

TELFORD SAMARITANS

REGISTERED CHARITY NUMBER 1170489

ANNUAL REPORT AND STATEMENT OF ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2024

TELFORD SAMARITANS

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024

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TELFORD SAMARITANS

REFERENCE AND ADMINISTRATIVE DETAILS

CHARITY NUMBER 1170489

PRINCIPAL ADDRESS 115 King Street
Wellington
Telford
Shropshire
TF1 1NU

TRUSTEES

<u>31 March 2024 - AGM 9 September 2024</u>		<u>Appointed:</u>	<u>Resigned:</u>
Nicola Adams	Director	07/12/2020	06/12/2023
Anne Tuckley		07/12/2020	11/09/2023
Nicola Clements		07/12/2020	06/12/2023
Andrew Adams		20/08/2018	
Mary Stringer		20/08/2018	06/12/2023
Laura Reeves		07/12/2020	06/12/2023
Julie Menery	Director - <i>app 07/12/2023</i>	26/09/2022	
Shannon Rogers		26/09/2022	
Gill Lewis		11/09/2023	
Lisa Marie Brittain	Vice Director	11/09/2023	
Kirsty Slow		11/09/2023	
Deborah Ann Taylor	Secretary	14/12/2023	

INDEPENDENT EXAMINER B.Talbot FCCA
Clear Accountancy Services
e-Innovation Centre
Priorslee
Telford
TF2 9FT

<u>BANKERS</u>	Lloyds Bank plc 113 The Borders Telford Centre Telford Shropshire TF3 4JE	TSB Bank plc 8 Walker Street Wellington Telford Shropshire TF1 1BE
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TELFORD SAMARITANS

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

The Trustees present their annual report and financial statements of the charity for the year ended 31st March 2024. The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities in the UK and Republic of Ireland (FRS 102)" (as amended for the accounting periods commencing from 1 January 2019).

OBJECTIVES AND ACTIVITIES

To work for the assistance of persons who are suicidal, despairing or in distress by providing a service primarily intended for the benefit of persons in the Telford and surrounding area (but without specific limitations as to area) to enable such persons to receive immediate help, compassion and befriending from members of the charity selected and prepared for the purpose working under direction; and also where appropriate, in accordance with Samaritan procedure, referral to persons having specialist or professional skills and to support the company and aid in the establishment and support of probationary branches and the support of recognised branches of Samaritans.

TRUSTEES AND ORGANISATIONAL MATTERS

The charity trustees during the year are shown in the reference and administrative section. The Trustees comprise both ordinary and ex-officio members.

The collective body of the trustees is known as the Business Leadership Team.

The trustees attend regular branch committee meetings throughout the year to discuss the charity; it's objectives; financial position and future projections.

The conduct of the branch committee meetings and the rules governing how trustees make decisions are set out in the constitution.

RISK MANAGEMENT

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure that appropriate controls are in place to provide reasonable assurance against fraud and error.

RESERVES

Unrestricted funds are used for the general purposes of the charity.

The level of reserves is monitored and reviewed at the regular trustees meetings.

TELFORD SAMARITANS

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

Since our last AGM, we've been active across several areas, and I want to acknowledge the incredible dedication and hard work of our shop volunteers. Their commitment continues to inspire me.

However, we've faced a few challenges in maintaining the shop. From replacing a smashed shop window to repairing a leak upstairs that caused a roof hole, as well as dealing with issues related to lighting, flooring, and air conditioning. Through it all, the team has been fantastic. A special thanks to Anne, the committee, and Debbie, our secretary and premises manager, who have been working diligently to tackle these challenges.

We currently have about 76 volunteers, including 51 listening volunteers (probationers included) and over 30 support volunteers handling various roles such as trustee duties, IT, marketing, social media, and admin. I want to extend my heartfelt thanks to each one of you for your contributions in keeping the branch running, and to those who support you in your efforts.

Between April 2023 and March 2024, we had an average of 47 listening volunteers on shift monthly. Collectively, they spent 3,413 hours supporting callers, which included 2,183 hours answering over 9,000 phone calls and responding to more than 1,200 emails. This is an incredible achievement, reflecting our ongoing commitment to helping those most in need. We've also worked closely with regional capacity officers, and Gill has been instrumental in introducing different shifts at peak times to ensure we meet the growing demand.

Since December, we've focused on expanding outreach into the community. We now have a team of five volunteers ready to begin school outreach this month, eight volunteers dedicated to our outreach group, and four volunteers regularly attending Stoke Heath Prison.

We've also increased our information evenings, resulting in the recruitment of 13 new volunteers, along with one former volunteer rejoining and three new support volunteers. We have raised awareness of our work through events in Lawley, Wellington, and Southwater, the last of which supported Mental Health Awareness Day. Our next event is scheduled for November in Newport, giving us further opportunities to highlight our services and raise funds.

This year, we've been fortunate to have support from external volunteers as well. A team from Capgemini helped paint the shop kitchen and moved large stock items, while Muller is sending 18 volunteers in October to assist with branch painting and other tasks.

Turning to our building project, I want to thank Shannon for her dedication. Unfortunately, the costs for our original plans exceeded our estimates, making it no longer feasible. As a result, we've decided to pause the project and will regroup in October to discuss smaller, more manageable renovation ideas that can address our immediate needs.

TELFORD SAMARITANS

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

In closing, I want to express my deep appreciation to everyone involved: from our shop volunteers, who provide essential funding, to our listening volunteers, who tirelessly answer calls and assist behind the scenes, and to our support volunteers, leaders, mentors, team leaders, deputy directors, and trustees. I also want to extend special thanks to Lisa 306, my Vice Director, who has been my sounding board and pillar of support throughout this journey.

I have been director since December 7th, and I am incredibly grateful for the overwhelming support I've received from all of you. It has been an intense learning experience, and I'm proud of how we've come together as a team here in Telford. Thank you all for making this possible.

Julie Menery
Director

TELFORD SAMARITANS

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

STATEMENT OF RESPONSIBILITIES OF TRUSTEES

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).


The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principals in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the accounts; and
- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the constitution. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on Behalf of the Trustees

Signed by:

960E7770F9B64C9...
Julie Menery

28-10-2024 | 15:27:58 GMT

Dated

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF
TELFORD SAMARITANS**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2024.

RESPONSIBILITIES AND BASIS OF REPORT

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

The examination included a review of the accounting records kept by the Charity and a comparison of the accounts presented with these records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees, concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statements below.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- 1) the accounting records were not kept in accordance with section 130 of the Charities Act; or
- 2) the accounts did not accord with the accounting records; or
- 3) the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed by:

.....783FD1A2A0E74C9.....
Mr B Talbot FCCA

28-10-2024 | 17:57:24 GMT
.....
Date:

Chartered Certified Accountant
Clear Accountancy Services
e-Innovation Centre
Priorslee
Telford
TF2 9FT

TELFORD SAMARITANS

STATEMENT OF FINANCIAL ACTIVITIES

	Note	Unrestricted Funds 2023-24	Restricted Funds 2023-24	Total Funds 2023-24	2022-23
Incoming Resources:					
Incoming resources from generated funds					
Voluntary income	2a	16,255		16,255	3,661
Other trading activities	2b	41,759		41,759	41,920
Investment income and interest	2c	-	-	-	-
Income resources from charitable activities					
Activities in furtherance of charity's objectives	2d	4,009	-	4,009	1,758
Total Incoming Resources		62,023	0	62,023	47,338
Resources Expended					
Cost of charitable activities	3	72,460	5,162	77,622	66,282
Governance costs	4	550	-	550	510
Total Resources Expended		73,010	5,162	78,172	66,792
Net (Resources Expended) / Incoming Resources before transfers		(10,988)	(5,162)	(16,149)	(19,454)
Transfers between Funds		-	-	-	-
Net (Resources Expended) / Incoming resources for the year (expenditure)/Income		(10,988)	(5,162)	(16,149)	(19,454)
Total funds at 31st March 2023		180,177	136,873	317,050	336,504
Total funds at 31st March 2024		169,189	131,712	300,901	317,050


The statement of financial activities includes all gains and losses recognised in the year.
All income resources and resources expended derive from continuing activities.

TELFORD SAMARITANS
BALANCE SHEET AS AT 31 MARCH 2024

	Note	2024	2023
		£	£
Fixed Assets			
Tangible Fixed Assets	5	180,342	190,065
Current Assets			
Debtors and Prepayments	6	-	-
Cash at bank and in hand		120,559	126,985
		<u>120,559</u>	<u>126,985</u>
Creditors			
- Amounts falling due within one year	7	-	-
Net Current Assets		120,559	126,985
Net Assets		<u>300,901</u>	<u>317,050</u>
Funds			
Unrestricted Funds		169,189	180,177
Restricted Funds		131,712	136,873
Total Funds		<u>300,901</u>	<u>317,050</u>

Approved by the Board of Trustees on
Date

and signed on their behalf by:

Signed by:

 960E7770F9B64C9...
JULIE MENERY
DIRECTOR

28-10-2024 | 15:27:58 GMT

DATED

The notes on pages 9 to 14 form part of these Financial Statements

TELFORD SAMARITANS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

1. Principal Accounting Policies

a) Basis of Accounting

These accounts have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", the statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102) and the Charities Act 2011.

The accounts are prepared in sterling, which is the fundamental currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts have been prepared under the historical cost convention. The principal accounting policies are set out below.

The trustees consider the charity to be a going concern and have considered a period of twelve months from the date of approval of the financial statements.

b) Incoming Resources

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

c) Resources Expended

Expenditure is accounted for on an actual basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to headings they have been allocated to activities on a basis consistent with the use of resources.

d) Taxation

No provision has been made for Corporation Tax as the charity is exempt from tax on its charitable activities.

TELFORD SAMARITANS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

e) Tangible Fixed Assets

Depreciation is provided to write off costs of each asset over its estimated useful life at the following rates:

Freehold Property	2% straight line
Improvements to Property	2% straight line
Fixtures and Fittings	25% straight line
Shop Equipment	25% straight line
Shop Leasehold Improvements	10% straight line

f) Fund Accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

TELFORD SAMARITANS**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024**

	Unrestricted 2024	Restricted 2024	Total 2024	2023
2. Incoming Resources				
a) Voluntary Income				
Donations and Legacies	16,255	-	16,255	3,661
	<u>16,255</u>	<u>-</u>	<u>16,255</u>	<u>3,661</u>
b) Other trading activities				
Shop Income	41,759	-	41,759	41,920
	<u>41,759</u>	<u>-</u>	<u>41,759</u>	<u>41,920</u>
c) Investment Income				
Interest	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
d) Activities in furtherance of charity's objectives				
Fund Raising	-		-	-
Gift Income			-	-
Other Income	4,009		4,009	1,758
	<u>4,009</u>	<u>-</u>	<u>4,009</u>	<u>1,758</u>
TOTAL INCOME			<u>62,023</u>	<u>47,338</u>
3. Costs of charitable activities				
Direct and support costs allocated				
Volunteer expenses	7,872		7,872	4,924
Volunteer training	-		-	-
Volunteers' taxis	-		-	-
Shop Rent	12,000		12,000	12,000
Samaritans visit & AGM Expenses	-		-	-
Telephone, lighting & heating	13,835		13,835	12,599
Adverts and Publicity	483		483	1,546
Directors expenses	-		-	-
Water rates	1,269		1,269	632
Insurances	4,811		4,811	1,507
Property Maintenance, Cleaning & Repairs	13,016		13,016	13,165
Contribution to Central Office	3,836		3,836	2,055
Printing, stationery & postage	437		437	118
Sundry expenses	8,588		8,588	6,521
Depreciation	6,314	5,162	11,475	11,216
	<u>72,460</u>	<u>5,162</u>	<u>77,622</u>	<u>66,282</u>
4. Governance costs				
Independent Examiners Fees	550		550	510
Legal & Professional Fees	-		-	-
	<u>550</u>		<u>550</u>	<u>510</u>
TOTAL EXPENDITURE			<u>78,172</u>	<u>66,792</u>

TELFORD SAMARITANS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

5. Tangible Fixed Assets

	Freehold Property	Property Improves	Fixtures & Fittings	Shop Equip	Shop Leasehold Improves	Office Equip	Total
	£	£	£	£	£	£	£
Cost							
At 31 March 2023	50,000	258,230	10,832	9,357	28,888	9,844	367,152
Additions	-	-	-	74	1,190	488	1,752
Disposals	-	-	-	-	-	-	-
At 31 March 2024	50,000	258,230	10,832	9,431	30,078	10,332	368,904
Depreciation							
At 31 March 2023	24,250	121,357	10,832	6,706	5,777	8,164	177,086
Charge for Period	1,000	5,162	-	1,344	3,008	962	11,475
Disposals	-	-	-	-	-	-	-
At 31 March 2024	25,250	126,519	10,832	8,050	8,785	9,126	188,562
Net Book Value							
At 31 March 2024	24,750	131,712	-	1,381	21,293	1,206	180,342
At 31 March 2023	25,750	136,873	-	2,651	23,111	1,680	190,066

6. Debtors

<u>2023-24</u>	<u>2022-23</u>
£	£
-	-

7. Creditors - amounts falling due within one year

<u>2023-24</u>	<u>2022-23</u>
£	£
-	-

TELFORD SAMARITANS

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

8. Analysis of Net Assets between funds

	Restricted Funds	Designated Funds	General Funds	Total
	£	£	£	£
Tangible fixed assets	131,712	-	48,631	180,342
Current assets	-	-	-	-
Current liabilities	-	-	-	-
	<u>131,712</u>	<u>-</u>	<u>48,631</u>	<u>180,342</u>

8a. Unrestricted Fund

	Balance 31/03/2023	Incoming	Outgoing	Transfers	Balance 31/03/2024
	£	£	£	£	£
General Fund	180,177	62,023	(73,010)	-	169,189

8b. Restricted Fund

	Balance 31/03/2023	Incoming	Outgoing	Transfers	Balance 31/03/2024
	£	£	£	£	£
	136,874	-	(5,162)	-	131,712

8c. Purpose of restricted funds

Restricted funds relate to Freehold property improvements

9. Trustees' Remuneration and Expenses

There were no trustees' remuneration or other benefits for the period ended 31 March 2024 nor for the year ended 31 March 2023

Trustees were reimbursed out of pocket expenses properly incurred on behalf of the charity.

TELFORD SAMARITANS

INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2024

	<u>Branch</u>	<u>Shop</u>	<u>Total</u>
<u>INCOME:</u>			
Charitable activities			-
Donations and legacies	15,839		15,839
Gift Aid Donation from Volunteer	416		416
HMPPS Grant	2,190		2,190
Shop Sales		41,759	41,759
Uncategorised Income	1,486	333	1,819
			-
	19,931	42,092	62,023
<u>EXPENDITURE:</u>			
Independent Examiners' Fees	550		550
Advertising & Promotional	96	387	483
Cleaning	3,313	1,899	5,211
Computer Costs	818	658	1,476
Electricity & Gas	7,911	4,267	12,178
Maintenance, Cleaning & Repairs, Equipment Hire	3,404	2,924	6,328
Finance Costs	95	2,412	2,507
Insurances	3,241	1,570	4,811
Office/General Admin Expenses		154	154
Other Professional Services	1,840	1,846	3,686
Phone Costs	1,658		1,658
Printing, Postage & Stationery	129	308	437
Refreshments	120		120
Rent		12,000	12,000
Subscriptions	1,914		1,914
General Office Contribution	3,836		3,836
Sundries			-
Travel & Accommodation	81	115	196
Volunteer Expenses	6,709	1,163	7,872
Water Charges	1,046	223	1,269
Fund Raising		10	10
Shop Charitable Contributions			-
	36,761	29,935	66,696
Cash Surplus / (Deficit)	(16,830)	12,156	(4,674)
<u>Depreciation Charges:</u>			
On restricted funds (buildings)	(5,162)		(5,162)
On unrestricted funds	(6,314)		(6,314)
Total Surplus / (Deficit)	(28,305)	12,156	(16,149)