

**REGISTERED COMPANY NUMBER: CE009183 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1170449**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2021  
FOR  
LUTON, SOUTH BEDS AND HARPENDEN  
SAMARITANS**

FKCA Limited  
260 - 270 Butterfield  
Great Marlings  
Luton  
Bedfordshire  
LU2 8DL

**LUTON, SOUTH BEDS AND HARPENDEN  
SAMARITANS**

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for the Year Ended 31 MARCH 2021**

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**LUTON, SOUTH BEDS AND HARPENDEN  
SAMARITANS**

**REFERENCE AND ADMINISTRATIVE DETAILS  
for the Year Ended 31 MARCH 2021**

<b>TRUSTEES</b>	Mrs J Hearn Mrs V Godden Mr L Redmond (resigned 1.9.20) Mr D Hearn Mrs A Quick Mrs B Horniblew
<b>COMPANY SECRETARY</b>	Mrs A Quick
<b>REGISTERED OFFICE</b>	33 Cardiff Road Luton Bedfordshire LU1 1PP
<b>REGISTERED COMPANY NUMBER</b>	CE009183 (England and Wales)
<b>REGISTERED CHARITY NUMBER</b>	1170449
<b>INDEPENDENT EXAMINER</b>	FKCA Limited 260 - 270 Butterfield Great Marlings Luton Bedfordshire LU2 8DL

**LUTON, SOUTH BEDS AND HARPENDEN  
SAMARITANS**

**REPORT OF THE TRUSTEES  
for the Year Ended 31 MARCH 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**OBJECTIVES AND ACTIVITIES**

**Objectives and aims**

**The objectives of the charity are :**

To work for the assistance of persons who are suicidal, despairing or in distress by providing a service primarily intended for the benefit of persons in Luton, and the surrounding area (but without specific limitations as to area) to enable such persons to receive immediate help, compassion and befriending from Members of the Charity selected and prepared for the purpose working under direction; and also where appropriate, in accordance with Samaritan procedure, referral to persons having specialist or professional skills.

To support the Company and aid in the establishment and support of probationary branches and the support of recognised branches of Samaritans.

**Vision**

Samaritans vision is that fewer people die by suicide.

**Mission**

Our mission is to make a big impact on the world around us by:

- Reducing the feelings of distress and crisis that can lead to suicide
- Increasing access to support for people in distress and crisis
- Reducing the risk of suicide in specific settings and vulnerable groups
- Influencing governments and other agencies to take action to reduce suicide

**Values**

- We hold the following values at the core of our service:
- Listening - Exploring feelings alleviates distress and helps people to reach a better understanding of their situation and the options open to them
- Confidentiality - If people feel safe, they are more likely to open up about their feelings
- Non-judgmental - We want people to be able to talk to us without fear of prejudice or rejection
- People making their own decisions wherever possible - We believe that people have the right to find their own solution and telling people what to do takes responsibility away from them
- Human contact - Giving people time, undivided attention and empathy meets a fundamental emotional need and reduces stress and despair

**Fulfilling the mission**

The volunteers offer support by telephone, email, Webchat and face to face contact with callers at the Branch. In addition, the Branch runs programmes in schools and other organisations to raise awareness of the causes and impact of depression and suicide and the benefits of expressing feelings.

**Public benefit**

In planning and reviewing its activities during the year, the trustees kept in mind the Charity Commission guidance on public benefit.

**LUTON, SOUTH BEDS AND HARPENDEN  
SAMARITANS**

**REPORT OF THE TRUSTEES  
for the Year Ended 31 MARCH 2021**

**ACHIEVEMENT AND PERFORMANCE**

**Charitable activities**

Luton, South Beds & Harpenden Samaritans work for the assistance of persons who are suicidal, despairing or in distress.

We currently have 126 volunteers of whom 111 are Listening Volunteers and 15 are Support Volunteers and between us we took and made 12,333 phone calls, answered 2,976 emails and made 62 webchat contacts over the 12 months. Many callers are coping with some degree of suicidal feelings. Without our hard-working Support Volunteers, we would not be able to keep the branch running.

**DIRECTORS REPORT**

During the past year due to the Covid-19 Pandemic it has been a monumental challenge for the Branch to maintain and fulfil the aims of our Mission Statement. The Branch Leadership Team in liaison with Central Charity, undertook a review of the Branch Risk Assessment and in particular the Health & Safety requirements to enable us to meet the rigorous safety procedures, to observe the strict government guidelines and enable us to be there to support the Local Community. With so many families suffering from loss of loved ones, personal stress and despair, the response of our Volunteers has been extraordinary. Whilst having to cease Face to Face support, we have been able to maintain our Listening, email and webchat Services.

**Outreach Activities**

This year has been a little different for Outreach, following a couple of years where the branch was building on its activities connecting with mostly local people the restrictions put a stop to all of that. The planned involvement with Luton Carnival, Herts Show and other events were cancelled as the necessary actions for the safety of volunteers and the public. It took some time before we were able to reach out into the virtual world and it is a pleasure to say the volunteers involved during the last year have represented Samaritans well, demonstrating their care and compassion for the service and our callers. A big thank you to everybody who have been involved.

During the year, we have been able to build on the teams for both the website and Twitter and this has put the branch in a much better position with regard our digital communications. Outreach when it has occurred has moved online and volunteers have responded well, provided talks to Pizza Hut employees, University of Bedfordshire students, involvement in International Men's Day and Brew Monday. We appeared on 3 Counties radio to discuss Samaritan's response to Covid-19 and on Inspire FM following Brew Monday.

The support for suicide prevention and promoting our services with local councils and charities has continued during the year. Whilst, we do not have a date for when we will again be able to engage in Face-to-Face Outreach there is confidence that when we can our volunteers will be ready to explain to the public the important services we provide in a positive manner.

**Training**

Our trainers and mentors welcomed 18 new Listening Volunteers during the past year. A new Online Training programme has replaced the Face-to-Face training meetings and has been well received by the new volunteers and trainers alike.

In June an online training course on Samaritan core skills was set up on Sams Home by central charity. This was a compulsory refresher for all listening volunteers. Our volunteers were informed and encouraged to complete the course. By September 2020, all active listening volunteers in the branch had done so.

Changes to the Samaritan Safeguarding policy came into force on January 1st. All active listening volunteers were informed and read and understood the changes. This was an excellent level of response from the branch.

In March we joined the pilot scheme which offers an online web Chat Service to callers. This is at present accessible only through the website and offered by a few branches on weekday evenings. Workstations were set up in the training room so that 2 volunteers could work on shift together, supported by their own Leader. Response to the initiative was popular in the branch and 25 of our volunteers have completed the online training course and one-to-one skills practice sessions required to take part in the scheme. We now offer the service 3 evenings a week and hope to increase this provision in the near future.

**LUTON, SOUTH BEDS AND HARPENDEN  
SAMARITANS**

**REPORT OF THE TRUSTEES  
for the Year Ended 31 MARCH 2021**

Four new mentors were trained in March 2021, bringing the total number of mentors in the branch to 23. Mentors were assigned to the group of new Samaritans early in the course and doing this allowed mentors to join their mentees on the training sessions and to offer support during training.

**I.T. Changes**

While we have all been learning about our own technology at home and getting to grips with Zoom etc, probably the biggest change within the branch has been the move from the Connect system to Link. Although Link has not been without its problems, it has been far more stable than the Connect system and has enabled connection into Telephone, Chat, Email and Elog from the same initial screen.

The Ops Room computers were updated and two Chromebox PCs were installed for the written word. These have been useful for our Mentors when their Mentees no-longer need continual support. The two listening desk PCs in the Ops Room will soon be replaced with Chromeboxes.

We have set-up the Training room as a second Ops room, initially to run the Chat service trial and hopefully soon to provide additional telephone support desks.

We have provided individual headsets to everyone that would like their own set.

There are new laptops coming for the Training team and a new information display in the Ops room.

The Samaritans central office people are assuring us that they are working on a much improved email system.

Thanks to everyone that has helped with our I.T. over the year, it is most appreciated.

**Support Volunteers**

Our Support Volunteers (SV) are an integral and essential group, who work alongside our Listening Volunteers. Currently we have 15 members, and we are delighted that 3 of them have joined us in the past year.

The SV's take on various roles within the Branch. These include Administration, Finance and Governance, IT, Caretaking of our building, Photography, Webmaster and Fund Raising.

Without our Support Volunteers and the sterling jobs they do, the Branch would certainly have difficulty in functioning as efficiently as it does.

I would like to take this opportunity to thank every one of the Support Volunteers for the help they give and have given to the Branch. You are invaluable.

**Donations and Fundraising**

The restrictions imposed by Covid-19 resulted in the suspension all fundraising activities and in a substantial loss of income.

We acknowledge with gratitude donations received from private individuals and organisations alike, also from current and former Samaritans which have enabled us to keep the branch open through these unprecedented times.

My personal thanks go to all Branch Members for their support throughout the last three years and in particular their efforts and determination to ensure that we have kept the branch open throughout the Covid-19 pandemic. Your remarkable efforts have been very much appreciated. Thank you.

**LUTON, SOUTH BEDS AND HARPENDEN  
SAMARITANS**

**REPORT OF THE TRUSTEES  
for the Year Ended 31 MARCH 2021**

**FINANCIAL REVIEW**

**Financial position**

To manage the Branch's finances, the Branch Leadership Team received regular financial reports from the Treasurer and agreed and reviewed budgets for the operation of the Centre.

The Covid Pandemic has had a severe impact on the branch income as we have been unable to raise funds through Street and Store Collections for over 12 months, which resulted in a loss of potential income of over £7,000.

Furthermore, Outdoor Fundraising Events and Social Activities have also been cancelled resulting in a further potential loss of income of over £5,000.

Whilst we have had to meet the basic overhead costs of running the branch, Covid-19 necessitated additional costs to ensure the safety of our volunteers. A careful review of the Health & Safety Policy and our Risk Assessment, combined with advice from Central Charity and Government Guidelines resulted in the necessity to provide personal telephone headsets, improved IT equipment, cleaning and sanitizing materials totalling £5,200.

The roll out by Central Charity of Webchat has also impacted branch expenditure. This year we incurred expenditure of £2,190 and further expenditure will be incurred in the next financial year.

The day to day running costs, including rates, utilities, licences, insurances and annual contract payments are closely monitored by the Branch Leadership Team and they have therefore been mindful to minimise general expenditure.

We are grateful for the donation of £1,000 from Harpenden Trust; £7,000 from the Pears Funding Grant; a Legacy of £10,000; Sponsorship of the Samaritan Walk £3,086; which has enabled the Branch to achieve a surplus this year of £3,103.

During the year, the Branch Leadership authorised expenditure for items over £1,000 as follows:

- £2,400 Deposit for the replacement of the Front Door - the original had rotted and beyond economical repair
- £1,620 Independent Examiners Fees
- £1,800 Refurbishment of the Toilet and kitchen and tap replacements

**Reserves Policy**

The trustees have considered the potential liabilities in respect of the running of the charity and in particular:

1. On-going responsibility for the repair, maintenance and improvement of its premises at 33, Cardiff Road, Luton
2. On-going running costs of the existing service
3. Future development of the service within the local community

In line with the Premises Reserves Policy set up last year, the annual reserve of £2,500 has been made.

We end this Financial Year with a reduced Reserve of 19.9 months. This continues to support the recommendation from Samaritans Central Charity and the Charity Commission that our reserve is sufficient to meet the running costs to maintain the branch and support our callers and volunteers.

The Branch Leadership Team will seek to use any excess balance, to further the charity's outreach work in the local community.

**LUTON, SOUTH BEDS AND HARPENDEN  
SAMARITANS**

**REPORT OF THE TRUSTEES  
for the Year Ended 31 MARCH 2021**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, Constitution of Luton, South Beds and Harpenden Samaritans an incorporated charity. - adopted in March 2006 and amended in February 2016.

**The Trustee Board**

Under the Constitution, the minimum number of Trustees shall be three and the maximum number of Trustees shall be thirteen. The Trustee Board comprises the Branch Director (who is also Chair), a Trustee elected by the Members with the role of Secretary and a Trustee elected by the Members with the role of Treasurer (or one Trustee elected by the Members to serve as both Secretary and Treasurer); Up to eight additional Trustees elected by the Members; and up to two Co-opted Trustees appointed to fill identified gaps in expertise on the Charity's Board of Trustees, the Co-opted Trustees have the same rights, duties and responsibilities as Trustees of the Charity.

The Trustees elected by the Members must comprise a majority of the Board of Trustees. Elected Trustees serve for a maximum term of six consecutive years and are subject to election either at the AGM or at an EGM. Co-opted Trustees must retire at the next AGM.

The Trustee Board is responsible for the Branch's compliance with charity, employment and other relevant statutory requirements. They are responsible for ensuring that the charity is solvent and well-run and that it is delivering the charitable outcomes for the benefit of the public for which it has been set up. The Trustee Board takes specific responsibility for the premises and related services at 33 Cardiff Road, Branch finances, the terms and conditions of the employed staff (Caretaker) and, where appropriate, fundraising. The post of Trustee is unpaid.

In line with Charity Commission guidelines, training material is made available to newly appointed Trustees on their roles and responsibilities to supplement the on-line programme available through the Central Charity.

**The Director**

The Director of the Branch is selected to serve for a three-year term. A formal appointment is made by the Company Trustee Board following consultation with every member of the Branch. The Director then selects several co-directors to support her or him during the term of office. Vanessa Godden started as Director on 1st July 2018 and her term of office runs to 30th June 2021. The primary role of the Director is the management of the Branch, with special emphasis on the provision of high-quality and consistent care to those who contact Samaritans as well as support to volunteers who provide this care or who support the work of the Branch in other ways. In this role, the Director has absolute responsibility for the care of callers and volunteers. The posts of Director and Co-Directors are unpaid.

**Risk management**

During the year, the Trustee Board regularly reviewed its Risk Register covering issues such as:

- Governance and Management
- Operational Risks
- Financial Risks
- External Risks
- Law and Regulatory Compliance Risks
- Volunteer Safety Risk Assessment

Since the UK Government introduced Social Distancing Measures on 23rd March 2020, we have had to alter our ways of working and we are complying with Samaritans Central Charity document:

- Coronavirus - volunteers working safely in branches to be able to remain partly operational during these unprecedented times.

Approved by order of the board of trustees on ..... and signed on its behalf by:

.....  
Mrs V Godden - Trustee



**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
LUTON, SOUTH BEDS AND HARPENDEN  
SAMARITANS**

**Independent examiner's report to the trustees of Luton, South Beds and Harpenden Samaritans ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Tara Aldwin ACA  
FKCA Limited  
260 - 270 Butterfield  
Great Marlings  
Luton  
Bedfordshire  
LU2 8DL

Date: .....

**LUTON, SOUTH BEDS AND HARPENDEN  
SAMARITANS**

**STATEMENT OF FINANCIAL ACTIVITIES  
for the Year Ended 31 MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds as restated £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		34,675	8,000	42,675	55,883
Investment income	2	270	-	270	117
<b>Total</b>		34,945	8,000	42,945	56,000
<b>EXPENDITURE ON</b>					
Raising funds	3	4,255	729	4,984	7,507
<b>Charitable activities</b>					
To work for the assistance of persons who are suicidal, despairing or in distress		28,299	6,559	34,858	61,439
<b>Total</b>		32,554	7,288	39,842	68,946
<b>NET INCOME/(EXPENDITURE)</b>		2,391	712	3,103	(12,946)
<b>Other recognised gains/(losses)</b>					
Gains on revaluation of fixed assets		-	-	-	101,056
<b>Net movement in funds</b>		2,391	712	3,103	88,110
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>					
As previously reported		340,431	-	340,431	353,377
Prior year adjustment	8	101,056	-	101,056	-
<b>As restated</b>		441,487	-	441,487	353,377
<b>TOTAL FUNDS CARRIED FORWARD</b>		443,878	712	444,590	441,487

The notes form part of these financial statements

**LUTON, SOUTH BEDS AND HARPENDEN  
SAMARITANS**

**BALANCE SHEET  
31 MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds as restated £
<b>FIXED ASSETS</b>					
Tangible assets	9	368,626	-	368,626	364,316
<b>CURRENT ASSETS</b>					
Debtors	10	1,361	-	1,361	2,398
Cash at bank and in hand		75,571	712	76,283	77,183
		<u>76,932</u>	<u>712</u>	<u>77,644</u>	<u>79,581</u>
<b>CREDITORS</b>					
Amounts falling due within one year	11	(1,680)	-	(1,680)	(2,410)
<b>NET CURRENT ASSETS</b>		<u>75,252</u>	<u>712</u>	<u>75,964</u>	<u>77,171</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>443,878</u>	<u>712</u>	<u>444,590</u>	<u>441,487</u>
<b>NET ASSETS</b>		<u>443,878</u>	<u>712</u>	<u>444,590</u>	<u>441,487</u>
<b>FUNDS</b>	12				
Unrestricted funds				443,878	441,487
Restricted funds				712	-
<b>TOTAL FUNDS</b>				<u>444,590</u>	<u>441,487</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

**LUTON, SOUTH BEDS AND HARPENDEN  
SAMARITANS**

**BALANCE SHEET - continued  
31 MARCH 2021**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
Mrs V Godden - Trustee

.....  
Mr D Hearn - Trustee

The notes form part of these financial statements

**LUTON, SOUTH BEDS AND HARPENDEN  
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS  
for the Year Ended 31 MARCH 2021**

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain assets.

The charity is defined as a Charitable Incorporated Organisation, limited by guarantee and has no share capital.

The presentation currency is GBP (£)

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

No amounts are included in the financial statements for services donated by volunteers.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Allocation and apportionment of costs**

Overhead and support costs have been allocated between charitable activity and costs of generating voluntary income. Overhead and support costs relating to Charitable Activities have been apportioned based on the use of premises. The allocation of overhead and support costs is analysed in note 4.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 15% on reducing balance
Computer equipment	- 15% on reducing balance

Freehold property is recognised at fair value. Any aggregate surplus or deficit arising from changes in the fair value is recognised in the statement of financial activities.

All other tangible fixed assets held for the charities own use are stated at cost less accumulated depreciation and accumulated impairment losses.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

**Basic financial instruments**

Basic financial instruments are recognised at amortised cost using the effective interest method.

**LUTON, SOUTH BEDS AND HARPENDEN  
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 MARCH 2021**

**2. INVESTMENT INCOME**

	2021	2020 as restated
	£	£
Deposit account interest	270	117
	<u>270</u>	<u>117</u>

**3. RAISING FUNDS**

**Raising donations and legacies**

	2021	2020 as restated
	£	£
Printing costs	901	950
Fundraising expenses	220	284
Support costs	3,863	6,273
	<u>4,984</u>	<u>7,507</u>

**4. SUPPORT COSTS**

	Management £	Governance costs £	Totals £
Raising donations and legacies	2,797	1,066	3,863
To work for the assistance of persons who are suicidal, despairing or in distress	25,153	9,592	34,745
	<u>27,950</u>	<u>10,658</u>	<u>38,608</u>

Activity	Basis of allocation
Management	Allocation of premises expenses
Governance costs	Allocation of premises expenses

Support costs, included in the above, are as follows:

			2021	2020 as restated
	Raising donations and legacies £	To work for the assistance of persons who are suicidal, despairing or in distress £	Total activities £	Total activities £
Insurance	178	1,603	1,781	812
Light and heat	385	3,467	3,852	4,330
Telephone	127	1,135	1,262	655
Sundries	228	2,052	2,280	857
	<u>918</u>	<u>8,257</u>	<u>9,175</u>	<u>6,654</u>
Carried forward	918	8,257	9,175	6,654

**LUTON, SOUTH BEDS AND HARPENDEN  
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 MARCH 2021**

**4. SUPPORT COSTS - continued**

			2021	2020 as restated
	Raising donations and legacies £	To work for the assistance of persons who are suicidal, despairing or in distress £	Total activities £	Total activities £
Brought forward	918	8,257	9,175	6,654
Repairs and renewals	1,202	10,819	12,021	28,468
Cleaning and housekeeping	451	4,054	4,505	3,978
Hire of halls and AGM expenses	-	-	-	1,218
Computer costs	18	162	180	670
Depreciation of tangible assets	208	1,861	2,069	1,308
Independent examiners remuneration - non assurance	84	756	840	660
Independent examiners remuneration	90	810	900	900
Volunteer travel	870	7,828	8,698	15,194
Refreshments	22	198	220	284
NBC	-	-	-	3,403
	<u>3,863</u>	<u>34,745</u>	<u>38,608</u>	<u>62,737</u>

**5. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020 as restated
	£	£
Independent examiners remuneration - non assurance	840	660
Independent examiners remuneration	900	900
Depreciation - owned assets	<u>2,069</u>	<u>1,308</u>

**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**LUTON, SOUTH BEDS AND HARPENDEN  
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 MARCH 2021**

**6. TRUSTEES' REMUNERATION AND BENEFITS - continued**

**Trustees' expenses**

There were no expenses reimbursed to any Trustee in either this or the preceeding financial year.

**Staff costs**

The average monthly number of employees during the year was 1 (2020: 1).

No employee received emoluments in excess of £60,000

**7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds	Restricted funds	Total funds as restated
	£	£	£
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	55,883	-	55,883
Investment income	117	-	117
<b>Total</b>	56,000	-	56,000
 <b>EXPENDITURE ON</b>			
Raising funds	7,507	-	7,507
 <b>Charitable activities</b>			
To work for the assistance of persons who are suicidal, despairing or in distress	61,439	-	61,439
<b>Total</b>	68,946	-	68,946
 <b>NET INCOME/(EXPENDITURE)</b>	(12,946)	-	(12,946)
 <b>Other recognised gains/(losses)</b>			
Gains on revaluation of fixed assets	101,056	-	101,056
<b>Net movement in funds</b>	88,110	-	88,110
 <b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	353,377	-	353,377
 <b>TOTAL FUNDS CARRIED FORWARD</b>	441,487	-	441,487



**LUTON, SOUTH BEDS AND HARPENDEN  
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 MARCH 2021**

**8. PRIOR YEAR ADJUSTMENT**

The Trustees decided to change the accounting policy in respect of how Freehold Property is recognised in the financial statements from the cost model to the revaluation model.

In accordance with section 3.33 of the Charities SORP (FRS102), the Trustees believe a change in accounting policy is justified as it results in the financial statements providing reliable and more appropriate and relevant information about the accurate portrayal of the value of the Charity's assets.

In accordance with section 3.34 of the Charities SORP (FRS102), any change in an accounting policy must be applied retrospectively to comparative information. As such, a prior year adjustment totalling £101,056 has been made to uplift the freehold property valuation with the corresponding entry going to gains on tangible fixed assets in the statement of financial activities.

**9. TANGIBLE FIXED ASSETS**

	Freehold property £	Fixtures and fittings £	Computer equipment £	Totals £
<b>COST</b>				
At 1 April 2020	356,905	6,432	3,977	367,314
Additions	-	1,329	5,050	6,379
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2021	356,905	7,761	9,027	373,693
	<hr/>	<hr/>	<hr/>	<hr/>
<b>DEPRECIATION</b>				
At 1 April 2020	-	1,463	1,535	2,998
Charge for year	-	945	1,124	2,069
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2021	-	2,408	2,659	5,067
	<hr/>	<hr/>	<hr/>	<hr/>
<b>NET BOOK VALUE</b>				
At 31 March 2021	356,905	5,353	6,368	368,626
	<hr/>	<hr/>	<hr/>	<hr/>
At 31 March 2020	356,905	4,969	2,442	364,316
	<hr/>	<hr/>	<hr/>	<hr/>

The trustees revalued the freehold property to £356,905 on 31 March 2021 based on the cost of reinstatement provided by the insurance company.

The carrying amount, had the property been recognised under the cost model, is £255,849.

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021	2020 as restated
	£	£
Prepayments and accrued income	1,361	2,398
	<hr/>	<hr/>

**LUTON, SOUTH BEDS AND HARPENDEN  
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 MARCH 2021**

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021	2020 as restated
	£	£
Trade creditors	-	850
Accrued expenses	1,680	1,560
	<u>1,680</u>	<u>2,410</u>

**12. MOVEMENT IN FUNDS**

	At 1.4.20 £	Prior year adjustment £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
<b>Unrestricted funds</b>					
General fund	337,931	101,056	2,391	(2,500)	438,878
Building funds	2,500	-	-	2,500	5,000
	<u>340,431</u>	<u>101,056</u>	<u>2,391</u>	<u>-</u>	<u>443,878</u>
<b>Restricted funds</b>					
Harpenden Trust	-	-	712	-	712
	<u>-</u>	<u>-</u>	<u>712</u>	<u>-</u>	<u>712</u>
<b>TOTAL FUNDS</b>	<u>340,431</u>	<u>101,056</u>	<u>3,103</u>	<u>-</u>	<u>444,590</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	34,945	(32,554)	2,391
<b>Restricted funds</b>			
Harpenden Trust	1,000	(288)	712
The Pears Foundation	7,000	(7,000)	-
	<u>8,000</u>	<u>(7,288)</u>	<u>712</u>
<b>TOTAL FUNDS</b>	<u>42,945</u>	<u>(39,842)</u>	<u>3,103</u>

**LUTON, SOUTH BEDS AND HARPENDEN  
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 MARCH 2021**

**12. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
<b>Unrestricted funds</b>				
General fund	315,243	116,578	7,166	438,987
Building funds	38,134	(28,468)	(7,166)	2,500
	<u>353,377</u>	<u>88,110</u>	<u>-</u>	<u>441,487</u>
<b>TOTAL FUNDS</b>	<u>353,377</u>	<u>88,110</u>	<u>-</u>	<u>441,487</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	56,000	(40,478)	101,056	116,578
Building funds	-	(28,468)	-	(28,468)
	<u>56,000</u>	<u>(68,946)</u>	<u>101,056</u>	<u>88,110</u>
<b>TOTAL FUNDS</b>	<u>56,000</u>	<u>(68,946)</u>	<u>101,056</u>	<u>88,110</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Prior year adjustment £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
<b>Unrestricted funds</b>					
General fund	315,243	101,056	118,969	4,666	539,934
Building funds	38,134	-	(28,468)	(4,666)	5,000
	<u>353,377</u>	<u>101,056</u>	<u>90,501</u>	<u>-</u>	<u>544,934</u>
<b>Restricted funds</b>					
Harpندن Trust	-	-	712	-	712
	<u>-</u>	<u>-</u>	<u>712</u>	<u>-</u>	<u>712</u>
<b>TOTAL FUNDS</b>	<u>353,377</u>	<u>101,056</u>	<u>91,213</u>	<u>-</u>	<u>545,646</u>

**LUTON, SOUTH BEDS AND HARPENDEN  
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the Year Ended 31 MARCH 2021**

**12. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
<b>Unrestricted funds</b>				
General fund	90,945	(73,032)	101,056	118,969
Building funds	-	(28,468)	-	(28,468)
	<u>90,945</u>	<u>(101,500)</u>	<u>101,056</u>	<u>90,501</u>
<b>Restricted funds</b>				
Harpenden Trust	1,000	(288)	-	712
The Pears Foundation	7,000	(7,000)	-	-
	<u>8,000</u>	<u>(7,288)</u>	<u>-</u>	<u>712</u>
<b>TOTAL FUNDS</b>	<u>98,945</u>	<u>(108,788)</u>	<u>101,056</u>	<u>91,213</u>

**Purpose of funds**

The Harpenden Trust - Donated for the purpose of Training Computers.

The Pears Foundation - Pears Foundation DCMS Community Match Challenge - this is part of Government's £750m charities package. To help Luton branch respond to the impact of the coronavirus pandemic

**Transfers between funds**

Funds assigned to the building fund are for planned refurbishment work that is required to take place every ten years. This financial year saw the conclusion of the refurbishments and the Trustees have decided to set aside an amount each year towards this future cost. The Trustees have estimated this future expenditure will amount to £25,000 and as such will allocate £2,500 of unrestricted funds per annum for ten years, starting in 2020, to the building fund.

This year a transfer totalling £2,500 was made from the building fund to the unrestricted fund which was moving the unspent refurbishment funds set aside in prior years back to the unrestricted fund.

The transfer described above leaves the £5,000, as agreed by the trustees, carried forward within the building fund.

**13. RELATED PARTY DISCLOSURES**

During the year the charity paid a fee of £Nil (2020: £3,403) to Samaritans Central Office (NBC).

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## Signature 1

Signed by Vanessa Godden using authentication code QVEocnNwcSUxeWIB at IP address 86.158.193.40, 147.161.166.193, on 2021/07/28

20:47:02 Z.

Vanessa Godden's e-mail address is: [Luton.Director@samaritans.org](mailto:Luton.Director@samaritans.org).

## Signature 2

Signed by Don Hearn using authentication code XIFIKllvVsKjP0JVOQ== at IP address 79.70.21.251, on 2021/07/29 10:41:11 Z.

Don Hearn's e-mail address is: [don.hearn2@btopenworld.com](mailto:don.hearn2@btopenworld.com).

## Signature 3

Signed by Tara Aldwin using authentication code eiljeUZDWiZtcklq at IP address 77.89.171.66, on 2021/08/10 16:32:04 Z.

Tara Aldwin's e-mail address is: [tara.aldwin@fkca.co.uk](mailto:tara.aldwin@fkca.co.uk).