

**Middlewich & District Foodbank**  
**Charitable Incorporated Organisation**  
**Registered Charity Number 1170679**



**Report and Accounts for the year ended 5<sup>th</sup> April 2023**

# **Middlewich & District Foodbank**

Charitable Incorporated Organisation

Registered Charity Number 1170679

**Year ended 5<sup>th</sup> April 2023**

**Trustees:** Rev Simon Drew (Chair)

John Duley

Anne O'Keefe

Sally Howard

Denis Culloty

Amy Townsend

**Registered Office and operational address :** 28 Hightown,  
Middlewich  
Cheshire  
CW10 9AN

**Independent Examiner :** Michael Collier  
59, Ravenscroft  
Holmes Chapel CW4 7HJ

**Project Manager :** Nicky Harris

**Treasurer :** Mike Worden

**Warehouse Manager :** Bryan Semple

Middlewich & District Foodbank

Charitable Incorporated Organisation

Registered Charity Number 1170679

Report of the Trustees for the Year ended 5<sup>th</sup> April 2023

### **Objectives and Activities**

Middlewich & District Foodbank (MDF) exists to provide emergency assistance to individuals and families in Middlewich and the surrounding area via a sustainable foodbank and other connected activities.

This is done by providing a food parcel which contains a seven-day supply of food to those in need who have been identified by our referral agencies. The foodbank also provides toiletries, household cleaning products and nappies. This year we have also benefited from a grant allowing us to provide fresh fruit and vegetables and bread for part of the year.

### **Public benefit**

The Trustees have reviewed their governance documents in line with Charity Commission guidelines and those of the Trussell Trust. The Trustees consider that during the year ended 5<sup>th</sup> April 2023 the key objective of providing emergency assistance to people of Middlewich and the surrounding districts has been met and has been of benefit to the public. The Trustees, when forming the strategy for the year, are mindful of how the plans will help to meet MDF's objectives.

### **Achievements and Performance**

Once again, we were overwhelmed by the generosity of the local community, schools, churches, individuals and businesses with both food and monetary donations. Without their help and support we would have been unable to meet the ongoing demand.

Our donations of food and money come from the following main sources

- Permanent collection points in local supermarkets
- Regular quarterly/annual collections in 2 major supermarkets
- Donations from schools, churches, businesses and individuals
- Monetary donations from both individuals and businesses

The food is collected by volunteers in our estate car or is dropped off at our warehouse in Middlewich. It is then sorted and dated by volunteers ready for distribution.

Under the guidance of our foodbank manager, the only paid employee, the food is packed into parcels by our volunteers and distributed to clients from our two distribution points in Middlewich or delivered to those unable to collect a parcel. MDF is extremely grateful to Middlewich Town Council for allowing us to use its premises to distribute to clients each week and the Police and Crime Commissioner for Cheshire for allowing us the use of the space which forms our food storage facility. MDF continued to provide parcels at Christmas and was also able to provide a present for each under 18 thanks to generous donations.

During the year we have seen the number of referral agencies increase to 46. By far the main reason for clients being referred is low income with other factors including benefit delays and changes, ill health and debt.

As the cost-of-living crisis continued the number of people requiring support increased and we fed 30% more people than in the previous 12 months.

The composition of the Board of Trustees has remained constant which has allowed us to continue implementing our strategy and progressing with our aims. We have a full range of operating policies which are regularly reviewed and kept up to date. All our Trustees are volunteers with a variety of skills and they take no remuneration or expenses.

We have approximately 30 volunteers without whose dedication and efforts MDF could not operate and we are grateful to each and every one of them.



<b>Annual Statistics</b>	<b>2022/23</b>
Total number of people fed	2542
Number of children fed	1170
Number of adults fed	1372
Number of referral agencies	46
Total stock received <ul style="list-style-type: none"> <li>• % purchased</li> <li>• % from supermarkets</li> <li>• % schools, churches, businesses, charities and individuals</li> <li>• % transferred to other TT foodbanks</li> </ul>	28,052kg 3.3% 69.6% 23.4% 3.7%
Total food purchased	940kg
Total stock distributed to local people	29,725kg

We do not monetise our stock and it is not included in the accounts however stock held at 5 April 2023 was 3,465 kg with a value of £ 8,212

### **Finances**

The formal accounts are attached to this report together with explanatory notes. The Independent Examiner's report is attached to the accounts. We are grateful to Michael Collier for undertaking the review for us again this year.

Just to clarify a point in relation to the rent/life cycle charge for the warehouse. In the financial year 21/22 we paid for the current year and the previous year. The license to occupy has now expired and consequently we are not currently paying for the premises.

**Receipts and Payments Account**  
**For the year ended 5th April 2023**

Previous year ended 5th April 2022		Notes	Restricted Funds	Unrestricted Funds	Total
£	<u>Income</u>		£	£	£
12680	Grants Received	1	17100	1579	18679
16942	Donations	2	0	20812	20812
0	Trussell Trust	6	0	5000	5000
1673	Summer Parcel Income	5	0	0	0
2	Bank loyalty bonus		0	2	2
<u>31297</u>			<u>17100</u>	<u>27393</u>	<u>44493</u>
	<u>Expenditure</u>				
21219	Salary / Employment	3	5840	12230	18070
17002	Warehouse Rent	1	0	0	0
491	Insurance		0	493	493
9785	Car/insurance/petrol	4	296	1572	1868
80	CVS / Data protection		0	80	80
1019	Equipment		44	169	213
0	Trussell Trust Franchise Fees		0	360	360
883	Food shortages/fresh food		1028	1126	2154
432	Telephone and Data		0	513	513
446	Software licenses		0	427	427
216	Sundries		0	460	460
1540	Supermarket Vouchers	8	1200	0	1200
143	Training		0	526	526
512	Marketing		0	82	82
1549	Summer/Christmas Projects	5	1863	0	1863
134	Acct charges		0	265	265
<u>55451</u>			<u>10271</u>	<u>18303</u>	<u>28574</u>
56349	Balance of Funds at 6/4/2022		5865	26330	32195
-24154	Net Movement in Funds		6829	9090	15919
<u>32195</u>	Balance of Funds at 5/4/2023		<u>12694</u>	<u>35420</u>	<u>48114</u>

The notes on the following pages form part of these accounts

Represented at close of play 5/4 /23	£
Operations Account	8170.68
Business Reserve Account*	39886.04
Petty Cash	57.63
Total	<u>48114.35</u>

\* Reserve of £15,000 sits in the Business Reserve Account

**Middlewich & District Food Bank**Registered charity  
number

1170679

Charitable Incorporated Organisation

**Balance Sheet****5<sup>th</sup> April 2023**5<sup>th</sup> April 2022

£

Notes

£

**Monetary Assets**

31,957

Bank Balances

48,056

238

Petty Cash

58

32,19548,114

Represented by:

**Accumulated Fund**

34,917

Balance brought forward

16,330

-18,587

Deficit / Surplus in Year

9,090

0

Transfer to Reserve

-5,000

16,33020,420

10,000

**Reserve Fund**

6

15,000

**Restricted Funds**

1

5,865

Asda Grant

5,865

0

Employment grant

3,160

0

JH Rausing

3,472

Grant Turnbull Cheshire

0

Community

194

0

Grants Neighbourly

4

5,86512,69432,195**Total Funds**48114**Non-Monetary Assets and Liabilities**

8129

Delivery Car

4

5853

0

Vouchers

8

180

The notes on the following pages form part of the accounts. The Trustees declare that they have approved the Trustees' report and the Accounts and Notes.

Signed on behalf of the Trustees



Simon Drew (Chair)



Anne O'Keefe (Treasurer)

Date 18 Oct 2023



**Notes to the Accounts for the Year ended 5<sup>th</sup> April 2023****1 Restricted Funds**

During the year the Trustees have received grants/specific project funds as follows:

£9000 from JHC towards the cost of our Employment costs, £5000 from JH Rausing towards Food/Vouchers, £2500 from Turnbull Cheshire Community for Christmas parcels/vouchers, £300 from Plus Dane Housing used towards Xmas and £300 from Sainsbury Neighbourly fund towards fresh food.

**2 Donations**

Although down from the level we received during the height of the pandemic donations continued to be received from both businesses and individuals. The increase from last year is primarily through Just Giving, which is the donation route through our web/facebook pages.

Without the continued generosity of our supporters the Foodbank would not be able to support its clients and we are extremely grateful.

**3 Salaries**

The Foodbank during this tax year only has one paid member of staff, Nicky Harris the manager. During part of the previous year we had 2 paid employees, hence the reduction overall in employment costs.

This year we did receive grant funding towards employment costs, which commenced 1<sup>st</sup> Jan 2023

**4 Car running costs**

We continue to use the Dacia estate for stock collection and some parcel deliveries

The insurance cost £966, a service £209, Tax £165,

Maintenance =£146, and Fuel = £312

The vehicle will be depreciated at an annual rate of 20% on a straight-line basis.

**5 Summer Projects/Parcels**

Due to Government scheme, no additional parcels were provided in this tax year

**6 Trussell Trust**

To help cope with the changing economic climate we all face the foodbank was given a £5000 donation from the Trussell Trust.

**7 Reserve Funds**

The Trustees agrees the reserve fund should be increased by £5000 to £15000 to ensuring that if the Foodbank could not continue for any reason an orderly closure honouring all existing financial commitments would be possible. The level is reviewed annually, and the Trustees feel that the amount is sufficient and does not need increasing at this stage.

**8 Vouchers**

As shown £1200 of supermarket vouchers were purchased from grants, these were used to give clients the opportunity to obtain fresh food to supplement the nutritious parcels we provided to them. In addition, as part of the summer parcels, meat vouchers were purchased from a local butcher, to enable clients the opportunity of fresh meat. At the end of the fiscal year there were £180 worth of supermarket vouchers remaining.



**MIDDLEWICH AND DISTRICT FOODBANK**

Registered Charity Number - 1170679

Charitable incorporated Organisation

**Report of the Independent Examiner on the Accounts for the year ended 5th April 2023**

I report to the trustees on my examination of the accounts of Middlewich and District Foodbank for the year ended 5th April 2023.

**Responsibility and Basis of report**

As the charity trustees of Middlewich and District Foodbank you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Middlewich and District Foodbank accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

A) Accounting records were not kept in respect of Middlewich and District foodbank as required by section 130 of the Act; or

B) the accounts do not accord to those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable proper understanding of the accounts reached.

**Signed****Date**

22 November 2023

**Name :**

Michael Collier

**Relevant Professional Qualification or body :-**

BANK OFFICIAL (RETIRED)

**Address :**

59 Ravenscroft, Holmes Chapel, CW4 7HJ