

## Chair's Report: Lynda Jones

We last met for our AGM in 2019. In 2020, the shutdown was so severe that we had no AGM, and in 2021 our AGM was conducted on Zoom, and charted our progress through lockdown and our gradual opening of services. At that time, we were planning the first SRC for a couple of years, and following that, we were looking forward to our planned extension beginning in September. You will hear reports from other members of the management team which detail of what was going on. Hopefully, it will answer the question – how fully the library has recovered from the pandemic which closed our doors in 2-19.

In the event, it was amazing that the extension was completed in time for Christmas, and groups started occupying it almost immediately. And then, at our official opening of the community room on 9th April we were also able to celebrate the signing of the lease and agreement to manage and run the library for a further ten years.

As trustees, we were both delighted with this vote of confidence from SCC, but also a little daunted with the responsibility of this. What has become clear to us is that the building and fabric of the library and coffee shop have been considerably enhanced in five years – through a combination of grants, coffee shop profits and Frank's considerable project management skills. In fact, the orange sofa seems to be one of the only fittings that remains!

So, what next for Shenstone Community Library?

As a management team, we have spent time over the last three months considering what the library needs to ensure that we continue to grow and prosper. To this end we have developed a strategic plan which has three key areas of focus – identifying the needs of our community and enriching what we offer, becoming more sustainable by reviewing our processes, and developing the capacity of our volunteer base.

To understand better the needs of our community, we will be launching a survey in the autumn which will ask both those who use our services – and those who don't currently use them, how we might develop further., and we are hoping that our volunteers will help with the distribution of this survey. And we also intend to launch a skills' audit to understand how we can continue to develop the already formidable skill base. And finally, in terms of sustainability, we want to consider all our processes so that we can continue to ensure that we can deliver.

A frequent consideration at our meetings has been recruitment to all volunteer roles, but this has become acute as the roles that some management team members – notably Jeff and Frank, have become more time consuming. We are particularly keen to hear from members of the community who might welcome becoming more involved in what Jeff and Frank do – please do be on the lookout for people who might fit the bill!

# Shenstone Community Library Accounts

Charity Number 1170598

balanced to bank statement

31st

March

						Year ending 31 st March 2022				
Charity Number 1170598										
			<u>Current Account</u>	<u>Contingency Account*</u>		Library Float	Coffee Shop Float		<u>TOTAL</u>	
Balance b/f	01/04/2021		5936.88	40293.26		95.76	36.81			
Interest				3.77						
Receipts			46964.96	1000.00						
Payments			73973.51							
Transfer to contingency Account			9800.00	9800.00						
Transfers to Current Account			40106.40	-40106.40						
Float	Library									
Interest										
Float	Coffee Shop									
Float to current account						-49.84	336.99			
Closing Balance		c/f	9234.73	10990.63	0.00	45.92	373.80		20645.08	

## Potential Contingency Account Expenditure

Utility Charge 2018	£1,500 estimated £300 per quarter £1200 pa
Heating replacement	£11,000 currently out of date & inefficient
Insurance	£750 fixed whether open or not - SCC condition
Card Reader contract	£1,500 3 year contract
Carpet renewal	£2,000 current carpet life limited
Replace dish washer	£2,500 current model purchased used
Replace Coffee machine	£3,500 current model purchased used
Garden improvement	£1,000
Coffee shop Counter	£5,000
Community Room	£26,000 plus lottery grant £30k?

Total £54,750

**Report to the trustees of Shenstone Community Library (Charity Number 1170598) on the accounts for the year ended 31 March 2022 set out on the attached pages.**

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 March 2022.

**Responsibilities and basis of the report:** As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement:** I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that, in any material respect,:

The accounting records were not kept in accordance with section 130 of the Act; or

The accounts did not accord with the accounting records; or

The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Pauline Hegarty*

*9<sup>th</sup> July 2022*

Pauline Hegarty