

Company Registration No. CE009158 (England and Wales)

SAMARITANS OF SHREWSBURY
A registered Charitable Incorporated Organisation under the
Charities Act 2011

REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2024

James Holyoak & Parker Limited
Chartered Accountants

SAMARITANS OF SHREWSBURY

COMPANY INFORMATION

Trustees

G Brough	
S Allum (Treasurer)	(Resigned 9 November 2023)
C Dean	(Appointed 9 November 2023)
L Reeve (Director)	(Resigned 1 March 2024)
S Forgie	(Resigned 16 August 2023)
J Coward	
A Wishart	
P Curtis (Secretary)	
A Dunhill (Director)	(Appointed 1 March 2024)
S Bevan	(Appointed 20 April 2023)
F Stone (Treasurer)	(Appointed 9 November 2023)

Secretary

P Curtis

Company number

CE009158

Charity number

1170399

Accountants

James Holyoak & Parker Limited
1 Knights Court
Archers Way
Battlefield Enterprise Park
Shrewsbury
Shropshire
SY1 3GA

SAMARITANS OF SHREWSBURY

TRUSTEES REPORT

The Trustees present their report and accounts of the charity for the period ended 31 March 2024.

OBJECTIVES OF THE CHARITY

The charity's objects as set out in its governing document are:

To enable persons in Shrewsbury, Shropshire and the surrounding area as well as elsewhere who are experiencing feelings of distress or despair, including those who may be at risk of suicide, to receive confidential emotional support at any time of the day or night in order to improve their emotional health and to reduce the incidence of suicide;

To promote a better understanding in society of suicide, suicidal behaviour and the value of expressing feelings which may otherwise lead to suicide or impaired emotional health; and

To collaborate with and support Samaritans Central Charity and its affiliated branches in fulfilling these Objects.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Samaritans of Shrewsbury is a Charitable Incorporated Organisation (CIO) which was registered on 25 November 2016. The charity operates as a separate independent charity although it is recognised as an affiliated branch of the national Samaritans charity.

Samaritans of Shrewsbury operates under the model constitution for Samaritan branches.

Samaritans of Shrewsbury was formed as part of the restructuring of the national Samaritans charitable company. On 1 April 2017, the assets, liabilities and activities of Shrewsbury Samaritans were transferred to Samaritans of Shrewsbury. The transfer to the new CIO had no effect on the operations of the branch and the transaction was accounted for as a charity merger. This charity remains as the sole trustee of the old unincorporated charity and incorporates all funds held by the old charity.

New trustees of the charity are elected at The Annual General Meeting each year. The members of the charity elect the elected trustees following the nomination made. The trustees may appoint (co-opt) up to two additional trustees (co-opted trustees), so long as the total number of trustees does not exceed thirteen. The Branch Director may appoint one of the other trustees as vice-director.

All trustees receive appropriate training in their duties and responsibilities. The trustees and non-trustee Deputy Directors form the Branch Leadership Team which meets bi-monthly.

The Director is responsible for the allocation of duties within the Branch.

SAMARITANS OF SHREWSBURY

TRUSTEES REPORT CONTINUED

PUBLIC BENEFIT

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

RISK MANAGEMENT

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The trustees monitor risks to which the charity is exposed throughout the year and mitigate their potential impact. A risk register is used with risks classified between management, premises and equipment, operational, financial and external risks.

RESERVES

The trustees have examined the requirement for free reserves, i.e. those unrestricted funds not invested in tangible fixed assets, designated for specific purposes, or otherwise committed.

Consideration was given to the nature of the income and expenditure streams and the current composition of the reserves.

The trustees took particular account of the following:

- the inherent fluctuation in incoming funds
- the ongoing costs of running the branch-owned property
- the ongoing costs of maintaining key equipment

In view of this the Trustees consider that the branch should keep around 12 months' worth of expenditure in unrestricted reserves, trustees consider this to be around £35,000 based on previous year financial statements. They consider this is prudent in view of the nature of the core work of the branch.

Where specific work is planned, for instance, for building repair/ renovation, reserves may be required which would be allocated to specific purposes and, therefore, not included in free reserves.

This reserves policy will be reviewed annually, taking into account current forecasts of cash flows and income and expenditure budgets for the coming year.

SAMARITANS OF SHREWSBURY

TRUSTEES REPORT CONTINUED

FINANCIAL REVIEW

During the year we have seen an increase in receipts to £58,867 (2023: £30,508), with a small decrease in expenditure to £36,952 (2023: £39,716). This resulted in net receipts of £21,915 (2023: (£9,208) net payment).

Our fund-raising team worked tirelessly throughout the year organising and supporting collections and sourcing funding from a wide range of donors.

TRUSTEES

G Brough		
S Allum	Treasurer	(Resigned 9 November 2023)
C Dean		(Appointed 9 November 2023)
L Reeve	Director	(Resigned 1 March 2024)
S Forgie		(Resigned 16 August 2023)
J Coward		
A Wishart		
P Curtis	Secretary	
A Dunhill	Director	(Appointed 1 March 2024)
S Bevan		(Appointed 20 April 2023)
F Stone	Treasurer	(Appointed 9 November 2023)

Signed on behalf of the trustees



P Curtis

Date: 5th September 2024

SAMARITANS OF SHREWSBURY

TRUSTEES REPORT CONTINUED

DIRECTOR'S REPORT

Samaritans of Shrewsbury have had a steady financial year and we have therefore been able to move forward with some of our plans to improve and make safe our working area. The continuation of the rising cost of living has meant that we have had to plan carefully to achieve completion of the projects on our priority list. We have asked for specially targeted grants and funding from our supporters and have been very grateful for their support. The overriding cost is that of running and maintaining the branch but with the funds being donated for our other projects, I am so pleased to be able to say that we have been able to create an environment which supports our volunteers and they, in turn have provided a consistently good service to our callers in all areas within the branch and out in the county community.

The Branch Leadership Team have worked well over the year to ensure that change is well managed and builds on the success of the previous year. With the appointment of a new treasurer, the handover was smooth and allowed us to continue with our core business. As before, the Branch Leadership Team continues to support the volunteers in every way, managing change and developing opportunities so that we continue to offer an excellent service to our callers in all channels, whether that be on the phone, face to face in the community, by email or Online chat.

Our volunteer base has remained steady, with three cohorts being trained throughout the year. The commitment of everyone involved in the training of these new Samaritans has, as always, been admirable. Our new Samaritans have become part of the hard-working team that makes up Samaritans of Shrewsbury and this has allowed a flexibility in shifts in the last part of the year. Flexibility in working has been one of our core aims as we continue to support the national mission to be available 24 hours a day.

To serve more communities county wide, we are developing our outreach provision yet further. We have delivered more Active Listening Workshops away from Shrewsbury to a variety of audiences and have engaged with the Military Veterans in Gobowen and at Shawbury and worked with Foodbank volunteers and Youth workers in Ludlow as examples. We continue to offer our Samaritans Awareness talks to a variety of organisations and they are well received. Our work with two foodbanks in Shrewsbury and Oswestry has continued to be very successful, with shifts happening at each foodbank weekly. We continue to train selected people in prison to be Listeners and we also continue to work collaboratively with Bereavement service for Shropshire and the Suicide Prevention Action group. We continue to work nationally with the Missing People partnership and Network Rail.

The Premises team have ensured that the building is maintained to its best and we have had a roof with asbestos removed and the yard made safe with security lighting improved. Further plans are in hand to improve the surface of the yard but to find a contractor who would take on a job of this small scale is proving to be difficult. However, the plans are in hand. Security lighting in the porch area has been installed also.

We continue to hold hybrid meetings in our training room, as we are committed to including all our volunteers intending that they do not have to travel to attend meetings, especially during the winter months. Many of our volunteers live rurally and this can be daunting for them. This option also helps with sustainability and financial considerations. We continue to meet our goal to be as inclusive a branch as we can.

We are always grateful to everyone who supports us. We receive no central or government funding, we rely on kind donations and are very grateful to everyone who responds to our requests for financial support. We are able to carry on our work towards our vision that fewer people die by suicide and to be available to callers 24 hours a day through receipt of kind donations and to donors to whom we are totally indebted.

A Dunhill
Director



Date: 5th September 2024

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF SAMARITANS OF SHREWSBURY

I report on the accounts of the Charity for the year ended 31 March 2024, which are set out on pages 6 to 9.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act).

It is my responsibility to:-

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Statement


My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with our examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the Charities Act 2011 and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

James, Holyoak & Parker Ltd
1 Knights Court, Archers Way,
Battlefield Enterprise Park,
SHREWSBURY, SY1 3GA



Robert Humphreys FCA

Chartered Accountant

Date: 5th September 2024

SAMARITANS OF SHREWSBURY

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

		<u>2024</u>	<u>2024</u>	<u>Y/e</u> <u>31/3/24</u>	<u>2023</u>	<u>2023</u>	<u>Y/e</u> <u>31/3/23</u>
<u>Note</u>		<u>Restricted</u>	<u>Unrestricted</u>	<u>Total</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>Total</u>
		£	£	£	£	£	£
<u>RECEIPTS</u>							
Fundraising		-	6,539	6,539	-	2,694	2,694
Donations & Gifts		8,000	29,162	37,162	3,000	15,268	18,268
Legacy		-	-	-	-	500	500
Prison Receipt		-	6,000	6,000	-	6,000	6,000
Gift Aid		-	8,736	8,736	-	2,929	2,929
		8,000	50,437	58,437	3,000	27,391	30,391
Interest Received		-	430	430	-	117	117
Total Receipts		8,000	50,867	58,867	3,000	27,508	30,508
<u>PAYMENTS</u>							
Direct Charitable Expenditure	5	4,500	25,443	29,943	2,700	32,794	35,494
Publicity Costs	6	-	3,578	3,578	-	846	846
Management & Administration Costs	7	500	2,931	3,431	300	3,076	3,376
Total Payments		5,000	31,952	36,952	3,000	36,716	39,716
Net (payments)/receipts for the Year		3,000	18,915	21,915	-	(9,208)	(9,208)
Transfer between funds		-	-	-	-	-	-
Net movement in funds		3,000	18,915	18,915	-	(9,208)	(9,208)
<u>Reconciliation of funds</u>							
Total cash funds brought forward		-	40,025	40,025	-	49,233	49,233
Total cash funds carried forward		3,000	58,940	61,940	-	40,025	40,025

SAMARITANS OF SHREWSBURY

STATEMENT OF ASSETS & LIABILITIES

FOR THE YEAR ENDED 31 MARCH 2024

	<u>Note</u>	<u>2024</u> <u>Restricted</u>	<u>2024</u> <u>Unrestricted</u>	<u>Y/e</u> <u>31/3/24</u> <u>Total</u>	<u>2023</u> <u>Restricted</u>	<u>2023</u> <u>Unrestricted</u>	<u>Y/e</u> <u>31/3/23</u> <u>Total</u>
<u>MONETARY ASSETS</u>		£	£	£	£	£	£
Bank Current Accounts		3,000	23,704	26,704	-	6,898	6,898
Bank Deposit Account		-	27,481	27,481	-	27,009	27,009
Gift Aid Account		-	7,755	7,755	-	6,118	6,118
		3,000	61,940	61,940	-	40,025	40,025

Assets retained for the
Charity's own use

Swan House - Insurance valuation		564,269
Branch Equipment - estimated current value	Unrestricted	7,200
	Restricted	8,000

Liabilities

Branch contribution to central charity	Unrestricted	2,433
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These financial statements were approved by the board of trustees and authorised for issue
On 5th September 2024, and signed on behalf of the board by:



F Stone
Treasurer

SAMARITANS OF SHREWSBURY

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2024

1. **Trustee remuneration and expenses**

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees. It is the policy of the charity to reimburse in full all expenses properly incurred by volunteers relating to its charitable activities. During the year, travel expenses for the undertaking of directors duties totaling £4,302 was paid.

2. **Restricted Funds**

In the year £5,000 was received from Samaritans Branches Costs of Living, Branches in Need Fund to support the costs of delivering the branch activity and was used in full in the year. £3,000 was received from the Edward Cadbury Trust which was not used until after the year end towards the property maintenance and repairs, leaving the full £3,000 in Restricted Funds carried forward.

3. **Non-Domestic rates**

No payment is made for Non-Domestic rates as the charity receives mandatory and discretionary charitable relief for the total charge for the year. To date the policy has been to exclude the charge and relief from the Receipts and Payments Account.

4. **PREMISES COSTS**

	<u>Y/e</u> <u>31/3/24</u> £	<u>Y/e</u> <u>31/3/23</u> £	
<u>PREMISES COSTS</u>			
Rates, Insurance, Light & Heat	3,974	4,649	
Printing, Stationery & Postage	1,653	1,908	
Bank Charges	304	249	
House Keeping including Repairs	8,414	10,296	
Professional Fees re Property	-	1,380	
Property Equipment	-	-	
	<hr/> 14,345	<hr/> 18,482	
Allocated:			
Charitable Expenditure	90%	12,911	16,634
Management and Administration	10%	1,434	1,848
		<hr/> 14,345	<hr/> 18,482

5. **DIRECT CHARITABLE EXPENDITURE**

	£	£
Telephone Charges	2,418	3,114
Travel & Training Costs	12,546	10,259
Premises Overheads	12,911	16,634
Car Parking	297	385
IT Fees and Equipment	1,771	1,382
Equipment	-	-
Refurbishment of Operations and Training Rooms	-	3,720
	<u>29,943</u>	<u>35,494</u>

SAMARITANS OF SHREWSBURY

SCHEDULE TO THE RECEIPTS & PAYMENTS ACCOUNT CONTINUED

FOR THE YEAR ENDED 31 MARCH 2024

	<u>Note</u>	<u>Y/e</u> <u>31/3/24</u> <u>Net</u>	<u>Y/e</u> <u>31/3/23</u> <u>Net</u>		
6. <u>PUBLICITY</u>		£	£		
Advertising		-	-		
Fundraising		3,578	846		
		<u>3,578</u>	<u>846</u>		
7. <u>MANAGEMENT AND ADMINISTRATION</u>		£	£		
Branch Contribution		1,100	1,528		
Independent Examiner's Fees		834	-		
AGM Costs		63	-		
Premises Overheads	4	1,434	1,848		
		<u>3,431</u>	<u>3,376</u>		
8. <u>FUND RECONCILIATION</u>					
	As at 1 April 2023	Income	Expenditure & Gains/(losses)	Transfers	As at 31 March 2024
Unrestricted:					
General reserve	40,025	50,867	(31,952)	-	58,940
Designated Funds:					
Internal Improvements	-	-	-	-	-
Total unrestricted funds	<u>40,025</u>	<u>50,867</u>	<u>(31,952)</u>	<u>-</u>	<u>58,940</u>
Restricted funds:					
Donations (see note 2)	-	8,000	(5,000)	-	3,000
Total restricted funds	<u>-</u>	<u>8,000</u>	<u>(5,000)</u>	<u>-</u>	<u>3,000</u>
Total funds	<u>40,025</u>	<u>58,867</u>	<u>(36,952)</u>	<u>-</u>	<u>61,940</u>