

BROMLEY AND ORPINGTON SAMARITANS

Charitable Incorporated Organisation

Registered Charity Number 1170501

**Trustees' Report and Accounts
For the Year Ended 31 March 2023**

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BROMLEY AND ORPINGTON SAMARITANS

Charity Information

CIO Registered Number 1170501

Governing Document Constitution dated 1 December 2016

Trustees

Ms Julie Guy	Hon Secretary	Co-opted April 2021 Resigned Feb 2022
Ms Julie Guy	Director	Elected Feb 2022
Ms Anne Clark	Hon Treasurer	Elected Dec 2016 Resigned Nov 2022
Mr Daniel Miller		Co-opted March 2021 Resigned Sept 2021
Ms Lynette Russell	Interim Director	Elected Jan 2021 Resigned Feb 2022
Mrs Janet Hill		Elected Dec 2016 Deceased Jan 2022
Mrs Carol Munday		Elected Dec 2016 Resigned Nov 2022
Ms Lorraine Jones		Elected Nov 2017
Mr Roy Sutton		Elected Nov 2017
Mr Rebyn Buleti		Elected Nov 2018 Resigned May 2021
Dr David Bishop		Elected Nov 2019
Mr David Fairest		Elected Nov 2021
Ms Ngoc Lan Vi		Elected Nov 2022
Mr Vinai Patel		Elected Nov 2021
Mr Keith Norman		Elected Nov 2021
Ms Laura Hughes		Co-opted Feb 2022
Ms Alev Moore		Co-opted Feb 2022
Mr Edward Venables		Elected Nov 2022

Principal Office 9B Station Road
Orpington
Kent
BR6 0RZ

Independent Examiners Baxter & Co
Chartered Certified Accountants and Registered Auditors
Lynwood House
Crofton Road
Orpington
Kent
BR6 8QE

BROMLEY AND ORPINGTON SAMARITANS

Report of the Trustees For the Year Ended 31 March 2023

The trustees present their annual report and financial statements of the Charity for the year ended 31 March 2023. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's constitution, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

Structure, Governance and Management

Trustees and Organisational Structure

The Charity is a Charitable Incorporated Organisation (CIO) set up on 1 December 2016 under charity number 1170501 and is governed by the constitution dated 1 December 2016. It was established to take forward the work of the unincorporated charity number 241680. The trust actively fundraises to obtain funds to continue its work.

The financial statements for the CIO present the combined assets, liabilities and funds of the two legal entities as though they have always been part of the same organisation.

The Trustees consider this approach provides a clear comparative of the financial activities and financial position with previous reporting periods and we believe it is appropriate because:

- the CIO was formed expressly to take over the work of the Charity;
- the two entities have the same name and address and are party to the same organisation;
- there is no significant change to the beneficiaries, purposes, or control of the organisation;
- according to independent legal advice: property, including funds, previously held on behalf of the Charity became vested in the CIO on registration under the Charities Act 2011 section 210(2); and
- to separately determine which entity was receiving or consuming funds would present an incomplete view of the charitable activities for the year.

The trustees consist of the Management Committee, where members are either elected or ex officio. The elected members are elected at the Annual General Meeting and serve for up to the maximum term of six years.

The affairs of the CIO are managed by the Charity Trustees. The officers and advisers of the trust are detailed on Page 1 of these financial statements, and may be contacted through the offices of the trust as detailed below:

9B Station Road
Orpington
Kent
BR6 0RZ

BROMLEY AND ORPINGTON SAMARITANS

Report of the Trustees For the Year Ended 31 March 2023 (continued)

None of the trustees received any remuneration from the Charity.

Risk Management

The major risks to which the Charity is exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate these risks.

Objectives and Activities

The objects of the Charity are:

- a) To enable persons in Bromley, Orpington and the surrounding area as well as elsewhere who are experiencing feelings of distress or despair, including those who may be at risk of suicide, to receive confidential emotional support at any time of the day or night in order to improve their emotional health and to reduce the incidence of suicide;
- b) To promote a better understanding in society of suicide, suicidal behaviour and the value of expressing feelings which may otherwise lead to suicide or impaired emotional health; and
- c) To collaborate with and support Samaritans Central Charity and its affiliated branches in fulfilling these objects.

During the year to 31 March 2023 the total number of telephone calls to the Charity, excluding silent calls, was 14,247 (31 March 2022: 12,492); the total number of personal visits was nil (31 March 2022: nil), and the total number of emails answered was 387 (31 March 2022: 1,132) and the total number of SMS texts answered was nil (31 March 2022: nil).

The number of volunteers actively involved in carrying out duties at the centre was 100 at 31 March 2023 (31 March 2022: 97), none of whom received any remuneration.

Financial Review

As shown on page 7, the general funds for the year show income of £19,007 (31 March 2022: £15,634) and expenditure of £26,179 (31 March 2022: £33,004), resulting in a deficit of £7,172 (31 March 2022: £17,370), whilst the building fund shows a surplus of £nil (31 March 2022: £0).

Restricted funds relate to the Prison Listener Scheme, which show funds carried forward of £6,777 (31 March 2022: £10,013).

BROMLEY AND ORPINGTON SAMARITANS

Report of the Trustees For the Year Ended 31 March 2023 (continued)

Reserves Policy

The trustees aim to maintain reserves in unrestricted funds to ensure there are sufficient funds available to cover support and governance costs.

Designated funds are those funds that the trustees designate for a specific purpose from time to time. The balance of designated funds at 31 March 2023 is £1,606 (31 March 2022: £2,187).

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy, at any time, the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on

2023

Ms J Guy
Trustee

Independent Examiner's Report to the Trustees of BROMLEY AND ORPINGTON SAMARITANS

I report to the Charity trustees on my examination of the Charity for the year ended 31 March 2023, which are set out on pages 6 to 13.

Responsibilities and basis of report

As the Charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Andrew Morgan Meredith FCCA

Lynwood House
Crofton Road
Orpington
Kent BR6 8QE

2023

BROMLEY AND ORPINGTON SAMARITANS

Balance Sheet as at 31 March 2023

	Note	31 March 2023		31 March 2022	
		£	£	£	£
Fixed Assets					
Tangible Fixed Assets	3		23,092		23,092
Current Assets					
Prepayments	11	2,283		2,111	
Cash at Banks	11	61,783		60,236	
Debtors	11	8		-	
Security Deposit	11	50		-	
Accrued Income	11	472		-	
			64,596		62,347
Deduct: Current Liabilities					
(Amounts falling due within one year)					
Accrued Charges	12	(2,385)		(869)	
Creditors	12	(3,222)		-	
Deferred Income	12	(4,250)		-	
Net Current Assets			54,739		61,478
Deduct: Non-Current Liabilities					
(Amounts falling due greater than one year)					
Tenant Deposit	13		(4,250)		-
Net Assets			73,581		84,570
			=====		=====
The Funds of the Charity					
Restricted funds	14		6,777		10,013
Unrestricted funds:					
Other charitable funds	14		66,804		74,557
			73,581		84,570
			=====		=====

Approved by the Trustees on
and signed on their behalf

2023

Ms Ngoc Lan Vi

The notes on pages 8-14 form part of these accounts.

BROMLEY AND ORPINGTON SAMARITANS

Statement of Financial Activities For the Year Ended 31 March 2023

				31 March 2023 Total Fund	31 March 2022 Total Fund
	Note	Restricted Funds	Unrestricted Funds Designated General		
		£	£	£	£
Incoming Resources					
Incoming resources from generated funds					
Voluntary Income:					
Donations and Gifts	5	-	-	3,392	1,192
Grants – Prison Support		-	-	-	-
– Pears Foundation		-	-	-	5,000
Activities for Generating Funds	6	-	-	1,082	442
Investment Income	7	-	-	14,533	14,000
		-----	-----	-----	-----
Total Incoming Resources		-	-	19,007	20,634
		-----	-----	-----	-----
Resources Expended					
Charitable Activities	8	3,236	581	3,815	3,743
Governance Costs	9	-	-	974	388
Other Resources Expended	10	-	-	21,390	34,578
		-----	-----	-----	-----
		3,236	581	26,179	38,709
		-----	-----	-----	-----
Net Movement in Funds		(3,236)	(581)	(7,172)	(10,989)
					(18,075)
Transfer between Funds		-	-	-	-
Total Funds Brought Forward at 1 April 2022		10,013	-	74,557	102,645
		-----	-----	-----	-----
Total Funds Carried Forward at 31 March 2023	13	6,777	(581)	67,385	84,570
		=====	=====	=====	=====

The notes on pages 8-13 form part of these accounts.

BROMLEY AND ORPINGTON SAMARITANS

Notes to the Accounts For the Year Ended 31 March 2023

1. Accounting Policies

(a) Basis of Preparation and Assessment of Going Concern

The accounts have been prepared under the historical cost convention, with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The Charitable Incorporated Organisation (CIO) 1170501 was registered on 1 December 2016, to take forward the work of the Unincorporated Association registered number 241680. Assets, liabilities and funds of the two charities are combined. This is further explained in the Trustees' Report.

The Charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

(b) Incoming Resources

All incoming resources are recognised once the Charity has entitlement to the resources, and it is certain that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

(c) Resources Expended

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the Charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

(d) Charitable Activities

These are costs incurred by the Charity as shown in note 8.

BROMLEY AND ORPINGTON SAMARITANS

Notes to the Accounts For the Year Ended 31 March 2023 (continued)

(e) Governance Costs

Governance costs comprise all costs involving the public accountability of the Charity and its compliance with regulation and good practice.

(f) Taxation

The Charity is considered exempt from taxation.

2. Related Party Transactions and Trustees' Expenses and Remuneration

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2022: £nil). Expense reimbursement of £31 occurred in the year (2022: £40); however, there were no related party transactions (2022: £nil).

3. Tangible Fixed Assets

Fixed assets are included at cost. This consists of £22,092 in respect of freehold premises and £1,000 in respect of carpets. No depreciation is provided for as the Charity's policy of repairs maintains the value of the property, and carpets, in excess of costs.

4. Fund Accounting

The trustees are free to use unrestricted income funds, both designated and general, for any purpose in furtherance of the charitable objects.

The Building Fund is shown separately as a designated fund but there are no legal restrictions on its application.

Restricted funds relate to the Prison Listener Scheme.

5. Donations and Gifts	31 March 2023 £	31 March 2022 £
Religious bodies	-	-
Other	3,392	1,192
	<hr/>	<hr/>
	3,392	1,192
	<hr/>	<hr/>

BROMLEY AND ORPINGTON SAMARITANS

Notes to the Accounts For the Year Ended 31 March 2023 (continued)

6.	Activities for Generating Funds		31 March 2023 £	31 March 2022 £
	Amounts raised by special events		1,082 =====	442 =====
7.	Investment Income		31 March 2023 Total £	31 March 2022 Total £
	Designated £	General £		
	Rent received -	14,527	14,527	14,000
	Interest received -	6	6	-
	-----	-----	-----	-----
	-	14,533	14,533	14,000
	=====	=====	=====	=====
8.	Analysis of Charitable Activities Expenditure		31 March 2023 Total £	31 March 2022 Total £
	Restricted Fund £	Designated £	General £	
	Prison listener scheme 3,236	581	-	3,817
	Telephone costs -	-	2,979	2,979
	Training -	-	836	836
	-----	-----	-----	-----
	3,236	581	3,815	7,632
	=====	=====	=====	=====

BROMLEY AND ORPINGTON SAMARITANS

Notes to the Accounts For the Year Ended 31 March 2023 (continued)

9. Analysis of Governance Costs

	Restricted Fund £	Designated £	General £	31 March 2023 Total £	31 March 2022 Total £
Contributions to National Association	-	-	974	974	388
	===	===	=====	=====	=====

10. Analysis of Other Resources Expended

	Restricted £	Designated £	General £	31 March 2023 Total £	31 March 2022 Total £
Repairs and maintenance	-	-	4,245	4,245	23,459
Lighting and heating	-	-	2,300	2,300	2,299
Rates	-	-	361	361	183
Insurance	-	-	1,663	1,663	1,498
Housekeeping and cleaning	-	-	4,469	4,469	4,682
Publicity and fundraising	-	-	837	837	350
Printing and stationery	-	-	642	642	228
Postage	-	-	15	15	75
General expenses	-	-	1,627	1,627	1,804
IT expenses	-	-	942	942	-
Legal expenses	-	-	4,289	4,289	-
	-----	-----	-----	-----	-----
	-	-	21,390	21,390	34,578
	=====	=====	=====	=====	=====

BROMLEY AND ORPINGTON SAMARITANS

Notes to the Accounts For the Year Ended 31 March 2023 (continued)

11. Analysis of Current Assets

	31 March 2023 Total £	31 March 2022 Total £
Prepayments	2,283	2,111
Cash at bank	61,783	60,236
Debtors	8	-
Security Deposits	50	-
Accrued Income	472	-
	<hr/>	<hr/>
	64,596	62,347
	=====	=====

All prepayments relate to unrestricted funds in both 2023 and 2022.

Cash at bank balances were as follows: unrestricted funds £24,307 (31 March 2022: £23,360); restricted funds re: prisons £6,777 (31 March 2022 £10,013); restricted fund re: Pears Foundation grant £nil (31 March 2022: £nil); Angela Denman Fund £26,443 (31 March 2022: £26,863); Tenant security deposit £4,256 (31 March 2022: £nil).

12. Analysis of Current Liabilities

	31 March 2023 Total £	31 March 2022 Total £
Accrued charges	2,385	869
Creditors	3,222	-
Deferred Income	4,250	-
	=====	=====

All creditors in 2023 and 2022 relate to unrestricted funds.

BROMLEY AND ORPINGTON SAMARITANS

Notes to the Accounts For the Year Ended 31 March 2023 (continued)

13. Analysis of Non-current Liabilities

	31 March 2023 Total £	31 March 2022 Total £
Tenant Deposit	4,250	-
	=====	=====

14. Analysis of Charitable Funds

	31 March 2023 £	31 March 2022 £
Restricted funds –		
Prisoner Listener Scheme	6,777	10,013
Unrestricted funds –		
Designated –		
Prison scheme	1,606	2,187
Building fund	-	-
Transfer to General Fund	-	-
	-----	-----
	1,606	2,187
General –		
Angela Denman fund	26,443	26,863
General fund	38,755	45,507
Transfer from Designated Fund	-	-
	-----	-----
	65,198	72,370
	-----	-----
	66,804	74,557
	-----	-----
	73,581	84,570
	=====	=====

14. **Employees**

There are no employees of the CIO.

15. **Future Commitments**

The trustees have no material future commitments as at 31 March 2023 other than those shown in the accounts.