



Trustees' Annual Report for the period

| | | | | | | | |
|-------------|-------------------|-----------|------|-----------|-----------------|--------|------|
| From | Period start date | | | To | Period end date | | |
| | 1 | September | 2020 | | 31 | August | 2021 |

Section A Reference and administration details

Charity name Low Carbon Louth

Other names charity is known by

Registered charity number (if any) 1170503

Charity's principal address 10 Keddington Road, Louth, Lincolnshire

Postcode LN11 0AA

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|-------------------------|-----------------|-----------------------------------|---|
| 1 | James Olley Pocklington | Chair | | |
| 2 | Alison Byford Spittles | Treasurer | | |
| 3 | Stephen John Mansfield | Secretary | | |
| 4 | David Ford | Trustee | | |
| 5 | | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| N/a | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| N/a | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

N/a

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|--|
| Type of governing document (e.g., trust deed, constitution) | Constitution ("Foundation" constitution suitable for a CIO). |
| How the charity is constituted (eg. trust, association, company) | Charitable Incorporated Organisation (CIO). |
| Trustee selection methods (eg. appointed by, elected by) | Proposed, seconded and voted upon by existing trustees. |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees.
- the charity's organisational structure and any wider network with which the charity works.
- relationship with any related parties.
- trustees' consideration of major risks and the system and procedures to manage them.

The structure is a simple one with four voting trustees. As an environmental (although non-political) organisation, LCL exists within a loose network of similar organisations within the North Lincolnshire area. Specifically, it has strong links (and some shared membership) with:

Transition Town Louth (an unincorporated not-for-profit association) that is one of some 300 "transition towns" around the UK including several in Lincolnshire.

Friends of the Lincolnshire Time and Tide Bell (a Community Interest Company, registered in August 2017 under Companies House no. 10934941).

Management of risk is applied to individual events on a case-by-case basis.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To promote, for the benefit of the public, the conservation, protection and improvement of the physical and natural environment in particular, but not exclusively, by the provision and promotion of a food composting scheme; the promotion of cycling as an environmentally friendly mode of transport; the promotion of organic food growing.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The provision of a food composting scheme:

The Community Composting Scheme (CCS) is a wholly charitable activity – outside normal public or private provision. It has a proven track record, having been in operation since June 2014, since when it has expanded. It operates on environmental principles within the town of Louth. When LCL was set up in December 2016, the ongoing costs of the scheme were funded with financial help received from Transition Town Louth. Subsequently, a grant of £500 was given by East Lindsey District Council for the purchase of further start-up equipment: a second shredder, a two-metre cubed fold-down composter, and some food caddies. It is non-profit making – the small sums derived from the sale of organic compost are ploughed back into supporting the work.

The scheme works by collecting food waste by bicycle and trailer from households that are part of the scheme and turning this into organic compost suitable for growing food. CCS member households are offered organic compost bags on favourable terms.

The promotion of cycling as an environmentally friendly mode of transport:

Inter alia, LCL undertakes the repair of bicycles free of charge with voluntary donations ploughed back into the support of its activities.

The promotion of organic gardening:

Three organic community gardens are managed by LCL. The food grown is given away free.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making.
- policy programme related investment.
- contribution made by volunteers.

Low Carbon Louth welcomes the participation of community volunteers as well as the public at large in its work, whether actively or passively, and is mindful, if young or vulnerable people are involved, of the need for suitable safeguarding policies and practices to be put in place.

The impact of the Covid-19 pandemic has resulted in less activity at the public access community gardens in line with government guidelines.

The community composting scheme continued throughout the periods of lockdown as it was considered an essential service.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Summary of the main milestones and achievements of the charity during the year to 31 August 2021:

A robust financial regime remains in place and LCL is financially secure.

Public liability insurance cover was maintained.

The trustees met formally on 2 occasions and the meetings were minuted and approved.

Specifically in relation to LCL's three objects:

The three organic community gardens managed by LCL were maintained to a satisfactory standard. The level of participation by local people was recorded as part of monitoring LCL activity.

For the year ended 31 August 2021, the Community Composting Scheme took in 24 households within the town of Louth – comprising perhaps 55 people. During the period of this report 876 individual house collections were made and the 2233 kilograms of domestic waste collected were diverted to the process of production of organic compost.

Approximately 1 tonne of finished compost was produced, the bulk of which was applied to the community gardens, a small amount being donated back to householders.

The charity registered as a “fix your bike” repairer, and James Pocklington, repaired 11 bikes under HM government scheme to encourage active travel. The charity funds benefitted by £503.50.

The charity also created an online “Louth Cycle Survey” and received responses from 123 local residents who shared their views on how to encourage more cycling in Louth, the results have helped inform investment of the Active Travel Fund for Louth. The charity also facilitated “Louth Cycle Forum” which met online several times and brought together ideas from a number of local cyclists.

Section E Financial review

Brief statement of the charity's policy on reserves

As we have limited funds and no ongoing financial commitments, we do not have a policy on reserves

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising).
- how expenditure has supported the key objectives of the charity.
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

| | |
|--|--|
| | |
|--|--|

Full name(s)

James Pocklington

Stephen Mansfield, Secretary

**Position (eg Secretary,
Chair, etc)**

Chair

Date

12/05/22



Receipts and payments account

| | | | |
|------------------------|------------|----|--|
| For the period from | 09/01/2020 | To | |
|------------------------|------------|----|--|

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ |
|---|--|---|--|
| A1 Receipts | | | |
| Fix your bike credits | 548 | - | - |
| Sale of donated items | 106 | - | - |
| Hotbin credit | 215 | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| Sub total (Gross income for AR) | 869 | - | - |
| A2 Asset and investment sales, (see table). | | | |
| | - | - | - |
| | - | - | - |
| Sub total | - | - | - |
| Total receipts | 869 | - | - |
| A3 Payments | | | |
| Expenses | 303 | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| | - | - | - |
| Sub total | 303 | - | - |
| A4 Asset and investment purchases, (see table) | | | |
| | - | - | - |
| | - | - | - |
| Sub total | - | - | - |
| Total payments | 303 | - | - |
| Net of receipts/(payments) | 566 | - | - |
| A5 Transfers between funds | - | - | - |
| A6 Cash funds last year end | 248 | - | - |

| | | | |
|--|------------|----------|----------|
| <i>Cash funds this year end</i> | 814 | - | - |
|--|------------|----------|----------|

Section B Statement of assets and liabilities at the end of

| Categories | Details | Unrestricted funds to nearest £ |
|--|--|------------------------------------|
| B1 Cash funds | 248 | 814 |
| | | - |
| | | - |
| | Total cash funds | 814 |
| | (agree balances with receipts and payments account(s)) | OK |
| B2 Other monetary assets | Details | Unrestricted funds to nearest £ |
| | None | - |
| | | - |
| | | - |
| | | - |
| | | - |
| | | - |
| B3 Investment assets | Details | Fund to which asset belongs |
| | None | |
| | | |
| | | |
| | | |
| | | |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs |
| | Composting and gardening equipment including shredders and 4 wheeled trailer | LCL |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |
| B5 Liabilities | Details | Fund to which liability relates |
| | None | |

Signed by one or two trustees on
behalf of all the trustees

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Signature

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08/31/2021

CC16a

Total funds

Last year

to the nearest £

to the nearest £

| | |
|-----|-----|
| 548 | 240 |
| 106 | - |
| 215 | - |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |
| 869 | 240 |

| | |
|-----|-----|
| - | |
| - | - |
| - | - |
| 869 | 240 |

| | |
|-----|-----|
| 303 | 233 |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |
| 303 | 233 |

| | |
|-----|-----|
| - | |
| - | |
| - | - |
| 303 | 233 |

| | |
|-----|-----|
| 566 | 7 |
| - | - |
| 248 | 248 |

814

255

the period

| Restricted funds | Endowment funds |
|------------------|-----------------|
| to nearest £ | to nearest £ |
| - | - |
| - | - |
| - | - |
| - | - |
| OK | OK |

| Restricted funds | Endowment funds |
|------------------|-----------------|
| to nearest £ | to nearest £ |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |

| Cost (optional) | Current value (optional) |
|-----------------|--------------------------|
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |

| Cost (optional) | Current value (optional) |
|-----------------|--------------------------|
| 150 | - |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |
| - | - |

| Amount due (optional) | When due (optional) |
|-----------------------|---------------------|
| - | |
| - | |

| | |
|---|--|
| - | |
| - | |
| - | |

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|--------|------------------|
| lame | Date of approval |
| titles | 05/11/2022 |
| sfield | 05/11/2022 |