



# Trustees' Annual Report for the period

Period start date  
From 1st Jan 2020 To 31st Dec 2020  
Period end date

## Section A Reference and administration details

Charity name Friends of Menacuddle Well

Other names charity is known by

Registered charity number (if any) 1170532

Charity's principal address

Gerrans Point

North Hill Park

St Austell, Cornwall

Postcode

PL25 5QJ

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Wendy Earl	Chair		
2	Derek Marley	Treasurer		
3	Francesca Arundel			
4	Denise Marley			
5	Kenneth Wellicome			
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20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

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# Section B Structure, governance and management

## Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution, adopted 2nd December 2016

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation - Association

Trustee selection methods  
(eg. appointed by, elected by)

Appointed by existing trustees or members. One third of the Trustees retire at each Annual General Meeting but are eligible for reappointment.

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity trustees will make available to each new charity trustee, on or before his or her first appointment:

(a) a copy of the constitution and any amendments made to it.

(b) a copy of the CIO's latest trustees' annual report and statement of accounts.

(c) a copy of the Charity Commission Trustee Guidance CC3.

(d) a copy of the Charity Commission Trustee Welcome Pack

All trustees give their time voluntarily and receive no remuneration or other benefits.



**Summary of the objects of the charity set out in its governing document**

1. The preservation and conservation of the Grade II\* Listed Baptistery and other historical remains associated with the Baptistery in Menacuddle Valley for the benefit of the public.
2. The advancement of education of the public about the history of the Baptistery and the ecological importance of the surrounding area.
3. To provide or assist in the provision of facilities for recreation and other leisure time occupation in the interests of social welfare with the object of improving the conditions of life of the public by the conservation, enhancement and maintenance of the original Victorian ornamental garden in Menacuddle Valley.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

2020 was a difficult year for any charity to continue with normal activities, following the onset of the Covid 19 pandemic and subsequent restrictions imposed by the government from the middle of March. The trustees of the Friends of Menacuddle Well did, however, continue working throughout the year within government guidelines to further the charity's objectives for the public benefit:

1. The condition of the baptistery was monitored and drain clearance carried out to relieve flooding in and around the structure when necessary. Two tons of granite chippings were spread around the perimeter of the building to enhance the appearance of the area and improve public access.
2. Planned educational activities for members of the public unfortunately had to be cancelled this year, including three previously arranged talks for local groups, and the annual Remembrance Day service. The website and Facebook pages were, however, well used and the information board at the site provided visitors with facts and background details of historical and ecological importance. A granite slab was commissioned to commemorate the beginning of work to restore the site.
3. 'Welly Days' had been planned for each month of the year, when members of the public would be able to engage with working on the restoration and maintenance of the Gardens. Most of these events were forbidden by government restrictions, but the charity was able to schedule five such days before lockdown began at the beginning of the year and later during the autumn. Much needed weeding and pond clearance was carried out by volunteers, along with planting of numerous bulbs, trees and shrubs and a young thuja as succession planting for the existing magnificent mature specimen. The trustees also worked at the site whenever possible improving paths, installing bird feeders and creating two wildlife log piles.

At the beginning of the year the Cornwall Wildlife Trust and the Cornish Bat Group were contacted to enlist their help with attracting more wildlife to the area. Unfortunately their offers of help had to be put on hold until normal activities could resume, hopefully later in 2021.

The Charity Commission guidance on public benefit is taken into account when planning all activities.



## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Although the number of 'Welly Days' were of necessity fewer than had been planned for this year, the trustees were extremely grateful to the volunteers that came along, when restrictions allowed, to help out with the regular planting and maintenance routine for the gardens. Some were old hands who have been giving support to the project for several years and others were first timers, a number of whom then came back to help out again on another day. They all did fantastic work and said how much they enjoyed the afternoon, and it was a real pleasure to be able to reward them with tea and cakes on at least one occasion.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

In spite of the difficulties in carrying out work this year, progress was made with all of the objectives that had been set for 2020.

Substantial planting was carried out in all areas of the site, and this effort should be rewarded with extra shows of colour, pockets of fragrance and increased wildlife habitat in the coming year. Landscaping of the South Garden was greatly enhanced by the building of a beautiful drystone wall to create a feature viewpoint from which to appreciate the main features of the site. Stone steps and a pathway were also created in this area, along with the installation of a large double compost bin here and another in the North Garden so that waste plant materials could now be processed on site rather than being transported to a distant facility.

A start was made on the plans for extra support for wildlife with the construction of two wood piles to provide homes for bugs and insects, which would in turn provide food sources for small reptiles, amphibians and mammals. A range of feeders to support a variety of bird species were also installed around the gardens. It was wonderful to see wildlife responding to the efforts so far made, with a mother mallard duck and her ducklings setting up home on the pond island, and increasing insect life in evidence. It was fascinating to discover dozens of Digger wasp nests along the riverbank and watch the female wasps pulling their prey into the small holes as food for their young, and also to find numerous Dragonfly Larvae cast skins left behind by the nymphs after crawling from the pond and emerging as fully-formed young dragonflies.

In this difficult year, members of the public have also frequently expressed their gratitude for the work carried out. Not only have many more people visited the gardens, but it has been a joy to see families picnicking and children being able to run around in a safe environment. Many people expressed what a wonderful escape during lockdown it had

## Section D

## Achievements and performance

provided, others said they couldn't have managed without it as a calming bolthole and one lady who lives on her own confessed she couldn't have got through without it: Sitting beside the river just took all her anxiety away.

The annual 'Britain in Bloom' competition was, unfortunately, cancelled for 2020 but the Friends of Menacuddle Well were proud to be awarded a 'Certificate of Recognition' by the Royal Horticultural Society and South West in Bloom in celebration of the work carried out in previous years and throughout the current pandemic to 'help make your community more resilient in these testing times'.

At the beginning of this year the trustees were grateful to Steve Double MP for agreeing to meet with the new CEO of St Austell Brewery to discuss the charity's ongoing efforts to encourage them to reopen the old riverside walk from the town to Menacuddle Well, which runs through land owned by them. It was regrettable that the brewery repeated their assertion that they could not agree to lend their support to this project, and the trustees have reluctantly accepted that the hope of re-establishing this traditional route to the Well will have to be abandoned, at least for the time being.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

£2,644.08 of unrestricted cash funds were held in the current account at year end. This is higher than was planned because of the limitations placed on the work which could be carried out during the year.

The policy is to hold between £200 and £1,000 in reserve to cover expenses such as Public Liability Insurance, purchase of plants, equipment and herbicides etc for maintenance of the site, and unforeseen expenditure such as repair of damage caused by acts of vandalism.

### Details of any funds materially in deficit

Not applicable



## Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The majority of the work completed this year has again been funded by the grant received from the Postcode Lottery Trust in 2017. This has covered the cost of all plants purchased and some of the landscaping. Other costs, including for infrastructure projects, were met from unrestricted funds held from previous grants and public donations.

Further grants will be sought in future years to cover costs of ongoing planting and infrastructure works.

## Section F Other optional information

The problems created by the Covid pandemic meant that not all of the objectives set for 2020 could be realised, and so work will continue to hopefully fulfil them in the year ahead in spite of the ongoing government restrictions in place. Further grant applications are planned to help with the cost of the various initiatives to:

- Improve existing paths and create new ones
- Provide portable gazebos to give cover at public events
- Install more benches
- Install bird and bat boxes
- Plant wildlife friendly small trees and shrubs providing varied seasons of interest from flowers, fruits and foliage.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	K. Wellcome	D. Marley
Full name(s)	K. WELLCOME	DEREK MARLEY
Position (eg Secretary, Chair, etc)	Chair.	TREASURER
Date	29.3.21.	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Friends of Menacuddle Well 1170532

## Receipts and payments accounts

CC16a

For the period from	1.1.20.	To	31.12.20.
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants			-	-	1,218
Donations		-	-	-	473
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	-	-	-	-	1,691
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	-	-	-	-	1,691
<b>A3 Payments</b>					
Leaflet Printing			-	-	135
Insurance	63		-	63	64
Flora Planting and Maintenance		766	-	766	1,229
Info Boards Design and Construction		345	-	345	1,801
Public Events	12	-	-	12	12
Infrastructure Repair and Maintenance		138	-	138	86
Provision for wildlife		35		35	
Construction of Compost Bins	700			700	
Construction of Drystone Wall / Steps	750	-	-	750	
<b>Sub total</b>	1,525	1,284	-	2,809	3,327
<b>A4 Asset and investment purchases, (see table)</b>					
Benches and Picnic Tables			-	-	1,749
	-	-	-	-	
<b>Sub total</b>	-	-	-	-	1,749
<b>Total payments</b>	1,525	1,284	-	2,809	5,076
<b>Net of receipts/(payments)</b>	- 1,525	- 1,284	-	- 2,809	- 3,385
<b>A5 Transfers between funds</b>	3,127	- 3,127	-	-	-
<b>A6 Cash funds last year end</b>	1,042	4,411	-	5,453	8,838
<b>Cash funds this year end</b>	2,644	-	-	2,644	5,453



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	NatWest Current Account	2,644		-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>2,644</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Benches	Restricted	1,236	-
	Benches	Unrestricted	423	-
	Picnic Tables	Unrestricted	90	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		K. Wellcome	K. WELLICOME	29-03-21
		D. May	DEREK MARLEY	29.3.21