



NORTH DEVON HOUSE OF PRAYER

Trustees Annual Report and Accounts

For the year ended 31st August 2021



Trustees' Annual Report for the period

Period start date				Period end date		
From	1 st	September	2020	To	31 st	August 2021

Section A Reference and administration details

Charity name NORTH DEVON HOUSE OF PRAYER

Other names charity is known by NDHOP

Registered charity number (if any) 1170454

Charity's principal address Church Lane

Barnstaple

Devon

Postcode

EX31 1BH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Paul Hopkinson			
2	Jack Saunders		Resigned 26/04/2021	
3	James Ware	Chief Executive		
4	Michael Rogers		Resigned 26/04/2021	
5	Stephen Bones			
6	Andrew Lynch	Chair	Appointed 21/09/2020	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Independent Examiner	Magnus Proctor	Lindisfarne, Landkey Rd, Barnstaple, Devon, EX32 9BW
Bankers	Barclays Bank CAF Bank Ltd	38 Boutport Street , Barnstaple, Devon EX311HH 25 Kings Hill Avenue, Kings Hill, West Malling, Kent ME19 4JQ
Solicitors	Brewer Harding & Rowe	1, The Square, Barnstaple, Devon EX32 8LS

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution dated 22 nd July 2016 and registered with the Charity Commission on 29 th November 2016; subsequently amended on 23 July 2021
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	A Foundation, therefore new trustees nominated by any existing trustee, then formally appointed by all trustees at the next meeting.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To advance the Christian faith for the benefit of the public in North Devon and throughout the world in accordance with the evangelical alliance statement of faith

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

- (1) Developing and making available a Christian prayer resource centre in North Devon, helping people to explore prayer and the spiritual dimension of life with multiple prayer rooms available for prayer and staffed by a team of volunteers;
- (2) organising activities and special worship services that explore Christian prayer in various dimensions;
- (3) being a resource hub of information about prayer and education about Christian spirituality for local congregations and individuals;
- (4) offering Christian outreach and services for community groups based around exploring spirituality;
- (5) providing a drop-in service for people seeking support or a chat;
- (6) running training courses about prayer and aspects of the Christian faith;
- (7) coordinating conferences for Christians in the wider area;
- (8) offering help in local schools through R.E. classes, assemblies and school visits to our premises;
- (9) running a confidential listening and healing prayer service in a local community building. Our facilities are open on most days and evenings;
- (10) undertaking missions in the UK and overseas;
- (11) to make grants to individuals and organisations in line with the above objective;
- (12) The prevention or relief of poverty or financial hardship in North Devon and Torridge by providing grants, items or services to individuals in need.

Much of the above has continued this financial year, despite the lock down, by operating virtually where possible via Zoom or Facebook. Where activities have not been possible due to their lack of transferability to online, we have curtailed those activities in accordance with Government requirements. The House of Prayer finally opened to the general public on 11 October 2021.

The trustees have complied with the Charities Act 2011 in regard to the public benefit requirement.

Summary of the main achievements of the charity during the year**REVIEW OF ACTIVITIES IN 2020-2021**

Last year we said 'this year was one like no other,' which has been followed by this year in a very similar vein.

While complying with all government restrictions on social distancing and lockdown, we have managed to serve many of our charitable objects through this year.

Our daily live stream of worship has reached a significant number of people, allowing us to continue to explore Christian prayer in various dimensions.

We have run online training courses that have helped people to explore prayer and the spiritual dimension of life, and have had attendees from outside North Devon as we have seen the benefits of offering an online solution.

During lockdown we were unable to visit other ministries in person, but intend to rebuild these relationships and activities.

As lockdown eased towards the end of the period, we were able to re-open to the public with appropriate COVID practices in place, and have enjoyed seeing people returning to the prayer room and recommencing training and small group discipleship.

We have continued to work with local architects to move the building renovation programme forward. We have had helpful pre-planning meetings with the local council's conservation officer, and expect to gain planning consent this year.

Section D	Achievements and performance
Section E	Financial review

Brief statement of the charity's policy on reserves

Due to Covid-19 pandemic, the building has been closed to the general public since March 2020 to October 2021. However, unlike last year when unrestricted income fell by £9,595 or 32%, this year unrestricted income increased by £31,918 or 156%, solely due to one major gift of £40,000. Consequently our designated and general cash funds at 31 August 2021 were £33,703, which is approximately two years general expenditure, up from £701 or two weeks at the end of the previous financial year. However, £30,982 are designated funds, either for building development or for supporting other similar charities, and therefore only £2,721 is available for general funds, being three months general expenditure, similar to before the pandemic.

The trustees determined in the year that a general reserves balance of £7,500 would be appropriate, having considered the potential impacts of a reduction in normal giving which was seen in the last two years with the pandemic, and the potential one-off costs such as boiler replacement or building maintenance. As the general reserves balance is not at this level, it is intended to increase the reserves in the current year towards the £7,500.

Details of any funds materially in deficit

None

Section F	Other optional information
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As we move towards 2022 and lockdown has lifted, we are looking towards training more people in person and visiting other Houses of Prayer across the British Isles. The re-opening of the prayer room to the public in line with government guidance allows us to relaunch monthly prayer meetings, restart our work as a resource centre for individuals and groups interested in exploring prayer and Christian spirituality, as well as offering confidential prayer support to individuals.

We are about to start fundraising for the building project and are expecting to obtain planning consent in the coming year.

Section G	Declaration
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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	ANDREW LYNCH	JAMES WARE
Full name(s)	Andrew Lynch	James Ware
Position	Chair	Chief Executive
Date	16/02/2022	



Independent examiner's report on the accounts

Report to the trustees of North Devon House of Prayer

Charity no. 1170454

For the year ended 31st August 2021

Set out on pages 1-2

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 07/2/2022

Name: Magnus Proctor FFA

Professional qualification Fellow of the Institute of Financial Accountants

Address: Lindisfarne, Landkey Road, Barnstaple, Devon, EX32 9BW



Receipts and payments accounts

For the period
from

1st September
2020

To

31st August
2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Total funds 2021	Total funds 2020
	£	£	£	£
A1 Receipts				
Donations	50,891	517	51,408	14,484
Stewardship	2,050		2,050	4,286
Offering box	-		-	2,842
Use of building	-		-	-
Internships & training income	-		-	1,175
Sale of merchandise	33		33	500
Bank interest received	-		-	2
Sub total (Gross income for AR)	52,974	517	53,491	23,289
A2 Asset and investment sales, (see table).				
	-	-	-	-
Sub total	-	-	-	-
Total receipts	52,974	517	53,491	23,289
A3 Payments				
Ministry gifts	500		500	256
Internships & training costs:				
* accommodation and subsistence	12		12	2,664
* food & hospitality	-		-	652
* travel	-		-	4,554
Other travel costs	149		149	-
Safeguarding	129		129	125
Telephone	1,122		1,122	1,072
Computer costs	746		746	115
Internet costs	798		798	380
Insurance	1,472		1,472	1,436
Utilities	2,748		2,748	2,901
Office costs	481		481	709
Maintenance	477		477	1,004
Rent	20		20	20
Trade waste	36		36	121
Merchandise for sale	69		69	342
Advertising/promotional	-		-	324
Printing, postage and stationery	48		48	8
Leadership/trustees meetings	270		270	110
Legal costs	205		205	53
Accounting	150		150	150
Other professional services	132		132	-
Bank interest & charges	48		48	-
Salaries	1,249		1,249	1,424
Sundries			-	-
Sub total	10,861	-	10,861	18,420

A4 Asset and investment purchases, (see table)				
Worship equipment	1,978		1,978	766
Building	6,675	517	7,192	1,550
Fixture & fittings	-		-	5,873
Office equipment	458		458	-
Sub total	9,111	517	9,628	8,189
Total payments	19,972	517	20,489	26,609
Net of receipts/(payments)	33,002	0	33,002	(3,320)
A5 Transfers between funds	-	-	-	-
A6 Cash funds last year end	701	-	701	4,021
Cash funds this year end	33,703	-	33,703	701

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Total funds	31-Aug-20
B1 Cash funds	Deposit account	927		927	215
	Tithe account	249		249	249
	Current accounts	32,527		32,527	237
Total cash funds		33,703	0	33,703	701

	Details	Fund to which asset belongs	Cost	
B4 Assets retained for the charity's own use	Worship equipment	General	4,845	2,867
	Office equipment	General	458	-
	Building	Restricted	88,642	81,450
	Fixtures & fittings	General	5,873	5,873
Total retained assets			99,818	90,190

	Capital asset fund		99,818	90,190
	Restricted funds		-	-
	Designated funds:			
	Building development fund	25,000		-
	Giving fund	5,482		249
	Hardship fund	500	30,982	-
	General funds		2,721	452
Total net assets / reserves			133,521	90,891

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
J WARE	Jim Ware	16/02/2022
S R BONES	Stephen Bones	16/02/2022