

SONG AND HYMN WRITERS FOUNDATION CIO

England & Wales · Charity number 1170493

Details

Other names JUBILATE AND RESOUND WORSHIP, Jubilate, Resound Worship

Status Registered

Legal form CIO

Registered 2016-11-30

Register [View on the Charity Commission register](#)

Contact

Address 12 Hastings Road
Woodhouse Eaves
Loughborough
Leicestershire
LE12 8QU

Phone 01509 891429

Email info@shwf.org.uk

Website www.shwf.org.uk

Activities

Objects: THE OBJECTS OF THE CIO ARE:(1) TO ADVANCE THE CHRISTIAN FAITH FOR THE PUBLIC BENEFIT IN ACCORDANCE WITH THE STATEMENT OF FAITH SET OUT IN SCHEDULE 2, IN PARTICULAR, BUT NOT EXCLUSIVELY BY THE FOLLOWING MEANS:(A) BY FURTHERING THE GROWTH OF WRITING, COMPOSING AND USE OF HYMNS AND SONGS.(B) BY PROVIDING RESOURCES TO ASSIST CHURCH MUSICIANS IN DEVELOPING THE USE OF OTHER MUSIC FOR CHRISTIAN WORSHIP AND THEREBY TO SUPPORT PROCLAMATION OF THE GOSPEL IN CHURCHES, CHRISTIAN ORGANISATIONS AND GATHERINGS OF A SIMILAR NATURE(C) BY DEVELOPING HYMNS, SONGS AND OTHER MUSIC FOR CHRISTIAN WORSHIP WITH A VIEW TO INCREASING THE EFFECTIVENESS OF SUCH WORSHIP.(2) TO ADVANCE EDUCATION IN THE WRITING OF HYMNS, SONGS AND OTHER WORDS AND MUSIC FOR CHRISTIAN WORSHIP AND IN HIGH STANDARDS OF PROFESSIONAL PRACTICE BOTH FOR NEW AND EXISTING WRITERS, IN PARTICULAR BUT NOT EXCLUSIVELY BY THE FOLLOWING MEANS:(A) BY PROVIDING EDUCATIONAL EVENTS AND RESOURCES TO ENHANCE AND IMPROVE THE COMPOSITION OF WORDS AND MUSIC FOR CHRISTIAN WORSHIP(B) BY MAKING GRANTS TO INDIVIDUALS AND INSTITUTIONS IN ORDER TO MAKE EDUCATIONAL OPPORTUNITIES MORE ACCESSIBLE TO WRITERS OF CHRISTIAN MUSIC.

Activities: - writing and publishing new songs and hymns through the Resound Worship and Jubilate labels- discovering and nurturing new song and hymn writers and publishing their work- educating and encouraging song and hymn writers through workshops, resources and events- influencing the wider Christian music publishing industry through work in partnership with other organisations

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Advocacy/advice/information
- **What:** Education/training, Religious Activities
- **Who:** Other Defined Groups, The General Public/mankind

Geography

- Canada
- Germany
- Netherlands
- United States
- Throughout England And Wales

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£159,356	£152,458	-	-
2023-12-31	£132,394	£133,102	-	-
2022-12-31	£98,233	£100,738	-	-
2021-12-31	£103,542	£79,731	-	-
2020-12-31	£76,482	£66,592	-	-

Trustees

Name	Role	Appointed
Rev Matthew Swires-Hennessy	Chair	2023-03-08
Alex Guest		2017-11-30
Dr Noel Harwood Tredinnick		2025-09-24
Judy Nicola Gresham		2025-09-24
Michael John Burn		2025-09-24
Nina Kurlberg		2023-03-08
SIMON CHRISTOPHER UPCOTT FCA BFP		2020-04-01
Samuel John Hargreaves		2025-09-24

SONG AND HYMN WRITERS FOUNDATION CIO

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**REPORT OF THE TRUSTEES
for the year ended 31st December 2024**

The trustees are pleased to present their annual report and financial statements of the charity for the year ended 31st December 2024.

Reference and Administration Details

The charity's name is Song & Hymn Writers Foundation CIO ("SHWF").

Charity registration number:	1170493
Registered address and principal working office:	12 Hastings Road Woodhouse Eaves Loughborough LE12 8QU

Trustees

The trustees who served during the year and since the year end to the date of this report were as follows:

Mr Alex Guest
Mrs Anne Harrison
Ms Nina Kurlberg
Rev Matthew Swires-Hennessy
Rev Mark Thomas (resigned 27th November 2024)
Mr Simon Upcott (Chair of Trustees)

Purpose, Objects, Activities and Working Names of SHWF

SHWF's purpose statement, which embraces all its activities, is '**Enriching the Song of the Church**'. Its overall objectives are:

1. To advance the Christian faith for the public benefit, in particular, but not exclusively by the following means:
 - a. by furthering the growth of writing, composing and use of hymns and songs;
 - b. by providing resources to assist church musicians in developing the use of other music for Christian worship and thereby to support proclamation of the gospel in churches, Christian organisations and gatherings of a similar nature;
 - c. by developing hymns, songs and other music for Christian worship with a view to increasing the effectiveness of such worship.
2. To advance education in the writing of hymns, songs and other words and music for Christian worship and in high standards of professional practice both for new and existing writers, in particular but not exclusively by the following means:
 - a. by providing educational events and resources to enhance and improve the composition of words and music for Christian worship.
 - b. by making grants to individuals and institutions in order to make educational opportunities more accessible to writers of Christian music.

Values

During the year SHWF identified three key values which underscore its work. The values are expressed as follows:

We believe that when the church sings it should:

- 1. Glorify God**
- 2. Grow Disciples**
- 3. Build Community**

REPORT OF THE TRUSTEES
for the year ended 31st December 2024 (Continued)

In realising these values, SHWF has **seven aims**:

1. Publish Songs & Hymns

Publish songs and hymns that deepen the worship of the church, engaging with themes and styles that broaden its language of worship and reflecting the richness of scripture and diversity of Christian discipleship.

2. Serve the Church

Serve the church by producing and modelling songs and hymns that encourage and enable congregational singing, that are not built around personalities and performing artists, but treat the congregation as the most important voice.

3. Grow the Talent Pool

Grow & diversify the pool of talent by discovering, nurturing and giving a platform to writers outside the few dominant labels, with a particular focus on UK sources.

4. Champion the Grassroots Writer

Champion the role of the grass-roots songwriter as a unique voice in each local church, resourcing them to help grow their skills and provide a healthy balance alongside the globalised song-sources and traditional repertoire.

5. Develop Community

Develop community among songwriters that leads to wider accountability, greater skill, deeper understanding and a mutual, organic sharing of songs across churches that is independent of market systems.

6. Value Writers

Value the writer as a person and member of the wider church they serve, through publishing models that favour creatives over corporations and which are relational, generous & empowering.

7. Work in Partnership

Work in partnership with churches, organisations and other publishers, to pursue greater creativity and to model generous kingdom values throughout the industry.

SHWF carries out most of its work under the working names Jubilate and Resound Worship. Jubilate is primarily focused on writing and publishing new hymns; Resound Worship is primarily focused on writing and publishing new worship songs, and working to develop and encourage grass-roots songwriters in local churches.

SHWF has a wholly-owned subsidiary, Jubilate Hymns Limited (“JHL”) which operates as an agency collecting royalties for song and hymn writers. The company Gift Aids its profits to SHWF, providing a key source of funds to SHWF.

Achievements and Performance in 2024

Among the various activities of the charity during 2024, the following are of particular note:

Downcast Souls Expectant Hearts (Resound Worship)

The new double album on the twin themes of lament and hope was released in January 2024. The songs were intended to offer a vocabulary for times of struggle - disc one looking towards the struggle and expressing our pain before God, disc two looking out from and beyond the struggle to a sure and certain hope. A series of 14 concerts took place across the year to share the songs and promote the work of the charity, including small ensemble concerts and full-band events. Donor funding of approximately £5750 was secured to subsidise the concert costs and make them affordable to churches. The concerts were very warmly received, with a healthy volume of CD and songbook sales. There was sufficient interest from churches such that a further series of concerts was planned to take place in 2025. A devotional booklet with 20 chapters by the songwriters telling the stories and scriptures that inspired the songs was produced and sold at the November concerts.

REPORT OF THE TRUSTEES
for the year ended 31st December 2024 (Continued)

Journey to Resurrection (Jubilate)

A collection of new songs and hymns for Holy Week and Easter was released in January, alongside an accompanying book of biblical reflections. Due to the relatively low uptake of new Jubilate material in recent years, the decision was taken to experiment with giving the collection away for free. This was done by promoting the offer through Christian press and denominational / diocesan communications channels. This resulted in at least 500 people accessing and downloading the material who otherwise would have been unlikely to do so.

Jubilate Big Sing

Around 100 musicians, singers and personnel gathered at St Augustine's Queensgate, London to make a live recording of 15 Jubilate pieces, both classics and compositions, for use on our website and via social media channels. The musicians and scratch choir were directed by Noel Tredinnick. Video was recorded in-house, alongside the audio, and videos began to be released in autumn 2024, with more scheduled for 2025.

Worship Songwriter Retreats in Yorkshire & Tennessee

Resound's popular annual retreat at Wydale Hall took place again in July over 5 days, with 57 in attendance. Two new songs that were debuted at the retreat have since been recorded by Resound and will be released in early 2025. A highlight was a visit by Scottish singer-songwriter Stephe Macleod who delivered some input and performed a concert. A reduced roster of external speakers for the 2024 event allowed the charity to share the costs and income of this retreat with an inaugural event at Eagle Rock in the Smoky Mountains, Tennessee, run in partnership with United Adoration. 5 members of the Resound Worship leadership and writing team travelled to the US for the retreat with 30 in attendance, many of whom have participated in the 12 Song Challenge over several years.

12 Song Challenge & Songclub

A season of the 12 Song Challenge ran from January to December. There was significant growth from the previous season with over 400 taking part from 15 countries (growing from 270 the previous season). Themes included gathering, the earthly life of Jesus, joy, commitment, word-for-word scripture, and an experiment with using AI tools in songwriting. The entire season took place on *Songclub*, our new bespoke platform created to allow collaborative songwriting and host the activities of the 12 Song Challenge. The new platform proved very successful and, because it is designed and managed in-house, had new features added throughout the season. The *Resound Worship Songwriting Podcast* continued to accompany the challenge, and during the off-season.

Donor Income & Five-year Giving Campaign

In addition to the funding secured specifically to subsidise concert costs (see above), we saw continued growth in general fund donor income during the year, up to £27,680 from £20,980 the previous year. This was in part a reflection of a regular giving push in the last quarter of 2023, the results of which were most clearly seen the following year. We also ran a major campaign in November / December 2024 through Resound Worship aiming to raise an additional £100,000 over five years through one-off gifts, committed regular giving and Partner Churches. This was considered the first phase of the campaign. We reached approximately half of the target by the end of the year, most of which would be realised through regular giving. An additional effort via the Jubilate label was planned for 2025.

Plans for 2025 and Beyond

We aim to continue the growth of the 12 Song Challenge, with a new season beginning in April, including the development of the Songclub platform. Our goal is to recruit a volunteer team to assist in this development.

The major Jubilate writing project for 2025 will be a collection of songs and hymns for regular Sunday services, covering some of the usual signpost moments including gathering, prayer, the word, communion, etc. Invitations for submissions will be open during the early part of the year with an editorial process during mid to late 2025 and a live recording of the full collection scheduled for 2026.

The Resound Worship focus for the coming year will be 'Community Songs', reflecting the third of SHWF's values – songs that 'build community'. It is anticipated this will take the form of several EPs, written and recorded in community in different locations, including a writing camp, the summer retreat and other gatherings. It will also feature in the 12 Song Challenge followed by an invitation for submission from that community.

REPORT OF THE TRUSTEES
for the year ended 31st December 2024 (Continued)

Employment of Staff

Five staff were employed by the charity during the year:

- Executive Director (21 hours per week) / Resound Worship Coordinator (14 hours per week)
- Head of Publishing (7 hours per week, increased to 14 hpw from August)
- Jubilate Coordinator (8 hours per week, reduced to 6 hpw from September)
- Web Manager and Systems Developer (21 hours per week)
- Administrator (9 hours per week, increased to 17.5 hpw from October)

Chris Juby, who has worked as Agency Manager for JHL for several years, was appointed to a new role of Head of Publishing from February 2024, overseeing copyright, IP, and publishing for the charity, while also being involved in writing projects and the 12 Song Challenge community.

The role of Administrator was increased to reflect increased workload and allow 7 hours per week to be bought in by JHL following the retirement of their Finance Manager in September 2024.

The trustees record their thanks for the energetic, creative and faithful work of the staff team during the year, and for their willingness to be adaptable in their roles to manage a transition period following a retirement.

Joint Strategy Meeting

An overnight gathering of staff, trustees and directors of SHWF and JHL took place in June at the home of Joel Payne, Executive Director to take a strategic view of the operations of SHWF and its subsidiary JHL going forward. The ground covered included ongoing plans to restructure and streamline operations, and some blue-sky thinking around increasing funding and profile.

Grant Making

The charity has not made any grants in the period but has offered bursary places on events. To access this bursary the applicant has provided a reference from a church leader stating their suitability and undertaken to raise half the cost from other means.

Reserves Policy

The trustees have agreed to hold reserves equivalent to 3 months salaries (including oncosts) in order to cover those expenses in the event of short-term fluctuation in income. The charity has cash reserves of £57,008.

Principal Sources of Funding

As noted, SHWF's subsidiary company JHL Gift Aids its profits to the charity, providing a key source of funds. Sales of scores and recordings, along with fundraising, supplement this income to fund the charity's activities. Fees for events generally covered the direct costs incurred without generating additional income.

Financial Review

Gross income for 2024 was £159,356. Gross expenditure was £152,458 thus resulting in a net income of £6,898.

Structure, Governance and Management

SHWF is a Charitable Incorporated Organisation governed by its formal constitution. The charity has a board of trustees who are each appointed by agreement of the existing trustees, after appropriate due diligence of their aptitude, skills and willingness to serve in that capacity.

**REPORT OF THE TRUSTEES
for the year ended 31st December 2024 (Continued)**

Structure, Governance and Management (continued)

The board of trustees continued to meet regularly during the year, and attended to all key governance requirements of SHWF. It reviews key risks at least once a year, more often when necessary to attend to changing governance developments. It cyclically reviews SHWF's policy framework, ensuring its adequacy in the context of the charity's operations.

Approved by the Board of Trustees on 3rd July 2025 and signed on its behalf by:

S C Upcott

.....

Chair of Trustees

A Guest

.....

Trustee

Loughborough

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the trustees on my examination of the accounts of Song & Hymn Writers Foundation for the year ended 31st December 2024.

Responsibilities and Basis of Report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A P Williams FCCA CTA
A J Carter & Co Limited
Chartered Certified Accountants

22b High Street
Witney
Oxon
OX28 6RB

6th August 2025

RECEIPTS AND PAYMENTS ACCOUNT

for the year ended 31st December 2024

	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
	£	£	£	£
<u>Receipts</u>				
Donations				
Charity Fundraising & Special Donations	26,981	3,906	30,887	22,657
Jubilate Hymns Ltd	41,700	-	41,700	48,500
Jubilate				
Physical Resource Sales	524	-	524	4
Postage & Packaging	54	-	54	2
Website Sales	2,329	-	2,329	1,904
Events	-	-	-	150
Resound Worship				
Events	48,367	5,737	54,104	24,113
Postage & Packaging	185	-	185	89
Physical Resource Sales	9,467	-	9,467	3,391
Digital Resellers	1,370	-	1,370	1,124
Website Sales	5,392	-	5,392	5,160
Crowdfunding	-	-	-	15,018
Partner Churches	1,900	-	1,900	2,225
Other				
Royalties	35	-	35	13
Consultancy	9,951	-	9,951	6,915
Bank Account Interest	1,458	-	1,458	1,129
Total incoming resources	149,713	9,643	159,356	132,394
<u>Payments</u>				
Bank Charges	60	-	60	60
Accountancy Fees	720	-	720	690
Jubilate Events	-	-	-	-
Jubilate Recording	3,694	-	3,694	2,186
Resound Events	32,257	5,737	37,994	19,321
Office Expenses	3,544	-	3,544	3,828
Postage & Packing	364	-	364	107
Sundry Expenses	255	-	255	1,892
Paypal, Distrokid, Zettle and Stripe Charges	1,738	-	1,738	1,540
Salaries & On Costs	91,833	3,000	94,833	74,589
Travel Expenses	1,222	-	1,222	1,418
Trustee Expenses	451	-	451	783
Website Expenses	371	-	371	179
Conferences & Training	1,595	-	1,595	1,918
Resound Recording	313	906	1,219	22,997
Resound CD/Book Re-printing	1,994	-	1,994	-
Royalty Payments	2,404	-	2,404	1,594
Total expenditure	142,815	9,643	152,458	133,102

RECEIPTS AND PAYMENTS ACCOUNT
for the year ended 31st December 2024

	Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
	£	£	£	£
Excess of Receipts over Payments	6,898	-	6,898	(708)
Reconciliation of funds				
Bank Balances at 1 January 2024	50,110	-	50,110	50,818
Deficit/Surplus for Year	6,898	-	6,898	(708)
Bank Balances at 31 December 2024	<u>£57,008</u>	<u>£-</u>	<u>£57,008</u>	<u>£50,110</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

STATEMENT OF ASSETS AND LIABILITIES
as at 31st December 2024

	2024	2023
	£	£
<u>Assets</u>		
Cash Funds		
Cash in Hand	-	-
CAF Cash Account	8,594	2,750
CAF Gold Account	48,414	47,360
	57,008	50,110
 Other Monetary Assets		
Stock (at cost)	18,229	20,890
 Debtors		
Sales	25	91
PayPal	4,410	4,478
Gift Aid	3,073	3,439
Other	625	625
	83,370	79,633
 <u>Liabilities</u>		
Creditors		
Accountancy Fee	756	720
Payroll Fee	-	18
PayPal	135	171
Song Writing Retreat Fees	10,243	7,559
Song Challenge Fees	904	1,200
SWR Bursary	-	-
Royalties	2,336	2,404
	14,374	12,072
	£68,996	£67,561

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) regulations 2012, that at the year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on the assets of the CIO.

These accounts were approved by the Board of Trustees on: 3rd July 2025 and are signed on their behalf by:

S Upcott

.....
 Chair of Trustees

A Guest

.....
 Trustee

SONG AND HYMN WRITERS FOUNDATION CIO

England & Wales - Charity number 1170493

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SONG & HYMN WRITERS FOUNDATION CIO

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SONG & HYMN WRITERS FOUNDATION CIO

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**REPORT OF THE TRUSTEES
for the year ended 31st December 2023**

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The charity's name is Song & Hymn Writers Foundation CIO ("SHWF").

Charity registration number: 1170493

Registered address and principal working office: 12 Hastings Road
Woodhouse Eaves
Loughborough
LE12 8QU

Trustees

The trustees who served during the year and since the year end to the date of this report were as follows:

Mr Alex Guest
Mrs Anne Harrison
Ms Nina Kurlberg (appointed 8th March 2023)
Rev Matthew Swires-Hennessy (appointed 8th March 2023)
Rev Mark Thomas
Mr Simon Upcott (Chair of Trustees)
Dr Helen Warry (resigned 17th May 2023)

Purpose, Objects, Activities and Working Names of SHWF

SHWF's purpose statement, which embraces all its activities, is '**Enriching the Song of the Church**'.

Its overall objectives are:

1. To advance the Christian faith for the public benefit, in particular, but not exclusively by the following means:
 - a. by furthering the growth of writing, composing and use of hymns and songs;
 - b. by providing resources to assist church musicians in developing the use of other music for Christian worship and thereby to support proclamation of the gospel in churches, Christian organisations and gatherings of a similar nature;
 - c. by developing hymns, songs and other music for Christian worship with a view to increasing the effectiveness of such worship.

2. To advance education in the writing of hymns, songs and other words and music for Christian worship and in high standards of professional practice both for new and existing writers, in particular but not exclusively by the following means:
 - a. by providing educational events and resources to enhance and improve the composition of words and music for Christian worship.
 - b. by making grants to individuals and institutions in order to make educational opportunities more accessible to writers of Christian music.

In pursuing these objectives, SHWF has **seven aims**:

1. Publish Songs & Hymns

Publish songs and hymns that deepen the worship of the church, engaging with themes and styles that broaden its language of worship and reflecting the richness of scripture and diversity of Christian discipleship.

2. Serve the Church

Serve the church by producing and modelling songs and hymns that encourage and enable congregational singing, that are not built around personalities and performing artists, but treat the congregation as the most important voice.

REPORT OF THE TRUSTEES
for the year ended 31st December 2023 (Continued)

3. Grow the Talent Pool

Grow & diversify the pool of talent by discovering, nurturing and giving a platform to writers outside the few dominant labels, with a particular focus on UK sources.

4. Champion the Grassroots Writer

Champion the role of the grass-roots songwriter as a unique voice in each local church, resourcing them to help grow their skills and provide a healthy balance alongside the globalised song-sources and traditional repertoire.

5. Develop Community

Develop community among songwriters that leads to wider accountability, greater skill, deeper understanding and a mutual, organic sharing of songs across churches that is independent of market systems.

6. Value Writers

Value the writer as a person and member of the wider church they serve, through publishing models that favour creatives over corporations and which are relational, generous & empowering.

7. Work in Partnership

Work in partnership with churches, organisations and other publishers, to pursue greater creativity and to model generous kingdom values throughout the industry.

SHWF carries out most of its work under the working names Jubilate and Resound Worship. Jubilate is primarily focused on writing and publishing new hymns; Resound Worship is primarily focused on writing and publishing new worship songs, and working to develop and encourage grass-roots songwriters in local churches.

SHWF has a wholly-owned subsidiary, Jubilate Hymns Limited (“JHL”) which operates as an agency collecting royalties for song and hymn writers. The company Gift Aids its profits to SHWF, providing a key source of funds to SHWF. The company developed and launched *ChurchSongs*, an online rights management system through which they now offer admin-only services to aid the 12 Song Challenge participants in navigating the world of music publishing and releasing their work more widely.

Achievements and Performance in 2023

Among the various activities of the charity during 2023, the following are of particular note:

Two flagship writing projects were undertaken in 2023, in preparation for release in early 2024.

Downcast Souls Expectant Hearts (Resound Worship)

Submissions were invited for a double album: one side on themes of struggle, grief and lament, the other on themes of future hope in Christ. The two themes were intended to stand alongside each other, inform each other, and even jar with each other in order to provide resources that would enrich the church’s song in these two areas. Over 400 submissions were made, whittled down by two editorial teams to the final twenty, featuring a total of twenty writers. The album was recorded in the early summer and singles were released from September ahead of the full album release in January. A crowdfunding campaign brought in over £15,000 towards the total costs of the album (approx. 70%).

Journey to Resurrection (Jubilate)

A collection of new songs and hymns for Holy Week and Easter was conceived and developed, again inviting external submissions with some 150 pieces offered. The TAG (Texts Advisory Group) and MAP (Music Assessment Panel) groups served as the editorial teams leading to the final 13 pieces, recorded in a mix of studio recordings and live choir performance. The editorial teams continued to meet through the year as necessary to assess general submissions.

Doxology Concerts

The *Doxecology* album continues to be of interest to churches and a mini-tour took place in the Midlands in February across four churches, followed by participation in an environmentally themed weekend conference in Mixenden in May.

REPORT OF THE TRUSTEES
for the year ended 31st December 2023 (Continued)

USA Conferences

Several of the Resound Worship and JHL team travelled to the USA to assist with a United Adoration songwriting retreat and meet members of the 12 Song Challenge who are based in the US. They also attended the Calvin Symposium of Christian Worship which served as an important networking opportunity, meeting with other songwriters, publishers and academics.

12 Song Challenge & Songclub

A season of the 12 Song Challenge was completed in August. Participation has continued to grow year on year, with 270 taking part. Themes included rest, work, refugees and the Christian creeds. Work took place throughout the year to develop *Songclub*, a bespoke platform to allow collaborative songwriting and host the activities of the 12 Song Challenge, ready for launch with the new season in January 2024. The basic system was successfully created and features and functionality will be added as seasons of the Challenge progress. The *Resound Worship Songwriting Podcast* continued to accompany the challenge, and during the off-season.

Worship Songwriter Retreat

Resound Worship's annual Worship Songwriting Retreat at Wydale Hall in North Yorkshire took place in early July over 5 days, with over 70 in attendance. Guest speakers included Andy Piercy and Rachel Wilhelm. Though there was a small amount of room to spare, capacity has almost been reached for this single event and plans are underway for an equivalent event in Tennessee in autumn 2024.

Regular Giving and Partner Churches

A regular giving campaign took place during the year, once again seeing new givers joining the number of SHWF's supporters, covering a wide range of donations levels. Resound Worship continued the Partner Churches scheme, inviting churches to financially support their work, receive access to resources and work as consultation partners in new projects. Several new churches signed up during the year.

Employment of Staff

Four staff were employed by the charity during the year:

- Executive Director (14 hours per week) / Resound Worship Coordinator (21 hours per week)
- Jubilate Coordinator (8 hours per week)
- Web Manager and Systems Developer (21 hours per week)
- Administrator (9 hours per week)

Kieran Metcalfe, who has worked freelance for SHWF and JHL for a number of years, was appointed to a part-time permanent position of Web Manager and Systems Developer at the start of the year. This is a shared role across the two organisations, in recognition that much of our work is online and development of our websites - especially Churchsongs and Songclub - is a priority going forward.

The trustees record their thanks for the energetic, creative and faithful work of the staff team during the year.

Joint Strategy Meeting

An overnight gathering of staff, trustees and directors of SHWF and JHL took place in September at the Hayes Conference Centre in Derbyshire to take a strategic view of the operations of SHWF and its subsidiary JHL going forward. A major restructure of operations was proposed and considered with the two chairs and the Executive Director mandated to take the proposals forward in 2024.

Grant Making

The charity has not made any grants in the period but has offered bursary places on events. To access this bursary the applicant has provided a reference from a church leader stating their suitability and undertaken to raise half the cost from other means.

REPORT OF THE TRUSTEES
for the year ended 31st December 2023 (Continued)

Reserves Policy

The trustees have agreed to hold reserves equivalent to 3 months salaries (including oncosts) in order to cover those expenses in the event of short-term fluctuation in income. The charity has cash reserves of £50,110.

Principal Sources of Funding

As noted, SHWF’s subsidiary company JHL Gift Aids its profits to the charity, providing a key source of funds.

Sales of scores and recordings, along with fundraising, supplement this income to fund the charity’s activities. Fees for events generally covered the direct costs incurred without generating additional income.

Financial Review

Gross income for 2023 was £132,394. Gross expenditure was £133,102 thus resulting in a net deficit of £708. SHWF’s reserves were adequate to comfortably absorb this loss.

Structure, Governance and Management

SHWF is a Charitable Incorporated Organisation governed by its formal constitution..

The charity has a board of trustees who are each appointed by agreement of the existing trustees, after appropriate due diligence of their aptitude, skills and willingness to serve in that capacity.

The board of trustees continued to meet regularly during the year, and attended to all key governance requirements of SHWF. It reviews key risks at least once a year, more often when necessary to attend to changing governance developments. It cyclically reviews SHWF’s policy framework, ensuring its adequacy in the context of the charity’s operations.

Approved by the Board of Trustees on 12th June 2024 and signed on its behalf by:

S C Upcott
.....
Chair of Trustees

A Guest
.....
Trustee

Loughborough

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the trustees on my examination of the accounts of Song & Hymn Writers Foundation for the year ended 31st December 2023.

Responsibilities and Basis of Report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A P Williams FCCA CTA
A J Carter & Co
Chartered Accountants

22b High Street
Witney
Oxon
OX28 6RB

9th July 2024

RECEIPTS AND PAYMENTS ACCOUNT

for the year ended 31st December 2023

	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
	£	£	£	£
<u>Receipts</u>				
Donations				
Charity Fundraising & Special Donations	22,587	70	22,657	11,731
Jubilate Hymns Ltd	48,500	-	48,500	38,200
Jubilate				
Physical Resource Sales	4	-	4	237
Postage & Packaging	2	-	2	49
Website Sales	1,904	-	1,904	2,718
Events	150	-	150	963
Resound Worship				
Events	24,113	-	24,113	31,372
Postage & Packaging	89	-	89	147
Physical Resource Sales	3,391	-	3,391	944
Digital Resellers	1,124	-	1,124	797
Website Sales	5,160	-	5,160	6,574
Crowdfunding	5,515	9,503	15,018	-
Partner Churches	2,225	-	2,225	1,600
Other				
Royalties	13	-	13	8
Consultancy	6,915	-	6,915	2,719
Bank Account Interest	1,129	-	1,129	174
Total incoming resources	122,821	9,573	132,394	98,233
<u>Payments</u>				
Bank Charges	60	-	60	81
Accountancy Fees	690	-	690	660
Jubilate Events	-	-	-	3,813
Jubilate Recording	2,186	-	2,186	-
Resound Events	19,101	220	19,321	20,224
Office Expenses	3,828	-	3,828	2,299
Postage & Packing	107	-	107	193
Sundry Expenses	1,892	-	1,892	2,840
PayPal, Distrokid and Zettle Charges	1,540	-	1,540	1,374
Salaries & On Costs	74,589	-	74,589	50,373
Travel Expenses	1,418	-	1,418	913
Trustee Expenses	783	-	783	268
Website Expenses	179	-	179	278
Conferences & Training	1,918	-	1,918	35
Resound Recording	13,494	9,503	22,997	14,393
Royalty Payments	1,594	-	1,594	2,994
Total expenditure	123,379	9,723	133,102	100,738

RECEIPTS AND PAYMENTS ACCOUNT
for the year ended 31st December 2023

	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
	£	£	£	£
Excess of Receipts over Payments	(558)	(150)	(708)	(2,505)
Reconciliation of funds				
Bank Balances at 1 January 2023	50,668	150	50,818	53,323
Deficit/Surplus for Year	(558)	(150)	(708)	(2,505)
Bank Balances at 31 December 2023	<u>£50,110</u>	<u>£-</u>	<u>£50,110</u>	<u>£50,818</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

STATEMENT OF ASSETS AND LIABILITIES
as at 31st December 2023

	2023	2022
	£	£
<u>Assets</u>		
Cash Funds		
Cash in Hand	-	-
CAFCash Account	2,750	1,881
CAFGold Account	47,360	48,937
	50,110	50,818
 Other Monetary Assets		
Stock (at cost)	20,890	21,328
 Debtors		
Sales	91	197
Paypal	4,478	4,660
Gift Aid	3,439	1,605
Other	625	625
Total current assets	79,633	79,233
 <u>Liabilities</u>		
Creditors		
Accountancy Fee	720	690
Payroll Fee	18	18
Paypal	171	160
Song Writing Retreat Fees	7,559	12,195
Song Challenge Fees	1,200	1,200
SWR Bursary	-	150
Royalties	2,404	1,594
	12,072	16,007
Total net assets	£67,561	£63,226

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) regulations 2012, that at the year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on the assets of the CIO.

These accounts were approved by the Board of Trustees on: 12th June 2024 and are signed on their behalf by:

S Upcott

.....
 Chair of Trustees

A Guest

.....
 Trustee

SONG AND HYMN WRITERS FOUNDATION CIO

England & Wales - Charity number 1170493

Accounts

SONG & HYMN WRITERS FOUNDATION CIO

Accounts – 31st December 2022

SONG & HYMN WRITERS FOUNDATION CIO

Charity number: 1170493

Accounts – 31st December 2022

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- 5. Independent Examiner's Report to the Trustees
- 6-7. Receipts and Payments Account
- 8. Statement of Assets and Liabilities

**REPORT OF THE TRUSTEES
for the year ended 31st December 2022**

The trustees are pleased to present their annual report and financial statements of the charity for the year ended 31st December 2022.

Reference and Administration Details

The charity's name is Song & Hymn Writers Foundation CIO ("SHWF").

Charity registration number:	1170493
Registered address and principal working office:	12 Hastings Road Woodhouse Eaves Loughborough LE12 8QU

Trustees

The trustees who served during the year and since the year end to the date of this report were as follows:

Rev Simon Bray (resigned 17th November 2022)
Mr Alex Guest
Mrs Anne Harrison
Ms Nina Kurlberg (appointed 8th March 2023)
Rev Matthew Swires-Hennessy (appointed 8th March 2023)
Rev Mark Thomas
Mr Simon Upcott (Chair of Trustees)
Rev Heather Waldsax (resigned 15th June 2022)
Dr Helen Warry (resigned 17th May 2023)

Purpose, Objects, Activities and Working Names of SHWF

SHWF's purpose statement, which embraces all its activities, is 'Enriching the Song of the Church'. Its overall objectives are:

1. To advance the Christian faith for the public benefit, in particular, but not exclusively by the following means:
 - a. by furthering the growth of writing, composing and use of hymns and songs;
 - b. by providing resources to assist church musicians in developing the use of other music for Christian worship and thereby to support proclamation of the gospel in churches, Christian organisations and gatherings of a similar nature;
 - c. by developing hymns, songs and other music for Christian worship with a view to increasing the effectiveness of such worship.
2. To advance education in the writing of hymns, songs and other words and music for Christian worship and in high standards of professional practice both for new and existing writers, in particular but not exclusively by the following means:
 - a. by providing educational events and resources to enhance and improve the composition of words and music for Christian worship.
 - b. by making grants to individuals and institutions in order to make educational opportunities more accessible to writers of Christian music.

In furthering these objectives, SHWF has organised its activities into four key areas:

Write

- Publish hymns and songs of quality;
- Continue the collective and mutual development of our writers in improving their craft;
- Write new songs and hymns to meet the specific needs of the local church, informed through research and relationship;
- Increase the profile, presence and reputation of Jubilate and Resound Worship as publishers of songs and hymns.

REPORT OF THE TRUSTEES
for the year ended 31st December 2022 (Continued)

Discover

- Seek out the best of the up-and-coming or unpublished song and hymn writers;
- Nurture and develop these writers through courses, workshops and peer-critique groups;
- Connect the new writers into our existing writer networks and agency;
- Publish the best of the new writers' output through our Jubilate and Resound Worship labels.

Resource

- Champion the role of the local church song and hymn writer;
- Offer accessible and relevant events, courses and resources;
- Provide forums, groups and gatherings for interaction between songwriters;
- Encourage and educate churches in the choosing and introducing of new hymns and songs.

Influence

- Participate in the debate on music and worship across the Church;
- Partner with institutions to encourage theological and musical education for writers;
- Aim to become a model quality in song and hymn that sets a benchmark for other writers and publishers;
- Operate in partnership with other writers' groups, labels and publishers for the benefit of the wider worship community.

SHWF carries out most of its work under the working names Jubilate and Resound Worship. Jubilate is primarily focused on writing and publishing new hymns; Resound Worship is primarily focused on writing and publishing new worship songs, and working to develop and encourage grass-roots songwriters in local churches.

Employment of Staff

Three staff were employed by the charity during the year:

- Executive Director (14 hours per week) / Resound Worship Coordinator (21 hours per week)
- Jubilate Coordinator (8 hours per week)
- Administrator (9 hours per week)

The trustees record their thanks for the energetic, creative and faithful work of the staff team during the year.

Achievements and Performance in 2022

Among the various activities of the charity during 2022, the following are of particular note:

Write

The Jubilate MAP (Music Assessment Panel) and TAG (Texts Advisory Group) teams met several times during the year to assess and edit submissions from agency members and the general public. A collection of new hymns and songs for Christmas and Advent, 'New Light Has Dawned' was produced during the year and recorded at St Augustine's Queensgate, Kensington, published in autumn 2022. The pieces included new tunes to existing Jubilate texts as well as entirely new compositions, with some from new writers discovered via an online submission process.

The Resound Worship team undertook a project to release some of the music created during the 12 Song Challenge, setting some texts from Jubilate to new contemporary tunes. These tunes were sourced from the 12 Song Challenge community with an editorial team selecting and refining them. The final 13 were recorded at a live recording event at a church in Woodhouse Eaves in Leicestershire, with a deliberately lo-fi, home-spun feel and a live congregation to demo the songs as they may sound in normal churches. The album was released in September and followed by a single release, 'Alpha and Omega' later in the month and an EP 'December Songs' in October with four new songs for Advent and Christmas. Both these subsequent releases were especially well received with 'December Songs' being included in some recommendations in the Christian press.

REPORT OF THE TRUSTEES
for the year ended 31st December 2022 (Continued)

Discover

Jubilate continued to receive and assess new hymns and musical pieces from external submissions, as well as inviting submissions for their recording project. Resound Worship sourced songs from the 12 Song Challenge community. Both were successful in releasing the work of writers previously unpublished by the organization.

Resource

The 21/22 12 Song Challenge finished in March, with the new season beginning in September the same year. Over 300 different writers participated across the two seasons, with many return subscribers, continuing strong trans-atlantic relationships that had been formed and the frequent use of songs written by the participants in each other's churches. Themes covered included songs about the physical body, eschatological hope, the global church and the book of 2 Corinthians. The Resound Worship Songwriting Podcast ran alongside the Challenge and included interviews with songwriters and practitioners of related disciplines.

Resound Worship's annual Worship Songwriting Retreat at Wydale Hall in North Yorkshire was increased in length and capacity, now lasting 5 days and with over 70 in attendance. Though there was a small amount of room to spare, capacity has almost been reached for that single event.

Resound Worship continued the Partner Churches scheme, inviting churches to financially support their work, receive access to resources and work as consultation partners in new projects. Several new churches signed up during the year.

Influence

Members of the Resound Worship team taught regularly on undergraduate and postgraduate degrees at London School of Theology and Nexus Institute of Creative Arts on themes of worship, songwriting and biblical studies. The regular teaching role with Nexus ended during the year but continued involvement as a guest lecturer was established.

Grant Making

The charity has not made any grants in the period but has offered bursary places on events. To access this bursary the applicant has provided a reference from a church leader stating their suitability and undertaken to raise half the cost from other means.

Reserves Policy

The trustees have agreed to hold reserves equivalent to 3 months salaries (including oncosts) in order to cover those expenses in the event of short-term fluctuation in income. The charity has cash reserves of £50,818.

Principal Sources of Funding

The charity owns a subsidiary company, Jubilate Hymns Limited, which operates as an agency collecting royalties for song and hymn writers. The company Gift Aids its profits to SHWF, providing the main source of funds.

Sales of scores and recordings, along with fundraising, supplement this income to fund the charity's activities. Fees for events generally covered the costs incurred without generating additional income.

Financial Review

Gross income for 2022 was £98,233. Gross expenditure was £100,738 thus resulting in a net deficit of £2,505.

**REPORT OF THE TRUSTEES
for the year ended 31st December 2022 (Continued)**

Structure, Governance and Management

The Song and Hymn Writers Foundation is a Charitable Incorporated Organisation governed by a CIO Foundation document.

The charity has a board of trustees who are recruited and appointed through personal contacts and networks of existing trustees.

Approved by the Board of Trustees on 14th June 2023 and signed on its behalf by:

S Upcott
.....
S Upcott - Chair of Trustees

A Guest
.....
A Guest - Trustee

Loughborough

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the trustees on my examination of the accounts of Song & Hymn Writers Foundation for the year ended 31st December 2022.

Responsibilities and Basis of Report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A P Williams FCCA CTA
A J Carter & Co
Chartered Accountants

22b High Street
Witney
Oxon
OX28 6RB

24th July 2023

RECEIPTS AND PAYMENTS ACCOUNT

for the year ended 31st December 2022

	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
<u>Receipts</u>				
Donations				
Charity Fundraising & Special Donations	9,690	2,041	11,731	13,053
Jubilate Hymns Ltd	38,200	-	38,200	34,100
Jubilate				
Physical Resource Sales	237	-	237	93
Postage & Packaging	49	-	49	3
Website Sales	2,718	-	2,718	3,299
Events	963	-	963	125
Resound Worship				
Events	31,372	-	31,372	32,465
Postage & Packaging	147	-	147	250
Physical Resource Sales	944	-	944	6,191
Itunes, Spotify etc Sales	797	-	797	947
Website Sales	6,574	-	6,574	10,621
Consultancy	2,719	-	2,719	1,038
Partner Churches	1,600	-	1,600	1,353
Other				
Royalties	8	-	8	-
Bank Account Interest	174	-	174	4
Total incoming resources	96,192	2,041	98,233	103,542
<u>Payments</u>				
Bank Charges	81	-	81	161
Accountancy Fees	660	-	660	600
Jubilate Events Expenses	3,813	-	3,813	1,593
Resound Events Expenses	20,054	170	20,224	26,584
Office Expenses	2,299	-	2,299	2,318
Postage & Packing	193	-	193	371
Sundry Expenses	1,340	1,500	2,840	1,135
Paypal, Distrokid and Zettle Charges	1,374	-	1,374	1,259
Salaries & On Costs	50,373	-	50,373	38,483
Travel Expenses	913	-	913	778
Trustee Expenses	268	-	268	579
Website Expenses	278	-	278	160
Conferences & Training	35	-	35	175
Resound Recording Expenses	14,288	105	14,393	3,157
Royalty Payments	2,994	-	2,994	2,378
Total expenditure	98,963	1,775	100,738	79,731

RECEIPTS AND PAYMENTS ACCOUNT
for the year ended 31st December 2022

	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
Excess of Receipts over Payments	(2,771)	266	(2,505)	23,811
Reconciliation of funds				
Bank Balances at 1 January 2022	53,439	(116)	53,323	29,512
Deficit/Surplus for Year	(2,771)	266	(2,505)	23,811
Bank Balances at 31 December 2022	<u>£50,668</u>	<u>£150</u>	<u>£50,818</u>	<u>£53,323</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

STATEMENT OF ASSETS AND LIABILITIES
as at 31st December 2022

	2022	2021
	£	£
<u>Assets</u>		
Cash Funds		
Cash in Hand	-	-
CAF Cash Account	1,881	2,557
CAF Gold Account	48,937	50,766
	50,818	53,323
Other Monetary Assets		
Stock (at cost)	21,328	19,493
Debtors		
Sales	197	224
Paypal	4,660	1,487
Gift Aid	1,605	806
Other	625	-
Total current assets	79,233	75,333
<u>Liabilities</u>		
Creditors		
Accountancy Fee	690	660
Payroll Fee	18	18
Paypal	160	86
Wages Due	-	758
Song Writing Retreat Fees	12,195	10,938
Song Challenge Fees	1,200	1,200
SWR Bursary	150	90
HMRC Settlement	-	34
Royalties	1,594	2,994
	16,007	16,778
Total net assets	£63,226	£58,555

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) regulations 2012, that at the year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on the assets of the CIO.

These accounts were approved by the Board of Trustees on: 14 June 2023 and are signed on their behalf by:

S Upcott

.....

S Upcott – Chair of Trustees

A Guest

.....

A Guest - Trustee

SONG AND HYMN WRITERS FOUNDATION CIO

England & Wales - Charity number 1170493

Accounts

SONG & HYMN WRITERS FOUNDATION CIO

Accounts – 31st December 2021

SONG & HYMN WRITERS FOUNDATION CIO

Charity number: 1170493

Accounts – 31st December 2021

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- 8. Statement of Assets and Liabilities

REPORT OF THE TRUSTEES
for the year ended 31st December 2021

The trustees are pleased to present their annual report and financial statements of the charity for the year ended 31st December 2021.

Reference and Administration Details

The charity's name is Song & Hymn Writers Foundation CIO.

Charity registration number: 1170493

Registered address and principal working office: 12 Hastings Road
Woodhouse Eaves
Loughborough
LE12 8QU

Trustees

The trustees who served during the year and since the year end to the date of this report were as follows:

Rev Prof Jeremy Begbie (resigned 24th November 2021)
Rev Simon Bray (Chair of Trustees until 22nd September 2021)
Mr Alex Guest
Mrs Anne Harrison
Rev Mark Thomas
Mr Simon Upcott (appointed Chair of Trustees on 22nd September 2021)
Rev Heather Waldsax (resigned 15th June 2022)
Dr Helen Warry

Objects of the Charity

1. To advance the Christian faith for the public benefit, in particular, but not exclusively by the following means:
 - a. by furthering the growth of writing, composing and use of hymns and songs;
 - b. by providing resources to assist church musicians in developing the use of other music for Christian worship and thereby to support proclamation of the gospel in churches, Christian organisations and gatherings of a similar nature;
 - c. by developing hymns, songs and other music for Christian worship with a view to increasing the effectiveness of such worship.
2. To advance education in the writing of hymns, songs and other words and music for Christian worship and in high standards of professional practice both for new and existing writers, in particular but not exclusively by the following means:
 - a. by providing educational events and resources to enhance and improve the composition of words and music for Christian worship.
 - b. by making grants to individuals and institutions in order to make educational opportunities more accessible to writers of Christian music.

REPORT OF THE TRUSTEES
for the year ended 31st December 2021 (Continued)

Main Activities

The Song and Hymn Writers Foundation carries out most of its work under the working names Jubilate and Resound Worship. Jubilate is primarily focused on writing and publishing new hymns; Resound Worship is primarily focused on writing and publishing new worship songs, and working to develop and encourage grass-roots songwriters in local churches.

The charity's purpose statement, which embraces all its activities is 'enriching the song of the church'. The activities of the charity can be grouped into four key areas:

Write

- Publish hymns and songs of quality;
- Continue the collective and mutual development of our writers in improving their craft;
- Write new songs and hymns to meet the specific needs of the local church, informed through research and relationship;
- Increase the profile, presence and reputation of Jubilate and Resound Worship as publishers of songs and hymns.

Discover

- Seek out the best of the up-and-coming or unpublished song and hymn writers;
- Nurture and develop these writers through courses, workshops and peer-critique groups;
- Connect the new writers into our existing writer networks and agency;
- Publish the best of the new writers' output through our Jubilate and Resound Worship labels.

Resource

- Champion the role of the local church song and hymn writer;
- Offer accessible and relevant events, courses and resources;
- Provide forums, groups and gatherings for interaction between songwriters;
- Encourage and educate churches in the choosing and introducing of new hymns and songs.

Influence

- Participate in the debate on music and worship across the Church;
- Partner with institutions to encourage theological and musical education for writers;
- Aim to become a model quality in song and hymn that sets a benchmark for other writers and publishers;
- Operate in partnership with other writers' groups, labels and publishers for the benefit of the wider worship community.

Employment of Staff

Three staff were employed by the charity during the year. From January – November 2021 staff roles comprised:

- Resound Worship Coordinator (28 hours per week)
- Jubilate Editorial Coordinator (8 hours per week)
- Administrator (9 hours per week)

REPORT OF THE TRUSTEES
for the year ended 31st December 2021 (Continued)

Employment of Staff continued

From December 2021 the role of Song and Hymn Writers Foundation Executive Director was introduced. The Resound Worship Coordinator was appointed to this role and their hours increased to accommodate both positions:

- Executive Director (14 hours per week) / Resound Worship Coordinator (21 hours per week)

Jubilate Editorial Coordinator and Administrator roles remained unchanged.

Chair of Trustees

The trustees would like to record their sincere thanks to Simon Bray for his work as Chair of Trustees until 22nd September 2021. We are grateful particularly for his wise and encouraging leadership since 2019, steering the charity through many changes. He will continue as a trustee, for which we are also grateful.

Achievements and Performance

Among the various activities of the charity, the following are of particular note:

Write

The Jubilate MAP (Music Assessment Panel) and TAG (Texts Advisory Group) teams met several times during the year to assess and edit submissions from agency members and the general public. A collection of new hymns relating to contemporary issues, 'Until Your Earth is Whole' was produced and recorded at Leeds Minster, ready for publication in early 2022. The hymns covered themes including mental health, societal division, refugees, climate change, truth and more.

The Resound Worship team met online throughout the year to write, critique and hone new songs, resulting in the publication of those songs via the website. They went on tour to share and perform the Doxecology album from 2020, in a run of dates at churches that coincided with the COP26 conference in Glasgow and which culminated in a Glasgow performance. The charity A Rocha UK provided speakers for the tour.

Discover

Jubilate continued to receive and assess new hymns and musical pieces from external submissions.

Resource

The continued pandemic meant a limited program of events. Resound Worship's annual Worship Songwriting Retreat at Wydale Hall in North Yorkshire was able to take place while adhering to appropriate guidelines, welcoming 35 guests.

The 12 Song Challenge restarted in April, with over 200 writers signing up. Many were return subscribers, continuing strong trans-atlantic relationships that had been formed and the frequent use of songs written by the participants in each other's churches. The Resound Worship Songwriting Podcast ran alongside the Challenge,

Resound Worship continued the Partner Churches scheme, inviting churches to financially support their work, receive access to resources and work as consultation partners in new projects. Several new churches signed up during the year.

Influence

Members of the Resound Worship team taught regularly on undergraduate and postgraduate degrees at London School of Theology and Nexus Institute of Creative Arts on themes of worship, songwriting and biblical studies.

Resound Worship worked in partnership with Christian Aid to write and record a new song marking their 75th anniversary.

REPORT OF THE TRUSTEES
for the year ended 31st December 2021 (Continued)

Grant Making

The charity has not made any grants in the period but has offered bursary places on events. To access this bursary the applicant has provided a reference from a church leader stating their suitability and undertaken to raise half the cost from other means.

Financial Review

Gross income for 2021 was £103,542. Gross expenditure was £79,731 thus resulting in a net income of £23,811.

Reserves Policy

The trustees have agreed to hold reserves equivalent to 3 months salaries (including oncosts) in order to cover those expenses in the event of short-term fluctuation in income. The charity has cash reserves of £53,323.

Principal Sources of Funding

The charity owns a subsidiary company, Jubilate Hymns Limited, which operates as an agency collecting royalties for song and hymn writers. The company Gift Aids profits to the charity, providing the main source of funds.

Sales of scores and recordings, along with fundraising, supplement this income to fund the charity's activities. Fees for events generally covered the costs incurred without generating additional income.

Structure, Governance and Management

The Song and Hymn Writers Foundation is a Charitable Incorporated Organisation governed by a CIO Foundation document.

The charity has a board of trustees who are recruited and appointed through personal contacts and networks of existing trustees.

Approved by the Board of Trustees on 5 July 2022 and signed on its behalf by:

S Upcott

.....

S Upcott - Chair of Trustees

A Guest

.....

A Guest - Trustee

Loughborough

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the trustees on my examination of the accounts of Song & Hymn Writers Foundation for the year ended 31st December 2021.

Responsibilities and Basis of Report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A P Williams FCCA CTA
A J Carter & Co
Chartered Accountants

22b High Street
Witney
Oxon
OX28 6RB

2 August 2022

RECEIPTS AND PAYMENTS ACCOUNT

for the year ended 31st December 2021

	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
<u>Receipts</u>				
Donations				
Charity Fundraising & Special Donations	7,500	5,553	13,053	15,174
Jubilate Hymns Ltd	34,100	-	34,100	27,600
Jubilate				
Physical Resource Sales	93	-	93	20
CD Sales	-	-	-	17
Postage & Packaging	3	-	3	8
Website Sales	3,299	-	3,299	3,119
Events	125	-	125	80
Resound Worship				
Events	32,465	-	32,465	6,407
Postage & Packaging	250	-	250	186
CD Sales	-	-	-	397
Physical Resource Sales	6,191	-	6,191	255
Itunes, Spotify etc Sales	947	-	947	510
Website Sales	10,621	-	10,621	9,207
Consultancy	1,038	-	1,038	734
Partner Churches	1,353	-	1,353	2,125
Crowdfunding	-	-	-	10,200
Other				
Royalties	-	-	-	419
CAF Gold Account Interest	4	-	4	24
Total incoming resources	97,989	5,553	103,542	76,482
<u>Payments</u>				
Bank & Other Charges	161	-	161	66
Accountancy Fees	600	-	600	600
Jubilate Events Expenses	1,593	-	1,593	8
Resound Events Expenses	20,870	5,714	26,584	18,994
Office Expenses	2,318	-	2,318	2,050
Post & Packing	371	-	371	180
Sundry Expenses	1,135	-	1,135	1,008
Paypal and Distrokid Charges	1,259	-	1,259	964
Salaries & On Costs	38,483	-	38,483	38,229
Travel Expenses	778	-	778	374
Trustee Expenses	579	-	579	-
Website Expenses	160	-	160	923
Conferences & Training	175	-	175	216
Resound Recording Expenses	3,157	-	3,157	503
Royalty Payments	2,378	-	2,378	2,477
Total expenditure	74,017	5,714	79,731	66,592

RECEIPTS AND PAYMENTS ACCOUNT
for the year ended 31st December 2021

	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
Excess of Receipts over Payments	23,972	(161)	23,811	9,890
Reconciliation of funds				
Bank Balances at 1 January 2021	29,467	45	29,512	19,622
Deficit/Surplus for Year	23,972	(161)	23,811	9,890
Bank Balances at 31 December 2021	£53,439	£(116)	£53,323	£29,512

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

STATEMENT OF ASSETS AND LIABILITIES
as at 31st December 2021

	2021	2020
	£	£
<u>Assets</u>		
Cash Funds		
Cash in Hand	-	-
CAF Cash Account	2,557	950
CAF Gold Account	<u>50,766</u>	<u>28,562</u>
	<u>53,323</u>	<u>29,512</u>
 Other Monetary Assets		
Stock (at cost)	19,493	21,383
 Debtors		
Sales	224	362
PayPal	1,487	2,183
Gift Aid	806	1,784
	<u>75,333</u>	<u>55,224</u>
 Total current assets		
 <u>Liabilities</u>		
Creditors		
Accountancy Fee	660	624
Payroll Fee	18	36
PayPal	86	126
Wages Due	758	-
Song Writing Retreat Fees	10,938	6,980
Song Challenge Fees	1,200	-
SWR Bursary	90	-
HMRC Settlement	34	-
Royalties	<u>2,994</u>	<u>2,719</u>
	<u>16,778</u>	<u>10,485</u>
	<u>£58,555</u>	<u>£44,739</u>
 Total net assets		

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) regulations 2012, that at the year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on the assets of the CIO.

These accounts were approved by the Board of Trustees on: 5 July 2022 and are signed on their behalf by:

S Upcott

.....

S Upcott – Chair of Trustees

A Guest

.....

A Guest - Trustee

SONG AND HYMN WRITERS FOUNDATION CIO

England & Wales - Charity number 1170493

Accounts

SONG & HYMN WRITERS FOUNDATION CIO

Accounts – 31st December 2020

SONG & HYMN WRITERS FOUNDATION CIO

Charity number: 1170493

Accounts – 31st December 2020

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SONG & HYMN WRITERS FOUNDATION CIO

REPORT OF THE TRUSTEES for the year ended 31st December 2020

The Trustees are pleased to present their annual report and financial statements of the charity for the year ended 31st December 2020.

Reference and Administration Details

The charity's name is Song & Hymn Writers Foundation CIO.

Charity Registration Number:	1170493
Registered Address and Principal Working Office:	12 Hastings Road Woodhouse Eaves Loughborough LE12 8QU

Trustees

The Trustees who served during the year and since the year end to the date of this report were as follows:

Rev Prof Jeremy Begbie
Rev Simon Bray
Mr Alex Guest
Mrs Anne Harrison
Rev Canon Peter Moger (stepped down May 2020)
Rev Mark Thomas
Mr Simon Upcott (appointed April 2020)
Rev Heather Waldsax
Dr Helen Warry

Objects of the Charity

1. To advance the Christian faith for the public benefit, in particular, but not exclusively by the following means:
 - a. by furthering the growth of writing, composing and use of hymns and songs;
 - b. by providing resources to assist church musicians in developing the use of other music for Christian worship and thereby to support proclamation of the gospel in churches, Christian organisations and gatherings of a similar nature;
 - c. by developing hymns, songs and other music for Christian worship with a view to increasing the effectiveness of such worship.
2. To advance education in the writing of hymns, songs and other words and music for Christian worship and in high standards of professional practice both for new and existing writers, in particular but not exclusively by the following means:
 - a. by providing educational events and resources to enhance and improve the composition of words and music for Christian worship.
 - b. by making grants to individuals and institutions in order to make educational opportunities more accessible to writers of Christian music.

**REPORT OF THE TRUSTEES
for the year ended 31st December 2020 (Continued)**

Main Activities

The Song and Hymn Writers Foundation carries out most of its work under the working names Jubilate and Resound Worship. Jubilate is primarily focused on writing and publishing new hymns and Resound Worship is primarily focused on writing and publishing new worship songs.

The activities of the charity can be grouped into four key areas.

Write

- Publish hymns and songs of quality;
- Continue the collective and mutual development of our writers in improving their craft;
- Write new songs and hymns to meet the specific needs of the local church, informed through research and relationship;
- Increase the profile, presence and reputation of Jubilate and Resound Worship as publishers of songs and hymns.

Discover

- Seek out the best of the up-and-coming or unpublished song and hymn writers;
- Nurture and develop these writers through courses, workshops and peer-critique groups;
- Connect the new writers into our existing writer networks and agency;
- Publish the best of the new writers' output through our Jubilate and Resound Worship labels.

Resource

- Champion the role of the local church song and hymn writer;
- Offer accessible and relevant events, courses and resources;
- Provide forums, groups and gatherings for interaction between songwriters;
- Encourage and educate churches in the choosing and introducing of new hymns and songs.

Influence

- Participate in the debate on music and worship across the Church;
- Partner with institutions to encourage theological and musical education for writers;
- Aim to become a model quality in song and hymn that sets a benchmark for other writers and publishers;
- Operate in partnership with other writers groups, labels and publishers for the benefit of the wider worship community.

Employment of Staff

Three staff were employed by the Charity during the year:

- Administrator (9 hours per week);
- Jubilate Editorial Coordinator (8 hours per week);
- Resound Worship Coordinator (28 hours per week).

REPORT OF THE TRUSTEES
for the year ended 31st December 2020 (Continued)

Grant Making

The Charity has not made any grants in the period but has offered bursary places on events. To access this bursary the applicant has provided a reference from a church leader stating their suitability and undertaken to raise half the cost from other means.

Achievements and Performance

Among the various activities of the charity, the following are of particular note:

Write

The Jubilate MAP (Music Assessment Panel) and TAG (Texts Advisory Group) teams met several times during the year to assess and edit submissions from agency members and the general public. Due to the pandemic these meetings were all online.

The Resound Worship team met online throughout the year to write, critique and hone new songs, resulting in the publication of those songs via the website. They completed the Doxecology album during the year, which featured their own songs and those selected from the previous year's search. An accompanying Study Guide was published featuring contributions from a number of authors outside the charity. As a collection of contemporary congregational worship songs on ecological themes, the album was unique in its field and warmly received by churches and related non-profit organisations alike. The album was funded through donations and advance sales of resources.

Discover

Jubilate continued to receive and assess new hymns and musical pieces from external submissions.

See above for the Doxecology album.

Resource

The pandemic meant the cancellation of most events and activities beyond March, though one training day was possible in January.

The 12 Song Challenge ran from January to December, with over 200 writers signing up and 93 completing the challenge. This was a significant year with the Challenge providing meaningful online community where many other community activities were restricted. It resulted in strong trans-atlantic relationships being formed and the frequent use of songs written by the participants in each other's churches. The Resound Worship Songwriting Podcast ran alongside the Challenge.

Resound Worship continued the Partner Churches scheme, inviting churches to financially support their work, receive access to resources and work as consultation partners in new projects. Several new churches signed up during the year.

Influence

Members of the Resound Worship team taught regularly on undergraduate and postgraduate degrees at London School of Theology and Nexus Institute of Creative arts on themes of worship, songwriting and biblical studies.

Resound Worship participated in online workshops and events with the Baptist Union Environmental Network and A Rocha UK Eco Church.

Financial Review

Gross income for 2020 was £76,482. Gross expenditure was £66,592 thus resulting in a net income of £9,890.

Reserves Policy

The Trustees have agreed to hold reserves equivalent to 3 months salaries (including oncosts) in order to cover those expenses in the event of short-term fluctuation in income. The Charity has free reserves of £29,512.

REPORT OF THE TRUSTEES
for the year ended 31st December 2020 (Continued)

Principal Sources of Funding

The Charity owns a subsidiary company, Jubilate Hymns Limited, which operates as an agency collecting royalties for song and hymn writers. The company Gift Aids profits to the charity, providing the main source of funds.

Sales of scores and recordings, along with fundraising, supplement this income to fund the charity's activities. Fees for events generally covered the costs incurred without generating additional income.

Structure, Governance and Management

The Song and Hymn Writers Foundation is a Charitable Incorporated Organisation governed by a CIO Foundation document.

The Charity has a board of trustees who are recruited and appointed through personal contacts and networks of existing trustees.

Approved by the Board of Trustees on 22nd July 2021 and signed on its behalf by:

S Bray
.....
Chair of Trustees

A Guest
.....
Trustee

Loughborough

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the trustees on my examination of the accounts of Song & Hymn Writers Foundation for the year ended 31st December 2020.

Responsibilities and Basis of Report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A P Williams FCCA CTA
A J Carter & Co
Chartered Accountants

22b High Street
Witney
Oxon
OX28 6RB

10th August 2021

RECEIPTS AND PAYMENTS ACCOUNT
for the year ended 31st December 2020

	Unrestricted Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
	£	£	£	£
<u>Receipts</u>				
Donations				
Charity Fundraising & Special Donations	6,147	9,027	15,174	13,091
Jubilate Hymns Ltd	27,600	-	27,600	38,000
Jubilate				
Book Sales	20	-	20	353
Annual Pass for Website	-	-	-	387
CD Sales	17	-	17	808
Postage & Packaging	8	-	8	184
Website Sales	3,119	-	3,119	1,196
Hymns of Peace Sales	-	-	-	88
Jubilate Events	80	-	80	40
Resound Worship				
Annual Pass for Website	-	-	-	1,479
Events Income	6,407	-	6,407	11,257
Competition Entry Fees	-	-	-	307
Postage & Packaging	186	-	186	74
CD Sales	397	-	397	3,215
Book Sales	255	-	255	1,701
iTunes, Spotify etc Sales	510	-	510	487
Website Sales	9,207	-	9,207	1,893
Consultancy	734	-	734	-
Partner Churches	2,125	-	2,125	1,325
Crowdfunding	10,200	-	10,200	9,265
Other				
Royalties	419	-	419	88
CAF Gold Account Interest	24	-	24	25
Total incoming resources	67,455	9,027	76,482	85,263
<u>Payments</u>				
Bank & Other Charges	66	-	66	132
Accountancy Fees	600	-	600	660
Jubilate Events Expenses	8	-	8	768
Resound Events Expenses	9,514	9,480	18,994	24,562
Office Expenses	2,050	-	2,050	2,457
Post & Packing	180	-	180	819
Sundry Expenses	1,008	-	1,008	2,648
PayPal Charges	964	-	964	811
Salaries & On Costs	38,229	-	38,229	37,237
Travel Expenses	374	-	374	2,260
Trustee Expenses	-	-	-	1,289
Website Expenses	923	-	923	901
Conferences & Training	216	-	216	-
Resound Recording Expenses	503	-	503	170
Royalty Payments	2,477	-	2,477	849
Loan Repayment	-	-	-	5,000
Total expenditure	57,112	9,480	66,592	80,563

RECEIPTS AND PAYMENTS ACCOUNT
for the year ended 31st December 2020

	Unrestricted Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
	£	£	£	£
Excess of Receipts over Payments	10,343	(453)	9,890	4,700
Reconciliation of funds				
Bank Balances at 1 January 2020	19,124	498	19,622	14,922
Deficit/Surplus for Year	10,343	(453)	9,890	4,700
Bank Balances at 31 December 2020	<u>£29,467</u>	<u>£45</u>	<u>£29,512</u>	<u>£19,622</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derives from continuing activities.

STATEMENT OF ASSETS AND LIABILITIES
as at 31st December 2020

	2020	2019
	£	£
<u>Assets</u>		
Cash Funds		
Cash in Hand	-	201
CAF Cash Account	950	2,483
CAF Gold Account	28,562	16,938
	29,512	19,622
 Other Monetary Assets		
Stock (at cost)	21,383	13,730
 Debtors		
Sales	362	492
PayPal	2,183	7,644
Gift Aid	1,784	1,149
	55,224	42,637
 <u>Liabilities</u>		
Creditors		
Accountancy Fee	624	600
Payroll Fee	36	36
PayPal	126	163
Card Fees	-	4
Song Writing Retreat Fees	6,980	-
Royalties	2,719	2,616
	10,485	3,419
	£44,739	£39,218

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) regulations 2012, that at the year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on the assets of the CIO.

These accounts were approved by the Board of Trustees on: 22nd July 2021 and are signed on their behalf by:

S Bray

.....
Trustee

A Guest

.....
Trustee