year	<u>0</u>	<u>3,299</u>	<u>3,299</u>
Revaluation deficit	<u>23,257</u>	<u>0</u>	<u>23,257</u>
At 31st March 2021	<u>23,257</u>	<u>5,420</u>	<u>28,677</u>
<b>Net Book Value</b>			
At 31st March 2021	<u>140,000</u>	<u>6,895</u>	<u>146,895</u>

In November 2020 a professional valuation of the property was carried out by T V Shaw Ltd. The valuation resulted in a deficit on cost of £23,257 which has been included in these accounts.