



Trustees' Annual Report for the period

Period start date From 1st January 2021

To Period end date 31st December 2021

Charity name: Penrith and District Beekeepers Association

Charity registration number: 1170487

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To preserve the honeybee by promoting the craft of beekeeping and educating the public of the benefit of bees in the environment
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Education: PBKA was invited to provide a Bees in the Curriculum project to Great Asby School as part of the 'Bright Sparks Challenge'. 20 pupils were involved in the sessions led by 2 PBKA Trustees during June, which was to have led to a 'community planting' project. Unfortunately the re-introduction of Covid restrictions during July meant that the presentations and involvement with the establishment of a herb and bee friendly garden in the centre of the village had to be postponed.</p> <p><i>Participating in local events</i> was also limited due to a number of regular events being cancelled. Hutton in the Forest held a Plants Fair and a PBKA member gave a talk in the walled garden about bees and bee friendly plants. There were also less meetings of local interest groups. Only one planned presentation to a WI Group took place in June : 30 ladies attended the session at Melmerby W1.</p> <p>The 2021 PBKA Calendar raised £1,027 towards the costs of continuing to maintain and develop the apiary. Its educational format also enabled those who purchase it / or receive a free copy later in the year, to</p>

	<p>learn more about bees and bee friendly plants; In particular copies of the calendar were distributed to residents in Great Asby to provide information for their community project to develop a bee friendly garden in the village centre.</p> <p>Swarm Collections:</p> <p>Of a team of 10 swarm collectors, covering Penrith and the surrounding districts, the following data, received from 9 of them, summarises their swarm collecting activities:</p> <table><tr><td colspan="2">A total of 47 calls were received. The outcomes/ activities in response to these calls are shown in percentages to illustrate the relative proportion of each response to the total.</td></tr><tr><td>Swarms collected</td><td>36%</td></tr><tr><td>No swarms collected because the calls involved wasps/ bumble bees</td><td>31%</td></tr><tr><td>No action taken because calls were identified as *inappropriate / or the bees had already flown/ *bees were in an inaccessible place/ or the location was outside the Penrith/ Eden Valley District (*Pre-visit photographs avoided unnecessary visits)</td><td>33%</td></tr></table> <p><i>Lessons learned:</i></p> <p>i)*Asking the reporters of the 'swarms' to take photographs to send the swarm collector before avoids the swarm collector travelling unnecessarily if the photographs indicate that the swarm is in an inaccessible place or that it is actually a wasp/ bumble bee nest.</p> <p>ii) A 'swarm vac' would be useful for the association to purchase to loan to swarm collectors.</p> <p>iii) The local council needs to be aware of the limitations of what bee keepers are able to do in certain situations. PBKA to arrange meetings with appropriate council personnel prior to 2023 season commencing to develop an improved strategy for</p>	A total of 47 calls were received. The outcomes/ activities in response to these calls are shown in percentages to illustrate the relative proportion of each response to the total.		Swarms collected	36%	No swarms collected because the calls involved wasps/ bumble bees	31%	No action taken because calls were identified as *inappropriate / or the bees had already flown/ *bees were in an inaccessible place/ or the location was outside the Penrith/ Eden Valley District (*Pre-visit photographs avoided unnecessary visits)	33%
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		communicating information about 'swarms' and the role of beekeepers to the general public.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Charity Commission guidance on Public Benefit has been made available to all trustees.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Contribution made by volunteers	Para 1.38	All the trustees are volunteers. They contribute to the running of the organisation and to the achievement of its objectives. All members are also 'volunteers' and also support the organisation in the management of the apiary and involvement in the outreach education programmes and presentations/ activities with community groups. A team of 8 apiary managers were involved in making regular visits to check on the bees at the association apiary and to supervise the handling of bees by beginners, providing 'hands on' training.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity's work will have raised the awareness of the general public through</p> <p>a) the production of its calendar which features information on bees the threats to their survival and the ways that they can be supported through 'bee friendly planting' and 'gardening'.</p> <p>b) support for community based projects designed to improve the environment for pollinators e.g. Great Asby Village</p> <p>c) The provision of interactive presentations to visitors at local events and to community interest groups.</p> <p>These aspects of the charities activities were limited by the ongoing Covid 19 restrictions.</p> <p>Members have benefitted and improved their beekeeping husbandry skills from the training provided :</p>

		<p>i.e. -The Introducing Beekeeping Course : 16 attended during July 2021</p> <p>-Pre-assessment study group tuition which helped one member achieve the BBKA Basic Assessment award.</p> <p>-The seminars provided during the winter months via Zoom when Covid 19 restrictions prevented face to face meetings.</p> <p>-The practical experience of beekeeping at meetings at the Training Apiary.</p>
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Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	£6,486 to carry forward includes: £750.65 to pay to BBKA for 2022 membership and insurance cover. Residual funds £375.29 from a £1k Persimmon Homes Grant to purchase display screens and bee hotel model equipment for the Hive Geometrix Exhibition planned for May 2022.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held to maintain the apiary in good repair in case of storm damage/ general 'wear and tear' and to have the funds available to replace colonies of bees and equipment in case of colony loss through disease etc. To purchase new / up to date equipment for specialist bee husbandry purposes.
Amount of reserves held	Para 1.22	£4,243.77

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Membership subscriptions</p> <p>Fund raising activities such as raffles, 'bucket collections' at events; production of annual calendar; sales of honey + other bee products to the general public and members.</p> <p>Grant applications for specific projects.</p>
A description of the principal risks facing the charity	Para 1.46	<p>Risk of bee losses from attack by non-native species e.g. Asian Hornet; Hive Beetle / viral diseases e.g. American Foulbrood which would require all colonies and equipment to be destroyed.</p>

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Charity Commission CIO Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Charity Commission CIO Constitution
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are elected by members at the AGM. The eligibility of the individuals elected is checked out against the Charity Commission criteria.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Trustees receive induction training and an introduction to their role which is led by the Chair of Trustees and the Treasurer. An information pack is provided which includes the guidance documents produced by the Charity Commission.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Penrith and District Beekeepers Association is affiliated with the Cumbria Beekeepers Association and the British Beekeepers Association
Relationship with any related parties	Para 1.51	Public and Product Insurance cover and training opportunities are provided by the British Beekeeping Association. Cumbria Beekeepers Association provides support for training initiatives and hosts a Honey Show for all its affiliated members.

Reference and Administrative details

Charity name	Penrith and District Beekeepers Association
Other name the charity uses	Penrith Beekeepers Association
Registered charity number	1170487
Charity's principal address	16 Byrnes Close Plumpton Penrith CA11 9PE


Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee
1	David Malcolm Galloway	Chair		
2	Alexander Wilkinson	Vice- Chair	Resigned 9.09.21	
3	Margaret Riches	Treasurer and Programme Co-ordinator		
4	Terence William Phillips	Communications Secretary		
5	Rosalind Mary Exton	Minutes Secretary		
6	Robert McGarvie	Apiary Manager	Resigned 10.06.21	
7	Dominic Rhodes	Apiary Manager		
8	Richard Grange Backhouse	Apiary Manager		
9	Stephen Marshall			
10	Maire Patricia Maguinness			
11	Helen Francesca Boardman			
12	Catherine Mary Bernadette Weightman			
14	Patricia Margaret Norris			
15	Davina Solomon		Appointed 07.03.21	
16	Stuart Alexander Cunningham Bowie		Appointed 07.03.21	

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		Margaret Riches
Position (eg Secretary, Chair, etc)		Treasurer
Date		



CHARITY COMMISSION
FOR ENGLAND AND WALES

Penrith and District Beekeepers Association

1170487

Receipts and payments accounts

CC16a

For the period
from

01/01/2021

To

31/12/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions	3,994	-	-	3,994	2,726
Brood diseases insurance premiums	211	-	-	211	201
Events	111	-	-	111	-
Training	955	-	-	955	320
Donations	615	-	-	615	244
Fundraising activities	3,995	-	-	3,995	4,276
Varroa treatment	478	-	-	478	-
Bees and hives	1,650	-	-	1,650	-
Gift aid recoverable	711	-	-	711	405
Bank interest receivable	6	-	-	6	11
Sub total (Gross income for AR)	12,726	-	-	12,726	8,183
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	12,726	-	-	12,726	8,183
A3 Payments					
Subscriptions	1,746	-	-	1,746	1,577
Brood diseases insurance premiums	273	-	-	273	242
Equipment and apiary development	990	866	-	1,856	1,106
New shed	4,707	-	-	4,707	-
Apiguard, MAQ's and apibioxal	727	-	-	727	-
Bee hotels and display panels	625	-	-	625	-
Events costs	48	-	-	48	-
Training costs	810	-	-	810	35
Meeting costs	299	-	-	299	197
Queen Rear Apiary	1,642	-	-	1,642	961
Postage and printing	543	-	-	543	363
Fundraising expenses	1,524	-	-	1,524	2,880
Sundry expenses	485	-	-	485	347
Website costs	108	-	-	108	108
Accountancy	75	-	-	75	75
Sub total	14,602	866	-	15,468	7,891
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	14,602	866	-	15,468	7,891
Net of receipts/(payments)	- 1,876	- 866	-	- 2,742	292
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	12,546	866	-	13,412	13,120
Cash funds this year end	10,670	-	-	10,670	13,412

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Current Account	6,426	-	-
	Building Society Account	4,244	-	-
		-	-	-
	Total cash funds	10,670	-	-

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

**Penrith and District Beekeepers Association
Chartered Accountants report
for the period ended 31 December 2021**

We have prepared for your approval the financial information of the Penrith and District Beekeepers Association for the period, which comprises of the receipts and payments statement and the balance sheet, from the entity's accounting records and from information and explanations you have given us.

As a practising member of the Institute of Chartered Accountants in England and Wales (ICAEW), we are subject to its ethical and other professional requirements which are detailed at icaew.com/membershandbook.

This report is made solely to you, in accordance with the terms of our engagement letter. Our work has been undertaken solely to prepare for your approval the financial information of Penrith and District Beekeepers Association and state those matters that we have agreed to state to you in this report in accordance with the guidance of ICAEW as detailed at icaew.com/compilation. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Penrith and District Beekeepers Association for our work or for this report.

You have approved the financial information for the year and have acknowledged your responsibility for it, for the appropriateness of the financial reporting framework adopted and for providing all information and explanations necessary for its compilation.

We have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the financial information.

APB Bookkeeping Services Limited
Chartered Accountants
89 Pennyhill Park
Penrith
CA11 9JW

Date 11th March 2022