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|--|---|-------------------|-------------|--------------|-----------|-----------------|-------------|--|--------------|
|  | Trustees' Annual Report for the period | | | | | | | | |
| | From | Period start date | | | To | Period end date | | | |
| | | Day 01 | Month 04 | Year 2021 | | Day 31 | Month 03 | | Year 2022 |

Section A Reference and administration details

| | |
|---|---|
| Charity name | Pilsley Village Hall C.I.O. |
| | |
| Other names charity is known by | |
| | |
| Registered charity number (if any) | 1170654 |
| | |
| Charity's principal address | Pilsley Village Hall, Pear Tree Road, Pilsley |
| | Chesterfield, Derbyshire |
| | |
| | Postcode S45 8HU |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------|---------------------|-----------------------------------|---|
| 1 | James Walters | Chair | | |
| 2 | Julian Moore | Treasurer/Publicity | | Pilsley Village Hall C.I.O |
| 3 | Helen Ullathorne | Secretary | | |
| 4 | Linda Moore | Bookings | | |
| 5 | | | | |
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| 20 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |

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Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-------------------------|---------------|---|
| Village Hall Management | Helena Stubbs | Rural Action Derbyshire, Derbyshire County Council |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
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| |
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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

C.I.O. Constitution

How the charity is constituted
(eg. trust, association, company)

C.I.O. Founding Constitution

Trustee selection methods
(eg. appointed by, elected by)

Elected by general public

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The trustees continue to lease the interior of the hall from Pilsley Parish Council on a long-term basis.

Procedures have been put in place for employment of contractors.

Summary of the objects of the charity set out in its governing document

The objects of the C.I.O. are to establish and run a village hall and to promote for the benefit of the inhabitants of the parish of Pilsley, without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions, the provision of facilities for recreation or other leisure time occupation of individuals who have need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the conditions of life of the said inhabitants.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

| | |
|---|--|
| <p>May: NEDDC Elections were held in the hall</p> <p>June: As Covid measures were still in place, the only group using the hall at this time was the table tennis club.</p> <p>July: Owing to their previous rent becoming prohibitively expensive, the local Community Church moved their venue, and now hire the hall for 4 hours every Sunday.</p> <p>September: The committee decided to fully open the hall at the start of this month and The Sewing, Dance Fitness & Tai Chi Groups immediately returned after their absence.</p> <p>October: The Hall hosted two Flu Vaccination Clinics.</p> <p>November: A children’s music group started up and Covid & Flu Vaccination clinics were held.</p> <p>December: The first few parties were held in the hall since its closure.</p> <p>January: A new Yoga class started.</p> <p>February: Staffa Health carried out staff training in the hall.</p> <p>March: A new Tae Kwondo Club started. Staffa Health carried out another training session.</p> <p>April: Pilsley Parish Council public meeting, Hardwick Hall Volunteer meeting and a Dog Show rounded off the year.</p> <p>Hand sanitisers were available at the hall entrance and ‘Covid Aware’ notices were displayed throughout the year, long after Covid 19 regulations were officially lifted.</p> <p>Although it took some months to build up the numbers of bookings after the hall fully opened in September, by the end of the year regular bookings remained good with few free slots available.</p> <p>With the secretary having to temporarily step back because of caring responsibilities and two other members of the committee having to continue to shield, trustee meetings have been on demand, and by video call since the end of March.</p> | |
|---|--|

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

As all day-to-day management consists of voluntary labour, the C.I.O. have maintained the same hire-costs as before, making the venue an affordable asset for village residents.

However, having critically low numbers managing the venue, especially in the later part of this financial year, has forced the trustees to review this precarious situation. Fortunately, we have now recruited two new volunteers to the team, which has been a great help to the smooth running of the hall.

From February 2022 we employed a regular cleaner who is paid monthly and also cleans additional hours as required.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

In spite of the on-going pandemic, the committee are proud to have continued to make the hall available to all residents of Pilsley at competitive hire-rates and with improved facilities. These have been achieved through voluntary effort.

Although local and national Covid-19 regulations have had an impact on the management and availability of the hall, the committee believe bookings are now up to where they were when the pandemic first struck.

Brief statement of the charity's policy on reserves

Restricted Reserves: Currently we do not have restricted reserves.
General Reserves: Presently the trustees have a separate contingency bank account which, it is hoped, will be added to in the future. This is held in reserve for unforeseen (maintenance) expenditure, and as a source for 'match funding' should a large grant be sought.
Trustees Review of General Reserve: It was agreed the contingency account provided a level of financial insurance against unforeseen expenses.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

- Funding is sourced from hire-fees and grant applications from regional and national funding bodies.
- The C.I.O. has endeavoured to provide an asset villagers are proud of.

Section F

Other optional information

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

J Moore

H Ullathorne

Full name(s)

Mr. Julian Moore

Helen Ullathorne

Position (eg Secretary, Chair, etc)

Treasurer

Secretary

Date

12/01/2023

CHARITY COMMISSION
FOR ENGLAND AND WALES

PILSLEY VILLAGE HALL

1170654

Receipts and payments accounts

CC16a

For the period
fromPeriod start date
1st April 2021

To

Period end date
31 March 2022

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|--|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Initial Grant | - | - | - | - | - |
| Annual Grant | 300 | - | - | 300 | 4,000 |
| Donations | - | - | - | - | 14,520 |
| Covid support grants | - | - | - | - | 5,669 |
| Generated income | 5,723 | - | - | 5,723 | 532 |
| Bank Interest | 3 | - | - | 3 | 5 |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 6,026 | - | - | 6,026 | 24,726 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 6,026 | - | - | 6,026 | 24,726 |
| A3 Payments | | | | | |
| Village Hall toilets refurbishment | - | - | - | - | - |
| Light, heat and power | 2,018 | - | - | 2,018 | 971 |
| Cleaning and waste disposal | 843 | - | - | 843 | 605 |
| Safety checks and alarms | 447 | - | - | 447 | 1,224 |
| Water rates and sewerage | - | - | - | - | 1,226 |
| Repairs and maintenance | - | - | - | - | - |
| Printing, postage, stationery and IT | 164 | - | - | 164 | 394 |
| Insurance | - | - | - | - | - |
| Independent Examination of Accounts | 150 | - | - | 150 | 150 |
| Legal fees | - | - | - | - | - |
| Licences | 249 | - | - | 249 | - |
| Sundries | 56 | - | - | 56 | - |
| | 3,927 | - | - | 3,927 | 4,570 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 3,927 | - | - | 3,927 | 4,570 |
| Net of receipts/(payments) | 2,099 | - | - | 2,099 | 20,156 |
| A5 Transfers between funds | | | | | |
| A6 Cash funds last year end | | | | | |
| Cash funds this year end | 2,099 | - | - | 2,099 | 20,156 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | Business bank account | 23,127 | - | 21,331 |
| | Savings account | 30,016 | - | 29,713 |
| | Petty cash | - | - | - |
| | Total cash funds | 53,143 | - | 51,044 |
| | (agree balances with receipts and payments account(s)) | | OK | |
| B2 Other monetary assets | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | | Signature | Print Name | Date of approval |
| | | JULIAN MOORE | JULIAN MOORE | 1/24/2023 |