

FLEETVILLE SWING BAND

England & Wales - Charity number 1170472

Details

Status Registered

Legal form CIO

Registered 2016-11-30

Register [View on the Charity Commission register](#)

Contact

Address Beaumont Avenue
St Albans
AL1 4TL

Phone 07795435806

Email alex.gould@fleetvilleswingband.co.uk

Website <http://www.fleetvilleswingband.co.uk/>

Activities

Objects: TO ADVANCE, IMPROVE, DEVELOP AND MAINTAIN PUBLIC EDUCATION IN, AND APPRECIATION OF, THE ART AND SCIENCE OF MUSIC IN ALL ITS ASPECTS BY ANY MEANS THE TRUSTEES SEE FIT, INCLUDING THROUGH THE PRESENTATION OF PUBLIC CONCERTS AND RECITALS.

Activities: Fleetville Swing Band is a friendly, welcoming band with adult players of all ages who enjoy playing swing, jazz and big band music. We comprise both professional and amateur musicians from the St Albans area. Our vision is that community bonds can be strengthened by making music together. We perform about once a month and always try to support local charity events, free of charge.

Classification

- **How:** Provides Services
- **What:** Arts/culture/heritage/science
- **Who:** The General Public/mankind

Geography

- Hertfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£8,388	£6,745	-	-
2024-08-31	£5,220	£5,662	-	-
2023-08-31	£3,245	£3,402	-	-
2022-08-31	£3,355	£2,591	-	-
2021-08-31	£2,810	£1,940	-	-

Trustees

Name	Role	Appointed
MATTHEW COX	Chair	2016-11-30
ALEX GOULD		2016-11-30
Adrian Strain		2023-04-18
Cameron Ross		2020-03-17
HELEN ELIZABETH Evans		2016-11-30
Sirina Wooster		2024-04-16

FLEETVILLE SWING BAND

England & Wales - Charity number 1170472

Accounts

Fleetville Swing Band



Community through Music

Trustees' Report and Financial Statements
for the year to 31 August 2025

Charity No: 1170472

Fleetville Swing Band

Report and Financial Statements for the year ended 31 August 2025

The trustees are pleased to present their annual report and the financial statements of the charity for the year ended 31 August 2025. The financial statements have been prepared in accordance with the accounting policies set out in note 1, the Charities Act 2011, the charity's constitution and the Statement of Recommended Practice applicable to charities preparing accounts in accordance with FRS 102.

Objectives and activities

Purpose

The purpose of the charity, as defined in its governing document is to advance, improve, develop and maintain public education in, and appreciation of, the art and science of music in all its aspects by any means the trustees see fit, including through the presentation of public concerts.

Main activities

Fleetville Swing Band fulfils this purpose by:

- inviting members of the community to join regular rehearsals
- performing at local charity and community events
- organising its own musical performances for the public.

Public benefit statement

The trustees have had regard to the guidance issued by the Charity Commission on public benefit, including the guidance on fee charging.

Fleetville Swing Band often performs at local charity and community events free of charge. When organising its own events, the trustees consider the affordability of fees to ensure the widest possible access to its musical performances. Membership subscriptions are low and not compulsory.

Achievements and performance

The highlight of our year, and possibly our most exhilarating performance ever, was honouring the 80th anniversary of VE Day at St Albans Cathedral in May 2025. To a packed audience of jive dancers, we recreated the music of the time with a special set of Glenn Miller, Benny Goodman and other 1940's swing classics.

In advance of this prestigious event, we held a black tie, dress rehearsal to an enthusiastic audience at Mid Herts Golf Club.

A new event this year - in August 2025, we enjoyed a lively outdoor performance at the Three Brewers Festival in St Albans.

Other repeat invitations included five sunny afternoon performances at 'Jazz in the Park', in September 2024, May, June, July and August 2025, organised by Verdi's restaurant, St Albans and a festive performance at the Fleetville Infant School Christmas Fair.



FSB performing at the VE Day 80th Anniversary Celebrations, St Albans Cathedral, May 2025

Financial review

Financial position

The income of the charity for the year was £8,388 (2024: £5,220). Expenditure was £6,745 (2024: £5,662), resulting in net income of £1,643 (2024: net expenditure of £442). The improved result reflects an increase in membership fees (from £5 per month to £12 per month for most members) to ensure we can cover the cost of contracting our professional Musical Director and other increasing costs. Unusually, we were also paid for six performances this year, compared to four in 2024.

At 31 August 2025, total reserves were £10,450 (2024: £8,807), comprising general funds of £9,450 (2024: £7,807) and two designated funds of £500 each. The purpose of these funds is explained in the notes to the accounts.

General reserves are held to allow for a smooth transition to the new financial model where we now pay professional rates for our Musical Director, deputising professional musicians and from 2025, for most of our arrangements. We have reviewed our subscription rates and are claiming Gift Aid on subscriptions, knowing that this will be re-invested in the local musical economy. This year sees a return to net income, following two loss-making years. With a strong reserves position, the trustees are confident that Fleetville Swing Band remains a going concern.

Structure, governance and management

Fleetville Swing Band is a Charitable Incorporated Organisation (CIO) with voting members, registered with the Charity Commission on 30 November 2016. It is governed by its constitution, adopted on 11 September 2016. The charity inherited the assets and activities of Fleetville Swing Band, a society established in 2010 with similar objects.

Governance

The trustees of Fleetville Swing Band are responsible for the governance of the charity. Trustees are elected by the members for a three-year term, after which they must stand for re-election. There are currently six (2024: six) trustees.

Membership is open to anyone interested in furthering the purposes of the charity. We have a committed base of members who regularly attend rehearsals and performances. At 31 August 2025, there were 36 members (2024: 35 members).

Full member meetings, including an AGM, are held at least once a year where members vote to decide on decisions such as the appointment of new trustees. At other times, members delegate decision-making to a committee comprising the trustees and any other members who wish to attend. A minimum of three committee meetings is held each year.

Future plans

In August 2025, we sought the views and suggestions of members with a detailed survey, achieving 30 responses (83%). As a result, the trustees will be joined by several other committee members to extend the organisational capacity of the band. There were many excellent ideas to take forward, including making changes to our rehearsal set-up and suggestions for events. We now have working groups for new repertoire, social media and access and inclusion.

Events for 2025/26 include a return to the St Saviour's Christmas Tree Festival, another performance at Mid Herts Golf Club and our own concert at the Trestle Arts Base in St Albans.

Reference and administrative details

Trustees

Matthew Cox	Chair	
Helen Evans	Treasurer	
Sirina Wooster	Secretary	Resigned & re-appointed 21 April 2026
Alex Gould		Resigned & re-appointed 15 April 2025
Cameron Ross		Resigned & re-appointed 15 April 2025
Adrian Strain		Resigned & re-appointed 21 April 2026

Fleetville Swing Band
Report and Financial Statements for the year ended 31 August 2025

Principal address

23 Beaumont Avenue
St Albans
Hertfordshire
AL1 4TL
www.fleetvilleswingband.co.uk

Declarations

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees:

Signature	<i>Matthew Cox</i>	<i>Helen Evans</i>
Full name	Matthew Cox	Helen Evans
Position	Chair	Treasurer
Date	21 April 2026	21 April 2026

Fleetville Swing Band
Statement of financial activities for the year ended 31 August 2025
(including income and expenditure account)

		Unrestricted funds	
	Note	2024/25	2023/24
		£	£
Income from:			
Charitable activities	2	8,276	5,145
Investment income		112	75
Total income		8,388	5,220
Expenditure on:			
Charitable activities	3	6,745	5,662
Total expenditure		6,745	5,662
Net income/(expenditure)		1,643	(442)
Reconciliation of funds			
Total funds brought forward		8,807	9,249
Total funds carried forward	7	10,450	8,807

The notes on the accompanying pages form part of the financial statements.

Fleetville Swing Band
Balance sheet at 31 August 2025

	Note	31 August 2025	31 August 2024
		£	£
Current assets			
Debtors	5	447	876
Cash at bank and in hand		10,203	7,946
		<u>10,650</u>	<u>8,822</u>
Creditors: amounts falling due within one year	6	200	15
Net current assets		<u>10,450</u>	<u>8,807</u>
The funds of the charity			
Unrestricted funds:			
General funds	7	9,450	7,807
Designated funds	7	1,000	1,000
Total charity funds	7	<u>10,450</u>	<u>8,807</u>

The notes on the accompanying pages form part of the financial statements.

The financial statements were approved by the members and authorised for issue by the trustees on 21 April 2025 by:

Matthew Cox

Matthew Cox
Chair

Helen Evans

Helen Evans
Treasurer

1) Principal accounting policies

General information and basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. It is a Charitable Incorporated Organisation (CIO) registered with the Charity Commission in England & Wales. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity has taken advantage of the small charity disclosure exemption permitted by the SORP and has not presented a statement of cash flows.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Preparation of the accounts on a going concern basis

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The trustees believe that the immediate future of the charity is secure for the next 18 months and is a going concern.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees to further the general objects of the charity and which have not been designated for other purposes.

Designated funds are unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income from government and other grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable the income will be received, and the amount can be measured reliably. Income which is subject to conditions before the charity is entitled to the funds, is deferred and not recognised until those conditions are met.

1) Principal accounting policies (continued)

Income (continued)

Donated goods and services are included at the fair value to the charity where this can be quantified and a third party is bearing the cost. In accordance with the Charities SORP (FRS102), no amounts are included in the financial statements for services donated by volunteers.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable the settlement will be required, and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Support costs are the cost of functions that assist the work of the charity but do not directly undertake charitable activity. They include IT and governance costs

Tangible fixed assets and depreciation

Tangible fixed assets costing £1,500 or more are capitalised at cost and depreciated over their estimated useful economic lives on the following straight-line basis:

Equipment	20% per annum
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Stock

Stock is valued at the lower of cost and net realisable value after making allowance for obsolete and slow-moving stock.

Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1) Principal accounting policies (continued)

Taxation

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010. It therefore meets the definition of a charity for UK corporation tax purposes.

2) Income from charitable activities

	2025	2024
	£	£
Member subscriptions	4,582	1,890
Gift Aid claimed on member subscriptions	1,094	1,805
Performance fees	2,600	1,450
	8,276	5,145
	8,276	5,145

3) Expenditure on charitable activities

	2025	2024
	£	£
Rehearsal costs	3,696	2,927
Performance costs	2,295	1,467
Equipment costs	92	731
Support costs	662	537
	6,745	5,662
	6,745	5,662

Support costs include insurance, PRS fees where due, marketing, website and other administration, health & safety and compliance costs.

4) Staff and trustees

The charity does not employ staff. None of the trustees are remunerated and no trustee received reimbursement of expenses incurred in the role of trustee during the period (2024: none).

Fleetville Swing Band

Notes to the financial statements for the year ended 31 August 2025

5) Debtors

	2025	2024
	£	£
Trade debtors	400	400
Prepayments & accrued income	47	476
	<u>447</u>	<u>876</u>

6) Creditors: amounts falling due within one year

	2025	2024
	£	£
Accruals & deferred income	200	-
Other creditors	-	15
	<u>200</u>	<u>15</u>

7) Funds

	General funds	Designated funds	Unrestricted funds
	£	£	£
Balance at 31 August 2024	7,807	1,000	8,807
Net income for the year	1,643	-	1,643
Balance at 31 August 2025	<u>9,450</u>	<u>1,000</u>	<u>10,450</u>

General funds are held in the expectation that the costs of musical direction and sourcing musical arrangements will increase in the future.

Designated funds are held for specific purposes relating to the charity's origins as part of a wider community organisation. The Paul Olive Memorial Fund of £500 was established in memory of the band's founder to provide grants for new musical ventures in the Fleetville area of St Albans. The Fleetville Festival Fund of £500 is available to other groups who wish to organise similar community events in the future.

7) Funds (continued)

Prior year	General funds	Designated funds	Unrestricted funds
	£	£	£
Balance at 31 August 2023	8,249	1,000	9,249
Net (expenditure) for the year	(442)	-	(442)
Balance at 31 August 2024	<u>7,807</u>	<u>1,000</u>	<u>8,807</u>

8) Related party transactions

Helen Evans (trustee & Treasurer) is the Finance Director of Making Music, the UK association for leisure time music groups and a supplier of insurance and membership services to Fleetville Swing Band. Payments of £221 were made to Making Music in 2025 (2024: £213).

9) Statement of financial activities for the year ended 31 August 2024

	Unrestricted funds	
	2023/24	2022/23
	£	£
Income from:		
Charitable activities	5,145	3,245
Investment income	75	-
Total income	<u>5,220</u>	<u>3,245</u>
Expenditure on:		
Charitable activities	5,662	3,403
Total expenditure	<u>5,662</u>	<u>3,403</u>
Net expenditure	<u>(442)</u>	<u>(158)</u>
Reconciliation of funds		
Total funds brought forward	<u>9,249</u>	<u>9,407</u>
Total funds carried forward	<u>8,807</u>	<u>9,249</u>

FLEETVILLE SWING BAND

England & Wales - Charity number 1170472

Accounts

Fleetville Swing Band



Community through Music

Trustees' Report and Financial Statements
for the year to 31 August 2024

Charity No: 1170472

Fleetville Swing Band

Report and Financial Statements for the year ended 31 August 2024

The trustees are pleased to present their annual report and the financial statements of the charity for the year ended 31 August 2024. The financial statements have been prepared in accordance with the accounting policies set out in note 1, the Charities Act 2011, the charity's constitution and the Statement of Recommended Practice applicable to charities preparing accounts in accordance with FRS 102.

Objectives and activities

Purpose

The purpose of the charity, as defined in its governing document is to advance, improve, develop and maintain public education in, and appreciation of, the art and science of music in all its aspects by any means the trustees see fit, including through the presentation of public concerts.

Main activities

Fleetville Swing Band fulfils this purpose by:

- inviting members of the community to join regular rehearsals
- performing at local charity and community events
- organising its own musical performances for the general public.

Public benefit statement

The trustees have had regard to the guidance issued by the Charity Commission on public benefit, including the guidance on fee charging.

Fleetville Swing Band often performs at local charity and community events free of charge. When organising its own events, the trustees consider the affordability of fees to ensure the widest possible access to its musical performances. Membership subscriptions are low and not compulsory.

Achievements and performance

Many of our performances this year were repeat invitations: a return to the DeHavilland Aircraft Museum for another fundraising concert of classic big band numbers in the aircraft hangar; three return outings to Clarence Park, St Albans in September 2023, June and August 2024 for 'Jazz in the Park', organised by Verdi's restaurant; and a festive performance at the Fleetville Infant School Christmas Fair.

New for 2024, and arguably the highlight of our year, was a coach trip to the Cotswolds to perform at the prestigious Burford Festival. Twenty-eight members of the band took part, playing to a sell-out audience in a historic garden setting.

In October 2023, we appointed professional jazz drummer, Dave Tandy, to become our first permanent Musical Director. We are immensely grateful to Bob Power, David Forbes, Ant Pulley, Andy Henderson, Cameron Ross and others for directing the band on a voluntary basis since its inception.



FSB performing at the Burford Festival, June 2024

Financial review

Financial position

The income of the charity for the year was £5,220 (2023: £3,245). Expenditure was £5,662 (2023: £3,403), resulting in net expenditure of £442 (2023: net expenditure of £158). The result reflects the cost of contracting a professional Musical Director for the first time from October 2023, offset by claiming Gift Aid on membership subscriptions, including a backdated claim.

At 31 August 2024, total reserves were £8,807 (2023: £9,249), comprising general funds of £7,807 (2023: £8,249) and two designated funds of £500 each. The purpose of these funds is explained in the notes to the accounts. A bank deposit account was opened at the end of the previous financial year to take advantage of higher interest rates and to earn income from these funds.

General reserves are held to allow for a smooth transition to the new financial model where we now pay professional rates for our Musical Director. We have reviewed our subscription rates and have started to claim Gift Aid on subscriptions, knowing that this will be re-invested in the local musical economy. Even though the past two years have been loss-making, with a strong reserve position, the trustees are confident that Fleetville Swing Band remains a going concern.

Structure, governance and management

Fleetville Swing Band is a Charitable Incorporated Organisation (CIO) with voting members, registered with the Charity Commission on 30 November 2016. It is governed by its constitution, adopted on 11 September 2016. The charity inherited the assets and activities of Fleetville Swing Band, a society established in 2010 with similar objects.

Fleetville Swing Band

Report and Financial Statements for the year ended 31 August 2024

Governance

The trustees of Fleetville Swing Band are responsible for the governance of the charity. Trustees are elected by the members for a three year term, after which they must stand for re-election. There are currently six (2023: six) trustees.

Membership is open to anyone interested in furthering the purposes of the charity. We have a committed base of members who regularly attend rehearsals and performances. At 31 August 2024, there were 35 members (2024: 34 members).

Full member meetings, including an AGM, are held at least once a year where members vote to decide on decisions such as the appointment of new trustees. At other times, members delegate decision-making to a committee comprising the trustees and any other members who wish to attend. A minimum of three committee meetings are held each year.

Future plans

Events for 2025 include a performance at St Albans Cathedral to celebrate the 80th anniversary of VE Day and a return to 'Jazz in the Park' in St Albans.

Reference and administrative details

Trustees

Matthew Cox	Chair	Resigned & re-appointed 16 April 2024
Helen Evans	Treasurer	Resigned & re-appointed 16 April 2024
Sirina Wooster	Secretary	Appointed 16 April 2024
Alex Gould		Resigned & re-appointed 15 April 2025
Cameron Ross		Resigned & re-appointed 15 April 2025
Adrian Strain		

Principal address

23 Beaumont Avenue
St Albans
Hertfordshire
AL1 4TL
www.fleetvilleswingband.co.uk

Declarations

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees:

Signature	<i>Matthew Cox</i>	<i>Helen Evans</i>
Full name	Matthew Cox	Helen Evans
Position	Chair	Treasurer
Date	15 April 2025	15 April 2025

Fleetville Swing Band
Statement of financial activities for the year ended 31 August 2024
(including income and expenditure account)

		Unrestricted funds	
	Note	2023/24	2022/23
		£	£
Income from:			
Charitable activities	2	5,145	3,245
Investment income		75	-
Total income		<u>5,220</u>	<u>3,245</u>
Expenditure on:			
Charitable activities	3	5,662	3,403
Total expenditure		<u>5,662</u>	<u>3,403</u>
Net expenditure		<u>(442)</u>	<u>(158)</u>
Reconciliation of funds			
Total funds brought forward		<u>9,249</u>	<u>9,407</u>
Total funds carried forward	7	<u><u>8,807</u></u>	<u><u>9,249</u></u>

The notes on the accompanying pages form part of the financial statements.

Fleetville Swing Band
Balance sheet at 31 August 2024

	Note	31 August 2024	31 August 2023
		£	£
Current assets			
Debtors	5	876	110
Cash at bank and in hand		7,946	9,194
		<u>8,822</u>	<u>9,304</u>
Creditors: amounts falling due within one year	6	15	55
Net current assets		<u>8,807</u>	<u>9,249</u>
The funds of the charity			
Unrestricted funds:			
General funds	7	7,807	8,249
Designated funds	7	1,000	1,000
Total charity funds	7	<u>8,807</u>	<u>9,249</u>

The notes on the accompanying pages form part of the financial statements.

The financial statements were approved by the members and authorised for issue by the trustees on 15 April 2025 by:

Matthew Cox

Matthew Cox
Chair

Helen Evans

Helen Evans
Treasurer

1) Principal accounting policies

General information and basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. It is a Charitable Incorporated Organisation (CIO) registered with the Charity Commission in England & Wales. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity has taken advantage of the small charity disclosure exemption permitted by the SORP and has not presented a statement of cash flows.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Preparation of the accounts on a going concern basis

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The trustees believe that the immediate future of the charity is secure for the next 18 months and is a going concern.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees to further the general objects of the charity and which have not been designated for other purposes.

Designated funds are unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income from government and other grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable the income will be received and the amount can be measured reliably. Income which is subject to conditions before the charity is entitled to the funds, is deferred and not recognised until those conditions are met.

1) Principal accounting policies (continued)

Income (continued)

Donated goods and services are included at the fair value to the charity where this can be quantified and a third party is bearing the cost. In accordance with the Charities SORP (FRS102), no amounts are included in the financial statements for services donated by volunteers.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable the settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Support costs are the cost of functions that assist the work of the charity but do not directly undertake charitable activity. They include IT and governance costs

Tangible fixed assets and depreciation

Tangible fixed assets costing £1,500 or more are capitalised at cost and depreciated over their estimated useful economic lives on the following straight line basis:

Equipment	20% per annum
-----------	---------------

Stock

Stock is valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stock.

Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1) Principal accounting policies (continued)

Taxation

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010. It therefore meets the definition of a charity for UK corporation tax purposes.

2) Income from charitable activities

	2024	2023
	£	£
Member subscriptions	1,890	2,045
Gift Aid claimed on member subscriptions	1,805	-
Performance fees	1,450	1,200
	5,145	3,245
	5,145	3,245

3) Expenditure on charitable activities

	2024	2023
	£	£
Musical direction & rehearsal costs	2,927	867
Performance costs	1,467	801
Equipment costs	731	1,099
Support costs	537	636
	5,662	3,403
	5,662	3,403

Support costs include insurance, PRS fees where due, marketing, website and other administration, health & safety and compliance costs.

4) Staff and trustees

The charity does not employ staff. None of the trustees are remunerated and no trustee received reimbursement of expenses incurred in the role of trustee during the period (2023: none).

5) Debtors

	2024	2023
	£	£
Trade creditors	400	-
Prepayments & accrued income	476	110
	<u>876</u>	<u>110</u>

6) Creditors: amounts falling due within one year

	2024	2023
	£	£
Accruals & deferred income	-	55
Other creditors	15	-
	<u>15</u>	<u>55</u>

7) Funds

	General funds	Designated funds	Unrestricted funds
	£	£	£
Balance at 31 August 2023	8,249	1,000	9,249
Net (expenditure) for the year	(442)	-	(442)
Balance at 31 August 2024	<u>7,807</u>	<u>1,000</u>	<u>8,807</u>

General funds are held in the expectation that the costs of musical direction and sourcing musical arrangements will increase in the future.

Designated funds are held for specific purposes relating to the charity's origins as part of a wider community organisation. The Paul Olive Memorial Fund of £500 was established in memory of the band's founder to provide grants for new musical ventures in the Fleetville area of St Albans. The Fleetville Festival Fund of £500 is available to other groups who wish to organise similar community events in the future.

7) Funds (continued)

Prior year	General funds	Designated funds	Unrestricted funds
	£	£	£
Balance at 31 August 2022	8,407	1,000	9,407
Net (expenditure) for the year	(158)	-	(158)
Balance at 31 August 2023	<u>8,249</u>	<u>1,000</u>	<u>9,249</u>

8) Related party transactions

Helen Evans (trustee & Treasurer) is the Finance Director of Making Music, the UK association for leisure time music groups and a supplier of insurance and membership services to Fleetville Swing Band. Payments of £213 were made to Making Music in 2024 (2023: £450).

9) Statement of financial activities for the year ended 31 August 2023

	Unrestricted funds	
	2022/23	2021/22
	£	£
Income from:		
Donations	2,045	2,055
Charitable activities	1,200	1,300
Total income	<u>3,245</u>	<u>3,355</u>
Expenditure on:		
Charitable activities	3,403	2,591
Total expenditure	<u>3,403</u>	<u>2,591</u>
Net (expenditure) / income	<u>(158)</u>	<u>764</u>
Reconciliation of funds		
Total funds brought forward	<u>9,407</u>	<u>8,643</u>
Total funds carried forward	<u>9,249</u>	<u>9,407</u>

FLEETVILLE SWING BAND

England & Wales - Charity number 1170472

Accounts

Fleetville Swing Band



Community through Music

Trustees' Report and Financial Statements
for the year to 31 August 2023

Charity No: 1170472

Fleetville Swing Band

Report and Financial Statements for the year ended 31 August 2023

The trustees are pleased to present their annual report and the financial statements of the charity for the year ended 31 August 2023. The financial statements have been prepared in accordance with the accounting policies set out in note 1, the Charities Act 2011, the charity's constitution and the Statement of Recommended Practice applicable to charities preparing accounts in accordance with FRS 102.

Objectives and activities

Purpose

The purpose of the charity, as defined in its governing document is to advance, improve, develop and maintain public education in, and appreciation of, the art and science of music in all its aspects by any means the trustees see fit, including through the presentation of public concerts.

Main activities

Fleetville Swing Band fulfils this purpose by:

- inviting members of the community to join regular rehearsals
- performing at local charity and community events
- organising its own musical performances for the general public.

Public benefit statement

The trustees have had regard to the guidance issued by the Charity Commission on public benefit, including the guidance on fee charging.

Fleetville Swing Band often performs at local charity and community events free of charge. When organising its own events, the trustees consider the affordability of fees to ensure the widest possible access to its musical performances. Membership subscriptions are low and not compulsory.

Achievements and performance

This year marked the return to a 'normal' pattern of fortnightly rehearsals and regular performances.

This included three return outings to Clarence Park, St Albans in September 2022, May and July 2023 for 'Jazz in the Park', organised by Verdi's restaurant. The July date was notable for the torrential downpour minutes after we started our set - the wettest of our +100 gigs, so far. In December 2022, we returned to our home ground of Fleetville Infant School to provide a festive atmosphere for their Christmas Fair and to St Saviour's Church for our regular Christmas Tree Festival performance.

The highlight of our year was 'Swing into the Jet Age', a concert performance under the wings of the Mosquito aircraft at the DeHavilland Aircraft Museum. On a hot summer's day, a full big band of thirty members entertained the crowd and inspired impromptu jive dancers with a specially prepared set of 1940's favourites. The event was a huge success and we have been invited back to perform again in 2024.



Financial review

Financial position

The income of the charity for the year was £3,245 (2022: £3,355). Expenditure was £3,403 (2022: £2,591), resulting in net expenditure of £158 (2022: net income of £764). The result reflects the additional cost of a new PA system this year.

At 31 August 2023, total reserves were £9,249 (2022: £9,406), comprising general funds of £8,249 (2022: £8,406) and two designated funds of £500 each. The purpose of these funds is explained in the notes to the accounts. We opened a bank deposit account at the end of the year to take advantage of higher available interest rates to earn income from these funds.

General reserves are held in the expectation that the costs of musical direction and arrangements will increase significantly in future. We have contracted a new musical director from October 2023 and holding reserves will allow for a smooth transition to this new financial model. With a strong reserve position, the trustees are confident that Fleetville Swing Band remains a going concern.

Structure, governance and management

Fleetville Swing Band is a Charitable Incorporated Organisation (CIO) with voting members, registered with the Charity Commission on 30 November 2016. It is governed by its constitution, adopted on 11 September 2016. The charity inherited the assets and activities of Fleetville Swing Band, a society established in 2010 with similar objects.

Governance

The trustees of Fleetville Swing Band are responsible for the governance of the charity. Trustees are elected by the members for a three year term, after which they must stand for re-election. There are currently six (2022: six) trustees.

Fleetville Swing Band Report and Financial Statements for the year ended 31 August 2023

Membership is open to anyone interested in furthering the purposes of the charity. We experienced some turnover in membership during and after the pandemic but this has settled to a committed base of members who regularly attend rehearsals and performances. At 31 August 2023, there were 34 members (2022: 37 members).

Full member meetings, including an AGM, are held at least once a year where members vote to decide on decisions such as the appointment of new trustees. At other times, members delegate decision-making to a committee comprising the trustees and any other members who wish to attend. A minimum of three committee meetings are held each year.

Future plans

Our event at DeHavilland inspired two future bookings for 2024: a return to the museum and a performance at the Burford Festival in the Cotswolds. We will continue to look at new opportunities to perform and reach a wider audience.

We are immensely grateful to Bob Power, David Forbes, Ant Pulley, Andy Henderson, Cameron Ross and others for directing the band since its inception. Following our trial of guest musical directors in 2022 and 2023, we have decided on a more permanent solution and appointed renowned professional jazz drummer, Dave Tandy, to take over this role from October 2023.

Reference and administrative details

Trustees

Matthew Cox	Chair	Resigned & re-appointed 16 April 2024
Helen Evans	Treasurer	Resigned & re-appointed 16 April 2024
Sirina Wooster	Secretary	Appointed 16 April 2024
Alex Gould		Resigned & re-appointed 18 April 2023
Cameron Ross		Resigned & re-appointed 18 April 2023
Aidan Saunders		Resigned 18 April 2023
Adrian Strain		Appointed 18 April 2023

Principal address

23 Beaumont Avenue
St Albans
Hertfordshire
AL1 4TL
www.fleetvilleswingband.co.uk

Declarations

The trustees declare that they have approved the trustees' report above. Signed on behalf of the charity's trustees:

Signature	<i>Matthew Cox</i>	<i>Helen Evans</i>
Full name	Matthew Cox	Helen Evans
Position	Chair	Treasurer
Date	16 April 2024	16 April 2024

Fleetville Swing Band
Statement of financial activities for the year ended 31 August 2023
(including income and expenditure account)

		Unrestricted funds	
	Note	2022/23	2021/22
		£	£
Income from:			
Member subscriptions	2	2,045	2,055
Charitable activities	3	1,200	1,300
Total income		3,245	3,355
Expenditure on:			
Charitable activities	4	3,402	2,591
Total expenditure		3,402	2,591
Net (expenditure)/income		(157)	870
Reconciliation of funds			
Total funds brought forward		9,406	8,642
Total funds carried forward	8	9,249	9,406

The notes on the accompanying pages form part of the financial statements.

Fleetville Swing Band
Balance sheet at 31 August 2023

	Note	31 August 2023	31 August 2022
		£	£
Current assets			
Debtors	6	110	35
Cash at bank and in hand		9,194	9,376
		9,304	9,411
Creditors: amounts falling due within one year			
	7	55	5
Net current assets		9,249	9,406
The funds of the charity			
Unrestricted funds:			
General funds	8	8,249	8,406
Designated funds	8	1,000	1,000
Total charity funds	8	9,249	9,406

The notes on the accompanying pages form part of the financial statements.

The financial statements were approved by the members and authorised for issue by the trustees on 16 April 2024 by:

Matthew Cox

Matthew Cox
Chair

Helen Evans

Helen Evans
Treasurer

1) Principal accounting policies

General information and basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. It is a Charitable Incorporated Organisation (CIO) registered with the Charity Commission in England & Wales. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity has taken advantage of the small charity disclosure exemption permitted by the SORP and has not presented a statement of cash flows.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Preparation of the accounts on a going concern basis

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The trustees believe that the immediate future of the charity is secure for the next 18 months and is a going concern.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees to further the general objects of the charity and which have not been designated for other purposes.

Designated funds are unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income from government and other grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable the income will be received and the amount can be measured reliably. Income which is subject to conditions before the charity is entitled to the funds, is deferred and not recognised until those conditions are met.

1) Principal accounting policies (continued)

Income (continued)

Donated goods and services are included at the fair value to the charity where this can be quantified and a third party is bearing the cost. In accordance with the Charities SORP (FRS102), no amounts are included in the financial statements for services donated by volunteers.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable the settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Support costs are the cost of functions that assist the work of the charity but do not directly undertake charitable activity. They include IT and governance costs

Tangible fixed assets and depreciation

Tangible fixed assets costing £1,500 or more are capitalised at cost and depreciated over their estimated useful economic lives on the following straight line basis:

Equipment	20% per annum
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Stock

Stock is valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stock.

Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1) Principal accounting policies (continued)

Taxation

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010. It therefore meets the definition of a charity for UK corporation tax purposes.

2) Member subscriptions

	2023	2022
	£	£
Member subscriptions collected	2,045	2,055
	<u>2,045</u>	<u>2,055</u>

3) Income from charitable activities

	2023	2022
	£	£
Performance fees	1,200	1,300
	<u>1,200</u>	<u>1,300</u>

4) Expenditure on charitable activities

	2023	2022
	£	£
Musical direction & rehearsal costs	867	798
Performance costs	801	452
Equipment costs	1,099	476
PPE & other Covid-19 mitigations	-	64
Marketing costs	-	250
Support costs	635	551
	<u>3,402</u>	<u>2,591</u>

Support costs include insurance, PRS fees where due, marketing, website and other administration, health & safety and compliance costs.

5) Staff and trustees

The charity does not employ staff. None of the trustees are remunerated and no trustee received reimbursement of expenses incurred in the role of trustee during the period (2022: none).

6) Debtors

	2023	2022
	£	£
Prepayments & accrued income	110	35
	<u>110</u>	<u>35</u>

7) Creditors: amounts falling due within one year

	2023	2022
	£	£
Accruals & deferred income	55	5
	<u>55</u>	<u>5</u>

8) Funds

	General funds	Designated funds	Unrestricted funds
	£	£	£
Balance at 31 August 2022	8,406	1,000	9,406
Net (expenditure) for the year	(157)	-	(157)
Balance at 31 August 2023	<u>8,249</u>	<u>1,000</u>	<u>9,249</u>

General funds are held in the expectation that the costs of musical direction and sourcing musical arrangements will increase in the future.

Designated funds are held for specific purposes relating to the charity's origins as part of a wider community organisation. The Paul Olive Memorial Fund of £500 was established in memory of the band's founder to provide grants for new musical ventures in the Fleetville area of St Albans. The Fleetville Festival Fund of £500 is available to other groups who wish to organise similar community events in the future.

Prior year	General funds	Designated funds	Unrestricted funds
	£	£	£
Balance at 31 August 2021	7,642	1,000	8,642
Net income for the year	764	-	764
Balance at 31 August 2022	<u>8,406</u>	<u>1,000</u>	<u>9,406</u>

9) Related party transactions

Helen Evans (trustee & Treasurer) is the Finance Director of Making Music, a supplier of insurance and membership services to FSB totalling £405 in 2023 (2022: £193).

Fleetville Swing Band

Notes to the financial statements for the year ended 31 August 2023

Statement of financial activities for the year ended 31 August 2022

	Unrestricted funds	
	2021/22	2020/21
	£	£
Income from:		
Donations	2,055	1,510
Charitable activities	1,300	1,300
Total income	<u>3,355</u>	<u>2,810</u>
Expenditure on:		
Charitable activities	2,591	1,940
Total expenditure	<u>2,591</u>	<u>1,940</u>
Net income	<u>764</u>	<u>870</u>
Reconciliation of funds		
Total funds brought forward	<u>8,642</u>	<u>7,772</u>
Total funds carried forward	<u>9,406</u>	<u>8,642</u>

FLEETVILLE SWING BAND

England & Wales - Charity number 1170472

Accounts

Fleetville Swing Band



Community through Music

Trustees' Report and Financial Statements
for the year to 31 August 2022

Charity No: 1170472

Fleetville Swing Band

Report and Financial Statements for the year ended 31 August 2022

The trustees are pleased to present their annual report and the financial statements of the charity for the year ended 31 August 2022. The financial statements have been prepared in accordance with the accounting policies set out in note 1, the Charities Act 2011, the charity's constitution and the Statement of Recommended Practice applicable to charities preparing accounts in accordance with FRS 102.

Objectives and activities

Purpose

The purpose of the charity, as defined in its governing document is to advance, improve, develop and maintain public education in, and appreciation of, the art and science of music in all its aspects by any means the trustees see fit, including through the presentation of public concerts.

Main activities

Fleetville Swing Band fulfils this purpose by:

- inviting members of the community to join regular rehearsals
- performing at local charity and community events
- organising its own musical performances for the general public.

Public benefit statement

The trustees have had regard to the guidance issued by the Charity Commission on public benefit, including the guidance on fee charging.

Fleetville Swing Band often performs at local charity and community events free of charge. When organising its own events, the trustees consider the affordability of fees to ensure the widest possible access to its musical performances. Membership subscriptions are low and not compulsory.

Achievements and performance

After persevering through the Covid-19 pandemic to keep the band together, it was both a joy and relief to return to normality this year. We are grateful to St Albans Cricket Club and Andy Knill-Jones for allowing us to rehearse at the cricket pavilion when Covid-19 rules allowed. As the evenings darkened in October 2021, we gladly returned to our usual indoor rehearsal venue at Fleetville Infant School. Hats and coats were still required - with the Omicron variant circulating, we kept windows open and monitored ventilation to minimise the risk to us all.

Our first two gigs of this year were outdoors: at Clarence Park in September for 'Jazz in the Park' organised by Verdi's restaurant and a return to Highfield Park for the annual apple day. Our first indoor gig was the Templewood School Christmas Fair - a welcome opportunity to dust down our festive repertoire and Santa hats. In May 2022, we honoured Queen Elizabeth II's Platinum Jubilee by performing at a street party organised by Fleetville Infant School, followed by another outing at Jazz in the Park. In July, we returned to Larks in the Park, organised by St Albans District Council and to an audience of hundreds at Wheathampstead's Picnic in the Meads.

Financial review

Financial position

The income of the charity for the year was £3,355 (2021: £2,810). Expenditure was £2,591 (2021: £1,940), resulting in net income of £764 (2021: £870). The increase in both income and expenditure reflects the return to more normal levels of activity.

At 31 August 2022, total reserves were £9,406 (2021: £8,642), comprising general funds of £8,406 (2021: £7,642) and two designated funds of £500 each. The purpose of these funds is explained in the notes to the accounts.

General reserves are held in the expectation that the costs of musical direction and arrangements will increase significantly in future. Holding reserves will allow for a smooth transition to a new financial model. With a strong reserve position, the trustees are confident that Fleetville Swing Band remains a going concern.

Structure, governance and management

Fleetville Swing Band is a Charitable Incorporated Organisation (CIO) with voting members, registered with the Charity Commission on 30 November 2016. It is governed by its constitution, adopted on 11 September 2016. The charity inherited the assets and activities of Fleetville Swing Band, a society established in 2010 with similar objects.

Governance

The trustees of Fleetville Swing Band are responsible for the governance of the charity. Trustees are elected by the members for a three year term, after which they must stand for re-election. There are currently six trustees.

Membership is open to anyone interested in furthering the purposes of the charity. There was some turnover in membership during and after the pandemic but we were fortunate to attract talented, dedicated new members to all sections of the band, who have settled in well. At 31 August 2021, there were 37 members (2021: 38 members).

Full member meetings, including an AGM, are held at least once a year where members vote to decide on decisions such as the appointment of new trustees. At other times, members delegate decision-making to a committee comprising the trustees and any other members who wish to attend. A minimum of three committee meetings are held each year.

Future plans

After returning to a normal pattern of rehearsals and events during this year, we will be looking at new opportunities to perform and reach a wider audience.

Our trial of guest musical directors was largely successful and we will continue to incorporate that into our usual rota of volunteers.

Reference and administrative details

Trustees

Alex Gould	Chair	Resigned & re-appointed 18 April 2023
Matthew Cox	Secretary	
Helen Evans	Treasurer	
Anthony Pulley		Resigned & re-appointed 15 March 2022
Cameron Ross		Resigned & re-appointed 18 April 2023
Aidan Saunders		Resigned 18 April 2023
Adrian Strain		Appointed 18 April 2023

Principal address

23 Beaumont Avenue
St Albans
Hertfordshire
AL1 4TL

Website: www.fleetvilleswingband.co.uk

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature	<i>Alex Gould</i>	<i>Helen Evans</i>
Full name	Alex Gould	Helen Evans
Position	Chair	Treasurer
Date	18 April 2023	18 April 2023

Fleetville Swing Band
Statement of financial activities for the year ended 31 August 2022
(including income and expenditure account)

		Unrestricted funds	
	Note	2021/22	2020/21
		£	£
Income from:			
Donations	2	2,055	1,510
Charitable activities	3	1,300	1,300
Total income		3,355	2,810
Expenditure on:			
Charitable activities	4	2,591	1,940
Total expenditure		2,591	1,940
Net income		764	870
Reconciliation of funds			
Total funds brought forward		8,642	7,772
Total funds carried forward	8	9,406	8,642

The notes on the accompanying pages form part of the financial statements.

Fleetville Swing Band
Balance sheet at 31 August 2022

	Note	31 August 2022	31 August 2021
		£	£
Current assets			
Stock of CDs		-	250
Debtors	6	35	471
Cash at bank and in hand		9,376	7,926
		<u>9,411</u>	<u>8,647</u>
Creditors: amounts falling due within one year			
	7	5	5
		<u>9,406</u>	<u>8,642</u>
Net current assets			
The funds of the charity		£	£
Unrestricted funds:			
General funds	8	8,406	7,642
Designated funds	8	1,000	1,000
		<u>9,406</u>	<u>8,642</u>
Total charity funds	8	<u>9,406</u>	<u>8,642</u>

The notes on the accompanying pages form part of the financial statements.

The financial statements were approved by the members and authorised for issue by the trustees on 18 April 2023 by:

Alex Gould

Alex Gould
Chair

Helen Evans

Helen Evans
Treasurer

1) Principal accounting policies

General information and basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. It is a Charitable Incorporated Organisation (CIO) registered with the Charity Commission in England & Wales. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity has taken advantage of the small charity disclosure exemption permitted by the SORP and has not presented a statement of cash flows.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Preparation of the accounts on a going concern basis

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The trustees believe that the immediate future of the charity is secure for the next 18 months and is a going concern.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees to further the general objects of the charity and which have not been designated for other purposes.

Designated funds are unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income from government and other grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable the income will be received and the amount can be measured reliably. Income which is subject to conditions before the charity is entitled to the funds, is deferred and not recognised until those conditions are met.

1) Principal accounting policies (continued)

Income (continued)

Donated goods and services are included at the fair value to the charity where this can be quantified and a third party is bearing the cost. In accordance with the Charities SORP (FRS102), no amounts are included in the financial statements for services donated by volunteers.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable the settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Support costs are the cost of functions that assist the work of the charity but do not directly undertake charitable activity. They include IT and governance costs

Tangible fixed assets and depreciation

Tangible fixed assets costing £1,500 or more are capitalised at cost and depreciated over their estimated useful economic lives on the following straight line basis:

Equipment	20% per annum
-----------	---------------

Stock

Stock is valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stock.

Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1) Principal accounting policies (continued)

Taxation

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010. It therefore meets the definition of a charity for UK corporation tax purposes.

2) Donations

	2022	2021
	£	£
Member subscriptions collected	2,055	1,510
	<u>2,055</u>	<u>1,050</u>

3) Income from charitable activities

	2022	2021
	£	£
Other performance fees	1,300	1,300
	<u>1,300</u>	<u>1,300</u>

4) Expenditure on charitable activities

	2022	2021
	£	£
Musical direction & rehearsal costs	798	401
Performance costs	452	592
Equipment costs	476	308
PPE & other Covid-19 mitigations	64	299
Stock of CDs reassigned to marketing	250	-
Support costs	551	340
	<u>2,591</u>	<u>1,940</u>

The remaining stock of CDs produced in 2016 no longer has realisable value and will be used for marketing purposes in future. The cost of this remaining stock is treated as an expense this year.

Support costs include insurance, PRS fees where due, marketing, website and other administration, health & safety and compliance costs.

5) Staff and trustees

The charity does not employ staff. None of the trustees are remunerated and no trustee received reimbursement of expenses incurred in the role of trustee during the period (2021: none).

6) Debtors

	2022	2021
	£	£
Prepayments & accrued income	35	435
Other debtors	-	36
	<u>35</u>	<u>471</u>

7) Creditors: amounts falling due within one year

	2022	2021
	£	£
Deferred income	5	5
	<u>5</u>	<u>5</u>

8) Funds

	General funds	Designated funds	Unrestricted funds
	£	£	£
Balance at 31 August 2021	7,642	1,000	8,642
Net income for the year	764	-	764
Balance at 31 August 2022	<u>8,406</u>	<u>1,000</u>	<u>9,406</u>

General funds are held in the expectation that the costs of musical direction and sourcing musical arrangements will increase in the future.

Designated funds are held for specific purposes relating to the charity's origins as part of a wider community organisation. The Paul Olive Memorial Fund of £500 was established in memory of the band's founder to provide grants for new musical ventures in the Fleetville area of St Albans. The Fleetville Festival Fund of £500 is available to other groups who wish to organise similar community events in the future.

Prior year	General funds	Designated funds	Unrestricted funds
	£	£	£
Balance at 31 August 2020	6,772	1,000	7,772
Net income for the year	870	-	870
Balance at 31 August 2021	<u>7,642</u>	<u>1,000</u>	<u>8,642</u>

9) Related party transactions

Helen Evans (trustee & Treasurer) is the Finance Director of Making Music, a supplier of insurance and membership services to FSB totalling £193 in 2022 (2021: £180).

Fleetville Swing Band

Notes to the financial statements for the year ended 31 August 2022

Statement of financial activities for the year ended 31 August 2021

	Unrestricted funds	
	2020/21	2019/20
	£	£
Income from:		
Donations	1,510	1,050
Charitable activities	1,300	-
Total income	2,810	1,050
Expenditure on:		
Charitable activities	1,940	597
Total expenditure	1,940	597
Net income	870	453
Reconciliation of funds		
Total funds brought forward	7,772	7,319
Total funds carried forward	8,642	7,772

FLEETVILLE SWING BAND

England & Wales - Charity number 1170472

Accounts

Fleetville Swing Band



Community through Music

Trustees' Report and Financial Statements
for the year to 31 August 2021

Charity No: 1170472

Fleetville Swing Band

Report and Financial Statements for the year ended 31 August 2021

The trustees are pleased to present their annual report and the financial statements of the charity for the year ended 31 August 2021. The financial statements have been prepared in accordance with the accounting policies set out in note 1, the Charities Act 2011, the charity's constitution and the Statement of Recommended Practice applicable to charities preparing accounts in accordance with FRS 102.

Objectives and activities

Purpose

The purpose of the charity, as defined in its governing document is to advance, improve, develop and maintain public education in, and appreciation of, the art and science of music in all its aspects by any means the trustees see fit, including through the presentation of public concerts.

Main activities

Fleetville Swing Band fulfils this purpose by:

- inviting members of the community to join regular rehearsals
- performing at local charity and community events
- organising its own musical performances for the general public.

Public benefit statement

The trustees have had regard to the guidance issued by the Charity Commission on public benefit, including the guidance on fee charging.

Fleetville Swing Band often performs at local charity and community events free of charge. When organising its own events, the trustees consider the affordability of fees to ensure the widest possible access to its musical performances. Membership subscriptions are not compulsory.

Achievements and performance

The Covid-19 pandemic shaped our activity throughout this financial year. With tremendous resolve and support from the whole band, we navigated the risks, rules and restrictions to continue to rehearse and perform when government guidance allowed.

During the November 2020 and Winter 2021 lockdowns, we continued to meet on Zoom and produced virtual performances of 'Rudolph the Red Nosed Cha Cha' and 'Feeling Good', gratefully arranged and created by our Musical Director, Bob Power. In November 2020, we celebrated our 10th anniversary with a photo montage and Zoom event attended by thirty current and former members.

When restrictions were relaxed, we rehearsed outdoors at Clarence Park cricket pavilion from 1 September to 1 November 2020, wrapped up again for a Christmas rehearsal on 13 December and restarted regularly from 18 May 2021. This enabled us to reach performance standard quickly and take up a 'Jazz in the Park' summer residency organised by Verdi's restaurant, with support from St Albans District Council. In Summer 2021, we performed in Clarence Park on four occasions to large and enthusiastic audiences, delighted to hear live music once again.

Financial review

Impact of COVID-19

The Government updated its guidance for the performing arts on 13 August 2020, which allowed rehearsals to resume in a COVID secure venue, subject to adopting strict risk mitigation measures. The trustees followed the guidance provided by Making Music, the membership association for leisure time music groups, to continue rehearsing outdoors.

Fortunately, FSB has strong financial reserves and we were able to meet the additional costs of protective measures, and offer reimbursement of membership subscriptions over the period of lockdown, without a detrimental impact on our financial position. At 31 August 2020, a provision was made for unclaimed refundable subscriptions. In December 2020, members voted to donate their refunds, totalling £655 to Rennie Grove Hospice, in lieu of our normal Christmas fundraising event.

Financial position

The income of the charity for the year was £2,810 (2020: £1,050). Expenditure was £1,940 (2020: £597), resulting in net income of £870 (2020: £453). The increase in both income and expenditure reflects the income and costs of performing three times towards the end of this financial period and the continuation of rehearsal costs when restrictions allowed. In comparison, all paid performances were cancelled during the previous financial year.

At 31 August 2021, total reserves were £8,642 (2020: £7,772), comprising general funds of £7,642 (2020: £6,772) and two designated funds of £500 each. The purpose of these funds is explained in the notes to the accounts.

General reserves are held in the expectation that the costs of musical direction and arrangements will increase significantly in future. Holding reserves will allow for a smooth transition to a new financial model. With a strong reserve position, the trustees are confident that Fleetville Swing Band remains a going concern.

Structure, governance and management

Fleetville Swing Band is a Charitable Incorporated Organisation (CIO) with voting members, registered with the Charity Commission on 30 November 2016. It is governed by its constitution, adopted on 11 September 2016. The charity inherited the assets and activities of Fleetville Swing Band, a society established in 2010 with similar objects.

Governance

The trustees of Fleetville Swing Band are responsible for the governance of the charity. Trustees are elected by the members for a three year term, after which they must stand for re-election. There are currently six trustees.

Fleetville Swing Band

Report and Financial Statements for the year ended 31 August 2021

Membership is open to anyone interested in furthering the purposes of the charity. At 31 August 2021, there were 38 members (2020: 37 members). Full member meetings, including an AGM, are held at least once a year where members vote to decide on decisions such as the appointment of new trustees. At other times, members delegate decision-making to a committee comprising the trustees and any other members who wish to attend. A minimum of three committee meetings are held each year.

Future plans

We continued rehearsing throughout the summer of 2021, without our usual break and returned to Covid-19 risk assessed, indoor rehearsals from 19 October 2021.

Although total membership remained consistent during the period, some members chose not to return after the Spring 2020 lockdown. However, an unexpected benefit of continuing activity was our ability to attract new members across all sections of the band. We have emerged larger and potentially stronger than ever but our challenge now is to re-organise, re-energise and manage expectations after the difficulties of the past two years.

Reference and administrative details

Trustees

Alex Gould	Chair	
Matthew Cox	Secretary	Resigned & re-appointed 16 March 2021
Helen Evans	Treasurer	Resigned & re-appointed 16 March 2021
Anthony Pulley		Resigned & re-appointed 15 March 2022
Cameron Ross		
Aidan Saunders		Resigned & re-appointed 15 March 2022

Principal address

23 Beaumont Avenue
St Albans
Hertfordshire
AL1 4TL

Website: www.fleetvilleswingband.co.uk

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees:

Signature	<i>Alex Gould</i>	<i>Helen Evans</i>
Full name	Alex Gould	Helen Evans
Position	Chair	Treasurer
Date	15 March 2022	15 March 2022

Fleetville Swing Band
Statement of financial activities for the year ended 31 August 2021
(including income and expenditure account)

		Unrestricted funds	
	Note	2020/21	2019/20
		£	£
Income from:			
Donations	2	1,510	1,050
Charitable activities	3	1,300	-
Total income		2,810	1,050
Expenditure on:			
Charitable activities	4	1,940	597
Total expenditure		1,940	597
Net income		870	453
Reconciliation of funds			
Total funds brought forward		7,772	7,319
Total funds carried forward	8	8,642	7,772

The notes on the accompanying pages form part of the financial statements.

Fleetville Swing Band
Balance sheet at 31 August 2021

	Note	31 August 2021	31 August 2020
		£	£
Current assets			
Stock of CDs		250	250
Debtors	6	471	82
Cash at bank and in hand		7,926	8,120
		<u>8,647</u>	<u>8,452</u>
Creditors: amounts falling due within one year	7	5	680
Net current assets		<u>8,642</u>	<u>7,772</u>
The funds of the charity			
		£	£
Unrestricted funds:			
General funds	8	7,642	6,772
Designated funds	8	1,000	1,000
Total charity funds	8	<u>8,642</u>	<u>7,772</u>

The notes on the accompanying pages form part of the financial statements.

The financial statements were approved by the members and authorised for issue by the trustees on 15 March 2022 by:

Alex Gould

Alex Gould
Chair

Helen Evans

Helen Evans
Treasurer

1) Principal accounting policies

General information and basis of preparation

The charity constitutes a public benefit entity as defined by FRS 102. It is a Charitable Incorporated Organisation (CIO) registered with the Charity Commission in England & Wales. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011 and UK Generally Accepted Practice as it applies from 1 January 2015.

The charity has taken advantage of the small charity disclosure exemption permitted by the SORP and has not presented a statement of cash flows.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Preparation of the accounts on a going concern basis

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The trustees believe that the immediate future of the charity is secure for the next 18 months and is a going concern.

Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the trustees to further the general objects of the charity and which have not been designated for other purposes.

Designated funds are unrestricted funds that have been set aside by the trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Income

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income from government and other grants is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable the income will be received and the amount can be measured reliably. Income which is subject to conditions before the charity is entitled to the funds, is deferred and not recognised until those conditions are met.

1) Principal accounting policies (continued)

Income (continued)

Donated goods and services are included at the fair value to the charity where this can be quantified and a third party is bearing the cost. In accordance with the Charities SORP (FRS102), no amounts are included in the financial statements for services donated by volunteers.

Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable the settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Support costs are the cost of functions that assist the work of the charity but do not directly undertake charitable activity. They include IT and governance costs

Tangible fixed assets and depreciation

Tangible fixed assets costing £1,500 or more are capitalised at cost and depreciated over their estimated useful economic lives on the following straight line basis:

Equipment	20% per annum
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Stock

Stock is valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stock.

Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

1) Principal accounting policies (continued)

Taxation

The charity is an exempt charity within the meaning of schedule 3 of the Charities Act 2011 and is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010. It therefore meets the definition of a charity for UK corporation tax purposes.

2) Donations

	2021	2020
	£	£
Member subscriptions collected	1,510	1,730
Provision for subscription refunds	-	(680)
	<u>1,510</u>	<u>1,050</u>

3) Income from charitable activities

	2021	2020
	£	£
Other performance fees	1,300	-
	<u>1,300</u>	<u>-</u>

4) Expenditure on charitable activities

	2021	2020
	£	£
Musical direction & rehearsal costs	401	324
Performance costs	592	-
Equipment costs	308	53
PPE & other Covid-19 mitigations	299	-
Support costs	340	220
	<u>1,940</u>	<u>597</u>

Support costs include insurance, PRS fees where due, website and other administration and compliance costs.

5) Staff and trustees

The charity does not employ staff. None of the trustees are remunerated and no trustee received reimbursement of expenses incurred in the role of trustee during the period (2020: none).

6) Debtors

	2021	2020
	£	£
Prepayments & accrued income	435	82
Other debtors	36	-
	<u>471</u>	<u>82</u>

7) Creditors: amounts falling due within one year

	2021	2020
	£	£
Deferred income	5	-
Provision for subscription refunds	-	680
	<u>5</u>	<u>680</u>

8) Funds

	General funds	Designated funds	Unrestricted funds
			£
Balance at 31 August 2020	6,772	1,000	7,772
Net income for the year	870	-	870
Balance at 31 August 2021	<u>7,642</u>	<u>1,000</u>	<u>8,642</u>

General funds are held in the expectation that the costs of musical direction and sourcing musical arrangements will increase in the future.

Designated funds are held for specific purposes relating to the charity's origins as part of a wider community organisation. The Paul Olive Memorial Fund of £500 was established in memory of the band's founder to provide grants for new musical ventures in the Fleetville area of St Albans. The Fleetville Festival Fund of £500 is available to other groups who wish to organise similar community events in the future.

Prior year	General funds	Designated funds	Unrestricted funds
			£
Balance at 31 August 2019	6,319	1,000	7,319
Net income for the year	453	-	453
Balance at 31 August 2020	<u>6,772</u>	<u>1,000</u>	<u>7,772</u>

9) Related party transactions

Helen Evans (trustee & Treasurer) is the Finance Director of Making Music, a supplier of insurance and membership services to FSB totalling £180 in 2021 (2020: no related party transactions).

Fleetville Swing Band

Notes to the financial statements for the year ended 31 August 2021

Statement of financial activities for the year ended 31 August 2020

	Unrestricted funds	
	2019/20	2018/19
	£	£
Income from:		
Donations	1,050	1,920
Charitable activities	-	850
Other trading activities	-	25
Total income	<u>1,050</u>	<u>2,795</u>
Expenditure on:		
Raising funds	-	10
Charitable activities	597	1,456
Total expenditure	<u>597</u>	<u>1,466</u>
Net income	<u>453</u>	<u>1,329</u>
Reconciliation of funds		
Total funds brought forward	<u>7,319</u>	<u>5,990</u>
Total funds carried forward	<u>7,772</u>	<u>7,319</u>