



Trustees' Annual Report for the period

Period start date Period end date
From Day Month Year To Day Month Year
6 4 2020 5 4 2021

Section A Reference and administration details

Charity name The Jean Jones Foundation

Other names charity is known by

Registered charity number (if any) 1170664

Charity's principal address Primrose Cottage

Newbridge Hill

West Bergholt

Postcode CO6 3ES

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Worland			
2	Michael Poole			
3	Tony Saitta			
4	Heidi Mussett			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	Charitable Incorporated Organisation
Trustee selection methods	Appointed by the existing trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

For the public benefit to promote the education of people in need, in the performing arts, including theatre technical skills in such ways as the charity trustees think fit, including by :

1. Awarding scholarships, allowances or grants tenable at educational establishments.
2. Awarding grants to participate in short courses/workshops in the performing arts including technical skills.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In the year, the charity has been active in providing grants to eligible applicants to attend degree course in the performing arts.

The charity has also provided advice to potential applicants on possible routes for them to follow in their respective courses.

The charity is very mindful of the need to have regard to the guidance on public benefit issued by the Charity Commission when exercising any powers or duties to which the guidance would be relevant.

At trustees meetings, the trustees reviewed the guidance particularly in relation to planning our activities and in promoting the charity. In that spirit, the trustees resolved and completed an exercise to communicate with all suitable drama related groups within our area of operation to make them aware of the charities aims and objectives. The charity also had a presence at a prestigious gala event where it was also able to publicise its activities.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The charity derived income of £1,304 in donations and interest for the year. In addition, the charity claimed £3,691 in gift aid in respect of all eligible donations made from the inception date of the charity. This is therefore an exceptional amount and will not be repeated. The charity made grants totalling £3000. In view of the additional problems caused by the covid pandemic to students, we are pleased that the charity has been able to award the largest total amount since our inception. It is the trustees wish to further extend the award of grants

The charity continues to make its objectives known to suitable local drama schools and colleges.

Section E Financial review

Brief statement of the charity's policy on reserves

The Charity has no debt or ongoing financial liabilities and it is the policy of the trustees to maintain sufficient reserve to allow for a typical year of grant making without income. To that end, the charity is in a very strong position.

Details of any funds materially in deficit

The charity is in a healthy financial position with no deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Currently, the source of funds for the charity comes from regular donations from individuals. For its present level of activities, that is proving to be more than adequate.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	MICHAEL WILLIAM POOLE	HEIDI FLEUR RUSSETT
Position (eg Secretary, Chair, etc)	TRUSTEE	TRUSTEE
Date	21/9/21	



CHARITY COMMISSION
FOR ENGLAND AND WALES

The Jean Jones Foundation

Receipts and payments accounts

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For the period
from

6.4.20

To

5.4.21

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	1,180	-	-	1,180	1,180
Redwood Bank Interest	124	-	-	124	136
Gift Aid	3,691	-	-	3,691	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	4,995	-	-	4,995	1,316
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,995	-	-	4,995	1,316
A3 Payments					
Grants	3,000	-	-	3,000	1,605
Publicity	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	3,000	-	-	3,000	1,605
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	3,000	-	-	3,000	1,605
Net of receipts/(payments)	1,995	-	-	1,995	289
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	17,229	-	-	17,229	17,229
Cash funds this year end	19,224	-	-	19,224	16,940

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Nat West Bank	8,952	-	-
	Redwood Bank	10,272	-	-
		-	-	-
	Total cash funds	19,223	-	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	A. J. Saitta H. M. M. M. M.	A. J. SAITTA H. M. M. M. M.	21/09/21 21/9/21	