



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	05	2023		30	04	2024

### Section A Reference and administration details

Charity name

Banburyshire Citizen Project

Other names charity is known by

BCP, Banburyshire Advice Centre

Registered charity number (if any)

1170519

Charity's principal address

49c Castle Street

Banbury

Oxfordshire

Postcode

OX16 5NU

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Barbara Gilks			
2	Margaret Cullip	Secretary		
3	Andrew Willis	Chairman		
4	Surinder Dhesi		10/12/2023 onwards	
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#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated Charitable Association
Trustee selection methods (eg. appointed by, elected by)	Appointment and Election

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Conflict of Interest Policy  
Health and Safety Policy  
Data Protection Policy  
Safeguarding Policy  
IAG Policy  
Disciplinary Policy

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

THE OBJECTS OF THE GROUP SHALL BE: 1) THE RELIEF OF POVERTY 2) THE RELIEF OF THOSE IN NEED BY REASON OF AGE, DISABILITY, FINANCIAL HARDSHIP OR OTHER DISADVANTAGE 3) THE PROMOTION OF GOOD HEALTH AND WELLBEING 4) THE PROMOTION OF SOCIAL INCLUSION OF THOSE EXCLUDED FROM SOCIETY OR PART OF SOCIETY DUE TO THEIR SOCIAL AND/OR ECONOMIC CIRCUMSTANCES 5) THE ADVANCEMENT OF

<div data-bbox="533 76 1514 176" data-label="Text"> <p>EDUCATION 6) THE FURTHERANCE OF SUCH OTHER CHARITABLE PURPOSES (CHARITABLE UNDER ENGLISH LAW) AS THE TRUSTEES SEE FIT FROM TIME TO TIME</p> </div> <div data-bbox="533 176 1514 416" data-label="Text"> <p>Provide benefit advice, general advice and Education course information and Career advice to the general public. Help clients access benefits by assisting with form filling and on-line application. Help disabled people access Blue Badge scheme. Help people in financial hardship access Food bank vouchers and access other help from other support charities. Sign post clients to debt advice charities. Promote health and well-being by running educational courses from time to time.</p> </div>
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**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

**The charity was nominated for the National Diversity Awards and we were finalist in the Award Ceremony in October 2024.**

“Dear Banburshire Advice Centre,  
Congratulations!!! You have made the shortlist for The National Diversity Awards 2024!!!  
To be shortlisted from over 90,000 nominations and votes is a tremendous achievement, and a testament to all of your hard work and dedication to the equality, diversity and inclusion agenda.” National Diversity Awards

**The client yearly gain from our help was £197,432.60, but the figure is an under reporting as clients do not always tell us if they gain the benefits, so the client monetary gain is likely to be higher.**

**Banburyshire Advice Centre**

**IAG Trends and Targets Period 30/04/22 to 30/04/23 and 30/04/23 to 30/04/24.**

The charity is affected by the number of enquiries we receive and the type of IAG help needed, for instance resource available, trained volunteers in the area, training requirements and storage of resources, such as forms and leaflets.

**IAG Goals**

Our goals are to try and get benefits first time round with the benefit form filling. As an organisation most of the time we achieve this and normally it is lack of medical evidence that prevents the client to achieve the benefits.

We measure as an organisation financial gains clients achieve and report this back in reports such as Charity Commission Reporting as this is important as funders look at this information before awarding grants.

Helping clients financial, physical and mental wellbeing through benefits achieve our charitable aims.

#### **Charitable objects**

THE OBJECTS OF THE GROUP SHALL BE: 1) THE RELIEF OF POVERTY 2) THE RELIEF OF THOSE IN NEED BY REASON OF AGE, DISABILITY, FINANCIAL HARDSHIP OR OTHER DISADVANTAGE 3) THE PROMOTION OF GOOD HEALTH AND WELLBEING 4) THE PROMOTION OF SOCIAL INCLUSION OF THOSE EXCLUDED FROM SOCIETY OR PART OF SOCIETY DUE TO THEIR SOCIAL AND/OR ECONOMIC CIRCUMSTANCES 5) THE ADVANCEMENT OF EDUCATION 6) THE FURTHERANCE OF SUCH OTHER CHARITABLE PURPOSES (CHARITABLE UNDER ENGLISH LAW) AS THE TRUSTEES SEE FIT FROM TIME TO TIME

We are a key service for Banbury cross Health Centre and Swan Practice as we provide extra support to their patients and provide and expertise they do not have or time to do.

#### **Attendance Allowance**

The amount of Attendance Allowance enquiries remained the same ranking in the two financial years (30/04/22 to 30/04/23 and 30/04/23 to 30/04/24). Our targets for both financial years was to see 100 enquiries which we achieved. These results are important to funders as it shows we make a difference. Financially it also means the charity must invest in advice resources to meet the needs of the clients.

#### **Blue Badges**

We aim to see 45 Blue badges each year and in both financial years we achieved this target. In fact in the 2<sup>nd</sup> financial year, we saw 75. In the first financial period we saw 51 people and in the 2<sup>nd</sup> financial year we saw 75 and the rank in the second year went from 7 to 5. These results have a financial impact on the charity as it shows to Oxfordshire County Council, we are making a difference to their residents and justifies the providing a grant to us.

#### **Bus Pass**

The Bus Pass enquiries remained consistent and out target is 1 a year which we meet.

#### **Care Homes**

Care Home enquiries remained nearly the same each year and we meet our target of 3 enquiries a year.

#### **Career Counselling**

We saw a small increase in Career Counselling, up by 2 enquiries. Our

targets are to see 8 enquiries a year, which we meet, hopefully over time the enquiries will increase.

#### **Carers Allowance**

Our target was to see 18 enquiries a year and the first period we saw 22 people and this increased to 27 people. This increase may be due to the increase in referrals from Carers Oxfordshire, Age UK Oxfordshire and Swan Practice.

#### **Charitable Grants**

We saw a decrease in the number of applications for grant, this could be for a variety of reasons such as clients getting jobs, change in family circumstances or even not knowing grants are available and we can assist with this.

#### **Council Tax Benefit**

We aim to see 10 of these enquiries a year. We can see there has been a decrease in number of enquiries.

#### **Disability Living Allowance**

It is our aim to help 10 enquiries a year and, in both years, we meet the targets. In the second period we saw more people needing help with DLA.

#### **Employment & Support Allowance**

Our target is to see 15 a year and in the first year period we saw 31, this went down to 25. The ranks only varied slightly.

#### **Family / Personal**

This remained roughly the same, 17 in one year and 19 the next.

#### **Food Bank**

In the first period we saw 189 enquiries compared to 84 enquiries in the second period. Our targets a year is 50 Food bank enquiries. The reason for the high numbers in the first period is probably due to COVID and the fact that the Food bank had lessened their restrictions to meet the crisis. However, the crisis is now over so the Food bank has now tightened up their procedures on who can have a voucher and how many in a 6-month period.

#### **Legal**

Legal cases remained in the 30s to 40s and this is probably due to the fact people struggle to finance legal matters and the reduction of Legal Aid.

#### **Mandatory Reconsideration**

We aim to see 30 a year of these. In the first year we saw 39 (11<sup>th</sup> Rank) and in the 2<sup>nd</sup> year we dealt with 42 enquiries (Rank 8). This indicates more people are needing assistance with writing these letters and more benefits are being turned down. The Impact on our IAG service is that we spend a lot of time researching and drafting these letters. Following this trend, we need to train more volunteers in this area if the trend continues. The service measures the impact of achievements by the number of case we won and benefits awarded. Each year we report on financial gains achieved in our

charity commission reports.

### **Money and Debt**

We have signposted over our target of 20 enquiries a year. In the first year we had 27 and in the second 29. For the service this means we need to have up to date referral agency details and we meet that requirement by paying out for Advice Finder software.

### **Personal Independence Payment**

The number of enquiries remained the most popular enquiry for the service. In both years we had 194 enquiries. The impact on the service is that we need to train volunteers constantly with new Benefit procedures and rules each year and this means the charity has to invest in Benefit books such as Disability Rights Handbook, so they are equipped to do the volunteer role. Our targets for PIP were a 100 each year which we have easily met.

### **Universal Credit**

In year one we saw 100 enquiries and year two 73 enquiries. Our targets were 50 a year, which we have met. The reason for the big increase in year one is that people were losing their jobs or having other financial pressure due to COVID affect.

As an organisation Universal Credit will be the most important benefit for training of staff as it replaces 6 other benefits and people are being migrated over to the new benefit system, so our figures are likely to increase. It does mean the charity has to invest in more training in this area and as Universal Credit application take a number of hours it has a knock on effect on appointments available for other clients depending on the complexity of enquiry.

### **Number of people we help**

Our target is a thousand a year which we meet in both years. This means that the charity needs to have office space to see clients or room and this has a financial impact on the charity, which means we have to fundraise to cover core finances such as rent, room hire, phone, electricity etc. Ethnicity remains similar each year, in that we help mainly White British and this is due to demographics of the area we serve. Most of our clients have mental health or physical disabilities, this means for the charity we need to keep a calm space for clients and rooms need to be accessible for wheelchairs.

Most of our clients are Banbury residents, followed by Buckinghamshire residents and this trend is the same in both financial periods, followed by Cherwell District and South Northants.

### **Needs of the service following IAG analysis**

- **Need to constantly get funding to cover Advice Resources**
- **Need to have funding to cover core costs**
- **Need funding to cover training and resources**

## Activities we will do to improve IAG as a result of evaluation

## Continuous Improvement of IAG activities

- Attract more volunteers to meet demand
- Continually train staff on developments in benefits
- Share good practice at staff meetings
- Discuss issues and other members of staff to offer solutions
- Follow up cases and signposting
- Monitor developments in benefit world, CPAG, NAWRA, Benefits and Work, Media
- Review feedback from clients

DATA

30/04/23 to 30/04/24

**ENQUIRY**

Option	Count	%	Rank
Aids and Adaptations	6	0.49%	30
Attendance Allowance	114	9.28%	3
Blue Badge	75	6.10%	5
Bus Pass	3	0.24%	35
Care Home	7	0.57%	26
Career counselling	13	1.06%	23
Carers Allowance	27	2.20%	13
Charitable Grants	6	0.49%	30
Consumer	4	0.33%	33
Council Tax Benefit	18	1.46%	19
Crisis payment	1	0.08%	42
Disability Living Allowance	17	1.38%	21
Disabled Companion bus pass	0	0.00%	47
Disabled Railcard	3	0.24%	35
Education course / educational	4	0.33%	33
Employment and Support Allowance	25	2.03%	15
Family/Personal	19	1.55%	18
Food Bank	84	6.83%	4
General enquiry	8	0.65%	25
Good Neighbour Scheme	0	0.00%	47
Grants	13	1.06%	23
Health and Wellbeing	17	1.38%	21
Housing Benefit	7	0.57%	26
Housing Issue	52	4.23%	7
Income Support	0	0.00%	47
Industrial Injuries benefit	2	0.16%	40
Jobseekers	3	0.24%	35
Legal	32	2.60%	11
Leisure	1	0.08%	42
Loneliness	0	0.00%	47
Mandatory Reconsideration / Tribunal	42	3.42%	8
Mental Health	1	0.08%	42



## Section D

## Achievements and performance

Money / Debt	29	2.36%	12
National Trust Disabled member scheme	2	0.16%	40
Ombudsman	3	0.24%	35
Other	42	3.42%	8
Pension Credit	26	2.12%	14
Pension Credit (Housing element)	1	0.08%	42
Personal Independence Payment	194	15.79%	1
Power of Attorney	24	1.95%	16
Private Pensions	7	0.57%	26
State Pension	3	0.24%	35
Support Group	0	0.00%	47
Tradesman	1	0.08%	42
Transport	5	0.41%	32
Universal Credit	73	5.94%	6
Unspecified state benefit	7	0.57%	26
Utilities	22	1.79%	17
Wills	18	1.46%	19
Tax	33	2.69%	10
Advocacy	0	0.00%	47
Benefit check	135	10.98%	2

### GENDER

Option	Count	%	Rank
Female	521	38.1%	2
Male	830	60.8%	1
Transgender	0	0.0%	4
Not known	15	1.1%	3

### ETHNICITY

Option	Count	%	Rank
Any mixed background	2	0.2%	10
Asian - Bangladeshi	0	0.0%	15
Asian - British	22	2.6%	3
Asian - Chinese	0	0.0%	15
Asian - Indian	3	0.4%	7
Asian - Other Asian bg	2	0.2%	10
Asian - Pakistani	2	0.2%	10
Black - African	3	0.4%	7
Black - British	5	0.6%	5
Black - Caribbean	2	0.2%	10
Black - Other black bg	1	0.1%	14

Not known	240	28.4%	2
Other ethnic background	3	0.4%	7
White - British	539	63.8%	1
White - Irish	5	0.6%	5
White - Other White bg	16	1.9%	4

**DISABILITY**

Option	Count	%	Rank
Aspergers	2	0.2%	17
Autism	7	0.8%	11
Brain injury	8	0.9%	10
Cancer	24	2.8%	7
Dementia	29	3.4%	6
Dyscalcula	0	0.0%	19
Dyslexia	6	0.7%	13
Dyspraxia	1	0.1%	18
Eyesight	6	0.7%	13
Hearing	11	1.3%	9
Learning Disabilities	6	0.7%	13
Mental health	125	14.8%	3
No disabilities	90	10.7%	4
Not applicable	143	16.9%	2
Parkinson's	7	0.8%	11
Phys. and Memory Problems	18	2.1%	8
Phys. and MH Disabilities	83	9.8%	5
physical disabilities	276	32.7%	1
Speech	3	0.4%	16

**LOCALITY**

Option	Count	%	Rank
Banbury resident	359	42.5%	1
Buckinghamshire	233	27.6%	2
Cherwell District	90	10.7%	3
City of Oxford	4	0.5%	12
Out of Area	8	0.9%	10
South Northants	20	2.4%	7
South Oxfordshire	7	0.8%	11
Warwickshire	4	0.5%	12
West Oxfordshire	10	1.2%	9
Vale of White Horse	1	0.1%	15
Bodicote	28	3.3%	6

## Section D

## Achievements and performance

Bicester	35	4.1%	4
Adderbury	11	1.3%	8
Not known	32	3.8%	5
Banbury (Grimsbury Ward)	3	0.4%	14
Banbury (Ruscote Ward)	0	0.0%	16
Banbury (Neithrope Ward)	0	0.0%	16
Banbury (Bretch Hill)	0	0.0%	16
Banbury (Hightown)	0	0.0%	16

### HOUSING ASSOCIATION

Option	Count	%	Rank
Homeowner	208	24.6%	2
Private landlord	69	8.2%	3
A2 Dominion	1	0.1%	13
Ability Housing	0	0.0%	17
Anchor	0	0.0%	17
Bromford	4	0.5%	8
Charter Community Housing	0	0.0%	17
Cherwell Housing Trust	1	0.1%	13
Cottsway	0	0.0%	17
English Rural Housing	0	0.0%	17
Greensquare	1	0.1%	13
Hanover	0	0.0%	17
Housing 21	0	0.0%	17
Jepson Housing	0	0.0%	17
Methodist Housing Assoc	0	0.0%	17
Not known	426	50.4%	1
Other HA (not listed)	30	3.6%	5
Oxford Citizen Housing	2	0.2%	10
Paradigm	24	2.8%	6
Raglan Housing Assoc	0	0.0%	17
Grand Union	2	0.2%	10
Fairhive	3	0.4%	9
Sanctuary	65	7.7%	4
SOHA	1	0.1%	13
Sovereign	2	0.2%	10
Fair view	0	0.0%	17
Stonewater	6	0.7%	7

30/04/22 to 30/04/23

**ENQUIRY**

<b>Option</b>	<b>Count</b>	<b>%</b>	<b>Rank</b>
Aids and Adaptations	2	0.15%	36
Attendance Allowance	125	9.14%	3
Blue Badge	51	3.73%	7
Bus Pass	3	0.22%	34
Care Home	6	0.44%	30
Career counselling	11	0.80%	26
Carers Allowance	22	1.61%	19
Charitable Grants	14	1.02%	24
Consumer	8	0.58%	28
Council Tax Benefit	24	1.75%	18
Crisis payment	0	0.00%	49
Disability Living Allowance	14	1.02%	24
Disabled Companion bus pass	1	0.07%	44
Disabled Railcard	2	0.15%	36
Education course / educational	4	0.29%	33
Employment and Support Allowance	31	2.27%	13
Family/Personal	17	1.24%	22
Food Bank	189	13.82%	2
General enquiry	11	0.80%	26
Good Neighbour Scheme	0	0.00%	49
Grants	15	1.10%	23
Health and Wellbeing	20	1.46%	20
Housing Benefit	7	0.51%	29
Housing Issue	52	3.80%	6
Income Support	3	0.22%	34
Industrial Injuries benefit	2	0.15%	36
Jobseekers	2	0.15%	36
Legal	43	3.14%	9
Leisure	1	0.07%	44
Loneliness	0	0.00%	49
Mandatory Reconsideration / Tribunal	39	2.85%	11
Mental Health	2	0.15%	36
Money / Debt	27	1.97%	17
National Trust Disabled member scheme	1	0.07%	44
Ombudsman	2	0.15%	36
Other	70	5.12%	5
Pension Credit	49	3.58%	8
Pension Credit (Housing element)	1	0.07%	44
Personal Independence Payment	194	14.18%	1
Power of Attorney	29	2.12%	15
Private Pensions	1	0.07%	44
State Pension	5	0.37%	31
Support Group	0	0.00%	49
Tradesman	2	0.15%	36
Transport	5	0.37%	31
Universal Credit	100	7.31%	4
Unspecified state benefit	29	2.12%	15

Utilities	39	2.85%	11
Wills	19	1.39%	21
Tax	41	3.00%	10
Advocacy	2	0.15%	36
Benefit check	31	2.27%	13

**GENDER**

Option	Count	%	Rank
Female	583	38.5%	2
Male	919	60.7%	1
Transgender	0	0.0%	4
Not known	11	0.7%	3

**ETHNICITY**

Option	Count	%	Rank
Any mixed background	1	0.1%	10
Asian - Bangladeshi	0	0.0%	16
Asian - British	24	2.6%	4
Asian - Chinese	2	0.2%	8
Asian - Indian	5	0.5%	7
Asian - Other Asian bg	2	0.2%	8
Asian - Pakistani	1	0.1%	10
Black - African	1	0.1%	10
Black - British	7	0.8%	5
Black - Caribbean	1	0.1%	10
Black - Other black bg	1	0.1%	10
Not known	195	21.0%	2
Other ethnic background	1	0.1%	10
White - British	654	70.3%	1
White - Irish	6	0.6%	6
White - Other White bg	29	3.1%	3

**DISABILITY**

Option	Count	%	Rank
Aspergers	4	0.4%	14
Autism	13	1.4%	9
Brain injury	9	1.0%	10

## Section D

## Achievements and performance

Cancer	21	2.3%	7
Dementia	26	2.8%	6
Dyscalcula	0	0.0%	18
Dyslexia	1	0.1%	17
Dyspraxia	0	0.0%	18
Eyesight	5	0.5%	12
Hearing	2	0.2%	16
Learning Disabilities	7	0.8%	11
Mental health	154	16.6%	3
No disabilities	125	13.4%	4
Not applicable	178	19.1%	2
Parkinson's	5	0.5%	12
Phys. and Memory Problems	19	2.0%	8
Phys. and MH Disabilities	120	12.9%	5
physical disabilities	237	25.5%	1
Speech	4	0.4%	14

### LOCALITY

Option	Count	%	Rank
Banbury resident	436	46.9%	1
Buckinghamshire	182	19.6%	2
Cherwell District	122	13.1%	3
City of Oxford	6	0.6%	12
Out of Area	12	1.3%	9
South Northants	34	3.7%	4
South Oxfordshire	2	0.2%	14
Warwickshire	29	3.1%	6
West Oxfordshire	10	1.1%	11
Vale of White Horse	1	0.1%	16
Bodicote	21	2.3%	8
Bicester	29	3.1%	6
Adderbury	11	1.2%	10
Not known	30	3.2%	5
Banbury (Grimsbury Ward)	2	0.2%	14
Banbury (Ruscote Ward)	3	0.3%	13
Banbury (Neithrope Ward)	0	0.0%	17
Banbury (Bretch Hill)	0	0.0%	17
Banbury (Hightown)	0	0.0%	17

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The charity tries to maintain 6 months reserves where possible. None of our funding is regular or guaranteed which means long term financial planning is exceptionally difficult.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity continues to apply funding and donations from a wide range of Trusts, Charities, Foundations, local Councils and donations in general.

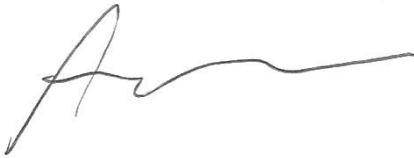
Paradigm £5,624  
Oxfordshire Community Foundation £2,500  
Cherwell District Council £1,000  
Cherwell District Council Brighter Futures £3,000  
SOHA Housing £2,000  
Rothschild Foundation £1,500  
Bodicote Parish Council £500

**Section F****Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Andrew Willis BCAV

<b>Position (eg Secretary, Chair, etc)</b>	Chairman	
<b>Date</b>	22/10/24	





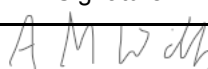
## Receipts and payments accounts

For the period from	Period start date 01-May-23	To	Period end date 30-Apr-24
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants & Donations	9,955	21,799	-	31,754	26,429
Gift Aid Receipts	-	-	-	-	-
Interest	0	-	-	0	-
Course fee income	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>9,955</b>	<b>21,799</b>	<b>-</b>	<b>31,754</b>	<b>26,429</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>9,955</b>	<b>21,799</b>	<b>-</b>	<b>31,754</b>	<b>26,429</b>
<b>A3 Payments</b>					
Room Hire and entertaining	-	260	-	260	527
Training	114	707	-	821	114
Insurance	320	1,282	-	1,602	686
Rent and Rates	676	8,397	-	9,073	9,353
Utilities	163	284	-	447	-
Telephone	341	1,737	-	2,078	1,351
Printing, Postage and Stationery	613	693	-	1,306	401
Volunteer Expenses	-	868	-	868	209
Computer costs	467	6,204	-	6,671	6,584
Repairs	55	-	-	55	-
Advertising, Publicity and Subscriptions	838	1,677	-	2,515	2,257
Operational / Administration	733	66	-	799	1,907
<b>Sub total</b>	<b>4,320</b>	<b>22,175</b>	<b>-</b>	<b>26,495</b>	<b>23,389</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Computer Equipment	500	0	-	500	652
Rent deposit	-	500	-	500	-
Fixtures & Fittings	1,340	0	-	1,340	132
<b>Sub total</b>	<b>1,840</b>	<b>500</b>	<b>-</b>	<b>1,340</b>	<b>784</b>
<b>Total payments</b>	<b>6,160</b>	<b>21,675</b>	<b>-</b>	<b>27,835</b>	<b>24,173</b>
<b>Net of receipts/(payments)</b>	<b>3,795</b>	<b>124</b>	<b>-</b>	<b>3,919</b>	<b>2,256</b>
<b>A5 Transfers between funds</b>	<b>- 247</b>	<b>247</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>14,590</b>	<b>12,735</b>	<b>-</b>	<b>27,325</b>	<b>25,069</b>
<b>Cash funds this year end</b>	<b>18,138</b>	<b>13,106</b>	<b>-</b>	<b>31,244</b>	<b>27,325</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at Bank	18,138	13,106	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	18,138	13,106	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Rent deposit	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Computer Equipment	Restricted	-	-
	Computer Equipment	Unrestricted	-	-
	Purchased / Donated Office Furniture and equipment	Unrestricted	-	-
	Purchased / Donated Office Furniture and equipment	Restricted	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			Andrew Willis BCAv	22/10/2024



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Banburyshire Citizen Project

On accounts for the year  
ended

30 April 2024

Charity no  
(if any)

1170519

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 April 2024.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

22/10/2024

Name:

Chris Bleach

Relevant professional  
qualification(s) or body  
(if any):

None

Address:

11 Thorpe Road

Chacombe

Banbury, Oxfordshire

OX17 2JW