

# BANBURYSHIRE CITIZEN PROJECT

England & Wales · Charity number 1170519

## Details

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**Other names** BCP, BANBURYSHIRE ADVICE CENTRE

**Status** Registered

**Legal form** Other

**Registered** 2016-12-02

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Banburyshire Advice Centre  
49C Castle Street  
Banbury  
Oxfordshire  
OX16 5NU

**Phone** 01295279988

**Email** [helpdeskbancp@yahoo.com](mailto:helpdeskbancp@yahoo.com)

**Website** <https://www.banburyshirecitizenproject.org>

## Activities

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**Objects:** THE OBJECTS OF THE GROUP SHALL BE:1) THE RELIEF OF POVERTY2) THE RELIEF OF THOSE IN NEED BY REASON OF AGE, DISABILITY, FINANCIAL HARDSHIP OR OTHER DISADVANTAGE3) THE PROMOTION OF GOOD HEALTH AND WELLBEING4) THE PROMOTION OF SOCIAL INCLUSION OF THOSE EXCLUDED FROM SOCIETY OR PART OF SOCIETY DUE TO THEIR SOCIAL AND/OR ECONOMIC CIRCUMSTANCES5) THE ADVANCEMENT OF EDUCATION6) THE FURTHERANCE OF SUCH OTHER CHARITABLE PURPOSES (CHARITABLE UNDER ENGLISH LAW) AS THE TRUSTEES SEE FIT FROM TIME TO TIME

**Activities:** Advice on Welfare benefits, general advice, career counselling and education advice.

## Classification

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- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, Disability, The Prevention Or Relief Of Poverty
- **Who:** Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

- Area of benefit: LOCAL
- Oxfordshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-30	£69,248	£49,631	-	-
2024-04-30	£31,754	£26,495	-	-
2023-04-30	£26,429	£23,389	-	-
2022-04-30	£33,846	£26,517	-	-
2021-04-30	£6,049	£24,985	-	-

## Trustees

Name	Role	Appointed
Alastair John Milne-Home		2026-05-06
Chukwudi Peter Festus Okeke		2026-05-14
David John Rutland		2026-05-06
Harvindet Kaur Johal		2026-05-06
MARGARET CULLIP		2017-11-02
Surinder Kaur Dhesi DLL		2024-01-04

**BANBURYSHIRE CITIZEN PROJECT**

England & Wales - Charity number 1170519

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month 05	Year 2024		Day 30	Month 04	Year 2025

## Section A Reference and administration details

**Charity name**

Banburyshire Citizen Project

**Other names charity is known by**

BCP, Banburyshire Advice Centre

**Registered charity number (if any)**

1170519

**Charity's principal address**

49c Castle Street,

Banbury, Oxfordshire

**Postcode**

OX16 5NU

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andy Willis	Chairman		
2	Margaret Cullip			
3	Surinder Dhesi			
4	Nancy Horan		4 July 2025 joined	
5	Karen Kenna		4 July 2025 joined	
6	Paul Miller		15 Nov 2025 joined	
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated Charitable Association
Trustee selection methods (eg. appointed by, elected by)	Appointment and Election

**Additional governance issues (Optional information)**

<p>You <b>may choose</b> to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> <li>• policies and procedures adopted for the induction and training of trustees;</li> <li>• the charity's organisational structure and any wider network with which the charity works;</li> <li>• relationship with any related parties;</li> <li>• trustees' consideration of major risks and the system and procedures to manage them.</li> </ul>	<p>Conflict of Interest Policy Safeguarding Policy Health and Safety Policy IAG Policy Disciplinary Policy</p>
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**Section C Objectives and activities**

<p><b>Summary of the objects of the charity set out in its governing document</b></p>	<p>THE OBJECTS OF THE GROUP SHALL BE: 1) THE RELIEF OF POVERTY 2) THE RELIEF OF THOSE IN NEED BY REASON OF AGE, DISABILITY, FINANCIAL HARDSHIP OR OTHER DISADVANTAGE 3) THE PROMOTION OF GOOD HEALTH AND WELLBEING 4) THE PROMOTION OF SOCIAL INCLUSION OF THOSE EXCLUDED FROM SOCIETY OR PART OF SOCIETY DUE TO THEIR SOCIAL AND/OR ECONOMIC CIRCUMSTANCES 5) THE ADVANCEMENT OF EDUCATION 6) THE FURTHERANCE OF SUCH OTHER CHARITABLE PURPOSES (CHARITABLE UNDER ENGLISH LAW) AS THE TRUSTEES SEE FIT FROM TIME TO TIME</p>
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Provide benefit advice, general advice and Education course information and Career advice to the general public. Help clients access benefits by assisting with form filling and on-line application. Help disabled people access Blue Badge scheme. Help people in financial hardship access Food bank vouchers and access other help from other support charities. Sign post clients to debt advice charities. Promote health and well-being by running educational courses from time to time.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The charity has had a very busy year helping 1,541 people. The main enquiries were Personal Independence Payments, Attendance Allowance and Benefit checks as well as Blue Badges.

The majority of clients we help are Oxfordshire residents namely Banbury.

The charity has been affected by the local Citizen's Advice changing its working model and now they refer benefit cases to ourselves.

The yearly gain for clients was £300,106.86.

We received funding from Paradigm Housing, SOHA and Sanctuary Housing.

**Banburyshire Advice Centre IAG Trends and Targets Period**

The charity is affected by the number of enquiries we receive and the type of IAG help needed, for instance resource available, trained volunteers in the area, training requirements and storage of resources, such as forms and leaflets. IAG Goals Our goals are to try and get benefits first time round with the benefit form filling. As an organisation most of the time we achieve this and normally it is lack of medical evidence that prevents the client to achieve the benefits.

We measure as an organisation financial gains clients achieve and report this back in reports such as Charity Commission Reporting as this is important as funders look at this information before awarding grants. Helping clients financial, physical and mental wellbeing through benefits achieve our charitable aims.

Charitable objects THE OBJECTS OF THE GROUP SHALL BE: 1) THE RELIEF OF POVERTY 2) THE RELIEF OF THOSE IN NEED BY REASON OF AGE, DISABILITY, FINANCIAL HARDSHIP OR OTHER DISADVANTAGE 3) THE PROMOTION OF GOOD HEALTH AND WELLBEING 4) THE PROMOTION OF SOCIAL INCLUSION OF THOSE EXCLUDED FROM SOCIETY OR PART OF SOCIETY DUE TO THEIR SOCIAL AND/OR ECONOMIC CIRCUMSTANCES 5) THE ADVANCEMENT OF EDUCATION 6) THE FURTHERANCE OF SUCH OTHER CHARITABLE PURPOSES (CHARITABLE UNDER ENGLISH LAW) AS THE TRUSTEES SEE FIT FROM TIME TO TIME We are a key service for Banbury cross Health Centre and Swan Practice as we provide extra support to their patients and provide and expertise they do not have or time to do.

**Attendance Allowance**

The number of clients of clients seen has increased significantly from last year. We had 150 cases this year and last year we had 114 cases. Our target is to see 100 enquiries, which we achieved. The increase may be due to changes locally with advice provision.

**Blue Badges**

We aim to see 45 Blue Badges each year and we meet this target. There was however a decrease, this year compared to last year in which there was 75 enquiries.

**Care Homes**

Care Home enquiries remain roughly constant.

**Career Counselling**

The Career counselling decreased slightly.

**Charitable Grants**

Remained about the same as last year with only a decrease of 2.

**Legal**

Cases remained in the 40s.

**Mandatory Reconsideration**

There was a drop in the number of Mandatory Reconsideration from 42 to 24. Our new target is to see 15 enquiries a year.

**Money & Debt**

The number of money and debt cases has decreased from 29 last year to 16.

**Personal Independence Payment**

This is one of the most common enquiries we help with. We had a slight decrease to 183 from 194 enquiries. We meet our target of 100 enquiries. The impact on the service is that we need to constantly update our volunteer's knowledge and skills with benefit changes/

**Universal Credit**

The number of enquiries remained roughly the same and we meet our target of seeing 50 enquiries.

It is likely the number of enquiries may increase with benefit changes. It does mean the charity needs to spend resources and training in this area, especially as Universal credit cases are often complex in nature.

Achievements and performance Activities we will do to improve IAG as a result of evaluation Continuous Improvement of IAG activities

- Attract more volunteers to meet demand
- Continually train staff on developments in benefits
- Share good practice at staff meetings
- Discuss issues and other members of staff to offer solutions
- Follow up cases and signposting
- Monitor developments in benefit world, CPAG, NAWRA, Benefits and Work, Media
- Review feedback from clients

**ENQUIRY**

Option	Count	%	Rank
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## Section D

## Achievements and performance

Aids and Adaptations	1	0.09%	37
Attendance Allowance	150	13.01%	2
Blue Badge	50	4.34%	6
Bus Pass	5	0.43%	27
Care Home	4	0.35%	29
Career counselling	11	0.95%	22
Carers Allowance	25	2.17%	12
Charitable Grants	4	0.35%	29
Consumer	1	0.09%	37
Council Tax Benefit	8	0.69%	24
Crisis payment	0	0.00%	42
Disability Living Allowance	21	1.82%	15
Disabled Companion bus pass	1	0.09%	37
Disabled Railcard	0	0.00%	42
Education course / educational	2	0.17%	33
Employment and Support Allowance	19	1.65%	17
Family/Personal	21	1.82%	15
Food Bank	18	1.56%	18
General enquiry	65	5.64%	5
Good Neighbour Scheme	0	0.00%	42
Grants	6	0.52%	25
Health and Wellbeing	13	1.13%	21
Housing Benefit	10	0.87%	23
Housing Issue	37	3.21%	9
Income Support	0	0.00%	42
Industrial Injuries benefit	4	0.35%	29
Jobseekers	1	0.09%	37
Legal	45	3.90%	8
Leisure	0	0.00%	42
Loneliness	0	0.00%	42
Mandatory Reconsideration / Tribunal	24	2.08%	13
Mental Health	2	0.17%	33
Money / Debt	16	1.39%	19
National Trust Disabled member scheme	0	0.00%	42
Ombudsman	1	0.09%	37
Other	47	4.08%	7
Pension Credit	32	2.78%	10
Pension Credit (Housing element)	0	0.00%	42
Personal Independence Payment	183	15.87%	1
Power of Attorney	26	2.25%	11
Private Pensions	2	0.17%	33
State Pension	5	0.43%	27
Support Group	0	0.00%	42
Tradesman	0	0.00%	42
Transport	2	0.17%	33
Universal Credit	94	8.15%	4
Unspecified state benefit	3	0.26%	32
Utilities	6	0.52%	25
Wills	15	1.30%	20
Tax	23	1.99%	14
Advocacy	0	0.00%	42

Benefit check	150	13.01%	2
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**GENDER**

Option	Count	%	Rank
Female	606	39.3%	2
Male	917	59.5%	1
Transgender	0	0.0%	4
Not known	18	1.2%	3

**ETHNICITY**

Option	Count	%	Rank
Any mixed background	2	0.2%	11
Asian - Bangladeshi	0	0.0%	15
Asian - British	12	1.3%	6
Asian - Chinese	2	0.2%	11
Asian - Indian	2	0.2%	11
Asian - Other Asian bg	14	1.5%	4
Asian - Pakistani	13	1.4%	5
Black - African	9	1.0%	7
Black - British	6	0.6%	8
Black - Caribbean	0	0.0%	15
Black - Other black bg	5	0.5%	10
Not known	296	31.7%	2
Other ethnic background	6	0.6%	8
White - British	532	56.9%	1
White - Irish	1	0.1%	14
White - Other White bg	35	3.7%	3

**DISABILITY**

Option	Count	%	Rank
Aspergers	2	0.2%	16
Autism	11	1.2%	9
Brain injury	9	1.0%	10
Cancer	22	2.4%	7
Dementia	19	2.0%	8
Dyscalcula	1	0.1%	17
Dyslexia	5	0.5%	13
Dyspraxia	0	0.0%	19
Eyesight	6	0.6%	12

Hearing	9	1.0%	10
Learning Disabilities	4	0.4%	15
Mental health	86	9.2%	4
No disabilities	82	8.8%	5
Not applicable	272	29.1%	1
Parkinson's	5	0.5%	13
Phys. and Memory Problems	24	2.6%	6
Phys. and MH Disabilities	117	12.5%	3
physical disabilities	260	27.8%	2
Speech	1	0.1%	17

**LOCALITY**

<b>Option</b>	<b>Count</b>	<b>%</b>	<b>Rank</b>
Banbury resident	364	38.9%	1
Buckinghamshire (Most done remotely)	206	22.0%	2
Cherwell District	77	8.2%	3
City of Oxford	15	1.6%	11
Out of Area	10	1.1%	15
South Northants	25	2.7%	6
South Oxfordshire	6	0.6%	17
Warwickshire	13	1.4%	12
West Oxfordshire	24	2.6%	7
Vale of White Horse	1	0.1%	18
Bodicote	9	1.0%	16
Bicester	22	2.4%	9
Adderbury	11	1.2%	14
Not known	60	6.4%	4
Banbury (Grimsbury Ward)	34	3.6%	5
Banbury (Ruscote Ward)	22	2.4%	9
Banbury (Neithrope Ward)	23	2.5%	8
Banbury (Bretch Hill)	13	1.4%	12
Banbury (Hightown)	0	0.0%	19

## Section E Financial review

### Brief statement of the charity's policy on reserves

The charity tries to maintain 6 months reserves where possible. None of our funding is regular or guaranteed which means long term financial planning is exceptionally difficult.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity continues to apply funding and donations from a wide range of Trusts, Charities, Foundations, local Councils and donations in general.

## Section F Other optional information

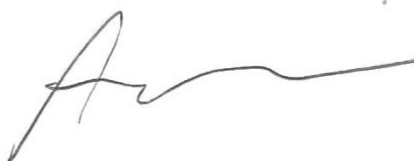
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## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s) Andrew Willis

**Position (eg Secretary, Chair, etc)** Chair

**Date** 18/11/25



## Receipts and payments accounts

For the period from	Period start date 01-May-24	To	Period end date 30-Apr-25
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants & Donations	8,489	60,759	-	69,248	31,754
Gift Aid Receipts	-	-	-	-	-
Interest	0	-	-	0	-
Course fee income	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>8,489</b>	<b>60,759</b>	<b>-</b>	<b>69,248</b>	<b>31,754</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>8,489</b>	<b>60,759</b>	<b>-</b>	<b>69,248</b>	<b>31,754</b>
<b>A3 Payments</b>					
Room Hire and entertaining	260	390	-	650	260
Wages and salaries	581	10,899	-	11,480	-
Training	-	665	-	665	821
Insurance	206	1,403	-	1,609	1,602
Rent and Rates	1,872	10,513	-	12,385	9,073
Utilities	126	847	-	973	447
Telephone	682	1,115	-	1,797	2,078
Printing, Postage and Stationery	47	805	-	852	1,306
Volunteer Expenses	1,624	660	-	2,284	868
Computer costs	3,462	6,324	-	9,786	6,671
Repairs	167	-	-	167	55
Advertising, Publicity and Subscriptions	1,558	1,645	-	3,203	2,515
Operational / Administration	2,975	805	-	3,780	799
<b>Sub total</b>	<b>13,560</b>	<b>36,071</b>	<b>-</b>	<b>49,631</b>	<b>26,495</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Computer Equipment	-	1,364	-	1,364	500
Rent deposit	-	-	-	-	500
Fixtures & Fittings	-	-	-	-	1,340
<b>Sub total</b>	<b>-</b>	<b>1,364</b>	<b>-</b>	<b>1,364</b>	<b>1,340</b>
<b>Total payments</b>	<b>13,560</b>	<b>37,435</b>	<b>-</b>	<b>50,995</b>	<b>27,835</b>
<b>Net of receipts/(payments)</b>	<b>- 5,071</b>	<b>23,324</b>	<b>-</b>	<b>18,253</b>	<b>3,919</b>
<b>A5 Transfers between funds</b>	<b>- 214</b>	<b>214</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>18,138 #</b>	<b>13,106</b>	<b>-</b>	<b>31,244</b>	<b>27,325</b>
<b>Cash funds this year end</b>	<b>12,853</b>	<b>36,644</b>	<b>-</b>	<b>49,497</b>	<b>31,244</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at Bank	12,853	36,644	-
		-	-	-
	<b>Total cash funds</b>	<b>12,853</b>	<b>36,644</b>	<b>-</b>

(agree balances with receipts and payments account(s))

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Rent deposit	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	
<b>B4 Assets retained for the charity's own use</b>	Computer Equipment	Restricted	-	-	
	Computer Equipment	Unrestricted	-	-	
	Purchased / Donated Office Furniture and equipment	Unrestricted	-	-	
	Purchased / Donated Office Furniture and equipment	Restricted	-	-	
				-	-
				-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
<i>Am Willis</i>	ANDY WILLIS	18/11/25



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Banburyshire Citizen Project

**On accounts for the year  
ended**

30 April 2025

**Charity no  
(if any)**

1170519

**Set out on pages**

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 April 2025.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

18/11/2025

**Name:**

Chris Bleach

**Relevant professional  
qualification(s) or body  
(if any):**

None

**Address:**

11 Thorpe Road

Chacombe

Banbury, Oxfordshire

OX17 2JW



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Banburyshire Citizen Project

**On accounts for the year  
ended**

30 April 2023

**Charity no  
(if any)**

1170519

**Set out on pages**

1-2

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**Responsibilities and  
basis of report**

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**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

20/09/2023

**Name:**

Chris Bleach

**Relevant professional  
qualification(s) or body  
(if any):**

None

**Address:**

11 Thorpe Road

Chacombe

Banbury, Oxfordshire

OX17 2JW

**BANBURYSHIRE CITIZEN PROJECT**

England & Wales - Charity number 1170519

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month 05	Year 2023		Day 30	Month 04	Year 2024

## Section A Reference and administration details

**Charity name**

**Other names charity is known by**

**Registered charity number (if any)**

**Charity's principal address**

49c Castle Street	
Banbury	
Oxfordshire	
<b>Postcode</b>	<b>OX16 5NU</b>

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Barbara Gilks			
2	Margaret Cullip	Secretary		
3	Andrew Willis	Chairman		
4	Surinder Dhesi		10/12/2023 onwards	
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### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document <small>(eg. trust deed, constitution)</small>	Constitution
How the charity is constituted <small>(eg. trust, association, company)</small>	Unincorporated Charitable Association
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Appointment and Election

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

<p>Conflict of Interest Policy Health and Safety Policy Data Protection Policy Safeguarding Policy IAG Policy Disciplinary Policy</p>
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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

<p>THE OBJECTS OF THE GROUP SHALL BE: 1) THE RELIEF OF POVERTY 2) THE RELIEF OF THOSE IN NEED BY REASON OF AGE, DISABILITY, FINANCIAL HARDSHIP OR OTHER DISADVANTAGE 3) THE PROMOTION OF GOOD HEALTH AND WELLBEING 4) THE PROMOTION OF SOCIAL INCLUSION OF THOSE EXCLUDED FROM SOCIETY OR PART OF SOCIETY DUE TO THEIR SOCIAL AND/OR ECONOMIC CIRCUMSTANCES 5) THE ADVANCEMENT OF</p>
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EDUCATION 6) THE FURTHERANCE OF SUCH OTHER CHARITABLE PURPOSES (CHARITABLE UNDER ENGLISH LAW) AS THE TRUSTEES SEE FIT FROM TIME TO TIME

Provide benefit advice, general advice and Education course information and Career advice to the general public. Help clients access benefits by assisting with form filling and on-line application. Help disabled people access Blue Badge scheme. Help people in financial hardship access Food bank vouchers and access other help from other support charities. Sign post clients to debt advice charities. Promote health and well-being by running educational courses from time to time.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

**The charity was nominated for the National Diversity Awards and we were finalist in the Award Ceremony in October 2024.**

“Dear Banburshire Advice Centre,

Congratulations!!! You have made the shortlist for The National Diversity Awards 2024!!!

To be shortlisted from over 90,000 nominations and votes is a tremendous achievement, and a testament to all of your hard work and dedication to the equality, diversity and inclusion agenda.” National Diversity Awards

**The client yearly gain from our help was £197,432.60, but the figure is an under reporting as clients do not always tell us if they gain the benefits, so the client monetary gain is likely to be higher.**

#### Banburshire Advice Centre

**IAG Trends and Targets Period 30/04/22 to 30/04/23 and 30/04/23 to 30/04/24.**

The charity is affected by the number of enquiries we receive and the type of IAG help needed, for instance resource available, trained volunteers in the area, training requirements and storage of resources, such as forms and leaflets.

#### **IAG Goals**

Our goals are to try and get benefits first time round with the benefit form filling. As an organisation most of the time we achieve this and normally it is lack of medical evidence that prevents the client to achieve the benefits.

We measure as an organisation financial gains clients achieve and report this back in reports such as Charity Commission Reporting as this is important as funders look at this information before awarding grants.

Helping clients financial, physical and mental wellbeing through benefits achieve our charitable aims.

#### **Charitable objects**

THE OBJECTS OF THE GROUP SHALL BE: 1) THE RELIEF OF POVERTY 2) THE RELIEF OF THOSE IN NEED BY REASON OF AGE, DISABILITY, FINANCIAL HARDSHIP OR OTHER DISADVANTAGE 3) THE PROMOTION OF GOOD HEALTH AND WELLBEING 4) THE PROMOTION OF SOCIAL INCLUSION OF THOSE EXCLUDED FROM SOCIETY OR PART OF SOCIETY DUE TO THEIR SOCIAL AND/OR ECONOMIC CIRCUMSTANCES 5) THE ADVANCEMENT OF EDUCATION 6) THE FURTHERANCE OF SUCH OTHER CHARITABLE PURPOSES (CHARITABLE UNDER ENGLISH LAW) AS THE TRUSTEES SEE FIT FROM TIME TO TIME

We are a key service for Banbury cross Health Centre and Swan Practice as we provide extra support to their patients and provide an expertise they do not have or time to do.

#### **Attendance Allowance**

The amount of Attendance Allowance enquiries remained the same ranking in the two financial years (30/04/22 to 30/04/23 and 30/04/23 to 30/04/24). Our targets for both financial years was to see 100 enquiries which we achieved. These results are important to funders as it shows we make a difference. Financially it also means the charity must invest in advice resources to meet the needs of the clients.

#### **Blue Badges**

We aim to see 45 Blue badges each year and in both financial years we achieved this target. In fact in the 2<sup>nd</sup> financial year, we saw 75. In the first financial period we saw 51 people and in the 2<sup>nd</sup> financial year we saw 75 and the rank in the second year went from 7 to 5. These results have a financial impact on the charity as it shows to Oxfordshire County Council, we are making a difference to their residents and justifies the providing a grant to us.

#### **Bus Pass**

The Bus Pass enquiries remained consistent and our target is 1 a year which we meet.

#### **Care Homes**

Care Home enquiries remained nearly the same each year and we meet our target of 3 enquiries a year.

#### **Career Counselling**

We saw a small increase in Career Counselling, up by 2 enquiries. Our

targets are to see 8 enquiries a year, which we meet, hopefully over time the enquiries will increase.

#### **Carers Allowance**

Our target was to see 18 enquiries a year and the first period we saw 22 people and this increased to 27 people. This increase may be due to the increase in referrals from Carers Oxfordshire, Age UK Oxfordshire and Swan Practice.

#### **Charitable Grants**

We saw a decrease in the number of applications for grant, this could be for a variety of reasons such as clients getting jobs, change in family circumstances or even not knowing grants are available and we can assist with this.

#### **Council Tax Benefit**

We aim to see 10 of these enquiries a year. We can see there has been a decrease in number of enquiries.

#### **Disability Living Allowance**

It is our aim to help 10 enquiries a year and, in both years, we meet the targets. In the second period we saw more people needing help with DLA.

#### **Employment & Support Allowance**

Our target is to see 15 a year and in the first year period we saw 31, this went down to 25. The ranks only varied slightly.

#### **Family / Personal**

This remained roughly the same, 17 in one year and 19 the next.

#### **Food Bank**

In the first period we saw 189 enquiries compared to 84 enquiries in the second period. Our targets a year is 50 Food bank enquiries. The reason for the high numbers in the first period is probably due to COVID and the fact that the Food bank had lessened their restrictions to meet the crisis. However, the crisis is now over so the Food bank has now tightened up their procedures on who can have a voucher and how many in a 6-month period.

#### **Legal**

Legal cases remained in the 30s to 40s and this is probably due to the fact people struggle to finance legal matters and the reduction of Legal Aid.

#### **Mandatory Reconsideration**

We aim to see 30 a year of these. In the first year we saw 39 (11<sup>th</sup> Rank) and in the 2<sup>nd</sup> year we dealt with 42 enquiries (Rank 8). This indicates more people are needing assistance with writing these letters and more benefits are being turned down. The Impact on our IAG service is that we spend a lot of time researching and drafting these letters. Following this trend, we need to train more volunteers in this area if the trend continues. The service measures the impact of achievements by the number of case we won and benefits awarded. Each year we report on financial gains achieved in our

charity commission reports.

### **Money and Debt**

We have signposted over our target of 20 enquiries a year. In the first year we had 27 and in the second 29. For the service this means we need to have up to date referral agency details and we meet that requirement by paying out for Advice Finder software.

### **Personal Independence Payment**

The number of enquiries remained the most popular enquiry for the service. In both years we had 194 enquiries. The impact on the service is that we need to train volunteers constantly with new Benefit procedures and rules each year and this means the charity has to invest in Benefit books such as Disability Rights Handbook, so they are equipped to do the volunteer role. Our targets for PIP were a 100 each year which we have easily met.

### **Universal Credit**

In year one we saw 100 enquiries and year two 73 enquiries. Our targets were 50 a year, which we have met. The reason for the big increase in year one is that people were losing their jobs or having other financial pressure due to COVID affect.

As an organisation Universal Credit will be the most important benefit for training of staff as it replaces 6 other benefits and people are being migrated over to the new benefit system, so our figures are likely to increase. It does mean the charity has to invest in more training in this area and as Universal Credit application take a number of hours it has a knock on effect on appointments available for other clients depending on the complexity of enquiry.

### **Number of people we help**

Our target is a thousand a year which we meet in both years. This means that the charity needs to have office space to see clients or room and this has a financial impact on the charity, which means we have to fundraise to cover core finances such as rent, room hire, phone, electricity etc. Ethnicity remains similar each year, in that we help mainly White British and this is due to demographics of the area we serve. Most of our clients have mental health or physical disabilities, this means for the charity we need to keep a calm space for clients and rooms need to be accessible for wheelchairs.

Most of our clients are Banbury residents, followed by Buckinghamshire residents and this trend is the same in both financial periods, followed by Cherwell District and South Northants.

### **Needs of the service following IAG analysis**

- **Need to constantly get funding to cover Advice Resources**
- **Need to have funding to cover core costs**
- **Need funding to cover training and resources**

## Activities we will do to improve IAG as a result of evaluation

## Continuous Improvement of IAG activities

- Attract more volunteers to meet demand
- Continually train staff on developments in benefits
- Share good practice at staff meetings
- Discuss issues and other members of staff to offer solutions
- Follow up cases and signposting
- Monitor developments in benefit world, CPAG, NAWRA, Benefits and Work, Media
- Review feedback from clients

DATA

30/04/23 to 30/04/24

**ENQUIRY**

Option	Count	%	Rank
Aids and Adaptations	6	0.49%	30
Attendance Allowance	114	9.28%	3
Blue Badge	75	6.10%	5
Bus Pass	3	0.24%	35
Care Home	7	0.57%	26
Career counselling	13	1.06%	23
Carers Allowance	27	2.20%	13
Charitable Grants	6	0.49%	30
Consumer	4	0.33%	33
Council Tax Benefit	18	1.46%	19
Crisis payment	1	0.08%	42
Disability Living Allowance	17	1.38%	21
Disabled Companion bus pass	0	0.00%	47
Disabled Railcard	3	0.24%	35
Education course / educational	4	0.33%	33
Employment and Support Allowance	25	2.03%	15
Family/Personal	19	1.55%	18
Food Bank	84	6.83%	4
General enquiry	8	0.65%	25
Good Neighbour Scheme	0	0.00%	47
Grants	13	1.06%	23
Health and Wellbeing	17	1.38%	21
Housing Benefit	7	0.57%	26
Housing Issue	52	4.23%	7
Income Support	0	0.00%	47
Industrial Injuries benefit	2	0.16%	40
Jobseekers	3	0.24%	35
Legal	32	2.60%	11
Leisure	1	0.08%	42
Loneliness	0	0.00%	47
Mandatory Reconsideration / Tribunal	42	3.42%	8
Mental Health	1	0.08%	42

## Section D

## Achievements and performance

Money / Debt	29	2.36%	12
National Trust Disabled member scheme	2	0.16%	40
Ombudsman	3	0.24%	35
Other	42	3.42%	8
Pension Credit	26	2.12%	14
Pension Credit (Housing element)	1	0.08%	42
Personal Independence Payment	194	15.79%	1
Power of Attorney	24	1.95%	16
Private Pensions	7	0.57%	26
State Pension	3	0.24%	35
Support Group	0	0.00%	47
Tradesman	1	0.08%	42
Transport	5	0.41%	32
Universal Credit	73	5.94%	6
Unspecified state benefit	7	0.57%	26
Utilities	22	1.79%	17
Wills	18	1.46%	19
Tax	33	2.69%	10
Advocacy	0	0.00%	47
Benefit check	135	10.98%	2

### GENDER

Option	Count	%	Rank
Female	521	38.1%	2
Male	830	60.8%	1
Transgender	0	0.0%	4
Not known	15	1.1%	3

### ETHNICITY

Option	Count	%	Rank
Any mixed background	2	0.2%	10
Asian - Bangladeshi	0	0.0%	15
Asian - British	22	2.6%	3
Asian - Chinese	0	0.0%	15
Asian - Indian	3	0.4%	7
Asian - Other Asian bg	2	0.2%	10
Asian - Pakistani	2	0.2%	10
Black - African	3	0.4%	7
Black - British	5	0.6%	5
Black - Caribbean	2	0.2%	10
Black - Other black bg	1	0.1%	14

Not known	240	28.4%	2
Other ethnic background	3	0.4%	7
White - British	539	63.8%	1
White - Irish	5	0.6%	5
White - Other White bg	16	1.9%	4

**DISABILITY**

Option	Count	%	Rank
Aspergers	2	0.2%	17
Autism	7	0.8%	11
Brain injury	8	0.9%	10
Cancer	24	2.8%	7
Dementia	29	3.4%	6
Dyscalcula	0	0.0%	19
Dyslexia	6	0.7%	13
Dyspraxia	1	0.1%	18
Eyesight	6	0.7%	13
Hearing	11	1.3%	9
Learning Disabilities	6	0.7%	13
Mental health	125	14.8%	3
No disabilities	90	10.7%	4
Not applicable	143	16.9%	2
Parkinson's	7	0.8%	11
Phys. and Memory Problems	18	2.1%	8
Phys. and MH Disabilities	83	9.8%	5
physical disabilities	276	32.7%	1
Speech	3	0.4%	16

**LOCALITY**

Option	Count	%	Rank
Banbury resident	359	42.5%	1
Buckinghamshire	233	27.6%	2
Cherwell District	90	10.7%	3
City of Oxford	4	0.5%	12
Out of Area	8	0.9%	10
South Northants	20	2.4%	7
South Oxfordshire	7	0.8%	11
Warwickshire	4	0.5%	12
West Oxfordshire	10	1.2%	9
Vale of White Horse	1	0.1%	15
Bodicote	28	3.3%	6

Bicester	35	4.1%	4
Adderbury	11	1.3%	8
Not known	32	3.8%	5
Banbury (Grimsbury Ward)	3	0.4%	14
Banbury (Ruscote Ward)	0	0.0%	16
Banbury (Neithrope Ward)	0	0.0%	16
Banbury (Bretch Hill)	0	0.0%	16
Banbury (Hightown)	0	0.0%	16

**HOUSING ASSOCIATION**

<b>Option</b>	<b>Count</b>	<b>%</b>	<b>Rank</b>
Homeowner	208	24.6%	2
Private landlord	69	8.2%	3
A2 Dominion	1	0.1%	13
Ability Housing	0	0.0%	17
Anchor	0	0.0%	17
Bromford	4	0.5%	8
Charter Community Housing	0	0.0%	17
Cherwell Housing Trust	1	0.1%	13
Cottsway	0	0.0%	17
English Rural Housing	0	0.0%	17
Greensquare	1	0.1%	13
Hanover	0	0.0%	17
Housing 21	0	0.0%	17
Jepson Housing	0	0.0%	17
Methodist Housing Assoc	0	0.0%	17
Not known	426	50.4%	1
Other HA (not listed)	30	3.6%	5
Oxford Citizen Housing	2	0.2%	10
Paradigm	24	2.8%	6
Raglan Housing Assoc	0	0.0%	17
Grand Union	2	0.2%	10
Fairhive	3	0.4%	9
Sanctuary	65	7.7%	4
SOHA	1	0.1%	13
Sovereign	2	0.2%	10
Fair view	0	0.0%	17
Stonewater	6	0.7%	7

30/04/22 to 30/04/23

**ENQUIRY**

<b>Option</b>	<b>Count</b>	<b>%</b>	<b>Rank</b>
Aids and Adaptations	2	0.15%	36
Attendance Allowance	125	9.14%	3
Blue Badge	51	3.73%	7
Bus Pass	3	0.22%	34
Care Home	6	0.44%	30
Career counselling	11	0.80%	26
Carers Allowance	22	1.61%	19
Charitable Grants	14	1.02%	24
Consumer	8	0.58%	28
Council Tax Benefit	24	1.75%	18
Crisis payment	0	0.00%	49
Disability Living Allowance	14	1.02%	24
Disabled Companion bus pass	1	0.07%	44
Disabled Railcard	2	0.15%	36
Education course / educational	4	0.29%	33
Employment and Support Allowance	31	2.27%	13
Family/Personal	17	1.24%	22
Food Bank	189	13.82%	2
General enquiry	11	0.80%	26
Good Neighbour Scheme	0	0.00%	49
Grants	15	1.10%	23
Health and Wellbeing	20	1.46%	20
Housing Benefit	7	0.51%	29
Housing Issue	52	3.80%	6
Income Support	3	0.22%	34
Industrial Injuries benefit	2	0.15%	36
Jobseekers	2	0.15%	36
Legal	43	3.14%	9
Leisure	1	0.07%	44
Loneliness	0	0.00%	49
Mandatory Reconsideration / Tribunal	39	2.85%	11
Mental Health	2	0.15%	36
Money / Debt	27	1.97%	17
National Trust Disabled member scheme	1	0.07%	44
Ombudsman	2	0.15%	36
Other	70	5.12%	5
Pension Credit	49	3.58%	8
Pension Credit (Housing element)	1	0.07%	44
Personal Independence Payment	194	14.18%	1
Power of Attorney	29	2.12%	15
Private Pensions	1	0.07%	44
State Pension	5	0.37%	31
Support Group	0	0.00%	49
Tradesman	2	0.15%	36
Transport	5	0.37%	31
Universal Credit	100	7.31%	4
Unspecified state benefit	29	2.12%	15

Utilities	39	2.85%	11
Wills	19	1.39%	21
Tax	41	3.00%	10
Advocacy	2	0.15%	36
Benefit check	31	2.27%	13

**GENDER**

Option	Count	%	Rank
Female	583	38.5%	2
Male	919	60.7%	1
Transgender	0	0.0%	4
Not known	11	0.7%	3

**ETHNICITY**

Option	Count	%	Rank
Any mixed background	1	0.1%	10
Asian - Bangladeshi	0	0.0%	16
Asian - British	24	2.6%	4
Asian - Chinese	2	0.2%	8
Asian - Indian	5	0.5%	7
Asian - Other Asian bg	2	0.2%	8
Asian - Pakistani	1	0.1%	10
Black - African	1	0.1%	10
Black - British	7	0.8%	5
Black - Caribbean	1	0.1%	10
Black - Other black bg	1	0.1%	10
Not known	195	21.0%	2
Other ethnic background	1	0.1%	10
White - British	654	70.3%	1
White - Irish	6	0.6%	6
White - Other White bg	29	3.1%	3

**DISABILITY**

Option	Count	%	Rank
Aspergers	4	0.4%	14
Autism	13	1.4%	9
Brain injury	9	1.0%	10

## Section D

## Achievements and performance

Cancer	21	2.3%	7
Dementia	26	2.8%	6
Dyscalcula	0	0.0%	18
Dyslexia	1	0.1%	17
Dyspraxia	0	0.0%	18
Eyesight	5	0.5%	12
Hearing	2	0.2%	16
Learning Disabilities	7	0.8%	11
Mental health	154	16.6%	3
No disabilities	125	13.4%	4
Not applicable	178	19.1%	2
Parkinson's	5	0.5%	12
Phys. and Memory Problems	19	2.0%	8
Phys. and MH Disabilities	120	12.9%	5
physical disabilities	237	25.5%	1
Speech	4	0.4%	14

### LOCALITY

Option	Count	%	Rank
Banbury resident	436	46.9%	1
Buckinghamshire	182	19.6%	2
Cherwell District	122	13.1%	3
City of Oxford	6	0.6%	12
Out of Area	12	1.3%	9
South Northants	34	3.7%	4
South Oxfordshire	2	0.2%	14
Warwickshire	29	3.1%	6
West Oxfordshire	10	1.1%	11
Vale of White Horse	1	0.1%	16
Bodicote	21	2.3%	8
Bicester	29	3.1%	6
Adderbury	11	1.2%	10
Not known	30	3.2%	5
Banbury (Grimsbury Ward)	2	0.2%	14
Banbury (Ruscote Ward)	3	0.3%	13
Banbury (Neithrope Ward)	0	0.0%	17
Banbury (Bretch Hill)	0	0.0%	17
Banbury (Hightown)	0	0.0%	17

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The charity tries to maintain 6 months reserves where possible. None of our funding is regular or guaranteed which means long term financial planning is exceptionally difficult.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity continues to apply funding and donations from a wide range of Trusts, Charities, Foundations, local Councils and donations in general.

Paradigm £5,624  
Oxfordshire Community Foundation £2,500  
Cherwell District Council £1,000  
Cherwell District Council Brighter Futures £3,000  
SOHA Housing £2,000  
Rothschild Foundation £1,500  
Bodicote Parish Council £500

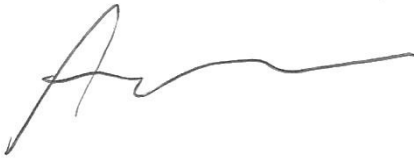
**Section F Other optional information**

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Andrew Willis BCAV	
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**Position (eg Secretary, Chair, etc)**

Chairman	
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**Date**

22/10/24
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**Receipts and payments accounts**

<b>For the period from</b>	<b>Period start date</b> 01-May-23	<b>To</b>	<b>Period end date</b> 30-Apr-24
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**Section A Receipts and payments**

	<b>Unrestricted funds</b> to the nearest £	<b>Restricted funds</b> to the nearest £	<b>Endowment funds</b> to the nearest £	<b>Total funds</b> to the nearest £	<b>Last year</b> to the nearest £
<b>A1 Receipts</b>					
Grants & Donations	9,955	21,799	-	31,754	26,429
Gift Aid Receipts	-	-	-	-	-
Interest	0	-	-	0	-
Course fee income	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>9,955</b>	<b>21,799</b>	<b>-</b>	<b>31,754</b>	<b>26,429</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>9,955</b>	<b>21,799</b>	<b>-</b>	<b>31,754</b>	<b>26,429</b>
<b>A3 Payments</b>					
Room Hire and entertaining	-	260	-	260	527
Training	114	707	-	821	114
Insurance	320	1,282	-	1,602	686
Rent and Rates	676	8,397	-	9,073	9,353
Utilities	163	284	-	447	-
Telephone	341	1,737	-	2,078	1,351
Printing, Postage and Stationery	613	693	-	1,306	401
Volunteer Expenses	-	868	-	868	209
Computer costs	467	6,204	-	6,671	6,584
Repairs	55	-	-	55	-
Advertising, Publicity and Subscriptions	838	1,677	-	2,515	2,257
Operational / Administration	733	66	-	799	1,907
<b>Sub total</b>	<b>4,320</b>	<b>22,175</b>	<b>-</b>	<b>26,495</b>	<b>23,389</b>
<b>A4 Asset and investment purchases, (see table)</b>					
<b>Computer Equipment</b>	<b>500</b>	<b>0</b>	<b>-</b>	<b>500</b>	<b>652</b>
<b>Rent deposit</b>	<b>-</b>	<b>500</b>	<b>-</b>	<b>500</b>	<b>-</b>
Fixtures & Fittings	1,340	0	-	1,340	132
<b>Sub total</b>	<b>1,840</b>	<b>500</b>	<b>-</b>	<b>1,340</b>	<b>784</b>
<b>Total payments</b>	<b>6,160</b>	<b>21,675</b>	<b>-</b>	<b>27,835</b>	<b>24,173</b>
<b>Net of receipts/(payments)</b>	<b>3,795</b>	<b>124</b>	<b>-</b>	<b>3,919</b>	<b>2,256</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>247</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>14,590</b>	<b>12,735</b>	<b>-</b>	<b>27,325</b>	<b>25,069</b>
<b>Cash funds this year end</b>	<b>18,138</b>	<b>13,106</b>	<b>-</b>	<b>31,244</b>	<b>27,325</b>

# Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at Bank	18,138	13,106	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>18,138</b>	<b>13,106</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK

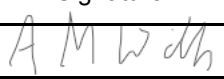
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Rent deposit	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Computer Equipment	Restricted	-	-
	Computer Equipment	Unrestricted	-	-
	Purchased / Donated Office Furniture and equipment	Unrestricted	-	-
	Purchased / Donated Office Furniture and equipment	Restricted	-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Andrew Willis BCAv	22/10/2024



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Banburyshire Citizen Project

**On accounts for the year  
ended**

30 April 2024

**Charity no  
(if any)**

1170519

**Set out on pages**

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 April 2024.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent  
examiner's statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

22/10/2024

**Name:**

Chris Bleach

**Relevant professional  
qualification(s) or body  
(if any):**

None

**Address:**

11 Thorpe Road

Chacombe

Banbury, Oxfordshire

OX17 2JW

**BANBURYSHIRE CITIZEN PROJECT**

England & Wales - Charity number 1170519

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month 05	Year 2022		Day 30	Month 04	Year 2023

## Section A Reference and administration details

**Charity name**

**Other names charity is known by**

**Registered charity number (if any)**

**Charity's principal address**

<b>Postcode</b>	

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Willis	Chairman		
2	Barbara Gilks			
3	Margaret Cullip	Secretary		
4	Lynne Tree			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

--

**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated Charitable Association
Trustee selection methods (eg. appointed by, elected by)	Appointment and Election

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

THE OBJECTS OF THE GROUP SHALL BE: 1) THE RELIEF OF POVERTY 2) THE RELIEF OF THOSE IN NEED BY REASON OF AGE, DISABILITY, FINANCIAL HARDSHIP OR OTHER DISADVANTAGE 3) THE PROMOTION OF GOOD HEALTH AND WELLBEING 4) THE PROMOTION OF SOCIAL INCLUSION OF THOSE EXCLUDED FROM SOCIETY OR PART OF SOCIETY DUE TO THEIR SOCIAL AND/OR ECONOMIC CIRCUMSTANCES 5) THE ADVANCEMENT OF EDUCATION 6) THE FURTHERANCE OF SUCH OTHER CHARITABLE PURPOSES (CHARITABLE UNDER ENGLISH LAW) AS THE TRUSTEES SEE FIT FROM TIME TO TIME

Provide benefit advice, general advice and Education course information and Career advice to the general public. Help clients access benefits by assisting with form filling and on-line application. Help disabled people access Blue Badge scheme. Help people in financial hardship access Food bank vouchers and access other help from other support charities. Sign post clients to debt advice charities. Promote health and well-being by running educational courses from time to time.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

In the Oxfordshire Adult Social Care Awards 2023 we were Shortlisted in the Inspiration Award and in the previous year Highly Commended.

The charity has been exceptionally busy with clients needing our help as a result of the Cost-of-Living Crisis. Banburyshire Advice centre actively took part in the BBC Oxford Cost of Living Clinic held at Banbury Town Market, where we helped with a number of public enquiries as a result of the crisis. Andy Willis has also been a guest on Radio Oxford talking about issues important for our beneficiaries.

The charity has been successful in obtaining a number of grants which are the main source of income for the charity. As I write this report the charity is about to move from our Banbury Town Centre Advice (Borough House) to a larger premises to keep up with demand. We are in the process of recruiting new volunteer advisers.

We helped 1513 people during this reporting period. A large number of people needed Foodbank vouchers, help with Attendance Allowance, Universal Credit and PIP.

We know we helped clients gain £94,213.72 from our assistance but the figure is an under reporting as clients do not always tell us if they gain the benefits, so the figures of client monetary gain are significantly higher than the figures given above.

**ENQUIRY TYPE & NUMBER OF CASES**

Option	Count	%	Rank
Aids and Adaptations	2	0.15%	36
Attendance Allowance	125	9.15%	3
Blue Badge	51	3.73%	7
Bus Pass	3	0.22%	34
Care Home	6	0.44%	30
Career counselling	11	0.81%	26
Carers Allowance	22	1.61%	19
Charitable Grants	14	1.02%	24
Consumer	8	0.59%	28
Council Tax Benefit	24	1.76%	18
Crisis payment	0	0.00%	49
Disability Living Allowance	14	1.02%	24
Disabled Companion bus pass	1	0.07%	44
Disabled Railcard	2	0.15%	36
Education course / educational	4	0.29%	33
Employment and Support Allowance	31	2.27%	13
Family/Personal	17	1.24%	22
Food Bank	189	13.84%	2
General enquiry	11	0.81%	26
Good Neighbour Scheme	0	0.00%	49
Grants	15	1.10%	23
Health and Wellbeing	20	1.46%	20
Housing Benefit	7	0.51%	29
Housing Issue	52	3.81%	6

## Section D

## Achievements and performance

Income Support	3	0.22%	34
Industrial Injuries benefit	2	0.15%	36
Jobseekers	2	0.15%	36
Legal	43	3.15%	9
Leisure	1	0.07%	44
Loneliness	0	0.00%	49
Mandatory Reconsideration / Tribunal	38	2.78%	12
Mental Health	2	0.15%	36
Money / Debt	27	1.98%	17
National Trust Disabled member scheme	1	0.07%	44
Ombudsman	2	0.15%	36
Other	70	5.12%	5
Pension Credit	49	3.59%	8
Pension Credit (Housing element)	1	0.07%	44
Personal Independence Payment	194	14.20%	1
Power of Attorney	29	2.12%	15
Private Pensions	1	0.07%	44
State Pension	5	0.37%	31
Support Group	0	0.00%	49
Tradesman	2	0.15%	36
Transport	5	0.37%	31
Universal Credit	100	7.32%	4
Unspecified state benefit	29	2.12%	15
Utilities	39	2.86%	11
Wills	18	1.32%	21
Tax	41	3.00%	10
Advocacy	2	0.15%	36
Benefit check	31	2.27%	13

### GENDER

Option	Count	%	Rank
Female	583	38.5%	2
Male	919	60.7%	1
Transgender	0	0.0%	4
Not known	11	0.7%	3

### ETHNICITY

Option	Count	%	Rank
Any mixed background	1	0.1%	10
Asian - Bangladeshi	0	0.0%	16
Asian - British	24	2.6%	4

Asian - Chinese	2	0.2%	8
Asian - Indian	5	0.5%	7
Asian - Other Asian bg	2	0.2%	8
Asian - Pakistani	1	0.1%	10
Black - African	1	0.1%	10
Black - British	7	0.8%	5
Black - Caribbean	1	0.1%	10
Black - Other black bg	1	0.1%	10
Not known	197	21.2%	2
Other ethnic background	1	0.1%	10
White - British	652	70.1%	1
White - Irish	6	0.6%	6
White - Other White bg	29	3.1%	3

**DISABILITY**

**Please note clients may have multiple health problems and we cannot record all of them.**

**Cancer clients may also be under physical problems if multiple health issues present.**

Option	Count	%	Rank
Aspergers	4	0.4%	14
Autism	13	1.4%	9
Brain injury	9	1.0%	10
Cancer	21	2.3%	7
Dementia	26	2.8%	6
Dyscalcula	0	0.0%	18
Dyslexia	1	0.1%	17
Dyspraxia	0	0.0%	18
Eyesight	5	0.5%	12
Hearing	2	0.2%	16
Learning Disabilities	7	0.8%	11
Mental health	155	16.7%	3
No disabilities	126	13.5%	4
Not applicable	178	19.1%	2
Parkinson's	5	0.5%	12
Phys. and Memory Problems	18	1.9%	8
Phys. and MH Disabilities	119	12.8%	5
physical disabilities	237	25.5%	1
Speech	4	0.4%	14

**LOCALITY**

Option	Count	%	Rank
Banbury resident	446	48.0%	1

Buckinghamshire	182	19.6%	2
Cherwell District	124	13.3%	3
City of Oxford	6	0.6%	12
Out of Area	12	1.3%	9
South Northants	34	3.7%	4
South Oxfordshire	2	0.2%	13
Warwickshire	29	3.1%	6
West Oxfordshire	10	1.1%	11
Vale of White Horse	1	0.1%	14
Bodicote	20	2.2%	8
Bicester	23	2.5%	7
Adderbury	11	1.2%	10
Not known	30	3.2%	5

## Section E Financial review

**Brief statement of the charity's policy on reserves**

The charity tries to maintain 6 months reserves where possible. None of our funding is regular or guaranteed which means long term financial planning is exceptionally difficult.

**Details of any funds materially in deficit**

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity continues to apply funding and donations from a wide range of Trusts, Charities, Foundations, local Councils and donations in general.

## Section F Other optional information

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## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**

*AM Willis*

**Full name(s)** Andrew Willis

**Position (eg Secretary, Chair, etc)** Chairman

**Date**



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Banburyshire Citizen Project

**On accounts for the year  
ended**

30 April 2023

**Charity no  
(if any)**

1170519

**Set out on pages**

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 April 2023.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

**Date:**

20/09/2023

**Name:**

Chris Bleach

**Relevant professional  
qualification(s) or body  
(if any):**

None

**Address:**

11 Thorpe Road

Chacombe

Banbury, Oxfordshire

OX17 2JW



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**Banburyshire Citizen Project**

Charity No  
1170619

CC16a

## Receipts and payments accounts

For the period from	01-May-22	To	30-Apr-23
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants & Donations	5,833	20,596	-	26,429	-
Gift Aid Receipts	-	-	-	-	-
Interest	0	-	-	0	-
Course fee income	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>5,833</b>	<b>20,596</b>	<b>-</b>	<b>26,429</b>	<b>-</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>5,833</b>	<b>20,596</b>	<b>-</b>	<b>26,429</b>	<b>-</b>
<b>A3 Payments</b>					
Room Hire and entertaining	-	527	-	527	-
Training	-	114	-	114	-
Insurance	-	686	-	686	-
Rent and Rates	-	9,353	-	9,353	-
Telephone	-	1,351	-	1,351	-
Printing, Postage and Stationery	-	401	-	401	-
Volunteer Expenses	-	209	-	209	-
Computer costs	216	6,368	-	6,584	-
Repairs	-	-	-	-	-
Advertising, Publicity and Subscriptions	150	2,107	-	2,257	-
Operational / Administration	473	1,434	-	1,907	-
<b>Sub total</b>	<b>839</b>	<b>22,550</b>	<b>-</b>	<b>23,389</b>	<b>-</b>
<b>A4 Asset and investment purchases, (see table)</b>					
<b>Computer Equipment</b>	-	652	-	652	-
<b>Rent deposit</b>	-	0	-	0	-
Fixtures & Fittings	66	66	-	132	-
<b>Sub total</b>	<b>66</b>	<b>718</b>	<b>-</b>	<b>784</b>	<b>-</b>
<b>Total payments</b>	<b>905</b>	<b>23,268</b>	<b>-</b>	<b>24,173</b>	<b>-</b>
<b>Net of receipts/(payments)</b>	<b>4,928</b>	<b>- 2,672</b>	<b>-</b>	<b>2,256</b>	<b>-</b>
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>	<b>9,662</b>	<b>16,407</b>	<b>-</b>	<b>26,069</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>14,590</b>	<b>12,735</b>	<b>-</b>	<b>27,325</b>	<b>-</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at Bank	14,590	12,735	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>14,590</b>	<b>12,735</b>	<b>-</b>
(agree balances with receipts and payments account(s))				

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Rent deposit	-	500	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Computer Equipment	Restricted	-	-
		Unrestricted	-	-
	Computer Equipment	Unrestricted	-	-
	Purchased / Donated Office Furniture and equipment	Unrestricted	-	-
	Purchased / Donated Office Furniture and equipment	Restricted	-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
AM Willis	ANDREW WILLIS	20/9/2023

**BANBURYSHIRE CITIZEN PROJECT**

England & Wales - Charity number 1170519

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month 05	Year 2021		Day 30	Month 04	Year 2022

## Section A Reference and administration details

<b>Charity name</b>	Banburyshire Citizen Project
<b>Other names charity is known by</b>	BCP, Banburyshire Advice Centre
<b>Registered charity number (if any)</b>	1170519
<b>Charity's principal address</b>	Banburyshire Advice Centre, Units F10-F11, Cherwell Business Village, Southam Road, Banbury, Oxfordshire
<b>Postcode</b>	OX16 2SP

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Andrew Willis	Chairman		
2	Margaret Cullip	Secretary		
3	Barbara Gilks			
4	Lynne Tree			
5				
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20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

--

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Unincorporated Charitable Association
Trustee selection methods (eg. appointed by, elected by)	Appointment and Election

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

THE OBJECTS OF THE GROUP SHALL BE: 1) THE RELIEF OF POVERTY 2) THE RELIEF OF THOSE IN NEED BY REASON OF AGE, DISABILITY, FINANCIAL HARDSHIP OR OTHER DISADVANTAGE 3) THE PROMOTION OF GOOD HEALTH AND WELLBEING 4) THE PROMOTION OF SOCIAL INCLUSION OF THOSE EXCLUDED FROM SOCIETY OR PART OF SOCIETY DUE TO THEIR SOCIAL AND/OR ECONOMIC CIRCUMSTANCES 5) THE ADVANCEMENT OF EDUCATION 6) THE FURTHERANCE OF SUCH OTHER CHARITABLE PURPOSES (CHARITABLE UNDER ENGLISH LAW) AS THE TRUSTEES SEE FIT FROM TIME TO TIME

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Provide benefit advice, general advice and Education course information and Career advice to the general public. Help clients access benefits by assisting with form filling and on-line application. Help disabled people access Blue Badge scheme. Help people in financial hardship access Food bank vouchers and access other help from other support charities. Sign post clients to debt advice charities. Promote health and well-being by running educational courses from time to time.

**Additional details of objectives and activities (Optional information)**

Trained volunteers help run our services.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

Banburyshire Advice centre is Voluntary Organisation of the Year 2021 in the Cherwell "Love Where You Live" Awards. In the Oxfordshire Adult Social Care Awards 2022 we were Highly Commended in the Inspiration Award. Andrew Willis, our chairman was awarded a Finalist in the 2022 Dyslexia Awards, Community Shining Star in recognition of his charity work.

The charity was successful in securing a client's yearly gain of £159,659.88. This figure relates to benefits achieved through our help; financial help received through the charity applying on behalf of clients of low income to other charities for the purchase of essential household goods.

We issued 207 Food Bank Vouchers for people in financial difficulties. We assisted 50 elderly disabled people access Attendance Allowance.

Below is statistics of the cases we have helped the elderly, disabled, unemployed, people in financial difficulties, families and people with mental health difficulties.

**ENQUIRY TYPE & NUMBER OF CASES**

<b>Option</b>	<b>Count</b>	<b>%</b>	<b>Rank</b>
Aids and Adaptations	5	0.40%	33
Attendance Allowance	50	4.02%	6
Blue Badge	47	3.78%	9
Bus Pass	10	0.80%	27
Care Home	2	0.16%	36
Career counselling	15	1.20%	21
Carers Allowance	25	2.01%	15
Charitable Grants	13	1.04%	26
Consumer	6	0.48%	32
Council Tax Benefit	30	2.41%	14
Crisis payment	0	0.00%	48
Disability Living Allowance	14	1.12%	22
Disabled Companion bus pass	1	0.08%	43
Disabled Railcard	3	0.24%	34
Education course / educational Employment and Support Allowance	2 35	0.16% 2.81%	36 12
Family/Personal	14	1.12%	22
Food Bank	207	16.63%	1
General enquiry	7	0.56%	28
Good Neighbour Scheme	1	0.08%	43
Grants	17	1.37%	20
Health and Wellbeing	25	2.01%	15
Housing Benefit	22	1.77%	17
Housing Issue	49	3.94%	7
Income Support	0	0.00%	48
Industrial Injuries benefit	7	0.56%	28
Jobseekers	3	0.24%	34
Legal	52	4.18%	5

## Section D

## Achievements and performance

Leisure	2	0.16%	36
Loneliness	2	0.16%	36
Mandatory Reconsideration / Tribunal	33	2.65%	13
Mental Health	2	0.16%	36
Money / Debt	40	3.21%	11
National Trust Disabled member scheme	0	0.00%	48
Ombudsman	1	0.08%	43
Other	49	3.94%	7
Pension Credit	14	1.12%	22
Pension Credit (Housing element)	1	0.08%	43
Personal Independence Payment	176	14.14%	2
Power of Attorney	19	1.53%	18
Private Pensions	2	0.16%	36
State Pension	7	0.56%	28
Support Group	0	0.00%	48
Tradesman	7	0.56%	28
Transport	2	0.16%	36
Universal Credit	90	7.23%	3
Unspecified state benefit	19	1.53%	18
Utilities	61	4.90%	4
Wills	14	1.12%	22
Tax	41	3.29%	10
Advocacy	1	0.08%	43

### GENDER

Option	Count	%	Rank
Female	460	37.0%	2
Male	740	59.5%	1
Transgender	0	0.0%	4
Not known	43	3.5%	3

### ETHNICITY

Option	Count	%	Rank
Any mixed background	0	0.0%	13
Asian - Bangladeshi	0	0.0%	13
Asian - British	21	2.7%	4
Asian - Chinese	0	0.0%	13
Asian - Indian	5	0.6%	5

## Section D

## Achievements and performance

Asian - Other Asian bg	0	0.0%	13
Asian - Pakistani	3	0.4%	8
Black - African	3	0.4%	8
Black - British	5	0.6%	5
Black - Caribbean	1	0.1%	12
Black - Other black bg	3	0.4%	8
Not known	163	20.8%	2
Other ethnic background	3	0.4%	8
White - British	536	68.5%	1
White - Irish	5	0.6%	5
White - Other White bg	35	4.5%	3

### DISABILITY

Option	Count	%	Rank
Asperger	1	0.1%	16
Autism	5	0.6%	11
Brain injury	8	1.0%	9
Cancer	19	2.4%	6
Dementia	8	1.0%	9
Dyscalculia	0	0.0%	18
Dyslexia	3	0.4%	13
Dyspraxia	2	0.3%	15
Eyesight	1	0.1%	16
Hearing	3	0.4%	13
Learning Disabilities	13	1.7%	7
Mental health	155	19.8%	3
No disabilities	115	14.7%	4
Not applicable	158	20.2%	2
Parkinson's	0	0.0%	18
Phys. and Memory Problems	10	1.3%	8
Phys. and Mental Health Disabilities	98	12.5%	5
physical disabilities (may also include cancer if mixed physical disabilities).	180	23.0%	1
Speech	4	0.5%	12

### LOCALITY

Option	Count	%	Rank
Banbury resident	456	58.2%	1
Buckinghamshire	59	7.5%	3

**Section D****Achievements and performance**

Cherwell District	89	11.4%	2
City of Oxford	8	1.0%	11
Out of Area	8	1.0%	11
South Northants	18	2.3%	7
South Oxfordshire	6	0.8%	13
Warwickshire	13	1.7%	9
West Oxfordshire	10	1.3%	10
Vale of White Horse	0	0.0%	14
Bodicote	24	3.1%	5
Bicester	17	2.2%	8
Adderbury	55	7.0%	4
Not known	20	2.6%	6

**Section E****Financial review**

**Brief statement of the charity's policy on reserves**

The charity tries to maintain 6 months reserves where possible. None of our funding is regular or guaranteed which means long term financial planning is exceptionally difficult.

**Details of any funds materially in deficit**

None

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity continues to apply funding and donations from a wide range of Trusts, Charities, Foundations, local Councils and donations in general.

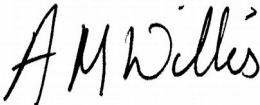
**Section F Other optional information**

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**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Andrew Willis	
<b>Position (eg Secretary, Chair, etc)</b>	Chairman	

**Date**



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
**Banburyshire Citizen Project**

IC (if any)  
170818

CC16a

## Receipts and payments accounts

For the period from	Period start date 01-May-21	To	Period end date 30-Apr-22
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### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Grants & Donations	4,467	29,379	-	33,846	6,049
Gift Aid Receipts	-	-	-	-	-
Interest	-	-	-	-	-
Course fee income	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>4,467</b>	<b>29,379</b>	<b>-</b>	<b>33,846</b>	<b>6,049</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>4,467</b>	<b>29,379</b>	<b>-</b>	<b>33,846</b>	<b>6,049</b>
<b>A3 Payments</b>					
Room Hire and entertaining	-	520	-	520	10
Training	-	2,014	-	2,014	627
Insurance	-	2,464	-	2,464	1,364
Rent and Rates	960	7,973	-	8,933	10,271
Telephone	-	1,275	-	1,275	1,174
Printing, Postage and Stationery	272	1,675	-	1,947	992
Volunteer Expenses	78	525	-	603	214
Computer costs	1,818	2,958	-	4,776	3,863
Repairs	95	-	-	95	-
Advertising, Publicity and Subscriptions	456	989	-	1,445	3,047
Operational / Administration	271	2,174	-	2,445	1,959
<b>Sub total</b>	<b>3,950</b>	<b>22,567</b>	<b>-</b>	<b>26,517</b>	<b>23,521</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Computer Equipment	940	551	-	1,491	981
Rent deposit	-	0	-	0	0
Fixtures & Fittings	34	616	-	650	483
<b>Sub total</b>	<b>974</b>	<b>1,167</b>	<b>-</b>	<b>2,141</b>	<b>1,464</b>
<b>Total payments</b>	<b>4,924</b>	<b>23,734</b>	<b>-</b>	<b>28,658</b>	<b>24,985</b>
<b>Net of receipts/(payments)</b>	<b>- 457</b>	<b>5,645</b>	<b>-</b>	<b>5,188</b>	<b>- 18,936</b>
<b>A5 Transfers between funds</b>	<b>15</b>	<b>- 15</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>10,104</b>	<b>9,777</b>	<b>-</b>	<b>19,881</b>	<b>38,817</b>
<b>Cash funds this year end</b>	<b>9,662</b>	<b>15,407</b>	<b>-</b>	<b>25,069</b>	<b>19,881</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at Bank	9,662	15,407	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	<b>9,662</b>	<b>15,407</b>	<b>-</b>
	(agree balances with receipts and payments account(s))			

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Rent deposit	-	500	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Computer Equipment	Restricted	-	-
	Computer Equipment	Unrestricted	-	-
	Purchased / Donated Office Furniture and equipment	Unrestricted	-	-
	Purchased / Donated Office Furniture and equipment	Restricted	-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
A M Willis	ANDREW WILLIS	7/10/22



**Section A Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Banburyshire Citizen Project

**On accounts for the year  
ended**

30 April 2022

**Charity no  
(if any)**

1170519

**Set out on pages**

1

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 April 2022.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:** 

**Date:** 11/10/2022

**Name:** CHRIS BLEACH

**Relevant professional  
qualification(s) or body  
(if any):**

None

**Address:**

11 THORPE ROAD  
CHACOMBE  
BANBURY  
OXON, OX17 2JW