

LUTON, SOUTH BEDS AND HARPENDEN SAMARITANS

England & Wales · Charity number 1170449

Details

Status Registered

Legal form CIO

Registered 2016-11-29

Register [View on the Charity Commission register](#)

Contact

Address The Samaritans
33 Cardiff Road
Luton
LU1 1PP

Phone 020 8394 8300

Email zach1279@lutonsamaritans.org

Website <http://www.samaritans.org/branches/luton/>

Activities

Objects: THE OBJECTS OF THE CHARITY ARE:1) TO ENABLE PERSONS IN LUTON, SOUTH BEDS AND HARPENDEN AND THE SURROUNDING AREA AS WELL AS ELSEWHERE WHO ARE EXPERIENCING FEELINGS OF DISTRESS OR DESPAIR, INCLUDING THOSE WHO MAY BE AT RISK OF SUICIDE, TO RECEIVE CONFIDENTIAL EMOTIONAL SUPPORT AT ANY TIME OF THE DAY OR NIGHT IN ORDER TO IMPROVE THEIR EMOTIONAL HEALTH AND TO REDUCE THE INCIDENCE OF SUICIDE;2) TO PROMOTE A BETTER UNDERSTANDING IN SOCIETY OF SUICIDE, SUICIDAL BEHAVIOUR AND THE VALUE OF EXPRESSING FEELINGS WHICH MAY OTHERWISE LEAD TO SUICIDE OR IMPAIRED EMOTIONAL HEALTH; AND3) TO COLLABORATE WITH AND SUPPORT SAMARITANS CENTRAL CHARITY AND ITS AFFILIATED BRANCHES IN FULFILLING THESE OBJECTS.

Activities: The charity provides a confidential emotional support service, primarily accessible by telephone, email, SMS and face to face contact.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives
- **Who:** The General Public/mankind

Geography

- Luton

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£45,858	£46,574	-	-
2024-03-31	£31,065	£44,782	-	-
2023-03-31	£44,871	£44,463	-	-
2022-03-31	£45,146	£49,652	-	-
2021-03-31	£42,945	£39,842	-	-

Trustees

Name	Role	Appointed
Zachary Dover	Chair	2024-07-06
Donald Lewis Hearn		2024-10-15
Vanessa Louise Godden		2024-07-06

Linked charities

- SAMARITANS OF LUTON, SOUTH BEDS AND HARPENDEN (1170449-1)

LUTON, SOUTH BEDS AND HARPENDEN SAMARITANS

England & Wales - Charity number 1170449

Accounts

REGISTERED COMPANY NUMBER: CE009183 (England and Wales)
REGISTERED CHARITY NUMBER: 1170449

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025
FOR
LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

FKCA Limited
260 - 270 Butterfield
Great Marlings
Luton
Bedfordshire
LU2 8DL

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

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for the Year Ended 31 MARCH 2025**

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**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**REFERENCE AND ADMINISTRATIVE DETAILS
for the Year Ended 31 MARCH 2025**

TRUSTEES

Mr L Redmond (resigned 6.7.24)
Mr D Hearn (resigned 6.7.24)
Mrs A Quick (resigned 6.7.24)
Mr J Hunt (resigned 6.7.24)
Mr J Kennedy (resigned 6.7.24)
Mr Z Dover (appointed 6.7.24)
Mrs V Godden (appointed 6.7.24)
Mr Y A Mohammed (appointed 6.7.24)

Mr D Hearn was co-opted on 10.9.24

COMPANY SECRETARY

REGISTERED OFFICE

33 Cardiff Road
Luton
Bedfordshire
LU1 1PP

**REGISTERED COMPANY
NUMBER**

CE009183 (England and Wales)

**REGISTERED CHARITY
NUMBER**

1170449

INDEPENDENT EXAMINER

FKCA Limited
260 - 270 Butterfield
Great Marlings
Luton
Bedfordshire
LU2 8DL

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**REPORT OF THE TRUSTEES
for the Year Ended 31 MARCH 2025**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of the charity are:

To work for the assistance of persons who are suicidal, despairing or in distress by providing a service primarily intended for the benefit of persons in Luton, and the surrounding area (but without specific limitations as to area) to enable such persons to receive immediate help, compassion and befriending from Members of the Charity selected and prepared for the purpose working under direction; and also where appropriate, in accordance with Samaritan procedure, referral to persons having specialist or professional skills.

To support the Company and aid in the establishment and support of probationary branches and the support of recognised branches of Samaritans.

Vision

Samaritans vision is that fewer people die by suicide.

Mission

Our mission is to make a big impact on the world around us by:

- Reducing the feelings of distress and crisis that can lead to suicide.
- Increasing access to support for people in distress and crisis.
- Reducing the risk of suicide in specific settings and vulnerable groups.
- Influencing governments and other agencies to take action to reduce suicide.

Values

We hold the following values at the core of our service:

- Listening - Exploring feelings alleviates distress and helps people to reach a better understanding of their situation and the options open to them.
- Confidentiality - If people feel safe, they are more likely to open up about their feelings.
- Non-judgmental - We want people to be able to talk to us without fear of prejudice or rejection.
- People making their own decisions wherever possible - we believe that people have the right to find their own solution and telling people what to do takes responsibility away from them.
- Human contact - Giving people time, undivided attention and empathy meets a fundamental emotional need and reduces stress and despair.

Fulfilling the mission

Our volunteers offer support by telephone, online chat and face to face contact with callers at the branch. In addition, the branch runs events to raise awareness of the causes and impact of depression and suicide and the benefits of expressing feelings.

Public benefit

In planning and reviewing its activities during the year, the trustees kept in mind the Charity Commission guidance on public benefit.

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**REPORT OF THE TRUSTEES
for the Year Ended 31 MARCH 2025**

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Luton, South Beds & Harpenden Samaritans work for the assistance of persons who are suicidal, despairing or in distress.

We currently have 122 volunteers of whom 106 are Listening Volunteers and 16 are Support Volunteers and between us we took and made 19,390 phone calls, spending some 4,848 hours on the phone, responded to 38 online chats.

We continue to be involved in Outreach activities in the community.

Many callers are coping with some degree of suicidal feelings. Without our hard-working Support Volunteers, we would not be able to keep the branch running.

DIRECTORS REPORT

It was an honour to be asked to become the branch's director in July 2024. Since that time a new Operations Team has been set up to focus on fundraising; increasing shift availability, flexibility of volunteer offer, and number of volunteers; whilst decreasing volunteer churn/turnover. Our leadership teams have been re-invigorated with more than half of the teams being made up of new members, with new roles being created to represent our Shift Leaders and manage our Ongoing Mentoring. It is pleasing to see a modest increase in our volunteer numbers. The branch's financial situation has been cause for concern but, thanks to our fundraising team, we are now in a much-improved position. My thanks to everyone involved in ensuring Luton, South Beds, and Harpenden Samaritans is able to remain in its property at 33 Cardiff Road.

Deputy Director for Training

The training team have been working hard over the past year to train potential volunteers to become New Samaritans. Currently, we are training between 7-10 people each cohort and running 3 cohorts per year. Training takes 7 sessions, each session lasting between 3 and 4 hours. This would not be possible without the dedicated training team- special thanks must go to Dave 1386 for managing the Core training and to Gwyn 1376 for arranging and running the Embedding training for New Samaritans.

Thanks must also be given to the people and organisations who donate funds- without these, this training would be much harder to deliver effectively- this year, we have managed to secure 3 laptop computers to loan to potential volunteers who would otherwise be unable to train.

Two members of the Operations Team have, this year, undergone the regional 'Train the Trainer' training which enables them to lead training sessions for branch and externally.

Luton branch volunteers are all in the process of doing the updated EDI training.

Deputy Director for Fundraising

Charitable fundraising has been decimated by the Covid pandemic and by the economic climate. To address these negatives, we have extended and formalised our fundraising strategy.

We continue with a programme of public collections where our local community provides us with direct financial support via collection tins and card readers. After the pandemic, such collections collapsed but we are now seeing improving outcomes.

We have also formalised and reorganised our approach to solicit donations from local businesses within our geographical area. This is a growing strand of our fundraising strategy. Separately, we are embarking on a drive to solicit a large number of small, regular donations from individuals. Large numbers of small and regular donations soon becomes significant and will provide a foundational income which does not peak and trough. We have also approached several grant-giving organisations with some success.

We would like to thank our local community, the local businesses and the grant awarding organisations that have supported us. Without their support we could not continue to offer our service. Specifically, we would like to thank:

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**REPORT OF THE TRUSTEES
for the Year Ended 31 MARCH 2025**

- Bedfordshire & Luton Community Foundation
- The Wixamtree Trust
- The Freemasons of Bedfordshire
- Taylor Walton Solicitors
- Waitrose, Harpenden (John Lewis Partnership)
- The people from all over our geographical area who dropped coins or notes into collection cans or donated via credit card readers at our public collections.

FINANCIAL REVIEW

Financial position

To manage the Branch's finances, the Branch Leadership Team received regular financial reports and agreed and reviewed budgets for the operation of the Centre.

Whilst expenditure has been maintained within budget, it has proved a difficult year to generate sufficient income to meet the financial requirements of the branch.

At the end of our financial year, expenditure exceeded income by £716. Whilst the branch has this year been able to meet this liability from the cash reserve, the Trustees and the Branch Leadership Team are actively looking at new Initiatives to generate additional income.

The Branch Leadership team are prioritising initiatives to resume Street and Store collections which were suspended during the Covid and post Covid period.

Utilities totalled £11,008 which represents 28% of our general expenses and 24% of our total expenditure.

During the year, the Branch Leadership authorised expenditure for items over £1,000 on:

Independent Examiners Fees £2,760
Branch Conference £2,424
Kitchen Refurbishment £3,924
Lift Cables £1,399
Insurance £1,034
Annual General Meeting £1,015

Reserves Policy

The trustees have considered the potential liabilities in respect of the running of the charity and in particular:

- On-going responsibility for the repair, maintenance and Improvement of its premises at 33, Cardiff Road, Luton
- On-going running costs of the existing service
- Future development of the service within the local community In line with the Premises Reserves Policy.

Building Fund Reserve - £7,000 has been set aside being this year's annual reserve to the Buildings Account in accordance with the Branch Premises 10-year Plan to meet maintenance and redecoration costs.

Personal Accident Reserve for the Over 80's - The Standard Personal Accident Policy does not cover volunteers over the age of 80, the Branch has set up a Reserve of £2,500 to meet any possible future liability.

The year ended holding 13.9 months of Reserve. Ideally, we would like to hold a 12-month reserve which supports the recommendation from Samaritans Central Charity and the Charity Commission in order to meet a years running costs to maintain the branch and support our callers and volunteers.

The day to day running costs, including rates, utilities, licences, insurances and annual contract payments are controlled through the current account and closely monitored by the Branch Leadership Team and reviewed against Budget.

The Branch Leadership Team will seek to use any balances, in excess of those set out above, to further the charity's outreach work, in the local community.

Restricted and unrestricted funds held at 31 March 2025 were £1,870 and £499,884 (2024: £2,717 and £476,221) respectively.

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**REPORT OF THE TRUSTEES
for the Year Ended 31 MARCH 2025**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, Constitution of Luton, South Beds and Harpenden Samaritans an incorporated charity. - adopted in March 2006 and amended in February 2016.

The Trustee Board

Under the Constitution, the minimum number of Trustees shall be three and the maximum number of Trustees shall be thirteen. The Trustee Board comprises the Branch Director (who is also Chair), a Trustee elected by the Members with the role of Secretary and a Trustee elected by the Members with the role of Treasurer (or one Trustee elected by the Members to serve as both Secretary and Treasurer); Up to eight additional Trustees elected by the Members; and up to two Co-opted Trustees appointed to fill identified gaps in expertise on the Charity's Board of Trustees, the Co-opted Trustees have the same rights, duties and responsibilities as Trustees of the Charity.

The Trustees elected by the Members must comprise a majority of the Board of Trustees. Elected Trustees serve for a maximum term of six consecutive years and are subject to election either at the AGM or at an EGM. Co-opted Trustees must retire at the next AGM.

The Trustee Board is responsible for the Branch's compliance with charity, employment and other relevant statutory requirements. They are responsible for ensuring that the charity is solvent and well-run and that it is delivering the charitable outcomes for the benefit of the public for which it has been set up. The Trustee Board takes specific responsibility for the premises and related services at 33 Cardiff Road, Branch finances, the terms and conditions of the employed staff (Caretaker) and, where appropriate, fundraising. The post of Trustee is unpaid.

In line with Charity Commission guidelines, training material is made available to newly appointed Trustees on their roles and responsibilities to supplement the on-line programme available through the Central Charity.

The Director

The Director of the Branch is selected to serve for a three-year term. A formal appointment is made by the Company Trustee Board following consultation with every member of the Branch. The Director then selects several Co-Directors to support her or him during the term of office. Zachary Dover started as Director on 6th July 2024 and his term of office ends on 30th June 2027. The primary role of the Director is the management of the Branch, with special emphasis on the provision of high-quality and consistent care of those who contact Samaritans as well as support to volunteers who provide this care or who support the work of the branch in other ways. In this role, the Director has absolute responsibility for the care of callers and volunteers. The posts of Director and Co-Directors are unpaid.

Risk management

During the year, the Trustee Board regularly reviewed its Risk Register covering issues such as:

- Governance and Management
- Operational Risks
- Financial Risks
- External Risks
- Law and Regulatory Compliance Risks
- Volunteer Safety Risk Assessment

Approved by order of the board of trustees on..... and signed on its behalf by:

Z Dover

.....
Mr Z Dover - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

Independent examiner's report to the trustees of Luton, South Beds and Harpenden Samaritans ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Tara Aldwin ACA

FKCA Limited
260 - 270 Butterfield
Great Marlings
Luton
Bedfordshire
LU2 8DL

Date: 31st July 2025

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 MARCH 2025**

	Notes	Unrestricted funds £	Designated fund £	Restricted funds £	2025 Total funds £	2024 Total funds £
INCOME AND ENDOWMENTS FROM						
Donations and legacies		44,856	-	-	44,856	30,179
Investment income	2	1,002	-	-	1,002	886
Total		<u>45,858</u>	<u>-</u>	<u>-</u>	<u>45,858</u>	<u>31,065</u>
EXPENDITURE ON						
Raising funds	3	6,200	-	85	6,285	6,940
Charitable activities						
To work for the assistance of persons who are suicidal, despairing or in distress		39,527	-	762	40,289	37,842
Total		<u>45,727</u>	<u>-</u>	<u>847</u>	<u>46,574</u>	<u>44,782</u>
NET INCOME/(EXPENDITURE)						
Other recognised gains/(losses)		131	-	(847)	(716)	(13,717)
Gains on revaluation of fixed assets		-	23,532	-	23,532	-
Net movement in funds		<u>131</u>	<u>23,532</u>	<u>(847)</u>	<u>22,816</u>	<u>(13,717)</u>
RECONCILIATION OF FUNDS						
Total funds brought forward		67,153	409,068	2,717	478,938	492,655
TOTAL FUNDS CARRIED FORWARD		<u><u>67,284</u></u>	<u><u>432,600</u></u>	<u><u>1,870</u></u>	<u><u>501,754</u></u>	<u><u>478,938</u></u>

The notes form part of these financial statements

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**BALANCE SHEET
31 MARCH 2025**

	Notes	Unrestricted funds £	Designated fund £	Restricted funds £	2025 Total funds £	2024 Total funds £
FIXED ASSETS						
Tangible assets	8	14,278	432,600	869	447,747	426,569
CURRENT ASSETS						
Debtors	9	1,742	-	-	1,742	1,708
Cash at bank and in hand		54,364	-	1,001	55,365	53,421
		<u>56,106</u>	<u>-</u>	<u>1,001</u>	<u>57,107</u>	<u>55,129</u>
CREDITORS						
Amounts falling due within one year	10	(3,100)	-	-	(3,100)	(2,760)
NET CURRENT ASSETS		<u>53,006</u>	<u>-</u>	<u>1,001</u>	<u>54,007</u>	<u>52,369</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		67,284	432,600	1,870	501,754	478,938
NET ASSETS		<u>67,284</u>	<u>432,600</u>	<u>1,870</u>	<u>501,754</u>	<u>478,938</u>
FUNDS	11					
Unrestricted funds					499,884	476,221
Restricted funds					1,870	2,717
TOTAL FUNDS					<u>501,754</u>	<u>478,938</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**BALANCE SHEET - continued
31 MARCH 2025**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

Z Dover

.....
Mr Z Dover - Trustee

D Hearn

.....
Mr D Hearn - Trustee

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31 MARCH 2025**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain assets.

The charity is defined as a Charitable Incorporated Organisation incorporated in England & Wales, limited by guarantee and has no share capital. The registered office can be found on the reference and administrative details page.

The presentation currency is GBP (£).

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

The charity constitutes a public benefit entity as defined by FRS 102.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

No amounts are included in the financial statements for services donated by volunteers.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Overhead and support costs have been allocated between charitable activity and costs of generating voluntary income. Overhead and support costs relating to Charitable Activities have been apportioned based on the headcount of staff and volunteers. The allocation of overhead and support costs is analysed in note 4.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 15% on cost and 15% on reducing balance
Computer equipment	- 25% on cost and 15% on reducing balance

Freehold property is held at revalued amount less depreciation, with any revaluation gain or loss being taken to the statement of financial activities.

Due to the ongoing maintenance the residual value of the building is deemed to be at least equal to the value recorded in the financial statements. As such any depreciation charge would be negligible and has not been provided for.

All other tangible fixed assets held for the charities own use are stated at cost less accumulated depreciation and accumulated impairment losses.

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 MARCH 2025**

1. ACCOUNTING POLICIES - continued

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Donated goods and services

Donated professional goods and services are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably.

In accordance with the Charities SORP (FRS 102), the general volunteer time of the charity is not recognised and refer to the trustees' annual report for more information about their contribution.

Basic financial instruments

Basic financial instruments are recognised at amortised cost using the effective interest method.

Debtors, cash and creditors

Debtors

Debtors are recognised at the settlement amount due.

Cash at bank and in hand

Cash at bank represents the balance in the bank as at the year end which includes both restricted and unrestricted funds.

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments.

2. INVESTMENT INCOME

	2025	2024
	£	£
Deposit account interest	1,002	886
	<u>1,002</u>	<u>886</u>

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 MARCH 2025**

3. RAISING FUNDS

Raising donations and legacies

	2025	2024
	£	£
Printing costs	1,564	2,618
Fundraising expenses	420	229
Support costs	4,301	4,093
	<u>6,285</u>	<u>6,940</u>

4. SUPPORT COSTS

	Management	Governance	Totals
	£	costs £	£
Raising donations and legacies	4,013	288	4,301
To work for the assistance of persons who are suicidal, despairing or in distress	36,105	2,592	38,697
	<u>40,118</u>	<u>2,880</u>	<u>42,998</u>

Activity	Basis of allocation
Management	Based on headcount of staff and volunteers
Governance costs	Based on headcount of staff and volunteers

Support costs, included in the above, are as follows:

			2025	2024
	Raising donations and legacies £	To work for the assistance of persons who are suicidal, despairing or in distress £	Total activities £	Total activities £
Refreshments	42	378	420	229
Volunteer travel	859	7,732	8,591	9,661
Insurance	104	930	1,034	1,018
Light and heat	791	7,114	7,905	6,558
Telephone	311	2,792	3,103	2,986
Sundries	162	1,451	1,613	2,561
Repairs and renewals	587	5,284	5,871	5,013
Cleaning and housekeeping	624	5,616	6,240	5,275
Hire of halls and AGM expenses	116	1,049	1,165	1,105
Computer costs	18	162	180	180
Depreciation of tangible assets	399	3,597	3,996	4,017
Independent examiners remuneration - non assurance	127	1,143	1,270	1,200
Independent examiners remuneration	161	1,449	1,610	1,536
	<u>4,301</u>	<u>38,697</u>	<u>42,998</u>	<u>41,339</u>

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 MARCH 2025**

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2025	2024
	£	£
Independent examiners remuneration - non assurance	1,270	1,200
Independent examiners remuneration	1,610	1,536
Depreciation - owned assets	3,999	4,017
Refreshments	420	229
Volunteer travel	8,591	9,661
	<u> </u>	<u> </u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustees' expenses

In the year ended 31 March 2025, 3 Trustees (2024: 4 Trustees) had expenses reimbursed totalling £1,746 (2024: £4,041).

Staff costs

The average monthly number of employees during the year was 1 (2024: 1). Gross wages of £6,240 (2024: £5,275) have been included within cleaning and housekeeping - see note 4.

No employee received emoluments in excess of £60,000.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Designated fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	26,379	-	3,800	30,179
Investment income	886	-	-	886
Total	<u>27,265</u>	<u>-</u>	<u>3,800</u>	<u>31,065</u>
EXPENDITURE ON				
Raising funds	6,940	-	-	6,940
Charitable activities				
To work for the assistance of persons who are suicidal, despairing or in distress	34,195	-	3,647	37,842
Total	<u>41,135</u>	<u>-</u>	<u>3,647</u>	<u>44,782</u>
NET INCOME/(EXPENDITURE)	(13,870)	-	153	(13,717)
RECONCILIATION OF FUNDS				
Total funds brought forward	81,023	409,068	2,564	492,655

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 MARCH 2025**

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Designated fund £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	<u>67,153</u>	<u>409,068</u>	<u>2,717</u>	<u>478,938</u>

8. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Computer equipment £	Totals £
COST OR VALUATION				
At 1 April 2024	409,068	19,786	12,491	441,345
Additions	-	1,645	-	1,645
Revaluations	<u>23,532</u>	<u>-</u>	<u>-</u>	<u>23,532</u>
At 31 March 2025	<u>432,600</u>	<u>21,431</u>	<u>12,491</u>	<u>466,522</u>
DEPRECIATION				
At 1 April 2024	-	7,250	7,526	14,776
Charge for year	<u>-</u>	<u>2,546</u>	<u>1,453</u>	<u>3,999</u>
At 31 March 2025	<u>-</u>	<u>9,796</u>	<u>8,979</u>	<u>18,775</u>
NET BOOK VALUE				
At 31 March 2025	<u>432,600</u>	<u>11,635</u>	<u>3,512</u>	<u>447,747</u>
At 31 March 2024	<u>409,068</u>	<u>12,536</u>	<u>4,965</u>	<u>426,569</u>

The trustees revalued the freehold property to £432,600 on 31 March 2025 based on the cost of reinstatement provided by the insurance company.

The carrying amount, had the property been recognised under the cost model, is £255,849.

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Prepayments and accrued income	<u>1,742</u>	<u>1,708</u>

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 MARCH 2025**

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2025 £	2024 £
Accrued expenses	3,100	2,760

11. MOVEMENT IN FUNDS

	At 1.4.24 £	Net movement in funds £	Transfers between funds £	At 31.3.25 £
Unrestricted funds				
General fund	43,153	2,694	(7,000)	38,847
Building funds	21,500	(2,563)	7,000	25,937
Designated fund	409,068	23,532	-	432,600
Personal accident cover fund	2,500	-	-	2,500
	<u>476,221</u>	<u>23,663</u>	<u>-</u>	<u>499,884</u>
Restricted funds				
Harpenden Trust	178	(178)	-	-
The Pears Foundation	1,539	(669)	-	870
Amazon Fund	1,000	-	-	1,000
	<u>2,717</u>	<u>(847)</u>	<u>-</u>	<u>1,870</u>
TOTAL FUNDS	<u>478,938</u>	<u>22,816</u>	<u>-</u>	<u>501,754</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	45,858	(43,164)	-	2,694
Building funds	-	(2,563)	-	(2,563)
Designated fund	-	-	23,532	23,532
	<u>45,858</u>	<u>(45,727)</u>	<u>23,532</u>	<u>23,663</u>
Restricted funds				
Harpenden Trust	-	(178)	-	(178)
The Pears Foundation	-	(669)	-	(669)
	<u>-</u>	<u>(847)</u>	<u>-</u>	<u>(847)</u>
TOTAL FUNDS	<u>45,858</u>	<u>(46,574)</u>	<u>23,532</u>	<u>22,816</u>

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 MARCH 2025**

11. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
Unrestricted funds				
General fund	66,523	(13,870)	(9,500)	43,153
Building funds	14,500	-	7,000	21,500
Designated fund	409,068	-	-	409,068
Personal accident cover fund	-	-	2,500	2,500
	<u>490,091</u>	<u>(13,870)</u>	<u>-</u>	<u>476,221</u>
Restricted funds				
Harpenden Trust	356	(178)	-	178
The Pears Foundation	2,208	(669)	-	1,539
Amazon Fund	-	1,000	-	1,000
	<u>2,564</u>	<u>153</u>	<u>-</u>	<u>2,717</u>
TOTAL FUNDS	<u>492,655</u>	<u>(13,717)</u>	<u>-</u>	<u>478,938</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	27,265	(41,135)	(13,870)
Restricted funds			
Harpenden Trust	-	(178)	(178)
The Pears Foundation	-	(669)	(669)
Amazon Fund	1,000	-	1,000
BLCF Fund	2,800	(2,800)	-
	<u>3,800</u>	<u>(3,647)</u>	<u>153</u>
TOTAL FUNDS	<u>31,065</u>	<u>(44,782)</u>	<u>(13,717)</u>

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 MARCH 2025**

11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.23 £	Net movement in funds £	Transfers between funds £	At 31.3.25 £
Unrestricted funds				
General fund	66,523	(11,176)	(16,500)	38,847
Building funds	14,500	(2,563)	14,000	25,937
Designated fund	409,068	23,532	-	432,600
Personal accident cover fund	-	-	2,500	2,500
	<u>490,091</u>	<u>9,793</u>	<u>-</u>	<u>499,884</u>
Restricted funds				
Harpenden Trust	356	(356)	-	-
The Pears Foundation	2,208	(1,338)	-	870
Amazon Fund	-	1,000	-	1,000
	<u>2,564</u>	<u>(694)</u>	<u>-</u>	<u>1,870</u>
TOTAL FUNDS	<u>492,655</u>	<u>9,099</u>	<u>-</u>	<u>501,754</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	73,123	(84,299)	-	(11,176)
Building funds	-	(2,563)	-	(2,563)
Designated fund	-	-	23,532	23,532
	<u>73,123</u>	<u>(86,862)</u>	<u>23,532</u>	<u>9,793</u>
Restricted funds				
Harpenden Trust	-	(356)	-	(356)
The Pears Foundation	-	(1,338)	-	(1,338)
Amazon Fund	1,000	-	-	1,000
BLCF Fund	2,800	(2,800)	-	-
	<u>3,800</u>	<u>(4,494)</u>	<u>-</u>	<u>(694)</u>
TOTAL FUNDS	<u>76,923</u>	<u>(91,356)</u>	<u>23,532</u>	<u>9,099</u>

Purpose of funds

The Harpenden Trust - Donated for the purpose of Training Computers.

The Pears Foundation - Pears Foundation DCMS Community Match Challenge - this is part of Government's £750m charities package. To help Luton branch respond to the impact of the coronavirus pandemic.

Amazon Fund - donated for the purposes of carnival materials costs.

BLCF Fund - this was funding awarded by BLCF on behalf of London Luton Airport Operations Ltd (LLAOL) - Community Trust Fund for the purposes of training listening volunteers.

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 MARCH 2025**

11. MOVEMENT IN FUNDS - continued

Transfers between funds

Funds assigned to the building fund are for planned refurbishment work that is required to take place every ten years. The Trustees have decided to set aside an amount each year towards this future cost. This year a transfer totalling £7,000 (2024: £7,000) was made from the unrestricted fund to the building fund for the above purpose. After taking into account the negative movement in the fund of £2,563 (2024: £Nil) and the transfer, £25,937 is carried forward within the fund.

12. RELATED PARTY DISCLOSURES

Related party transactions in the year ended 31 March 2025 are detailed within note 6.

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 MARCH 2025**

	2025 £	2024 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	24,161	21,863
Gift aid	2,236	2,116
Legacies	8,459	-
Grants	10,000	6,200
	44,856	30,179
Investment income		
Deposit account interest	1,002	886
Total incoming resources	45,858	31,065
 EXPENDITURE		
Raising donations and legacies		
Printing costs	1,564	2,618
Fundraising expenses	420	229
	1,984	2,847
Charitable activities		
Advertising	1,592	596
Support costs		
Management		
Refreshments	420	229
Volunteer travel	8,591	9,661
Insurance	1,034	1,018
Light and heat	7,905	6,558
Telephone	3,103	2,986
Sundries	1,613	2,561
Repairs and renewals	5,871	5,013
Cleaning and housekeeping	6,240	5,275
Hire of halls and AGM expenses	1,165	1,105
Computer costs	180	180
Fixtures and fittings	2,544	2,461
Computer equipment	1,452	1,556
	40,118	38,603
Governance costs		
Independent examiners remuneration - non assurance	1,270	1,200
Independent examiners remuneration	1,610	1,536
	2,880	2,736

This page does not form part of the statutory financial statements

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 MARCH 2025**

	2025 £	2024 £
Total resources expended	<u>46,574</u>	<u>44,782</u>
Net expenditure	<u><u>(716)</u></u>	<u><u>(13,717)</u></u>

LUTON, SOUTH BEDS AND HARPENDEN SAMARITANS

England & Wales - Charity number 1170449

Accounts

REGISTERED COMPANY NUMBER: CE009183 (England and Wales)
REGISTERED CHARITY NUMBER: 1170449

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024
FOR
LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

FKCA Limited
260 - 270 Butterfield
Great Marlings
Luton
Bedfordshire
LU2 8DL

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**CONTENTS OF THE FINANCIAL STATEMENTS
for the Year Ended 31 MARCH 2024**

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**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**REFERENCE AND ADMINISTRATIVE DETAILS
for the Year Ended 31 MARCH 2024**

TRUSTEES	Mrs J Hearn (resigned 15.7.23) Mr L Redmond Mr D Hearn Mrs A Quick Mrs B Horniblew (resigned 15.7.23) Mr J Hunt Mr J Kennedy (appointed 15.7.23)
COMPANY SECRETARY	Mrs A Quick
REGISTERED OFFICE	33 Cardiff Road Luton Bedfordshire LU1 1PP
REGISTERED COMPANY NUMBER	CE009183 (England and Wales)
REGISTERED CHARITY NUMBER	1170449
INDEPENDENT EXAMINER	FKCA Limited 260 - 270 Butterfield Great Marlings Luton Bedfordshire LU2 8DL

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS (REGISTERED NUMBER: CE009183)**

**REPORT OF THE TRUSTEES
for the Year Ended 31 MARCH 2024**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of the charity are:

To work for the assistance of persons who are suicidal, despairing or in distress by providing a service primarily intended for the benefit of persons in Luton, and the surrounding area (but without specific limitations as to area) to enable such persons to receive immediate help, compassion and befriending from Members of the Charity selected and prepared for the purpose working under direction; and also where appropriate, in accordance with Samaritan procedure, referral to persons having specialist or professional skills.

To support the Company and aid in the establishment and support of probationary branches and the support of recognised branches of Samaritans.

Vision

Samaritans vision is that fewer people die by suicide.

Mission

Our mission is to make a big impact on the world around us by:

- Reducing the feelings of distress and crisis that can lead to suicide.
- Increasing access to support for people in distress and crisis.
- Reducing the risk of suicide in specific settings and vulnerable groups.
- Influencing governments and other agencies to take action to reduce suicide.

Values

We hold the following values at the core of our service:

- Listening - Exploring feelings alleviates distress and helps people to reach a better understanding of their situation and the options open to them.
- Confidentiality - If people feel safe, they are more likely to open up about their feelings.
- Non-judgmental - We want people to be able to talk to us without fear of prejudice or rejection.
- People making their own decisions wherever possible - we believe that people have the right to find their own solution and telling people what to do takes responsibility away from them.
- Human contact - Giving people time, undivided attention and empathy meets a fundamental emotional need and reduces stress and despair.

Fulfilling the mission

Our volunteers offer support by telephone, online chat and face to face contact with callers at the branch. In addition, the branch runs events to raise awareness of the causes and impact of depression and suicide and the benefits of expressing feelings.

Public benefit

In planning and reviewing its activities during the year, the trustees kept in mind the Charity Commission guidance on public benefit.

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS (REGISTERED NUMBER: CE009183)**

**REPORT OF THE TRUSTEES
for the Year Ended 31 MARCH 2024**

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Luton, South Beds & Harpenden Samaritans work for the assistance of persons who are suicidal, despairing or in distress.

We currently have 121 volunteers of whom 100 are Listening Volunteers and 21 are Support Volunteers and between us we took and made 18,830 phone calls, spending some 5,161 hours on the phone, responded to 180 chats and undertook our first face-to-face at the branch since early 2020. We have also created a section of past volunteers 'Branch Alumni' in order to maintain contact with them so they can, when able, support the charity. At present there are 15 individuals.

We continue to be involved in Outreach activities in the community.

Many callers are coping with some degree of suicidal feelings. Without our hard-working Support Volunteers, we would not be able to keep the branch running.

DIRECTORS REPORT

Branch Activities

This year has seen the branch continue its efforts to be there for the callers, and our community. This has resulted in maintaining similar levels of time on the phone and number of calls answered. Also, the year has seen the return to offering face-to-face support at the branch following a training programme for volunteers given that this had stopped during Covid.

In line with the strategy of the central Samaritans charity, we have recognised the importance of 'Equity, Diversity and Inclusion', as critical for other the callers and volunteers. To support this aspect an additional Trustee has been appointed and is also part of the Leadership Team as a Deputy Director.

Due to the hard work of our recruitment team, training team and mentors we've welcomed 24 new Listening Volunteers into the Operations Room. We are extremely lucky to have so many loyal and conscientious Listening and Support volunteers giving time to our very worthy cause.

Donations and Fundraising

We acknowledge with gratitude donations received from private individuals and organisations alike, also from current and former Samaritans. These donations go a long way towards providing the running costs for 33 Cardiff Road and for outreach and fundraising material and equipment.

Donations received complement the fundraising activities of both Listening and Support Volunteers who tirelessly raise funds in many and varied ways.

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS (REGISTERED NUMBER: CE009183)**

**REPORT OF THE TRUSTEES
for the Year Ended 31 MARCH 2024**

FINANCIAL REVIEW

Financial position

To manage the Branch's finances, the Branch Leadership Team received regular financial reports and agreed and reviewed budgets for the operation of the Centre.

Whilst expenditure has been maintained within budget, it has proved a difficult year to generate sufficient income to meet the financial requirements of the branch.

At the end of our financial year, Expenditure exceeded income by £13,717. Whilst the branch has this year been able to meet this liability from the cash reserve, the Trustees and the Branch Leadership Team are actively looking at new Initiatives to generate additional income.

The Branch Leadership team are prioritising initiatives to resume Street and Store collections which were suspended during the Covid and post Covid period.

Utilities totalled £9,544 which represents 27% of our general expenses and 21% of our total expenditure.

During the year, the Branch Leadership authorised expenditure for items over £1,000 on:

Independent Examiners Fees £1,740

Branch Conference £1,776

Replacement Boiler £3,192

CCTV Security £1,850

Reserves Policy

The trustees have considered the potential liabilities in respect of the running of the charity and in particular:

- On-going responsibility for the repair, maintenance and Improvement of its premises at 33, Cardiff Road, Luton
- On-going running costs of the existing service
- Future development of the service within the local community In line with the Premises Reserves Policy.

Building Fund Reserve - £7,000 has been set aside being this year's annual reserve to the Buildings Account in accordance with the Branch Premises 10-year Plan to meet maintenance and redecoration costs.

Personal Accident Reserve for the Over 80's - The Standard Personal Accident Policy does not cover volunteers over the age of 80, the Branch has set up a Reserve of £2,500 to meet any possible future liability.

Restricted Grants were received:

£2,800 for 'Training & Development'

£1,000 for 'Carnival & Outreach Awareness'.

Specific Grants were received:

£2,000 for Training and Development

£400 towards Heating and Lighting

The year ended holding 13.9 months of Reserve. Ideally, we would like to hold a 12-month reserve which supports the recommendation from Samaritans Central Charity and the Charity Commission in order to meet a years running costs to maintain the branch and support our callers and volunteers.

The day to day running costs, including rates, utilities, licences, insurances and annual contract payments are controlled through the current account and closely monitored by the Branch Leadership Team and reviewed against Budget.

The Branch Leadership Team will seek to use any balances, in excess of those set out above, to further the charity's outreach work, in the local community.

Restricted and unrestricted funds held at 31 March 2024 were £2,717 and £476,221 (2023: £2,564 and £490,091) respectively.

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS (REGISTERED NUMBER: CE009183)**

**REPORT OF THE TRUSTEES
for the Year Ended 31 MARCH 2024**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, Constitution of Luton, South Beds and Harpenden Samaritans an incorporated charity. - adopted in March 2006 and amended in February 2016.

The Trustee Board

Under the Constitution, the minimum number of Trustees shall be three and the maximum number of Trustees shall be thirteen. The Trustee Board comprises the Branch Director (who is also Chair), a Trustee elected by the Members with the role of Secretary and a Trustee elected by the Members with the role of Treasurer (or one Trustee elected by the Members to serve as both Secretary and Treasurer); Up to eight additional Trustees elected by the Members; and up to two Co-opted Trustees appointed to fill identified gaps in expertise on the Charity's Board of Trustees, the Co-opted Trustees have the same rights, duties and responsibilities as Trustees of the Charity.

The Trustees elected by the Members must comprise a majority of the Board of Trustees. Elected Trustees serve for a maximum term of six consecutive years and are subject to election either at the AGM or at an EGM. Co-opted Trustees must retire at the next AGM.

The Trustee Board is responsible for the Branch's compliance with charity, employment and other relevant statutory requirements. They are responsible for ensuring that the charity is solvent and well-run and that it is delivering the charitable outcomes for the benefit of the public for which it has been set up. The Trustee Board takes specific responsibility for the premises and related services at 33 Cardiff Road, Branch finances, the terms and conditions of the employed staff (Caretaker) and, where appropriate, fundraising. The post of Trustee is unpaid.

In line with Charity Commission guidelines, training material is made available to newly appointed Trustees on their roles and responsibilities to supplement the on-line programme available through the Central Charity.

The Director

The Director of the Branch is selected to serve for a three-year term. A formal appointment is made by the Company Trustee Board following consultation with every member of the Branch. The Director then selects several Co-Directors to support her or him during the term of office. Larry Redmond started as Director on 23rd July 2021 and his term of office ends on 30th June 2024. The process for the election of a new Director is currently in hand. The primary role of the Director is the management of the Branch, with special emphasis on the provision of high-quality and consistent care to those who contact Samaritans as well as support to volunteers who provide this care or who support the work of the Branch in other ways. In this role, the Director has absolute responsibility for the care of callers and volunteers. The posts of Director and Co-Directors are unpaid.

Risk management

During the year, the Trustee Board regularly reviewed its Risk Register covering issues such as:

- Governance and Management
- Operational Risks
- Financial Risks
- External Risks
- Law and Regulatory Compliance Risks
- Volunteer Safety Risk Assessment

Approved by order of the board of trustees on 4 July 2024 and signed on its behalf by:

Mr L Redmond - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

Independent examiner's report to the trustees of Luton, South Beds and Harpenden Samaritans ('the Company')
I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Tara Aldwin ACA

FKCA Limited
260 - 270 Butterfield
Great Marlings
Luton
Bedfordshire
LU2 8DL

Date:

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 MARCH 2024**

	Notes	Unrestricted funds £	Designated fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM						
Donations and legacies		26,379	-	3,800	30,179	44,335
Investment income	2	886	-	-	886	536
Total		<u>27,265</u>	<u>-</u>	<u>3,800</u>	<u>31,065</u>	<u>44,871</u>
EXPENDITURE ON						
Raising funds	3	6,940	-	-	6,940	7,514
Charitable activities						
To work for the assistance of persons who are suicidal, despairing or in distress		34,195	-	3,647	37,842	36,949
Total		<u>41,135</u>	<u>-</u>	<u>3,647</u>	<u>44,782</u>	<u>44,463</u>
NET INCOME/(EXPENDITURE)		(13,870)	-	153	(13,717)	408
Other recognised gains/(losses)						
Gains on revaluation of fixed assets		-	-	-	-	52,163
Net movement in funds		(13,870)	-	153	(13,717)	52,571
RECONCILIATION OF FUNDS						
Total funds brought forward		81,023	409,068	2,564	492,655	440,084
TOTAL FUNDS CARRIED FORWARD		<u>67,153</u>	<u>409,068</u>	<u>2,717</u>	<u>478,938</u>	<u>492,655</u>

The notes form part of these financial statements

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS (REGISTERED NUMBER: CE009183)**

**BALANCE SHEET
31 MARCH 2024**

	Notes	Unrestricted funds £	Designated fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
FIXED ASSETS						
Tangible assets	8	15,784	409,068	1,717	426,569	422,115
CURRENT ASSETS						
Debtors	9	1,708	-	-	1,708	27
Cash at bank and in hand		52,421	-	1,000	53,421	76,582
		<u>54,129</u>	<u>-</u>	<u>1,000</u>	<u>55,129</u>	<u>76,609</u>
CREDITORS						
Amounts falling due within one year	10	(2,760)	-	-	(2,760)	(6,069)
NET CURRENT ASSETS		<u>51,369</u>	<u>-</u>	<u>1,000</u>	<u>52,369</u>	<u>70,540</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		67,153	409,068	2,717	478,938	492,655
NET ASSETS		<u>67,153</u>	<u>409,068</u>	<u>2,717</u>	<u>478,938</u>	<u>492,655</u>
FUNDS	11					
Unrestricted funds					476,221	490,091
Restricted funds					2,717	2,564
TOTAL FUNDS					<u>478,938</u>	<u>492,655</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS (REGISTERED NUMBER: CE009183)**

**BALANCE SHEET - continued
31 MARCH 2024**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 4 July 2024 and were signed on its behalf by:

Mr L Redmond - Trustee

Mr D Hearn - Trustee

The notes form part of these financial statements

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31 MARCH 2024**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain assets.

The charity is defined as a Charitable Incorporated Organisation incorporated in England & Wales, limited by guarantee and has no share capital. The registered office can be found on the reference and administrative details page.

The presentation currency is GBP (£).

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

No amounts are included in the financial statements for services donated by volunteers.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Overhead and support costs have been allocated between charitable activity and costs of generating voluntary income. Overhead and support costs relating to Charitable Activities have been apportioned based on the headcount of staff and volunteers. The allocation of overhead and support costs is analysed in note 4.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 15% on cost and 15% on reducing balance
Computer equipment	- 25% on cost and 15% on reducing balance

Freehold property is held at revalued amount less depreciation, with any revaluation gain or loss being taken to the statement of financial activities.

Due to the ongoing maintenance the residual value of the building is deemed to be at least equal to the value recorded in the financial statements. As such any depreciation charge would be negligible and has not been provided for.

All other tangible fixed assets held for the charities own use are stated at cost less accumulated depreciation and accumulated impairment losses.

Taxation

The charity is exempt from corporation tax on its charitable activities.

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 MARCH 2024**

1. ACCOUNTING POLICIES - continued

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Donated goods and services

Donated professional goods and services are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably.

In accordance with the Charities SORP (FRS 102), the general volunteer time of the charity is not recognised and refer to the trustees' annual report for more information about their contribution.

Basic financial instruments

Basic financial instruments are recognised at amortised cost using the effective interest method.

Debtors, cash and creditors

Debtors

Debtors are recognised at the settlement amount due.

Cash at bank and in hand

Cash at bank represents the balance in the bank as at the year end which includes both restricted and unrestricted funds.

Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments.

2. INVESTMENT INCOME

	2024	2023
	£	£
Deposit account interest	886	536
	<u>886</u>	<u>536</u>

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 MARCH 2024**

3. RAISING FUNDS

Raising donations and legacies

	2024	2023
	£	£
Printing costs	2,618	3,355
Fundraising expenses	229	163
Support costs	4,093	3,996
	<u>6,940</u>	<u>7,514</u>

4. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Raising donations and legacies	3,819	274	4,093
To work for the assistance of persons who are suicidal, despairing or in distress	34,784	2,462	37,246
	<u>38,603</u>	<u>2,736</u>	<u>41,339</u>

Activity	Basis of allocation
Management	Based on headcount of staff and volunteers
Governance costs	Based on headcount of staff and volunteers

Support costs, included in the above, are as follows:

	2024	2023
	To work for the assistance of persons who are suicidal, despairing or in distress £	Total activities £
Raising donations and legacies £	£	Total activities £
Refreshments	23	163
Volunteer travel	966	7,581
Insurance	102	953
Light and heat	655	5,942
Telephone	299	2,043
Sundries	256	3,167
Repairs and renewals	501	10,063
Cleaning and housekeeping	527	4,056
Hire of halls and AGM expenses	110	1,145
Computer costs	18	180
Depreciation of tangible assets	362	2,912
Independent examiners remuneration - non assurance	120	680
Independent examiners remuneration	154	1,084
	<u>4,093</u>	<u>39,969</u>

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 MARCH 2024**

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2024 £	2023 £
Independent examiners remuneration - non assurance	1,200	680
Independent examiners remuneration	1,536	1,084
Depreciation - owned assets	4,017	2,912
Refreshments	229	163
Volunteer travel	9,661	7,581
	<u> </u>	<u> </u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

In the year ended 31 March 2024, 4 Trustees (2023: 3 Trustees) had expenses reimbursed totalling £4,041 (2023: £5,366).

Staff costs

The average monthly number of employees during the year was 1 (2023: 1). Gross wages of £5,275 (2023: £4,056) have been included within cleaning and housekeeping - see note 4.

No employee received emoluments in excess of £60,000.

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Designated fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	44,335	-	-	44,335
Investment income	536	-	-	536
Total	<u>44,871</u>	<u>-</u>	<u>-</u>	<u>44,871</u>
EXPENDITURE ON				
Raising funds	7,429	-	85	7,514
Charitable activities				
To work for the assistance of persons who are suicidal, despairing or in distress	36,186	-	763	36,949
Total	<u>43,615</u>	<u>-</u>	<u>848</u>	<u>44,463</u>
NET INCOME/(EXPENDITURE)	1,256	-	(848)	408
Other recognised gains/(losses)				
Gains on revaluation of fixed assets	-	52,163	-	52,163
Net movement in funds	1,256	52,163	(848)	52,571

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 MARCH 2024**

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Designated fund £	Restricted funds £	Total funds £
RECONCILIATION OF FUNDS				
Total funds brought forward	79,768	356,905	3,411	440,084
TOTAL FUNDS CARRIED FORWARD	<u>81,024</u>	<u>409,068</u>	<u>2,563</u>	<u>492,655</u>

8. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 April 2023	409,068	11,690	12,116	432,874
Additions	-	8,096	375	8,471
At 31 March 2024	<u>409,068</u>	<u>19,786</u>	<u>12,491</u>	<u>441,345</u>
DEPRECIATION				
At 1 April 2023	-	4,789	5,970	10,759
Charge for year	-	2,461	1,556	4,017
At 31 March 2024	<u>-</u>	<u>7,250</u>	<u>7,526</u>	<u>14,776</u>
NET BOOK VALUE				
At 31 March 2024	<u>409,068</u>	<u>12,536</u>	<u>4,965</u>	<u>426,569</u>
At 31 March 2023	<u>409,068</u>	<u>6,901</u>	<u>6,146</u>	<u>422,115</u>

The trustees revalued the freehold property to £409,068 on 31 March 2023 based on the cost of reinstatement provided by the insurance company. The Trustees believe this remains an accurate valuation as at 31 March 2024.

The carrying amount, had the property been recognised under the cost model, is £255,849.

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Prepayments and accrued income	<u>1,708</u>	<u>27</u>

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 MARCH 2024**

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Accrued expenses	<u>2,760</u>	<u>6,069</u>

11. MOVEMENT IN FUNDS

	At 1.4.23	Net movement in funds	Transfers between funds	At 31.3.24
	£	£	£	£
Unrestricted funds				
General fund	66,523	(13,870)	(9,500)	43,153
Building funds	14,500	-	7,000	21,500
Designated fund	409,068	-	-	409,068
Personal accident cover fund	-	-	2,500	2,500
	<u>490,091</u>	<u>(13,870)</u>	<u>-</u>	<u>476,221</u>
Restricted funds				
Harpenden Trust	356	(178)	-	178
The Pears Foundation	2,208	(669)	-	1,539
Amazon Fund	-	1,000	-	1,000
	<u>2,564</u>	<u>153</u>	<u>-</u>	<u>2,717</u>
TOTAL FUNDS	<u>492,655</u>	<u>(13,717)</u>	<u>-</u>	<u>478,938</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	27,265	(41,135)	(13,870)
Restricted funds			
Harpenden Trust	-	(178)	(178)
The Pears Foundation	-	(669)	(669)
Amazon Fund	1,000	-	1,000
BLCF Fund	2,800	(2,800)	-
	<u>3,800</u>	<u>(3,647)</u>	<u>153</u>
TOTAL FUNDS	<u>31,065</u>	<u>(44,782)</u>	<u>(13,717)</u>

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 MARCH 2024**

11. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.23 £
Unrestricted funds				
General fund	72,268	1,255	(7,000)	66,523
Building funds	7,500	-	7,000	14,500
Designated fund	356,905	52,163	-	409,068
	<u>436,673</u>	<u>53,418</u>	<u>-</u>	<u>490,091</u>
Restricted funds				
Harpenden Trust	534	(178)	-	356
The Pears Foundation	2,877	(669)	-	2,208
	<u>3,411</u>	<u>(847)</u>	<u>-</u>	<u>2,564</u>
TOTAL FUNDS	<u>440,084</u>	<u>52,571</u>	<u>-</u>	<u>492,655</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	44,871	(43,616)	-	1,255
Designated fund	-	-	52,163	52,163
	<u>44,871</u>	<u>(43,616)</u>	<u>52,163</u>	<u>53,418</u>
Restricted funds				
Harpenden Trust	-	(178)	-	(178)
The Pears Foundation	-	(669)	-	(669)
	<u>-</u>	<u>(847)</u>	<u>-</u>	<u>(847)</u>
TOTAL FUNDS	<u>44,871</u>	<u>(44,463)</u>	<u>52,163</u>	<u>52,571</u>

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 MARCH 2024**

11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.22 £	Net movement in funds £	Transfers between funds £	At 31.3.24 £
Unrestricted funds				
General fund	72,268	(12,615)	(16,500)	43,153
Building funds	7,500	-	14,000	21,500
Designated fund	356,905	52,163	-	409,068
Personal accident cover fund	-	-	2,500	2,500
	<u>436,673</u>	<u>39,548</u>	<u>-</u>	<u>476,221</u>
Restricted funds				
Harpenden Trust	534	(356)	-	178
The Pears Foundation	2,877	(1,338)	-	1,539
Amazon Fund	-	1,000	-	1,000
	<u>3,411</u>	<u>(694)</u>	<u>-</u>	<u>2,717</u>
TOTAL FUNDS	<u>440,084</u>	<u>38,854</u>	<u>-</u>	<u>478,938</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	72,136	(84,751)	-	(12,615)
Designated fund	-	-	52,163	52,163
	<u>72,136</u>	<u>(84,751)</u>	<u>52,163</u>	<u>39,548</u>
Restricted funds				
Harpenden Trust	-	(356)	-	(356)
The Pears Foundation	-	(1,338)	-	(1,338)
Amazon Fund	1,000	-	-	1,000
BLCF Fund	2,800	(2,800)	-	-
	<u>3,800</u>	<u>(4,494)</u>	<u>-</u>	<u>(694)</u>
TOTAL FUNDS	<u>75,936</u>	<u>(89,245)</u>	<u>52,163</u>	<u>38,854</u>

Purpose of funds

The Harpenden Trust - Donated for the purpose of Training Computers.

The Pears Foundation - Pears Foundation DCMS Community Match Challenge - this is part of Government's £750m charities package. To help Luton branch respond to the impact of the coronavirus pandemic.

Amazon Fund - donated for the purposes of carnival materials costs.

BLCF Fund - this was funding awarded by BLCF on behalf of London Luton Airport Operations Ltd (LLAOL) - Community Trust Fund for the purposes of training listening volunteers.

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 MARCH 2024**

11. MOVEMENT IN FUNDS - continued

Transfers between funds

Funds assigned to the building fund are for planned refurbishment work that is required to take place every ten years. The Trustees have decided to set aside an amount each year towards this future cost. This year a transfer totalling £7,000 (2023: £7,000) was made from the unrestricted fund to the building fund for the above purpose. The transfer leaves £21,500 carried forward within the fund.

During the year, a transfer of £2,500 (2023: nil) was made to a new reserve set up by the branch for personal accident cover. The purpose of this fund is to cover any potential future liability for volunteers over the age of 80, who are not covered by the charity's standard accident policy. The transfer leaves £2,500 carried forward within the fund.

12. RELATED PARTY DISCLOSURES

Related party transactions in the year ended 31 March 2024 are detailed within note 6.

Virtual Cabinet Portal Digital Signatures

Digital Signature Verification

You can verify that this is a genuine Virtual Cabinet Document Portal signed document by uploading it to the following secure web page:

<https://www.virtualcabinetportal.com/VerifySignedDocument>

Signature Dates and Times

All dates and times shown in the signatures below are expressed in Coordinated Universal Time (UTC), which is generally equivalent to GMT.

You can find out more about UTC at the following web page:

<http://www.virtualcabinetportal.com/WhatIsUTC>

Signature 1

Signed by Don Hearn using authentication code TllaV0ZCKnpNwqNmaQ== at IP address 78.146.222.118, on 2024/07/04 11:25:28 Z.

Don Hearn's e-mail address is: don.hearn@lutonsamaritans.org.

Signature 2

Signed by Laurence Redmond using authentication code MFcmYjNiYUNRY2Mh at IP address 86.16.156.188, on 2024/07/04 15:02:37 Z.

Laurence Redmond's e-mail address is: larry.redmond@samaritans.org.

Signature 3

Signed by Tara Aldwin using authentication code SzN3dCRvJmYhZmpS at IP address 77.89.171.66, on 2024/07/04 16:25:48 Z.

Tara Aldwin's e-mail address is: tara.aldwin@fkca.co.uk.

LUTON, SOUTH BEDS AND HARPENDEN SAMARITANS

England & Wales - Charity number 1170449

Accounts

REGISTERED COMPANY NUMBER: CE009183 (England and Wales)
REGISTERED CHARITY NUMBER: 1170449

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021
FOR
LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

FKCA Limited
260 - 270 Butterfield
Great Marlings
Luton
Bedfordshire
LU2 8DL

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

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for the Year Ended 31 MARCH 2021**

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**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**REFERENCE AND ADMINISTRATIVE DETAILS
for the Year Ended 31 MARCH 2021**

TRUSTEES	Mrs J Hearn Mrs V Godden Mr L Redmond (resigned 1.9.20) Mr D Hearn Mrs A Quick Mrs B Horniblew
COMPANY SECRETARY	Mrs A Quick
REGISTERED OFFICE	33 Cardiff Road Luton Bedfordshire LU1 1PP
REGISTERED COMPANY NUMBER	CE009183 (England and Wales)
REGISTERED CHARITY NUMBER	1170449
INDEPENDENT EXAMINER	FKCA Limited 260 - 270 Butterfield Great Marlings Luton Bedfordshire LU2 8DL

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**REPORT OF THE TRUSTEES
for the Year Ended 31 MARCH 2021**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The objectives of the charity are :

To work for the assistance of persons who are suicidal, despairing or in distress by providing a service primarily intended for the benefit of persons in Luton, and the surrounding area (but without specific limitations as to area) to enable such persons to receive immediate help, compassion and befriending from Members of the Charity selected and prepared for the purpose working under direction; and also where appropriate, in accordance with Samaritan procedure, referral to persons having specialist or professional skills.

To support the Company and aid in the establishment and support of probationary branches and the support of recognised branches of Samaritans.

Vision

Samaritans vision is that fewer people die by suicide.

Mission

Our mission is to make a big impact on the world around us by:

- Reducing the feelings of distress and crisis that can lead to suicide
- Increasing access to support for people in distress and crisis
- Reducing the risk of suicide in specific settings and vulnerable groups
- Influencing governments and other agencies to take action to reduce suicide

Values

- We hold the following values at the core of our service:
- Listening - Exploring feelings alleviates distress and helps people to reach a better understanding of their situation and the options open to them
- Confidentiality - If people feel safe, they are more likely to open up about their feelings
- Non-judgmental - We want people to be able to talk to us without fear of prejudice or rejection
- People making their own decisions wherever possible - We believe that people have the right to find their own solution and telling people what to do takes responsibility away from them
- Human contact - Giving people time, undivided attention and empathy meets a fundamental emotional need and reduces stress and despair

Fulfilling the mission

The volunteers offer support by telephone, email, Webchat and face to face contact with callers at the Branch. In addition, the Branch runs programmes in schools and other organisations to raise awareness of the causes and impact of depression and suicide and the benefits of expressing feelings.

Public benefit

In planning and reviewing its activities during the year, the trustees kept in mind the Charity Commission guidance on public benefit.

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**REPORT OF THE TRUSTEES
for the Year Ended 31 MARCH 2021**

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Luton, South Beds & Harpenden Samaritans work for the assistance of persons who are suicidal, despairing or in distress.

We currently have 126 volunteers of whom 111 are Listening Volunteers and 15 are Support Volunteers and between us we took and made 12,333 phone calls, answered 2,976 emails and made 62 webchat contacts over the 12 months. Many callers are coping with some degree of suicidal feelings. Without our hard-working Support Volunteers, we would not be able to keep the branch running.

DIRECTORS REPORT

During the past year due to the Covid-19 Pandemic it has been a monumental challenge for the Branch to maintain and fulfil the aims of our Mission Statement. The Branch Leadership Team in liaison with Central Charity, undertook a review of the Branch Risk Assessment and in particular the Health & Safety requirements to enable us to meet the rigorous safety procedures, to observe the strict government guidelines and enable us to be there to support the Local Community. With so many families suffering from loss of loved ones, personal stress and despair, the response of our Volunteers has been extraordinary. Whilst having to cease Face to Face support, we have been able to maintain our Listening, email and webchat Services.

Outreach Activities

This year has been a little different for Outreach, following a couple of years where the branch was building on its activities connecting with mostly local people the restrictions put a stop to all of that. The planned involvement with Luton Carnival, Herts Show and other events were cancelled as the necessary actions for the safety of volunteers and the public. It took some time before we were able to reach out into the virtual world and it is a pleasure to say the volunteers involved during the last year have represented Samaritans well, demonstrating their care and compassion for the service and our callers. A big thank you to everybody who have been involved.

During the year, we have been able to build on the teams for both the website and Twitter and this has put the branch in a much better position with regard our digital communications. Outreach when it has occurred has moved online and volunteers have responded well, provided talks to Pizza Hut employees, University of Bedfordshire students, involvement in International Men's Day and Brew Monday. We appeared on 3 Counties radio to discuss Samaritan's response to Covid-19 and on Inspire FM following Brew Monday.

The support for suicide prevention and promoting our services with local councils and charities has continued during the year. Whilst, we do not have a date for when we will again be able to engage in Face-to-Face Outreach there is confidence that when we can our volunteers will be ready to explain to the public the important services we provide in a positive manner.

Training

Our trainers and mentors welcomed 18 new Listening Volunteers during the past year. A new Online Training programme has replaced the Face-to-Face training meetings and has been well received by the new volunteers and trainers alike.

In June an online training course on Samaritan core skills was set up on Sams Home by central charity. This was a compulsory refresher for all listening volunteers. Our volunteers were informed and encouraged to complete the course. By September 2020, all active listening volunteers in the branch had done so.

Changes to the Samaritan Safeguarding policy came into force on January 1st. All active listening volunteers were informed and read and understood the changes. This was an excellent level of response from the branch.

In March we joined the pilot scheme which offers an online web Chat Service to callers. This is at present accessible only through the website and offered by a few branches on weekday evenings. Workstations were set up in the training room so that 2 volunteers could work on shift together, supported by their own Leader. Response to the initiative was popular in the branch and 25 of our volunteers have completed the online training course and one-to-one skills practice sessions required to take part in the scheme. We now offer the service 3 evenings a week and hope to increase this provision in the near future.

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**REPORT OF THE TRUSTEES
for the Year Ended 31 MARCH 2021**

Four new mentors were trained in March 2021, bringing the total number of mentors in the branch to 23. Mentors were assigned to the group of new Samaritans early in the course and doing this allowed mentors to join their mentees on the training sessions and to offer support during training.

I.T. Changes

While we have all been learning about our own technology at home and getting to grips with Zoom etc, probably the biggest change within the branch has been the move from the Connect system to Link. Although Link has not been without its problems, it has been far more stable than the Connect system and has enabled connection into Telephone, Chat, Email and Elog from the same initial screen.

The Ops Room computers were updated and two Chromebox PCs were installed for the written word. These have been useful for our Mentors when their Mentees no-longer need continual support. The two listening desk PCs in the Ops Room will soon be replaced with Chromeboxes.

We have set-up the Training room as a second Ops room, initially to run the Chat service trial and hopefully soon to provide additional telephone support desks.

We have provided individual headsets to everyone that would like their own set.

There are new laptops coming for the Training team and a new information display in the Ops room.

The Samaritans central office people are assuring us that they are working on a much improved email system.

Thanks to everyone that has helped with our I.T. over the year, it is most appreciated.

Support Volunteers

Our Support Volunteers (SV) are an integral and essential group, who work alongside our Listening Volunteers. Currently we have 15 members, and we are delighted that 3 of them have joined us in the past year.

The SV's take on various roles within the Branch. These include Administration, Finance and Governance, IT, Caretaking of our building, Photography, Webmaster and Fund Raising.

Without our Support Volunteers and the sterling jobs they do, the Branch would certainly have difficulty in functioning as efficiently as it does.

I would like to take this opportunity to thank every one of the Support Volunteers for the help they give and have given to the Branch. You are invaluable.

Donations and Fundraising

The restrictions imposed by Covid-19 resulted in the suspension all fundraising activities and in a substantial loss of income.

We acknowledge with gratitude donations received from private individuals and organisations alike, also from current and former Samaritans which have enabled us to keep the branch open through these unprecedented times.

My personal thanks go to all Branch Members for their support throughout the last three years and in particular their efforts and determination to ensure that we have kept the branch open throughout the Covid-19 pandemic. Your remarkable efforts have been very much appreciated. Thank you.

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**REPORT OF THE TRUSTEES
for the Year Ended 31 MARCH 2021**

FINANCIAL REVIEW

Financial position

To manage the Branch's finances, the Branch Leadership Team received regular financial reports from the Treasurer and agreed and reviewed budgets for the operation of the Centre.

The Covid Pandemic has had a severe impact on the branch income as we have been unable to raise funds through Street and Store Collections for over 12 months, which resulted in a loss of potential income of over £7,000.

Furthermore, Outdoor Fundraising Events and Social Activities have also been cancelled resulting in a further potential loss of income of over £5,000.

Whilst we have had to meet the basic overhead costs of running the branch, Covid-19 necessitated additional costs to ensure the safety of our volunteers. A careful review of the Health & Safety Policy and our Risk Assessment, combined with advice from Central Charity and Government Guidelines resulted in the necessity to provide personal telephone headsets, improved IT equipment, cleaning and sanitizing materials totalling £5,200.

The roll out by Central Charity of Webchat has also impacted branch expenditure. This year we incurred expenditure of £2,190 and further expenditure will be incurred in the next financial year.

The day to day running costs, including rates, utilities, licences, insurances and annual contract payments are closely monitored by the Branch Leadership Team and they have therefore been mindful to minimise general expenditure.

We are grateful for the donation of £1,000 from Harpenden Trust; £7,000 from the Pears Funding Grant; a Legacy of £10,000; Sponsorship of the Samaritan Walk £3,086; which has enabled the Branch to achieve a surplus this year of £3,103.

During the year, the Branch Leadership authorised expenditure for items over £1,000 as follows:

- £2,400 Deposit for the replacement of the Front Door - the original had rotted and beyond economical repair
- £1,620 Independent Examiners Fees
- £1,800 Refurbishment of the Toilet and kitchen and tap replacements

Reserves Policy

The trustees have considered the potential liabilities in respect of the running of the charity and in particular:

1. On-going responsibility for the repair, maintenance and improvement of its premises at 33, Cardiff Road, Luton
2. On-going running costs of the existing service
3. Future development of the service within the local community

In line with the Premises Reserves Policy set up last year, the annual reserve of £2,500 has been made.

We end this Financial Year with a reduced Reserve of 19.9 months. This continues to support the recommendation from Samaritans Central Charity and the Charity Commission that our reserve is sufficient to meet the running costs to maintain the branch and support our callers and volunteers.

The Branch Leadership Team will seek to use any excess balance, to further the charity's outreach work in the local community.

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**REPORT OF THE TRUSTEES
for the Year Ended 31 MARCH 2021**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, Constitution of Luton, South Beds and Harpenden Samaritans an incorporated charity. - adopted in March 2006 and amended in February 2016.

The Trustee Board

Under the Constitution, the minimum number of Trustees shall be three and the maximum number of Trustees shall be thirteen. The Trustee Board comprises the Branch Director (who is also Chair), a Trustee elected by the Members with the role of Secretary and a Trustee elected by the Members with the role of Treasurer (or one Trustee elected by the Members to serve as both Secretary and Treasurer); Up to eight additional Trustees elected by the Members; and up to two Co-opted Trustees appointed to fill identified gaps in expertise on the Charity's Board of Trustees, the Co-opted Trustees have the same rights, duties and responsibilities as Trustees of the Charity.

The Trustees elected by the Members must comprise a majority of the Board of Trustees. Elected Trustees serve for a maximum term of six consecutive years and are subject to election either at the AGM or at an EGM. Co-opted Trustees must retire at the next AGM.

The Trustee Board is responsible for the Branch's compliance with charity, employment and other relevant statutory requirements. They are responsible for ensuring that the charity is solvent and well-run and that it is delivering the charitable outcomes for the benefit of the public for which it has been set up. The Trustee Board takes specific responsibility for the premises and related services at 33 Cardiff Road, Branch finances, the terms and conditions of the employed staff (Caretaker) and, where appropriate, fundraising. The post of Trustee is unpaid.

In line with Charity Commission guidelines, training material is made available to newly appointed Trustees on their roles and responsibilities to supplement the on-line programme available through the Central Charity.

The Director

The Director of the Branch is selected to serve for a three-year term. A formal appointment is made by the Company Trustee Board following consultation with every member of the Branch. The Director then selects several co-directors to support her or him during the term of office. Vanessa Godden started as Director on 1st July 2018 and her term of office runs to 30th June 2021. The primary role of the Director is the management of the Branch, with special emphasis on the provision of high-quality and consistent care to those who contact Samaritans as well as support to volunteers who provide this care or who support the work of the Branch in other ways. In this role, the Director has absolute responsibility for the care of callers and volunteers. The posts of Director and Co-Directors are unpaid.

Risk management

During the year, the Trustee Board regularly reviewed its Risk Register covering issues such as:

- Governance and Management
- Operational Risks
- Financial Risks
- External Risks
- Law and Regulatory Compliance Risks
- Volunteer Safety Risk Assessment

Since the UK Government introduced Social Distancing Measures on 23rd March 2020, we have had to alter our ways of working and we are complying with Samaritans Central Charity document:

- Coronavirus - volunteers working safely in branches to be able to remain partly operational during these unprecedented times.

Approved by order of the board of trustees on and signed on its behalf by:

.....
Mrs V Godden - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

Independent examiner's report to the trustees of Luton, South Beds and Harpenden Samaritans ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Tara Aldwin ACA
FKCA Limited
260 - 270 Butterfield
Great Marlings
Luton
Bedfordshire
LU2 8DL

Date:

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds as restated £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		34,675	8,000	42,675	55,883
Investment income	2	270	-	270	117
Total		34,945	8,000	42,945	56,000
EXPENDITURE ON					
Raising funds	3	4,255	729	4,984	7,507
Charitable activities					
To work for the assistance of persons who are suicidal, despairing or in distress		28,299	6,559	34,858	61,439
Total		32,554	7,288	39,842	68,946
NET INCOME/(EXPENDITURE)		2,391	712	3,103	(12,946)
Other recognised gains/(losses)					
Gains on revaluation of fixed assets		-	-	-	101,056
Net movement in funds		2,391	712	3,103	88,110
RECONCILIATION OF FUNDS					
Total funds brought forward					
As previously reported		340,431	-	340,431	353,377
Prior year adjustment	8	101,056	-	101,056	-
As restated		441,487	-	441,487	353,377
TOTAL FUNDS CARRIED FORWARD		443,878	712	444,590	441,487

The notes form part of these financial statements

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**BALANCE SHEET
31 MARCH 2021**

	Notes	Unrestricted funds £	Restricted funds £	2021 Total funds £	2020 Total funds as restated £
FIXED ASSETS					
Tangible assets	9	368,626	-	368,626	364,316
CURRENT ASSETS					
Debtors	10	1,361	-	1,361	2,398
Cash at bank and in hand		75,571	712	76,283	77,183
		<u>76,932</u>	<u>712</u>	<u>77,644</u>	<u>79,581</u>
CREDITORS					
Amounts falling due within one year	11	(1,680)	-	(1,680)	(2,410)
NET CURRENT ASSETS		<u>75,252</u>	<u>712</u>	<u>75,964</u>	<u>77,171</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>443,878</u>	<u>712</u>	<u>444,590</u>	<u>441,487</u>
NET ASSETS		<u>443,878</u>	<u>712</u>	<u>444,590</u>	<u>441,487</u>
FUNDS	12				
Unrestricted funds				443,878	441,487
Restricted funds				712	-
TOTAL FUNDS				<u>444,590</u>	<u>441,487</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**BALANCE SHEET - continued
31 MARCH 2021**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
Mrs V Godden - Trustee

.....
Mr D Hearn - Trustee

The notes form part of these financial statements

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31 MARCH 2021**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention, as modified by the revaluation of certain assets.

The charity is defined as a Charitable Incorporated Organisation, limited by guarantee and has no share capital.

The presentation currency is GBP (£)

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

No amounts are included in the financial statements for services donated by volunteers.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Allocation and apportionment of costs

Overhead and support costs have been allocated between charitable activity and costs of generating voluntary income. Overhead and support costs relating to Charitable Activities have been apportioned based on the use of premises. The allocation of overhead and support costs is analysed in note 4.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 15% on reducing balance
Computer equipment	- 15% on reducing balance

Freehold property is recognised at fair value. Any aggregate surplus or deficit arising from changes in the fair value is recognised in the statement of financial activities.

All other tangible fixed assets held for the charities own use are stated at cost less accumulated depreciation and accumulated impairment losses.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Basic financial instruments

Basic financial instruments are recognised at amortised cost using the effective interest method.

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 MARCH 2021**

2. INVESTMENT INCOME

	2021	2020 as restated
	£	£
Deposit account interest	270	117
	<u>270</u>	<u>117</u>

3. RAISING FUNDS

Raising donations and legacies

	2021	2020 as restated
	£	£
Printing costs	901	950
Fundraising expenses	220	284
Support costs	3,863	6,273
	<u>4,984</u>	<u>7,507</u>

4. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Raising donations and legacies	2,797	1,066	3,863
To work for the assistance of persons who are suicidal, despairing or in distress	25,153	9,592	34,745
	<u>27,950</u>	<u>10,658</u>	<u>38,608</u>

Activity	Basis of allocation
Management	Allocation of premises expenses
Governance costs	Allocation of premises expenses

Support costs, included in the above, are as follows:

			2021	2020 as restated
	Raising donations and legacies £	To work for the assistance of persons who are suicidal, despairing or in distress £	Total activities £	Total activities £
Insurance	178	1,603	1,781	812
Light and heat	385	3,467	3,852	4,330
Telephone	127	1,135	1,262	655
Sundries	228	2,052	2,280	857
	<u>918</u>	<u>8,257</u>	<u>9,175</u>	<u>6,654</u>
Carried forward	918	8,257	9,175	6,654

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 MARCH 2021**

4. SUPPORT COSTS - continued

			2021	2020 as restated
	Raising donations and legacies £	To work for the assistance of persons who are suicidal, despairing or in distress £	Total activities £	Total activities £
Brought forward	918	8,257	9,175	6,654
Repairs and renewals	1,202	10,819	12,021	28,468
Cleaning and housekeeping	451	4,054	4,505	3,978
Hire of halls and AGM expenses	-	-	-	1,218
Computer costs	18	162	180	670
Depreciation of tangible assets	208	1,861	2,069	1,308
Independent examiners remuneration - non assurance	84	756	840	660
Independent examiners remuneration	90	810	900	900
Volunteer travel	870	7,828	8,698	15,194
Refreshments	22	198	220	284
NBC	-	-	-	3,403
	<u>3,863</u>	<u>34,745</u>	<u>38,608</u>	<u>62,737</u>

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020 as restated
	£	£
Independent examiners remuneration - non assurance	840	660
Independent examiners remuneration	900	900
Depreciation - owned assets	<u>2,069</u>	<u>1,308</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 MARCH 2021**

6. TRUSTEES' REMUNERATION AND BENEFITS - continued

Trustees' expenses

There were no expenses reimbursed to any Trustee in either this or the preceeding financial year.

Staff costs

The average monthly number of employees during the year was 1 (2020: 1).

No employee received emoluments in excess of £60,000

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds	Restricted funds	Total funds as restated
	£	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	55,883	-	55,883
Investment income	117	-	117
Total	56,000	-	56,000
 EXPENDITURE ON			
Raising funds	7,507	-	7,507
 Charitable activities			
To work for the assistance of persons who are suicidal, despairing or in distress	61,439	-	61,439
Total	68,946	-	68,946
 NET INCOME/(EXPENDITURE)	(12,946)	-	(12,946)
 Other recognised gains/(losses)			
Gains on revaluation of fixed assets	101,056	-	101,056
Net movement in funds	88,110	-	88,110
 RECONCILIATION OF FUNDS			
Total funds brought forward	353,377	-	353,377
 TOTAL FUNDS CARRIED FORWARD	441,487	-	441,487

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 MARCH 2021**

8. PRIOR YEAR ADJUSTMENT

The Trustees decided to change the accounting policy in respect of how Freehold Property is recognised in the financial statements from the cost model to the revaluation model.

In accordance with section 3.33 of the Charities SORP (FRS102), the Trustees believe a change in accounting policy is justified as it results in the financial statements providing reliable and more appropriate and relevant information about the accurate portrayal of the value of the Charity's assets.

In accordance with section 3.34 of the Charities SORP (FRS102), any change in an accounting policy must be applied retrospectively to comparative information. As such, a prior year adjustment totalling £101,056 has been made to uplift the freehold property valuation with the corresponding entry going to gains on tangible fixed assets in the statement of financial activities.

9. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Computer equipment £	Totals £
COST				
At 1 April 2020	356,905	6,432	3,977	367,314
Additions	-	1,329	5,050	6,379
At 31 March 2021	356,905	7,761	9,027	373,693
DEPRECIATION				
At 1 April 2020	-	1,463	1,535	2,998
Charge for year	-	945	1,124	2,069
At 31 March 2021	-	2,408	2,659	5,067
NET BOOK VALUE				
At 31 March 2021	356,905	5,353	6,368	368,626
At 31 March 2020	356,905	4,969	2,442	364,316

The trustees revalued the freehold property to £356,905 on 31 March 2021 based on the cost of reinstatement provided by the insurance company.

The carrying amount, had the property been recognised under the cost model, is £255,849.

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020 as restated
	£	£
Prepayments and accrued income	1,361	2,398

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 MARCH 2021**

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020 as restated
	£	£
Trade creditors	-	850
Accrued expenses	1,680	1,560
	<u>1,680</u>	<u>2,410</u>

12. MOVEMENT IN FUNDS

	At 1.4.20 £	Prior year adjustment £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds					
General fund	337,931	101,056	2,391	(2,500)	438,878
Building funds	2,500	-	-	2,500	5,000
	<u>340,431</u>	<u>101,056</u>	<u>2,391</u>	<u>-</u>	<u>443,878</u>
Restricted funds					
Harpenden Trust	-	-	712	-	712
	<u>-</u>	<u>-</u>	<u>712</u>	<u>-</u>	<u>712</u>
TOTAL FUNDS	<u>340,431</u>	<u>101,056</u>	<u>3,103</u>	<u>-</u>	<u>444,590</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	34,945	(32,554)	2,391
Restricted funds			
Harpenden Trust	1,000	(288)	712
The Pears Foundation	7,000	(7,000)	-
	<u>8,000</u>	<u>(7,288)</u>	<u>712</u>
TOTAL FUNDS	<u>42,945</u>	<u>(39,842)</u>	<u>3,103</u>

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 MARCH 2021**

12. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
Unrestricted funds				
General fund	315,243	116,578	7,166	438,987
Building funds	38,134	(28,468)	(7,166)	2,500
	<u>353,377</u>	<u>88,110</u>	<u>-</u>	<u>441,487</u>
TOTAL FUNDS	<u>353,377</u>	<u>88,110</u>	<u>-</u>	<u>441,487</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	56,000	(40,478)	101,056	116,578
Building funds	-	(28,468)	-	(28,468)
	<u>56,000</u>	<u>(68,946)</u>	<u>101,056</u>	<u>88,110</u>
TOTAL FUNDS	<u>56,000</u>	<u>(68,946)</u>	<u>101,056</u>	<u>88,110</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.19 £	Prior year adjustment £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds					
General fund	315,243	101,056	118,969	4,666	539,934
Building funds	38,134	-	(28,468)	(4,666)	5,000
	<u>353,377</u>	<u>101,056</u>	<u>90,501</u>	<u>-</u>	<u>544,934</u>
Restricted funds					
Harpندن Trust	-	-	712	-	712
	<u>-</u>	<u>-</u>	<u>712</u>	<u>-</u>	<u>712</u>
TOTAL FUNDS	<u>353,377</u>	<u>101,056</u>	<u>91,213</u>	<u>-</u>	<u>545,646</u>

**LUTON, SOUTH BEDS AND HARPENDEN
SAMARITANS**

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 MARCH 2021**

12. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	90,945	(73,032)	101,056	118,969
Building funds	-	(28,468)	-	(28,468)
	<u>90,945</u>	<u>(101,500)</u>	<u>101,056</u>	<u>90,501</u>
Restricted funds				
Harpندن Trust	1,000	(288)	-	712
The Pears Foundation	7,000	(7,000)	-	-
	<u>8,000</u>	<u>(7,288)</u>	<u>-</u>	<u>712</u>
TOTAL FUNDS	<u>98,945</u>	<u>(108,788)</u>	<u>101,056</u>	<u>91,213</u>

Purpose of funds

The Harpenden Trust - Donated for the purpose of Training Computers.

The Pears Foundation - Pears Foundation DCMS Community Match Challenge - this is part of Government's £750m charities package. To help Luton branch respond to the impact of the coronavirus pandemic

Transfers between funds

Funds assigned to the building fund are for planned refurbishment work that is required to take place every ten years. This financial year saw the conclusion of the refurbishments and the Trustees have decided to set aside an amount each year towards this future cost. The Trustees have estimated this future expenditure will amount to £25,000 and as such will allocate £2,500 of unrestricted funds per annum for ten years, starting in 2020, to the building fund.

This year a transfer totalling £2,500 was made from the building fund to the unrestricted fund which was moving the unspent refurbishment funds set aside in prior years back to the unrestricted fund.

The transfer described above leaves the £5,000, as agreed by the trustees, carried forward within the building fund.

13. RELATED PARTY DISCLOSURES

During the year the charity paid a fee of £Nil (2020: £3,403) to Samaritans Central Office (NBC).

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20:47:02 Z.

Vanessa Godden's e-mail address is: Luton.Director@samaritans.org.

Signature 2

Signed by Don Hearn using authentication code XIFIKllvVsKjP0JVOQ== at IP address 79.70.21.251, on 2021/07/29 10:41:11 Z.

Don Hearn's e-mail address is: don.hearn2@btopenworld.com.

Signature 3

Signed by Tara Aldwin using authentication code eiljeUZDWiZtcklq at IP address 77.89.171.66, on 2021/08/10 16:32:04 Z.

Tara Aldwin's e-mail address is: tara.aldwin@fkca.co.uk.