

Samaritans of Wigan

Trustees Annual Report and
Unaudited Financial Statements

For the Year 1 April 2022 to 31 March 2023

Samaritans of Wigan

For the Year 1 April 2022 to 31 March 2023

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Samaritans of Wigan

Reference and Administrative Details

For the Year 1 April 2022 to 31 March 2023

The Trustees	Ruth Dean (Director) Darren Keith Appanah (appointed 2022) Barbara Ashby Mark Jonathan Bridgeman (resigned 2021) Annick Morris (Secretary) Elizabeth Ann Roberts (Treasurer) Ann Marie Sandelands
Charity number:	1170589
Registered Office:	73 Dicconson Street Wigan WN1 2AT
Independent Examiner	M H C LuntBCom MCom FCA Chartered Accountant Ashburn, Woodhart Lane, Eccleston Chorley, Lancashire PR7 5TB
Honorary Legal Adviser	P LeppardA, MA, BPTC 40 Newton Road, Billinge, Wigan, WN5 7LA
Bankers	Santander Bootle Merseyside L30 4GB Lloyds TSB Bank Plc., 7 Carter St, Uttoxeter, Staffordshire ST14 8HD Redwood Bank Limited The Nexus Building, Broadway, Letchworth Garden City, SG6 3TA

Samaritans of Wigan

Trustees Annual Report

For 1 April 2022 to 31 March 2023

The trustees present their report with the financial statements of the charity for the year March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Objectives and Activities

The objects of the charity are:

- 1) to enable persons in Wigan and the surrounding area as well as elsewhere who are experiencing feelings of distress or despair, including those who may be at risk of suicide, to receive confidential emotional support at any time of the day or night in order to improve their emotional health and reduce the incidence of suicide;
- 2) to promote a better understanding in society of suicide, suicidal behaviour and the value of expressing feelings which may otherwise lead to suicide or impaired emotional health; and
- 3) to collaborate with and support Samaritans Central Charity and its affiliated branches in achieving these objects.

Callers contact Samaritans in a variety of ways and volunteers at Wigan branch deal with communications by telephone and email. Face to face callers are welcomed into the branch where possible. Calls made by telephone to the national number can be received at any one of our branches.

The trustees have complied with the duty set out in Section 4 of the Charities Act 2011 and in planning their activities have paid due regard to public benefit guidance published by the Charity Commission.

Achievements and Performance

Volunteer Profile

At the beginning of the report period in April 2022 there were 89 Volunteers on the 3 ring base. At the end of the period this had reduced slightly to 80. There have been various reasons for this, some moving away, some not having signed in for over 2 years, some with changing commitments. Thank you to all who have been valuable volunteers and supported out callers.

Recruitment

A new Deputy for Recruitment and a new team, with support from our experienced Volunteers, First job was to address the long waiting list and check that everyone who was waiting was considering volunteering, this reduced the list considerably and it now sits at a more manageable level. 18 New Samaritans have been selected.

Training

A new Deputy and a small team have taken 18 New Samaritans through Core Development onto Embedded Development which is about to complete for all.

Training Session for all in Applying Our Key Principles mandatory training.

Training now included a large amount of extra support from volunteers completing Skills for Life with New Samaritans Leader and Mentor training has been undertaken during this period.

Rota

Stephen Klein who is the Regional Capacity Improvement Officer visited in June 2022 and us about the hours of Need Initiative. We were told our shifts should be made up of

70% daytime duties 6am – 10pm

20% twilight shifts 10pm – 2am

10% night shift 2am-6am

We started off well but have slipped back in the Regional ratings to lowest performing branch.

Work is on-going to improve our figures.

Partnerships and Outreach

There is no Deputy identified for this role. Over the last 12 months we have strengthened our links to the local authority. Jo Norton and Ian Riding from Wigan Public Health came to talk to us at our AGM and are putting on a sponsored 10k and Wigan Samaritans will be one of the beneficiaries.

Volunteers from the Branch have attended the Baton of Hope Rally in

Manchester alongside other regional branches and linked charities.

We are regular attenders of the Wigan Suicide Prevention Panel Links to Network Rail have gone from strength to strength. We were asked to attend after a suicide on the station

earlier in the year and this has led to us attending on a more regular basis. Dave Brown of the Network has distributed literature around Wigan Town Centre raising awareness of our work.

Fundraising

No Deputy for fundraising. Between March 2022 and March 2023, we attended 3 events. Shevington Fete, a Community Day in Wigan town centre and Wigan Pride. All events were

supported well by the public and we were able to spread the word about who we are and what we do.

Publicity

No Deputy in this role. One of our Volunteers appeared on Sky News interviewed by Kaye Brown who was in the town to highlight the Cost-of-Living Crisis. Our Twitter account is in need of a

revamp and this work is on-going. Attendance at fundraising events and meetings also raised our profile. There have been no requests for talks in this period.

Volunteer Support

A new Deputy and a small team instigated a Branch Review and the results were mostly positive. The aim of the review was to establish the strengths and weaknesses within the branch and to

formulate a plan for the next couple of years. This is on-going. The disappointing result was that no one came forward with an offer to take on another role. Deputy continues to support the volunteers and is a vital part of the Leadership Team.

Conclusion

This Report covers the first year of me being the Director and it has been a good chance to look back and see what has happened. There are clearly still areas that need attention and good work can only do my best, but will always have the needs of the Branch as a priority.

Financial Review

The Statements of Financial Activities and Financial Position, together with the notes, for the year ended 31 March 2023 are given on pages 7 to 11.

The finances of 'Samaritans of Wigan' (the 'Charity') are administered by the Branch Leadership Team, which includes the trustees of the Charity.

The deficit for 2023 was £6,522 (2022 deficit £1,098).

Income

Income from donations has decreased. The current economic situation has hit many people and organisations financially and a decrease is to be expected.

The charity shop made a profit of £1,017 which was gratifying given the state of retail sales in Wigan.

Fundraising net income is approximately the same as last year. Fundraising was adversely affected in the pandemic lockdown and it is not surprising that it will take time to recover to pre pandemic levels.

The Wigan Branch provides a service to the National Offender Management Service, which is a contract negotiated by the national Samaritans charity. If there is a surplus at the national level on this contract, then the national Samaritans charity makes a discretionary payment to participating branches. A payment was received in the financial year of £1,587.

The Samaritans of Wigan rely exclusively on voluntary donations, fundraising and the charity shop - there is no direct central government funding.

Expenditure

Total expenditure was £22,474.

This is less than last year. In 2022 the expenditure on repairs and renewals was considerably more than 2023 as last year's accounts included expenditure from grants specifically for repairs for this purpose.

The charity shop expenses are more than last year mainly due to more paid in the year for rent. This reflects various changes to the rental agreement during the lockdown years which resulted in delayed rental payments until the current period.

Volunteers give their money as well as time, as many do not claim the travel expenses they are entitled to. The total amount claimed was only £390 for the year- approximately £1.50 per week covering all volunteers.

The Branch pays a contribution to the national Samaritans charity for the services it provides. This has reduced this year. The amount due is based on a formula and the contribution is based on the inputs to that formula.

There are no salaries paid to any of the volunteers and trustees.

In the short term, say four years, any deficits can be met from the bank balance; in the long term, this is not sustainable. The Branch Leadership Team plan to ensure that the Wigan Branch, on a year-by-year basis, can raise sufficient income to meet its expenditure.

The Charity seeks to maintain a level of reserves sufficient to allow it to maintain the infrastructure necessary for it to carry on its operations, to provide a buffer against variations in cash flow and to allow for such contingencies as might reasonably be expected to arise.

The Wigan Branch was solvent at 31 March 2023 as assets exceeded liabilities and there was sufficient cash to meet short term liabilities.

Structure, Governance and Management

The governing body of the Samaritans Central Charity (SCC) is the Board of Trustees. The Wigan Branch is part of a network of over 200 branches in the UK and the Republic of Ireland. Samaritans of Wigan Charity") is an affiliated branch of SCC, The Charity is an incorporated organisation (CIO) managed by a Board of Trustees and a Branch Leadership Team, who are responsible for the day-to-day management.

The trustees who served during the year are shown on page 2.

The CIO is linked to a previous charity, 'The Samaritans of Wigan', (the old Charity) which became a dormant charity and its registered number is 1170589-1. The CIO is the trustee of the old Charity and this role is carried out by the Director of the Charity. As a linked charity, separate accounts for the old Charity are no longer prepared.

Risk Management

The trustees have considered the principal risks to which the organisation is exposed and have developed strategies to mitigate the effects of these where possible.

Trustees Responsibility Statement

The trustees are responsible for keeping accounting records, which disclose with reasonable accuracy the financial position of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Samaritans of Wigan
Statement of Financial Activities
Period 1st April 2022 to 31 March 2023

	<u>2023</u>	<u>2022</u>
<u>notes</u>	<u>Unrestricted</u>	<u>Total</u>
	<u>Fund</u>	<u>Funds</u>
	£	£

INCOME

Voluntary Income

Donations	4,230	7,712
Government Retail Grants re Covid	-	2,667
Pears Foundation / DCMS Grant	-	2,735
Activities for Generating Funds		
Fund raising	1,563	1,413
National Offender Management Service Grant	1,587	-
Charity shop receipts note 2	7,594	8,740
Interest received	978	433
TOTAL INCOME	15,952	23,700

EXPENDITURE

Cost of Generating Funds		
Fundraising expenses	198	160
Charity shop expenses note 2	6,577	4,938
Charitable expenditure		
Telephone	2,808	2,845
Conference ,training, recruitment	1,762	1,540
Travel expenses	390	181
Waste and water	834	693
Heat and light	2,324	2,781
Cleaning and household	1,240	1,243
Stationery and postage	265	127
Insurance	1,360	1,248
Repairs and renewals	1,992	5,765
Sundry	284	123
Branch affiliation fee to Samaritans	1,924	2,380
Bank charges	27	40
Depreciation	489	734
TOTAL EXPENDITURE	22,474	24,798

Net income / (expenditure) for the year	(6,522)	(1,098)
Funds 1 April 2022	86,173	87,271
Funds 31 March 2023	79,651	86,173

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes on pages 9 to 11 form part of these accounts

Samaritans of Wigan
Statement of Financial Position
At 31 March 2023

	<u>notes</u>	<u>2023</u>	<u>2022</u>
		£	£
TANGIBLE FIXED ASSETS	note 5	29,400	29,889
CURRENT ASSETS			
Debtors		-	266
Bank - current account		6,650	7,727
Bank - deposit account		47,674	52,588
		<u>54,324</u>	<u>60,581</u>
CREDITORS : AMOUNTS FALLING DUE WITHIN ONE YEAR			
Contribution to Samaritans		(1,924)	(2,380)
Other creditors		(1,469)	(1,249)
Accruals		(680)	(668)
		<u>(4,073)</u>	<u>(4,297)</u>
NET CURRENT ASSETS		50,251	56,284
NET ASSETS		<u>79,651</u>	<u>86,173</u>
REPRESENTED BY			
RESERVES			
UNRESTRICTED			
General reserve	note 7	50,252	56,285
Capital reserve	note 7	29,399	29,888
		<u>79,651</u>	<u>86,173</u>

Approved by the Board of Trustees on 17 August 2023 and agreed and signed on its behalf

Director

Ruth Dean

Ruth Dean

Treasurer

Elizabeth Roberts

E. Roberts

The notes on pages 9 to 11 form part of these accounts

Samaritans of Wigan
Notes to the Financial Statements
For the Year 1 April 2022 to 31 March 2023

1. Accounting Policies

Basis of preparing the financial statements

'The Samaritans of Wigan', a dormant charity with registration number, 1170589-1, is linked to 'Samaritans of Wigan' (the Charity). As a linked charity, separate accounts are not required although a summary of its assets and activities is set out in Note 9 below.

Accounting convention

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or the terms of an appeal.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured. Donated services and facilities are included at the value to the charity where this can be measured. The value of services provided by volunteers has not been included in these accounts.

Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes VAT which cannot be recovered and this is reported as part of the expenditure to which it relates.

Cost of generating funds comprise the costs associated with attracting voluntary income and sales.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services. It includes both costs that can be allocated directly to such activities and those of an indirect nature necessary to support them.

Management and administration costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include costs linked to the strategic management of the charity.

Samaritans of Wigan
Notes to the Financial Statements
For the Year 1 April 2022 to 31 March 2023

1. Accounting Policies (continued)

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life. Minor additions costing less than £500 are not capitalised.

Long leasehold land - nil, but subject to impairment test

Long leasehold property - nil, based on high residual value, but subject to impairment test

Fixtures and fittings - 15% on cost

Office equipment - 25% on cost

As the long leasehold property is maintained in a state of repair such that its estimated value is not less than its original cost, the annual charge for depreciation is considered nil.

2 Shop surplus / (deficit)

	2023 £	2022 £
Receipts	7,594	8,740
Rent and water	5,639	3,607
Telephone	304	270
Repairs and renewals	81	397
Light and heat	548	381
Cleaning		-
Other	5	283
Total expenses	6,577	4,938
Surplus / (deficit)	1,017	3,802

3 Trustees' Remuneration.

No remuneration was paid to any trustees in the year. (2022 nil).

4. Management and administration cost

There are no material management and administration costs.

Samaritans of Wigan
Notes to the Financial Statements
For the Year 1 April 2020 to 31 March 2022

5 Tangible Fixed Assets

	<u>Long</u> <u>Leasehold</u> <u>Property</u>	<u>Office Equipment</u>	<u>Furniture & Fittings</u>	<u>Total</u>
<u>Cost</u>	£	£	£	£
At 1 April 2022	29,400	1,132	4,891	35,423
Additions	-	-	-	-
At 31 March 2023	<u>29,400</u>	<u>1,132</u>	<u>4,891</u>	<u>35,423</u>
<u>Depreciation</u>				
At 1 April 2022		1,132	4,402	5,534
Charge for the year		<u>-</u>	<u>489</u>	<u>489</u>
At 31 March 2023		<u>1,132</u>	<u>4,891</u>	<u>6,023</u>
<u>Net Book Value</u>				
At 31 March 2023	<u>29,400</u>	<u>-</u>	<u>-</u>	<u>29,400</u>
At 31 March 2022	<u>29,400</u>	<u>-</u>	<u>489</u>	<u>29,889</u>

6 Debtors

Debtors are all payable within one year.

7 Unrestricted Reserves

Unrestricted Reserves

	<u>General</u>	<u>Capital</u>	<u>Total</u>
	£	£	£
1 April 2022	56,285	29,888	86,173
Surplus/ (deficit) for the year	(6,522)	-	(6,522)
Depreciation transfer	489	(489)	-
At 31 March 2023	<u>50,252</u>	<u>29,399</u>	<u>79,651</u>

The capital reserve is a designated reserve set up to reflect the funds tied up in fixed assets.

8. Related parties

The charity is controlled by the trustees.

There were no related party transactions for the year ended 31 March 2023.

9 Linked Charity

'The Samaritans of Wigan', registration number 1170589-1, is a dormant charity linked to the Samaritans of Wigan Charity.

At 31 March 2023, the old Charity had assets of £20, represented by cash at bank. (2022)

Independent Examiner's Report to the
Trustees of Samaritans of Wigan on the
Unaudited Financial Statements for the Year 1 April 2022 to 31 March 2023

Independent examiner's report to the trustees of Samaritans of Wigan.

I report to the charity trustees on my examination of the accounts of Samaritans of Wigan for the year ended 31 March 2023.

Responsibilities and basis of report.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than the requirement that the accounts give a true and fair view which is not a matter considered by an independent examination.

I have no concerns and have come across no other matters in connection with the examination which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signature

Date: 17 August 2023



M H C Lunt BCom MCom FCA
Chartered Accountant

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