

## **Annual Report 2023-24**

This report summarises the activity of Westcott Sports Club, Charity Number: 1170705, for the period 1 May 2023 to 30 April 2024.

### **Governance**

During the year four Trustees held office:

- Alan Pickering (Chair)
- Anthony Mckay
- James Friend (Treasurer)
- Rebecca Taylor

Adverts have been placed in the Westcott Village Magazine to seek to recruit additional Trustees. An application form has been created and provided to two potential new Trustees during the year, although neither have submitted it.

The Trustees met on four occasions during the year to consider the business of the charity.

### **Highlights of the Year**

There have been three main areas progressed during the year.

- A) The financial governance arrangements have been reviewed including transferring the banking relationship to Co-Operative Bank on a fee free basis account. In addition, revised processes for lease payments, invoicing, insurance and managing utility suppliers have been adopted and an updated Licence to Occupy agreement has been agreed with the two main users of the Sports Club premises, Westcott 1935 Football Club and Westcott Cricket Club.
- B) Premises improvements have been numerous. Through donations in kind, the kitchen area has been renovated. The redundant dilapidated portacabin behind the main clubhouse has been removed to improve the safety of the premises. Scrap metal and other waste that had accumulated over several years has been taken away. Picture framing has been completed and a trophy cabinet erected. Several other minor improvements and maintenance tasks have been undertaken.
- C) Trustees have pursued a range of income generation initiatives including a successful Just Giving page, the compatible hiring of the premises for sessions run by a local dog training company and a renewed focus on fixed sponsorship boards advertising local companies, as well as one off hire events.

In addition, Westcott Cricket Club has sourced and installed a defibrillator.

Grant applications for the redevelopment of the showers and conveniences have been submitted.

### **Financial Report**

On a substantially increased operating turnover of almost £12,000, a small surplus has been generated to begin to offset the net loss from the prior year when significant premises improvements were delivered in excess of associated grant income.

**Westcott Sports Club**  
**Statement of Accounts - Year End 30 April 2024**

**Balance Sheet**

<u><b>30 April 2023</b></u>	<b>Assets</b>	<b>TOTAL</b> <u><b>30 April 2024</b></u>
	<u>Monetary Assets</u>	
4,442.69	Barclays Current Account	0.00
0.00	Cooperative Current Account	4,680.81
26.17	Cash In Hand	1.17
<u>4,468.86</u>		<u><b>4,681.98</b></u>
	<u>Debtors</u>	
2,000.00	Westcott Cricket Club	0.00
0.00	Westcott 1935 Football Club	500.00
90.00	Hire - John Venn Dog Sessions	225.00
0.00	Other Hires	0.00
0.00	Sponsorships	0.00
<u>2,090.00</u>		<u><b>725.00</b></u>
	<u>Other Undepreciated Assets</u>	
<u>0.00</u>		<u><b>0.00</b></u>
<u><u>6,558.86</u></u>	<b>Total Assets</b>	<u><u><b>5,406.98</b></u></u>
	 <b>Liabilities</b>	
	<u>Creditors &amp; Prepayments</u>	
2,812.56	Westcott Cricket Club	1,815.79
2,000.00	Barclay Trust (Landlord)	0.00
0.00	Milton Clubhouse Services	60.00
0.00	Sports Ground and Estate Management Ltd	517.50
<u>4,812.56</u>		<u><b>2,393.29</b></u>
<u><u>4,812.56</u></u>	<b>Total Liabilities</b>	<u><u><b>2,393.29</b></u></u>
<u><u>1,746.30</u></u>	<b>Net Assets</b>	<u><u><b>3,013.69</b></u></u>

**Westcott Sports Club**  
**Statement of Accounts - Year End 30 April 2024**

**Income & Expenditure**

<u><b>30 April 2023</b></u>	<b>Income</b>	<b>TOTAL <u>30 April 2024</u></b>
	<u>Hire and Licence Income</u>	
4,000.00	Club Licence - Westcott Cricket Club	5,184.21
4,000.00	Club Licence - Westcott 1935 Football Club	4,000.00
90.00	Hire - John Venn Dog Sessions	1,545.00
100.00	Other Hires	70.00
8,190.00		<b>10,799.21</b>
	<u>Sponsorships &amp; Donations</u>	
	Sponsorships	500.00
	Donations	607.60
0.00		<b>1,107.60</b>
	<u>Grants</u>	
0.00	Mole Valley District Council - COVID Disruption	
5,000.00	Mole Valley District Council - Road Resurfacing	
5,000.00		<b>0.00</b>
	<u>Financing</u>	
0.00	Bank Interest	<b>43.33</b>
<u>13,190.00</u>	<b>Total Income</b>	<b>11,950.14</b>

### ***Expenditure***

#### Grounds and Associated Subscriptions

2,000.00	Barclay Trust (Landlord)	2,000.00
200.00	Milton Street Road Fund	200.00
10.00	Surrey Playing Fields	10.00
<u>2,210.00</u>		<u><b>2,210.00</b></u>

#### Utilities

451.00	EDF (Electricity)	1,069.21
12.00	Scottish Power (Gas)	723.33
805.00	Water	301.00
<u>1,268.00</u>		<u><b>2,093.54</b></u>

#### Licences

0.00	PPL	0.00
159.60	TV	26.50
70.00	Alcohol Distribution	180.00
<u>229.60</u>		<u><b>206.50</b></u>

#### Insurance & Assurance

1,091.54	Insurance	1,575.83
0.00	Security	24.94
111.84	Fire Extinguishers	0.00
<u>1,203.38</u>		<u><b>1,600.77</b></u>

#### Premises, Grounds and Maintenance

735.00	Cleaning	675.00
9,356.00	Road Resurfacing	0.00
0.00	Fixtures & Fittings	23.99
1,221.32	Cricket Outfield Maintenance	1,566.19
2,698.08	Football Pitch Maintenance	1,964.78
0.00	Football Pitch Recovery	0.00
1,430.32	Club House and Grounds Refurbishment	341.98
<u>15,440.72</u>		<u><b>4,571.94</b></u>

#### Sundries

0.00	Through Westcott Cricket Club	0.00
47.38	Petty Cash Expenditure	0.00
<u>47.38</u>		<u><b>0.00</b></u>

<u><u>20,399.08</u></u>	<b>Total Expenditure</b>	<u><u><b>10,682.75</b></u></u>
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( 7,209.08 )	Surplus (Deficit) Income over Expenditure	1,267.39
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