

Middlewich & District Foodbank
Charitable Incorporated Organisation
Registered Charity Number 1170679



Report and Accounts for the year ended 5th April 2024

Middlewich& District Foodbank Report of the Trustees for the Year ended 5th April 2024

Trustees: Rev Simon Drew (Chair)

John Duley

Anne O'Keefe

Sally Howard resigned 1/3/2024

Denis Culloty resigned 1/3/2024

Amy Townsend

Duncan Soutar from 15/1/2024

Stephen Molesworth from 19/2/2024

Hayley Saich from 19/2/2024

Registered Office and operational address : Unit 7 Holly House Estate,
Middlewich Road
Middlewich
Cheshire
CW10 9LT

Independent Examiner : Michael Collier
59, Ravenscroft
Holmes Chapel CW4 7HJ

Key Management Personnel : The Trustees consider themselves and the manager to be the key management personnel.

Food bank Manager : Nicky Colclough

Treasurer : Mike Worden

Warehouse Manager : Bryan Semple

Middlewich& District Foodbank

Report of the Trustees for the Year ended 5th April 2024

Objectives and Activities

Middlewich & District Foodbank (MDF) exists to provide emergency assistance to individuals and families in Middlewich and the surrounding area via a sustainable foodbank and other connected activities.

This is done by providing a food parcel which contains a seven-day supply of food to those in need who have been identified by our referral agencies. The foodbank also provides toiletries, household cleaning products and nappies. At times we have also been able to supply fresh fruit, vegetables and bread.

Food parcels have been distributed twice a week from locations in central Middlewich and if needed they are delivered to those unable to access our services any other way.

The charity can only support its clients because of the volunteers who give freely of their time and energy in a number of different ways;

- Collecting food from supermarkets
- Sorting and storing the food in the warehouse
- Liaising with referrers and ensuring that communication with the whole community including churches, schools and doctors' surgeries is undertaken
- Making up parcels and transferring them to distribution hubs
- Providing food and much more to our clients and delivering to those who need it.
- Essential fundraising

MDF is a member food bank of Trussell which provides governance support and advice as required.

The Trustees have reviewed their governance documents in line with Charity Commission guidelines on public benefit and those of Trussell. The Trustees consider that during the year ended 5th April 2024 the key objective of providing emergency assistance to people of Middlewich and the surrounding districts has been met and has been of benefit to the public. The Trustees, when forming the strategy for the year, are mindful of how the plans will help to meet MDF's objectives.

Achievements and Performance

As can be seen from the table below during the year we have seen the number of referral agencies increase to 48. By far the main reason for clients being referred is low income with other factors including benefit delays and changes, ill health and debt.

In line with other food banks in Cheshire we saw the number of people using the services of MDF fall during the year. There still, however, remains a serious need for food from our clients.

Annual Statistics	2022/23	2023/24
Total number of people fed	2542	1726
Number of children fed	1170	728
Number of adults fed	1372	998
Number of referral agencies	46	48
Total stock received <ul style="list-style-type: none">• % purchased• % from supermarkets• % schools, churches, businesses, charities and individuals• % transferred to other TT foodbanks	28,052kg 3.3% 69.6% 23.4% 3.7%	25,343kg 3.85% 63.15% 29.15% 3.85%
Total food purchased	940kg	974kg
Total stock distributed to local people	29,725kg	24,002kg

We do not monetise our stock and it is not included in the accounts however stock held at 5 April 2024 was 3,955 kg with a value of £ 10,955. We use the Trussell estimate of the value of 1kg of stock.

During the year the Foodbank secured a grant from Trussell which enabled a move to a new warehouse facility with a five year lease. We are extremely grateful to Cheshire Police for housing us for a number of years, however we now have a significantly larger and more useable space accessible to all, without steps, and giving us room to operate and cope with the short-term increases in food storage capacity needed at different times of the year.

Financial Review

The formal accounts are attached to this report together with explanatory notes. The Independent Examiner's report is attached to the accounts. We are grateful to Michael Collier for undertaking the review for us again this year.

During the year the charity's finances increased by £16,730. This was due largely to a grant from Trussell for the first year's rent and set up costs for the new warehouse of £12,000 being received which will be spent in the coming year.

MDF has continued to receive very generous support from the John Halford Charity towards the employment costs of the Foodbank manager, the only paid employee. The remaining funding comes from generous donations from individuals, local businesses, community groups and fundraising activities.

MDF holds £45,000 as reserves to ensure that it can both meet its contractual obligations in relation to both employment and the warehouse lease and to ensure that it can cope with any short-term changes in its funding patterns. The level of reserves is reviewed annually by the Trustees or more frequently if there is a significant event with a financial commitment such as leasing a new warehouse.

Structure, Governance and Management

The Foodbank is constituted as a charitable incorporated organization governed by its constitution whose only voting members are the Trustees. New Trustees are appointed at a meeting of the Trustee board and are selected to ensure that the skills, knowledge and experience needed for the effective administration of the charity is available.

The Trustees delegate operational control of the foodbank to the manager and a committee of volunteers.

The Trustees ensure that the necessary policies and procedures required are in place and MDF forms part of the wider Trussell network of food banks.

Middlewich & District Foodbank
Registered charity number 1170679

Charitable Incorporated Organisation

Receipts and Payments Account
For the year ended 5th April 2024

Previous year ended 5th April 2023		Notes	Restricted Funds £	Unrestricted Funds £	Total £
£	<u>Income</u>				
23679	Grants (Employment & Lease)	1	32000	0	32000
20812	Donations	2	0	19778	19778
2	Bank Interest		0	709	709
<u>44493</u>			<u>32000</u>	<u>20487</u>	<u>52487</u>
	<u>Expenditure</u>				
265	Bank charges		0	395	395
212	Equipment		0	255	255
18070	Employment	3	17740	1787	19527
2154	Food shortages/fresh food		1970	86	2056
493	Insurance		0	376	376
940	Rent	6	2822	0	2822
1863	Summer/Christmas Projects	5	1000	343	1343
982	Sundries		0	3362	3362
1200	Supermarket Vouchers	8	700	1600	2300
526	Training		0	404	404
0	Utilities			1231	1231
1868	Vehicle costs	4	0	1685	1685
<u>28574</u>			<u>24232</u>	<u>11525</u>	<u>35756</u>
32195	Balance of Funds at 6/4/2023		12694	35420	48114
15919	Net Movement in Funds		7768	8962	16730
<u>48114</u>	Balance of Funds at 5/4/2024		<u>20462</u>	<u>44382</u>	<u>64845</u>

The notes on the following pages form part of these accounts

	Represented at close of play 5/4 /24	£
	Postal CCD account – Note 7	30668
	Savings account – Note 7	16898
8170	Operations Account	5527
39886	Business Account	11639
58	Petty Cash	112
<u>48114</u>	Total	<u>64845</u>

Middlewich & District Food Bank

Charitable Incorporated Organisation

Balance Sheet

5th April 2024

5th April 2023
£

Notes

£

Monetary Assets

48,056	Bank Balances	64733
58	Petty Cash	112
<u>48,114</u>		<u>64845</u>

Represented by:

Accumulated Fund

16,330	Balance brought forward	20420
9,090	Deficit / Surplus in Year	8962
-5,000	Transfer to Reserve	-30000
<u>20,420</u>		<u>-618</u>

15,000 **Reserve Fund** 7 45000

Restricted Funds

1

5,865	Rent Grant CF	15043
3,160	Employment grant CF	5420
3,670	Othe remaining grants	0
<u>12,694</u>		<u>20463</u>

48114 **Total Funds** 64845

Non-Monetary Assets and Liabilities

5853	Car	4	4227
180	Supermarket Vouchers	8	310

The notes on the following pages form part of the accounts. The Trustees declare that they have approved the Trustees' report and the Accounts and Notes.

Signed on behalf of the Trustees

Simon Drew (Chair)

Anne O'Keefe (Treasurer)

Notes to the Accounts for the Year ended 5th April 2024

1 Grants / Restricted funds

During the year the Trustees have received grants as follows:

£20,000 from JHC towards the Employment costs of the Foodbank manager and £12000 from the Trussell Trust towards the rent of our new warehouse premises.

2 Donations

Although down from the level we received last year by just over 10% we continue to receive a good level of donations. Through Just Giving, regular standing orders and general one off donations. This year we ran a couple of fund raising initiatives, (Raffle & Wreath making) which are included in donations and together raised over £1100.

Without the continued generosity of our supporters the Foodbank would not be able to support its clients and we are extremely grateful.

3 Employment

The Foodbank has one paid member of staff, Nicky Harris the manager. The Foodbank uses TCS accountants to run the payroll.

4 Car

We continue to use the Dacia estate for stock collection and parcel deliveries. Depreciation of the vehicle value is calculated at 20% on a straight-line basis.

5 Summer/ Christmas Parcels

During the summer school holidays the Foodbank provided meat vouchers from a local butcher to help families in need. This was partly funded by a grant received in the previous year. Christmas parcels were once again provided.

6 Rent

Following a year of uncertainty, we have secured a new warehouse on a 5 year lease, with 3 year break clause. Annual rent is £12,000 and the first two years are being paid from grant funding. Legal fees for the advice on the lease are included in sundries.

7 Reserve Funds

The Trustees agreed that the Reserve Fund should be increased to £45,000. The fund is there to ensure that the Foodbank can honour all its financial commitments if it could not continue to operate. The increase results from the rental commitments under the warehouse lease.

Reserve funds are held across, a charity Postal account and a savings account, both of which generate interest. The level is reviewed annually or if there are major changes in the Foodbank operations.

8

Supermarket Vouchers

Vouchers totalling £1700 were purchased from grant monies. These were used to give clients the opportunity to obtain fresh food to supplement the standard parcels. At the end of the fiscal year the Foodbank held £310 of vouchers.

MIDDLEWICH AND DISTRICT FOODBANK

Registered Charity Number - 1170679

Charitable incorporated Organisation

Report of the Independent Examiner on the Accounts for the year ended 5th April 2023

I report to the trustees on my examination of the accounts of Middlewich and District Foodbank for the year ended 5th April 2024.

Responsibility and Basis of report

As the charity trustees of Middlewich and District Foodbank you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Middlewich and District Foodbank accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

A) Accounting records were not kept in respect of Middlewich and District foodbank as required by section 130 of the Act; or

B) the accounts do not accord to those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable proper understanding of the accounts reached.

Signed



Date

3rd AUGUST 2024

Name :

Michael Collier

Relevant Professional Qualification or body :-

BANK OFFICIAL (RETIREE)

Address :

59 Ravenscroft, Holmes Chapel, CW4 7HJ