



# Trustees' Annual Report for the period

Period start date			Period end date		
<b>From</b>	1	Apr	2018	<b>To</b>	31 Mar 2019

## Section A Reference and administration details

Charity name

Wealden Festival Foundation

Other names charity is known by

Registered charity number (if any)

1170588

Charity's principal address

Boldshaves

Woodchurch

Ashford, Kent

Postcode

TN26 3RA

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Michael Ross Buchanan			
2	Caroline Rosemary Jessel			
3	Alex Preston			
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

Staff members: L Willan, A Willan, P Massey, D Massey

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution dated 18 November 2016 (last amended)
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	<p>Apart from the first charity trustees who are appointed for a term of two years, every trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees.</p> <p>The only voting members are the charity trustees.</p>

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The trustees have a duty to identify and review the risks to which the Charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The Trustees have assessed the major risks to which the company is exposed, in particular those related to the operations and finances of the company, and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

All trustees give their time voluntarily and receive no remuneration or other benefits. Wealden Festival Foundation runs primarily through volunteers giving their time to the organisation.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document	<p>The Charity's Objectives are as follows:</p> <ol style="list-style-type: none"> <li>1) To advance the education of the public in the subject of literature, the arts and the environment;</li> <li>2) To promote excellence in literature, poetry and the arts; and</li> <li>3) For the public benefit, to promote learning for pleasure through the continued development of individuals' capabilities, competencies, skills and understanding in subjects of educational value.</li> </ol>
Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)	<p>The Charity operates an annual festival of literature, the arts and the outdoors (Wealden Literary Festival) which aims to further the Charity's objectives by helping individuals and communities to thrive through improved access to literature, the arts and the natural world.</p> <p>The Charity also seeks to work with local primary and secondary schools through the implementation of outreach programmes.</p> <p>As required by Section 17(5) of the Charities Act and the Charities (Accounts and Reports) Regulations 2008, the Charity Trustees have complied with their duty to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers or duties.</p>

Additional details of objectives and activities (Optional information)

<p>You <b>may choose</b> to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policy on grantmaking;</li> <li>• policy programme related investment;</li> <li>• contribution made by volunteers.</li> </ul>	
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Section D

Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

The results for the year, and the charity's financial position at the end of the period, are shown in the attached financial statements.

During the year the charity supported educational projects within the Charity's objectives. In particular:

- A packed programme of outdoor events and creative workshops for children during Wealden Literary Festival
- Residencies for artists and authors
- Work experience for students and young adults during Wealden Literary Festival
- A packed programme of events and workshops for adults led by leading writers, poets and artists during Wealden Literary Festival

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Charity has completed its second financial year. The Trustees recognise the importance of maintaining a realistic level of unrestricted reserves in future to ensure that adequate funds are available to enable the charity to continue in its activities in the event of a drop in funding or any significant event. The Charity aims to achieve reserves equivalent to 6 months' expenditure.

### Details of any funds materially in deficit

None

## Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Chair)

Michael Ross Buchanen	Caroline Rosemary Jessel	Alex Preston
Trustee	Trustee	Trustee
Date		



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity name	No (if any)
Wealden Festival Foundation	1170588

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## Receipts and payments accounts

For the period from	01/04/2020	To	31/03/2021
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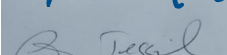
### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Membership/Grants/Donations	-	-	-	-	19,500
Events income: Charitable Activities	3,007	-	-	3,007	24,229
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	3,007	-	-	3,007	43,729
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	3,007	-	-	3,007	43,729
<b>A3 Payments</b>					
Costs of charitable activities	6,502	-	-	6,502	36,078
	-	-	-	-	10,000
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	6,502	-	-	6,502	46,078
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	6,502	-	-	6,502	46,078
<b>Net of receipts/(payments)</b>	- 3,494	-	-	- 3,494	- 2,349
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	7,294	-	-	7,294	9,643
<b>Cash funds this year end</b>	3,799	-	-	3,799	7,294

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Bank account	3,799	-	-
	Trade debtors	-		
	Stock		-	-
			-	-
	<b>Total cash funds</b>	<b>3,799</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature  
  


Print Name

Michael Buchanan  
 Caroline Jessel

Date of approval

31/1/1