

Company Registration No. CE009158 (England and Wales)

SAMARITANS OF SHREWSBURY
A registered Charitable Incorporated Organisation under the
Charities Act 2011

REPORT AND ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

James Holyoak & Parker Limited
Chartered Accountants

SAMARITANS OF SHREWSBURY

COMPANY INFORMATION

Trustees	G Brough	(Appointed 12 May 2021)
	S Allum (Treasurer)	(Appointed 21 August 2018)
	A Tippet (Secretary)	(Appointed 25 November 2016, Secretary from 8 August 2019)
	C Dean	(Appointed 25 November 2016)
	L Reeve (Director)	(Appointed 1 March 2021)
	S Forgie	(Appointed 22 June 2017)
	R Dunnill	(Appointed 17 March 2021)
Secretary	A Tippet	(Appointed 25 November 2016, Secretary from 8 August 2019)
Company number	CE009158	
Charity number	1170399	
Accountants	James Holyoak & Parker Limited 1 Knights Court Archers Way Battlefield Enterprise Park Shrewsbury Shropshire SY1 3GA	

SAMARITANS OF SHREWSBURY

TRUSTEES REPORT

The Trustees present their report and accounts of the charity for the period ended 31 March 2022.

OBJECTIVES OF THE CHARITY

The charity's objects as set out in its governing document are:

To enable persons in Shrewsbury, Shropshire and the surrounding area as well as elsewhere who are experiencing feelings of distress or despair, including those who may be at risk of suicide, to receive confidential emotional support at any time of the day or night in order to improve their emotional health and to reduce the incidence of suicide;

To promote a better understanding in society of suicide, suicidal behaviour and the value of expressing feelings which may otherwise lead to suicide or impaired emotional health; and

To collaborate with and support Samaritans Central Charity and its affiliated branches in fulfilling these Objects.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Samaritans of Shrewsbury is a Charitable Incorporated Organisation (CIO) which was registered on 25 November 2016. The charity operates as a separate independent charity although it is recognised as an affiliated branch of the national Samaritans charity.

Samaritans of Shrewsbury operates under the model constitution for Samaritan branches.

Samaritans of Shrewsbury was formed as part of the restructuring of the national Samaritans charitable company. On 1 April 2017, the assets, liabilities and activities of Shrewsbury Samaritans were transferred to Samaritans of Shrewsbury. The transfer to the new CIO had no effect on the operations of the branch and the transaction was accounted for as a charity merger. This charity remains as the sole trustee of the old unincorporated charity and incorporates all funds held by the old charity.

New trustees of the charity are elected at The Annual General Meeting each year. The members of the charity elect the elected trustees following the nomination made. The trustees may appoint (co-opt) up to two additional trustees (co-opted trustees), so long as the total number of trustees does not exceed thirteen. The Branch Director may appoint one of the other trustees as vice-director.

All trustees receive appropriate training in their duties and responsibilities. The trustees and non-trustee Deputy Directors form the Branch Leadership Team which meets bi-monthly.

The Director is responsible for the allocation of duties within the Branch.

SAMARITANS OF SHREWSBURY

TRUSTEES REPORT CONTINUED

PUBLIC BENEFIT

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

RISK MANAGEMENT

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

The trustees monitor risks to which the charity is exposed throughout the year and mitigate their potential impact. A risk register is used with risks classified between management, premises and equipment, operational, financial and external risks.

RESERVES

The trustees have examined the requirement for free reserves, i.e. those unrestricted funds not invested in tangible fixed assets, designated for specific purposes, or otherwise committed.

Consideration was given to the nature of the income and expenditure streams and the current composition of the reserves.

The trustees took particular account of the following:

- the inherent fluctuation in incoming funds
- the ongoing costs of running the branch-owned property
- the ongoing costs of maintaining key equipment

In view of this the Trustees consider that the branch should keep around 18 months' worth of expenditure in unrestricted reserves, trustees consider this to be around £45,000. They consider this is prudent in view of the nature of the core work of the branch.

Where specific work is planned, for instance, for building repair/ renovation, reserves may be required which would be allocated to specific purposes and, therefore, not included in free reserves.

This reserves policy will be reviewed annually, taking into account current forecasts of cash flows and income and expenditure budgets for the coming year.

SAMARITANS OF SHREWSBURY

TRUSTEES REPORT CONTINUED

FINANCIAL REVIEW

During the year we have seen a decrease in receipts, and that, together with the expenditure on improvements, has resulted in payments exceeding receipts by £38,722.

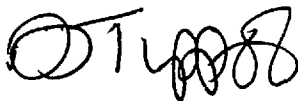
This year we have spent £53,649 on the refurbishment of the operations and training rooms for the improvement of these rooms and in line with requirements supporting safeguarding and health and safety. We received grants and donations towards the refurbishment costs totalling £11,177, which we are very grateful for. We also used the £39,000 designated for internal improvements brought forward from last year.

Our fund-raising team worked tirelessly throughout the year organising and supporting collections and sourcing funding from a wide range of donors.

TRUSTEES

G Brough		(Appointed 12 May 2021)
S Allum	Treasurer	(Appointed 21 August 2018)
A Tippet	Secretary	(Appointed 25 November 2016, Secretary from 8 August 2019)
C Dean		(Appointed 25 November 2016)
L Reeve	Director	(Appointed 1 March 2021)
S Forgie		(Appointed 22 June 2017)
R Dunnill		(Appointed 17 March 2021)

Signed on behalf of the trustees



A Tippet
Date: 27th September 2022

SAMARITANS OF SHREWSBURY

TRUSTEES REPORT CONTINUED

DIRECTOR'S REPORT

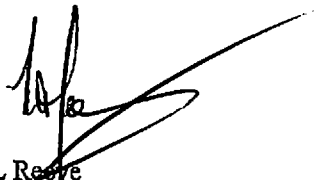
Samaritans of Shrewsbury have had a busy and progressive year since last March. We, like everyone else, have moved with the requirements and guidelines around Covid and are very pleased to report that, until March this year, have managed to provide a service to our callers with very little interruption. The members of the Branch Leadership Team charged with overseeing the health, safety, and well-being of our volunteers, worked tirelessly to ensure we worked in a safe, Covid-respectful environment. I am so pleased to report that their efforts paid off admirably.

The floods arrived to test us again this year and we were prepared for them. We had invested in flood defences for the branch, as well as the necessary sandbags and lifting our possessions up from the floor. We were very lucky that the water didn't breach our defences and again, our preparedness is thanks to the volunteers who worked hard to ensure we could continue to provide the service for our callers.

During the year we have refurbished our Operations Room to progress it to be a comfortable and efficient working space for our volunteers. We are very grateful to all our donors who have made this possible. We have been mindful of Covid and have installed a system that cleanses the air to ensure our volunteers are protected as much as we can. We have also updated our Training area so that volunteers may attend meetings via technology rather than coming into branch. This is to support those volunteers who live at a great distance from the branch as well as those who may find attending difficult. We are committed to being an inclusive branch and this is another progression we have made.

Our outreach commitment remains strong and lively. We work collaboratively with Network Rail, Bereavement service for Shropshire, Missing People network amongst others. We offer workshops to a variety of local organisations around listening to share our knowledge and practice. Our outreach makes up a large part of what we do.

We are very grateful to everyone who has supported us this year and, as a charity that receives no government funding, we are reliant on our donors. The work that our volunteers do is only possible due to the financial kindness of others and we, at Shrewsbury Samaritans are profoundly grateful.



L Reeve
Director
Date: 27th September 2022

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF SAMARITANS OF SHREWSBURY

I report on the accounts of the Charity for the year ended 31 March 2022, which are set out on pages 11 to 14.

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act).

It is my responsibility to:-

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act, and
- to state whether particular matters have come to my attention.

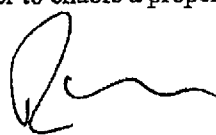
Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with our examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the Charities Act 2011 and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



James, Holyoak & Parker Ltd
1 Knights Court, Archers Way,
Battlefield Enterprise Park,
SHREWSBURY, SY1 3GA

Robert Humphreys FCA
Chartered Accountant

Date: 27th September 2022

SAMARITANS OF SHREWSBURY
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2022

	<u>Note</u>	<u>2022</u> <u>Restricted</u>	<u>2022</u> <u>Unrestricted</u>	<u>Y/e</u> <u>31/3/22</u> <u>Total</u>	<u>2021</u> <u>Restricted</u>	<u>2021</u> <u>Unrestricted</u>	<u>Y/e</u> <u>31/3/21</u> <u>Total</u>
		£	£	£	£	£	£
<u>RECEIPTS</u>							
Local Authority Grants		-	-	-	-	5,000	5,000
Fundraising		-	8,092	8,092	-	8,641	8,641
Donations & Gifts		11,177	26,350	37,527	6,859	50,373	57,232
Legacy		-	6,130	6,130	-	-	-
Gift Aid		-	27	27	-	6,982	6,982
		11,177	40,599	51,776	6,859	70,996	77,855
Interest Received		-	7	7	-	21	21
Total Receipts		11,177	40,606	51,783	6,859	71,017	77,876
<u>PAYMENTS</u>							
Direct Charitable Expenditure	5	11,827	70,697	82,524	5,973	33,423	39,396
Publicity Costs	6	-	2,396	2,396	-	-	-
Management & Administration Costs	7	127	5,458	5,585	109	3,654	3,763
Total Payments		11,954	78,551	90,505	6,082	37,077	43,159
Net (payments)/receipts for the Year		(777)	(37,945)	(38,722)	777	33,940	34,717
Transfer between funds		-	-	-	-	-	-
Net movement in funds		(777)	(37,945)	(38,722)	777	33,940	34,717
<u>Reconciliation of funds</u>							
Total cash funds brought forward		777	87,178	87,955	-	53,238	53,238
Total cash funds carried forward		-	49,233	49,233	777	87,178	87,955

SAMARITANS OF SHREWSBURY
STATEMENT OF ASSETS & LIABILITIES
FOR THE YEAR ENDED 31 MARCH 2022

			<u>Y/e</u>			<u>Y/e</u>
	<u>2022</u>	<u>2022</u>	<u>31/3/22</u>	<u>2021</u>	<u>2021</u>	<u>31/3/21</u>
<u>Note</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>Total</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>Total</u>
	£	£	£	£	£	£
<u>MONETARY ASSETS</u>						
Bank Current Account	-	13,362	13,362	777	13,778	14,555
Bank Deposit Account	-	29,892	29,892	-	69,886	69,886
Gift Aid Account	-	5,979	5,979	-	3,514	3,514
	-	49,233	49,233	777	87,178	87,955

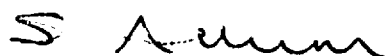
**Assets retained for the
Charity's own use**

Swan House - Insurance valuation		500,000
Branch Equipment - estimated current value	Unrestricted	11,000
	Restricted	12,000

Liabilities

Branch contribution to central charity	Unrestricted	1,528
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These financial statements were approved by the board of trustees and authorised for issue
On 27th September 2022, and signed on behalf of the board by:



S Allum
Treasurer

SAMARITANS OF SHREWSBURY

NOTES TO THE ACCOUNTS

FOR THE YEAR ENDED 31 MARCH 2022

1. **Trustee remuneration and expenses**

No remuneration or other benefits from employment with the charity or a related entity were received by the trustees. It is the policy of the charity to reimburse in full all expenses properly incurred by volunteers relating to its charitable activities. During the year, travel expenses for the undertaking of directors duties totaling £1,240 was paid.

2. **Restricted Funds**

In the year £9,177 was received from Pears Foundation and £2,000 was received from Wynne Foundation which were both used in full towards the refurbishment of the Operations and Training Rooms leaving no Restricted Funds carried forward.

3. **Non-Domestic rates**

No payment is made for Non-Domestic rates as the charity receives mandatory and discretionary charitable relief for the total charge for the year. To date the policy has been to exclude the charge and relief from the Receipts and Payments Account.

4. **PREMISES COSTS**

	<u>Y/e</u> <u>31/3/22</u> £	<u>Y/e</u> <u>31/3/21</u> £
Rates, Insurance, Light & Heat	5,427	5,217
Printing, Stationery & Postage	806	811
Bank Charges	85	-
House Keeping including Repairs	6,775	6,040
Professional Fees re Property	840	-
Property Equipment	1,058	-
	<u>14,991</u>	<u>12,068</u>
Allocated:		
Charitable Expenditure	90%	
Management and Administration	10%	
	13,492	10,861
	1,499	1,207
	<u>14,991</u>	<u>12,068</u>

5. **DIRECT CHARITABLE EXPENDITURE**

	£	£
Telephone Charges	2,928	1,971
Travel & Training Costs	6,983	18,316
Premises Overheads	13,492	10,861
Car Parking	350	350
IT Fees and Equipment	4,064	2,906
Equipment	1,058	4,992
Refurbishment of Operations and Training Rooms	53,649	-
	<u>82,524</u>	<u>39,396</u>

SAMARITANS OF SHREWSBURY

SCHEDULE TO THE RECEIPTS & PAYMENTS ACCOUNT CONTINUED

FOR THE YEAR ENDED 31 MARCH 2022

	<u>Note</u>	<u>Y/e</u> <u>31/3/22</u> <u>Net</u>	<u>Y/e</u> <u>31/3/21</u> <u>Net</u>		
6. <u>PUBLICITY</u>					
		£	£		
Advertising		-	-		
Fundraising		2,396	-		
		<u>2,396</u>	<u>-</u>		
7. <u>MANAGEMENT AND ADMINISTRATION</u>					
		£	£		
Branch Contribution		3,732	2,214		
Independent Examiner's Fees		354	342		
AGM Costs		-	-		
Premises Overheads	4	<u>1,499</u>	<u>1,207</u>		
		<u>5,585</u>	<u>3,763</u>		
8. <u>FUND RECONCILIATION</u>					
	As at 1 April 2021	Income	Expenditure & Gains/(losses)	Transfers	As at 31 March 2022
Unrestricted:					
General reserve	48,178	40,606	(78,551)	39,000	49,233
Designated Funds:					
Internal Improvements	39,000	-	-	(39,000)	-
Total unrestricted funds	<u>87,178</u>	<u>40,606</u>	<u>(78,551)</u>	<u>-</u>	<u>49,233</u>
Restricted funds:					
Donations (see note 2)	777	11,177	(11,954)	-	-
Total restricted funds	<u>777</u>	<u>11,177</u>	<u>(11,954)</u>	<u>-</u>	<u>-</u>
Total funds	<u>87,955</u>	<u>51,783</u>	<u>(90,505)</u>	<u>-</u>	<u>49,233</u>

The balance brought forward on the Designated Fund has been fully utilised in the year for internal improvements to the Operations room and training facilities.