

MIDDLEWICH & DISTRICT FOODBANK

England & Wales · Charity number 1170679

Details

Status Registered

Legal form CIO

Registered 2016-12-12

Register [View on the Charity Commission register](#)

Contact

Address Unit 7
Holly House Estate
Middlewich Road
Middlewich
CW10 9LT

Phone 07712279949

Email info@middlewichdistrict.foodbank.org.uk

Website <https://middlewichdistrict.foodbank.org.uk/>

Activities

Objects: THE RELIEF OF POVERTY AND FINANCIAL HARDSHIP IN MIDDLEWICH AND THE SURROUNDING AREA IN SUCH WAYS AS THE TRUSTEES FROM TIME TO TIME THINK FIT, IN PARTICULAR BUT NOT EXCLUSIVELY BY:A) PROVIDING EMERGENCY FOOD, ESSENTIAL TOILETRIES, AND HOUSEHOLD ITEMS TO INDIVIDUALS AND FAMILIES IN NEED AND/OR FOR DISTRIBUTION BY CHARITIES OR OTHER ORGANISATIONS WORKING TO RELIEVE OR PREVENT POVERTY.B) SUCH OTHER MEANS, INCLUDING (BUT NOT LIMITED TO) THE PROVISION OF SUPPORT OR SIGNPOSTING TO RELEVANT INFORMATION AND OTHER ADVISORY SERVICES.

Activities: Middlewich and District Foodbank seeks to relieve poverty and financial hardship in Middlewich and the surrounding area in such ways as the Trustees from time to time think fit, in particular, but not exclusively by:Providing emergency food, essential toiletries, and household items to individuals and families in need and/or for distribution by charities or other organisations.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Disability, The Prevention Or Relief Of Poverty
- **Who:** Children/young People, Elderly/old People, People With Disabilities

Geography

- Cheshire East

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£58,254	£52,972	-	-
2024-03-31	£52,487	£35,756	-	-
2023-03-31	£44,493	£28,574	-	-
2022-03-31	£31,297	£55,451	-	-
2021-03-31	£55,452	£24,793	-	-

Trustees

Name	Role	Appointed
JOHN DULEY	Chair	2016-12-12
Anne O'Keefe		2019-02-13
Debbie Brain		2025-05-01
Hayley Saich		2024-02-19
Sarah Jane Bardell		2025-06-23

MIDDLEWICH & DISTRICT FOODBANK

England & Wales - Charity number 1170679

Accounts

Middlewich & District Foodbank
Charitable Incorporated Organisation
Registered Charity Number 1170679



Report and Accounts for the year ended 5th April 2025

Middlewich& District Foodbank
Report of the Trustees for the Year ended 5th April 2025

Trustees: Rev Simon Drew (Chair)

John Duley

Anne O'Keefe

Amy Townsend resigned

Duncan Soutar

Stephen Molesworth resigned

Hayley Saich

Registered Office and operational address : Unit 7 Holly House Estate,
Middlewich Road
Middlewich
Cheshire
CW10 9LT

Independent Examiner : Michael Collier
59, Ravenscroft
Holmes Chapel CW4 7HJ

Key Management Personnel : The Trustees consider themselves and the manager to be the key management personnel.

Food bank Manager : Nicky Colclough

Treasurer : Mike Worden

Warehouse Manager : Bryan Semple

Middlewich & District Foodbank

Report of the Trustees for the Year ended 5th April 2025

Objectives and Activities

Middlewich & District Foodbank (MDF) exists to provide emergency assistance to individuals and families in Middlewich and the surrounding area via a sustainable foodbank and other connected activities.

This is done by providing a food parcel which contains a seven-day supply of food to those in need who have been identified by our referral agencies. The foodbank also provides toiletries, household cleaning products and nappies. At times we have also been able to supply fresh fruit, vegetables and bread.

Food parcels have been distributed twice a week from locations in central Middlewich and if needed they are delivered to those unable to access our services any other way.

The charity can only support its clients because of the volunteers who give freely of their time and energy in a number of different ways.

- Collecting food from supermarkets
- Sorting and storing the food in the warehouse
- Liaising with referrers and ensuring that communication with the whole community including churches, schools and doctors' surgeries is undertaken
- Making up parcels and transferring them to distribution hubs
- Providing food and much more to our clients and delivering to those who need it.
- Essential fundraising from individuals, businesses, community groups and grant applications.

MDF is a member food bank of Trussell which provides governance support and advice as required.

The Trustees have reviewed their governance documents in line with Charity Commission guidelines on public benefit and those of Trussell. The Trustees consider that during the year ended 5th April 2025 the key objective of providing emergency assistance to people of Middlewich and the surrounding districts has been met and has been of benefit to the public. The Trustees, when forming the strategy for the year, are mindful of how the plans will help to meet MDF's objectives.

Achievements and Performance

As can be seen from the table below during the year we have seen the number of referral agencies increase to 48. By far the main reason for clients being referred is low income with other factors including benefit delays and changes, ill health and debt.

In line with other food banks in Cheshire we saw the number of people using the services of MDF fall during the year. There still, however, remains a serious need for food from our clients.

Annual Statistics	2022/23	2023/24
Total number of people fed	1726	1770
Number of children fed	728	731
Number of adults fed	998	1039
Number of referral agencies	48	67
Total stock received	25,343kg	25,428 kg
<ul style="list-style-type: none"> • % purchased • % from supermarkets • % schools, churches, businesses, charities and individuals • % transferred from other foodbanks and charities 	3.85% 63.15% 29.15% 3.85%	1.04% 67.53% 12.89% 4.48%
Total food purchased	974kg	263kg
Total stock distributed to local people	24,002kg	22,704kg

We do not monetise our stock and it is not included in the accounts however stock held at 5 April 2025 was 6,616 kg with a value of £ 18,326.32. We use the Trussell estimate of the value of £2.77 per 1kg of stock.

During the year the Foodbank received the second installment of a grant from Trussell which covered the cost of the rent at the warehouse facility which had been secured on a five year lease.

The other major expenditure during the year was the purchase of a Vauxhall van to enable safe movement of stock from supermarkets to the warehouse and to and from our distribution hubs.

Financial Review

The formal accounts are attached to this report together with explanatory notes. The Independent Examiner's report is attached to the accounts. We are grateful to Michael Collier for undertaking the review for us again this year.

During the year the charity's finances increased by £5,282.

This was helped by a grant of £12,000 from Trussell for the second year's rent for the warehouse.

In addition MDF has continued to receive very generous support from the John Halford Charity of £20,000 towards the employment costs of the Foodbank manager, the only paid employee.

The other large purchase was for a Vauxhall van to enable stock movement safely. This was purchased in no small part by the generous support of Middlewich Community Church.

The remaining funding comes from generous donations from individuals, local businesses, community groups and fundraising activities.

MDF holds £45,000 as reserves to ensure that it can both meet its contractual obligations in relation to both employment and the warehouse lease and to ensure that it can cope with any short-term changes in its funding patterns. The level of reserves is reviewed annually by the Trustees or more frequently if there is a significant event with a financial commitment such as leasing a new warehouse.

Structure, Governance and Management

The Foodbank is constituted as a charitable incorporated organization governed by its constitution whose only voting members are the Trustees. New Trustees are appointed at a meeting of the Trustee board and are selected to ensure that the skills, knowledge and experience needed for the effective administration of the charity is available.

The Trustees delegate operational control of the foodbank to the manager and an Operations Committee of volunteers.

The Trustees ensure that the necessary policies and procedures required are in place and MDF forms part of the wider Trussell network of food banks.

Receipts and Payments Account
For the year ended 5th April 2025

Previous year ended 5th April 2024	<u>Income</u>	Notes	Restricted Funds £	Unrestricted Funds £	Total £
32000	Grants (Employment & Lease)	1	32000	2887	34887
19778	Donations	2	0	21924	21924
709	Bank Interest		0	1443	1443
<u>52487</u>			<u>32000</u>	<u>26254</u>	<u>58254</u>
	<u>Expenditure</u>				
395	Acct charges		0	661	661
255	Equipment		0	215	215
19527	Employment	3	21196	0	21196
2056	Food shortages/fresh food		0	20	20
376	Insurance		0	586	586
2822	Rent	6	12782	0	12782
1343	Summer/Christmas Projects	5	0	58	58
3362	Sundries		0	2380	2380
2300	Supermarket Vouchers	8	0	1700	1700
404	Training		0	98	98
1231	Utilities		360	2527	2887
1685	Vehicle costs	4	0	10390	10390
<u>35756</u>			<u>34338</u>	<u>18635</u>	<u>52972</u>
48114	Balance of Funds at 6/4/2024		20462	44382	64845
16730	Net Movement in Funds		-2338	7619	5282
<u>64845</u>	Balance of Funds at 5/4/2025		<u>18126</u>	<u>52001</u>	<u>70127</u>

The notes on the following pages form part of these accounts

	Represented at close of play 5/4 /25	£
30668	Postal CCD account	31657
16898	Savings account	35741
5527	Operations Account	76
11639	Business Reserve Account	2596
112	Petty Cash	57
<u>64845</u>	Total	<u>70127</u>

Middlewich & District Food Bank

Charitable Incorporated Organisation

**Registered charity
number**

1170679

Balance Sheet

5th April 2025

5 th April 2024		Notes	
£			£
	<u>Monetary Assets</u>		
64733	Bank Balances		70070
112	Petty Cash		57
<u>64845</u>			<u>70127</u>
	Represented by:		
	<u>Accumulated Fund</u>		
20420	Balance brought forward		44382
8962	Deficit / Surplus in Year		7619
<u>-30,000</u>	Transfer to Reserve		<u>0</u>
<u>-618</u>			<u>52001</u>
45,000	<u>Reserve Fund</u>	7	45000
	<u>Restricted Funds</u>	1	
15043	Rent Grant CF		13901
5420	Employment grant CF		4224
0	Other remaining grants		0
<u>20463</u>			<u>18126</u>
<u>64845</u>	<u>Total Funds</u>		<u>70127</u>
	<u>Non-Monetary Assets and Liabilities</u>		
<u>4227</u>	Motor Vehicle	4	<u>9958</u>
<u>310</u>	Supermarket Vouchers	8	<u>740</u>

The notes on the following pages form part of the accounts. The Trustees declare that they have approved the Trustees' report and the Accounts and Notes.

Signed on behalf of the Trustees

John Duley (Act Chair)

Anne O'Keefe (Treasurer)

Date 2 July 2025

Notes to the Accounts for the Year ended 5th April 2025

1 Grants / Restricted funds

During the year the Trustees have received grants as follows:

£20,000 from JHC towards the Employment costs of the Foodbank manager and £12000 from the Trussell Trust towards the rent of our new warehouse premises.

There was also a grant for warehouse equipment which was received in 24/25 after the equipment had been purchased from Foodbank funds in 23/24. It has therefore been listed as unrestricted.

2 Donations

These were up just over 10% on the previous year. Through Just Giving, regular standing orders and general one-off donations, from the Coates, Freemasons, Dane Housing, Halpin Hands. There has also been a regular monthly donation from Middlewich Community Church.

Without the continued generosity of our supporters the Foodbank would not be able to support its clients and we are extremely grateful.

3 Employment

The Foodbank has one paid member of staff, Nicky Harris the manager. The Foodbank uses TCS accountants to run the payroll.

4 Motor Vehicle

In the year the Dacia estate vehicle was replaced with a newer, larger van which reduces multiple journeys for stock collection and parcel deliveries, and safer for the driver. The cost was £11064, offset by £3500 part exchange for the old vehicle. Total paid was £7564

Depreciation of the vehicle value for 6 months is calculated at 10% on a straight-line basis for this fiscal year.

5 Summer/ Christmas Parcels

There were no summer parcels this year, as the government provided funding through schools. Christmas parcels were once again provided, mainly from stock, with just large bags purchased.

6 Rent

The warehouse is on a 5 year lease which started in Feb 2024, with 3 year break clause. Annual rent is £12,000 and £720 contracted maintenance and the first two years are being paid from grant funding.

7 Reserve Funds

The Reserve Fund has been maintained at £45,000 in accordance with the reserves policy. The fund is there to ensure that the Foodbank can honour all its financial commitments if it could not continue to operate. The increase results from the rental commitments under the warehouse lease.

Reserve funds are held across, a charity Postal account and a savings account, both of which generate interest. The level is reviewed annually or if there are major changes in the Foodbank operations.

8

Supermarket Vouchers

Vouchers totalling £1700 were purchased primarily to hand out with the Christmas parcels. These were used to give clients the opportunity to obtain fresh food to supplement the standard parcels. At the end of the fiscal year the Foodbank held £740 of vouchers.

Report of the Independent Examiner on the Accounts for the year ended 5th April 2025

I report to the trustees on my examination of the accounts of Middlewich and District Foodbank for the year ended 5th April 2025.

Responsibility and Basis of report

As the charity trustees of Middlewich and District Foodbank you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Middlewich and District Foodbank accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

A) Accounting records were not kept in respect of Middlewich and District foodbank as required by section 130 of the Act; or

B) the accounts do not accord to those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable proper understanding of the accounts reached.

Signed


[Signature box]

Date

30/7/2025

Name :

Michael Collier

Relevant Professional Qualification or body :-

BANKING OFFICIAL (RETIRED)

Address :

59 Ravenscroft, Holmes Chapel, CW4 7HJ

MIDDLEWICH & DISTRICT FOODBANK

England & Wales - Charity number 1170679

Accounts

Middlewich & District Foodbank
Charitable Incorporated Organisation
Registered Charity Number 1170679



Report and Accounts for the year ended 5th April 2024

Middlewich& District Foodbank

Report of the Trustees for the Year ended 5th April 2024

Trustees: Rev Simon Drew (Chair)

John Duley

Anne O'Keefe

Sally Howard resigned 1/3/2024

Denis Culloty resigned 1/3/2024

Amy Townsend

Duncan Soutar from 15/1/2024

Stephen Molesworth from 19/2/2024

Hayley Saich from 19/2/2024

Registered Office and operational address : Unit 7 Holly House Estate,
Middlewich Road
Middlewich
Cheshire
CW10 9LT

Independent Examiner : Michael Collier
59, Ravenscroft
Holmes Chapel CW4 7HJ

Key Management Personnel : The Trustees consider themselves and the manager to be the key management personnel.

Food bank Manager : Nicky Colclough

Treasurer : Mike Worden

Warehouse Manager : Bryan Semple

Middlewich & District Foodbank

Report of the Trustees for the Year ended 5th April 2024

Objectives and Activities

Middlewich & District Foodbank (MDF) exists to provide emergency assistance to individuals and families in Middlewich and the surrounding area via a sustainable foodbank and other connected activities.

This is done by providing a food parcel which contains a seven-day supply of food to those in need who have been identified by our referral agencies. The foodbank also provides toiletries, household cleaning products and nappies. At times we have also been able to supply fresh fruit, vegetables and bread.

Food parcels have been distributed twice a week from locations in central Middlewich and if needed they are delivered to those unable to access our services any other way.

The charity can only support its clients because of the volunteers who give freely of their time and energy in a number of different ways;

- Collecting food from supermarkets
- Sorting and storing the food in the warehouse
- Liaising with referrers and ensuring that communication with the whole community including churches, schools and doctors' surgeries is undertaken
- Making up parcels and transferring them to distribution hubs
- Providing food and much more to our clients and delivering to those who need it.
- Essential fundraising

MDF is a member food bank of Trussell which provides governance support and advice as required.

The Trustees have reviewed their governance documents in line with Charity Commission guidelines on public benefit and those of Trussell. The Trustees consider that during the year ended 5th April 2024 the key objective of providing emergency assistance to people of Middlewich and the surrounding districts has been met and has been of benefit to the public. The Trustees, when forming the strategy for the year, are mindful of how the plans will help to meet MDF's objectives.

Achievements and Performance

As can be seen from the table below during the year we have seen the number of referral agencies increase to 48. By far the main reason for clients being referred is low income with other factors including benefit delays and changes, ill health and debt.

In line with other food banks in Cheshire we saw the number of people using the services of MDF fall during the year. There still, however, remains a serious need for food from our clients.

Annual Statistics	2022/23	2023/24
Total number of people fed	2542	1726
Number of children fed	1170	728
Number of adults fed	1372	998
Number of referral agencies	46	48
Total stock received <ul style="list-style-type: none">● % purchased● % from supermarkets● % schools, churches, businesses, charities and individuals● % transferred to other TT foodbanks	28,052kg 3.3% 69.6% 23.4% 3.7%	25,343kg 3.85% 63.15% 29.15% 3.85%
Total food purchased	940kg	974kg
Total stock distributed to local people	29,725kg	24,002kg

We do not monetise our stock and it is not included in the accounts however stock held at 5 April 2024 was 3,955 kg with a value of £ 10,955. We use the Trussell estimate of the value of 1kg of stock.

During the year the Foodbank secured a grant from Trussell which enabled a move to a new warehouse facility with a five year lease. We are extremely grateful to Cheshire Police for housing us for a number of years, however we now have a significantly larger and more useable space accessible to all, without steps, and giving us room to operate and cope with the short-term increases in food storage capacity needed at different times of the year.

Financial Review

The formal accounts are attached to this report together with explanatory notes. The Independent Examiner's report is attached to the accounts. We are grateful to Michael Collier for undertaking the review for us again this year.

During the year the charity's finances increased by £16,730. This was due largely to a grant from Trussell for the first year's rent and set up costs for the new warehouse of £12,000 being received which will be spent in the coming year.

MDF has continued to receive very generous support from the John Halford Charity towards the employment costs of the Foodbank manager, the only paid employee. The remaining funding comes from generous donations from individuals, local businesses, community groups and fundraising activities.

MDF holds £45,000 as reserves to ensure that it can both meet its contractual obligations in relation to both employment and the warehouse lease and to ensure that it can cope with any short-term changes in its funding patterns. The level of reserves is reviewed annually by the Trustees or more frequently if there is a significant event with a financial commitment such as leasing a new warehouse.

Structure, Governance and Management

The Foodbank is constituted as a charitable incorporated organization governed by its constitution whose only voting members are the Trustees. New Trustees are appointed at a meeting of the Trustee board and are selected to ensure that the skills, knowledge and experience needed for the effective administration of the charity is available.

The Trustees delegate operational control of the foodbank to the manager and a committee of volunteers.

The Trustees ensure that the necessary policies and procedures required are in place and MDF forms part of the wider Trussell network of food banks.

Receipts and Payments Account
For the year ended 5th April 2024

Previous year ended 5th April 2023	<u>Income</u>	Notes	Restricted Funds £	Unrestricted Funds £	Total £
23679	Grants (Employment & Lease)	1	32000	0	32000
20812	Donations	2	0	19778	19778
2	Bank Interest		0	709	709
<u>44493</u>			<u>32000</u>	<u>20487</u>	<u>52487</u>
	<u>Expenditure</u>				
265	Bank charges		0	395	395
212	Equipment		0	255	255
18070	Employment	3	17740	1787	19527
2154	Food shortages/fresh food		1970	86	2056
493	Insurance		0	376	376
940	Rent	6	2822	0	2822
1863	Summer/Christmas Projects	5	1000	343	1343
982	Sundries		0	3362	3362
1200	Supermarket Vouchers	8	700	1600	2300
526	Training		0	404	404
0	Utilities			1231	1231
1868	Vehicle costs	4	0	1685	1685
<u>28574</u>			<u>24232</u>	<u>11525</u>	<u>35756</u>
32195	Balance of Funds at 6/4/2023		12694	35420	48114
15919	Net Movement in Funds		7768	8962	16730
<u>48114</u>	Balance of Funds at 5/4/2024		<u>20462</u>	<u>44382</u>	<u>64845</u>

The notes on the following pages form part of these accounts

	Represented at close of play 5/4 /24	£
	Postal CCD account – Note 7	30668
	Savings account – Note 7	16898
8170	Operations Account	5527
39886	Business Account	11639
58	Petty Cash	112
<u>48114</u>	Total	<u>64845</u>

Registered charity
number

1170679

Balance Sheet

5th April 2024

5 th April 2023		Notes	
£			£
	<u>Monetary Assets</u>		
48,056	Bank Balances		64733
58	Petty Cash		112
<u>48,114</u>			<u>64845</u>
	Represented by:		
	<u>Accumulated Fund</u>		
16,330	Balance brought forward		20420
9,090	Deficit / Surplus in Year		8962
-5,000	Transfer to Reserve		-30000
<u>20,420</u>			<u>-618</u>
15,000	<u>Reserve Fund</u>	7	45000
	<u>Restricted Funds</u>	1	
5,865	Rent Grant CF		15043
3,160	Employment grant CF		5420
3,670	Othe remaining grants		0
<u>12,694</u>			<u>20463</u>
<u>48114</u>	<u>Total Funds</u>		<u>64845</u>
	<u>Non-Monetary Assets and Liabilities</u>		
5853	Car	4	4227
180	Supermarket Vouchers	8	310

The notes on the following pages form part of the accounts. The Trustees declare that they have approved the Trustees' report and the Accounts and Notes.

Signed on behalf of the Trustees

Simon Drew (Chair)

Anne O'Keefe (Treasurer)

Notes to the Accounts for the Year ended 5th April 2024

1 Grants / Restricted funds

During the year the Trustees have received grants as follows:
£20,000 from JHC towards the Employment costs of the Foodbank manager and £12000 from the Trussell Trust towards the rent of our new warehouse premises.

2 Donations

Although down from the level we received last year by just over 10% we continue to receive a good level of donations. Through Just Giving, regular standing orders and general one off donations. This year we ran a couple of fund raising initiatives, (Raffle & Wreath making) which are included in donations and together raised over £1100.

Without the continued generosity of our supporters the Foodbank would not be able to support its clients and we are extremely grateful.

3 Employment

The Foodbank has one paid member of staff, Nicky Harris the manager. The Foodbank uses TCS accountants to run the payroll.

4 Car

We continue to use the Dacia estate for stock collection and parcel deliveries. Depreciation of the vehicle value is calculated at 20% on a straight-line basis.

5 Summer/ Christmas Parcels

During the summer school holidays the Foodbank provided meat vouchers from a local butcher to help families in need. This was partly funded by a grant received in the previous year. Christmas parcels were once again provided.

6 Rent

Following a year of uncertainty, we have secured a new warehouse on a 5 year lease, with 3 year break clause. Annual rent is £12,000 and the first two years are being paid from grant funding. Legal fees for the advice on the lease are included in sundries.

7 Reserve Funds

The Trustees agreed that the Reserve Fund should be increased to £45,000. The fund is there to ensure that the Foodbank can honour all its financial commitments if it could not continue to operate. The increase results from the rental commitments under the warehouse lease.

Reserve funds are held across, a charity Postal account and a savings account, both of which generate interest. The level is reviewed annually or if there are major changes in the Foodbank operations.

8

Supermarket Vouchers

Vouchers totalling £1700 were purchased from grant monies. These were used to give clients the opportunity to obtain fresh food to supplement the standard parcels. At the end of the fiscal year the Foodbank held £310 of vouchers.

Report of the Independent Examiner on the Accounts for the year ended 5th April 2023

I report to the trustees on my examination of the accounts of Middlewich and District Foodbank for the year ended 5th April 2024.

Responsibility and Basis of report As the charity trustees of Middlewich and District Foodbank you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Middlewich and District Foodbank accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

A) Accounting records were not kept in respect of Middlewich and District foodbank as required by section 130 of the Act; or

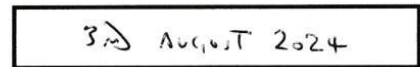
B) the accounts do not accord to those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable proper understanding of the accounts reached.

Signed

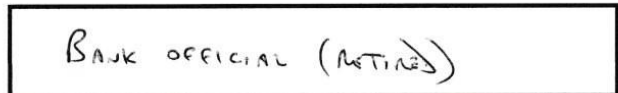


Date



Name : Michael Collier

Relevant Professional Qualification or body :-



Address : 59 Ravenscroft, Holmes Chapel, CW4 7HJ

MIDDLEWICH & DISTRICT FOODBANK

England & Wales - Charity number 1170679

Accounts

Middlewich & District Foodbank
Charitable Incorporated Organisation
Registered Charity Number 1170679



Report and Accounts for the year ended 5th April 2023

Middlewich & District Foodbank

Charitable Incorporated Organisation

Registered Charity Number 1170679

Year ended 5th April 2023

Trustees: Rev Simon Drew (Chair)

John Duley

Anne O'Keefe

Sally Howard

Denis Culloty

Amy Townsend

Registered Office and operational address : 28 Hightown,
Middlewich
Cheshire
CW10 9AN

Independent Examiner : Michael Collier
59, Ravenscroft
Holmes Chapel CW4 7HJ

Project Manager : Nicky Harris

Treasurer : Mike Worden

Warehouse Manager : Bryan Semple

Middlewich & District Foodbank
Charitable Incorporated Organisation
Registered Charity Number 1170679

Report of the Trustees for the Year ended 5th April 2023

Objectives and Activities

Middlewich & District Foodbank (MDF) exists to provide emergency assistance to individuals and families in Middlewich and the surrounding area via a sustainable foodbank and other connected activities.

This is done by providing a food parcel which contains a seven-day supply of food to those in need who have been identified by our referral agencies. The foodbank also provides toiletries, household cleaning products and nappies. This year we have also benefited from a grant allowing us to provide fresh fruit and vegetables and bread for part of the year.

Public benefit

The Trustees have reviewed their governance documents in line with Charity Commission guidelines and those of the Trussell Trust. The Trustees consider that during the year ended 5th April 2023 the key objective of providing emergency assistance to people of Middlewich and the surrounding districts has been met and has been of benefit to the public. The Trustees, when forming the strategy for the year, are mindful of how the plans will help to meet MDF's objectives.

Achievements and Performance

Once again, we were overwhelmed by the generosity of the local community, schools, churches, individuals and businesses with both food and monetary donations. Without their help and support we would have been unable to meet the ongoing demand.

Our donations of food and money come from the following main sources

- Permanent collection points in local supermarkets
- Regular quarterly/annual collections in 2 major supermarkets
- Donations from schools, churches, businesses and individuals
- Monetary donations from both individuals and businesses

The food is collected by volunteers in our estate car or is dropped off at our warehouse in Middlewich. It is then sorted and dated by volunteers ready for distribution.

Under the guidance of our foodbank manager, the only paid employee, the food is packed into parcels by our volunteers and distributed to clients from our two distribution points in Middlewich or delivered to those unable to collect a parcel. MDF is extremely grateful to Middlewich Town Council for allowing us to use its premises to distribute to clients each week and the Police and Crime Commissioner for Cheshire for allowing us the use of the space which forms our food storage facility. MDF continued to provide parcels at Christmas and was also able to provide a present for each under 18 thanks to generous donations.

During the year we have seen the number of referral agencies increase to 46. By far the main reason for clients being referred is low income with other factors including benefit delays and changes, ill health and debt.

As the cost-of-living crisis continued the number of people requiring support increased and we fed 30% more people than in the previous 12 months.

The composition of the Board of Trustees has remained constant which has allowed us to continue implementing our strategy and progressing with our aims. We have a full range of operating policies which are regularly reviewed and kept up to date. All our Trustees are volunteers with a variety of skills and they take no remuneration or expenses.

We have approximately 30 volunteers without whose dedication and efforts MDF could not operate and we are grateful to each and every one of them.

Annual Statistics	2022/23
Total number of people fed	2542
Number of children fed	1170
Number of adults fed	1372
Number of referral agencies	46
Total stock received <ul style="list-style-type: none"> • % purchased • % from supermarkets • % schools, churches, businesses, charities and individuals • % transferred to other TT foodbanks 	28,052kg 3.3% 69.6% 23.4% 3.7%
Total food purchased	940kg
Total stock distributed to local people	29,725kg

We do not monetise our stock and it is not included in the accounts however stock held at 5 April 2023 was 3,465 kg with a value of £ 8,212

Finances

The formal accounts are attached to this report together with explanatory notes. The Independent Examiner's report is attached to the accounts. We are grateful to Michael Collier for undertaking the review for us again this year.

Just to clarify a point in relation to the rent/life cycle charge for the warehouse. In the financial year 21/22 we paid for the current year and the previous year. The license to occupy has now expired and consequently we are not currently paying for the premises.

Receipts and Payments Account
For the year ended 5th April 2023

Previous year ended 5th April 2022	<u>Income</u>	Notes	Restricted Funds £	Unrestricted Funds £	Total £
12680	Grants Received	1	17100	1579	18679
16942	Donations	2	0	20812	20812
0	Trussell Trust	6	0	5000	5000
1673	Summer Parcel Income	5	0	0	0
2	Bank loyalty bonus		0	2	2
31297			17100	27393	44493
	<u>Expenditure</u>				
21219	Salary / Employment	3	5840	12230	18070
17002	Warehouse Rent	1	0	0	0
491	Insurance		0	493	493
9785	Car/insurance/petrol	4	296	1572	1868
80	CVS / Data protection		0	80	80
1019	Equipment		44	169	213
0	Trussell Trust Franchise Fees		0	360	360
883	Food shortages/fresh food		1028	1126	2154
432	Telephone and Data		0	513	513
446	Software licenses		0	427	427
216	Sundries		0	460	460
1540	Supermarket Vouchers	8	1200	0	1200
143	Training		0	526	526
512	Marketing		0	82	82
1549	Summer/Christmas Projects	5	1863	0	1863
134	Acct charges		0	265	265
55451			10271	18303	28574
56349	Balance of Funds at 6/4/2022		5865	26330	32195
-24154	Net Movement in Funds		6829	9090	15919
32195	Balance of Funds at 5/4/2023		12694	35420	48114

The notes on the following pages form part of these accounts

Represented at close of play 5/4 /23	£
Operations Account	8170.68
Business Reserve Account*	39886.04
Petty Cash	57.63
Total	48114.35

* Reserve of £15,000 sits in the Business Reserve Account

Middlewich & District Food BankRegistered charity
number

1170679

Charitable Incorporated Organisation

Balance Sheet**5th April 2023**

5 th April 2022 £		Notes	£
	<u>Monetary Assets</u>		
31,957	Bank Balances		48,056
238	Petty Cash		58
<u>32,195</u>			<u>48,114</u>
	Represented by:		
	<u>Accumulated Fund</u>		
34,917	Balance brought forward		16,330
-18,587	Deficit / Surplus in Year		9,090
0	Transfer to Reserve		-5,000
<u>16,330</u>			<u>20,420</u>
10,000	<u>Reserve Fund</u>	6	15,000
	<u>Restricted Funds</u>	1	
5,865	Asda Grant		5,865
0	Employment grant		3,160
0	JH Rausing		3,472
0	Grant Turnbull Cheshire		
0	Community		194
0	Grants Neighbourly		4
<u>5,865</u>			<u>12,694</u>
<u>32,195</u>	<u>Total Funds</u>		<u>48114</u>
	<u>Non-Monetary Assets and Liabilities</u>		
8129	Delivery Car	4	5853
0	Vouchers	8	180

The notes on the following pages form part of the accounts. The Trustees declare that they have approved the Trustees' report and the Accounts and Notes.

Signed on behalf of the Trustees



Simon Drew (Chair)



Anne O'Keefe (Treasurer)

Date 18 Oct 2023

Notes to the Accounts for the Year ended 5th April 2023**1 Restricted Funds**

During the year the Trustees have received grants/specific project funds as follows:

£9000 from JHC towards the cost of our Employment costs, £5000 from JH Rausing towards Food/Vouchers, £2500 from Turnbull Cheshire Community for Christmas parcels/vouchers, £300 from Plus Dane Housing used towards Xmas and £300 from Sainsbury Neighbourly fund towards fresh food.

2 Donations

Although down from the level we received during the height of the pandemic donations continued to be received from both businesses and individuals. The increase from last year is primarily through Just Giving, which is the donation route through our web/facebook pages.

Without the continued generosity of our supporters the Foodbank would not be able to support its clients and we are extremely grateful.

3 Salaries

The Foodbank during this tax year only has one paid member of staff, Nicky Harris the manager. During part of the previous year we had 2 paid employees, hence the reduction overall in employment costs.

This year we did receive grant funding towards employment costs, which commenced 1st Jan 2023

4 Car running costs

We continue to use the Dacia estate for stock collection and some parcel deliveries

The insurance cost £966, a service £209, Tax £165,

Maintenance =£146, and Fuel = £312

The vehicle will be depreciated at an annual rate of 20% on a straight-line basis.

5 Summer Projects/Parcels

Due to Government scheme, no additional parcels were provided in this tax year

6 Trussell Trust

To help cope with the changing economic climate we all face the foodbank was given a £5000 donation from the Trussell Trust.

7 Reserve Funds

The Trustees agrees the reserve fund should be increased by £5000 to £15000 to ensuring that if the Foodbank could not continue for any reason an orderly closure honouring all existing financial commitments would be possible. The level is reviewed annually, and the Trustees feel that the amount is sufficient and does not need increasing at this stage.

8 Vouchers

As shown £1200 of supermarket vouchers were purchased from grants, these were used to give clients the opportunity to obtain fresh food to supplement the nutritious parcels we provided to them. In addition, as part of the summer parcels, meat vouchers were purchased from a local butcher, to enable clients the opportunity of fresh meat. At the end of the fiscal year there were £180 worth of supermarket vouchers remaining.

Report of the Independent Examiner on the Accounts for the year ended 5th April 2023

I report to the trustees on my examination of the accounts of Middlewich and District Foodbank for the year ended 5th April 2023.

Responsibility and Basis of report As the charity trustees of Middlewich and District Foodbank you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').
I report in respect of my examination of the Middlewich and District Foodbank accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

A) Accounting records were not kept in respect of Middlewich and District foodbank as required by section 130 of the Act; or

B) the accounts do not accord to those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable proper understanding of the accounts reached.

Signed



Date

22 NOVEMBER 2023

Name :

Michael Collier

Relevant Professional Qualification or body :-

BANK OFFICIAL (RETIRED)

Address :

59 Ravenscroft, Holmes Chapel, CW4 7HJ

MIDDLEWICH & DISTRICT FOODBANK

England & Wales - Charity number 1170679

Accounts

Middlewich & District Foodbank
Charitable Incorporated Organisation Registered
Charity Number 1170679



Report and Accounts for the year ended 5th April 2022

Middlewich & District Foodbank
Charitable Incorporated Organisation Registered
Charity Number 1170679

Year ended 5th April 2022 Trustees: Rev Simon Drew (Chair)

John Duley

Anne O'Keefe

Sally Howard

Denis Culloty

Amy Townsend

Paul Chatterton (resigned)

Address : 28 Hightown, Middlewich, Cheshire CW10 9AN

Independent Examiner : Michael Collier

Project Manager : Nicky Harris

Treasurer : Mike Worden

Middlewich & District Foodbank
Charitable Incorporated Organisation
Registered Charity Number 1170679

Report of the Trustees for the Year ended 5th April 2022

In the year ended 5th April 2022 we distributed 675 parcels to 960 adults and 823 children. This was a reduction on the previous year as the country opened up and, as a result of the vaccination programme, learnt to live with Covid 19. We also took the decision to increase the parcel size from 3 days worth of food to 7 days worth which again reduced the number of parcels distributed. We received in approximately 26,140kg of stock and distributed approximately 27,240kg.

Once again we were overwhelmed by the generosity of the local community ,schools, churches and individuals and businesses with both food and monetary donations. Without their help and support we would have been unable to meet the ongoing demand. Whilst we have acknowledged some of our supporters' generosity later in this report there are too many people to mention everyone individually, but we thank you all.

We continued with our tradition of supplying parcels at both Christmas and during the school summer holidays supporting families with children.

Having moved to a delivery only model to ensure the health and safety of our volunteers we were able to transition to also distributing parcels from St Michael's Church café - No 28. We are extremely grateful to the church for allowing us to use No28. Due to the generosity of our supporters we were able to purchase a Dacia estate, the first vehicle the Foodbank has owned, to enable both stock collections and food parcel deliveries to be made without volunteers having to use their own vehicles.

Nicky Harris, the Foodbank Project manager, worked closely with the trustees during this time to complete and then modify risk assessments, policies and methods of operation as the pandemic became something that we all learnt to live with.

For the first time a young person from care leavers accommodation joined our warehouse team on a weekly basis. This benefitted both parties and we hope to repeat this going forward.

Employed Staff

Since November 2021 we have only had one paid member of staff.

We are extremely fortunate to have Nicky Harris as our Foodbank Project manager. Her enthusiasm, creativity, hard work and overall contribution has enabled us to develop the Foodbank in line with our strategy whilst continuing to provide an excellent ongoing service to our clients and the community more widely. A massive thank you to Nicky for being the face of the Foodbank.

Volunteers

Our volunteers are the lifeline of the Foodbank and without their contributions we simply could not function. Their loyalty and hard work mean that we were able to continue to provide an essential service to our clients both throughout the pandemic and as the cost-of-living pressures have hit our community. At any point in time we have had around 30 active volunteers undertaking a whole range of tasks including collections, warehouse duties, picking and packing parcels, deliveries, meeting and providing refreshments for clients. We have been fortunate to have minimal turnover of volunteers with the small number of leavers being replaced with new recruits who have gone through a full induction before beginning work. To assist with this, we have produced a Welcome Pack for volunteers.

In line with our strategy and to further develop relationships we have appointed volunteer coordinators to focus on our key donors and referrers including churches, schools and supermarkets.

We recognise the significant contribution made by Lisette Dellow in her role as volunteer coordinator and her willingness to deputise for the Foodbank Project manager as required.

Special thanks also go to Bryan Semple, who has taken up the role of Warehouse Manager and our wonderful and long serving warehouse team, Andrew, Anne, David and Pauline ensuring that our stock levels are expertly managed, and to Amy Townsend who has continued to do a splendid job on our communications and digital presence.

We are thankful to Denis Culloty and Phil Long for continuing to deliver food parcels to those clients unable to get to the Foodbank in person.

Trustees

Paul Chatterton resigned as a Trustee in November 2021 and we were delighted to welcome Amy Townsend to the Board of Trustees in January 2022. Otherwise, the composition of the Board has remained constant which has allowed us to determine our strategic direction and support our Project Manager in implementing this whilst at the same time ensuring we continue to provide high levels of service to our clients.

Premises

The Foodbank warehouse premises is secured on a license until the end of February 2023 and we are delighted to confirm that the Police and Crime Commissioner has agreed to our continued occupation in the short term and to provide assistance in securing more long term accommodation. We would also like to express our thanks to Middlewich town council for their support.

Public benefit

The Trustees consider that during the year ended 5th April 2022 the key objective of providing emergency assistance to people of Middlewich and the surrounding districts has been met and has been of benefit to the public. The Trustees have reviewed their governance documents in line with Charity Commission guidelines and those of the Trussell Trust.

Finances

The formal accounts are attached to this report together with explanatory notes. We would like to acknowledge all the work that our treasurer Mike Worden does during the year to support the Foodbank. The Independent Examiner's report is attached to the accounts. We are grateful to Michael Collier for undertaking the review for us again this year.

Acknowledgements.

As mentioned above we are unbelievably grateful to all our supporters and are unable to mention everyone in this report. We are especially grateful to those supporters who donate through our just giving page enabling us to employ our manager, purchase a car and may other things necessary to exist as a foodbank.

Our Brilliant Businesses

This year, we have been overwhelmed with the generosity of local businesses, providing time, services and food to us. With special thanks to:- Ian from Storey's Estate agent - for collecting and delivering from two supermarkets, every Monday. Drinks and Bites, The Print Room, Sapling Eggs, Oliver's pumpkins, Holmes Chapel Deli, British Gas, Umbrella Homes, Storengy Uk, Trampas, Katy O'Regan at the Village Magazine and Roberts Bakery. We are also grateful to Neil Hopley - for carrying out all of our PAT testing throughout the warehouse free of charge!

Our Super Supermarkets.

We are so grateful to all our supermarket supporters, who have continued to work with us, allowing our donation points to provide a huge source of regular food. Morrisons & Lidl in Middlewich, Waitrose in Sandbach, Sainsbury in Holmes Chapel and Tesco in Congleton. In addition we have received monetary support from the Coop.

Special Mentions

We are especially grateful to all our local churches and their parishioners for their ongoing support of food, money, premises at Christmas and volunteers. We would like to thank Sue Oliver and friends for their significant food donations throughout the whole year.

We are also very grateful for the support from Holmes Chapel 6th Form students and Cledford Primary School, Middlewich High School and Middlewich Road Primary school.

We are very grateful to Pat Adams and Elaine Cross for organising food collections from the residents of Cranage and delivering them to the Foodbank and to Tom Halpin & Mark Littler – who bought Christmas presents for those families who were receiving a Christmas Parcel and helped the team distribute them at Christmas.

Middlewich & District Foodbank
Registered charity number 1170679

Charitable Incorporated Organisation

Receipts and Payments Account
For the year ended 5th April 2022

Previous year ended 5th April 2021 £	<u>Income</u>	Notes	Restricted Funds £	Unrestricted Funds £	Total £
10500	Grants Received	1	12680	0	12680
41512	Donations	2	0	16942	16942
3440	Trussell Trust		0	0	0
	Summer Parcel Income	5	0	1673	1673
	Bank charges		0	2	2
<u>55452</u>			<u>12680</u>	<u>18617</u>	<u>31297</u>
	<u>Expenditure</u>				
11165	Salary / Employment	3	3632	17587	21219
0	Warehouse Rent	1	13665	3337	17002
431	Insurance		0	491	491
	Car/insurance/petrol	4	500	9285	9785
80	CVS / Data protection		0	80	80
6314	Equipment		0	1019	1019
360	Trussell Trust Franchise Fees		0	0	0
1433	Food shortages/fresh food		450	433	883
273	Telephone and Data		0	432	432
159	Software licenses		0	446	446
233	Sundries		0	216	216
1910	Supermarket Vouchers		0	1540	1540
548	Training		0	143	143
387	Marketing		0	512	512
1500	Summer/Christmas Projects	5		1549	1549
	Bank charges		0	134	134
<u>24793</u>			<u>18247</u>	<u>37204</u>	<u>55451</u>
25690	Balance of Funds at 6/4/2021		11432	44917	56349
30659	Net Movement in Funds		-5567	-18587	-24154
<u>56349</u>	Balance of Funds at 5/4/2022		<u>5865</u>	<u>26330</u>	<u>32195</u>

The notes on the following pages form part of these accounts

Represented By	£
Operations Account	6458.40
Business Reserve Account*	25498.93
Petty Cash	<u>237.75</u>
Total	<u>32195.08</u>

* Reserve of £10,000 sits in the Business Reserve Account

Middlewich & District Food Bank

Registered charity

number 1170679

Charitable Incorporated Organisation

Balance Sheet as at 5th April
2022

5th April 2021		Notes	£
£			
	<u>Monetary Assets</u>		
55,648	Bank Balances		31,957
701	Petty Cash		238
<hr/>			<hr/>
56,349			32,195
	Represented by:		
	<u>Accumulated Fund</u>		
11,462	Balance brought forward		34,917
28,455	Deficit in Year		-18,587
-5000	Transfer to Reserve		0
<hr/>			<hr/>
34,917			16,330
10,000	<u>Reserve Fund</u>	6	10,000
	<u>Restricted Funds</u>	1	
7,800	Asda Grant		5,865
3,632	Other grants		0
<hr/>			<hr/>
11,432			5,865
<hr/>			<hr/>
56,349			32,195
	<u>Non-Monetary Assets and Liabilities</u>		
	Delivery Car	4	8129

The notes on the following pages form part of the accounts

The Trustees declare that they have approved the Trustees' report and the Accounts and Notes

Signed on behalf of the Trustees

Simon Drew (Chair)

Anne O'Keefe (Treasurer)

Date 15 October 2022

Middlewich & District Foodbank
Registered charity number 1170679

Charitable Incorporated Organisation

Notes to the Accounts for the Year ended 5th April 2022

1 Restricted Funds

During the year the Trustees have received grants/specific project funds as follows:
£11730 towards the cost of our accommodation from Asda, £450 from Plus Dane Housing used towards Xmas/fresh food and £500 from Sainsbury Neighbourly fund towards the running of the delivery vehicle.

The accommodation cost shown relates to two year's rent as the first year's costs were paid in the financial year 21/22 due to delays in finalising the license to occupy.

2 Donations

Although down from the level we received during the height of the pandemic donations continued to be received from both businesses and individuals.

Without the continued generosity of our supporters the Foodbank would not be able to support its clients and we are extremely grateful.

3 Salaries

The Foodbank only has one paid member of staff, Nicky Harris the Foodbank Project manager.

Our other paid post of referral coordinator was discontinued when the contract ended in November. This year we did not receive any grant funding towards salaries as donations had been large enough to cover this cost.

4 Delivery Car

In September the Foodbank purchased a Dacia estate to use for stock collection and parcel delivery. The vehicle cost £8129 and the insurance cost £1092.

The vehicle will be depreciated at an annual rate of 20% on a straight-line basis.

5 Summer Projects/Parcels

This summer we worked with Middlewich Town Council to provide lunch parcels for one of their young people activity courses. The amount shown in the income line represents the financial contribution from Cheshire East.

6 Reserve Funds

The Trustees agree that a reserve fund of £10000 should be kept ensuring that if the Foodbank could not continue for any reason an orderly closure honouring all existing financial commitments would be possible. The level is reviewed annually, and the Trustees feel that the amount is sufficient and does not need increasing at this stage.

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MIDDLEWICH AND DISTRICT FOODBANK
Registered Charity Number - 1170679

Charitable incorporated Organisation

Report of the Independent Examiner on the Accounts for the year ended 5th April 2022

I report to the trustees on my examination of the accounts of Middlewich and District Foodbank for the year ended 5th April 2022.

**Responsibility
and Basis of
report**

As the charity trustees of Middlewich and District Foodbank you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Middlewich and District Foodbank accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's
statement**

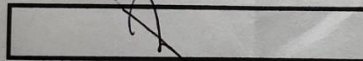
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

A) Accounting records were not kept in respect of Middlewich and District foodbank as required by section 130 of the Act; or

B) the accounts do not accord to those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable proper understanding of the accounts reached.

Signed



Date

13 December 2022

Name : Michael Collier

Relevant Professional Qualification or
body :-

Bank Official (Retired)

Address : 59 Ravenscroft, Holmes Chapel, CW4 7HJ

MIDDLEWICH & DISTRICT FOODBANK

England & Wales - Charity number 1170679

Accounts

Middlewich & District Foodbank
Charitable Incorporated Organisation
Registered Charity Number 1170679



Report and Accounts for the year ended 5th April 2021

Middlewich & District Foodbank
Charitable Incorporated Organisation
Registered Charity Number 1170679

Year ended 5th April 2021 Trustees: Rev Simon Drew (Chair)
John Duley
Anne O'Keefe
Paul Chatterton
Sally Howard
Denis Culloty
Fr Peter Dutton (resigned)
Rev David Spence (resigned)

Address : 28 Hightown, Middlewich, Cheshire CW10 9AN

Independent Examiner : Michael Collier

Project Manager : Rachel Pendleton

Nicky Harris – from April 2021

Treasurer : Mike Worden

Middlewich & District Foodbank
Charitable Incorporated Organisation
Registered Charity Number 1170679

Report of the Trustees for the Year ended 5th April 2021

In the year ended 5th April 2021 we distributed 1773 parcels equating to 72,812 meals to 2474 adults and 2951 children. This was a 240% increase on the previous year as a direct result of a huge uplift in demand resulting from the Covid19 pandemic. We received in approximately 39,000kg of stock and distributed approximately 33,000kg.

The demand increased significantly particularly during lockdown when the schools were out and during the school holiday periods. We were overwhelmed by the generosity of the local community, individuals and businesses with both food and monetary donations. Without their help and support we would have been unable to meet the ongoing demand. Whilst we have acknowledged some of our supporters' generosity later in this report there are too many people to mention everyone individually, but we thank you all.

We continued with our tradition of supplying parcels at Christmas. This year we distributed 112 parcels feeding more than 250 children and their parents/carers.

Management of our response to Covid19

The pandemic caused us to review the way the food bank operated. We received regular guidance from the Trussell Trust and the trustees met more frequently by zoom to review operations. To ensure the health and safety of both staff and volunteers we moved to a delivery only model for parcels and reduced volunteer numbers within the warehouse to maintain social distancing.

Rachel, the foodbank manager, worked closely with the trustees during this time to complete and then modify risk assessments, policies and methods of operation as the different stages of the pandemic occurred.

Employed staff

The increase in donations allowed us to employ an extra member of staff as a referral co-ordinator and signposting lead on a 12 month contract. We were delighted to take on Tina Chatterton in November 2020 and she has contributed significantly to the food bank.

Our longstanding manager Rachel Pendleton resigned and left the food bank to pursue new challenges in February 2021. During her time with us Rachel helped to transform the food bank and worked tirelessly in support of our clients. The trustees and whole food bank community would like to acknowledge her fantastic service and thank her for dedication to our local community.

After a recruitment process, we were delighted to employ Nicky Harris as our new manager. We would like to acknowledge the continued support of the John Halford Charity with salary costs.

Premises

We have managed to secure accommodation for the food bank at the police station in Middlewich and have signed a two-year licence from February 2021. As a result, and with the support of a grant from the Trussell Trust, our warehouse manager reconfigured the warehouse space and installed racking to improve both storage and distribution.

Public benefit.

The Trustees consider that during the year ended 5th April 2021 the key objective of providing emergency assistance to people of Middlewich and the surrounding districts has been met and has been of benefit to the public. The Trustees have reviewed their governance documents in line with Charity Commission guidelines and those of the Trussell Trust.

Three new Trustees joined the food bank during 2020 and two of our founding trustees Fr Peter Dutton and Rev David Spence moved on. We would like to thank them both for their service over the years.

Finances

The formal accounts are attached to this report. We would like to acknowledge all the work that our treasurer Mike Worden does during the year and in particular this year as our finances have grown significantly.

Acknowledgements.

Our Volunteers

Every year, it is important to thank those who give their time to support our charity, but this year, more so than ever, these amazing people deserve our praise. Dealing with all the chaos that Covid has created and when the need for food banks was more demanding than ever, these wonderful people stepped up to the mark. With thanks to each one of them for the contribution to Middlewich & District Foodbank, we really couldn't do it without them. While everyone has done their bit, we must extend a special thank you to Paul, our warehouse manager, who was rightly recognised for his outstanding contribution by The Trussell Trust, and to Lisette & Elaine who stepped up to fill the gap whilst we recruited a new manager. We also thank Amy who has helped the food bank improve its digital presence and other channels of communication.

Our Brilliant Businesses

This year, we have been overwhelmed with the generosity of local businesses, providing time, services and food to us. With special thanks to:- David from The Print Room - for printing our posters and leaflets at community rates and regular freebies! Costa Coffee Holmes Chapel - for collecting food from their customers. The Original Factory Store - for multiple donations of bags and bags worth of their goodies. Ian from Storey's Estate agent - for collecting and delivering from two supermarkets, every Monday. Dane Sounds - for their offer of help and support. They have given us a platform to promote the food bank by interviewing our manager. They connected us with Rumble in the Jungle, who went on to make us one of their charities of the year Dutton Builders Merchants - for providing us with huge bags which helped us move all the uniforms from the cafe to the warehouse.

Wincanton - for regular donations of food collected by their brilliant and lovely staff. Pam at Recipharm - for food donations organised by Pam and the Employee Focus team Neil Hopley - for carrying out all of our PAT testing throughout the warehouse free of charge! Roberts Bakery - for two lots of 100 loaves of bread

Our Super Supermarkets.

We are so grateful to all of our supermarket supporters, who have continued to work with us, allowing our donation points to provide a huge source of regular food. On top of that, we have received multiple one off donations, with particular thanks to Morrisons. This year, we welcomed Tesco in Congleton to our group of supporters, which now consists of, Jacks, Lidl and Morrisons in Middlewich, Sainsburys in Holmes Chapel, Waitrose in Sandbach and now Tesco in Congleton.

Special Mentions

We have to make a special mention of the heartwarming donation of food received from three boys from Sandbach Boys School. Between them, through saving pocket money, birthday money and a lot of hard work collecting from friends and family, they made a food donation of 265kg of food!

A huge thank you to Rumble in the Jungle who made us their charity of the year and raised £240 through their efforts.

St Michael & All Angels

Thank you to the church for allowing us to use Number 28 on Tuesdays and Fridays for our cafe, with special mentions to Elaine and Lisette for agreeing to manage the cafe on those days.

Nicky Harris - Finally, a huge thank you to Nicky, who, since joining us this year as our Project Manager has brought an infectious energy and enthusiasm to the role. She works well over her contracted hours, has uncovered many new opportunities for us and has got us all excited about the future of the food bank

Middlewich & District Foodbank
Registered charity number 1170679

Charitable Incorporated Organisation

Receipts and Payments Account
For the year ended 5th April 2021

Previous year ended 5th April 2020	<u>Income</u>	Notes	Restricted Funds £	Unrestricted Funds £	Total £
15620	Grants Received	1	10500	0	10500
7179	Donations	2	0	41512	41512
0	Trussell Trust	1	3440	0	3440
<u>22799</u>			<u>13940</u>	<u>41512</u>	<u>55452</u>
	<u>Expenditure</u>				
6392	Salary / Employment	3	7796	3369	11165
0	Warehouse Rent	4	0	0	0
230	Insurance		0	431	431
80	CVS / Data protection		0	80	80
90	Equipment	1	3440	2874	6314
360	Trussell Trust Franchise Fees		0	360	360
122	Food shortages/supplies	5	0	1433	1433
80	Telephone and Data		0	273	273
0	Software licenses		0	159	159
11	Sundries		0	233	233
700	Supermarket Vouchers	6	0	1910	1910
70	Training		0	548	548
0	Marketing		0	387	387
1173	Summer/Christmas Projects	6	500	1000	1500
<u>9309</u>			<u>11736</u>	<u>13057</u>	<u>24793</u>
12200	Balance of Funds at 6/4/2020		9228	16462	25690
13490	Net Movement in Funds		2204	28455	30659
<u>25690</u>	Balance of Funds at 5/4/2021		<u>11432</u>	<u>44917</u>	<u>56349</u>

The notes on the following pages form part of these accounts

Represented By	£
Operations Account	18,673
Business Reserve Account*	36,975
Petty Cash	701
Total	<u>56,349</u>

* Reserve sits in the Business Reserve Account

Middlewich & District Foodbank

Registered charity number

1170679

Charitable Incorporated Organisation

Balance Sheet as at

5th April 2021

5th April 2020		Notes	£
£			
	<u>Monetary Assets</u>		
	Reserve		5000
25,630	Bank Balances		50,648
60	Petty Cash		701
	Supermarket Vouchers		210
<hr/>			<hr/>
25,690			56,559
	Represented by:		
	<u>Accumulated Fund</u>		
12,200	Balance brought forward		11,462
4,262	Surplus in Year		28,455
	Vouchers		210
-5000	Transfer to Reserve		-5,000
<hr/>			<hr/>
11,462			35,127
5,000	<u>Reserve Fund</u>	6	10,000
	<u>Restricted Funds</u>	1	
7,800	Asda Grant		7,800
1,428	John Halford Trust		3,632
<hr/>			<hr/>
9,228			11,432
<hr/>			<hr/>
25,690			56,559
<hr/>			<hr/>

The notes on the following pages form part of the accounts

The Trustees declare that they have approved the Trustees' report and the Accounts and Notes

Signed on behalf of the Trustees

Simon Drew (Chair)

Anne O'Keefe (Treasurer)

Date 18th October 2021

Middlewich & District Foodbank

Charitable Incorporated Organisation

Registered Charity Number 1170679

Notes to the Accounts for the Year ended 5th April 2021

1 Restricted Funds

During the year the Trustees have received grants for specific projects as follows: £10,000 from the John Halford Trust to pay the salary of the food bank manager, £3440 from the Trussell Trust to purchase racking for the warehouse to enable increased storage of food required to service the community during the pandemic and £500 from B&M towards parcels delivered during the Summer.

A further £5000 was allocated to the food bank Reserve to ensure that all contractual commitments including wages and rent could be met and an orderly closure of the Food Bank funded if this was required

In the previous year the Trustees received £7800 from Asda towards rent of the warehouse space. The licence to occupy took longer than anticipated to finalise, and the rent was paid after the year end in August 2021.

2 Donations

Monetary donations increased significantly both from businesses and individuals. We are grateful for the generosity of our supporters during the Covid-19 pandemic.

3 Salaries

Nicky Harris receives a salary as the food bank manager as does Tina Chatterton as the referral co-ordinator.

4 Food shortages/supplies

At the start of the Covid-19 pandemic demand for parcels increased sharply and it took several months for our donations to catch up. During this time purchases of items the food bank was short of were made.

5 Supermarket Vouchers

During the school closures in Spring/Summer 2020 the Trustees took the decision to provide vouchers for fresh food in addition to the standard parcels. This is also done with the Christmas parcels.

6 Reserve Fund

In the last financial year the decision was taken to establish a fund to ensure that an orderly closure of the food bank, honoring contractual commitments, if necessary could happen. £5,000 was allocated in the last financial year and a further £5,000 in this financial year. It took a very long time due to banking restrictions in the pandemic to open a second account at Barclays to hold both the reserve and other restricted use funds. This is now open and funded.

MIDDLEWICH AND DISTRICT FOODBANK

Registered Charity Number -
1170679

Charitable incorporated Organisation

Report of the Independent Examiner on the Accounts for the year ended 5th April 2021

I report to the trustees on my examination of the accounts of Middlewich and District Foodbank for the year ended 5th April 2021.

Responsibility and Basis of report As the charity trustees of Middlewich and District Foodbank you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').
I report in respect of my examination of the Middlewich and District Foodbank accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

A) Accounting records were not kept in respect of Middlewich and District foodbank as required by section 130 of the Act; or

B) the accounts do not accord to those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable proper understanding of the accounts reached.

Signed

M Collier

Date

04/10/2021

Name :

Michael Collier

Address :

59 Ravenscroft, Holmes Chapel, CW4
7HJ