



ANNUAL REPORT

AND

FINANCIAL STATEMENTS

For the year ended 30 April 2024

Prepared under the Receipts and Payments Basis



HALESWORTH DEMENTIA CARERS' FUND
Year ended 30 April 2024

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HALESWORTH DEMENTIA CARERS' FUND
REPORT OF THE TRUSTEES
For the year ended 30 April 2024

The trustees present their report with the financial statements of the charity for the year ended 30 April 2024. The trustees have adopted the provision of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objects of the charity are to preserve and protect the health of people living with dementia, their families in Halesworth, Suffolk and the surrounding area by:

1. Providing or ensuring the provision of information, support and services to those living with dementia and their family carers.
2. Raising awareness of dementia amongst the people of Halesworth and the surrounding area and promoting the development of a dementia friendly community.
3. Working with other charities and organisations to manage projects and activities which benefit people with dementia and their carers.
4. Co-operating with and supporting other organisations and charities with similar or complementary purposes.

ACHIEVEMENTS AND PERFORMANCE

During the year we delivered 2214 hours of respite care. In total 38 of our families received our Respite Care Service. In addition the charity ran 5 activity groups for carers and people with dementia: Seated Movement, Memory Café, Singing with Friends, Seated Tap Dancing and a Carers Support Group. These groups provide 6 hours a week of activities to our families. In total Halesworth *dementia* Carers' Fund has provided support to over 60 families living with dementia.

FINANCIAL REVIEW

Financial position

The receipts and payments of the charity are set out in the accounts on pages 4 and 5.

Reserves policy

The charity holds reserves:

1. To provide financial stability and sustainability for the organisation.
2. To protect against unforeseen financial challenges, such as sudden loss of funding, unexpected increases in expenses, or emergency situations.
3. To ensure continued support for carers and individuals affected by dementia, even during times of financial uncertainty.

The charity aims to maintain reserves equivalent to 12 months of operating expenditure. This level is reviewed annually and adjusted as necessary to reflect the current financial landscape and organisational needs.

HALESWORTH DEMENTIA CARERS' FUND
REPORT OF THE TRUSTEES (continued)
For the year ended 30 April 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is established as a charitable incorporated organisation (CIO) registered 30 November 2016 as amended on 16 January 2021 and 10 June 2024.

Recruitment and appointment of new trustees

New trustees are recruited and appointed by the trustee board from the local community. Potential trustees are asked to attend a minimum of 3 meetings before they are nominated. They are made aware of the legal responsibilities, and asked to identify what they can bring to serve the interests of the charity. Where a specific role becomes vacant a detailed job description will be drafted.

Since the year end 2 trustees have resigned, Mrs Alison Catherine Cackett and Mr Geoffrey Philip Henry Cackett, and 3 new trustees have been appointed, Mrs Pippa Ann Evans, Mrs Julie Watson and Mrs Irene Veronica Morris.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number 1170477

The charity uses HDCF as its working name

Principal address

The Old Rectory
London Road
Halesworth
Suffolk
IP19 8LR

Trustees holding office during the year

Mrs Nicola Jane Sawkins (Chair)
Mrs Teresa Fyfe (ex Chair) – resigned 12.07.23
Mrs Iris Kathleen Smith (Treasurer)
Mrs Alison Catherine Cackett (Secretary)
Mr Geoffrey Philip Henry Cackett
Mr James Fyfe – resigned 12.07.23
Mrs Nicola Jill Kelly
Mrs Anna Constance Mickleburgh
Mrs Jacqueline Anne Richardson
Mr John Frederick Lawrence Wood

HALESWORTH DEMENTIA CARERS' FUND
REPORT OF THE TRUSTEES (continued)
For the year ended 30 April 2024

Independent Examiner

P N van Dijk FMAAT
Van Dijk Accountants Limited
Georgian House
34 Thoroughfare
Halesworth
Suffolk
IP19 8AP

Bankers

Lloyds Bank PLC
HSBC UK Bank PLC

Approved by order the board of trustees on 4 July 2024 and signed on its behalf by:

Mrs Nikki Sawkins (Chair)

HALESWORTH DEMENTIA CARERS' FUND
Receipts and Payments Account
For the year ended 30 April 2024

	Note	2024 £	2023 £
Receipts			
Grants	1	45500	28590
Voluntary Donations		28267	34638
Fundraising		7870	5042
Trading Income		1734	1247
Total Receipts		83371	69517
Payments			
Charitable Purposes	2	54511	44236
Fundraising costs		2575	2125
Administration		1725	2026
Publicity		855	564
Total Payments		59666	48951
Surplus of Receipts over Payments		23705	20566
Cash Funds brought forward		85454	64888
Cash Funds carried forward	3	109159	85454
Represented by:			
General Fund		49159	35454
Designated Reserve		60000	50000
		109159	85454

HALESWORTH DEMENTIA CARERS' FUND
Notes to the Receipts and Payments Account
For the year ended 30 April 2024

	2024	2023
	£	£
1. Grants		
Heveningham Hall Trust	20000	20000
Suffolk Community Foundation	20000	0
Halesworth Town Council	5000	5000
Communities Together	500	0
Suffolk Council	0	3590
	<hr/>	<hr/>
	45500	28590
2. Payments for Charitable Purposes		
Halesworth Dementia Project	<hr/>	<hr/>
	54511	44236
3. Cash Funds carried forward		
Cash at bank - Lloyds account	83408	44470
Cash at bank - Lloyds account (Friends)	12312	11364
Cash at bank - HSBC account	13439	29620
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	109159	85454

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF HALESWORTH DEMENTIA CARERS' FUND

I report to the trustees on my examination of the accounts for the Halesworth Carers' Dementia Fund (the Trust) for the year ended 30 April 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



P N van Dijk FMAAT
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Georgian House
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4 July 2024