



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' annual report (including Directors' report) for the period

From: 1/12/2019 - 30/11/2020

Charity name: MY SHINING STAR CHILDRENS CANCER CHARITY

Charity registration number: 1170482

Company number:

Objectives and activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | For the benefit, the relief and assistance of the public, specifically families in need of support when their children are diagnosed with cancer in any part of the UK, who require financial aid and advice, by providing them with medical expenses/ advice, housing support, travel expenses, fundraising advice/support and guidance with any other issues that arise as a direct result of their child's diagnosis. The long term goal of the charity will be to help fund treatment currently unavailable in the UK, extending options for life expectancy and funding future medical research to increase survival rates. |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | Activities for public benefit as stated in accounts: £59,376 towards providing diagnosed children and their families with respite in the form of a family hub, by funding practical items such as washing machines, medical equipment unavailable on the NHS, therapy sessions promoting mental health, grants to assist with debt and housing crisis, food and travel expenses, support at Christmas to ensure that some families actually get one, assistance of the same to hospitals in Kent, London and Surrey areas, particularly The Royal Marsden oncology unit. |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | All named Trustees have received regular guidance from the Charity Commission on public benefit. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|---|
| Policy on grant making | Para 1.38 | See appendix one- Criteria on grant applications. |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | The volunteer contribution has been very restricted this year due to the Coronavirus pandemic. December 2019 saw support once again from Buckland Media who helped us transport 1200 gifts and essentials for families, alongside businesses and supporters who had their own collections for the charity. March 2020 saw our official family hub opening and we had support in the way of decorating, cake making, hair donations to raise funds. |
| Other | | |

Achievements and performance

| | | |
|---|-----------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | The most significant aspect that impacted the charity during this period is the worldwide lockdown and Covid 19 pandemic. We realised very early on once all fundraising events had to be cancelled, marathons cancelled, that we needed to change the way we were operating to stay afloat. To save money and to still support families as much as possible - we decided to run the charity from home. This meant cancelling our utilities that were not needed (for example- bin collections and London Landmarks charity marathon places to save money). Many charities and businesses have not recovered, however, this forward thinking has allowed us to cut back slightly but still give the support and care to the families at already such a difficult time- when compared with the year before. |
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| | | <p>We were still able to give grants but in smaller quantities by reviewing the charity account from month to month. We realised that we had to adapt to mainly online fundraising – helping our local hospital in the process by designing our own ‘Thank you NHS’ stickers The proceeds were split between the charity and providing Medway Hospital with portable DVD players. This alleviated anxiety for children in isolation due to Covid 19. We designed and sold My Shining Star charity masks and collected gifts for NHS workers.</p> <p>We are not a wish making organisation, however our connections have meant that we were able to give comfort to some terminally ill children. My Shining Star has built a connection with some Premier League footballers who send messages of support when needed and when time allows. This has left parents with long lasting positive memories of their child’s last few days, despite such difficult circumstances.</p> |
|--|--|---|

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | Achievements against objectives set were particularly difficult, due to the unprecedented year we have had. New objectives were set in March, just after our official opening and that was to save costs and find new way to fundraise and not operate at a loss on the year before. Our accounts show that we have increased on the year before on both income and grant making. |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial review

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|--|-----------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | Despite 6 months of lockdown, we have grown as a charity- within the community and in terms of the grants and support given. This has proved to be the strongest charity year to date, despite substantial challenges. |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | Our policy is to never have less than £10,000 in the bank to cover operational costs. |
| Amount of reserves held | Para 1.22 | In excess of £25,000 |
| Reasons for holding zero reserves | Para 1.22 | Not applicable. |
| Details of fund materially in deficit | Para 1.24 | Not applicable. |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | None. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, governance and management

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| Description of charity's trusts: | | |
| Type of governing document: for example, trust deed , memorandum and articles of association etc | Para 1.25 | |

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| How is the charity constituted? for example limited company, unincorporated association, CIO | Para 1.25 | CIO |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Volunteers that have proven their worth in terms of passion for the work we do, time dedicated to the cause and skills that they can bring voluntarily to the organisation. |
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Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|---|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | We seek regular guidance from the Charity Commission to keep policies and procedures up to date. When taking on trustees, we use the same method and make sure the relevant documents are read, signed and understood. |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and administrative details

| | |
|-----------------------------|---|
| Charity name | MY SHINING STAR CHILDRENS CANCER CHARITY |
| Other name the charity uses | MY SHINING STAR |
| Registered charity number | 1170482 |
| Charity's principal address | 9A HIGH STREET, RAINHAM, ME8 7HX |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------|-----------------|-----------------------------------|---|
| 1 | ANITA MARINELLI | | | ANITA MARINELLI |
| 2 | DEAN JOHNSON | | | |
| 3 | HEATHER O KEEFFE | | | |
| 4 | MARGARET STANLEY | | | |
| 5 | MICHELLE JONES | | | |
| 6 | GEMMA JUSTICE | | | |
| 7 | ESTELLE THOMPSON | | | |
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Corporate trustees – names of the directors at the date the report was approved

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| Director name | |
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Name of trustees holding title to property belonging to the charity

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|-------------------------|-----------------------------------|
| Trustee name | Dates acted if not for whole year |
| ANITA MARINELLI | |
| HEATHER O KEEFFE | |

| | |
|--------------|--|
| DEAN JOHNSON | |
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Funds held as custodian trustees on behalf of others

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|---|----|
| Description of the assets held in this capacity | NA |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | NA |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | NA |

Additional information (optional)

Names and addresses of advisers (optional information)

| Type of adviser | Name | Address |
|----------------------|---------------------|---------|
| Accounts | Tracy Bunn | |
| Counselling Services | Genovieve Feasey | |
| Accounts | Jennifer Richardson | |
| | | |

Name of chief executive or names of senior staff members (optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The company has taken advantage of the small companies' exemption in preparing the report above.

The trustees declare that they have approved the trustees' report (including directors' report) above.

Signed on behalf of the charity's trustees/directors

| | | |
|---|--------------------------|--|
| Signature(s) | A Marinelli | |
| Full name(s) | Anita Marinelli | |
| Position (for example Secretary, Chair, etc) | Founder, Chair & Trustee | |
| Date | 07.09.2021 | |



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
My Shining Star

1174082

CC16a

Receipts and payments accounts

| For the period from | Period start date | To | Period end date |
|------------------------|-------------------|----|-----------------|
| | 01/12/2019 | | 30/11/2020 |

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Donations Banked | 35,551 | - | - | 35,551 | 44,590 |
| Donations via Just giving | 39,817 | - | - | 39,817 | 26,832 |
| Grants | - | - | - | - | 4,000 |
| Fundraising events | 651 | - | - | 651 | 1,597 |
| Vat Reclaimed | - | - | - | - | 1,107 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 76,019 | - | - | 76,019 | 78,126 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 76,019 | - | - | 76,019 | 78,126 |
| A3 Payments | | | | | |
| Grants and Gifts Given | 19,137 | - | - | 19,137 | 20,389 |
| Fundraising & Merchandise | 2,464 | - | - | 2,464 | 7,789 |
| Office Running costs | 18,745 | - | - | 18,745 | 9,985 |
| Organisers Wages and expenses | 17,141 | - | - | 17,141 | 15,202 |
| Advertising & website | 598 | - | - | 598 | 772 |
| Professional Fees | 925 | - | - | 925 | 2,880 |
| Sundry expenses | 365 | - | - | 365 | 869 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | 59,376 | - | - | 59,376 | 57,885 |
| A4 Asset and investment purchases, (see table) | | | | | |
| Furniture and equipment | - | - | - | - | 2,493 |
| Rent deposits | - | - | - | - | 4,580 |
| Sub total | - | - | - | - | 7,074 |
| Total payments | 59,376 | - | - | 59,376 | 64,959 |
| Net of receipts/(payments) | 16,643 | - | - | 16,643 | 13,168 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 29,333 | - | - | 29,333 | 16,165 |
| Cash funds this year end | 45,976 | - | - | 45,976 | 29,333 |



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report
on the accounts

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|--|---|--------------------------------|
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| Report to the trustees/ members of | My Shining Star | |
| On accounts for the year ended | 30 th November 2020 | Charity no (if any) 1174082 |
| Set out on pages | | |
| Responsibilities and basis of report | <p>I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30 November 2020.</p> <p>As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").</p> <p>I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.</p> | |
| Independent examiner's statement | <p>I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:</p> <ul style="list-style-type: none">• the accounting records were not kept in accordance with section 130 of the Act; or• the accounts did not accord with the accounting records; or• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination. <p>I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.</p> <p><i>* Please delete the words in the brackets if they do not apply.</i></p> | |
| Signed: | <i>T Bunn</i> | Date: 06/09/2021 |
| Name: | Tracy Bunn | |
| Relevant professional qualification(s) or body (if any): | MAAT | |