

BROMLEY AND ORPINGTON SAMARITANS

Charitable Incorporated Organisation

Registered Charity Number 1170501

**Trustees' Report and Accounts
For the Year Ended 31 March 2021**

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BROMLEY AND ORPINGTON SAMARITANS

Charity Information

CIO Registered Number 1170501

Governing Document Constitution dated 1 December 2016

Trustees

Mrs Julie Guy	Hon Secretary	Co-opted April 21
Ms Karyn Jones	Hon Secretary	Elected July 20 and Resigned Jan 21
Ms Lesley Johns	Director	Elected July 20 and Resigned Dec 20
Mr John Shipp	Interim Director	Elected July 19 and Resigned July 20
Ms Anne Clark	Hon Treasurer	Elected Dec16
Mr Daniel Miller		Co-opted March 21 and Resigned Sept 21
Ms Lynette Russell	Interim Director	Elected Jan 21
Mrs Janet Hill		Elected Dec 16
Mrs Carol Munday		Elected Dec 16
Mr David Crossman		Elected Dec 16 and Resigned Aug 20
Ms Lorraine Jones		Elected Nov 17
Mr Roy Sutton		Elected Nov 17
Mr Rebyn Buleti		Elected Nov 18 and Resigned May 21
Mr David Bishop		Elected Nov 19
Mr Tony Stuart		Elected Nov 19 and Resigned Jan 21
Ms Jennifer Saville		Elected Nov 19 and Resigned Aug 20

Principal Office 9B Station Road
Orpington
Kent
BR6 0RZ

Independent Examiners Andrew M Meredith FCCA
Baxter & Co
Chartered Certified Accountants and Registered Auditors
Lynwood House
Crofton Road
Orpington
Kent
BR6 8QE

BROMLEY AND ORPINGTON SAMARITANS

Report of the Trustees For the Year Ended 31 March 2021

The trustees present their annual report and financial statements of the Charity for the year ended 31 March 2021. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charity's constitution, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

Structure, Governance and Management

Trustees and Organisational Structure

The Charity is a Charitable Incorporated Organisation (CIO) set up on 1 December 2016 under charity number 1170501 and is governed by the constitution dated 1 December 2016. It was established to take forward the work of the unincorporated charity number 241680. The trust actively fundraises to obtain funds to continue its work.

The financial statements for the CIO present the combined assets, liabilities and funds of the two legal entities as though they have always been part of the same organisation.

The Trustees consider this approach provides a clear comparative of the financial activities and financial position with previous reporting periods and we believe it is appropriate because:

- the CIO was formed expressly to take over the work of the Charity;
- the two entities have the same name and address and are party to the same organisation;
- there is no significant change to the beneficiaries, purposes, or control of the organisation;
- according to independent legal advice: property, including funds, previously held on behalf of the Charity became vested in the CIO on registration under the Charities Act 2011 section 210(2); and
- to separately determine which entity was receiving or consuming funds would present an incomplete view of the charitable activities for the year.

The trustees consist of the Management Committee, where members are either elected or ex officio. The elected members are elected at the Annual General Meeting and serve for up to the maximum term of six years.

The affairs of the CIO are managed by the Charity Trustees. The officers and advisers of the trust are detailed on Page 1 of these financial statements, and may be contacted through the offices of the trust as detailed below:

9B Station Road
Orpington
Kent
BR6 0RZ

BROMLEY AND ORPINGTON SAMARITANS

Report of the Trustees For the Year Ended 31 March 2021 (continued)

None of the trustees received any remuneration from the Charity.

Risk Management

The major risks to which the Charity is exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate these risks.

Objectives and Activities

The objects of the Charity are:

- a) To enable persons in Bromley, Orpington and the surrounding area as well as elsewhere who are experiencing feelings of distress or despair, including those who may be at risk of suicide, to receive confidential emotional support at any time of the day or night in order to improve their emotional health and to reduce the incidence of suicide;
- b) To promote a better understanding in society of suicide, suicidal behaviour and the value of expressing feelings which may otherwise lead to suicide or impaired emotional health; and
- c) To collaborate with and support Samaritans Central Charity and its affiliated branches in fulfilling these objects.

During the year to 31 March 2021 the total number of telephone calls to the Charity, excluding silent calls, was 12,135 (31 March 2020: 16,330); the total number of personal visits was nil (31 March 2020: 98), and the total number of emails answered was 1,180 (31 March 2020: 1126) and the total number of SMS texts answered was nil (31 March 2020: 791).

The number of volunteers actively involved in carrying out duties at the centre was 101 at 31 March 2021 (31 March 2020: 99), none of whom received any remuneration.

Financial Review

As shown on page 7, the general funds for the year show income of £16,045 (31 March 2020: £5,792) and expenditure of £19,583 (31 March 2020: £23,053), resulting in a deficit of £3,538 (31 March 2020: £17,261), whilst the building fund shows a surplus of £10,377 (31 March 2020: £13,110).

Restricted funds relate to the Prison Listener Scheme, which show funds carried forward of £10,539 (31 March 2020: £8,277).

BROMLEY AND ORPINGTON SAMARITANS

Report of the Trustees For the Year Ended 31 March 2021 (continued)

Financial Review (continued)

At the year end, the trustees discussed the purpose of the designated fund and considered the charity's finances generally. It was resolved that it is no longer necessary or appropriate to carry such designated funds. Accordingly, the trustees have transferred the balance at 31 March 2021 to the unrestricted funds. The balance of unrestricted funds at 31 March 2021 is £92,106.

Reserves Policy

The trustees aim to maintain reserves in unrestricted funds to ensure there are sufficient funds available to cover support and governance costs.

Designated funds are those funds that the trustees designate for a specific purpose from time to time. At 31 March 2021, the trustees agreed that no such funds were to be held.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy, at any time, the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on 22 September 2021



Ms L Russell
Trustee

Independent Examiner's Report to the Trustees of BROMLEY AND ORPINGTON SAMARITANS

I report to the Charity trustees on my examination of the Charity for the year ended 31 March 2021, which are set out on pages 6 to 13.

Responsibilities and basis of report

As the Charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Andrew Morgan Meredith FCCA

Lynwood House
Crofton Road
Orpington
Kent BR6 8QE

22 September 2021

BROMLEY AND ORPINGTON SAMARITANS

Balance Sheet as at 31 March 2021

	Note	31 March 2021		31 March 2020	
		£	£	£	£
Fixed Assets					
Tangible Fixed Assets	3		23,092		23,092
Current Assets					
Prepayments	11	1,864		229	
Cash at Banks	11	82,105		73,593	
			<u>83,969</u>	<u>73,822</u>	
Deduct: Current Liabilities					
(Amounts falling due within one year)					
Accrued Charges	12	(4,416)		(3,370)	
Net Current Assets			<u>79,553</u>	<u>70,452</u>	
Net Assets			<u><u>102,645</u></u>	<u><u>93,544</u></u>	
The Funds of the Charity					
Restricted funds	13		10,539		8,277
Unrestricted funds:					
Other charitable funds	13		92,106		85,267
			<u><u>102,645</u></u>	<u><u>93,544</u></u>	

Approved by the Trustees on 22 September 2021
and signed on their behalf

A. Clark

Ms A Clark

The notes on pages 8-13 form part of these accounts.

BROMLEY AND ORPINGTON SAMARITANS

Statement of Financial Activities For the Year Ended 31 March 2021

				31 March 2021 Total Fund	31 March 2020 Total Fund
	Note	Restricted Funds	Unrestricted Funds Designated General		
		£	£	£	£
Incoming Resources					
Incoming resources from generated funds					
Voluntary Income:					
Donations and Gifts	5	-	- 13,952	13,952	3,244
Grants – Prison Support		2,500	- -	2,500	5,000
– Pears Foundation		7,430	- -	7,430	-
Activities for Generating Funds					
Investment Income	6	-	- 2,093	2,093	2,548
	7	-	10,500 -	10,500	13,620
Total Incoming Resources		9,930	10,500 16,045	36,475	24,412
Resources Expended					
Charitable Activities	8	238	123 1,840	2,201	7,113
Governance Costs	9	-	- 4,166	4,166	3,070
Other Resources Expended	10	7,430	- 13,577	21,007	17,186
		7,668	123 19,583	27,374	27,369
Net Movement in Funds		2,262	10,377 (3,538)	9,101	(2,957)
Transfer between Funds		-	(255,137) 255,137	-	-
Total Funds Brought Forward at 1 April 2020		8,277	244,760 (159,493)	93,544	96,501
Total Funds Carried Forward at 31 March 2021	13	10,539	- 92,106	102,645	93,544

The notes on pages 8-13 form part of these accounts.

BROMLEY AND ORPINGTON SAMARITANS

Notes to the Accounts For the Year Ended 31 March 2021

1. Accounting Policies

(a) Basis of Preparation and Assessment of Going Concern

The accounts have been prepared under the historical cost convention, with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The Charitable Incorporated Organisation (CIO) 1170501 was registered on 1 December 2016, to take forward the work of the Unincorporated Association registered number 241680. Assets, liabilities and funds of the two charities are combined. This is further explained in the Trustees' Report.

The Charity constitutes a public benefit entity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

(b) Incoming Resources

All incoming resources are recognised once the Charity has entitlement to the resources, and it is certain that the resources will be received and the monetary value of incoming resources can be measured with sufficient reliability.

(c) Resources Expended

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the Charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

(d) Charitable Activities

These are costs incurred by the Charity as shown in note 8.

BROMLEY AND ORPINGTON SAMARITANS

Notes to the Accounts For the Year Ended 31 March 2021 (continued)

(e) Governance Costs

Governance costs comprise all costs involving the public accountability of the Charity and its compliance with regulation and good practice.

(f) Taxation

The Charity is considered exempt from taxation.

2. Related Party Transactions and Trustees' Expenses and Remuneration

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind (2020: £nil). Expense reimbursement of £779 occurred in the year (2020: £347); however, there were no related party transactions (2020: £nil).

3. Tangible Fixed Assets

Fixed assets are included at cost. This consists of £22,092 in respect of freehold premises and £1,000 in respect of carpets. No depreciation is provided for as the Charity's policy of repairs maintains the value of the property, and carpets, in excess of costs.

4. Fund Accounting

The trustees are free to use unrestricted income funds, both designated and general, for any purpose in furtherance of the charitable objects.

The Building Fund is shown separately as a designated fund but there are no legal restrictions on its application.

Restricted funds relate to the Prison Listener Scheme.

5. Donations and Gifts	31 March 2021 £	31 March 2020 £
Religious bodies	1,810	1,200
Other	12,142	2,044
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	13,952	3,244
	<hr/> <hr/>	<hr/> <hr/>

BROMLEY AND ORPINGTON SAMARITANS

Notes to the Accounts For the Year Ended 31 March 2021 (continued)

6.	Activities for Generating Funds	31 March 2021 £	31 March 2020 £
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Amounts raised by special events	2,093	2,548
	=====	=====

7.	Investment Income	31 March 2021 Total £	31 March 2020 Total £
	Designated £	General £	

Rent received	10,500	-	10,500	13,620
Interest received	-	-	-	-
	=====	=====	=====	=====
	10,500	-	10,500	13,620
	=====	=====	=====	=====

8. Analysis of Charitable Activities Expenditure

	Restricted Fund £	Designated £	General £	31 March 2021 Total £	31 March 2020 Total £
Prison listener scheme	238	123	-	361	4,116
Telephone costs	-	-	1,840	1,840	2,296
Training	-	-	-	-	701
	=====	=====	=====	=====	=====
	238	123	1,840	2,201	7,113
	=====	=====	=====	=====	=====

BROMLEY AND ORPINGTON SAMARITANS

Notes to the Accounts For the Year Ended 31 March 2021 (continued)

9. Analysis of Governance Costs

	Restricted Fund £	Designated £	General £	31 March 2021 Total £	31 March 2020 Total £
Contributions to National Association	-	-	4,166	4,166	3,070
	=====	=====	=====	=====	=====

10. Analysis of Other Resources Expended

	Restricted £	Designated £	General £	31 March 2021 Total £	31 March 2020 Total £
Repairs and maintenance	7,273	-	3,402	10,675	6,191
Lighting and heating	-	-	2,096	2,096	2,100
Rates	-	-	179	179	162
Insurance	-	-	1,265	1,265	978
Housekeeping and cleaning	157	-	4,327	4,484	4,467
Publicity and fundraising	-	-	257	257	343
Printing and stationery	-	-	375	375	669
Postage	-	-	126	126	73
General expenses	-	-	1,352	1,352	1,416
IT expenses	-	-	198	198	787
	=====	=====	=====	=====	=====
	7,430	-	13,577	21,007	17,186
	=====	=====	=====	=====	=====

BROMLEY AND ORPINGTON SAMARITANS

Notes to the Accounts For the Year Ended 31 March 2021 (continued)

11. Analysis of Current Assets

	31 March 2021 Total £	31 March 2020 Total £
Prepayments	1,864	229
Cash at bank	82,105	73,593
	<hr/>	<hr/>
	83,969	73,822
	<hr/> <hr/>	<hr/> <hr/>

All prepayments relate to unrestricted funds in both 2021 and 2020.

Cash at bank balances were as follows: unrestricted funds £44,514 (31 March 2020: £38,212); restricted funds re: prisons £10,539 (31 March 2020 £8,277); restricted fund re: Pears Foundation grant £nil (31 March 2020: £nil); Angela Denman Fund £27,052 (31 March 2020: £27,104).

12. Analysis of Current Liabilities

	31 March 2021 Total £	31 March 2020 Total £
Accrued charges	4,416	3,370
	<hr/>	<hr/>

All creditors in 2021 and 2020 relate to unrestricted funds.

BROMLEY AND ORPINGTON SAMARITANS

Notes to the Accounts For the Year Ended 31 March 2021 (continued)

13. Analysis of Charitable Funds

	31 March 2021		31 March 2020	
	£	£	£	£
Restricted funds –				
Prisoner Listener Scheme		10,539		8,277
Unrestricted funds –				
Designated –				
Prison scheme	2,366		2,489	
Building fund	252,771		242,271	
Transfer to General Fund	(255,137)		-	
	—		—	
	-		244,760	
General –				
Angela Denman fund	27,052		27,104	
General fund	(190,083)		(186,597)	
Transfer from Designated Fund	255,137		-	
	—		—	
	92,106		(159,493)	
	—		—	
		92,106		85,267
		—		—
		102,645		93,544
		=====		=====

14. Employees

There are no employees of the CIO.

15. Future Commitments

The trustees have no material future commitments as at 31 March 2021 other than those shown in the accounts.