

SHENSTONE COMMUNITY LIBRARY ASSOCIATION

England & Wales · Charity number 1170598

Details

Status Registered

Legal form CIO

Registered 2016-12-07

Register [View on the Charity Commission register](#)

Contact

Address 23 Hollyhill Road
Shenstone
Lichfield
WS14 0JF

Phone 01543480480

Email shenstone.community.library@gmail.com

Website shenstonecommunitylibrary.org

Activities

Objects: THE OBJECTS OF THE CIO ARE:(1) TO ADVANCE THE EDUCATION OF THE GENERAL PUBLIC IN SHENSTONE, LICHFIELD AND THE SURROUNDING AREA, IN PARTICULAR BUT NOT EXCLUSIVELY BY SUPPORTING THE PROVISION OF A LENDING LIBRARY;(2) TO FURTHER OR BENEFIT THE RESIDENTS OF SHENSTONE AND THE NEIGHBOURHOOD, WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL, RELIGIOUS OR OTHER OPINIONS BY ASSOCIATING TOGETHER THE SAID RESIDENTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION LEISURE TIME OCCUPATION WITH THE OBJECTIVE OF IMPROVING THE CONDITIONS OF LIFE FOR THE RESIDENTS.

Activities: The charity runs a public library on behalf of Staffordshire County Council. It is entirely staffed by volunteers, and includes a coffee shop. There is a regular programme of events for adults and children.

Classification

- **How:** Provides Services
- **What:** General Charitable Purposes, Economic/community Development/employment, Recreation
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

Geography

- Staffordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£61,191	£56,684	-	-
2024-03-31	£54,896	£45,025	-	-
2023-03-31	£56,699	£51,707	-	-
2022-03-31	£46,965	£73,973	-	-
2021-03-31	£32,791	£7,379	-	-

Trustees

Name	Role	Appointed
LYNDA STELLA JONES	Chair	2018-05-17
FRANK WEETMAN		2018-05-17
Hannah Smith		2023-06-14
JEFFREY ROBERT PEACOCK		2018-05-17
Jan Scobie		2025-06-09
Jane Teresa Cotton		2018-06-18

Accounts

Declaration

The trustees declare that they have approved the trustees report above

Signed on behalf of the trustees

Signature

Full name

Jeffrey Peacock

Position

Honorary Treasurer

Date

12th June 2025

Shenstone Community Library Association

Main Street

Shenstone

Staffs

WS14 0LZ

Charity number 1170598

Trustee Names

Lynda Jones - Chair
Jane Cotton - Secretary
Jeffrey Peacock - Treasurer
Frank Weetman
Hannah Smith

Trustee Annual Report April 1st 2024 to March 2025

Shenstone Community Library Association trustees have run the library and associated activities for community benefit for a very busy 8 years.

Strong links have been built with our local school, and village organisations, and set up many events and activities for members of the community.

It is so fortunate that the trustees are a committed and professional group meeting monthly, usually with all attending.

Each trustee each has their own areas of interests and responsibilities but have a shared belief in the importance of delivering a quality experience for volunteers and users, and a pride in what has been achieved.

A common theme underpinning work over these years has been to make a solid base where all practices and processes are underpinned by sound principles, probity, and professionalism.

Our policies have become very significant in this as we look to them to guide our practice, for example in cases of safeguarding, and we keep a diligent eye on our finances to ensure that we are secure.

Strengthening our capacity by developing teams with an eye to succession planning has been important, especially so over the past 3 years.

Development of a data base showing all volunteer's details, including a contact in case of emergencies, is now almost complete. At the present time we have approximately one hundred volunteers, covering the coffee shop, the library, the repair café, our gardeners, our IT buddy, social media team, and our activity leads.

As a more established organisation, we have developed a yearly pattern of events and traditions. These include the volunteers' Christmas party, SRC activities, regular storyteller visits, Macmillan coffee morning in September, beekeepers and cycle menders visits, and the singalong in November. Groups which have always been at the heart of our activities like the Local History Group and Baby Bounce and Rhyme have continued to flourish.

The library itself continued to grow in that the numbers of people visiting and books borrowed increased yet again and is on par if not better than other libraries within the area.

The coffee shop continued to provide most of the finance which enabled the library to function during the year. Additional funds were provided by the Gallery exhibitions, the sale of greeting cards, social events like the music evenings with performers from the Birmingham Conservatoire.

During the year we were also able to completely refurbish the toilets to a high standard and replaced the kitchen sinks to provide an improved working area.

The end of year funds was more than our normal reserve as outlined in our Financial Policy in anticipation of capital expenditure for projects next financial year.

Shenstone Community Library Accounts

Charity Number 1170598

balanced to bank statement 31st March 2025

						Year ending 31 st March 2025				
Charity Number 1170598										
			<u>Current Account</u>	<u>Contingency Accounts*</u>		<u>Library Float</u>	<u>Coffee Shop Float</u>		<u>TOTAL</u>	
Balance b/f	4/1/2024		1099.39	34276.38					35375.77	
Interest				305.19						
Receipts			61190.53							
Payments			56684.24							
Transfers to/from contingency			-4000.00	4000.00						
Cash Income & expense change			308.60			-£ 149.48	-£159.12			
Closing Balance	c/f		1914.28	38581.57	0.00	24.75	85.11		40605.71	

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*Contingency Accounts

Utility Charge 2018	£3,000 estimated £300 per quarter £1200 pa
Heating replacement	£15,000 currently out of date & inefficient
Insurance	£1,500 fixed whether open or not - SCC condition
Card Reader contract	£1,500 3 year contract
Carpet renewal	£2,000 current carpet life limited
Replace Coffee machine	£4,500 current model purchased used
Garden/Path improvermer	£20,000
AED replacement battery	£500

Total £48,000

Shenstone Community Library Accounts

Charity Number 1170598

Bank Reconciliation reconciled to 31st March 2025
sheet

Balance per Bank Statements - Current Account 1914.28

Plus Income since statement

£ -

Less Unpresented Cheques/BACS/Transfers

£ -

Cash Float movements

	b/f	month end	difference
Library	174.23	24.75 -£	149.48
Coffee Shop	244.23	85.11 -£	159.12
Difference			<u>-308.60</u>

Balance at Bank	Current account	£ 1,914.28
	Float as cash at Library	£ 24.75
	Float as cash at Coffee Shop	£ 85.11
	Total cash in hand	<u>£ 2,024.14</u>

Contingency Account	18581.57
Contingency C & C Savings Account	<u>20000.00</u>
Total	<u>40605.71</u>

Shenstone Community Library Accounts

accounts balanced to bank statement

31st

March

2025

Charity Number 1170598

SUMMARY OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31ST March 2025

2023-2024		2024 -25		2024 -25	Budget
£		£ p	£ p	£p	£p
Balance of Funds in Hand 1st April 2024					
303.05	Petty Cash - Coffee Shop Float	244.23		244.23	
14312.63	Current Account	1099.39		1099.39	
31.14	Petty Cash - Library Float	174.23		174.23	
11039.17	Contingency Account	14276.38		14276.38	
	Contingency Account C & C Savings Account	20000.00		20000.00	
25685.99		35794.23		35,794.23	
Receipts					
981.00	Events	461.46		1100.00	
556.17	Income - Library	532.59		1250.00	
1307.30	Library Misc	1618.50		1200.00	
43542.31	Coffee Shop	51974.43		45000.00	
812.86	Other misc.	932.60		550.00	
950.00	Grants	700.00		1000.00	
2290.00	Art Gallery	2230.00		2500.00	
376.60	Donations	666.70		350.00	
4080.00	Music Group	2074.25		3750.00	
54896.24		61190.53		56,700.00	
237.21	Interest	305.19			
Less Expense					
2308.99	Events	2396.24		2750.00	
2754.77	Library	4871.72		2900.00	
24323.81	Coffee Shop	29579.21		26000.00	
1719.18	Misc.	2961.43		2000.00	
2063.13	Art Gallery	1877.79		1750.00	
2368.06	Music Group	2838.46		2250.00	
600.00	Utilities	900.00		3000.00	
2425.93	Repairs and Maintenance	1516.11	General	2500.00	
1187.92	Insurance	1219.27		1300.00	
469.00	Cleaning	280.00		1250.00	
4428.17	Set up & Capital Costs	8244.01		11250.00	
376.25					
45025.21		56684.24		56,950.00	
Balance of funds year to date year end 31st March 2025					
244.23	Petty Cash	85.11		244.23	
1099.39	Current Account	1914.28		849.39	
174.23	Petty Cash	24.75	Library Float	174.23	
14276.38	Contingency Account	18581.57	HSBC BMM	14276.38	
20000	Contingency Account	20000.00	C & C savings account	20000.00	
35794.23	Total Funds end of year c/f	40605.71		35544.23	

Date		Total Amount	Events	Library	Library Misc.	Coffee Shop	Other Misc	Grants	Art Gallery	Donations	Music Group	Audit Trail
2024												0.00
0 April 1st 2024												0.00
1 02-09th Apr	CR FDEL & Amex	824.66		1.75	24.00	747.30	21.61				30	824.66
2 4th	CR History Group	32.70				32.70						32.70
3 10-16 Apr	CR FDEL & Amex	1017.45		3.25		869.2			145			1017.45
4 17 Apr-01 May	CR FDEL & Amex	1652.72	34	2.45	24	1422.27					170	1652.72
5 29th Apr	CR R Poulton Artwork	65							65			65.00
6 01-02 May	CR FDEL & Amex	169.7				129.7					40	169.70
7 02nd	CR CC Bank contingency ac int	72.51					72.51					72.51
8 01st	CR Cash Banking coffee shop											0.00
9 05th	CR Library report	441.70	26.00	32.70	66.00				25.00		222	441.70
10	CR Coffee report	685.90				656.90				29.00		685.90
11 02nd	CR Cash banking library											0.00
12	CR FDEL & Amex	967.50	12		10	850.5			75.00		20	967.50
13 08th	CR J Cotton safety sign refund	46.79		46.79								46.79
14 09th-15th	CR FDEL & Amex	653.65	12	0.25	20	621.40						653.65
15 15-23 May	CR FDEL & Amex	852.91		7.6	4	841.31						852.91
16 24-29 May	CR FDEL & Amex	740.60			2	488.6			250.00			740.60
17 29 May - 04 Jun	CR FDEL & Amex	748.00			14.00	734.00						748.00
18 04 Jun	CR CC Bank contingency ac int	74.92					74.92					74.92
19	CR Cash banking coffee shop											0.00
20 05th Jun	CR Library report	202.15	42.00	49.15	48.00		18.00		25.00		20	202.15
21	CR Coffee report	733.45				650.45				83.00		733.45
22 05th-11th Jun	CR FDEL & Amex	844.60	12.00	7.00	29.00	796.60						844.60
23 12th-19th Jun	CR FDEL & Amex	786.70			2.00	784.70						786.70
24 19th-26th Jun	CR FDEL & Amex	774.90		9.50	4.00	761.40						774.90
25 27th-03 Jul	CR FDEL & Amex	1935.87		3.15	20.00	1912.72						1935.87
26 01st Jul	CR Cash Banking Coffee Shop											0.00
27 2nd Jul	CR Cash Banking Library											0.00
28	CR Library report	120.00		36.00	74.00					10.00		120.00
29	CR Coffee report	1137.30				1137.30						1137.30
30 03-10 Jul	CR FDEL & Amex	1151.50			26.00	855.50			270.00			1151.50
31 10-15 Jul	CR FDEL & Amex	831.60		8.00	26.00	797.60						831.60
32 17-24 Jul	CR FDEL & Amex	769.21		0.60	4.00	689.61			75.00			769.21
33 24-30 Jul	CR FDEL & Amex	981.25		3.25	12.00	966.00						981.25
34 30-02 Aug	CR FDEL & Amex	501.00			10.00	491.00						501.00
35 02nd Aug	CR CC Bank contingency ac int	74.92					74.92					74.92
36 03rd Aug	CR Library report	194.00		23.00	62.00		19.00		90.00			194.00
37	CR Coffee report	873.30				845.30				28.00		873.30
38 01st Aug	CR Library report											0.00
39 05-06 Aug	CR FDEL & Amex	485.10			30.00	455.10						485.10
40 07-12 Aug	CR FDEL & Amex	855.15		1.65	8.00	845.50						855.15
41 14-21st Aug	CR FDEL & Amex	1144.10			6.00	1033.10			95.00	10.00		1144.10
42 21-28th Aug	CR FDEL & Amex	748.70				713.70			35.00			748.70
43 28-31st Aug	CR FDEL & Amex	641.9				641.90						641.90
44 03rd Sep	CR Library report	81.40		32.30	34.00		15.00			0.10		81.40
45	CR Coffee report	860.40				800.90				59.5		860.40
46 02-03rd Sep	CR FDEL & Amex	394.35		14.75		379.60						394.35
47	CR Banking-coffee											0.00
48 03rd Sep	CR CC Bank contingency ac int	74.92					74.92					74.92
49 04th Sep	CR Shenstone Parish Neighbourhood Plan (copying)	36.50		36.50								36.50
50 04-13 Sep	CR FDEL & Amex	2047.22			40.00	1307.22			700.00			2047.22
		28328.20	138.00	319.64	599.00	24259.08	370.88	0.00	1850.00	289.60	502.00	28328.20

Grants Breakdown

FDMS 50988555 is Paymentsense reimbursements for credit card transactions

Lottery Covid 19 response

Other

Shenstone Community Library Accounts

Charity Number 1170598

RECEIPTS 2

RECEIPTS 2			2024 - 25											
Date			Total Amount	Events	Library	Library Misc.	Coffee Shop	Other Misc	Grants	Art Gallery	Donations	Music Group	Audit Trail	
Carried Forward			28328.20		138.00	319.64	599.00	24259.08	370.88	0.00	1850.00	289.60	502.00	28328.20
51	15-17 Sep	CR FDEL & Amex	411.00			10.00	321.00					80.00	411.00	
52	18-22 Sep	CR FDEL & Amex	427.50			8.00	419.50						427.50	
53	23-25	CR FDEL & Amex	566.00				526.00					40.00	566.00	
54	25 Sep-02 Oct	CR FDEL & Amex	1151.00			16.00	1060.00			35.00		40.00	1151.00	
55	1-Oct	CR Banking-library											0.00	
56	2-Oct	CR CC Bank contingency ac int	72.51					72.51					72.51	
57	03-06 Oct	CR FDEL & Amex	263.10			14	249.10						263.10	
58	3-Oct	CR Banking-coffee											0.00	
59	3-Oct	CR Coffee report	719.80				702.80				17.00		719.80	
60		CR Library report	336.45		21.15	106.00		49.30		50.00		110.00	336.45	
61	07-08 Oct	CR FDEL & Amex	406.05		0.75	16.00	379.30					10.00	406.05	
62	08-16 Oct	CR FDEL & Amex	1014.00				1014.00						1014.00	
63	16-24 Oct	CR FDEL & Amex	697.30				697.30						697.30	
64	24-30 Oct	CR FDEL & Amex	570.50			8.00	562.50						570.50	
65	25-Oct	CR Needwood Living	100.00								100.00		100.00	
66	10/28/2024	CR DJ+JL Grundy	100.00								100.00		100.00	
67	30 - 01 Nov	CR FDEL & Amex	502.10			14.00	468.10					20.00	502.10	
68		CR Banking - library											0.00	
69		CR Banking - coffee											0.00	
70		CR Coffee report	745.05				702.55				42.5		745.05	
71		CR Library report	272.65		32.15	80.00					0.50	160.00	272.65	
72	4-Nov	CR FDEL & Amex	382.90		2.00		380.90						382.90	
73		CR CC Bank contingency ac int	74.92					74.92					74.92	
74	11-14 Nov	CR FDEL & Amex	1207.85		13.25	14.00	1095.60					85.00	1207.85	
75	15-21 Nov	CR FDEL & Amex	910.20		4.00	12.00	844.20					50.00	910.20	
76	24-Nov	CR Refreshments reimb -reader ev	27.00				27.00						27.00	
77	22-30 Nov	CR FDEL & Amex	1031.15		4.75	52.00	914.40					60.00	1031.15	
78		CR Banking-library											0.00	
79		CR Community Foundation	700.00						700.00				700.00	
80	2-Dec	CR Library report	354.16	36.96	19.20	78.00				25.00		195.00	354.16	
81		CR Coffee report	720.80				693.80				27		720.80	
82		CR Banking coffee											0.00	
83	1-Dec	CR FDEL & Amex	354.00				354.00						354.00	
84		CR CC Bank contingency ac int	72.52					72.52					72.52	
85	04-11 Dec	CR FDEL & Amex	677.50		8.00	24.00	635.50					10	677.50	
86	11-20 Dec	CR FDEL & Amex	1123.01		8.00	18.00	1097.01						1123.01	
87	22-29 Dec	CR FDEL & Amex	548.00		1.50	2.00	544.50						548.00	
88	29-02 Jan	CR FDEL & Amex	341.70		6.00	2.00	333.70						341.70	
89	2-Jan	CR Library report	108.90		8.90	60.00						40.00	108.90	
90		CR Coffee report	401.15				379.15				22		401.15	
91	3-Jan	CR CC Bank contingency ac int	74.92					74.92					74.92	
92		CR FDEL & Amex	157.40				157.40						157.40	
93	06-12th Jan	CR FDEL & Amex	824.90				824.90						824.90	
94	13-18th Jan	CR FDEL & Amex	858.00				858.00						858.00	
95	19th-24th Jan	CR FDEL & Amex	868.20				868.20						868.20	
96	23-Jan	CR Banking-library											0.00	
97	27-31 Jan	CR FDEL & Amex	965.40				965.40						965.40	
98	1-04 Feb	CR FDEL & Amex	446.50				446.50						446.50	
99	4-Feb	CR CC Bank contingency ac int	74.93					74.93					74.93	
100	9-Feb	CR Coffee report	718.00				701.50				16.5		718.00	
													0.00	
			50707.22	174.96	449.29	1133.00	43482.89	789.98	700.00	1960.00	615.10	1402.00	50707.22	

Shenstone Community Library Accounts

Charity Number 1170598

RECEIPTS 3			2024 - 25										
Date			Total Amount	Events	Library	Library Misc.	Coffee Shop	Other Misc	Grants	Art Gallery	Donations	Music Group	Audit Trail
carried forward			£ 50,707.22	£ 174.96	£ 449.29	£ 1,133.00	£ 43,482.89	£ 789.98	£ 700.00	£ 1,960.00	£ 615.10	£ 1,402.00	£ 50,707.22
													£ -
101	9-Feb	CR Library report	£ 473.15	£ 260.00	£ 21.65	£ 166.50				£ 25.00			£ 473.15
102		CR Banking library											£ -
103	05-16 Feb	CR FDEL & Amex	£ 1,685.50			£ 24.00	£ 1,481.50			£ 180.00			£ 1,685.50
104	17-23 Feb	CR FDEL & Amex	£ 960.00		£ 12.50	£ 32.00	£ 915.50						£ 960.00
105	24-02 Mar	CR FDEL & Amex	£ 1,067.40			£ 34.00	£ 883.40					£ 150.00	£ 1,067.40
106	3-Mar	CR FDEL & Amex	£ 401.30				£ 381.30					£ 20.00	£ 401.30
107		CR Cash banking-coffee											£ -
108		CR CC Bank contingency ac int	£ 67.69					£ 67.69					£ 67.69
109		CR Cash banking-library											£ -
110	4-Mar	CR Library report	£ 371.25		£ 20.50	£ 98.50				£ 40.00		£ 212.25	£ 371.25
111		CR Coffee report	£ 710.30				£ 683.30				£ 27.00		£ 710.30
112	05-09 Mar	CR FDEL & Amex	£ 501.90			£ 6.00	£ 410.90			£ 25.00		£ 60.00	£ 501.90
113	10-16 Mar	CR FDEL & Amex	£ 860.80		£ 1.20	£ 50.00	£ 809.60						£ 860.80
114	17-31 Mar	CR FDEL & Amex	£ 2,226.65		£ 0.75	£ 6.00	£ 2,169.90					£ 50.00	£ 2,226.65
115	26-Mar	CR Richie(Stoke) refund	£ 14.99				£ 14.99						£ 14.99
116	31-Mar	CR Banking - coffee											£ -
117		CR Banking-library											£ -
118	2-Apr-25	CR Library report	£ 301.70	£ 26.50	£ 26.70	£ 68.50						£ 180.00	£ 301.70
119		CR Coffee report	£ 765.75				£ 741.15				£ 24.60		£ 765.75
120		CR CC Bank contingency ac int(Mar)	£ 74.93					£ 74.93					£ 74.93
121		CR											£ -
122		CR											£ -
123		CR											£ -
124		CR											£ -
125		CR											£ -
126		CR											£ -
127		CR											£ -
128		CR											£ -
129		CR											£ -
130		CR											£ -
131		CR											£ -
132		CR											£ -
133		CR											£ -
134		CR											£ -
135		CR											£ -
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137		CR											£ -
138		CR											£ -
139		CR											£ -
140		CR											£ -
141		CR											£ -
142		CR											£ -
143		CR											£ -
144		CR											£ -
145		CR											£ -
146		CR											£ -
147		CR											£ -
148		CR											£ -
149		CR											£ -
150		CR											£ -
			61190.53	461.46	532.59	1618.50	51974.43	932.60	700.00	2230.00	666.70	2074.25	61190.53

Charity Number 1170598

Payments 1

	Date	Chq No/Transaction type	Payee	Amount	Events	Library	Coffee Shop	Misc	Art Gallery	Music Group	Utilities	Repairs & Maintenance	Insurance	Cleaning	Set up costs & Capital Purchases	Audit Trail
	###															0.00
1	5th	Bacs	S/O Booker Ltd	229.54			229.54									229.54
2	6th	Bacs	J Cotton WS1350147	60.00				60.00								60.00
3	8th	Bacs	G Deffley Milk70424	37.60			37.60									37.60
4	10th	Bacs	Exband Digital Ltd aprons	214.80			214.80									214.80
5	11th	Bacs	Samantha Walker SCL068 10424	166.50			166.50									166.50
6	12th	Bacs	Iron+Fire Ltd 295717	224.80			224.80									224.80
7	13th	Bacs	HSBC chgs	10.10				10.10								10.10
8		Bacs	L Jones Toolstore+stamps	156.99				156.99								156.99
9	14th	Bacs	G Deffley Milk 130424	39.25				39.25								39.25
10	15th	Bacs	BT Group PLC	26.06			26.06									26.06
11		Bacs	FDMS/PAS PMTsense/Amex	75.95			75.95									75.95
12		Bacs	R Bishop trav exps	13.50		13.50										13.50
13		Bacs	J Cotton RCDS B&Q	12.50				12.50								12.50
14	19th	Bacs	G Deffley milk 190424	29.70			29.70									29.70
15		Bacs	Amazon-books	27.47		27.47										27.47
16	23rd	Bacs	AMEX	0.87				0.87								0.87
17	25th	Bacs	S Walker cakes	164.00			164.00									164.00
18		Bacs	Amazon-coffee shop drinks	54.39			54.39									54.39
19	26th	Bacs	Amazon-coffee shop marshmallows	19.90			19.90									19.90
20	29th	Bacs	Amazon-coffee shop drying mat	20.97			20.97									20.97
21	01st May	Bacs	Booker Ltd	254.63			254.63									254.63
22		Bacs	Birmingham City Uni 10031530	300.00						300.00						300.00
23		Bacs	E Walch childrens activities	17.25		17.25										17.25
24		Bacs	G Deffley milk 300424	56.40			56.40									56.40
25		Bacs	J Cotton recycling bins	216.00		216.00										216.00
26		Bacs	M Fairhead Tangent gallery	168.00					168.00							168.00
27	02nd	Bacs	E Walch B+M/Hobbycrafts	17.99		17.99										17.99
28		Bacs	Spotless Carpets SM1676	50.00									50.00			50.00
29		Bacs	Iron+Fire Ltd 296108	206.00			206.00									206.00
30	05th	Bacs	Coffee report	284.37			284.37									284.37
31	03rd	Bacs	DGS Home Support	85.00			85.00									85.00
32		Bacs	J Peacock - ink	15.99				15.99								15.99
33		Bacs	G Deffley Milk 030525	31.50			31.50									31.50
34	07th	Bacs	J Cotton safety sign	46.79		46.79										46.79
35		Bacs	Safety Signs L Poole	46.79		46.79										46.79
36	09th	Bacs	L Jones bird food	42.25				42.25								42.25
37		Bacs	Amazon- coffee shop drinks	22.80			22.80									22.80
38		Bacs	Iron+Fire Ltd 296192	206.00			206.00									206.00
39	10th	Bacs	G Deffley Milk 100525	35.00			35.00									35.00
40		Bacs	S Walker SCL070	100.00			100.00									100.00
41	11th	Bacs	D Harper gallery wrappings	25.00					25.00							25.00
42	13th	Bacs	Amazon-garden umbrella	48.37			48.37									48.37
43	14th	Bacs	HSBC chgs	7.34				7.34								7.34
44	15th	Bacs	BT Group PLC	26.06			26.06									26.06
45		Bacs	FDEL/PAS PMTsense/AMEX	69.43			69.43									69.43
46		Bacs	Iron+Fire Ltd 296219	187.20			187.20									187.20
47		Bacs	Booker Ltd	114.03			114.03									114.03
48	19th	Bacs	L Jones - plants	49.84				49.84								49.84
49	23rd	Bacs	J Cotton - Whistlefish	100.00		100.00										100.00
50	26th	Bacs	J Peacock-auditor exps	106.95				106.95								106.95
				4521.87	0.00	485.79	2991.00	502.08	193.00	300.00	0.00	0.00	0.00	50.00	0.00	4521.87

Charity Number 1170598

Date	Chq No	Payee	Amount	Events	Library	Coffee Shop	Misc.	Art Gallery	Music Group	Utilities	Repairs & Maintenance	Insurance	Cleaning	Set up costs & Capital Purchases
		B/Fwd	4521.87	0.00	485.79	2991.00	502.08	193.00	300.00	0.00	0.00	0.00	60.00	0.00
51	26th	Bacs Samantha Walker SCL062	156.00			156.00								
52		G Deffley milk 250524	51.70			51.70								
53	27th	Bacs R Gessley Knoxville Highway	450.00						450.00					
54	28th	Bacs P Moseley Elec work	402.00											
55		Card Village Stores	1.75			1.75								
56	29th	Bacs Amazon-paper/dairy	31.08		31.08									
57	30th	Bacs Booker Ltd	185.43			185.43								
58		Bacs Amazon-paper	23.99		23.99									
59		Bacs Dealer of Carnock	41.42			41.42								
60		Bacs IronFire 296585	187.20			187.20								
61	02nd June	Bacs G Deffley milk 010524	38.50			38.50								
62		Bacs Dr D H Brown - gallery	260.00					260.00						
63	03rd	Bacs P Moseley Elec 0306202	528.00								528.00			
64	04th	Bacs R Bishop - trav exp	18.90					18.90						
65		Bacs IronFire 296541	193.60			193.60								
66	05th	Bacs Library report	158.00		150.00	8.00								
67		Bacs Coffee report	536.36		120.00				18.53					
68	06th	Bacs E Walsh Nisbets 29058915	40.87			40.87								
69		Bacs Samantha Walker SCL064.063	465.50											
70		Bacs G Deffley milk 080524	42.00			42.00								
71	09th	Bacs Florist @ Birch H Flowers	25.00				25.00							
72	11th	Bacs Samantha Walker SCL065	54.00			54.00								
73		Bacs Amazon 206-040815	14.90		14.90									
74	12th	Bacs Amazon 206-783121	3.50		3.50									
75	13th	Bacs HSBG chgs	10.50				10.50							
76		Bacs D Harper Trustees Exhibition	32.31						32.31					
77		Bacs Amey/FDMS	58.79			58.79								
78	15th	Bacs G Deffley milk 150624	42.00			42.00								
79	17th	Bacs BT Group PLC	26.06			26.06								
80		Bacs PAS PMTSENSE	14.40			14.40								
81	18th	Bacs J Cotton misc	60.10		28.10			32.00						
82		Bacs Jeremy Cotton trauma kit	107.94					107.94						
83		Bacs L Everton Honeybuns 249120	66.00			66.00								
84	19th	Bacs Mortimer Chocolate 24/159	122.00			122.00								
85		Bacs J Cotton recycling bins	216.00		216.00									
86	21st	Bacs Samantha Walker SCL066	119.00			119.00								
87	22nd	Bacs G Deffley milk 220524	38.50			38.50								
88	24th	Bacs Amazon 206-0505916 index box	17.98		17.98									
89		Bacs J Cotton Summer Reading Chalte	74.45		74.45									
90	25th	Bacs P Moseley Elec 0182	300.00								300.00			
91	26th	Bacs Booker Ltd	205.80			205.80								

Bank Transfer
Debit Card

Charity Number 1170598

																	Set up costs & Capital Purchases	Audit Trail
Date		Chq No	Payee	Amount	Events	Library	Coffee Shop.	Misc	Art Gallery	Music Group	Utilities	Repairs & Maintenance	Insurance	Cleaning				
			B/Fwd	11833.38	520.00	933.52	6797.15	740.42	485.31	768.53	300.00	1238.45	0.00	50.00	0.00		11833.38	
01/02nd	Bacs		Library report	25.00				25.00									0.00	
02	Bacs		Coffee report	428.66			428.66										25.00	
03/04th	Bacs		DGS Home Support	85.00			85.00										428.66	
04/05th	Bacs		Samantha Walker SCL069	173.00			173.00										85.00	
05/06th	Bacs		G Deffley Milk 050724	47.45			47.45										173.00	
06/08th	Bacs		Amazon - plastic tongs	19.80			19.80										47.45	
07/09th	Bacs		E Walch Nisbets	40.87			40.87										19.80	
08/10th	Bacs		Booker Ltd	180.79			180.79										40.87	
09	Bacs		Iron + Fire 297154	224.80			224.80										180.79	
10	Bacs		E Walch CS labels	12.69			12.69										224.80	
11/11th	Bacs		J Cotton library childrens prize	5.39		5.39											12.69	
12	Bacs		Amazon - bicarb+white vinegar	20.11			20.11										5.39	
13/12th	Bacs		Amex/FDMS	67.43			67.43										20.11	
14	Bacs		G Deffley milk 120724	40.25			40.25										67.43	
15	Bacs		J Cotton - first aid	13.18				13.18									40.25	
16/14th	Bacs		HSBC charges	5.64				5.64									13.18	
17/15th	Bacs		BT Group PLC	26.06			26.06										5.64	
18	Bacs		PAS PMTSENSE	14.40			14.40										26.06	
19/17th	Bacs		Samantha Walker SCL070	157.80			157.80										14.40	
20/21st	Bacs		G Deffley milk 200724	39.20			39.20										157.80	
21/24th	Bacs		J Cotton recycling bins	216.00		216.00											39.20	
22/26th	Bacs		Iron + Fire 297349	271.60			271.60										216.00	
23/27th	Bacs		Samantha Walker SCL071	221.50			221.50										271.60	
24/28th	Bacs		G Deffley milk 270724	42.00			42.00										221.50	
25/29th	Bacs		Amazon - spoons coffee shop	10.39			10.39										42.00	
26	Bacs		G Saviker gallery	328.00				328.00									10.39	
27/02nd Aug	Bacs		L Everton Honeybuns	64.10			64.10										328.00	
28	Bacs		J Cotton Rockets library	16.29		16.29											64.10	
29/03rd Aug	Bacs		Coffee report	264.86			264.86										16.29	
30/03rd Aug	Bacs		G Deffley milk 030824	42.00			42.00										264.86	
31/04th Aug	Bacs		R Bishop trav exps	13.50				13.50									42.00	
32/06th Aug	Bacs		Staffs CC 1000131993 H+S audit	350.00				350.00									13.50	
33/07th Aug	Bacs		Booker Ltd	146.76			146.76										350.00	
34/08th Aug	Bacs		H & G Hollinshead MS383	244.90			244.90											

Charity Number 1170598

[illegible]

Toilet refurb	
	139.9
	108
	1228.9

Charity Number 1170598

Payments 5

	Date	Chq No	Payee	Amount	Events	Library	Coffee Shop	Misc	Art Gallery	Music Group	Utilities	Repairs & Maintenance	Insurance	Cleaning	Set up costs & Capital Purchases	Audit Trail
		brought forward		23920.58##	520.00	2824.38	13508.99	1493.26	1609.31	840.53	600.00	1245.12	0.00	50.00	1228.99	23920.58
																0.00
201	10/4/2024	Bacs	Samantha Walker SCL078	112.00			112.00									112.00
202		Bacs	G Deffley-milk 290924	38.50			38.50									38.50
203		Bacs	J T Design Partner 1960/844/01	540.00											540.00	540.00
204	10/3/2024	Bacs	Coffee report	353.39			353.39									353.39
205	10/7/2024	Bacs	BPH Ceramics-tiling	730.00											730.00	730.00
206		Bacs	Amazon- copier paper	24.99		24.99										24.99
207		Bacs	Amazon- wireless doorbell	18.98				18.98								18.98
208	10/9/2024	Bacs	H & G Hollinshead MS396	279.70			279.70									279.70
209		Bacs	Iron+Fire Ltd 298452	224.80			224.80									224.80
210		Bacs	Richard Harrison (plumber)	680.00											680.00	680.00
211	10/11/2024	Bacs	Direct Hygiene (bins)	290.38											290.38	290.38
212	10/13/2024	Bacs	E Walch Various	45.40			45.40									45.40
213	10/14/2024	Bacs	Amex/FDMS	60.86			60.86									60.86
214		Bacs	HSBC chgs	7.60				7.60								7.60
215		Bacs	G Deffley-milk 131024	43.75			43.75									43.75
216		Bacs	J Cotton (flowers Liz)	40.00		40.00										40.00
217		Bacs	H & G Hollinshead MS397	248.20			248.20									248.20
218	10/15/2024	Bacs	BT Group PLC	26.06			26.06									26.06
219		Bacs	PAS PMTSENSE	14.40			14.40									14.40
220		Bacs	A J P Heating (kitchen sinks)	1238.68											1238.68	1238.68
221	16-Oct	Bacs	L Jones TENS licences x 3	63.00						63.00						63.00
222	17-Oct	Bacs	Lichfield 813 SHEN01-blackboard	90.00	90.00											90.00
223		Bacs	Samantha Walker	141.50			141.50									141.50
224	21-Oct	Bacs	P Moseley Elec	108.00											108.00	108.00
225		Bacs	L Everton wine music	102.96						102.96						102.96
226	22-Oct	Bacs	G Deffley milk	40.25			40.25									40.25
227		Bacs	Samantha Walker	141.50			141.50									141.50
228		Bacs	Bham City Uni 10034090	380.00						380.00						380.00
229	23-Oct	Bacs	T Farrer Garden slabs	78.00								78.00				78.00
230	30-Oct	Bacs	Booker Ltd	303.99##			303.99									303.99
231		Bacs	Pasture Naturals	203.11				203.11								203.11
232		Bacs	E Walch AmazonGardening	32.97				32.97								32.97
233		Bacs	J Cotton Refactory inv -blister pack b	388.80		388.80										388.80
234		Bacs	G Deffley milk 261024	38.10			38.10									38.10
235	31-Oct	Bacs	Museums & Galleries	108.43		108.43										108.43
236		Bacs	J Rentell lamination pouches	6.95		6.95										6.95
237	1-Nov	Bacs	Iron+Fire Ltd 299164	228.00			228.00									228.00
238		Bacs	Lidl GB Christmas wine	49.05	49.05											49.05
239		Bacs	G Deffley milk 011124	43.75			43.75									43.75
240		Bacs	V Savchuk CS Clean	100			100									100.00
241	3-Nov	Bacs	Coffee report	300.74	49.05		234.71		16.98							300.74
242		Bacs	Library report	2.99				2.99								2.99
243		Bacs	TV licensing	169.5				169.5								169.50
244		Bacs	Lidl Lichfield	151.38	151.38											151.38
245	6-Nov	Bacs	Bizay GB-loyalty cards	25.34				25.34								25.34
246		Bacs	J Peacock test	0.01				0.01								0.01
247		Bacs	L Jones plants B&Q	36.24				36.24								36.24
248	8-Nov	Bacs	Amazon	14.95		14.95										14.95
249		Bacs	Amazon	16.81		16.81										16.81
250		Bacs	Amazon	7.62		7.62										7.62
				32312.21##	859.48	3432.93	16227.85	1990.00	1626.29	1386.49	600.00	1323.12	0.00	50.00	4816.05	32312.21

Shenstone Community Library Accounts

Charity Number 1170598

Payments 6

Date	Chq No	Payee	Amount	Events	Library	Coffee Shop	Misc	Art Gallery	Music Group	Utilities	Repairs & Maintenance	Insurance	Cleaning	Set up costs & Capital Purchases	Audit Trail
		brought forward	32312.21	859.48	3432.93	16227.85	1990.00	1626.29	1386.49	600.00	1323.12	0.00	50.00	4816.05	32312.21
9-Nov	BACS	J Cotton-defibrillator pads	113.44				113.44								113.44
	BACS	J Peacock-test	0.01				0.01								0.01
	BACS	J Peacock-test	0.01				0.01								0.01
11-Nov	BACS	G Deffley milk 101124	44.7			44.7									44.70
	BACS	Woven labels-bags sample	30		30										30.00
	BACS	P Patrick-cake boxes	23.97			23.97									23.97
	BACS	E Walch	31.8			31.8									31.80
	BACS	S Walker SCL080+cr note	52.5			52.5									52.50
13-Nov	BACS	HSBC chgs	8.38				8.38								8.38
	BACS	Domestic Heroes-fridge repair	69			69									69.00
	BACS	Iron+Fire 299547	228.8			228.8									228.80
14-Nov	BACS	Amex/FDMS	70.07			70.07									70.07
	BACS	Expand Digital aprons 19691	214.8			214.8									214.80
	BACS	D Harper - frames	19.5					19.5							19.50
	BACS	Iron+Fire 298592	202			202									202.00
15-Nov	BACS	BT Group PLC	26.06			26.06									26.06
	BACS	PAS PMT Sense	14.4			14.4									14.40
	BACS	Aspect Art procedures books	95			95									95.00
	BACS	G Deffley milk 151124	39.25			39.25									39.25
	BACS	T Farrer Tree Services	25								25				25.00
18-Nov	BACS	R Bishop-exps trav/print	119.08		119.08										119.08
19-Nov	BACS	G Deffley tap repair	5.99								5.99				5.99
	BACS	P Moseley-porch light repair	162								162				162.00
20-Nov	BACS	J Cotton-CS thermometers	38.4			38.4									38.40
24-Nov	TF	Refreshments-reader event	27	27											27.00
22-Nov	BACS	S Walker SCL0081+24	191			191									191.00
	BACS	Amazon	23.65		23.65										23.65
	BACS	Amazon	21.79		21.79										21.79
25-Nov	BACS	L Jones-licensing	21	21											21.00
	BACS	G Deffley milk 241124	43.75			43.75									43.75
	BACS	Bham City Uni 10034822	309.65						309.65						309.65
27-Nov	BACS	Booker Ltd	227.37			227.37									227.37
	BACS	Amazon	27.19			27.19									27.19
28-Nov	BACS	S Walker SCL082+083	152.5			152.5									152.50
29-Nov	BACS	Lidl	179.89	179.89											179.89
	BACS	Amazon	28.85		28.85										28.85
2-Dec	BACS	Coffee report	296.97			279.47	17.5								296.97
1-Dec	BACS	G Deffley milk 301124	43.75			43.75									43.75
	BACS	BPH Ceramics	740											740	740.00
3-Dec	BACS	Iron+Fire 299832	224.8			224.8									224.80
4-Dec	BACS	F Weetman radiator	265											265	265.00
	BACS	F Weetman wine	60	30					30						60.00
5-Dec	BACS	Iron+Fire IR0187 boiler serv	334.49			334.49									334.49
6-Dec	BACS	S Walker Christmas buffet	425	425											425.00
	BACS	V Savchuk CS51224	100			100									100.00
	BACS	Rugeley Aerial 04875	216		216										216.00
7-Dec	BACS	G Deffley milk 071224	43.7			43.7									43.70
	BACS	Chase Ink 15744	11.49				11.49								11.49
8-Dec	BACS	L Jones history group choc	16		16										16.00
10-Dec	BACS	Iron+Fire 300127	224.8			224.8									224.80
			38202.01	1542.37	3888.30	19271.42	2140.83	1645.79	1726.14	600.00	1516.11	0.00	50.00	5821.05	38202.01

Shenstone Community Library Accounts

Charity Number 1170598

Payments 7

	Date		Chq No	Payee	Amount	Events	Library	Coffee Shop	Misc	Art Gallery	Music Group	Utilities	Repairs & Maintenance	Insurance	Cleaning	Set up costs & Capital Purchases	Audit Trail
				brought forward	38202.01	1542.37	3888.30	19271.42	2140.83	1645.79	1726.14	600.00	1516.11	0.00	50.00	5821.05	38202.01
301	11-Dec	BACS		Booker Ltd	138.29			138.29									138.29
302	13-Dec	BACS		AMEX/FDMS	72.42			72.42									72.42
		BACS		Hollinshead Mabels MS401	365.2			365.2									365.20
304		BACS		Staffs CC	300							300					300.00
305	14-Dec	BACS		HSBC chgs	9.3				9.3								9.30
306		BACS		S Walker SCL085	136			136									136.00
307	15-Dec	BACS		G Deffley milk 141224	29.75			29.75									29.75
308		BACS		Lichfield Singers	50						50						50.00
309	16-Dec	BACS		BT Group PLC	26.06			26.06									26.06
310		BACS		PAS RE PMTSENSE	14.4			14.4									14.40
311		BACS		Hollinshead Mabels MS402	419.2			419.2									419.20
312	17-Dec	BACS		S Walker SCL086 events	475	475											475.00
313	18-Dec	BACS		R Gessey/Knoxville	150						150						150.00
314	19-Dec	BACS		Iron + Fire 300283	206			206									206.00
315	20-Dec	BACS		S Walker SCL087	156			156									156.00
316		BACS		Museums+Galleries-cards	187.27		187.27										187.27
317	22-Dec	BACS		G Deffley milk 221224	39.35			39.35									39.35
318	29-Dec	BACS		G Deffley milk 291224	20.95			20.95									20.95
319	30-Dec	BACS		Amazon Co UK	24.74			24.74									24.74
320	1-Jan	BACS		V Savchuk CS	100			100									100.00
321	2-Jan	BACS		Coffee report	391.76			391.76									391.76
322	3-Jan	BACS		G Deffley milk 030125	25.9			25.9									25.90
323	4-Jan	BACS		L Everton t rolls	33.98				33.98								33.98
324	6-Jan	BACS		Tesco - grit	32				32								32.00
325	10-Jan	BACS		G Deffley milk 100125	44.4			44.4									44.40
326		BACS		J Cotton - Whistlefish	50		50										50.00
327	13-Jan	BACS		HSBC chgs	6.8				6.8								6.80
328		BACS		Spotless Carpet Cleaning	230										230		230.00
329	15-Jan	BACS		BT Group PLC	26.06			26.06									26.06
330		BACS		PAS RE PMTSENSE	14.4			14.4									14.40
331		BACS		Amex/FDMS	52.71			52.71									52.71
332		BACS		Dales of C annock	41.42			41.42									41.42
333	16-Jan	BACS		D Harper gallery	56					56							56.00
334		BACS		Amazon Co UK	9.99			9.99									9.99
335	17-Jan	BACS		L Everton event licence	21	21											21.00
336		BACS		Museums+Galleries-cards	143.64		143.64										143.64
337	18-Jan	BACS		L Everton Honeybuns	55.55			55.55									55.55
338		BACS		G Deffley milk 180125	43.7			43.7									43.70
339	20-Jan	BACS		Amazon Co UK coffee mach cleaner	10.6			10.6									10.60
340	21-Jan	BACS		Richie Stoke Ltd-coffee cups	66.43			66.43									66.43
341		BACS		Iron+Fire 300725	258.02			258.02									258.02
342		BACS		Amazon Co UK stationery	21.03		21.03										21.03
343		BACS		Amazon Co UK coffee glasses	18.99			18.99									18.99
344	22-Jan	BACS		Booker Ltd	206.73			206.73									206.73
345		BACS		Iron+Fire 300839	236.74			236.74									236.74
346		BACS		Richardson Harrison 2592	904											904	904.00
347	23-Jan	BACS		Iron+Fire 300873	22			22									22.00
348		BACS		S Walker sc1088	207			207									207.00
349	24-Jan	BACS		The Old Schoolhouse-mgmt meal	315.87	315.87											315.87
350	27-Jan	BACS		G Deffley milk 270125	32.75			32.75									32.75
					44701.41	2354.24	4290.24	22784.93	2222.91	1701.79	1926.14	900.00	1516.11	0.00	280.00	6725.05	44701.41

Shenstone Community Library Accounts

Charity Number 1170598

Payments 8

Date		Chq No	Payee	Amount	Events	Library	Coffee Shop	Misc	Art Gallery	Music Group	Utilities	Repairs & Maintenance	Insurance	Cleaning	Set up costs & Capital Purchases	Audit Trail
				44701.41	2354.24	4290.24	22784.93	2222.91	1701.79	1926.14	900.00	1516.11	0.00	280.00	6725.05	44701.41
27-Jan	BACS		Mortimer Chocolate 25/020	140			140									140.00
30-Jan	BACS		E Walch Coffee shop mat etc	39.45			39.45									39.45
	BACS		J Cotton blister packs	388.8		388.8										388.80
	BACS		Amazon - tea	19.97			19.97									19.97
	BACS		Richie Stoke Ltd	74.7			74.7									74.70
31-Jan	BACS		Iron+Fire Ltd	215.46			215.46									215.46
1-Feb	BACS		V Savchuk - deep clean	100			100									100.00
	BACS		G Deffley milk 010225	47.55			47.55									47.55
3-Feb	BACS		Amazon - stackable organiser	18.99			18.99									18.99
4-Feb	BACS		P Patrick	18.23			18.23									18.23
9-Feb	BACS		Coffee report	365.33			365.33									365.33
6-Feb	BACS		P Moseley Elec	120											120	120.00
	BACS		Amazon - envelopes	14.98		14.98										14.98
8-Feb	BACS		G Deffley milk 080225	46.9			46.9									46.90
10-Feb	BACS		S Walker SCL089	160			160									160.00
11-Feb	BACS		Bham Uni 10035950	400						400						400.00
	BACS		Iron+Fire Ltd 301111	258.02			258.02									258.02
	BACS		Amazon - choc shaker	8.69			8.69									8.69
	BACS		Just Peel - cups	290.93			290.93									290.93
12-Feb	BACS		Amazon - stationery	50.48		50.48										50.48
13-Feb	BACS		HSBC chgs	5				5								5.00
14-Feb	BACS		FDMS	75.95			75.95									75.95
	BACS		Abacus Registers	555.6			190.6								365	555.60
15-Feb	BACS		G Deffley milk 150225	41.11			41.11									41.11
17-Feb	BACS		BT Group PLC	26.06			26.06									26.06
	BACS		PAS RE PMTSENSE	14.4			14.4									14.40
	BACS		Richie Stoke Ltd	123.68			123.68									123.68
19-Feb	BACS		Booker Ltd	262.37			262.37									262.37
20-Feb	BACS		Samantha Walker SCL 090	172.5			172.5									172.50
23-Feb	BACS		G Deffley milk 220225	41.5			41.5									41.50
24-Feb	BACS		R Bishop travel	18.9		18.9										18.90
	BACS		J Cotton M and S SSCC visit	18		18										18.00
27-Feb	BACS		Amazon - stationery	8.15		8.15										8.15
	BACS		Amazon - stationery	11.25		11.25										11.25
28-Feb	BACS		Amazon - diaries	13		13										13.00
	BACS		Amazon - marshmallows	22.8			22.8									22.80
	BACS		Amazon - milk jugs	29.98			29.98									29.98
	BACS		L Everton postage stamps	7.65		7.65										7.65
2-Mar	BACS		V Savchuk - deep clean	100			100									100.00
3-Mar	BACS		G Deffley milk 030325	42.4			42.4									42.40
	BACS		Iron+Fire Ltd 301274	258.02			258.02									258.02
	BACS		Painting for Pleasure	176					176							176.00
4-Mar	BACS		Coffee report	414.43			414.43									414.43
7-Mar	BACS		Samantha Walker SCL 091	179			179									179.00
	BACS		Norris & Fisher	1219.27								1219.27				1219.27
8-Mar	BACS		G Deffley milk 070325	43.85			43.85									43.85
11-Mar	BACS		L Everton 2 x music lics	42	42											42.00
	BACS		Iron+Fire Ltd 301484	258.02			258.02									258.02
12-Mar	BACS		L Everton - Honeybuns	48.68			48.68									48.68
14-Mar	BACS		Amex/FDMS	75.97			75.97									75.97
				51785.43	2396.24	4821.45	27010.47	2227.91	1877.79	2326.14	900.00	1516.11	1219.27	280.00	7210.05	51785.43

Shenstone Community Library Accounts

Charity Number 1170598

Payments 9

																Set up costs & Capital Purchases	Audit Trail
	Date		Chq No	Payee	Amount	Events	Library	Coffee Shop	Misc	Art Gallery	Music Group	Utilities	Repairs & Maintenance	Insurance	Cleaning		
					51785.43	2396.24	4821.45	27010.47	2227.91	1877.79	2326.14	900.00	1516.11	1219.27	280.00	7210.05	51785.43
401	15-Mar	BACS		G Deffley milk 150325	40			40									40.00
402	16-Mar	BACS		HSBC chgs	9.92				9.92								9.92
403	17-Mar	BACS		BT Group	26.06			26.06									26.06
404		BACS		PAS/PMT Sense	14.4			14.4									14.40
405	18-Mar	BACS		TP Manufacturing	1033.96											1033.96	1033.96
406	19-Mar	BACS		Booker Ltd	184.96			184.96									184.96
407	20-Mar	BACS		L Everton/wine jazz	112.32						112.32						112.32
408		BACS		S Walker SC L092	185.5			185.5									185.50
409	23-Mar	BACS		G Deffley milk 220325	39.5			39.5									39.50
410	24-Mar	BACS		Amazon-paper	28.28		28.28										28.28
411		BACS		Amazon-paper	21.99		21.99										21.99
412	25-Mar	BACS		Iron+Fire 301678	236.74			236.74									236.74
413	27-Mar	BACS		Amazon-cleaning cloths	22.97			22.97									22.97
414	28-Mar	BACS		L Jones-garden posts	23.6				23.6								23.60
415		BACS		Two-Thirds Design-Church leaflets	700				700								700.00
416	30-Mar	BACS		G Deffley milk 290325	47.15			47.15									47.15
417	31-Mar	BACS		Hollinshead MS407.408,409	1012			1012									1012.00
418		BACS		Bham University-music	400						400						400.00
419	1-Apr	BACS		Iron+Fire 301806 301677	280			280									280.00
420	1-Apr	BACS		V Savchuk March	100			100									100.00
421	2-Apr	BACS		Coffee report	379.46			379.46									379.46
422		BACS															0.00
423		BACS															0.00
424																	0.00
425																	0.00
426																	0.00
427																	0.00
428																	0.00
429																	0.00
430																	0.00
431																	0.00
432																	0.00
433																	0.00
434																	0.00
435																	0.00
436																	0.00
437																	0.00
438																	0.00
439																	0.00
440																	0.00
441																	0.00
442																	0.00
443																	0.00
444																	0.00
445																	0.00
446																	0.00
447																	0.00
448																	0.00
449																	0.00
450																	0.00
					56684.24	2396.24	4871.72	29579.21	2961.43	1877.79	2838.46	900.00	1516.11	1219.27	280.00	8244.01	56684.24

Capital Expense Project Record

Project name: Toilet refurbishment

Project Budget :

Grants Expected:

Date

Invoice/receipt Detail

Income £'s

9/9/2024 Amazon - freestanding vanity unit/basin
9/15/2024 G Deffley - tiles
10/4/2024 J T Design Partner 1960/844/01-architectural project design/mgmt
10/7/2024 BPH Ceramics-tiling
10/9/2024 Richard Harrison (plumber)
10/11/2024 Direct Hygiene (bins)
10/21/2024 P Moseley Elec
12/1/2024 BPH Ceramics-tiling
12/4/2024 F Weetman-radiator
1/22/2025 Richardson Harrison 2592
2/6/2025 P Moseley Elec
3/18/2025 TP Manufacturing

Totals

Total Net Cost

Income(grants)-Expense)

Expense over/under budget

£ 6,000

£

Expense
£'s

139.99
1089
540
730
680.00
290.38
108.00
740
265
904
120
1033.96

6640.33

-6640.33

Cash Float Calculations

2023 - 2024

Index no.			Library float b/f	CS float b/f	Library income	Coffee Shop income	Events	Other	Art	Donations	Library income Total	Coffee Shop income Total	Coffee Shops cash expense	Library cash expense	Total cash expense	Library Banked	Coffee Shop Banked	Total Banked	Floats expected	Actual Library float c/f	Coffee Shop float c/f	Difference to theory
1	April	Library	174.23		32.7		248	66	25	70	441.7								615.93	624.22		-8.29
2		Coffee Shop		244.23		656.9				29		685.9	284.37		284.37		600		45.76		45.76	
3			418.46												284.37			600				
4																						
5	May	Library	615.93		49.15		80	48	25		202.15			158	158	575			85.08	95.27		-10.19
6		Coffee Shop		45.76		650.45				83		733.45	536.36		536.36		60		182.85		182.85	
7																		635				
8																						
9	June	Library	85.08		36			49		10	95				0	130			50.08	60.77		-10.69
10		Coffee Shop		182.85		1137.3						1137.3	428.66		428.66		800		91.49		91.49	
11																		930	0			
12																			0			
13	July	Library	50.08		23		19	62	90		194				0	200			44.08	54.77		-10.69
14		Coffee Shop		91.49		845.3				28		873.3	264.86		264.86		500		199.93		199.93	
15																		700	0			
16																			0			
17	August	Library	44.08		32.3		15	34		0.1	81.4				0				125.48	136.17		-10.69
18		Coffee Shop		199.93		800.9				59.5		860.4	363.99		363.99		550	550	146.34		146.34	
19															363.99			550	0			
20																			0			
21	September	Library	125.48		21.15		159.3	106	50		336.45				0	295			166.93	177.62		-10.69
22		Coffee Shop		146.34		702.8				17		719.8	353.39		353.39		350		162.75		162.75	
23																		645	0			
24																			0			
25	October	Library	166.93		32.15		160	80		0.5	272.65			2.99	2.99	375			61.59	73.03		-11.44
26		Coffee Shop		162.75		702.55				42.5		745.05	300.74		300.74		500		107.06		107.06	
27															303.73			875	0			
28																			0			
29	November	Library	61.59		19.2		231.96	78	25		354.16				0	350			65.75	76.79		-11.04
30		Coffee Shop		107.06		693.8				27		720.8	296.97		296.97		340		190.89		190.89	
31															296.97			690	0			
32																			0			
33	December	Library	65.75		8.9		40	60			108.9				0				174.65	185.19		-10.54
34		Coffee Shop		190.89		379.15				22		401.15	391.76		391.76			0	200.28		200.28	
35															391.76			0	0			
36																			0			
37	January	Library	174.65		21.65		260	166.5	25		473.15				0	580			67.8	76.34		-8.54
38	2024	Coffee Shop		200.28		701.5				16.5		718	365.33		365.33		350		202.95		202.95	
39																		930	0			
40																			0			
41	February	Library	67.8		20.5		212.25	98.5	40		371.25				0	416			23.05	31.59		-8.54
42		Coffee Shop		202.95		683.3				27		710.3	414.43		414.43		300	0	198.82		198.82	
43																		716	0			
44																			0			
45	March	Library	23.05		26.7		206.5	68.5			301.7				0	300			24.75	34.29		
46		Coffee Shop		198.82		741.15				24.6		765.75	379.46		379.46		500	0	85.11		85.11	
47																		800	0			
48																			0			
49																			0			
Totals		Library			323.4		1632.01		280		3232.51			160.99		3221			-149.48	24.75	85.11	
Totals		Coffee Shop				8695.1		916.5		386.7		9071.2	4380.32				4850	8621	0	24.75	85.11	109.86

Reduction/increase in floats

Float to/from current account 308.6

Adjust Plus or minus

CHECK THAT ALL FORMULAE HAVE TRANSFERRED

Library "banking" formula add column "m" to formula

Library banking in fact monies into coffee shop funds not bank

Shenstone Community Library Accounts

Charity Number 1170598

Contingency Account

Fund brought forward April 1st 2024					£14,276.38
2024		Interest £'s	Transfers from Current Awards £'s	Transfers to current	Total £'s
2024 April	Interest	23.52			£14,299.90
	Transfer from Current Account				£14,299.90
May	Interest	22.8			£14,322.70
	Transfer from Current Account				£14,322.70
June	Interest	23.6			£14,346.30
	Transfer from Current Account				£14,346.30
July	Interest	22.88			£14,369.18
	Transfer to C & C				£14,369.18
	Transfer back				£14,369.18
August	Interest	23.68			£14,392.86
	Transfer from Current Account		5000		£19,392.86
September	Interest	30.09			£19,422.95
	Transfer from Current Account				£19,422.95
October	Interest	29.69			£19,452.64
	Transfer to Current Account			3000	£16,452.64
November	Interest	25.28			£16,477.92
	Transfer from Current Account				£16,477.92
December	Interest				£16,477.92
	Transfer from Current Account	25.05			£16,502.97
2025					£16,502.97
January	Interest	26.35			£16,529.32
	Transfer from Current Account				£16,529.32
	Transfer from Current Account				£16,529.32
February	Interest	26.23			£16,555.55
	Transfer from Current Account		2000		£18,555.55
			1000		£19,555.55
March	Interest	26.02			£19,581.57
	Transfer from Current Account			1000	£19,581.57
					£19,581.57
	Transfers		8,000	4000	
	Total Interest	305.19			
	Total Awards		0		
	Net movements to & from Current & contingency			4,000	
Balance of fund year to date year end 31st March 2025					18581.57

Shenstone Community Library Accounts

Charity Number 1170598

Contingency Account 2

Cambridge & Counties Bank Account

Fund brought forward April 1st 2024

2023		Interest £'s	Transfers from Current
2023 April	Interest		
	Transfer from Current Account		
May	Interest		
June	Interest		
	Transfer from Current Account		
July	Interest		
	Transfer from Contingency ac		10000
	Transfer back		
August	Interest		
	Transfer from Contingency ac		10000
September	Interest		
	Transfer from current account		
October	Interest		
November	Interest		
December	Interest		
2024			
January	Interest		
February 1	Interest		
March	Interest		
Transfers			20,000
Total Interest		0	
Total Awards			

Balance of fund year to date year end 31st March 2024

£0.00

Awards £'s	Transfers to current
100	100
200	200
300	300
400	400
500	500
600	600
700	700
800	800
900	900
1000	1000
1100	1100
1200	1200
1300	1300
1400	1400
1500	1500
1600	1600
1700	1700
1800	1800
1900	1900
2000	2000
2100	2100
2200	2200
2300	2300
2400	2400
2500	2500
2600	2600
2700	2700
2800	2800
2900	2900
3000	3000
3100	3100
3200	3200
3300	3300
3400	3400
3500	3500
3600	3600
3700	3700
3800	3800
3900	3900
4000	4000
4100	4100
4200	4200
4300	4300
4400	4400
4500	4500
4600	4600
4700	4700
4800	4800
4900	4900
5000	5000
5100	5100
5200	5200
5300	5300
5400	5400
5500	5500
5600	5600
5700	5700
5800	5800
5900	5900
6000	6000
6100	6100
6200	6200
6300	6300
6400	6400
6500	6500
6600	6600
6700	6700
6800	6800
6900	6900
7000	7000
7100	7100
7200	7200
7300	7300
7400	7400
7500	7500
7600	7600
7700	7700
7800	7800
7900	7900
8000	8000
8100	8100
8200	8200
8300	8300
8400	8400
8500	8500
8600	8600
8700	8700
8800	8800
8900	8900
9000	9000
9100	9100
9200	9200
9300	9300
9400	9400
9500	9500
9600	9600
9700	9700
9800	9800
9900	9900
10000	10000

Total
£'s

£0.00

£0.00

£0.00

£0.00

£0.00

£10,000.00

£10,000.00

£10,000.00

£20,000.00

£20,000.00

£20,000.00

£20,000.00

£20,000.00

£20,000.00

£20,000.00

£20,000.00

£20,000.00

£20,000.00

£20,000.00

£20,000.00

0

0

20000.00

Shenstone Community Library Accounts

Charity Number 1170598

Notes to the accounts

- 1 The Library and Coffee Shop keep a daily records reported monthly of income and incidental expenses against receipts
- 2 Card payments recorded in the accounts show date cash entered bank not the day in which the card payment was made & may not always agree with coffee shop monthly account
- 3 Till income for both library and coffee shop do not always reconcile 100%, training of volunteers has minimised the difference generally to acceptable levels
- 4 Cash payments & income and floats are recorded on sheet "Cash Income & Expense"
- 5 Cash floats expenditure is high, reduces risks from high levels of cash at the library and bank charges, a debit card is available for other than small cash expenses
- 6 Capital items purchased are assumed fully depreciated at the time of purchase, an asset register shows purchase price
- 7 A debit card is available for other than small cash expenses
- 8 Card credits into the bank do not always identify the source other than the service provider - to balance the accounts until further information is available, the credits are" lodged" in the largest account & adjusted to the correct account at month end on the receipt of reports from the coffee shop, library & gallery
- 9 Receipts and payments condensed so that History & Music Groups, Cleaning materials, Covid 19, H & S now recorded in Misc accounts

Predicted Cash Flow

Indications Only for future planning & revenue budget

January February March April May June July August September October November December

Balance of Funds in Hand

REVISE THIS SHEET when we are running at a cash levels needing a close watch to ensure positive cash flow

Current Account
Savings Account
Float - Library
Float Coffee Shop

Accumulated Free Cash	205.4	281.8	738.2	1214.6	1696	2177.4	2558.8	2330.2	2977.6	3509	4040.4
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Receipts

Banked Income Library	110	110	110	110	110	110	110	110	122	110	110	110
Banked Income Coffee Shop	1500	1500	1500	1500	1500	1500	1500	1500	1578	1500	1500	1388
Misc												
Social Events	150	150	150	150	150	150	150	150	300	150	150	150
Staffordshire Council Grant							400					
Shenstone Parish Council Grants												
Other Grants												
Art Gallery	90	90	90	90	90	90	90	90	0	90	90	90
Donations	20	20	20	20	25	25	25	25	11	25	25	25
Gift Aided Donations												
Hire of Facilities/room												
Total Income	1870	1870	1870	1870	1875	1875	2275	1875	2011	1875	1875	1763

Less : Payments

Library	40	40	40	40	40	40	40	40	60	40	40	40
Insurance								750				
Artwork	50	50	50	50	50	50	50	50	0	50	50	50
Set up & Capital Costs	350	350	350	350	350	350	350	350	400	350	350	350
Coffee Shop	450	450	450	450	450	450	450	450	400	400	400	400
Repairs and Maintenance Library	20	20	20	20	20	20	20	0	20	20	20	20
Repairs and Maintenance Coffee shop	20	400	20				500					
Misc.	20	20	20	20	20	20	20	0	20	20	20	20
Card Reader	45	45	45	45	45	45	45	45	45	45	45	45
Broadband	18.6	18.6	18.6	18.6	18.6	18.6	18.6	18.6	18.6	18.6	18.6	18.6
Social Events	50	50	50	50	50	50	50	50	50	50	50	50
Utilities Gas/Electric/Water	300	300	300	300	300	300	300	300	300	300	300	300
Rent	1											
Health & Safety SCC	300	50	50	50	50	50	50	50	50	50	50	50
Total Expense	1664.6	1793.6	1413.6	1393.6	1393.6	1393.6	1893.6	2103.6	1363.6	1343.6	1343.6	1343.6

Free Cash Monthly	205.4	76.4	456.4	476.4	481.4	481.4	381.4	-228.6	647.4	531.4	531.4	419.4
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Actual

Difference			-456.4	-476.4	-481.4	-481.4	-381.4	228.6	-647.4	-531.4	-531.4	-419.4
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Report to the trustees of Shenstone Community Library (Charity Number 1170598) on the accounts for the year ended 31 March 2025 set out on the attached pages.

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 March 2025.

Responsibilities and basis of the report: As the charity trustees, you are responsible for the preparation of the accounts in accordance with the \charities Act 2011 ("the Act"). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement: I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that, in any material respect,:

The accounting records were not kept in accordance with section 130 of the Act; or

The accounts did not accord with the accounting records; or

The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Pauline Hegarty (ACA)

Pauline Hegarty

16th May 2025

SHENSTONE COMMUNITY LIBRARY ASSOCIATION

England & Wales - Charity number 1170598

Accounts

Shenstone Community Library Association

Main Street

Shenstone

Staffs

WS14 0LZ

Charity Number 1170598

Trustee Managers names:

Lynda Jones

Frank Weetman

Jane Cotton

Hannah Smith

Jeffrey Peacock

Trustees Annual Report April 1st 2023, to March 31st 2024

Another year has passed. We have over a hundred volunteers, and over the past year, it has absorbed many hours of volunteer time. So what has been achieved?

Staffordshire County Council monitor us by looking at three key performance indicators: the number of new library members, the number of books issued, and the number of visitors to the library, and we are given comparative data to see whether we have improved, or not, from the previous year, and by how many percentage points, and how we compare to the 27 other Community Managed Libraries (CMLs), and the 16 county managed libraries.

All libraries are different of course– serving different sizes and kinds of communities, and although the core purpose of all – lending books – will be the same, each will have different ambition and areas of focus – and some will be more established than others. We do know that all will be developing into so-called community hubs, where many community activities can take place under one roof.

What do this year's figures tell us?

We have signed up fewer new members this year, and some CMLs have signed up many more members than we have. This is disappointing in that this area has been steadily improving, and some years has been phenomenal, and we will look to ways to sign up more members in the coming year. However, there are only so many people in a community, and we have been steadily signing them up for seven years!

So what of numbers of books issued, which is our key second performance indicator? We issued 16,520 books in 2022 – 3, and 17,731 in 2023 – 4, an increase of 7.3%, which is great to see.

The number of visits to CMLs our third key performance indicator, and here Shenstone tops the league table with an astonishing 43,035 – an increase of 13.45% on last year's amazing figure of 37,966. Even when compared with council run libraries, we have more visits than some of these.

We have been busier than ever. Our volunteer numbers have grown, and volunteers have created new activities. All this has made additional demands on the coffee shop, because one of the reasons the activities are so successful is that often a lovely cup of coffee can be had whilst partaking in them!

Developing capacity to strengthen our resilience for the future was one of last year's aims, and we are so grateful that volunteers have embraced additional responsibilities, particularly in the coffee shop. We can see how successful this has been as we cope with these additional numbers. We will need to continue to strengthen our capacity in the coming years – a reminder that we now have eight years to run on our lease with SCC.

Our other aim last year was to develop our work in respect of the Green Libraries manifesto. Our recycling has been extended this year, and it is interesting to see visitors leave their recycling before rewarding themselves with a coffee, cake, and good book! Another reason for our growing visitor numbers! We will launch our thermal imaging camera in the autumn, have given hedgehogs new homes, have hosted beekeeping events, green film showings, upcycling evenings, and of course our monthly repair cafe has become a popular event.

What about our plans for 2024 – 5? We would like to continue our activities to support both environmental causes – these seem to be popular areas to develop with both our users and volunteers. In addition, we have several capital projects in mind – refurbishing the toilets, re-doing the front footpath and aspects of the front garden, and we will investigate the installation of solar panels.

We have continued to meet monthly and have had a full programme of work. We have revisited our financial policy and safeguarding policy, and brought in four new policies: complaints, recording, privacy, and inclusion.

Declaration

The trustees declare that they have approved the trustees report above.

Signed on behalf of the trustees.

Signature

Full name Jeffrey Peacock

Position Honorary Treasurer

Date 12th August 2024

Shenstone Community Library Accounts

Charity Number 1170598

balanced to bank statement 31st March 2024

						Year ending 31 st March 2024				
Charity Number 1170598										
			<u>Current Account</u>	<u>Contingency Accounts*</u>		Library Float	<u>Coffee Shop Float</u>		<u>TOTAL</u>	
Balance b/f	01/04/2023		14312.63	11039.17		31.14	303.05		25685.99	
Interest				237.21						
Receipts			54896.24							
Payments			45025.21							
Transfers to/from contingency			-23000.00	23000.00						
Cash Income & expense change			-84.27			£ 143.09	-58.82			
Closing Balance	c/f		1099.39	34276.38	0.00	174.23	244.23		35794.23	

;

*Contingency Accounts

Utility Charge 2018 £3,000 estimated £300 per quarter £1200 pa
 Heating replacement £11,000 currently out of date & inefficient
 Insurance £1,000 fixed whether open or not - SCC condition
 Card Reader contract £1,500 3 year contract
 Carpet renewal £2,000 current carpet life limited

Replace Coffee machine £7,500 current model purchased used
 Garden improvement £1,000
 AED replacement battery £500
 Refit accessible toilet £6,000

Total £33,500

Shenstone Community Library Accounts

Charity Number 1170598

Bank Reconciliation reconciled to 31st March 2024
sheet print

Balance per Bank Statements - Current Account 1677.04 Changed to actual each time

Plus Income since statement

FDEL/Amex	387.41
CC Bank cr	74.94

£ 462.35

Less Unpresented Cheques/BACS/Transfers

C+M Low Gallery	440.00
Staffs CC	600.00

£ 1,040.00

Cash Float movements

	b/f	month end	difference
Library	31.14	174.23 £	143.09
Coffee Shop	303.05	244.23 -£	58.82
Difference			<u>84.27</u>

Balance at B	Current account	£ 1,099.39
	Float as cash at Library	£ 174.23
	Float as cash at Coffee Shop	£ 244.23
	Total cash in hand	<u>£ 1,517.85</u>

Contingency Account	14276.38
Contingency C & C Savings Account	20000.00
Total	<u>35794.23</u>

Shenstone Community Library Accounts

accounts balanced to bank statement

31st

March

2024

Charity Number 1170598

SUMMARY OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31ST March 2024

BUDGET 2023 - 2024

2022-2023		2023-2024	
£		£ p	£ p
Balance of Funds in Hand 1st April 2023			
373.80	Petty Cash - Coffee Shop Float	303.05	
9234.73	Current Account	14312.63	
45.92	Petty Cash - Library Float	31.14	
10990.63	Contingency Account	11039.17	
20645.08		25685.99	
Receipts			
6.00	Events	981.00	
733.68	Income - Library	556.17	
541.50	Library Misc	1307.30	
40710.03	Income - Coffee Shop	43542.31	
269.00	Misc	812.86	
48.00	History Group	0.00	
	Staffordshire Council Grant	0.00	
2250.00	Shenstone Parish Council Grants	950.00	
1514.97	Other Grants	0.00	
6442.50	Art Gallery	2290.00	
334.97	Donations	376.60	
	Gift Aided Donations	0.00	
3849.00	Music Group	4080.00	
	Bee Friendly	0.00	
56699.65		54896.24	
48.54	Interest	237.21	
Less Expense			
600.00	Utilities	600.00	
1148.65	Library	2754.77	
910.08	Insurance	1187.92	
4937.66	Art Gallery	2063.13	
57.00	History Group	0.00	
824.97	Covid 19	0.00	
70.00	Cleaning Materials	11.98	
	Cleaning	469.00	
18006.87	Set up & Capital Costs	4428.17	
19588.12	Coffee Shop	24323.81	
452.78	Repairs and Maintenance General	2425.93	
1847.65	Misc.	1719.18	
489.29	Social Events	2308.99	
30.96	Health & Safety	50.40	
2659.01	Music Group	2368.06	
84.24	Bee Friendly	313.87	
51707.28		45025.21	
Balance of funds year to date year end 31st March 2024			
303.05	Petty Cash Coffee shop Float	244.23	
14312.63	Current Account	1099.39	
31.14	Petty Cash Library Float	174.23	
11039.17	Contingency Account HSBC BMM	14276.38	
	Contingency Account C & C Savings Account	20000.00	
25685.99		35794.23	
Total Funds end of year c/f			

2023 - 2024	
£p	£p
303.05	
14,312.63	
31.14	
11,039.14	
25,685.96	
100.00	
600.00	
750.00	
40,000.00	
250.00	
6,500.00	
350.00	
4,000.00	
-	
52,550.00	
3,000.00	
750.00	
1,100.00	
5,000.00	
100.00	
1,500.00	
20,000.00	
1,000.00	
900.00	
500.00	
450.00	
2,750.00	
200.00	
37,250.00	
303.05	
29,612.63	
31.14	
11,039	
40985.82	

Receipts 'Receipts 1' cell no.
Payments 'Analysis of Payments' Cell number

RECEIPTS 1

2023 - 2024

Date		Total Amount	Events	Library Income	Grants	Donations Gift Aided	Donations	Library Misc.	Coffee Shop Income	Art Gallery	Misc	History Group	Music Group	Bee Friendly	Audit Trail
2023															0.00
0	April														0.00
1	1-5th	CR FDEL & Amex	428.6					4.00	344.6				80		428.60
2	1st	CR A Whitehouse hanging fee	25.00							25					25.00
3		CR M Fairhead hanging fee	25.00							25					25.00
4	4th	CR Cash Banking													0.00
5	5th-11th	CR FDEL & Amex	496.4		2.9			24	469.5						496.40
6	11th-18th	CR FDEL & Amex	731.10					16.00	695.10				20		731.10
7	19th-26th	CR FDEL & Amex	915.80					5	644.80	195			70		915.80
8	27th-02nd	CR FDEL & Amex	680.01					4.00	616.01				60		680.01
9	May 2nd	CR Cash Banking													0.00
10	06th	CR Library report	472.30		26.20		3.10	48.00		25			370.00		472.30
11	06th	CR Coffee Shop report	656.89				38.00		618.89						656.89
12		CR Cash Banking													0.00
13	3-9th	CR FDEL & Amex	486.60					6.00	460.60				20		486.60
14	10-15th	CR FDEL & Amex	647.30					22.00	565.30				60		647.30
15	17-22nd	CR FDEL & Amex	807.60		15.6			10.00	742.00				40		807.60
16	22nd	CR Cash Banking													0.00
17	24th-30th	CR FDEL & Amex	678.50	20.00				24.00	609.50	25					678.50
18	26th	CR Cash Banking													0.00
19	30th-02nd	CR FDEL & Amex	371.41						371.41						371.41
20	03rd June	CR Cash Banking													0.00
21	03rd June	CR Coffee Shop report	783.90				29.00		754.90						783.90
22		CR Library report	186.40	30.00	12.40		20.00	34.00					90		186.40
23	02nd-07th	CR FDEL & Amex	508.20	4.00	1.50			24.00	478.70						508.20
24	08th-12th	CR FDEL & Amex	656.90	27.00				12.00	452.90	165					656.90
25	10th	CR Cash Banking													0.00
26	14th-15th	CR FDEL & Amex	262.50						262.50						262.50
27	16th-26th	CR FDEL & Amex	895.50					11.10	884.40						895.50
28	28th-06th	CR FDEL & Amex	580.40		1.50			10.00	568.90						580.40
29	01st	CR Cash Banking													0.00
30	05th July	CR Coffee Shop report	751.65				18.50		733.15						751.65
31		Library report	265.77	129.00	51.87			59.90		25					265.77
32	05th-10th	CR FDEL & Amex	647.90					12.00	635.90						647.90
33	11th-17th	CR FDEL & Amex	759.21					20.00	739.21						759.21
34	13th	CR Cash Banking													0.00
35	19th-26th	CR FDEL & Amex	711.10						641.10	70					711.10
36	26th-31st	CR FDEL & Amex	688.51						688.51						688.51
37	02nd Aug	CR Contingency 2 Interest	13.08								13.08				13.08
38		CR Coffee Shop report	791.00				28.00		763.00						791.00
39		CR Library report	73.70		37.70			36.00							73.70
40	02-08 Aug	CR FDEL & Amex	874.90					16.00	858.90						874.90
41	09th-15th	CR FDEL & Amex	708.70		10.20			4.00	694.50						708.70
42	16th-26th	CR FDEL & Amex	1245.11	15.00				6.00	1174.11				50		1245.11
43		CR Cash Banking													0.00
44	29th Aug	CR FDEL & Amex	365.30	5.00				4.00	316.30				40		365.30
45	30th-06th	CR FDEL & Amex	793.10	5.00	3.00				785.1				20		793.10
46	30th	CR Shenstone PCC Volunteer Day	250.00		80.00				190.00						250.00
47	04th Sept	CR Contingency 2 Interest	65.69								65.69				65.69
48	06th Sept	CR Library report	184.75	45.00	33.75			56.00					50		184.75
49		CR Coffee Shop report	763.89				6.00		757.89						763.89
50	06-11th Sept	CR FDEL & Amex	1364.40	5.00	12.00			0.30	722.10	475			150		1364.40
		22614.07	285.00	268.62	0.00	0.00	142.60	469.30	19219.78	1030	78.77	0	1120	0	22614.07

Grants Breakdown

FDMS 50988555 is Paymentsense reimbursements for credit card transactions

Lottery Covid 19 response

Other	
LDC	
Others	0.00
Shenstone Parish	950.00
	950.00
Staffordshire CC	
Total	950.00

Shenstone Community Library Accounts

Charity Number 1170598

RECEIPTS 2

2023 - 24

			<u>Total</u>		<u>Events</u>	<u>Library</u>		<u>Donations</u>		<u>Library</u>	<u>Coffee</u>			<u>History</u>	<u>Music</u>	<u>Bee</u>	<u>Audit Trail</u>
	<u>Date</u>		<u>Amount</u>			<u>Income</u>	<u>Grants</u>	<u>Gift Aided</u>	<u>Donations</u>	<u>Misc.</u>	<u>Shop</u>	<u>Art Gallery</u>	<u>Misc</u>	<u>Group</u>	<u>Group</u>	<u>Friendly</u>	
	Carried Forward		22614.07		285.00	268.62	0.00	0.00	142.60	469.30	19219.78	1030.00	78.77	0.00	1120.00	0.00	22614.07
51	13th-18th Sept	CR FDEL & Amex	634.20		3.00	19.40				14.00	537.80				60.00		634.20
52	15th Sept	CR HSBS compensation pymt	30.00										30.00				30.00
53	20th Sep-02Oct	CR FDEL & Amex	1093.55		16.00	4.25					873.30				200.00		1093.55
54	29-Sep	CR Plusnet	14.63								14.63						14.63
55	02nd Oct	CR Cash Banking															0.00
56		CR FDEL & Amex	523.40			1.00					352.40	120.00			50.00		523.40
57	03rd Oct	CR Contingency 2 interest	69.78										69.78				69.78
58	04th-05th Oct	CR FDEL & Amex	275.60							12.00	263.60						275.60
59	06th Oct	CR Library report	248.90		12.00	26.90			10.00	90.00					110.00		248.90
60		CR Coffee Shop report	700.20						8.00		692.20						700.20
61	06th Oct	CR Cash Banking															0.00
62	06th-10th Oct	CR FDEL & Amex	669.90		10.00					8.00	476.90	25.00			150.00		669.90
63	11th-17th Oct	CR FDEL & Amex	744.20		5.00					26.00	713.20						744.20
64	18th-25th Oct	CR FDEL & Amex	880.82		8.00	1.00				14.00	657.82				200.00		880.82
65	25th-01st Nov	CR FDEL & Amex	685.50		10.00	17.00				8.00	595.50	25.00			30.00		685.50
66	27th Oct	CR Cash Banking															0.00
67	02nd Nov	CR Cash Banking															0.00
68	05th Nov	CR Library report	505.05		142.00	29.05				46.00	28.00				260.00		505.05
69		CR Coffee Shop report	781.10						42.00		739.10						781.10
70	01st -07th Nov	CR FDEL & Amex	693.30		30.00	3.50					639.80				20.00		693.30
71	02nd Nov	CR Contingency 2 interest	74.92										74.92				74.92
72	08-14 Nov	CR FDEL & Amex	756.70		45.00					8.00	553.70				150.00		756.70
73	15-22 Nov	CR FDEL & Amex	827.10								827.10						827.10
74	22-29 Nov	CR FDEL & Amex	677.85		15.00	2.25				14.00	626.60				20.00		677.85
75	29-05 Dec	CR FDEL & Amex	743.25			9.75				2.00	721.50				10.00		743.25
76	01-Dec	CR Cash Banking															0.00
77	02-Dec	CR Cash Banking															0.00
78	04-Dec	CR Contingency 2 interest	72.50										72.50				72.50
79	07-Dec	CR Library report	363.80		130.00	23.80				80.00					130.00		363.80
80	09-Dec	CR Coffee Shop report	784.55						36.00		748.55						784.55
81	06-12 Dec	CR FDEL & Amex	589.30							12.00	577.30						589.30
82	13-20 Dec	CR FDEL & Amex	567.40			3.50				6.00	557.90						567.40
83	21-27 Dec	CR FDEL & Amex	367.00							2.00	365.00						367.00
84	27-02 Jan	CR FDEL & Amex	695.90							6.00	689.90						695.90
85	02-Jan	CR Coffee Shop Banking															0.00
86	03-Jan	CR Contingency 2 interest	74.94										74.94				74.94
87	05-Jan	CR Library report	76.30		10.00	20.30				46.00							76.30
88	05-Jan	CR Coffee Shop report	511.00						22.00		489.00						511.00
89	02-10 Jan	CR FDEL & Amex	718.90			6.00				10.00	702.90						718.90
90	05-Jan	CR Cash Banking															0.00
91	10-16 Jan	CR FDEL & Amex	902.75			2.55				4.00	746.20				150.00		902.75
92	16-23 Jan	CR FDEL & Amex	1058.30			6.00					812.30				240.00		1058.30
93	23-31 Jan	CR FDEL & Amex	875.50		30.00					16.00	779.50				50.00		875.50
94	04-Feb	CR Library report	533.30		120.00	24.30				84.00		25			280.00		533.30
95	08-Feb	CR Coffee Shop report	640.00						43.00		597.00						640.00
96	01-07 Feb	CR FDEL & Amex	1023.10		20.00	4.00				26.00	973.10						1023.10
97	02-Feb	CR Paymentsense refund chgs	43.08								43.08						43.08
98		CR Contingency 2 interest	74.93										74.93				74.93
99		CR BMM contingency tf															0.00
100	08-14 Feb	CR FDEL & Amex	963.60		40.00					2.00	641.60	220			60.00		963.60
		CR															0.00
			45180.17		931.00	473.17	0.00	0.00	303.60	1005.30	37256.26	1445.00	475.84	0.00	3290.00	0.00	45180.17

Shenstone Community Library Accounts

Charity Number 1170598

RECEIPTS 3

2023 - 2024

Date		Total Amount	Events	Library Income	Grants	Donations Gift Aided	Donations	Library Misc.	Coffee Shop Income	Art Gallery	Misc	History Group	Music Group	Bee Friendly	Audit Trail	
carried forward		45180.17		931.00	473.17	0.00	0.00	303.60	1005.30	37256.26	1445.00	475.84	0.00	3290.00	0.00	45180.17
101	14-21 Feb	CR FDEL & Amex	862.5	10				22	760.5				70			862.50
102	19-Feb	CR Shenstone Parish CC grant	950			950										950.00
103	21-28 Feb	CR FDEL & Amex	1046.52		0.5			16	675.02	295			60			1046.52
104	28 Feb-05 Mar	CR FDEL & Amex	691.5					6	685.5							691.50
105	04-Mar	CR CC contingency credit	70.08								70.08					70.08
106		CR Cash Banking - coffee														0.00
107	08-Mar	CR Library report	472.8	40	48.8			114					270			472.80
		CR Coffee Shop report	981.2				31		758.2		192					981.20
109	06-20 Mar	CR FDEL & Amex	2334.5		7.7			30	1506.8	550			240			2334.50
110	12-Mar	CR Library Banking														0.00
111	20-25 Mar	CR FDEL & Amex	705.9					38	627.9				40			705.90
112	26-Mar	CR Library Banking														0.00
113	27-28 Mar	CR FDEL & Amex	341.8						341.8							341.80
114	28-Mar	CR Coffee Shop Banking														0.00
115	02-Apr	CR FDEL & Amex	387.41					8	379.41							387.41
116	02-Apr	CR CC contingency credit	74.94								74.94					74.94
117	31-Mar	CR Coffee Shop report	591.92				41		550.92							591.92
118		CR Library report	205		26		1	68					110			205.00
119																0.00
120																0.00
121																0.00
122																0.00
123																0.00
124																0.00
125																0.00
126																0.00
127																0.00
128																0.00
129																0.00
130																0.00
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141																0.00
142																0.00
143																0.00
144																0.00
145																0.00
146																0.00
147																0.00
148																0.00
149																0.00
150																0.00
		54896.24	#	981.00	556.17	950.00	0.00	376.60	1307.30	43542.31	2290.00	812.86	0.00	4080.00	0.00	54896.24

Shenstone Community Library Accounts

Charity Number 1170598

ANALYSIS OF PAYMENTS FOR THE YEAR ENDED 31st March 2024

2022 - 23		2023 -24	
	£	£ p	£ p
	<u>Cleaning</u>		
70	Cleaning Materials & window cleaning	0.00	
	Cleaning	11.98	
		469.00	
70			480.98
	<u>Insurance and Utilities</u>		
910.08	Insurance	1187.92	
600	Utilities	600.00	
1510.08			1787.92
	<u>Improvements and Refurbishments</u>		
18006.87	Capital/Set Up Costs General	4428.17	
18006.87			4428.17
	<u>Repairs and Maintenance</u>		
452.78	General Maintenance	2425.93	
452.78			2425.93
	Transfer to Savings Account		
	<u>General</u>		
1148.65	Library Expense	2754.77	
19588.12	Coffee Shop Expense	24323.81	
489.29	Social Events	2308.99	
4937.66	Art Gallery expense	2063.13	
30.96	Health & Safety	50.40	
57	History Group	0.00	
824.97	Covid expense	0.00	
1847.65	Miscellaneous	1719.18	
2659.01	Music Group	2368.06	
84.24	Bee Friendly	313.87	
31667.55			35902.21
51707.28			
	Total expense		45025.21

Charity Number 1170598

Chq						Repairs							Set up costs & Capital							
No/Transacti				Cleaning	Library	Misc	Coffee Shop	Social	Artwork		Covid 19	History	Music	Bee	Audit Trail					
Date	on type	Payee	Amount	Utilities	Materials	Mainten.	Expense	Expenses	Expense	Cleaning	Events	Expense	Insurance	Purchases	H & S	expense	Group	Group	Friendly	
5th April	DR	BACS Booker Ltd	46.11						46.11											46.11
2nd	DR	BACS M Fairhead	72.00									72.00								72
3rd	7th DR	BACS G Westwood(warm space su	25.84								25.84									25.84
4th	10th DR	BACS L Everton Decorating	226.80																	226.8
5th	11th DR	BACS Hollinshead MS281	34.10						34.10											34.1
6th	13th DR	BACS HSBC	8.54					8.54												8.54
7th	DR	BACS Iron & Fire Ltd	193.60						193.60											193.6
8th	DR	BACS Samantha Walker SCL034	53.00						53.00											53
9th	14th DR	BACS Globe 35314369001	40.00					40.00												40
10th	17th DR	BACS Paymentsense	14.40						14.40											14.4
11th	DR	BACS Aspect Art D Harper 1123	115.20				115.20													115.2
12th	18th DR	BACS Plusnet	21.60						21.60											21.6
13th	DR	BACS FDMS/Amex	60.93						60.93											60.93
14th	DR	BACS J Cotton-bunting	20.00								20.00									20
15th	DR	BACS E Walch CS Hygiene Prod	199.00						199.00											199
16th	19th DR	BACS Samantha Walker SCL035	78.50						78.50											78.5
17th	22nd DR	BACS Hollinshead MS285	68.85						68.85											68.85
18th	24th DR	BACS Amazon - Coronation disposables	41.19								41.19									41.19
19th	25th DR	BACS Birmingham City Uni 10025410	383.36															383.36		383.36
20th	29th DR	BACS Samantha Walker 26/04 inv	100.50						100.50											100.5
21st	DR	BACS Lynda Jones - various	177.44			49.26					8.18								120	177.44
22nd	DR	BACS Iron+Fire 287843	187.20						187.20											187.2
23rd	DR	BACS E Whitehouse-artist pymt	156.00									156.00								156
24th	DR	BACS																		0
25th	DR	Coffee Shop report April	520.41						438.07		82.34									520.41
26th	3rd May	visa Amazon - Parasols	106.18											106.18						106.18
27th	4th DR	dd Booker Ltd	132.20						132.20											132.2
28th	7th DR	BACS Samantha Walker inv 55	110.10						110.10											110.1
29th	10th DR	BACS Amazon-wrap paper etc	27.95				27.95													27.95
30th	DR	BACS Hollinshead MS289	80.00						80.00											80
31st	12th DR	BACS J Cotton inv 2305	31.94						31.94											31.94
1st	DR	BACS J Cotton-Whistefish	60.00					60.00												

Charity Number 1170598

[illegible]

11010.70

Charity Number 1170598

Date		Chg No	Payee	Amount	Utilities	Cleaning	Repairs & Mainten.	Library Expense	Misc. Expenses	Coffee Shop Expense	Cleaning	Events	Artwork Expense	Insurance	Set up cost & Capital Purchase	Health & Safety	Covid 19 expense	History Group	Music Group	Bee Friendly		
			B/Fwd	11010.70	0.00	0.00	276.06	423.16	665.61	6072.12	70.00	888.61	521.03	0.00	1252.97	0.00	0.00	0.00	633.36	207.78		
29th July	DR	BACS	S Walker inv 31	146.50						146.50												
01st Aug	DR	BACS	C Collins 689	961.29			961.29															
3	DR	BACS	S Woodhams	56.00									56.00									
4	DR	BACS	Iron & Fire 290215	237.72						237.72												
02nd Aug	DR	BACS	Coffee Shop report July	760.88					27.75	659.38		73.75										
02nd Aug	DR	BACS	Amazon-white card	7.71				7.71														
7	DR	BACS	S Walker inv 40	249.20						249.20												
03rd Aug	DR	BACS	Amazon-various	93.03				45.58	47.45													
04th Aug	DR	BACS	S Walker inv 41	29.00						29.00												
9	DR	BACS	DGS Home Support 2016048	102.00						102.00												
	DR	BACS	Amazon-art materials library	37.76				37.76														
09th Aug	DR	BACS	Hollinshead MS310	68.10						68.10												
10th Aug	DR	BACS	Hollinshead MS312	97.60						97.60												
4	DR	BACS	S Walker inv 45	90.00						90.00												
11st Aug	DR	BACS	G Westwood (event exps)	18.83								18.83										
13th Aug	DR	BACS	HSBC	6.76					6.76													
7	DR	BACS	FDMS/Amex	49.46						49.46												
15th Aug	DR	BACS	BT internet	27.14						27.14												
9	DR	BACS	Paymentsense	14.40						14.40												
0	DR	BACS	Amazon-various	13.20					13.20													
1	DR	BACS	J Cotton 'eggs'	5.00					5.00													
19th Aug	DR	BACS	Iron & Fire 290647	193.60						193.60												
30th Aug	DR	BACS	Hollinshead MS316	123.80						123.80												
02nd Sep	DR	BACS	D Harper - lighting	80.24									80.24									
06th Sep	DR	BACS	Booker Ltd	148.68						148.68												
06th Sep	DR	BACS	Coffee Shop report August	981.32						944.11			37.21									
09th Sep	DR	BACS	S Walker inv	79.00						79.00												
3	DR	BACS	Iron & Fire 291081	237.04						237.04												
11th Sep	DR	BACS	HSBC	5.00					5.00													
13th Sep	DR	BACS	Aspect Cards 07703295100	117.29				117.29														
1	DR	BACS	G Westwood (reading group)	35.88				35.88														
2	DR	BACS	Meach+Bevan D19343 116654	80.65																		

Charity Number 1170598

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Charity Number 1170598

Payments 5

	Date		Chq No	Payee	Amount	Utilities	Cleaning Materials	Repairs & Mainten.	Library Expenses	Misc Expenses	Coffee Shop Expenses	Cleaning	Social Events	Artwork Expense	Insurance	Set up cost & Capital Purchase	Health & Safety	Covid 19 expense	History Group	Music Group	Bee Friendly	Audit Trail	
			brought forward		23405.32	#	0.00	11.98	1505.35	1433.24	1262.64	13850.99	239.00	1278.79	1231.13	28.00	1252.97	0.00	0.00	0.00	997.36	313.87	23405.32
																							0.00
205		Dr		BACS Amazon-Pritt/lam sheets	49.43				49.43														49.43
206	16-Nov	Dr		BACS Hollinshead MS336	71.80						71.80												71.80
207		Dr		BACS Samantha Walker inv 9	93.00						93.00												93.00
208		Dr		BACS Amazon-lam sheets	16.94				16.94														16.94
209	17-Nov	Dr		BACS G Deffley Milk	48.40						48.40												48.40
210	19-Nov	Dr		BACS J Cotton phone batteries	9.75					9.75													9.75
211	21-Nov	Dr		BACS Iron + Fire inv 293095	218.50						218.50												218.50
212	22-Nov	Dr		BACS Aldi	112.53								112.53										112.53
213	23-Nov	Dr		BACS Exband Digital Ltd aprons	752.10						752.10												752.10
214	24th Nov	Dr		BACS Samantha Walker inv 11	167.00						167.00												167.00
215		Dr		BACS Amazon	62.79				62.79														62.79
216	27-Nov	Dr		BACS Amazon	43.31				4.95				38.36										43.31
217	28th Nov	Dr		BACS G Deffley Milk	50.75						50.75												50.75
218	29th Nov	Dr		BACS Booker Ltd	228.06						228.06												228.06
219	30-Nov	Dr		BACS Amazon	18.87								18.87										18.87
220	01-Dec	Dr		BACS J Cotton thermometer	50.40												50.40						50.40
221		Dr		BACS Samantha Walker inv 15	105.50						105.50												105.50
222		Dr		BACS Hollinshead MS339	78.80						78.80												78.80
223	02-Dec	Dr		BACS J Cotton Whistlefish	103.20				103.20														103.20
224	03-Dec	Dr		BACS G Deffley Milk	46.00						46.00												46.00
225	05-Dec	Dr		BACS Birmingham Uni	30.00															30.00			30.00
226		Dr		BACS Aspect Art	30.00				30.00														30.00
227	09-Dec	Dr		BACS Coffee shop report	429.62				137.00	86.48	206.14												429.62
228	06-Dec	Dr		BACS DGS Home Support 2016929	85.00						85.00												85.00
229	07-Dec	Dr		BACS R Bishop trav exps	40.20				40.20														40.20
230		Dr		BACS David J Williams 3200	114.00						114.00												114.00
231	08-Dec	Dr		BACS Iron + Fire inv 293678	185.30						185.30												185.30
232		Dr		BACS R Bishop ink repl	25.19				25.19														25.19
233	09-Dec	Dr		BACS G Deffley Milk 091223	40.24						40.24												40.24
234	11-Dec	Dr		BACS DGS Home Support 2016869	187.00						187.00												187.00
235		Dr		BACS S Walker Xmas Event	482.00								482.00										482.00
236		Dr		BACS Amazon - coat rails	49.17				49.17														49.17
237	14-Dec	Dr		BACS FDMS/Amex	52.39						52.39												52.39
238		Dr		BACS HSBC	8.94					8.94													8.94
239		Dr		BACS Paypal 'Reworked'	216.00					216.00													216.00
240	15-Dec	Dr		BACS BT Internet	22.74						22.74												22.74
241		Dr		BACS PAS Paymentsense	14.40						14.40												14.40
242		Dr		BACS Hollinshead MS326	81.4						81.4												81.40
243		Dr		BACS Samantha Walker inv 23	105						105												105.00
244		Dr		BACS Mortimer Chocolate 23/346	122						122												122.00
245	16-Dec	Dr		BACS Iron + Fire inv 293678	301.5			301.5															301.50
246		Dr		BACS Hollinshead MS343	127.1						127.1												127.10
247	19-Dec	Dr		BACS Iron + Fire inv 293864	206.6						206.6												206.60
248		Dr		BACS G Deffley Milk 201223	33.25						33.25												33.25
249	20-Dec	Dr		BACS L Jones - various garden exp	47.46					47.46													47.46
250	22-Dec	Dr		BACS P Patrick Ryman stamp	68.82						68.82												68.82
					28837.77	#	0.00	11.98	1806.85	1952.11	1631.27	17362.28	239.00	1930.55	1231.13	28.00	1252.97	50.40	0.00	0.00	1027.36	313.87	28837.77

Shenstone Community Library Accounts

Charity Number 1170598

Payments 6																						
Date			Chq No	Payee	Amount	Utilities	Cleaning Materials	Repairs & Mainten.	Library Expense s	Misc Expense s	Coffee Shop Expense s	Cleaning	Social Events	Artwork Expense	Insurance	Set up cost & Capital Purchase	Health & Safety	Covid 19 expense	History Group	Music Group	Bee Friendly	Audit Trail
				brought forward	28837.77	0.00	11.98	1806.85	1952.11	1631.27	17362.28	239.00	1930.55	1231.13	28.00	1252.97	50.40	0.00	0.00	1027.36	313.87	28837.77
23-Dec	251	Dr	BACS	G Deffley milk	43.75						43.75											43.75
29-Dec	252	Dr	BACS	Booker Ltd	178.83						178.83											178.83
	253	Dr	BACS	Amazon - tea	19.2						19.2											19.20
05-Jan	254	Dr	BACS	Coffee Shop report	394.32						338.32		56									394.32
03-Jan	255	Dr	BACS	Amazon - jug coffee shop	5.79						5.79											5.79
04-Jan	256	Dr	BACS	Amazon - whiteboard	68.99				68.99													68.99
	257	Dr	BACS	Samantha Walker inv 31	167.5						167.5											167.50
05-Jan	258	Dr	BACS	G Deffley milk	47.25						47.25											47.25
07-Jan	259	Dr	BACS	DGS Home Support	85						85											85.00
10-Jan	260	Dr	BACS	Nature HQ Ltd inv 6570	53.7								53.7									53.70
10-Jan	261	Dr	BACS	Just Peel Ltd inv 7722(take av	166.46						166.46											166.46
11-Jan	262	Dr	BACS	Amazon Co UK	23.9						23.9											23.90
	263	Dr	BACS	E Walch various receipts	88.58						88.58											88.58
	264	Dr	BACS	R Bishop travel receipts	16.75				16.75													16.75
12-Jan	265	Dr	BACS	PaymentSense Ltd	43.08						43.08											43.08
	266	Dr	BACS	G Deffley milk	31.5						31.5											31.50
13-Jan	267	Dr	BACS	HSBC	8.78					8.78												8.78
15-Jan	268	Dr	BACS	BT internet	22.74						22.74											22.74
	269	Dr	BACS	PAS Paymentsense	14.4						14.4											14.40
	270	Dr	BACS	FDMS/Amex	49.49						49.49											49.49
16-Jan	271	Dr	BACS	Iron+Fire Ltd 294175	174.8						174.8											174.80
	272	Dr	BACS	Richie Stoke Ltd 120034(coffe	135.64						135.64											135.64
17-Jan	273	Dr	BACS	Amazon Co UK (vac spares)	16.15					16.15												16.15
19-Jan	274	Dr	BACS	Amazon Co UK	36.4				36.4													36.40
22-Jan	275	Dr	BACS	Hollinshead MS346	103.1						103.1											103.10
23-Jan	276	Dr	BACS	Samantha Walker inv 37	149.5						149.5											149.50
25-Jan	277	Dr	BACS	L Everton Honeybuns	32.06						32.06											32.06
26-Jan	278	Dr	BACS	G Deffley-Milk	45.5						45.5											45.50
30-Jan	279	Dr	BACS	Spotless Carpets SM1649	230							230										230.00
	280	Dr	BACS	Iron+Fire Ltd 294372	218.5						218.5											218.50
31-Jan	281	Dr	BACS	Iron+Fire Ltd 293984	174.8						174.8											174.80
08-Feb	282	Dr	BACS	Coffee Shop report	569.74						545.44		24.3									569.74
02-Feb	283	Dr	BACS	Samantha Walker inv 41	173.5						173.5											173.50
	284	Dr	BACS	Hollinshead MS349	61.35						61.35											61.35
04-Feb	285	Dr	BACS	G Deffley-Milk 3224	43.75						43.75											43.75
05-Feb	286	Dr	BACS	Birmingham Uni 10029400	393.72															393.72		393.72
	287	Dr	BACS	DGS Home Support	85						85											85.00
06-Feb	288	Dr	BACS	Birmingham Uni 10030137	330															330		330.00
	289	Dr	BACS	David J Williams inv 4015	3175.2											3175.2						3175.20
	290	Dr	BACS	L Jones Beertasting lic	21								21									21.00
07-Feb	291	Dr	BACS	Booker Ltd	133.64						133.64											133.64
08-Feb	292	Dr	BACS	J Cotton-Whistlefish	80				80													80.00
11-Feb	293	Dr	BACS	G Deffley-Milk 90224	44.6						44.6											44.60
12-Feb	294	Dr	BACS	G Westwood CRG	18.3				18.3													18.30
	295	Dr	BACS	Amazon-coffee shop plate	38.9						38.9											38.90
13-Feb	296	Dr	BACS	HSBC	6.92					6.92												6.92
14-Feb	297	Dr	BACS	FDMS/Amex	65.22						65.22											65.22
15-Feb	298	Dr	BACS	BT Group	22.74						22.74											22.74
	299	Dr	BACS	PAS Paymentsense	14.4						14.4											14.4
					36962.21	0.00	11.98	1806.85	2172.55	1663.12	20950.51	469.00	2085.55	1231.13	28.00	4428.17	50.40	0.00	0.00	1751.08	313.87	36962.21

Shenstone Community Library Accounts

Charity Number 1170598

Payments 7																							
Date			Chg No	Payee	Amount	Utilities	Cleaning Materials	Repairs & Mainten.	Library Expenses	Misc Expenses	Coffee Shop Expenses	Cleaning	Social Events	Artwork Expense	Insurance	Set up cost & Capital Purchase	Health & Safety	Covid 19 expense	History Group	Music Group	Bee Friendly	Audit Trail	
				brought forward	36962.21	0.00	11.98	1806.85	2172.55	1663.12	20950.51	469.00	2085.55	1231.13	28.00	4428.17	50.40	0.00	0.00	1751.08	313.87	36962.21	
15-Feb	300	Dr	BACS	Patricia Patrick CS Decs	67.93						67.93											67.93	
16-Feb	301	Dr	BACS	Dales of Cannock 177783	20.71						20.71											20.71	
	302	Dr	BACS	P K Hegarty Beer Tasting	127.36								127.36									127.36	
18-Feb	303	Dr	BACS	G Deffley milk 170224	42						42											42.00	
	304	Dr	BACS	J Cotton glasses beer event	18.58								18.58									18.58	
19-Feb	305	Dr	BACS	L Everton Honeybuns 224315	48.62						48.62											48.62	
	306	Dr	BACS	Amazon	29.99				29.99													29.99	
21-Feb	307	Dr	BACS	Booker Ltd	95.25						95.25											95.25	
	308	Dr	BACS	Hollinshead MS353	143.6						143.6											143.60	
	309	Dr	BACS	Samantha Walker inv 063,064	206						206											206.00	
	310	Dr	BACS	Mortimer Chocolate 24/044	122						122											122.00	
24-Feb	311	Dr	BACS	J Cotton vol gift	13.6					13.6												13.60	
	312	Dr	BACS	M Durant inv 1/45	372			372														372.00	
25-Feb	313	Dr	BACS	G Jones vol gift	25					25												25.00	
26-Feb	314	Dr	BACS	G Deffley milk 260224	36.95						36.95											36.95	
	315	Dr	BACS	Amazon - lighting coffee	12.99						12.99											12.99	
28-Feb	316	Dr	BACS	L Jones vol gift	5					5												5.00	
	317	Dr	BACS	Lichfield Lighthouse inv LLC24/01	175						187.2									175		362.20	
	318	Dr	BACS	Iron + Fire 294762	187.2																	0.00	
04-Mar	319	Dr	BACS	DGS Support 2016985	85						85											85.00	
	320	Dr	BACS	G Deffley milk 040324	37.35						37.35											37.35	
	321	Dr	BACS	Dr R David gallery	392									392								392.00	
	322	Dr	BACS	Amazon-trays coffee	20.97						20.97											20.97	
05-Mar	323	Dr	BACS	Iron + Fire 294588	193.6						193.6											193.60	
08-Mar	324	Dr	BACS	Coffee shop report	377.45						377.45											377.45	
06-Mar	325	Dr	BACS	Iron+Fire 294864	224.8						224.8											224.80	
	326	Dr	BACS	Samantha Walker SC1065	195						195											195.00	
07-Mar	327	Dr	BACS	R Bishop trav exps	17.85				17.85													17.85	
	328	Dr	BACS	Amazon - library paper	55.98				55.98													55.98	
	329	Dr	BACS	Mrs G Jones loyalty cards	31.49				31.49													31.49	
09-Mar	330	Dr	BACS	G Deffley milk 090324	31.5						31.5											31.50	
10-Mar	331	Dr	BACS	J Cotton recycling blisters	216				216													216.00	
	332	Dr	BACS	J Peacock folders	4.98					4.98												4.98	
14-Mar	333	Dr	BACS	FDMS/Amex	70.56						70.56											70.56	
15-Mar	334	Dr	BACS	BT internet	22.74						22.74											22.74	
	335	Dr	BACS	PAS paymentsense	14.4						14.4											14.40	
	336	Dr	BACS	HSBC	7.48					7.48												7.48	
16-Mar	337	Dr	BACS	L Everton vouchers	45				45													45.00	
	338	Dr	BACS	D J Williams inv 4024	247.08			247.08														247.08	
	339	Dr	BACS	Aspect Art Harper cards	168				168													168.00	
17-Mar	340	Dr	BACS	G Deffley Milk 170324	38.5						38.5											38.50	
18-Mar	341	Dr	BACS	Amazon - library sellotape	17.91				17.91													17.91	
20-Mar	342	Dr	BACS	Iron+Fire 295043	221.75						221.75											221.75	
	343	Dr	BACS	Birmingham City Uni 10031164	441.98															441.98		441.98	
21-Mar	344	Dr	BACS	Hollinshead MS356+358	216.7						216.7											216.70	
	345	Dr	BACS	J Cotton jug coffee shop	35.37						35.37											35.37	
22-Mar	346	Dr	BACS	Samantha Walker SC1066	119						119											119.00	
24-Mar	347	Dr	BACS	G Deffley milk 230324	33.25						33.25					1159.92						33.25	
27-Mar	348	Dr	BACS	Norris & Fisher	1159.92											1159.92	4428.17	50.40	0.00	0.00	2368.06	313.87	1159.92
					43455.60	0.00	11.98	2425.93	2754.77	1719.18	23871.70	469.00	2231.49	1623.13	1187.92	4428.17	50.40	0.00	0.00	2368.06	313.87	43455.60	

Shenstone Community Library Accounts

Charity Number 1170598

Payments 8																						
Date		Chq No	Payee	Amount	Utilities	Cleaning Materials	Repairs & Mainten.	Library Expense s	Misc Expense s	Coffee Shop Expense s	Cleaning	Social Events	Artwork Expense	Insurance	Set up cost & Capital Purchase	Health & Safety	Covid 19 expense	History Group	Music Group	Bee Friendly	Audit Trail	
			brought forward	43455.60	0.00	11.98	2425.93	2754.77	1719.18	23871.70	469.00	2231.49	1623.13	1187.92	4428.17	50.40	0.00	0.00	2368.06	313.87	43455.60	
28-Mar	349	Dr	BACS L Everton 1200-097251-200316	33.98						33.98											33.98	
	350	Dr	BACS N Lamond Social Event	77.5								77.5									77.50	
	351	Dr	BACS S Walker SCL067	148.5						148.5											148.50	
31-Mar	352	Dr	BACS G Deffley milk 310324	38.5						38.5											38.50	
02-Apr	353	Dr	BACS C+J Low gallery sales	440									440								440.00	
31-Mar	354	Dr	BACS Coffee shop report	231.13						231.13											231.13	
31-Mar	355	Dr	BACS Staffs CC	600	600																600.00	
	356	Dr	BACS																		0.00	
	357	Dr	BACS																		0.00	
	358	Dr	BACS																		0.00	
	359	Dr	BACS																		0.00	
	360	Dr	BACS																		0.00	
	361	Dr	BACS																		0.00	
	362	Dr	BACS																		0.00	
	363	Dr	BACS																		0.00	
	364	Dr	BACS																		0.00	
	365	Dr	BACS																		0.00	
	366	Dr	BACS																		0.00	
	367	Dr	BACS																		0.00	
	368	Dr	BACS																		0.00	
	369	Dr	BACS																		0.00	
	370	Dr	BACS																		0.00	
	371	Dr	BACS																		0.00	
	372	Dr	BACS																		0.00	
	373	Dr	BACS																		0.00	
	374	Dr	BACS																		0.00	
	375	Dr	BACS																		0.00	
	376	Dr	BACS																		0.00	
	377	Dr	BACS																		0.00	
	378	Dr	BACS																		0.00	
	379	Dr	BACS																		0.00	
	380	Dr	BACS																		0.00	
	381	Dr	BACS																		0.00	
	382	Dr	BACS																		0.00	
	383	Dr	BACS																		0.00	
	384	Dr	BACS																		0.00	
	385	Dr	BACS																		0.00	
	386	Dr	BACS																		0.00	
	387	Dr	BACS																		0.00	
	388	Dr	BACS																		0.00	
	389	Dr	BACS																		0.00	
	390	Dr	BACS																		0.00	
	391	Dr	BACS																		0.00	
	392	Dr	BACS																		0.00	
	393	Dr	BACS																		0.00	
	394	Dr	BACS																		0.00	
	395	Dr	BACS																		0.00	
	396	Dr	BACS																		0.00	
	397	Dr	BACS																		0.00	
				45025.21	600.00	11.98	2425.93	2754.77	1719.18	24323.81	469.00	2308.99	2063.13	1187.92	4428.17	50.40	0.00	0.00	2368.06	313.87	45025.21	

Cash Float Calculations

2023 - 2024

Index no.				Library float b/f	CS float b/f	Library income	Coffee Shop income	Events	Other	Art	Donations	Library income Total	Coffee Shop income Total	Coffee Shops cash expense	Library cash expense	Total cash expense	Library Banked	Coffee Shop Banked	Total Banked	Floats expected	Actual Library float c/f	Coffee Shop float c/f	Difference to theory
1	April	Library		31.14		26.2		370	48	25	3.1	472.3					450			53.44	53.44		
2		Coffee Shop		303.05			618.89				38		656.89	520.41		520.41		200		239.53		239.53	
3				334.19												520.41			650				
4																							
5	May	Library		53.44		12.4		120	34		20	186.4				0	170			69.84	69.84		
6		Coffee Shop		239.53			754.9				29		783.9	545.8		545.8		200		277.63		277.63	
7																			370				
8																							
9	June	Library		69.84		51.87		129	59.9	25		265.77			3.98	3.98	190			141.63	139.33		-2.30
10		Coffee Shop		277.63			733.15				18.5		751.65	668.35		668.35				360.93		360.93	
11																			190	0			
12																				0			
13	July	Library		141.63		37.7			36			73.7				0	90			125.33	124.33		-1
14		Coffee Shop		360.93			763				28		791	760.88		760.88				391.05		391.05	
15																			90	0			
16																				0			
17	August	Library		125.33		33.75		95	56			184.75				0	130			180.08	179.08		-1
18		Coffee Shop		391.05			757.89				6		763.89	981.32		981.32				173.62		173.62	
19														981.32		981.32			130	0			
20																				0			
21	September	Library		180.08		26.9		122	90		10	248.9				0				428.98	426.38		-2.6
22		Coffee Shop		173.62			692.2				8		700.2	395.97		395.97		300		177.85		177.85	
23																395.97			300	0			
24																				0			
25	October	Library		428.98		29.05		430	46			505.05				0	855			79.03	78.17		-0.86
26		Coffee Shop		177.85			739.1				42		781.1	471.13		471.13		300		187.82		187.82	
27																471.13	0		1155	0			
28																				0			
29	November	Library		79.03		23.8		260	80			363.8				0	346			96.83	98.97		2.14
30		Coffee Shop		187.82			748.55				36		784.55	429.62		429.62		400		142.75		142.75	
31																429.62	0		746	0			
32																				0			
33	December	Library		96.83		20.3		10	46			76.3				0				173.13	175.62		2.49
34		Coffee Shop		142.75			489				22		511	394.32		394.32		150		109.43		109.43	
35																394.32			150	0			
36																				0			
37	January	Library		173.13		24.3		400	84	25		533.3				0	650			56.43	61.87		5.44
38	2024	Coffee Shop		109.43			597				43		640	569.74		569.74				179.69		179.69	
39																			650	0			
40																				0			
41	February	Library		56.43		48.8		310	114			472.8				0				529.23	537.67		8.44
42		Coffee Shop		179.69			758.2		192		31		981.2	377.45		377.45		600		183.44		183.44	
43																			600	0			
44																				0			
45	March	Library		529.23		26		110	68		1	205				0	560			174.23	182.37		8.14
46		Coffee Shop		183.44			550.92				41		591.92	231.13		231.13		300		244.23		244.23	
47																			860	0			
48																				0			
49																				0			
	Totals	Library				361.07		2356		75		3588.07			3.98		3441			143.09	174.23	244.23	
	Totals	Coffee Shop					8202.8		954		373.5		8737.3	7327.44				2450	5891	0	174.23	244.23	418.46

Reduction/Increase in floats

Float to/from current account -84.27

Adjust Plus or minus

CHECK THAT ALL FORMULAE HAVE TRANSFERRED

Library "banking" formula add column "m" to formula

Library banking in fact monies into coffee shop funds not bank

Shenstone Community Library Accounts

Charity Number 1170598

Contingency Account

Fund brought forward April 1st 2023						£11,039.17
2023		Interest £'s	Transfers from Current	Awards £'s	Transfers to current	Total £'s
2023 April	Interest	17.17				£11,056.34
	Transfer from Current Account		10,000			£21,056.34
May	Interest	24.6				£21,080.94
June	Interest	28.49				£21,109.43
	Transfer from Current Account		5000			£26,109.43
July	Interest	32.19				£26,141.62
	Transfer to C & C				10000	£16,141.62
	Transfer back					£16,141.62
August	Interest	15.06				£16,156.68
	Transfer to C & C				10000	£6,156.68
September	Interest	11.21				£6,167.89
	Transfer from Current Account		3000			£9,167.89
October	Interest	15.18				£9,183.07
	Transfer from Current Account		1000			£10,183.07
November	Interest	17.84				£10,200.91
	Transfer from Current Account		1000			£11,200.91
December	Interest	17.86				£11,218.77
	Transfer from Current Account		1000			£12,218.77
2024						
January	Interest	19.18				£12,237.95
	Transfer from Current Account		1000			£13,237.95
	Transfer from Current Account		1000			£14,237.95
February	Interest	20.16				£14,258.11
					3000	£11,258.11
March	Interest	18.27				£11,258.11
	Transfer from Current Account		3000			£11,258.11
	Transfers		26,000			
	Total Interest	237.21				
	Total Awards			0		
					23000	
Balance of fund year to date year end 31st March 2024						14276.38

Shenstone Community Library Accounts

Charity Number 1170598

Contingency Account 2

Cambridge & Counties Bank Account

Fund brought forward April 1st 2023						£0.00
2023		Interest £'s	Transfers from Current	Awards £'s	Transfers to current	Total £'s
2023 April	Interest					£0.00
	Transfer from Current Account					£0.00
May	Interest					£0.00
June	Interest					£0.00
	Transfer from Current Account					
July	Interest					£0.00
	Transfer from Contingency ac		10000			£10,000.00
	Transfer back					£10,000.00
August	Interest					£10,000.00
	Transfer from Contingency ac		10000			£20,000.00
September	Interest					£20,000.00
	Transfer from current account					£20,000.00
October	Interest					£20,000.00
November	Interest					£20,000.00
December	Interest					£20,000.00
2024						£20,000.00
January	Interest					£20,000.00
February 1	Interest					£20,000.00
March	Interest					£20,000.00
						£20,000.00
	Transfers		20,000			£20,000.00
	Total Interest	0				
	Total Awards			0		
					0	
Balance of fund year to date year end 31st March 2024						20000.00

Shenstone Community Library Accounts

Charity Number 1170598

Notes to the accounts

- 1 The Library and Coffee Shop keep a daily records reported monthly of income and incidental expenses against receipts
- 2 Card payments recorded in the accounts show date cash entered bank not the day in which the card payment was made & may not always agree with coffee shop monthly account
- 3 Till income for both library and coffee shop do not always reconcile 100%, training of volunteers has minimised the difference generally to acceptable levels
- 4 Cash payments & income and floats are recorded on sheet "Cash Income & Expense"
- 5 Cash floats expenditure is high, reduces risks from high levels of cash at the library and bank charges, a debit card is available for other than small cash expenses
- 6 Capital items purchased are assumed fully depreciated at the time of purchase, no asset register is maintained
- 7 A debit card is available for other than small cash expenses
- 8 A column to record income & expense in a similar way to that for the history group was added 12th Feb 2022 for the music group
- 9 Card credits into the bank do not always identify the source other than the service provider - to balance the accounts until further information is available, the credits are "lodged" in the largest account adjusted to the correct account at month end on the receipt of reports from the coffee shop, library & gallery
- 10 History & Music Group pages record Income & Expense for the year - they are not part of the accounts for the library but are groups within the library

Music Group

from April 2023

These are just income & expense as recorded & do not include any library running costs
Income over expense is not a profit in the true sense given that no library running costs are shared

Income	recorded during the year	£'s
Brought Forward		1189.99
Income April 1st 2023 onwards		4080.00
Total Income		<u>5269.99</u>
Expense	recorded during the year	
Expense April 1st 2023 onwards		1751.08
Total Expense		<u>1751.08</u>
Income over expense		<u>3518.91</u>

Predicted Cash Flow

Indications Only for future planning & revenue budget

January February March April May June July August September October November December

Balance of Funds in Hand

REVISE THIS SHEET when we are running at a cash levels needing a close watch to ensure positive cash flow

Current Account
Savings Account
Float - Library
Float Coffee Shop

Accumulated Free Cash	205.4	281.8	738.2	1214.6	1696	2177.4	2558.8	2330.2	2977.6	3509	4040.4
-----------------------	-------	-------	-------	--------	------	--------	--------	--------	--------	------	--------

Receipts

Banked Income Library	110	110	110	110	110	110	110	110	110	122	110	110	110
Banked Income Coffee Shop	1500	1500	1500	1500	1500	1500	1500	1500	1500	1578	1500	1500	1388
Misc													
Social Events	150	150	150	150	150	150	150	150	150	300	150	150	150
Staffordshire Council Grant							400						
Shenstone Parish Council Grants													
Other Grants													
Art Gallery	90	90	90	90	90	90	90	90	90	0	90	90	90
Donations	20	20	20	20	25	25	25	25	25	11	25	25	25
Gift Aided Donations													
Hire of Facilities/room													
Total Income	1870	1870	1870	1870	1875	1875	2275	1875	2011	1875	1875	1875	1763

Less : Payments

Library	40	40	40	40	40	40	40	40	40	60	40	40	40
Insurance									750				
Artwork	50	50	50	50	50	50	50	50	50	0	50	50	50
Set up & Capital Costs	350	350	350	350	350	350	350	350	350	400	350	350	350
Coffee Shop	450	450	450	450	450	450	450	450	450	400	400	400	400
Repairs and Maintenance Library	20	20	20	20	20	20	20	20	0	20	20	20	20
Repairs and Maintenance Coffee shop	20	400	20				500						
Misc.	20	20	20	20	20	20	20	20	0	20	20	20	20
Card Reader	45	45	45	45	45	45	45	45	45	45	45	45	45
Broadband	18.6	18.6	18.6	18.6	18.6	18.6	18.6	18.6	18.6	18.6	18.6	18.6	18.6
Social Events	50	50	50	50	50	50	50	50	50	50	50	50	50
Utilities Gas/Electric/Water	300	300	300	300	300	300	300	300	300	300	300	300	300
Rent	1												
Health & Safety SCC	300	50	50	50	50	50	50	50	50	50	50	50	50
Total Expense	1664.6	1793.6	1413.6	1393.6	1393.6	1393.6	1893.6	2103.6	1363.6	1343.6	1343.6	1343.6	1343.6

Free Cash Monthly	205.4	76.4	456.4	476.4	481.4	481.4	381.4	-228.6	647.4	531.4	531.4	419.4
-------------------	-------	------	-------	-------	-------	-------	-------	--------	-------	-------	-------	-------

Actual

Difference			-456.4	-476.4	-481.4	-481.4	-381.4	228.6	-647.4	-531.4	-531.4	-419.4
------------	--	--	--------	--------	--------	--------	--------	-------	--------	--------	--------	--------

History Group

April 2019 onwards

These are just income & expense as recorded & do not include any library running costs
Income over expense is not a profit in the true sense given that no library running costs a

<u>Income</u>	£'s
b/f from 2018 - 19	246.60
Income in 2022	0.00
Total Income	246.60
<u>Expense</u>	
Expense in 2022	0.00
Total Expense	0.00
Income over expense	246.6

Report to the trustees of Shenstone Community Library (Charity Number 1170598) on the accounts for the year ended 31 March 2024 set out on the attached pages.

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 March 2024.

Responsibilities and basis of the report: As the charity trustees, you are responsible for the preparation of the accounts in accordance with The Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement: I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that, in any material respect,:

The accounting records were not kept in accordance with section 130 of the Act; or

The accounts did not accord with the accounting records; or

The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Pauline Hegarty

17th May 2024.

Pauline Hegarty (ACA)

SHENSTONE COMMUNITY LIBRARY ASSOCIATION

England & Wales - Charity number 1170598

Accounts

Shenstone Community Library Association

Main Street

Shenstone

Staffs

WS14 0LZ

Charity Number 1170598

Trustee Managers names:

Lynda Jones

Frank Weetman

Jane Cotton

Hannah Smith

Trustees Annual Report April 1st 2022, to March 31st 2023

This report is very much an overview of our strategic vision for the last year and to the extent in which we have achieved it, and what will be our strategic focus in the coming year.

When we last met for our AGM in 2022, our community room extension was relatively new, and we reflected on the use being made of it. It is fair to say that this progress has accelerated, with many new events now made possible, and you'll hear more about this later.

Although we are a library first and foremost of course, a good library is at the heart of the community, and our events, as well as the gallery and coffee shop of course, bring benefits to many groups of people, and we are delighted that our offer has never been more comprehensive. In particular, it's probably true that we have developed a profile this year as a centre for the celebration of the arts, with our gallery, art events for adults and children, and our collaboration with the Royal Birmingham Conservatoire, and we're proud of this.

Last year, we said that we would complete a satisfaction survey to gain feedback about what we are doing well, and what we might improve, and this was done at the end of 2022.

This gave us important feedback about what our users think of us, and you'll have seen some of the comments at the beginning of the meeting.

At the heart of many comments was a heartfelt appreciation for the dedication of our many volunteers. This number of volunteers has grown, and we have been delighted both to welcome new volunteers this year and to retain those who have been with us for a time.

The most obvious finding from the satisfaction survey is that the community see our effectiveness as coming from the skills, personal abilities and commitment that characterise our volunteers. Inspiring stuff!

What else did we say we'd do at last year's AGM? Well, we said that we wanted to develop the library's sustainability. During the year, we were able to sign the international 'Green Libraries Manifesto', and following the formation of Shenstone Environment Group, we have developed a range of activities to support this.

In particular, we owe special thanks to all those of you who have supported our successful (and developing) recycling centre.

And finally, we said that we wanted to collect information about our volunteers' interests and skills so that we might develop our capacity further. It is significant that this year sees us spread the load of leadership and management across more of our team, particularly in the coffee shop, and we think that this has resulted in making us much stronger for the future.

Future Development

Two areas are a continuation of our focus areas for 2022-3. We have nine years left to run on our lease, and we are committed to being resilient into the future so that our services can continue and that Shenstone will have a community library for many years to come.

Shenstone Community Library Association

Main Street

Shenstone

Staffs

WS14 0LZ

Charity Number 1170598

Trustee Managers names:

Lynda Jones

Frank Weetman

Jane Cotton

Hannah Smith

Trustees Annual Report April 1st 2022, to March 31st 2023

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Shenstone Community Library Accounts

Charity Number 1170598

SUMMARY OF RECEIPTS AND PAYMENTS FOR THE YEAR ENDED 31st March 2023

2021-22	£
36.61	
5936.88	
56.76	
40293.26	
46362.51	
Receipts	
144.00	
10.50	
925.00	
21474.46	
222.00	
80.00	
1000.00	
604.00	
19310.00	
3325.00	
350.00	
40106.4	
47964.96	
3.77	
Less Expense	
400.00	
670.38	
749.59	
278.00	
32.70	
156.42	
80.00	
59035.88	
7718.64	
684.99	
716.37	
358.02	
1421.52	
102.00	
73973.51	
Balance of funds year to date year end 31st March 2023	
Contingency Account	
Petty Cash	
Current Account	
Petty Cash	
20645.08	

Balance of Funds in Hand 1st April 2022
Petty Cash - Coffee Shop Float
Current Account
Petty Cash - Library Float
Contingency Account

Social Events
Income - Library
Library Misc
Income - Coffee Shop
Misc
History Group
Staffordshire Council Grant
Shenstone Parish Council Grants
Other Grants
Art Gallery
Donations
Gift Aided Donations
Transferred from Contingency Account
Music Group
Bee Friendly

Interest

Utilities
Library
Insurance
Art Gallery
History Group
Covid 19
Cleaning
Set up & Capital Costs
Coffee Shop
Repairs and Maintenance
Repairs and Maintenance
Misc.
Social Events
Health & Safety
Music Group
Bee Friendly

Total Funds end of year cif

Receipts
Payments

Receipts 11 cell no.
Analysis of Payments 1 Cell number

25685.99
25685.99

31st March

balanced to bank statement

Shenstone Community Library Accounts
Charity Number 1170598

		Year ending 31 st March 2023			
Charity Number 1170598					
	Current Account	Contingency Account*	Library Shop Float	Coffee Shop Float	TOTAL
Balance b/f	9234.73	10990.63	45.92	373.80	20645.08
Interest		48.54			
Receipts	56699.65				
Payments	51707.28				
Transfer from contingency					
Cash income & expense change	85.53		-14.78	-70.75	
Closing Balance	14312.63	11039.17	0.00	31.14	25685.99

*Contingency Account (Expected Expense)

Utility Charge 2018 £3,000 estimated £750 per quarter
Heating replacement £11,000 currently out of date & inefficient
Insurance £1,200 fixed whether open or not - SCC condition
Card Reader contract £1,500 3 year contract
Carpet renewal £2,000 current carpet life limited
Replace dish washer £2,500 current model purchased used
Replace Coffee machine £3,500 current model purchased used
Garden improvement £1,000
AED replacement batter £500

Total £26,200

Charity Number 1170598

55.00	50.00	1261.00	1356.00
391.35	680.00	0.00	132.35
36.00	13754.21	1224.5	54
		48	909
		0	19891.41

Grants Breakdown

Lottery Covid 19 response

480.00	
624.97	administered by LDC bail Government funded
200.00	
1514.97	
2250.00	
3784.97	
3764.97	

Charity Number 1170598

Carried Forward				17,245.41	
51	July	Library accounts	90.30		
52	August 9 - 11th	CR			
53	11-15th	First Data	510.90		
54	15-18th	CR	468.70		
55	18-24th	HSBC security lapse	100.00		
56	25-30th	First Data & Amex	752.61		
57	31st	Library accounts	13.50		
58	1st	First Data	334.00		
59	25-30th Sept	Coffee shop accounts	668.10		
60	1-4th	CR	525.12		
61	4-14th	First Data & Amex	664.10		
62	14-23rd	CR	1246.53		
63	26-30th	First Data & Amex	675.40		
64	31st	CR	25.00		
65	1st	First Data	3.90		
66	4th	Amex	310.60		
67	5th	Library Accounts September	169.00		
68	6-8th	Coffee shop accounts	676.66		
69	9-14th	CR	1471.90		
70	10-14th	Chq	175.00		
71	17th	First Data & Amex	1163.30		
72	19-27th	CR	651.00		
73	28-31st	First Data	1100.91		
74	1st October	CR	699.80		
75	2nd	Coffee shop accounts	771.80		
76	3-8th	Library accounts	570.60		
77	9-18th November	CR	1107.21		
78	19-16th	First Data/FEEL	579.21		
79	17th	CR	325.00		
80	18th	M Fairhead - repayment	148.00		
81	17-22nd	CR	668.50		
82	23rd	First Data - Foster Payment	30.00		
83	23-30th	HSBC - refund of charges	752.55		
84	30th	Community Fund	624.97		
85	1st	FEEL Foster Payment	104.20		
86	2nd	Library accounts	475.70		
87	8th	Coffee shop accounts	693.90		
88	9-16th	CR	498.80		
89	13th	CR	25.00		
90	12-14th	CR	440.20		
91	19th	CR	514.60		
92	15-20th	CR	447.80		
93	21-23rd	CR	452.30		
94	26-30th	CR	161.30		
95	1st December	CR	665.00		
96	7th	CR	50.00		
97	9th	CR	300.40		
98	3-6th	CR			
99	3-6th	CR			
100	9th	CR			
				41573.79	

Shenstone Community Library Accounts

Charity Number 1170598

Payments 1

Date	Chk No	Payee	Amount	Utilities	Materials	Mainten.	Expense	Expenses	Expenses	Cleaning	Events	Expense	Insurance	Purchases	H.A.S	expense	Group	Group	Friendly	Audit Trail
1 3rd April 2022	1	Becs R Greasy	114									114								114
2	2	Aluminium Glazing	16.00											16.00						16
3	3	Booker	92.64												92.64					92.64
4	4	M Jones	31.50												31.5					31.5
5	5	Amazon paper cutter	65.00				65.00													65
6	6	+	13.30					13.30												13.3
7	7	Iron & Fire 22181	5.00						5.00						212.10					212.1
8	8	HSBC	212.10																	5
9	9	FDMS & Annex	39.32												39.32					39.32
10	10	Paymenstense	14.40												14.40					14.4
11	11	Plusnet	21.60												21.60					21.6
12	12	Chase Ink Treasurer	26.89					26.89												26.89
13	13	J Cotton 0456321	30.96																	30.96
14	14	Libchels 646	172.87												172.87					172.97
15	15	Libchels 646	5461.60											5461.60						5461.6
16	16	bas	184.60												184.60					184.6
17	17	Library/Accounts April	26.48				26.48													26.48
18	18	Coffee Shop accounts Ap	802.86									57.99								802.86
19	19	Amazon cards	13.89				13.89													13.89
20	20	HSBC	5.00					5.00												5
21	21	Paymenstense	14.40												14.40					14.4
22	22	Plusnet	21.60												21.60					21.6
23	23	FDMS & Annex	30.49												30.49					30.49
24	24	10055 M Christopolou	80.00																	80
25	25	10056 U Smith	40.00																	40
26	26	bas	203.80												203.80					203.8
27	27	Iron & Fire 22430	560.00																	560
28	28	Aditors Aloud 6931	241.50												241.50					241.5
29	29	M Shippeard	176.00												176.00					176
30	30	Library Accounts May	797.12												797.12					797.12
31	31	Paymenstense	86.16												86.16					86.16
32	32	S Jones - bee Friendly	50.28					50.28												50.28
33	33	L Jones - garden sundrie	5.00												5.00					5
34	34	HSBC bank charges	14.40												14.40					14.4
35	35	Paymenstense	21.60												21.60					21.6
36	36	FDMS & Annex	39.32												39.32					39.32
37	37	Iron & Fire 22488	218.40												218.40					218.4
38	38	Amazon	81.88																	81.88
39	39	Birmingham Uni	561.28																	561.28
40	40	Bookers 0456331	72.80												72.80					72.8
41	41	Iron & Fire 22592	203.80												203.80					203.8
42	42	Libchels 655	67.31																	67.31
43	43	Amazon																		
44	44	July 1st 2022																		
45	45	July 1st 2022																		
46	46	Amazon																		
47	47	June																		
48	48	Library Accounts	86.00																	86
49	49	Coffee shop accounts Jur	1082.18																	1082.18
50	50	J Cotton B & M	13.00																	13
51	51	Lynda Jones - Wheats	37.99																	37.99
52	52																			
53	53																			
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Shenstone Community Library Accounts

Charity Number 1170598

Payments 2

Date	Chq No	Payee	Amount	Utilities	Cleaning	Mainten.	Repairs & Librny	Misc	Coffee Shop	Social Events	Awcont Expense	Insurance	Capital Expense	H & S Costs	Cont's 19 expense	History Group	Music Group	Bes Friendly	Audit Trail
2020-08-30	Bfwd							365.55	721.57	4007.20	171.99	864.00		6.00	15360.19	30.96	611.26	94.34	2020-08-30
11th July	bancs	Galen-Hill Limited	1648.12												1648.12				
12th July	bancs	Iron & Fire 2548223	219.70						219.70										
8th	bancs	Amazon	13.73					13.73											
14th	d/d	FMS&S Arentz	32.09						32.09										
15th	d/d	NBCS	14.40					5.90											
15th	d/d	Pharmathene	14.40						21.60										
15th	d/d	Prusnet	21.60																
1st August	bancs	FOST	200.00					200.00											
2nd	bancs	L.Jones - Greyhound	14.00																
2nd	bancs	Booker 0131431	196.07																
27th	d/d	Iron & Fire 2505545	213.90						195.07										
27th	bancs	Mechelen & Breen D16337	101.83						213.90						101.83				
28th	bancs	Barclays Digital art	96.00																
28th	bancs	Christine Taylor art	120.00																
28th	bancs	Coffea shop accounts	1327.88						1327.88										
28th	bancs	Library Accounts	97.00					65.00			32.00								
28th	bancs	Library Accounts	11.00								13.00								
28th	d/d	FMS&S Arentz	50.92						50.92										
28th	d/d	HSCG charges	12.80					12.80											
28th	d/d	Paymenlineare	14.40						14.40										
28th	d/d	Phusnet	21.60						21.60										
28th	bancs	Iron & Fire 250525	224.00						224.00										
28th	bancs	Merlin Chatterton	168.00																
28th	d/d	Booker	126.82						126.82										
28th	bancs	Lynell-Jones - Fine art	36.14					36.14											
28th	bancs	Freemans-Archive expenses	100.00					100.00											
28th	bancs	Goodman-Goodman	50.00																
28th	CRN	Library Accounts	5.00					5.00											
28th	bancs	Coffea Shop Accounts	861.40						861.40										
28th	bancs	Merleiner Chocolates22231	105.60						105.60										
28th	bancs	P Dyke - electronics call tot	5.00					5.00											
28th	bancs	Arntz	0.33						0.33										
28th	d/d	FMS&S	34.16						34.16										
28th	bancs	Paymenlineare	174.80						174.80										
28th	d/d	Pharmathene	23.44						23.44										
28th	bancs	Iron & Fire 250537 & 250625	403.90					8.99											
28th	bancs	L.Jones - AGM expense	8.99					8.99											
28th	bancs	Sterial Furniture SO 047637	295.43																
28th	bancs	Repsed Art Deans wallpaper	91.40																
28th	bancs	Arntz	91.40					91.49											
28th	bancs	Mary Griffin	228.00						402.90										
28th	bancs	Library Accounts September	6.10																
28th	bancs	Booker Ltd	214.86						214.86										
28th	bancs	Pharmathene	21.50						21.50										
28th	bancs	G.A.E.E. Walsh	1087.66																
28th	bancs	Coffea Shop Accounts	1087.66																
28th	bancs																		
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Fixed* Payments

1131

Expenditures over £100	
King Ifire Road	Coffee machine
Casual Labour	
GOC utility	
Dovid expenses	
Lighting	
Trail raftlets	
Restocking Coffee shop	excl. Volunteer exp.

incl. Volunteer exp.

2835

Shenstone Community Library Accounts

Charity Number 1170598

Payments 4

[illegible]

Shenstone Community Library Accounts
Charity Number 1170598

Payments 3

Date	Ctn No	Payee	Amount	Set up															Audit Trail	
				Utilities	Cleaning	Repairs & Maint.	Library	Misc. Expenses	Coffee Shop	Social Events	Airport Expense	Insurance	Capital Purchase	Health & Safety	Covid 19 expense	History Group	Music Group	Bee Friendly		
		Brwld	25938.27	0.00	70.00	90.30	786.87	1240.10	9374.13	0.00	217.84	1097.00	0.00	1579.57	30.96	0.00	611.26	84.24	25938.27	
101 October 16th	DD	First Data & Amex	37.01						37.01										37.01	
102	CHG	HSBC	5.00					5.00											5.00	
103 15th	beas	J Cotton Wholesale	23.50																23.50	
104 17th	beas	Birmingham University 1002263	428.80																428.80	
105	dd	Paymenstee	14.40						14.40										14.40	
106	DD	Plusnet	25.75						25.75										25.75	
107 18th	beas	J Cotton Amazon Filter machines	824.97																824.97	
108	beas	Fire Fit Binids	320.00																320.00	
109	beas	Iron & Fire 257451	224.80																224.80	
110 25th	beas	Chase Ink - Treasurer	21.99					21.99											21.99	
111 28th	DD	FDMS	108.00																108.00	
112 1st November	beas	D Harper - October exhibition	2432.00																2432.00	
113		Coffee Shop October	1031.10						1031.10										1031.10	
114		Library Accounts	7.50				7.50												7.50	
115 2nd	dd	FDMS - disputed charge	324.98																324.98	
116 3rd	viaa	Amazon part order	13.25				13.25												13.25	
117 4th	beas	L. Jones - left food	36.78					36.78											36.78	
118	beas	P Ball History books	57.00																57.00	
119	viaa	Amazon - part order	17.83				17.83												17.83	
120 11th	beas	Smith CC - Utilities	300.00	300.00															300.00	
121	CR	Subopres - credit	-36.92				-36.92												-36.92	
122 13th	CHG	HSBC charges	5.80					5.80											5.80	
123 14th	dd	FDMS/Amex	56.08						56.08										56.08	
124 15th	DD	Paymenstee	14.40						14.40										14.40	
125	DD	Plusnet	8.40						8.40										8.40	
126	beas	Iron & Fire 257811	187.20						187.20										187.20	
127 16th	beas	Booker 0462594	194.96						194.96										194.96	
128	beas	Iron & Fire 258143208.95	208.95						208.95										208.95	
129 18th	beas	Birmingham University 10022620	309.65																309.65	
130 25th	beas	J Cotton - cards	23.50				23.50												23.50	
131 28th	beas	Christina Taylor	152.00																152.00	
132 30th	dd	FDMS	4.00				4.00												4.00	
133 1st December		Coffee shop accounts	1200.25						1200.25										1200.25	
134		Library accounts	20.90				20.90												20.90	
135 2nd	beas	Friends of St Andrews Station	20.00					20.00											20.00	
136	beas	L. Jones-Visitors as per receipts	65.06					65.06											65.06	
137	viaa	Amazon	23.37																23.37	
138 6th	beas	Iron & Fire 259455	242.10					23.37											242.10	
139	DD	FDMS	46.00						242.10										46.00	
140	beas	R Blundell	136.00																136.00	
141 10th	beas	J Cotton Christmas Tree	45.00					45.00											45.00	
142	beas	Iron & Fire 258713	324.50						324.50										324.50	
143 13th	BP	Morrimore Chocolate 22542	115.20						115.20										115.20	
144 14th	dd	FDMS	43.51																43.51	
145	CHG	HSBC	5.80					5.80											5.80	
146 15th	DD	Paymenstee	14.40						14.40										14.40	
147	DD	Plusnet	21.60																21.60	
148 16th	BP	Summerville Walker 57 as email R	122.00																122.00	
149 18th	viaa	UK Port of Sleaf - sign	159.25					159.25											159.25	
150 25th	beas	M. Jones - as email R	225.49						161.95										225.49	
			38959.38	300.00	70.00	90.30	883.80	1504.78	13381.75	0.00	418.67	4334.33	0.00	18117.57	30.96	824.97	57.00	1464.71	84.24	38959.38

Payments 5

£10,990.63

Interest £'s	Transfers £'s	Awards	T o/from current account	Total £'s
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11039.17

Date	Chq No	Payee	Amount	Utilities	Cleaning	Repairs & Maint.	Library	Misc	Coffee Shop	Social Events	Artwork	Insurance	Health & Safety	Covid 19 expense	History Group	Music Group	Bee Friendly	Audit Trail
brought forward																		
28/02/2023	205	Hollinhead-Mabells	45198.89	600.00	70.00	66.30	970.45	1847.65	16604.79	0.00	489.29	4837.66	0.00	824.97	57.00	2469.01	84.24	45198.89
01/03/2023	206	Samantha Walker SCLA029	133.00						133.00									133.00
	207	Hollinhead-Mabells	63.50						63.50									63.50
	208	Coffee shop accounts	533.06						533.06									533.06
02-Mar	209	Amazon	51.87															51.87
03-Mar	210	Amazon	26.33															26.33
06-Mar	211	E Welch Signs	14.40						14.40									14.40
07-Mar	212	Samantha Walker SCLA030	78.00						78.00									78.00
	213	Hollinhead-Mabells	39.80						39.80									39.80
	214	Norris-Fisher	799.23															799.23
09-Mar	215	Iron & Fire 260749	268.50						268.50				799.23					268.50
	216	J Cotton-Whistledish Cards	30.00															30.00
12-Mar	217	J Cotton-Whistledish Cards	20.00															20.00
13-Mar	218	E Welch Signs	43.94						43.94									43.94
14-Mar	219	FDMS/Amex	54.83						54.83									54.83
15-Mar	220	Paymentsense	14.40						14.40									14.40
	221	Pluonet	21.60						21.60									21.60
08-Mar	222	V Rowe	13.50						13.50									13.50
	223	HSSC	7.98						7.98									7.98
16-Mar	224	KelsiW - wall print	74.00			74.00												74.00
17-Mar	225	E Welch - delincoths	5.98						5.98									5.98
21-Mar	226	H+G Hollinhead SLCA MS275	114.60						114.60									114.60
	227	Norris-Fisher CCW2285317	64.39									64.39						64.39
22-Mar	228	Booker Ltd	240.03						240.03									240.03
	229	Iron-Fire Ltd 296439	264.20						264.20									264.20
	230	Gales Hut Ltd 1666	1648.12									1648.12						1648.12
	231	Samantha Walker SCL032	154.00						154.00									154.00
	232	Lesley Everton Dec	260.00															260.00
	233	Amazon	101.18			260.00												101.18
	234	J Cotton- Cards 863325	50.00				50.00											50.00
	235	Norris-Fisher	46.46									46.46						46.46
	236	Birmingham City Uni 10025116	190.00													190.00		190.00
	237	Samantha Walker SCL033	89.00						89.00									89.00
	238	H+G Hollinhead SLCA MS279	60.60						60.60									60.60
	239	Morimer Chocolate 23087	115.20						115.20									115.20
	240	Coffe Shop March	710.09			22.48			547.61				140.00					710.09
	241																	0.00
	242																	0.00
	243																	0.00
	244																	0.00
	245																	0.00
	246																	0.00
	247																	0.00
	248																	0.00
	249																	0.00
	250																	0.00
			51707.28	600.00	70.00	452.78	1149.65	1847.65	19986.12	0.00	489.29	4937.66	910.08	18006.87	30.96	824.97	2659.01	51707.28

Shenstone Community Library Accounts

Charity Number 1170598

Notes to the accounts

- 1 The Library and Coffee Shop keep a daily records reported monthly of income and incidental expenses against receipts
- 2 Card payments recorded in the accounts show date cash entered bank not the day in which the card payment was made & may not always agree with coffee shop monthly account
- 3 Till income for both library and coffee shop do not always reconcile 100%, training of volunteers has minimised the difference generally to acceptable levels
- 4 Cash payments & income and floats are recorded on sheet "Cash Income & Expense"
- 5 Cash floats expenditure is high, reduces risks from high levels of cash at the library and bank changes, a debit card is available for other than small cash expenses
- 6 Capital items purchased are assumed fully depreciated at the time of purchase, no asset register is maintained
- 7 A debit card is available for other than small cash expenses
- 8 A column to record income & expense in a similar way to that for the history group was added 12th Feb 2022 for the music group
- 9 Card credits into the bank do not always identify the source other than the service provider - to balance the accounts until further information is available, the credits are "lodged" in the largest account the coffee shop & adjusted to the correct account at month end on the receipt of reports from the coffee shop, library & gallery
- 10 History & Music Group pages record income & Expense for the year - they are not part of the accounts for the library but are groups within the library

Source

Receipts		Shown as on bank statement	
PaymentSense Credits	or	FDMS 50988555	FDMS
		First Data	usually 5 per week, shown one day behind receipt, consolidated into the accounts weekly may differ from Coffee shop accounts when receipts into bank are often days later
American Express		AX9608553986	Annex
History Group		Young KJ	as & when
Coffee shop monthly banking		Cash monthly as per coffee shop reports in Cash Income & Expense	As cash accounts Card income as credited in bank account & NOT as coffee shop reports

Payments

Bookers Ltd.	did	Bookers monthly invoice for coffee shop purchases	
Hopwells	bank tran	Hopwell monthly invoice for coffee shop purchases	
PaymentSense	did	PaymentSense	17 82 Quarterly PCI cover
Paytek	did	Paytek	14 40 Card reader rental
Plusnet	did	Plusnet 3810615-1	21 60 Monthly broadband cost
FDMS/First Data	did	FDMS approx	29 00 Cost of processing credit card payments, payment varies, minimum £24.95 + vat renegotiated to £14.95 as from May 2019, further negotiation to refuse increased bank charges
Amazon	did	Amazon	First Data name change 16th November to Fiserv/Clover or just Clover purchases usually stationary for library

Will increase by cpl 3.0% from January 1st 2023

Index no.		Library float b/f	CS float b/f	Library Income	Coffee Shop Income	Social events	Other Art	Donations	Library Income Total	Coffee Shop Income Total	Coffee Shops cash expense	Library cash expense	Total cash expense	Library Banked	Coffee Shop Banked	Total Banked	Floats expected	Actual Library float c/f	Coffee Shop float c/f	Difference to theory
1	April																			
2		Library	45.92	4.6	563.8	86		1.05	91.65			26.48	742.96		60		51.09	381.14	381.14	-51.09
3		Coffee Shop					60	100	26.5	80	810.3	742.96	742.96			60	381.14		381.14	381.14
4																				
5	May	Library	51.09	14.7	563.51	150	25		189.7	130	589.51	667.12	667.12		130		110.79	110.79	433.53	0
6		Coffee Shop	381.14					26	130	589.51	667.12				0	130	433.53			
7																				
8																				
9	June	Library	110.79	10.9	552.03	116	-10	0.8	117.7	90	600.03	992.19	86	86	90		52.49	52.49	131.37	52.49
10		Coffee Shop		433.53				48	90	600.03	992.19		992.19			90	131.37	131.37	131.37	0
11																				0
12																				0
13	July	Library	52.49	24.3					90.3			87	87				55.79	55.79		0
14		Coffee Shop		131.37			66	30	65	1291	1357.98		1357.98				129.39	129.39	129.39	129.39
15													1444.98		0					0
16																				0
17	August	Library	55.79	13.5					163.5			5	5		150		64.29	64.29		0
18		Coffee Shop		129.39			150	6.5	150	748.1	861.4		861.4		0	150	166.09	166.09	166.09	166.09
19													866.4		0	150				0
20																				0
21	September	Library	64.29	9					169			6.1	6.1				147.19	147.19		0
22		Coffee Shop		166.09			160	16	80	876.66	1087.66		1087.66				35.09	35.09	35.09	35.09
23													1093.76		0	80				0
24																				0
25	October	Library	147.19	25.05	751.8	150	50	343	2.55	570.6		7.5	7.5				110.29	110.29	110.29	-1.56E-13
26		Coffee Shop		35.09				20			1371.8	1031.1	1031.1		0	600	375.79	375.79	375.79	375.79
27													1038.6		0					0
28																				0
29	November	Library	110.29	15.2					475.7			20.9	20.9				95.09	95.09	94.09	1
30		Coffee Shop		375.79	470	682.6	62	0.5		1163.6	1200.25		1200.25				339.14	339.14	339.14	339.14
31								31					1221.15		0	470				0
32																				0
33	December	Library	95.09	3.75	429.3	110	47.5	0.05	161.3				0				181.39	181.39	295.1	295.1
34		Coffee Shop		339.14				23		452.3	496.34		496.34			75				0
35																				0
36																				0
37	January	Library	181.39	18.75	614.4	40	42		200.75				0				27.14	27.14		0
38	2022	Coffee Shop		295.1				23		649.4	239.71		239.71				704.79	704.79	704.79	704.79
39																				0
40																				0
41	February	Library	27.14	9.3	676.16	50	78		167.3				0				59.44	59.44		0
42		Coffee Shop		704.79				35		711.16	533.06		533.06				232.89	232.89	232.89	232.89
43																				0
44																				0
45	March	Library	59.44	8.7	840.25	100	62		171.7				0				31.14	31.14		0
46		Coffee Shop		232.89				44		884.25	710.09		710.09		104		303.05	303.05	303.05	303.05
47																				0
48																				0
49																				0
Totals	Library											238.98			2815	764	1655	31.14	31.14	0
Totals	Coffee Shop																	31.14	31.14	303.05

CHECK THAT ALL FORMULAE HAVE TRANSFERRED
Library "banking" formula add column "m" to formula
Library banking in fact monies into coffee shop funds not bank

85.53

Float to/from current account

Adjust Plus or minus

Reduction/Increase in floats

Report to the trustees of Shenstone Community Library (Charity Number 1170598) on the accounts for the year ended 31 March 2022 set out on the attached pages.

I report to the trustees on my examination of the accounts of the above charity for the year ended 31 March 2022.

Responsibilities and basis of the report: As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement: I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that, in any material respect,:

The accounting records were not kept in accordance with section 130 of the Act; or

The accounts did not accord with the accounting records; or

The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Pauline Hegarty . 9th July 2022 .

Pauline Hegarty

SHENSTONE COMMUNITY LIBRARY ASSOCIATION

England & Wales - Charity number 1170598

Accounts

Chair's Report: Lynda Jones

We last met for our AGM in 2019. In 2020, the shutdown was so severe that we had no AGM, and in 2021 our AGM was conducted on Zoom, and charted our progress through lockdown and our gradual opening of services. At that time, we were planning the first SRC for a couple of years, and following that, we were looking forward to our planned extension beginning in September. You will hear reports from other members of the management team which detail of what was going on. Hopefully, it will answer the question – how fully the library has recovered from the pandemic which closed our doors in 2-19.

In the event, it was amazing that the extension was completed in time for Christmas, and groups started occupying it almost immediately. And then, at our official opening of the community room on 9th April we were also able to celebrate the signing of the lease and agreement to manage and run the library for a further ten years.

As trustees, we were both delighted with this vote of confidence from SCC, but also a little daunted with the responsibility of this. What has become clear to us is that the building and fabric of the library and coffee shop have been considerably enhanced in five years – through a combination of grants, coffee shop profits and Frank's considerable project management skills. In fact, the orange sofa seems to be one of the only fittings that remains!

So, what next for Shenstone Community Library?

As a management team, we have spent time over the last three months considering what the library needs to ensure that we continue to grow and prosper. To this end we have developed a strategic plan which has three key areas of focus – identifying the needs of our community and enriching what we offer, becoming more sustainable by reviewing our processes, and developing the capacity of our volunteer base.

To understand better the needs of our community, we will be launching a survey in the autumn which will ask both those who use our services – and those who don't currently use them, how we might develop further., and we are hoping that our volunteers will help with the distribution of this survey. And we also intend to launch a skills' audit to understand how we can continue to develop the already formidable skill base. And finally, in terms of sustainability, we want to consider all our processes so that we can continue to ensure that we can deliver.

A frequent consideration at our meetings has been recruitment to all volunteer roles, but this has become acute as the roles that some management team members – notably Jeff and Frank, have become more time consuming. We are particularly keen to hear from members of the community who might welcome becoming more involved in what Jeff and Frank do – please do be on the lookout for people who might fit the bill!

Shenstone Community Library Accounts

Charity Number 1170598

balanced to bank statement

31st

March

						Year ending 31 st March 2022				
Charity Number 1170598										
			<u>Current Account</u>	<u>Contingency Account*</u>		Library Float	Coffee Shop Float		<u>TOTAL</u>	
Balance b/f	01/04/2021		5936.88	40293.26		95.76	36.81			
Interest				3.77						
Receipts			46964.96	1000.00						
Payments			73973.51							
Transfer to contingency Account			9800.00	9800.00						
Transfers to Current Account			40106.40	-40106.40						
Float	Library									
Interest										
Float	Coffee Shop									
Float to current account						-49.84	336.99			
Closing Balance		c/f	9234.73	10990.63	0.00	45.92	373.80		20645.08	

Potential Contingency Account Expenditure

Utility Charge 2018	£1,500 estimated £300 per quarter £1200 pa
Heating replacement	£11,000 currently out of date & inefficient
Insurance	£750 fixed whether open or not - SCC condition
Card Reader contract	£1,500 3 year contract
Carpet renewal	£2,000 current carpet life limited
Replace dish washer	£2,500 current model purchased used
Replace Coffee machine	£3,500 current model purchased used
Garden improvement	£1,000
Coffee shop Counter	£5,000
Community Room	£26,000 plus lottery grant £30k?

Total £54,750

Report to the trustees of Shenstone Community Library (Charity Number 1170598) on the accounts for the year ended 31 March 2022 set out on the attached pages.

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Pauline Hegarty

9th July 2022

Pauline Hegarty

SHENSTONE COMMUNITY LIBRARY ASSOCIATION

England & Wales - Charity number 1170598

Accounts



Chair's report year ended March 2021

It is now four years since we opened as a Community Managed Library, with its newly appointed coffee shop and fierce ambition to provide a valued service to the people of Shenstone and beyond. It's fair to say that three year's development improved the fabric of the library, and we have been rewarded with increasing visitor numbers. And then came the pandemic. Last year's AGM was abandoned, and the tone of my emailed report was necessarily tentative about what we hoped to achieve. Our aim for the coming year was to serve the community's needs as best we could in a safe and considered way, and indeed, we have successfully opened when we could, subject to restrictions.

The management team and trustees have continued to meet virtually on a frequent basis to grapple with the new challenges, and it is heartening to feel that at long last, we are now starting our recovery to how things used to be. This wouldn't have been possible without scrupulous health and safety regimes, supported by Staffordshire County Council, and of course the enthusiasm of volunteers, who have generously returned to us when they have been able.

The quiet time in the library and coffee shop gave us the opportunity to develop the wildlife garden which, with the support of a grant from Veolia, now has a bird feeding station. We were able to offer Summer Reading Challenge activities here, as well as an Easter egg hunt, and as I write, two successful Baby Bounce and Rhyme sessions have taken place in our garden. Our two book clubs have continued to meet on 'Zoom', as has the local history group, and our 'Books at Home scheme has been successfully launched. Another significant feature of lockdown has been the Birmingham Road sub - branch (aka the telephone box library) which has been very popular when the library has been closed.

Work has continued on the planning for an extension to the library. Volunteers and members of the community were very helpful in providing contributions to a community consultation, and this has proved to be invaluable as we seek grant funding. Lichfield District Council has given planning permission, quotes have been obtained from builders, and £9,800 has been secured from Awards for All towards refurbishing the interior. As I write, we are waiting to hear from several grants which have been submitted.

So, what would the management team and trustees would like to achieve in the coming year? Our main aim will be to restore fully the services offered to the community in the library and coffee shop, subject to restrictions, building on the numbers of visitors, new library members, and books issued. We are hoping that we can see a return of those additional activities which were so popular, and which helped the library and coffee shop to feel like a community hub. And who knows, the extension may well have been built by the time of my next report, and we will be see a fully booked space, with new activities on offer, and a comprehensive local history collection.

Our committed and talented volunteers are at the heart of our organisation. We are looking forward to working with them to recover our services to the community, and to make them even better.

Shenstone Community Library Accounts

Charity Number 1170598

balanced to bank statement

7th April 2021 - end of year 31st March 2021

Charity Number	1170598									
			<u>Current Account</u>	<u>Contingency Account*</u>		<u>Library Float</u>	<u>Coffee Shop Float</u>		<u>TOTAL</u>	
Balance b/f	01/04/2020		8752.08	11040.78		95.76	1055.36			
Interest				6.33						
Receipts			32791.44			0.00	297.70			
Payments			7379.04			0.00	1192.25			
Transfer to contingency Account			29246.15	29246.15						
Transfers to Current Account						0.00	124.00			
Float Library						95.76				
Interest										
Float Coffee Shop							36.81			
Float to current account			1018.55			0.00				
Closing Balance	c/f		5936.88	40293.26	0.00	95.76	36.81		46362.71	

;

*Contingency Account

Utility Charge 2018 £1,500 estimated £300 per quarter £1200 pa
 Heating replacement £11,000 currently out of date & inefficient
 Insurance £750 fixed whether open or not - SCC condition
 Card Reader contract £1,500 3 year contract
 Carpet renewal £2,000 current carpet life limited
 Replace dish washer £2,500
 Replace Cofee machine £3,500
 Garden improvement £1,000
 Coffee shop Counter £5,000
 Community Room £26,000

Total £54,750

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Pauline Hegarty

Pauline Hegarty (ACA)

1.06.2021.