

Declaration

The trustees declare that they have approved the trustees report above

Signed on behalf of the trustees

Signature

Full name

Jeffrey Peacock

Position

Honorary Treasurer

Date

12th June 2025

Shenstone Community Library Association

Main Street

Shenstone

Staffs

WS14 0LZ

Charity number 1170598

Trustee Names

Lynda Jones - Chair
Jane Cotton - Secretary
Jeffrey Peacock - Treasurer
Frank Weetman
Hannah Smith

Trustee Annual Report April 1st 2024 to March 2025

Shenstone Community Library Association trustees have run the library and associated activities for community benefit for a very busy 8 years.

Strong links have been built with our local school, and village organisations, and set up many events and activities for members of the community.

It is so fortunate that the trustees are a committed and professional group meeting monthly, usually with all attending.

Each trustee each has their own areas of interests and responsibilities but have a shared belief in the importance of delivering a quality experience for volunteers and users, and a pride in what has been achieved.

A common theme underpinning work over these years has been to make a solid base where all practices and processes are underpinned by sound principles, probity, and professionalism.

Our policies have become very significant in this as we look to them to guide our practice, for example in cases of safeguarding, and we keep a diligent eye on our finances to ensure that we are secure.

Strengthening our capacity by developing teams with an eye to succession planning has been important, especially so over the past 3 years.

Development of a data base showing all volunteer's details, including a contact in case of emergencies, is now almost complete. At the present time we have approximately one hundred volunteers, covering the coffee shop, the library, the repair café, our gardeners, our IT buddy, social media team, and our activity leads.

As a more established organisation, we have developed a yearly pattern of events and traditions. These include the volunteers' Christmas party, SRC activities, regular storyteller visits, Macmillan coffee morning in September, beekeepers and cycle menders visits, and the singalong in November. Groups which have always been at the heart of our activities like the Local History Group and Baby Bounce and Rhyme have continued to flourish.

The library itself continued to grow in that the numbers of people visiting and books borrowed increased yet again and is on par if not better than other libraries within the area.

The coffee shop continued to provide most of the finance which enabled the library to function during the year. Additional funds were provided by the Gallery exhibitions, the sale of greeting cards, social events like the music evenings with performers from the Birmingham Conservatoire.

During the year we were also able to completely refurbish the toilets to a high standard and replaced the kitchen sinks to provide an improved working area.

The end of year funds was more than our normal reserve as outlined in our Financial Policy in anticipation of capital expenditure for projects next financial year.

Shenstone Community Library Accounts

Charity Number 1170598

balanced to bank statement 31st March 2025

						Year ending 31 st March 2025				
Charity Number 1170598										
			<u>Current Account</u>	<u>Contingency Accounts*</u>		<u>Library Float</u>	<u>Coffee Shop Float</u>		<u>TOTAL</u>	
Balance b/f	4/1/2024		1099.39	34276.38					35375.77	
Interest				305.19						
Receipts			61190.53							
Payments			56684.24							
Transfers to/from contingency			-4000.00	4000.00						
Cash Income & expense change			308.60			-£ 149.48	-£159.12			
Closing Balance	c/f		1914.28	38581.57	0.00	24.75	85.11		40605.71	

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*Contingency Accounts

Utility Charge 2018	£3,000 estimated £300 per quarter £1200 pa
Heating replacement	£15,000 currently out of date & inefficient
Insurance	£1,500 fixed whether open or not - SCC condition
Card Reader contract	£1,500 3 year contract
Carpet renewal	£2,000 current carpet life limited
Replace Coffee machine	£4,500 current model purchased used
Garden/Path improvermer	£20,000
AED replacement battery	£500

Total £48,000

Shenstone Community Library Accounts

Charity Number 1170598

Bank Reconciliation reconciled to 31st March 2025
sheet

Balance per Bank Statements - Current Account 1914.28

Plus Income since statement

£ -

Less Unpresented Cheques/BACS/Transfers

£ -

Cash Float movements

	b/f	month end	difference
Library	174.23	24.75 -£	149.48
Coffee Shop	244.23	85.11 -£	159.12
Difference			<u>-308.60</u>

Balance at Bank	Current account	£ 1,914.28
	Float as cash at Library	£ 24.75
	Float as cash at Coffee Shop	£ 85.11
	Total cash in hand	<u>£ 2,024.14</u>

Contingency Account	18581.57
Contingency C & C Savings Account	<u>20000.00</u>
Total	<u>40605.71</u>

Shenstone Community Library Accounts

accounts balanced to bank statement

31st

March

2025

Charity Number 1170598

SUMMARY OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31ST March 2025

2023-2024		2024 -25		2024 -25	Budget
£		£ p	£ p	£p	£p
	Balance of Funds in Hand 1st April 2024				
303.05	Petty Cash - Coffee Shop Float	244.23		244.23	
14312.63	Current Account	1099.39		1099.39	
31.14	Petty Cash - Library Float	174.23		174.23	
11039.17	Contingency Account	14276.38		14276.38	
	Contingency Account C & C Savings Account	20000.00		20000.00	
25685.99		35794.23		35,794.23	
	Receipts				
981.00	Events	461.46		1100.00	
556.17	Income - Library	532.59		1250.00	
1307.30	Library Misc	1618.50		1200.00	
43542.31	Coffee Shop	51974.43		45000.00	
812.86	Other misc.	932.60		550.00	
950.00	Grants	700.00		1000.00	
2290.00	Art Gallery	2230.00		2500.00	
376.60	Donations	666.70		350.00	
4080.00	Music Group	2074.25		3750.00	
54896.24		61190.53		56,700.00	
237.21	Interest	305.19			
	Less Expense				
2308.99	Events	2396.24		2750.00	
2754.77	Library	4871.72		2900.00	
24323.81	Coffee Shop	29579.21		26000.00	
1719.18	Misc.	2961.43		2000.00	
2063.13	Art Gallery	1877.79		1750.00	
2368.06	Music Group	2838.46		2250.00	
600.00	Utilities	900.00		3000.00	
2425.93	Repairs and Maintenance	1516.11		2500.00	
1187.92	Insurance	1219.27		1300.00	
469.00	Cleaning	280.00		1250.00	
4428.17	Set up & Capital Costs	8244.01		11250.00	
376.25					
45025.21		56684.24		56,950.00	
	Balance of funds year to date year end 31st March 2025				
244.23	Petty Cash Coffee shop Float	85.11		244.23	
1099.39	Current Account	1914.28		849.39	
174.23	Petty Cash Library Float	24.75		174.23	
14276.38	Contingency Account HSBC BMM	18581.57		14276.38	
20000	Contingency Account C & C savings account	20000.00		20000.00	
35794.23	Total Funds end of year c/f	40605.71		35544.23	

Date		Total Amount	Events	Library	Library Misc.	Coffee Shop	Other Misc	Grants	Art Gallery	Donations	Music Group	Audit Trail
2024												0.00
0 April 1st 2024												0.00
1 02-09th Apr	CR FDEL & Amex	824.66		1.75	24.00	747.30	21.61				30	824.66
2 4th	CR History Group	32.70				32.70						32.70
3 10-16 Apr	CR FDEL & Amex	1017.45		3.25		869.2			145			1017.45
4 17 Apr-01 May	CR FDEL & Amex	1652.72	34	2.45	24	1422.27					170	1652.72
5 29th Apr	CR R Poulton Artwork	65							65			65.00
6 01-02 May	CR FDEL & Amex	169.7				129.7					40	169.70
7 02nd	CR CC Bank contingency ac int	72.51					72.51					72.51
8 01st	CR Cash Banking coffee shop											0.00
9 05th	CR Library report	441.70	26.00	32.70	66.00				25.00	70.00	222	441.70
10	CR Coffee report	685.90				656.90				29.00		685.90
11 02nd	CR Cash banking library											0.00
12	CR FDEL & Amex	967.50	12		10	850.5			75.00		20	967.50
13 08th	CR J Cotton safety sign refund	46.79		46.79								46.79
14 09th-15th	CR FDEL & Amex	653.65	12	0.25	20	621.40						653.65
15 15-23 May	CR FDEL & Amex	852.91		7.6	4	841.31						852.91
16 24-29 May	CR FDEL & Amex	740.60			2	488.6			250.00			740.60
17 29 May - 04 Jun	CR FDEL & Amex	748.00			14.00	734.00						748.00
18 04 Jun	CR CC Bank contingency ac int	74.92					74.92					74.92
19	CR Cash banking coffee shop											0.00
20 05th Jun	CR Library report	202.15	42.00	49.15	48.00		18.00		25.00		20	202.15
21	CR Coffee report	733.45				650.45				83.00		733.45
22 05th-11th Jun	CR FDEL & Amex	844.60	12.00	7.00	29.00	796.60						844.60
23 12th-19th Jun	CR FDEL & Amex	786.70			2.00	784.70						786.70
24 19th-26th Jun	CR FDEL & Amex	774.90		9.50	4.00	761.40						774.90
25 27th-03 Jul	CR FDEL & Amex	1935.87		3.15	20.00	1912.72						1935.87
26 01st Jul	CR Cash Banking Coffee Shop											0.00
27 2nd Jul	CR Cash Banking Library											0.00
28	CR Library report	120.00		36.00	74.00					10.00		120.00
29	CR Coffee report	1137.30				1137.30						1137.30
30 03-10 Jul	CR FDEL & Amex	1151.50			26.00	855.50			270.00			1151.50
31 10-15 Jul	CR FDEL & Amex	831.60		8.00	26.00	797.60						831.60
32 17-24 Jul	CR FDEL & Amex	769.21		0.60	4.00	689.61			75.00			769.21
33 24-30 Jul	CR FDEL & Amex	981.25		3.25	12.00	966.00						981.25
34 30-02 Aug	CR FDEL & Amex	501.00			10.00	491.00						501.00
35 02nd Aug	CR CC Bank contingency ac int	74.92					74.92					74.92
36 03rd Aug	CR Library report	194.00		23.00	62.00		19.00		90.00			194.00
37	CR Coffee report	873.30				845.30				28.00		873.30
38 01st Aug	CR Library report											0.00
39 05-06 Aug	CR FDEL & Amex	485.10			30.00	455.10						485.10
40 07-12 Aug	CR FDEL & Amex	855.15		1.65	8.00	845.50						855.15
41 14-21st Aug	CR FDEL & Amex	1144.10			6.00	1033.10			95.00	10.00		1144.10
42 21-28th Aug	CR FDEL & Amex	748.70				713.70			35.00			748.70
43 28-31st Aug	CR FDEL & Amex	641.9				641.90						641.90
44 03rd Sep	CR Library report	81.40		32.30	34.00		15.00			0.10		81.40
45	CR Coffee report	860.40				800.90				59.5		860.40
46 02-03rd Sep	CR FDEL & Amex	394.35		14.75		379.60						394.35
47	CR Banking-coffee											0.00
48 03rd Sep	CR CC Bank contingency ac int	74.92					74.92					74.92
49 04th Sep	CR Shenstone Parish Neighbourhood Plan (copying)	36.50		36.50								36.50
50 04-13 Sep	CR FDEL & Amex	2047.22			40.00	1307.22			700.00			2047.22
		28328.20	138.00	319.64	599.00	24259.08	370.88	0.00	1850.00	289.60	502.00	28328.20

Grants Breakdown

FDMS 50988555 is Paymentsense reimbursements for credit card transactions

Lottery Covid 19 response

Other

Shenstone Community Library Accounts

Charity Number 1170598

RECEIPTS 2

RECEIPTS 2			2024 - 25											
Date			Total Amount	Events	Library	Library Misc.	Coffee Shop	Other Misc	Grants	Art Gallery	Donations	Music Group	Audit Trail	
Carried Forward			28328.20		138.00	319.64	599.00	24259.08	370.88	0.00	1850.00	289.60	502.00	28328.20
51	15-17 Sep	CR FDEL & Amex	411.00			10.00	321.00					80.00	411.00	
52	18-22 Sep	CR FDEL & Amex	427.50			8.00	419.50						427.50	
53	23-25	CR FDEL & Amex	566.00				526.00					40.00	566.00	
54	25 Sep-02 Oct	CR FDEL & Amex	1151.00			16.00	1060.00			35.00		40.00	1151.00	
55	1-Oct	CR Banking-library											0.00	
56	2-Oct	CR CC Bank contingency ac int	72.51					72.51					72.51	
57	03-06 Oct	CR FDEL & Amex	263.10			14	249.10						263.10	
58	3-Oct	CR Banking-coffee											0.00	
59	3-Oct	CR Coffee report	719.80				702.80				17.00		719.80	
60		CR Library report	336.45		21.15	106.00		49.30		50.00		110.00	336.45	
61	07-08 Oct	CR FDEL & Amex	406.05		0.75	16.00	379.30					10.00	406.05	
62	08-16 Oct	CR FDEL & Amex	1014.00				1014.00						1014.00	
63	16-24 Oct	CR FDEL & Amex	697.30				697.30						697.30	
64	24-30 Oct	CR FDEL & Amex	570.50			8.00	562.50						570.50	
65	25-Oct	CR Needwood Living	100.00								100.00		100.00	
66	10/28/2024	CR DJ+JL Grundy	100.00								100.00		100.00	
67	30 - 01 Nov	CR FDEL & Amex	502.10			14.00	468.10					20.00	502.10	
68		CR Banking - library											0.00	
69		CR Banking - coffee											0.00	
70		CR Coffee report	745.05				702.55				42.5		745.05	
71		CR Library report	272.65		32.15	80.00					0.50	160.00	272.65	
72	4-Nov	CR FDEL & Amex	382.90		2.00		380.90						382.90	
73		CR CC Bank contingency ac int	74.92					74.92					74.92	
74	11-14 Nov	CR FDEL & Amex	1207.85		13.25	14.00	1095.60					85.00	1207.85	
75	15-21 Nov	CR FDEL & Amex	910.20		4.00	12.00	844.20					50.00	910.20	
76	24-Nov	CR Refreshments reimb -reader ev	27.00				27.00						27.00	
77	22-30 Nov	CR FDEL & Amex	1031.15		4.75	52.00	914.40					60.00	1031.15	
78		CR Banking-library											0.00	
79		CR Community Foundation	700.00						700.00				700.00	
80	2-Dec	CR Library report	354.16	36.96	19.20	78.00				25.00		195.00	354.16	
81		CR Coffee report	720.80				693.80				27		720.80	
82		CR Banking coffee											0.00	
83	1-Dec	CR FDEL & Amex	354.00				354.00						354.00	
84		CR CC Bank contingency ac int	72.52					72.52					72.52	
85	04-11 Dec	CR FDEL & Amex	677.50		8.00	24.00	635.50					10	677.50	
86	11-20 Dec	CR FDEL & Amex	1123.01		8.00	18.00	1097.01						1123.01	
87	22-29 Dec	CR FDEL & Amex	548.00		1.50	2.00	544.50						548.00	
88	29-02 Jan	CR FDEL & Amex	341.70		6.00	2.00	333.70						341.70	
89	2-Jan	CR Library report	108.90		8.90	60.00						40.00	108.90	
90		CR Coffee report	401.15				379.15				22		401.15	
91	3-Jan	CR CC Bank contingency ac int	74.92					74.92					74.92	
92		CR FDEL & Amex	157.40				157.40						157.40	
93	06-12th Jan	CR FDEL & Amex	824.90				824.90						824.90	
94	13-18th Jan	CR FDEL & Amex	858.00				858.00						858.00	
95	19th-24th Jan	CR FDEL & Amex	868.20				868.20						868.20	
96	23-Jan	CR Banking-library											0.00	
97	27-31 Jan	CR FDEL & Amex	965.40				965.40						965.40	
98	1-04 Feb	CR FDEL & Amex	446.50				446.50						446.50	
99	4-Feb	CR CC Bank contingency ac int	74.93					74.93					74.93	
100	9-Feb	CR Coffee report	718.00				701.50				16.5		718.00	
													0.00	
			50707.22	174.96	449.29	1133.00	43482.89	789.98	700.00	1960.00	615.10	1402.00	50707.22	

Shenstone Community Library Accounts

Charity Number 1170598

RECEIPTS 3			2024 - 25										
Date			Total Amount	Events	Library	Library Misc.	Coffee Shop	Other Misc	Grants	Art Gallery	Donations	Music Group	Audit Trail
carried forward			£ 50,707.22	£ 174.96	£ 449.29	£ 1,133.00	£ 43,482.89	£ 789.98	£ 700.00	£ 1,960.00	£ 615.10	£ 1,402.00	£ 50,707.22
													£ -
101	9-Feb	CR Library report	£ 473.15	£ 260.00	£ 21.65	£ 166.50				£ 25.00			£ 473.15
102		CR Banking library											£ -
103	05-16 Feb	CR FDEL & Amex	£ 1,685.50			£ 24.00	£ 1,481.50			£ 180.00			£ 1,685.50
104	17-23 Feb	CR FDEL & Amex	£ 960.00		£ 12.50	£ 32.00	£ 915.50						£ 960.00
105	24-02 Mar	CR FDEL & Amex	£ 1,067.40			£ 34.00	£ 883.40					£ 150.00	£ 1,067.40
106	3-Mar	CR FDEL & Amex	£ 401.30				£ 381.30					£ 20.00	£ 401.30
107		CR Cash banking-coffee											£ -
108		CR CC Bank contingency ac int	£ 67.69					£ 67.69					£ 67.69
109		CR Cash banking-library											£ -
110	4-Mar	CR Library report	£ 371.25		£ 20.50	£ 98.50				£ 40.00		£ 212.25	£ 371.25
111		CR Coffee report	£ 710.30				£ 683.30				£ 27.00		£ 710.30
112	05-09 Mar	CR FDEL & Amex	£ 501.90			£ 6.00	£ 410.90			£ 25.00		£ 60.00	£ 501.90
113	10-16 Mar	CR FDEL & Amex	£ 860.80		£ 1.20	£ 50.00	£ 809.60						£ 860.80
114	17-31 Mar	CR FDEL & Amex	£ 2,226.65		£ 0.75	£ 6.00	£ 2,169.90					£ 50.00	£ 2,226.65
115	26-Mar	CR Richie(Stoke) refund	£ 14.99				£ 14.99						£ 14.99
116	31-Mar	CR Banking - coffee											£ -
117		CR Banking-library											£ -
118	2-Apr-25	CR Library report	£ 301.70	£ 26.50	£ 26.70	£ 68.50						£ 180.00	£ 301.70
119		CR Coffee report	£ 765.75				£ 741.15				£ 24.60		£ 765.75
120		CR CC Bank contingency ac int(Mar)	£ 74.93					£ 74.93					£ 74.93
121		CR											£ -
122		CR											£ -
123		CR											£ -
124		CR											£ -
125		CR											£ -
126		CR											£ -
127		CR											£ -
128		CR											£ -
129		CR											£ -
130		CR											£ -
131		CR											£ -
132		CR											£ -
133		CR											£ -
134		CR											£ -
135		CR											£ -
136		CR											£ -
137		CR											£ -
138		CR											£ -
139		CR											£ -
140		CR											£ -
141		CR											£ -
142		CR											£ -
143		CR											£ -
144		CR											£ -
145		CR											£ -
146		CR											£ -
147		CR											£ -
148		CR											£ -
149		CR											£ -
150		CR											£ -
			61190.53	461.46	532.59	1618.50	51974.43	932.60	700.00	2230.00	666.70	2074.25	61190.53

Charity Number 1170598

Payments 1

	Date	Chq No/Transaction type	Payee	Amount	Events	Library	Coffee Shop	Misc	Art Gallery	Music Group	Utilities	Repairs & Maintenance	Insurance	Cleaning	Set up costs & Capital Purchases	Audit Trail
	###															0.00
1	5th	Bacs	S/O Booker Ltd	229.54			229.54									229.54
2	6th	Bacs	J Cotton WS1350147	60.00				60.00								60.00
3	8th	Bacs	G Deffley Milk70424	37.60			37.60									37.60
4	10th	Bacs	Exband Digital Ltd aprons	214.80			214.80									214.80
5	11th	Bacs	Samantha Walker SCL068 10424	166.50			166.50									166.50
6	12th	Bacs	Iron+Fire Ltd 295717	224.80			224.80									224.80
7	13th	Bacs	HSBC chgs	10.10				10.10								10.10
8		Bacs	L Jones Toolstore+stamps	156.99				156.99								156.99
9	14th	Bacs	G Deffley Milk 130424	39.25				39.25								39.25
10	15th	Bacs	BT Group PLC	26.06			26.06									26.06
11		Bacs	FDMS/PAS PMTsense/Amex	75.95			75.95									75.95
12		Bacs	R Bishop trav exps	13.50		13.50										13.50
13		Bacs	J Cotton RCDS B&Q	12.50				12.50								12.50
14	19th	Bacs	G Deffley milk 190424	29.70			29.70									29.70
15		Bacs	Amazon-books	27.47		27.47										27.47
16	23rd	Bacs	AMEX	0.87				0.87								0.87
17	25th	Bacs	S Walker cakes	164.00			164.00									164.00
18		Bacs	Amazon-coffee shop drinks	54.39			54.39									54.39
19	26th	Bacs	Amazon-coffee shop marshmallows	19.90			19.90									19.90
20	29th	Bacs	Amazon-coffee shop drying mat	20.97			20.97									20.97
21	01st May	Bacs	Booker Ltd	254.63			254.63									254.63
22		Bacs	Birmingham City Uni 10031530	300.00						300.00						300.00
23		Bacs	E Walch childrens activities	17.25		17.25										17.25
24		Bacs	G Deffley milk 300424	56.40			56.40									56.40
25		Bacs	J Cotton recycling bins	216.00		216.00										216.00
26		Bacs	M Fairhead Tangent gallery	168.00					168.00							168.00
27	02nd	Bacs	E Walch B+M/Hobbycrafts	17.99		17.99										17.99
28		Bacs	Spotless Carpets SM1676	50.00									50.00			50.00
29		Bacs	Iron+Fire Ltd 296108	206.00			206.00									206.00
30	05th	Bacs	Coffee report	284.37			284.37									284.37
31	03rd	Bacs	DGS Home Support	85.00			85.00									85.00
32		Bacs	J Peacock - ink	15.99				15.99								15.99
33		Bacs	G Deffley Milk 030525	31.50			31.50									31.50
34	07th	Bacs	J Cotton safety sign	46.79		46.79										46.79
35		Bacs	Safety Signs L Poole	46.79		46.79										46.79
36	09th	Bacs	L Jones bird food	42.25				42.25								42.25
37		Bacs	Amazon- coffee shop drinks	22.80			22.80									22.80
38		Bacs	Iron+Fire Ltd 296192	206.00			206.00									206.00
39	10th	Bacs	G Deffley Milk 100525	35.00			35.00									35.00
40		Bacs	S Walker SCL070	100.00			100.00									100.00
41	11th	Bacs	D Harper gallery wrappings	25.00					25.00							25.00
42	13th	Bacs	Amazon-garden umbrella	48.37			48.37									48.37
43	14th	Bacs	HSBC chgs	7.34				7.34								7.34
44	15th	Bacs	BT Group PLC	26.06			26.06									26.06
45		Bacs	FDEL/PAS PMTsense/AMEX	69.43			69.43									69.43
46		Bacs	Iron+Fire Ltd 296219	187.20			187.20									187.20
47		Bacs	Booker Ltd	114.03			114.03									114.03
48	19th	Bacs	L Jones - plants	49.84				49.84								49.84
49	23rd	Bacs	J Cotton - Whistlefish	100.00		100.00										100.00
50	26th	Bacs	J Peacock-auditor exps	106.95				106.95								106.95
				4521.87	0.00	485.79	2991.00	502.08	193.00	300.00	0.00	0.00	0.00	50.00	0.00	4521.87

Charity Number 1170598

Date	Chq No	Payee	Amount	Events	Library	Coffee Shop	Misc	Art Gallery	Music Group	Utilities	Repairs & Maintenance	Insurance	Cleaning	Set up costs & Capital Purchases
		BiFwd	4521.87	0.00	485.79	2991.00	502.08	193.00	300.00	0.00	0.00	0.00	80.00	0.00
51	28th	Bacs	Samantha Walker SCL062	156.00			156.00							
52		Bacs	G Deffley milk 250524	51.70			51.70							
53	27th	Bacs	R Gessley-Knoxville Highway	450.00					450.00					
54	28th	Bacs	P Moseley Elec work	402.00							402.00			
55		Cant	Village Stores	1.75			1.75							
56	29th	Bacs	Amazon-paperdairy	31.08		31.08								
57	30th	Bacs	Booker Ltd	185.43			185.43							
58		Bacs	Amazon-paper	23.99		23.99								
59		Bacs	Dales of Cannock	41.42			41.42							
60		Bacs	IronFine 296588	187.20			187.20							
61	02nd June	Bacs	G Deffley milk 010624	38.50			38.50							
62		Bacs	Dr D H Brown - gallery	260.00				260.00						
63	03rd	Bacs	P Moseley Elec 0306202	528.00							528.00			
64	04th	Bacs	R Bishop - trav exp	18.90				18.90						
65		Bacs	IronFine 296641	193.60			193.60							
66	29th	Bacs	Library report	158.00	150.00	8.00								
67		Bacs	Coffee report	536.36	120.00		397.83				18.53			
68	09th	Bacs	E Walsh Nibsets 29058915	40.87			40.87							
69		Bacs	Samantha Walker SCL064.063	465.50			465.50							
70	09th	Bacs	G Deffley milk 080524	42.00			42.00							
71		Bacs	Florist @ Birch H Flowers	25.00				25.00						
72	11th	Bacs	Samantha Walker SCL065	54.00			54.00							
73		Bacs	Amazon 206-040815	14.90		14.90								
74	12th	Bacs	Amazon 206-783121	3.50		3.50								
75	13th	Bacs	HSBC chgs	10.50				10.50						
76		Bacs	D Harper Trustees Exhibition	32.31					32.31					
77		Bacs	Amev/FDMS	58.78			58.78							
78	15th	Bacs	G Deffley milk 150624	42.00			42.00							
79	17th	Bacs	BT Group PLC	26.06			26.06							
80		Bacs	PAS PMTSENSE	14.40			14.40							
81	18th	Bacs	J Cotton misc	50.10		28.10		32.00						
82		Bacs	Jeremy Cotton Intraura kit	107.94				107.94						
83		Bacs	L Everton Honeybuns 249120	66.60			66.60							
84	19th	Bacs	Mortimer Chocolate 24/159	122.00			122.00							
85		Bacs	J Cotton recycling bins	216.00		216.00								
86	21st	Bacs	Samantha Walker SCL066	119.00			119.00							
87	22nd	Bacs	G Deffley milk 220624	38.50			38.50							
88	24th	Bacs	Amazon 206-050916 index box	17.98		17.98								
89		Bacs	J Cotton Summer Reading Chalte	74.45		74.45								
90	25th	Bacs	P Moseley Elec 0182	300.00							300.00			
91	26th	Bacs	Booker Ltd	2										

Bank Transfer
Debit Card

Charity Number 1170598

Charity Number 1170598

Payments 3

	Date	Chq No	Payee	Amount	Events	Library	Coffee Shop	Misc	Art Gallery	Music Group	Utilities	Repairs & Maintenance	Insurance	Cleaning		Set up costs & Capital Purchase s	Audit Trail
			B/Fwd	11833.38	520.00	933.52	6797.15	740.42	485.31	768.53	300.00	1238.45	0.00	50.00	0.00		11833.38
101	02nd	Bacs	Library report	25.00				25.00									0.00
102		Bacs	Coffee report	428.66			428.66										25.00
103	04th	Bacs	DGS Home Support	85.00			85.00										428.66
104	05th	Bacs	Samantha Walker SCL069	173.00			173.00										85.00
105	06th	Bacs	G Deffley Milk 050724	47.45			47.45										173.00
106	08th	Bacs	Amazon - plastic tongs	19.80			19.80										47.45
107	09th	Bacs	E Walch Nisbets	40.87			40.87										19.80
108	10th	Bacs	Booker Ltd	180.79			180.79										40.87
109		Bacs	Iron + Fire 297154	224.80			224.80										180.79
110		Bacs	E Walch CS labels	12.69			12.69										224.80
111	11th	Bacs	J Cotton library childrens prize	5.39		5.39											12.69
112		Bacs	Amazon - bicarb+white vinegar	20.11			20.11										5.39
113	12th	Bacs	Amex/FDMS	67.43			67.43										20.11
114		Bacs	G Deffley milk 120724	40.25			40.25										67.43
115		Bacs	J Cotton - first aid	13.18				13.18									40.25
116	14th	Bacs	HSBC charges	5.64				5.64									13.18
117	15th	Bacs	BT Group PLC	26.06			26.06										5.64
118		Bacs	PAS PMTSENSE	14.40			14.40										26.06
119	17th	Bacs	Samantha Walker SCL070	157.80			157.80										14.40
120	21st	Bacs	G Deffley milk 200724	39.20			39.20										157.80
121	24th	Bacs	J Cotton recycling bins	216.00		216.00											39.20
122	26th	Bacs	Iron + Fire 297349	271.60			271.60										216.00
123	27th	Bacs	Samantha Walker SCL071	221.50			221.50										271.60
124	28th	Bacs	G Deffley milk 270724	42.00			42.00										221.50
125	29th	Bacs	Amazon - spoons coffee shop	10.39			10.39										42.00
126		Bacs	G Saviker gallery	328.00				328.00									10.39
127	02nd Aug	Bacs	L Everton Honeybuns	64.10			64.10										328.00
128		Bacs	J Cotton Rockets library	16.29		16.29											64.10
129	03rd Aug	Bacs	Coffee report	264.86			264.86										16.29
130	03rd Aug	Bacs	G Deffley milk 030824	42.00			42.00										264.86
131	04th Aug	Bacs	R Bishop trav exps	13.50				13.50									42.00
132	06th Aug	Bacs	Staffs CC 1000131993 H+S audit	350.00				350.00									13.50
133	07th Aug	Bacs	Booker Ltd	146.76			146.76										350.00
134	08th Aug	Bacs	H & G Hollinshead MS383	244.90			244.90										146.76
135		Bacs	Iron + Fire 29750	252.80			252.80										244.90
136	09th Aug	Bacs	G Deffley milk 090824	44.75			44.75										252.80
137		Bacs	Samantha Walker SC072	184.00			184.00										44.75
138	12th Aug	Bacs	H & G Hollinshead MS384	359.80			359.80										184.00
139		Bacs	J Cotton library childrens	16.00		16.00											359.80
140		Bacs	Amazon - dip bowls coffee shop	10.19			10.19										16.00
141		Bacs	HSBC charges	9.52				9.52									10.19
142	14th Aug	Bacs	Amex/FDMS	67.49			67.49										9.52
143	15th Aug	Bacs	BT Group PLC	26.06			26.06										67.49
144		Bacs	PAS PMTSENSE	14.40			14.40										26.06
145		Bacs	Amazon (library various)	66.46		66.46											14.40
146	16th Aug	Bacs	Amazon (coffee various)	61.40			61.40										66.46
147	17th Aug	Bacs	G Deffley milk 170824	36.75			36.75										61.40
148	21st Aug	Bacs	Booker Ltd	165.13			165.13										36.75
149		Bacs	Iron+Fire Ltd 297700	222.45			222.45										165.13
150		Bacs	J Cotton toilet handle	5.98		5.98											222.45
				17235.98	520.00	1259.64	11128.79	1157.26	813.31	768.53	300.00	1238.45	0.00	50.00	0.00		17235.98

Charity Number 1170598

Date	Chq No	Payee	Amount	Events	Library	Coffee Shop	Misc	Art Gallery	Music Group	Utilities	Repairs & Maintenance	Insurance	Cleaning	Set up costs & Capital Purchases	Audit Trail		
		B/fwd	17235.98	#	520.00	1259.64	11128.79	1157.26	813.31	768.53	300.00	1238.45	0.00	50.00	0.00	17235.98	
23rd Aug	Bacs	Museum & Galleries Cards	264.60			264.60										264.6	
	Bacs	J Cotton ex Rex-library prizes	77.45			77.45										77.45	
	Bacs	Samantha Walker SC1073	149.50				149.5									149.5	
25th Aug	Bacs	G Deffley milk 240824	40.25				40.25									40.25	
27th Aug	Bacs	Amazon-gift card	50.00				50									50	
	Bacs	Amazon-parasol	61.99				61.99									61.99	
	Bacs	Amazon-prize bags	6.44		6.44											6.44	
28th Aug	Bacs	Amazon-marmite	24.98				24.98									24.98	
30th Aug	Bacs	Samantha Walker SC1074	137.00				137									137	
	Bacs	Aspect Art - book marks	324.00		324											324	
31st Aug	Bacs	G Deffley milk 300824	40.25				40.25									40.25	
03rd Sep	Bacs	Coffee report	363.99				357.32				6.67					363.99	
	Bacs	Iron+Fire Ltd 297904	224.80				224.8									224.8	
	Bacs	Int Printing Solutions-stickers	68.00		68											68	
	Bacs	Griffin Arts	560.00					560								560	
02nd Sep	Bacs	D Hodgson	76.00					76								76	
	Bacs	I Lukovic	28.00					28								28	
04th Sep	Bacs	J Cotton spare keys	13.50				13.5									13.5	
05th Sep	Bacs	Barmans Ltd Royston	28.55			28.55										28.55	
08th Sep	Bacs	R Bishop travel exps	13.50				13.5									13.5	
09th Sep	Bacs	Amazon toilet refurb	139.99											139.99		139.99	
10th Sep	Bacs	Amazon cake slicers	24.95				24.95									24.95	
11th Sep	Bacs	J Cotton thermometer	19.80					19.8								19.8	
12th Sep	Bacs	S Walker SCL075	167.50				167.5									167.5	
13th Sep	Bacs	Amex/FDMS	65.77				65.77									65.77	
	Bacs	HSBC chgs	8.60					8.6								8.6	
10th Sep	Bacs	Staffs CC utilities	300.00							300						300	
15th Sep	Bacs	G Deffley - tiles	1089.00											1089		1089	
	Bacs	G Deffley - milk 140924	38.50				38.5									38.5	
16th Sep	Bacs	BT Group PLC	26.06				26.06									26.06	
	Bacs	PAS PMTSENSE	14.40				14.4									14.4	
18th Sep	Bacs	Booker Ltd	242.26				242.26									242.26	
20th Sep	Bacs	Samantha Walker SCL076	55.00				55									55	
	Bacs	J Cotton box+lid	8.00		8											8	
21st Sep	Bacs	J Cotton Whistlefish	102.00		102											102	
22nd Sep	Bacs	J Cotton Music Group glasses	72.00							72.00						72	
	Bacs	G Deffley - milk 210924	35.00				35									35	
23rd Sep	Bacs	Bookspace Ltd	630.00														

CAPEX summary	
Toilet refurb	
	139.99
	1089
	1228.99

Charity Number 1170598

Payments 5

	Date	Chq No	Payee	Amount	Events	Library	Coffee Shop	Misc	Art Gallery	Music Group	Utilities	Repairs & Maintenance	Insurance	Cleaning	Set up costs & Capital Purchases	Audit Trail	
		brought forward		23920.58##	520.00	2824.38	13508.99	1493.26	1609.31	840.53	600.00	1245.12	0.00	50.00	1228.99	23920.58	
																0.00	
201	10/4/2024	Bacs	Samantha Walker SCL078	112.00			112.00									112.00	
202		Bacs	G Deffley-milk 290924	38.50			38.50									38.50	
203		Bacs	J T Design Partner 1960/844/01	540.00											540.00	540.00	
204	10/3/2024	Bacs	Coffee report	353.39			353.39									353.39	
205	10/7/2024	Bacs	BPH Ceramics-tiling	730.00											730.00	730.00	
206		Bacs	Amazon- copier paper	24.99		24.99										24.99	
207		Bacs	Amazon- wireless doorbell	18.98				18.98								18.98	
208	10/9/2024	Bacs	H & G Hollinshead MS396	279.70			279.70									279.70	
209		Bacs	Iron+Fire Ltd 298452	224.80			224.80									224.80	
210		Bacs	Richard Harrison (plumber)	680.00											680.00	680.00	
211	10/11/2024	Bacs	Direct Hygiene (bins)	290.38											290.38	290.38	
212	10/13/2024	Bacs	E Walch Various	45.40			45.40									45.40	
213	10/14/2024	Bacs	Amex/FDMS	60.86			60.86									60.86	
214		Bacs	HSBC chgs	7.60				7.60								7.60	
215		Bacs	G Deffley-milk 131024	43.75			43.75									43.75	
216		Bacs	J Cotton (flowers Liz)	40.00		40.00										40.00	
217		Bacs	H & G Hollinshead MS397	248.20			248.20									248.20	
218	10/15/2024	Bacs	BT Group PLC	26.06			26.06									26.06	
219		Bacs	PAS PMTSENSE	14.40			14.40									14.40	
220		Bacs	A J P Heating (kitchen sinks)	1238.68											1238.68	1238.68	
221	16-Oct	Bacs	L Jones TENS licences x 3	63.00						63.00						63.00	
222	17-Oct	Bacs	Lichfield 813 SHEN01-blackboard	90.00	90.00											90.00	
223		Bacs	Samantha Walker	141.50			141.50									141.50	
224	21-Oct	Bacs	P Moseley Elec	108.00											108.00	108.00	
225		Bacs	L Everton wine music	102.96						102.96						102.96	
226	22-Oct	Bacs	G Deffley milk	40.25			40.25									40.25	
227		Bacs	Samantha Walker	141.50			141.50									141.50	
228		Bacs	Bham City Uni 10034090	380.00						380.00						380.00	
229	23-Oct	Bacs	T Farrer Garden slabs	78.00								78.00				78.00	
230	30-Oct	Bacs	Booker Ltd	303.99##			303.99									303.99	
231		Bacs	Pasture Naturals	203.11				203.11								203.11	
232		Bacs	E Walch AmazonGardening	32.97				32.97								32.97	
233		Bacs	J Cotton Refactory inv -blister pack b	388.80		388.80										388.80	
234		Bacs	G Deffley milk 261024	38.10			38.10									38.10	
235	31-Oct	Bacs	Museums & Galleries	108.43		108.43										108.43	
236		Bacs	J Rentell lamination pouches	6.95		6.95										6.95	
237	1-Nov	Bacs	Iron+Fire Ltd 299164	228.00			228.00									228.00	
238		Bacs	Lidl GB Christmas wine	49.05	49.05											49.05	
239		Bacs	G Deffley milk 011124	43.75			43.75									43.75	
240		Bacs	V Savchuk CS Clean	100			100									100.00	
241	3-Nov	Bacs	Coffee report	300.74	49.05		234.71		16.98							300.74	
242		Bacs	Library report	2.99				2.99								2.99	
243		Bacs	TV licensing	169.5				169.5								169.50	
244		Bacs	Lidl Lichfield	151.38	151.38											151.38	
245	6-Nov	Bacs	Bizay GB-loyalty cards	25.34				25.34								25.34	
246		Bacs	J Peacock test	0.01				0.01								0.01	
247		Bacs	L Jones plants B&Q	36.24				36.24								36.24	
248	8-Nov	Bacs	Amazon	14.95		14.95										14.95	
249		Bacs	Amazon	16.81		16.81										16.81	
250		Bacs	Amazon	7.62		7.62										7.62	
				32312.21##	859.48	3432.93	16227.85	1990.00	1626.29	1386.49	600.00	1323.12	0.00	50.00	4816.05	32312.21	

Shenstone Community Library Accounts

Charity Number 1170598

Payments 6

Date	Chq No	Payee	Amount	Events	Library	Coffee Shop	Misc	Art Gallery	Music Group	Utilities	Repairs & Maintenance	Insurance	Cleaning	Set up costs & Capital Purchases	Audit Trail
		brought forward	32312.21	859.48	3432.93	16227.85	1990.00	1626.29	1386.49	600.00	1323.12	0.00	50.00	4816.05	32312.21
9-Nov	BACS	J Cotton-defibrillator pads	113.44				113.44								113.44
	BACS	J Peacock-test	0.01				0.01								0.01
	BACS	J Peacock-test	0.01				0.01								0.01
11-Nov	BACS	G Deffley milk 101124	44.7			44.7									44.70
	BACS	Woven labels-bags sample	30		30										30.00
	BACS	P Patrick-cake boxes	23.97			23.97									23.97
	BACS	E Walch	31.8			31.8									31.80
	BACS	S Walker SCL080+cr note	52.5			52.5									52.50
13-Nov	BACS	HSBC chgs	8.38				8.38								8.38
	BACS	Domestic Heroes-fridge repair	69			69									69.00
	BACS	Iron+Fire 299547	228.8			228.8									228.80
14-Nov	BACS	Amex/FDMS	70.07			70.07									70.07
	BACS	Expand Digital aprons 19691	214.8			214.8									214.80
	BACS	D Harper - frames	19.5					19.5							19.50
	BACS	Iron+Fire 298592	202			202									202.00
15-Nov	BACS	BT Group PLC	26.06			26.06									26.06
	BACS	PAS PMT Sense	14.4			14.4									14.40
	BACS	Aspect Art procedures books	95			95									95.00
	BACS	G Deffley milk 151124	39.25			39.25									39.25
	BACS	T Farrer Tree Services	25								25				25.00
18-Nov	BACS	R Bishop-exps trav/print	119.08		119.08										119.08
19-Nov	BACS	G Deffley tap repair	5.99								5.99				5.99
	BACS	P Moseley-porch light repair	162								162				162.00
20-Nov	BACS	J Cotton-CS thermometers	38.4			38.4									38.40
24-Nov	TF	Refreshments-reader event	27	27											27.00
22-Nov	BACS	S Walker SCL0081+24	191			191									191.00
	BACS	Amazon	23.65		23.65										23.65
	BACS	Amazon	21.79		21.79										21.79
25-Nov	BACS	L Jones-licensing	21	21											21.00
	BACS	G Deffley milk 241124	43.75			43.75									43.75
	BACS	Bham City Uni 10034822	309.65						309.65						309.65
27-Nov	BACS	Booker Ltd	227.37			227.37									227.37
	BACS	Amazon	27.19			27.19									27.19
28-Nov	BACS	S Walker SCL082+083	152.5			152.5									152.50
29-Nov	BACS	Lidl	179.89	179.89											179.89
	BACS	Amazon	28.85		28.85										28.85
2-Dec	BACS	Coffee report	296.97			279.47	17.5								296.97
1-Dec	BACS	G Deffley milk 301124	43.75			43.75									43.75
	BACS	BPH Ceramics	740											740	740.00
3-Dec	BACS	Iron+Fire 299832	224.8			224.8									224.80
4-Dec	BACS	F Weetman radiator	265											265	265.00
	BACS	F Weetman wine	60	30					30						60.00
5-Dec	BACS	Iron+Fire IR0187 boiler serv	334.49			334.49									334.49
6-Dec	BACS	S Walker Christmas buffet	425	425											425.00
	BACS	V Savchuk CS51224	100			100									100.00
	BACS	Rugeley Aerial 04875	216		216										216.00
7-Dec	BACS	G Deffley milk 071224	43.7			43.7									43.70
	BACS	Chase Ink 15744	11.49				11.49								11.49
8-Dec	BACS	L Jones history group choc	16		16										16.00
10-Dec	BACS	Iron+Fire 300127	224.8			224.8									224.80
			38202.01	1542.37	3888.30	19271.42	2140.83	1645.79	1726.14	600.00	1516.11	0.00	50.00	5821.05	38202.01

Shenstone Community Library Accounts

Charity Number 1170598

Payments 7

	Date		Chq No	Payee	Amount	Events	Library	Coffee Shop	Misc	Art Gallery	Music Group	Utilities	Repairs & Maintenance	Insurance	Cleaning	Set up costs & Capital Purchases	Audit Trail
				brought forward	38202.01	1542.37	3888.30	19271.42	2140.83	1645.79	1726.14	600.00	1516.11	0.00	50.00	5821.05	38202.01
301	11-Dec	BACS		Booker Ltd	138.29			138.29									138.29
302	13-Dec	BACS		AMEX/FDMS	72.42			72.42									72.42
303		BACS		Hollinshead Mabels MS401	365.2			365.2									365.20
304		BACS		Staffs CC	300							300					300.00
305	14-Dec	BACS		HSBC chgs	9.3				9.3								9.30
306		BACS		S Walker SCL085	136			136									136.00
307	15-Dec	BACS		G Deffley milk 141224	29.75			29.75									29.75
308		BACS		Lichfield Singers	50						50						50.00
309	16-Dec	BACS		BT Group PLC	26.06			26.06									26.06
310		BACS		PAS RE PMTSENSE	14.4			14.4									14.40
311		BACS		Hollinshead Mabels MS402	419.2			419.2									419.20
312	17-Dec	BACS		S Walker SCL086 events	475	475											475.00
313	18-Dec	BACS		R Gessey/Knoxville	150						150						150.00
314	19-Dec	BACS		Iron + Fire 300283	206			206									206.00
315	20-Dec	BACS		S Walker SCL087	156			156									156.00
316		BACS		Museums+Galleries-cards	187.27		187.27										187.27
317	22-Dec	BACS		G Deffley milk 221224	39.35			39.35									39.35
318	29-Dec	BACS		G Deffley milk 291224	20.95			20.95									20.95
319	30-Dec	BACS		Amazon Co UK	24.74			24.74									24.74
320	1-Jan	BACS		V Savchuk CS	100			100									100.00
321	2-Jan	BACS		Coffee report	391.76			391.76									391.76
322	3-Jan	BACS		G Deffley milk 030125	25.9			25.9									25.90
323	4-Jan	BACS		L Everton t rolls	33.98				33.98								33.98
324	6-Jan	BACS		Tesco - grit	32				32								32.00
325	10-Jan	BACS		G Deffley milk 100125	44.4			44.4									44.40
326		BACS		J Cotton - Whistlefish	50		50										50.00
327	13-Jan	BACS		HSBC chgs	6.8				6.8								6.80
328		BACS		Spotless Carpet Cleaning	230										230		230.00
329	15-Jan	BACS		BT Group PLC	26.06			26.06									26.06
330		BACS		PAS RE PMTSENSE	14.4			14.4									14.40
331		BACS		Amex/FDMS	52.71			52.71									52.71
332		BACS		Dales of C annock	41.42			41.42									41.42
333	16-Jan	BACS		D Harper gallery	56					56							56.00
334		BACS		Amazon Co UK	9.99			9.99									9.99
335	17-Jan	BACS		L Everton event licence	21	21											21.00
336		BACS		Museums+Galleries-cards	143.64		143.64										143.64
337	18-Jan	BACS		L Everton Honeybuns	55.55			55.55									55.55
338		BACS		G Deffley milk 180125	43.7			43.7									43.70
339	20-Jan	BACS		Amazon Co UK coffee mach cleaner	10.6			10.6									10.60
340	21-Jan	BACS		Richie Stoke Ltd-coffee cups	66.43			66.43									66.43
341		BACS		Iron+Fire 300725	258.02			258.02									258.02
342		BACS		Amazon Co UK stationery	21.03		21.03										21.03
343		BACS		Amazon Co UK coffee glasses	18.99			18.99									18.99
344	22-Jan	BACS		Booker Ltd	206.73			206.73									206.73
345		BACS		Iron+Fire 300839	236.74			236.74									236.74
346		BACS		Richardson Harrison 2592	904											904	904.00
347	23-Jan	BACS		Iron+Fire 300873	22			22									22.00
348		BACS		S Walker sc1088	207			207									207.00
349	24-Jan	BACS		The Old Schoolhouse-mgmt meal	315.87	315.87											315.87
350	27-Jan	BACS		G Deffley milk 270125	32.75			32.75									32.75
					44701.41	2354.24	4290.24	22784.93	2222.91	1701.79	1926.14	900.00	1516.11	0.00	280.00	6725.05	44701.41

Shenstone Community Library Accounts

Charity Number 1170598

Payments 8

Date		Chq No	Payee	Amount	Events	Library	Coffee Shop	Misc	Art Gallery	Music Group	Utilities	Repairs & Maintenance	Insurance	Cleaning	Set up costs & Capital Purchases	Audit Trail
				44701.41	2354.24	4290.24	22784.93	2222.91	1701.79	1926.14	900.00	1516.11	0.00	280.00	6725.05	44701.41
27-Jan	BACS		Mortimer Chocolate 25/020	140			140									140.00
30-Jan	BACS		E Walch Coffee shop mat etc	39.45			39.45									39.45
	BACS		J Cotton blister packs	388.8		388.8										388.80
	BACS		Amazon - tea	19.97			19.97									19.97
	BACS		Richie Stoke Ltd	74.7			74.7									74.70
31-Jan	BACS		Iron+Fire Ltd	215.46			215.46									215.46
1-Feb	BACS		V Savchuk - deep clean	100			100									100.00
	BACS		G Deffley milk 010225	47.55			47.55									47.55
3-Feb	BACS		Amazon - stackable organiser	18.99			18.99									18.99
4-Feb	BACS		P Patrick	18.23			18.23									18.23
9-Feb	BACS		Coffee report	365.33			365.33									365.33
6-Feb	BACS		P Moseley Elec	120											120	120.00
	BACS		Amazon - envelopes	14.98		14.98										14.98
8-Feb	BACS		G Deffley milk 080225	46.9			46.9									46.90
10-Feb	BACS		S Walker SCL089	160			160									160.00
11-Feb	BACS		Bham Uni 10035950	400						400						400.00
	BACS		Iron+Fire Ltd 301111	258.02			258.02									258.02
	BACS		Amazon - choc shaker	8.69			8.69									8.69
	BACS		Just Peel - cups	290.93			290.93									290.93
12-Feb	BACS		Amazon - stationery	50.48		50.48										50.48
13-Feb	BACS		HSBC chgs	5				5								5.00
14-Feb	BACS		FDMS	75.95			75.95									75.95
	BACS		Abacus Registers	555.6			190.6								365	555.60
15-Feb	BACS		G Deffley milk 150225	41.11			41.11									41.11
17-Feb	BACS		BT Group PLC	26.06			26.06									26.06
	BACS		PAS RE PMTSENSE	14.4			14.4									14.40
	BACS		Richie Stoke Ltd	123.68			123.68									123.68
19-Feb	BACS		Booker Ltd	262.37			262.37									262.37
20-Feb	BACS		Samantha Walker SCL 090	172.5			172.5									172.50
23-Feb	BACS		G Deffley milk 220225	41.5			41.5									41.50
24-Feb	BACS		R Bishop travel	18.9		18.9										18.90
	BACS		J Cotton M and S SSCC visit	18		18										18.00
27-Feb	BACS		Amazon - stationery	8.15		8.15										8.15
	BACS		Amazon - stationery	11.25		11.25										11.25
28-Feb	BACS		Amazon - diaries	13		13										13.00
	BACS		Amazon - marshmallows	22.8			22.8									22.80
	BACS		Amazon - milk jugs	29.98			29.98									29.98
	BACS		L Everton postage stamps	7.65		7.65										7.65
2-Mar	BACS		V Savchuk - deep clean	100			100									100.00
3-Mar	BACS		G Deffley milk 030325	42.4			42.4									42.40
	BACS		Iron+Fire Ltd 301274	258.02			258.02									258.02
	BACS		Painting for Pleasure	176					176							176.00
4-Mar	BACS		Coffee report	414.43			414.43									414.43
7-Mar	BACS		Samantha Walker SCL 091	179			179									179.00
	BACS		Norris & Fisher	1219.27								1219.27				1219.27
8-Mar	BACS		G Deffley milk 070325	43.85			43.85									43.85
11-Mar	BACS		L Everton 2 x music lics	42	42											42.00
	BACS		Iron+Fire Ltd 301484	258.02			258.02									258.02
12-Mar	BACS		L Everton - Honeybuns	48.68			48.68									48.68
14-Mar	BACS		Amex/FDMS	75.97			75.97									75.97
				51785.43	2396.24	4821.45	27010.47	2227.91	1877.79	2326.14	900.00	1516.11	1219.27	280.00	7210.05	51785.43

Shenstone Community Library Accounts

Charity Number 1170598

Payments 9

																Set up costs & Capital Purchases	Audit Trail
	Date		Chq No	Payee	Amount	Events	Library	Coffee Shop	Misc	Art Gallery	Music Group	Utilities	Repairs & Maintenance	Insurance	Cleaning		
401	15-Mar	BACS		G Deffley milk 150325	51785.43	2396.24	4821.45	27010.47	2227.91	1877.79	2326.14	900.00	1516.11	1219.27	280.00	7210.05	51785.43
402	16-Mar	BACS		HSBC chgs	40			40									40.00
403	17-Mar	BACS		BT Group	9.92				9.92								9.92
404		BACS		PAS/PMTSense	26.06			26.06									26.06
405	18-Mar	BACS		TP Manufacturing	14.4			14.4									14.40
406	19-Mar	BACS		Booker Ltd	1033.96											1033.96	1033.96
407	20-Mar	BACS		L Everton/wine jazz	184.96			184.96									184.96
408		BACS		S Walker SC L092	112.32						112.32						112.32
409	23-Mar	BACS		G Deffley milk 220325	185.5			185.5									185.50
410	24-Mar	BACS		Amazon-paper	39.5			39.5									39.50
411		BACS		Amazon-paper	28.28		28.28										28.28
412	25-Mar	BACS		Iron+Fire 301678	21.99		21.99										21.99
413	27-Mar	BACS		Amazon-cleaning cloths	236.74			236.74									236.74
414	28-Mar	BACS		L Jones-garden posts	22.97			22.97									22.97
415		BACS		Two-Thirds Design-Church leaflets	23.6				23.6								23.60
416	30-Mar	BACS		G Deffley milk 290325	700				700								700.00
417	31-Mar	BACS		Hollinshead MS407,408,409	47.15			47.15									47.15
418		BACS		Bham University-music	1012			1012									1012.00
419	1-Apr	BACS		Iron+Fire 301806 301677	400						400						400.00
420	1-Apr	BACS		V Savchuk March	280			280									280.00
421	2-Apr	BACS		Coffee report	100			100									100.00
422		BACS			379.46			379.46									379.46
423		BACS															0.00
424																	0.00
425																	0.00
426																	0.00
427																	0.00
428																	0.00
429																	0.00
430																	0.00
431																	0.00
432																	0.00
433																	0.00
434																	0.00
435																	0.00
436																	0.00
437																	0.00
438																	0.00
439																	0.00
440																	0.00
441																	0.00
442																	0.00
443																	0.00
444																	0.00
445																	0.00
446																	0.00
447																	0.00
448																	0.00
449																	0.00
450																	0.00
					56684.24	2396.24	4871.72	29579.21	2961.43	1877.79	2838.46	900.00	1516.11	1219.27	280.00	8244.01	56684.24

Capital Expense Project Record

Project name: Toilet refurbishment

Project Budget :

Grants Expected:

Date

Invoice/receipt Detail

Income £'s

9/9/2024 Amazon - freestanding vanity unit/basin
9/15/2024 G Deffley - tiles
10/4/2024 J T Design Partner 1960/844/01-architectural project design/mgmt
10/7/2024 BPH Ceramics-tiling
10/9/2024 Richard Harrison (plumber)
10/11/2024 Direct Hygiene (bins)
10/21/2024 P Moseley Elec
12/1/2024 BPH Ceramics-tiling
12/4/2024 F Weetman-radiator
1/22/2025 Richardson Harrison 2592
2/6/2025 P Moseley Elec
3/18/2025 TP Manufacturing

Totals

Total Net Cost

Income(grants)-Expense)

Expense over/under budget

£ 6,000

£

Expense
£'s

139.99
1089
540
730
680.00
290.38
108.00
740
265
904
120
1033.96

6640.33

-6640.33

Cash Float Calculations

2023 - 2024

Index no.			Library float b/f	CS float b/f	Library income	Coffee Shop income	Events	Other	Art	Donations	Library income Total	Coffee Shop income Total	Coffee Shops cash expense	Library cash expense	Total cash expense	Library Banked	Coffee Shop Banked	Total Banked	Floats expected	Actual Library float c/f	Coffee Shop float c/f	Difference to theory
1	April	Library	174.23		32.7		248	66	25	70	441.7								615.93	624.22		-8.29
2		Coffee Shop		244.23		656.9				29		685.9	284.37		284.37		600		45.76		45.76	
3			418.46												284.37			600				
4																						
5	May	Library	615.93		49.15		80	48	25		202.15			158	158	575			85.08	95.27		-10.19
6		Coffee Shop		45.76		650.45				83		733.45	536.36		536.36		60		182.85		182.85	
7																		635				
8																						
9	June	Library	85.08		36			49		10	95				0	130			50.08	60.77		-10.69
10		Coffee Shop		182.85		1137.3						1137.3	428.66		428.66		800		91.49		91.49	
11																		930	0			
12																			0			
13	July	Library	50.08		23		19	62	90		194				0	200			44.08	54.77		-10.69
14		Coffee Shop		91.49		845.3				28		873.3	264.86		264.86		500		199.93		199.93	
15																		700	0			
16																			0			
17	August	Library	44.08		32.3		15	34		0.1	81.4				0				125.48	136.17		-10.69
18		Coffee Shop		199.93		800.9				59.5		860.4	363.99		363.99		550	550	146.34		146.34	
19															363.99			550	0			
20																			0			
21	September	Library	125.48		21.15		159.3	106	50		336.45				0	295			166.93	177.62		-10.69
22		Coffee Shop		146.34		702.8				17		719.8	353.39		353.39		350		162.75		162.75	
23																		645	0			
24																			0			
25	October	Library	166.93		32.15		160	80		0.5	272.65			2.99	2.99	375			61.59	73.03		-11.44
26		Coffee Shop		162.75		702.55				42.5		745.05	300.74		300.74		500		107.06		107.06	
27															303.73			875	0			
28																			0			
29	November	Library	61.59		19.2		231.96	78	25		354.16				0	350			65.75	76.79		-11.04
30		Coffee Shop		107.06		693.8				27		720.8	296.97		296.97		340		190.89		190.89	
31															296.97			690	0			
32																			0			
33	December	Library	65.75		8.9		40	60			108.9				0				174.65	185.19		-10.54
34		Coffee Shop		190.89		379.15				22		401.15	391.76		391.76			0	200.28		200.28	
35															391.76			0	0			
36																			0			
37	January	Library	174.65		21.65		260	166.5	25		473.15				0	580			67.8	76.34		-8.54
38	2024	Coffee Shop		200.28		701.5				16.5		718	365.33		365.33		350		202.95		202.95	
39																		930	0			
40																			0			
41	February	Library	67.8		20.5		212.25	98.5	40		371.25				0	416			23.05	31.59		-8.54
42		Coffee Shop		202.95		683.3				27		710.3	414.43		414.43		300	0	198.82		198.82	
43																		716	0			
44																			0			
45	March	Library	23.05		26.7		206.5	68.5			301.7				0	300			24.75	34.29		
46		Coffee Shop		198.82		741.15				24.6		765.75	379.46		379.46		500	0	85.11		85.11	
47																		800	0			
48																			0			
49																			0			
Totals		Library			323.4		1632.01		280		3232.51			160.99		3221			-149.48	24.75	85.11	
Totals		Coffee Shop				8695.1		916.5		386.7		9071.2	4380.32				4850	8621	0	24.75	85.11	109.86

Reduction/increase in floats

Float to/from current account 308.6

Adjust Plus or minus

CHECK THAT ALL FORMULAE HAVE TRANSFERRED

Library "banking" formula add column "m" to formula

Library banking in fact monies into coffee shop funds not bank

Shenstone Community Library Accounts

Charity Number 1170598

Contingency Account

Fund brought forward April 1st 2024					£14,276.38
2024		Interest £'s	Transfers from Current Awards £'s	Transfers to current	Total £'s
2024 April	Interest	23.52			£14,299.90
	Transfer from Current Account				£14,299.90
May	Interest	22.8			£14,322.70
	Transfer from Current Account				£14,322.70
June	Interest	23.6			£14,346.30
	Transfer from Current Account				£14,346.30
July	Interest	22.88			£14,369.18
	Transfer to C & C				£14,369.18
	Transfer back				£14,369.18
August	Interest	23.68			£14,392.86
	Transfer from Current Account		5000		£19,392.86
September	Interest	30.09			£19,422.95
	Transfer from Current Account				£19,422.95
October	Interest	29.69			£19,452.64
	Transfer to Current Account			3000	£16,452.64
November	Interest	25.28			£16,477.92
	Transfer from Current Account				£16,477.92
December	Interest				£16,477.92
	Transfer from Current Account	25.05			£16,502.97
2025					£16,502.97
January	Interest	26.35			£16,529.32
	Transfer from Current Account				£16,529.32
	Transfer from Current Account				£16,529.32
February	Interest	26.23			£16,555.55
	Transfer from Current Account		2000		£18,555.55
			1000		£19,555.55
March	Interest	26.02			£19,581.57
	Transfer from Current Account			1000	£19,581.57
					£19,581.57
	Transfers		8,000	4000	
	Total Interest	305.19			
	Total Awards		0		
	Net movements to & from Current & contingency			4,000	
Balance of fund year to date year end 31st March 2025					18581.57

Shenstone Community Library Accounts

Charity Number 1170598

Contingency Account 2

Cambridge & Counties Bank Account

Fund brought forward April 1st 2024

2023		Interest £'s	Transfers from Current
2023 April	Interest		
	Transfer from Current Account		
May	Interest		
June	Interest		
	Transfer from Current Account		
July	Interest		
	Transfer from Contingency ac		10000
	Transfer back		
August	Interest		
	Transfer from Contingency ac		10000
September	Interest		
	Transfer from current account		
October	Interest		
November	Interest		
December	Interest		
2024			
January	Interest		
February 1	Interest		
March	Interest		
Transfers			<u>20,000</u>
Total Interest		<u>0</u>	
Total Awards			

Balance of fund year to date year end 31st March 2024

£0.00

Total
£'s

£0.00

000.00

£10,000.00

£10,000.00

£20,000.00

£20,000.00

£20,000.00

£20,000.00

£20,000.00

£20,000.00

£20,000.00

£20,000.00

£20,000.00

£20,000.00

£20,000.00

£20,000.00

2110,000.00

0

20000.00

Shenstone Community Library Accounts

Charity Number 1170598

Notes to the accounts

- 1 The Library and Coffee Shop keep a daily records reported monthly of income and incidental expenses against receipts
- 2 Card payments recorded in the accounts show date cash entered bank not the day in which the card payment was made & may not always agree with coffee shop monthly account
- 3 Till income for both library and coffee shop do not always reconcile 100%, training of volunteers has minimised the difference generally to acceptable levels
- 4 Cash payments & income and floats are recorded on sheet "Cash Income & Expense"
- 5 Cash floats expenditure is high, reduces risks from high levels of cash at the library and bank charges, a debit card is available for other than small cash expenses
- 6 Capital items purchased are assumed fully depreciated at the time of purchase, an asset register shows purchase price
- 7 A debit card is available for other than small cash expenses
- 8 Card credits into the bank do not always identify the source other than the service provider - to balance the accounts until further information is available, the credits are" lodged" in the largest account & adjusted to the correct account at month end on the receipt of reports from the coffee shop, library & gallery
- 9 Receipts and payments condensed so that History & Music Groups, Cleaning materials, Covid 19, H & S now recorded in Misc accounts

Predicted Cash Flow

Indications Only for future planning & revenue budget

January February March April May June July August September October November December

Balance of Funds in Hand

REVISE THIS SHEET when we are running at a cash levels needing a close watch to ensure positive cash flow

Current Account
Savings Account
Float - Library
Float Coffee Shop

Accumulated Free Cash	205.4	281.8	738.2	1214.6	1696	2177.4	2558.8	2330.2	2977.6	3509	4040.4
-----------------------	-------	-------	-------	--------	------	--------	--------	--------	--------	------	--------

Receipts

Banked Income Library	110	110	110	110	110	110	110	110	122	110	110	110
Banked Income Coffee Shop	1500	1500	1500	1500	1500	1500	1500	1500	1578	1500	1500	1388
Misc												
Social Events	150	150	150	150	150	150	150	150	300	150	150	150
Staffordshire Council Grant							400					
Shenstone Parish Council Grants												
Other Grants												
Art Gallery	90	90	90	90	90	90	90	90	0	90	90	90
Donations	20	20	20	20	25	25	25	25	11	25	25	25
Gift Aided Donations												
Hire of Facilities/room												
Total Income	1870	1870	1870	1870	1875	1875	2275	1875	2011	1875	1875	1763

Less : Payments

Library	40	40	40	40	40	40	40	40	60	40	40	40
Insurance								750				
Artwork	50	50	50	50	50	50	50	50	0	50	50	50
Set up & Capital Costs	350	350	350	350	350	350	350	350	400	350	350	350
Coffee Shop	450	450	450	450	450	450	450	450	400	400	400	400
Repairs and Maintenance Library	20	20	20	20	20	20	20	0	20	20	20	20
Repairs and Maintenance Coffee shop	20	400	20				500					
Misc.	20	20	20	20	20	20	20	0	20	20	20	20
Card Reader	45	45	45	45	45	45	45	45	45	45	45	45
Broadband	18.6	18.6	18.6	18.6	18.6	18.6	18.6	18.6	18.6	18.6	18.6	18.6
Social Events	50	50	50	50	50	50	50	50	50	50	50	50
Utilities Gas/Electric/Water	300	300	300	300	300	300	300	300	300	300	300	300
Rent	1											
Health & Safety SCC	300	50	50	50	50	50	50	50	50	50	50	50
Total Expense	1664.6	1793.6	1413.6	1393.6	1393.6	1393.6	1893.6	2103.6	1363.6	1343.6	1343.6	1343.6

Free Cash Monthly	205.4	76.4	456.4	476.4	481.4	481.4	381.4	-228.6	647.4	531.4	531.4	419.4
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Actual

Difference			-456.4	-476.4	-481.4	-481.4	-381.4	228.6	-647.4	-531.4	-531.4	-419.4
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Report to the trustees of Shenstone Community Library (Charity Number 1170598) on the accounts for the year ended 31 March 2025 set out on the attached pages.

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 March 2025.

Responsibilities and basis of the report: As the charity trustees, you are responsible for the preparation of the accounts in accordance with the \charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement: I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that, in any material respect,:

The accounting records were not kept in accordance with section 130 of the Act; or

The accounts did not accord with the accounting records; or

The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Pauline Hegarty (ACA)

Pauline Hegarty

16th May 2025