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**BLEVINS FRANKS CHARITABLE FOUNDATION**

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**UNAUDITED**

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30 JUNE 2022**

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**BLEVINS FRANKS CHARITABLE FOUNDATION**

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**BLEVINS FRANKS CHARITABLE FOUNDATION**

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE COMPANY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 30 JUNE 2022**

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**Trustees**

A L Borg  
M Howard  
C Girvan

**Charity registered number**

1170488

**Principal office**

28 St James' Square  
London  
SW1Y 4JH

**Accountants**

Haslers  
Chartered Accountants  
Old Station Road  
Loughton  
Essex  
IG10 4PL

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## **BLEVINS FRANKS CHARITABLE FOUNDATION**

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### **TRUSTEES' REPORT FOR THE YEAR ENDED 30 JUNE 2022**

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The Trustees present their annual report together with the financial statements for the year ended 30 June 2022. The Trustees confirm that the Annual report and financial statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and the provisions of the Statement of Recommended Practice (SORP), applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and Charities Act 2011.

Since the company qualifies as small under section 383, the strategic report required of medium and large companies under The Companies Act 2006 (Strategic Report and Director's Report) Regulations 2013 is not required.

#### **Objectives and activities**

##### **a. Policies and objectives**

The object of the foundation is to advance such charitable purposes according to the law of England and Wales as the Trustees see fit from time to time. The foundation aims to provide donations for small local causes within the locality of Blevins Franks Group's (Blevins Franks) offices in the UK and across Europe. These include France, Spain, Portugal, Cyprus, Malta and Monaco.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

##### **b. Grant-making policies**

Grant recipients will be chosen based on due diligence regarding their objectives, activities and impact. Priority will be given to smaller charities and the trustees delegate the task of promoting and managing local charitable giving to local committees. In turn, decisions of the committee are reported regularly and ratified by the trustees.

#### **Achievements and performance**

##### **a. Review of activities**

During the period the charity received donations amounting to £48,270 (2021: £31,428).

During the period, the foundation made total donations of £67,934 (2021: £34,549). This is shown on note 3 to the financial statements.

#### **Financial review**

##### **a. Going concern**

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Accounting Policies.



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## **BLEVINS FRANKS CHARITABLE FOUNDATION**

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### **TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2022**

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#### **b. Overview of Results**

The donations collected are not restricted for use and as at 30 June 2022, unrestricted funds amounted to £39,774 (2021: £62,059). Such an amount was not fully exhausted during the period due to the trustees' decision to leave sufficient funds available for future donations.

#### **c. Reserves policy**

The Foundation needs to ensure that it keeps a minimum balance to cover all necessary costs, should it have to close down for any reason.

#### **d. Principal funding**

The Foundation is supported by donations provided by Blevins Franks' staff as well as fundraising activities. Blevins Franks, apart from the initial donation as noted above, matches any donations made to the foundation by the staff.

### **Structure, governance and management**

#### **a. Constitution**

The company is registered as a charitable company limited by guarantee and was set up by a Trust deed.

The company is constituted under a Trust deed and is a registered charity number 1170488.

The principal object of the charity is to advance charitable purpose (according to the law of England and Wales) as the trustees and the committee see fit from time to time. The foundation's main focus is to provide donations to small local charities and when possible, the aim is to provide financial assistance for a specific cause or project being undertaken by such charities.

#### **b. Methods of appointment or election of Trustees**

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Trust deed.

#### **c. Policies adopted for the induction and training of Trustees**

During the setting up of the foundation, professional assistance was sought and appropriate guidance obtained with respect to the role of the trustees and their powers. Furthermore, the trustees follow the guidance as provided by the Charity Commission in the UK.

#### **d. Risk management**

The Trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity, and are satisfied that systems and procedures are in place to mitigate our exposure to the major risks.

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## BLEVINS FRANKS CHARITABLE FOUNDATION

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### TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2022

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#### Plans for future periods

##### a. Future developments

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives in planning our future activities. The trustees may, in the future, diversify the Charity's sources of funding by seeking support from other donors including the promotion of other fundraising events.

#### Statement of Trustees' responsibilities

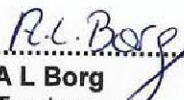
The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees on 16 November 2022 and signed on their behalf by:

  
.....  
**A L Borg**  
Trustee



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## BLEVINS FRANKS CHARITABLE FOUNDATION

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### INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 30 JUNE 2022

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#### Independent Examiner's Report to the Trustees of Blevins Franks Charitable Foundation ('the company')

I report to the charity Trustees on my examination of the accounts of the company for the year ended 30 June 2022.

#### Responsibilities and Basis of Report

As the Trustees of the company you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the company's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### Independent Examiner's Statement

Your attention is drawn to the fact that the company has prepared the accounts in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has been withdrawn.

I understand that this has been done in order for the accounts to provide a true and fair view in accordance with the Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 130 of the 2011 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

This report is made solely to the company's Trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. My work has been undertaken so that I might state to the company's Trustees those matters I am required to state to them in an Independent Examiner's Report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the company and the company's Trustees as a body, for my work or for this report.

Signed:



Dated: 16 November 2022

Laura Ambrose FCA

Haslers, Old Station Road, Loughton, Essex, IG10 4PL

**BLEVINS FRANKS CHARITABLE FOUNDATION**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 30 JUNE 2022**

	Note	Unrestricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
<b>Income from:</b>				
Charitable activities	2	48,270	48,270	31,428
<b>Total income</b>		<u>48,270</u>	<u>48,270</u>	<u>31,428</u>
<b>Expenditure on:</b>				
Charitable activities		70,555	70,555	37,320
<b>Total expenditure</b>		<u>70,555</u>	<u>70,555</u>	<u>37,320</u>
<b>Net movement in funds</b>		<u>(22,285)</u>	<u>(22,285)</u>	<u>(5,892)</u>
<b>Reconciliation of funds:</b>				
Total funds brought forward		62,059	62,059	67,951
Net movement in funds		(22,285)	(22,285)	(5,892)
<b>Total funds carried forward</b>		<u><u>39,774</u></u>	<u><u>39,774</u></u>	<u><u>62,059</u></u>

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 8 to 13 form part of these financial statements.



**BLEVINS FRANKS CHARITABLE FOUNDATION**

**BALANCE SHEET  
AS AT 30 JUNE 2022**

	Note	2022 £	2021 £
<b>Current assets</b>			
Debtors	6	6,872	15,433
Cash at bank and in hand		35,242	48,786
		<u>42,114</u>	<u>64,219</u>
Creditors: amounts falling due within one year	7	(2,340)	(2,160)
<b>Net current assets</b>		<u>39,774</u>	<u>62,059</u>
<b>Total assets less current liabilities</b>		<u>39,774</u>	<u>62,059</u>
<b>Net assets excluding pension asset</b>		<u>39,774</u>	<u>62,059</u>
<b>Total net assets</b>		<u>39,774</u>	<u>62,059</u>
<b>Charity funds</b>			
Unrestricted funds			
General funds		39,774	62,059
<b>Total unrestricted funds</b>		<u>39,774</u>	<u>62,059</u>
<b>Total funds</b>		<u>39,774</u>	<u>62,059</u>

The financial statements were approved and authorised for issue by the Trustees on 16 November 2022 and signed on their behalf by:

*A.L. Borg*

**A L Borg**  
Trustee

The notes on pages 8 to 13 form part of these financial statements.

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## BLEVINS FRANKS CHARITABLE FOUNDATION

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

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#### 1. Accounting policies

##### 1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Blevins Franks Charitable Foundation meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

##### 1.2 Company status

The company is a company limited by guarantee. The members of the company are the Trustees named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

##### 1.3 Income

All income is recognised once the company has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

##### 1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the company's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.



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## BLEVINS FRANKS CHARITABLE FOUNDATION

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### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

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#### 1. Accounting policies (continued)

##### 1.5 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

##### 1.6 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

##### 1.7 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

##### 1.8 Foreign currencies

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at rates of exchange ruling at the balance sheet date.

##### 1.9 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the company and which have not been designated for other purposes.



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**BLEVINS FRANKS CHARITABLE FOUNDATION**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2022**

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**2. Income from charitable activities**

	<b>Unrestricted funds 2022 £</b>	<b>Total funds 2022 £</b>	<i>Total funds 2021 £</i>
Donations	48,270	<b>48,270</b>	31,428

The donations above include donations from the primary sponsors Blevins Franks Financial Management Limited & Blevins Franks Wealth Management Limited and its staff, along with donations from Lombard International Assurance.

**3. Analysis of expenditure by activities**

	<b>Direct costs 2022 £</b>	<b>Support costs 2022 £</b>	<b>Total funds 2022 £</b>	<i>Total funds 2021 £</i>
Total costs	67,934	2,621	<b>70,555</b>	37,320
<i>Total 2021</i>	34,549	2,771	37,320	

**Analysis of direct costs**

	<b>Activities 2022 £</b>	<b>Total funds 2022 £</b>	<i>Total funds 2021 £</i>
Grants payable	67,934	<b>67,934</b>	34,549

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**BLEVINS FRANKS CHARITABLE FOUNDATION**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2022**

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**3. Analysis of expenditure by activities (continued)**

**Analysis of support costs**

	<b>Activities 2022 £</b>	<b>Total funds 2022 £</b>	<i>Total funds 2021 £</i>
Governance costs	2,340	<b>2,340</b>	2,160
Bank charges/Loss on Foreign Exchange	281	<b>281</b>	611
<b>Total 2022</b>	<u>2,621</u>	<u><b>2,621</b></u>	<u>2,771</u>

**4. Independent examiner's remuneration**

The independent examiner's remuneration amounts to an independent examiner fee of £2,340 (2021 - £2,160).

**5. Trustees' remuneration and expenses**

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 30 June 2022, no Trustee expenses have been incurred (2021 - £NIL).

**6. Debtors: Amounts falling due within one year**

	<b>2022 £</b>	<i>2021 £</i>
Other debtors	<b>6,872</b>	15,433
	<u><b>6,872</b></u>	<u>15,433</u>

**7. Creditors: Amounts falling due within one year**

	<b>2022 £</b>	<i>2021 £</i>
Accruals and deferred income	<b>2,340</b>	2,160
	<u><b>2,340</b></u>	<u>2,160</u>

**BLEVINS FRANKS CHARITABLE FOUNDATION**

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2022**

**8. Summary of funds**

**Summary of funds - current year**

	Balance at 1 July 2021 £	Income £	Expenditure £	Balance at 30 June 2022 £
General funds	62,059	48,270	(70,555)	39,774

**Summary of funds - prior year**

	Balance at 1 July 2020 £	Income £	Expenditure £	Balance at 30 June 2021 £
General funds	67,951	31,428	(37,320)	62,059

**9. Analysis of net assets between funds**

**Analysis of net assets between funds - current year**

	Unrestricted funds 2022 £	Total funds 2022 £
Current assets	42,114	42,114
Creditors due within one year	(2,340)	(2,340)
<b>Total</b>	<b>39,774</b>	<b>39,774</b>

**Analysis of net assets between funds - prior year**

	Unrestricted funds 2021 £	Total funds 2021 £
Current assets	64,219	64,219
Creditors due within one year	(2,160)	(2,160)
<b>Total</b>	<b>62,059</b>	<b>62,059</b>



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**BLEVINS FRANKS CHARITABLE FOUNDATION**

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2022**

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**10. Members' liability**

Each member of the Charitable Incorporated Organisation (CIO) undertakes to contribute to the assets of the CIO in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £1 for the debts and liabilities contracted before he/she ceases to be a member.

**11. Related party transactions**

During the year there were no related party transactions