

REGISTERED CHARITY NUMBER: 1170483

**Report of the Trustees and
Unaudited Financial Statements for the
Year Ended 31 March 2021
for
Samaritans of Kingston Upon Hull**

Samaritans of Kingston Upon Hull

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for the Year Ended 31 March 2021**

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Samaritans of Kingston Upon Hull

The trustees have pleasure in presenting their report together with the financial statements of the charity for the year ended 31 March 2021.

Legal and Administrative Information for the year ended 31 March 2021

Charity Name:	Samaritans of Kingston Upon Hull
Charity Registration Number:	1170483
Registered Office and Operational address:	75 Spring Bank, Hull East Yorkshire HU3 1AG

Trustees

The trustees who served the charity during the period were as follows:

		Appointment	Resignation
	Graham Davison	Treasurer	30/11/2016
	Robert Carlisle	Director	27/09/2017
	Leigh Glossop		27/09/2017
	Nicholas Mitchell		19/09/2019
	Anthony Rheinberg		19/09/2019
	Claire Martin		25/08/2020
Secretary	Leigh Glossop		09/01/2018
Bankers	Barclays Bank plc Leicester LE87 2BB		
	Cambridge & Counties Bank Charnwood Court, New Walk Leicester LE1 6TE		
Solicitors	Graham & Rosen 8 Parliament Square Hull HU1 2BB		
Independent Examiner	Try Lunn & Co Chartered Accountants Roland House Princes Dock Street HULL HU1 2LD		

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Trustees Annual Report for the year ended 31 March 2021

OBJECTIVES AND ACTIVITIES

The Charity's object and principal activities are to provide confidential emotional support 24 hours a day to those who are experiencing feelings of distress or despair, including those feelings which may lead to suicide.

During normal times support is offered via telephone, email and face to face callers. However, the Face-to-Face service has been suspended during this time of the pandemic.

Our charitable work is wholly dependent upon our fabulous volunteers. Whilst numbers go up and down, during any normal year we can count on a core of 72 volunteers who donate on average 3 hours of their time on a weekly basis. During this year the numbers of "active" volunteers went down substantially with, in the early part of the year, up to a third of the volunteers self-isolating. Many of those volunteers who were able to come into the branch gave much more than the usual time commitment to keep the service going.

The pandemic impacted every aspect of how we function – recruitment and training went online. Numbers in the branch were reduced, with intervals between shifts to allow for ventilation and everybody adhering to social distancing and mask wearing. Cleaning was increased – both by our cleaner and individuals. We have also spent much money on improving the ventilation system in the branch.

CORONAVIRUS (COVID-19)

The charity has been impacted since mid- March 2020 by the coronavirus pandemic. Approximately one third of the volunteers initially went into isolation. The Branch took and continues to take every possible step to make sure that the environment is as safe as can be for those volunteers who are able to come in to the branch. Strict hygiene measures were brought in - insistence on regular handwashing and the use of sanitisers coupled with wiping down phones and screens etc before and after use. The cleaner was given extra cleaning duties. In addition the charity has invested in a ventilation system. In order to minimise the number of volunteers in the building at any one time we introduced a system of having a half hour interval between shifts. In line with Samaritans National Policy we no longer receive face to face callers nor do we deliver classroom training or interviews in the branch. Such matters are now carried out online. We continually review our operating procedures in line with government advice and by doing so we are still able to safely provide emotional support via telephone and e mail. The covid-19 pandemic is not over and the charity continues to be cautious in what it is doing. However the ongoing vaccine roll out and the lifting of restrictions which began earlier in 2021 and which, most recently on 19 July 2021, has resulted in all restrictions being lifted means that the future looks more positive.

ACHIEVEMENTS AND PERFORMANCE

Our primary concern is to be there for our callers. Such is the commitment among our volunteers that having to close a shift due to lack of available volunteers is something that rarely happens. As ever we are one of the most reliable branches in the Yorkshire and Humber Region.

During the year we ran three training events for new Samaritans – these were all online. We were among the first branches in the region to fully embrace this new method of delivering training. The quality of new Samaritans has remained as high as ever.

Mentoring of new Samaritans posed a slight problem because of the physical proximity of mentors to mentees. We asked all existing mentors if they felt comfortable to continue to mentor and for those that were happy to continue, we insisted on mentors sitting outside the listening booths behind a partition.

During the year we responded to 12098 telephone calls for emotional support and 1310 emails

Outreach has been suspended throughout the year yet the director gave online talks to some local organisations. He also spoke on BBC Radio Humberside about the impact the pandemic was having on our caller's mental health. The Annual National Samaritans Conference as well as the Yorkshire and Humber Regional one was both switched to the virtual world.

In February the Director had a one-to-one conversation with Julie Bentley, the newly appointed Chief Executive of Samaritans who promised to join in our 60th anniversary celebration later in 2021

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The year 2021 sees the 60th anniversary of a Samaritans branch in Hull. To celebrate this a group of volunteers got together and decided that they wanted to produce a book of written work and art and photography focussed on the word "Listen". This has been an exciting project and we look forward to the finished article next year. We are very grateful to Smith and Nephew for kindly covering the production costs.

Special thanks should go to the Sir James Reckitt Charity for their generous donation of £6000. We were also grateful to Hull City Council who granted us £5000 to support us during the pandemic.

This has definitely been a challenging year for the branch and while the future still looks unclear the commitment shown by the volunteers is as ever impressive and bodes well for the future.

PUBLIC BENEFIT

Having regard to the activities and achievements of the Charity during the year as reported above, the Trustees are of the opinion that it has fulfilled its charitable purposes of providing confidential emotional support 24 hours a day to those who are experiencing feelings of distress or despair, including those, which may lead to suicide.

PUBLIC BENEFIT CONFIRMATION

The Trustees confirm that they have complied with the duty in section 17(5) of the Charities Act 2011 with regard to public benefit guidance published by the Charity Commission.

FINANCIAL REVIEW

Following a further year of active fundraising and generous donations the charity continues to plan and develop its services. Total income of £30,917 (2020 £33,644) was received in the year. Grant income of £16,913 (2020 £11,000) and donations of £6,759 (2020 £8,563). Total expenditure for the year amounted to £30,430 (2020 £36,879). Overall, a surplus of £487 was realised in the year. (2020 £3,235 deficit).

PRINCIPAL FUNDING SOURCES

The Charity's principal funding sources continues to be reliance on donations and fundraising activities. The charity continues to seek funding from a broader base of funders for its future needs.

INVESTMENT POLICY

The charity's investment policy is regularly kept under review. The Trustees have decided to hold the general reserves on deposit with Cambridge and Counties Bank. The majority of charity funding is dependent on voluntary donations and fundraising. Most of the funds will be spent over the short to medium term providing services to beneficiaries.

RESERVES POLICY

The Trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity, should equate to a minimum of 18 months' reserves in order to avert major crises in service provision. The reserves are needed to support working capital requirements of the charity and the Trustees are confident that at this level they would be able to continue their current charitable activities in the event of a significant drop in funding.

At the end of the year, the charity's net assets stood at £169,421 (2020 £167,153)

Total expenditure for the forthcoming year is budgeted at £43,950 with an £19,250 contingency for works including improving the ventilation of the building due to the age of the existing system. The level of unrestricted reserves represents approximately 2.7 years of expenditure. The Trustees are aware that this figure represents a higher level of the target range that they are committed to achieving and continue to give thanks for all the donations received during the year, which has enabled them to continue operations.

The Trustees will continue to monitor existing activities and expenditure against their annual business plan to ensure funding is available to maintain operations at an acceptable standard.

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GOING CONCERN

The board of trustees consider that there are no material uncertainties in relation to the charity's ability to continue as a going concern. In holding this view, the trustees have, in addition to the normal considerations, reflected on the impact on the charity of the ongoing covid-19 pandemic. Whilst there has been an impact on the charity caused by the pandemic, beginning in March 2020, the charity has responded to the challenges it has faced. The covid-19 pandemic is not over and the charity continues to be cautious in what it is doing. However, the ongoing vaccine roll out and the lifting of restrictions which began earlier in 2021 and which, most recently on 19 July 2021, has resulted in all restrictions being lifted means that the future looks more positive. It is the trustees view that the charity has, and will continue to have sufficient reserves and the challenges faced by covid-19 will be resolved without undue financial harm being done to the charity.

PLANS FOR THE FUTURE

The charity plans to continue the activities outlined above in the forthcoming years subject to satisfactory funding arrangements and active volunteer participation.

STRUCTURE, GOVERNANCE AND MANAGEMENT

LEGAL STRUCTURE

The Samaritans of Hull was set up as a registered charity in July 1969. Its governing document was a Constitution, which establishes the objects and powers of the charity, which was amended in March 2013. The charity was constituted as an unincorporated organisation.

In November 2016 the charity was converted to a Charitable Incorporated Organisation (CIO), under a new constitution. Its registered number is 1170483. The year ended 31 March 2018 was the first period as a CIO. All income and expenditure which passed through the previous charity now goes through the CIO. As part of the conversion to the CIO the original charity remains for the purpose of historic legacy arrangements.

BRANCH LEADERSHIP TEAM (BLT)

This comprises the Trustee Board and the volunteers with delegated areas of responsibility.

The minimum number of Trustees shall be 3 and the maximum 13. Most of the Trustees are familiar with the practical work of the charity having been volunteers for several years.

TRUSTEE INDUCTION AND TRAINING

New trustees are required to complete Samaritans specific online Trustee training.

A pack is prepared drawing information from the various Charity Commission publications signposted through the Commissions guide "the Essential Trustee" as a follow up to these sessions. This pack is distributed to all new and existing trustees

ORGANISATIONAL STRUCTURE

The Charity has a BLT of up to 13 members who normally meet monthly to review finances, fundraising and activities and are responsible for the strategic direction and policy of the charity. At present, the BLT has 6 members from a variety of backgrounds relevant to the work of the charity.

At the BLT meetings, the trustees regularly conduct a review of the major risks to which the charity is exposed. The charity's risk register is periodically updated.

MANAGEMENT OF RISKS, SYSTEMS AND PROCEDURES

The provision of service is the responsibility of the trustees. A system of delegation is in place with day-to-day responsibility resting with the Director.

Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Heavy reliance is currently placed on donations and fundraising events and has led to the development of a funding strategy to seek out new methods and funders for charitable activities undertaken.

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Internal control risks are minimised by the implementation of authorisation procedures for all transactions. Procedures are in place to ensure compliance with health and safety of staff, volunteers, and service users.

The charity is an equal opportunities organisation and is committed to a working environment that is free from any form of discrimination on the grounds of colour, race, ethnicity, religion, sex, sexual orientation or disability. The charity will make reasonable adjustment to meet the needs of staff or volunteers who are or become disabled.

Volunteers are an important resource in undertaking our work. All listening volunteers, and all support volunteers who handle cash or deal with finance, serving with the charity have a DBS check carried out prior to commencement of work or trusteeship. All non DBS checked volunteers and all staff sign a confidentiality agreement. All our trustees give their time freely and no remuneration or expenses were paid to them in the year.

STATEMENT OF TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2015 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charities (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 17/08/2021 and were signed on their behalf by:


G Davison - Trustee


R Carlisle – Director & Trustee

Date 20/8/2021

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INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF SAMARITANS OF KINGSTON UPON HULL

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2021 which are set out on pages nine to twelve.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



ANDREW EWART FCA FCCA
Try Lunn & Co
Chartered Accountants
Roland House
Princes Dock Street
HULL HU1 2LD

Date: 26/08/2021

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**Receipts and Payments Account for the
Year Ended 31 March 2021**

RECEIPTS	Note	2021	2020
Income receipts from:		£	£
Donations & Legacies	2	<u>6,759</u>	<u>8,563</u>
Grants	3	<u>16,913</u>	<u>11,000</u>
Fundraising Activities	4	<u>5,406</u>	<u>11,972</u>
Investment Income	5	<u>871</u>	<u>1,264</u>
Other Receipts			
Gift Aid		748	460
Other		<u>220</u>	<u>385</u>
TOTAL RECEIPTS		<u>30,917</u>	<u>33,644</u>
PAYMENTS		2021	2019
		£	£
Direct Charitable Expenditure	7	13,009	13,449
Other Expenditure	8	10,865	10,415
Other Payments	9	<u>6,556</u>	<u>13,015</u>
TOTAL PAYMENTS		<u>30,430</u>	<u>36,879</u>
Net Receipts / (Payments) for the Year		487	<u>£</u> (3,235)
Cash at Bank at 1st April 2020		82,913	<u>£</u> 86,148
Cash at Bank at 31st March 2021		<u>83,400</u>	<u>82,913</u>

The notes form part of these financial statements.

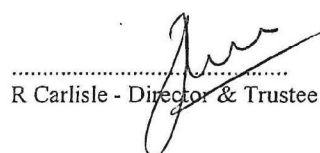
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Statement of Assets and Liabilities
as at 31 March 2021

FIXED ASSETS:	Unrestricted funds	Restricted funds	2021 £	2020 £
Tangible Fixed Assets at net realisable value	90,680	-	<u>90,680</u>	<u>88,488</u>
MONETARY ASSETS			2021	2020
			£	£
Barclays Bank 1	2,281	2,600	4,881	4,026
Barclays Bank 2	8,500	-	8,500	9,100
Cambridge & Counties Bank	70,019	-	<u>70,019</u>	<u>69,787</u>
			<u>83,400</u>	<u>82,913</u>
LIABILITIES			2021	2020
			£	£
Independent Examiners Fee	570	-	570	545
NBC (New Business Contributions)	4,089	-	<u>4,089</u>	<u>3,703</u>

The financial statements were approved by the trustees on 17/05/2021 and were signed on their behalf by:


G Davison - Trustee


R Carlisle - Director & Trustee

The notes form part of these financial statements.

Samaritans of Kingston Upon Hull

**Notes to the Accounts
for the Year Ended 31 March 2021**

1. ACCOUNTING POLICIES

- i. Income is recognised at the time of receipt
- ii. Expenditure is recognised at the time of payment
- iii. Expenditure on fixed assets is written off at the time of payment
- iv. The financial statements have been prepared using Receipts and Payments under s133 of the Charities Act 2011 and comply with the Charities (Accounts and Reports) Regulation 2008.
- v. In November 2016 the charity was converted to a Charitable Incorporated Organisation (CIO), under a new constitution. Its registered number is 1170483. The year ended 31 March 2018 was the first period as a CIO. All income and expenditure which passed through the previous charity now goes through the CIO.

2. Donations and Legacies	2021	2020
	£	£
Donations	6,759	3,063
Legacy	-	5,500
	<u>6,759</u>	<u>8,563</u>

3. Grants	Unrestricted	Restricted	2021	2020
	£	£	£	£
Sir James Reckitt Trust	6,000	-	6,000	6,000
Smith and Nephew	-	2,600	2,600	5,000
Humberside Rotary Charity	1,243	-	1,243	-
COVID grant	-	6,883	6,883	-
Furlough	-	187	187	-
	<u>7,243</u>	<u>9,670</u>	<u>16,913</u>	<u>11,000</u>

4. Funding Activities	2021	2020
	£	£
Fundraising events	5,406	11,972
	<u>5,406</u>	<u>11,972</u>

5. Investment Income	2021	2020
	£	£
Cambridge & Counties Bank	871	1,264
	<u>871</u>	<u>1,264</u>

6. Restricted Funds

Included in the funds held at 31 March 2021, an amount of £2,600 (2020 - nil) was held for restricted purposes.

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Notes to the Accounts – continued
for the Year Ended 31 March 2021

7. Direct Charitable Expenditure	2021	2020
	£	£
Staff & Volunteer costs	4,228	4,692
Training	268	400
Health & Safety	1,007	573
Telephone costs	2,838	2,076
Administration/IT	400	589
Fundraising	450	207
BREF/BRAF Levy	3,702	4,350
Outreach	116	562
	<u>13,009</u>	<u>13,449</u>
8. Other Expenditure	2021	2020
	£	£
Utilities, Insurance & Council Tax	5,189	4,097
AGM	-	40
Publicity	71	80
Maintenance & Repairs	5,065	5,678
Independent Examiner's Fees	540	520
	<u>10,865</u>	<u>10,415</u>
9. Other Payments	2021	2020
	£	£
Accommodation Visits – Hotel costs for visitors	-	242
Property refurbishment/repairs	604	12,448
Covid Costs	5,952	-
Computer costs	-	325
	<u>6,556</u>	<u>13,015</u>
10. Transactions with Trustees		
No remuneration or expenses were paid to trustees during the year ended 31 March 2021 or for the period ended 31 March 2020.		
11. Related Party Transactions		
There were no related party transactions during the year.		
12. Contingencies		
The trustees have confirmed there were no contingent liabilities to be disclosed at 31 March 2021.		
13. Capital Commitments		
The trustees have confirmed there were no capital commitments at 31 March 2021.		