

# Trustees' Annual Report for the period

Period start date

Period end date

From

1 April 2023

To

31<sup>st</sup> March 2024

## Section A

## Reference and administration details

Charity name

Young and Sweet

Other names charity is known by

Haltwhistle Youth Club

Registered charity number (if any)

1170390

Charity's principal address

33 Park Avenue, Haltwhistle, Northumberland

Postcode

NE499AU

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Lawrence Thompson			
2	Alan Sharp			
3	Sheila Cadge			
4	Katy Barke			
5	Emma Routledge			
6	Graeme Hutton			
7	Emma Routledge			
8	Jill McKenna		25 <sup>th</sup> January 2024	All Trustees
9	Joanne Atkinson		25 <sup>th</sup> January 2024	All Trustees
10				
11				
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13				
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20				

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	Charitable incorporated organisation
Trustee selection methods	Appointed by existing Trustee's

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All candidates for Trustee positions will, at first, receive information regarding the roles and responsibilities of a trustee, complete an expression of interest form and be invited to an informal interview. All new trustees will be given the organisation's policy and procedures and are expected to make themselves familiar with the documents. Trustees will only be appointed when an enhanced DBS check is complete.

Trustees have an ongoing risk assessment with five main headings: Strategic, operational, financial, regulatory and people. This allows Trustees to take into consideration risks to the charity and how to minimise and manage them.

Other policies that are adopted by all trustees to ensure safe and effective practice are-

Safeguarding Children and vulnerable Adults

Lone working Policy

Personal safety and lone working policy

Health and safety policy

Equality and diversity policy

Data protection policy

Confidentiality and information sharing guidelines.

Risk management policy

Volunteer recruitment guidelines

Social media policy

Young and Sweet is a member of the NCCO (National Council for voluntary organisations, Tynedale Youth Forum, Northumberland Youth Work Network, UK Youth and Village Hall consortium)

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The charity's objects, as set out in the constitution, are:  
 To advance in life, relieve and help young people through:  
 The provision of recreational and leisure time activities provided in the interest of social welfare, designed to improve their conditions of life;  
 Providing support and activities which develop their skills, capacities and capabilities to enable them to participate in society as mature and responsible individuals.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Young and Sweet strive to deliver good quality youth work to young people in Haltwhistle and the surrounding area. The majority of our work is delivered through informal education in group format. However the staff also support young people on a one-to-one basis at the youth club and through both local schools.

Regular weekly sessions are planned in advance and include activities which are centred around the young people's needs that are accessing the project. We aim to facilitate learning that will impact on the young people's daily lives and future development. We are an inclusive service which means all young people between 9-19years can access the project. We also work with local schools and parents to ensure that the young people are getting support for individual needs.

There have been roughly 130 young people access the service within the financial period, and took part in day trips to Blackpool, Ice skating, BBQ's, Cinema, Pool parties, canoeing, raft building and team building, and a leisure centre take over day for Easter activities. We have also provided 3 residential visits where young people got to take part in outdoor activities. Young people have organised Halloween discos and a coffee morning to raise funds for their youth club. Young and Sweet organised a 2nd hand toy collection and give away to help local people at Christmas time.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

Young and Sweet have worked hard to provide a varying and enriching programme around the needs of the young people that we work with. The young people are at the heart of the project and regularly participate in the planning, delivery, and evaluation of activities.

Unfortunately, we experienced a flood in December 2023 which meant we were left without a building. However, we were able to continue delivering youth work by using alternative local venues. We are very grateful for the support we received from the local community in our hour of need.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Young and Sweet have £42,426 which is roughly estimated to be 6 months running cost. This is revised annually.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

All income received has been to support the daily running of the project, young people activities and improvement/repair to the building. Please see audited Accounts for full list of funders.

## Section F

## Other optional information

# 2023-24 Attendance Data Summary

### Overall

Youth was accessed by 131 young people over the 2023-2024 period. Of those young people, 68 were male and 63 female, with no children identifying outside of these categories. On average, a child that accesses the club attends 31% of the time, dropping to 23% for males, but reaching 34% for females. Across most age groups we see a drop in the summer and an impact from half term holidays.

It should be noted that, whilst completing this analysis, I came to the conclusion that the current system used for registers and their analysis is no longer fit for purpose, retaining many features designed to be helpful during the post-Covid 19 period that are no longer necessary and suffering from a general wear-and-tear of being re-used by several users over a few years. I aim to create a far more comprehensive and useful system for the 2024-2025 year.

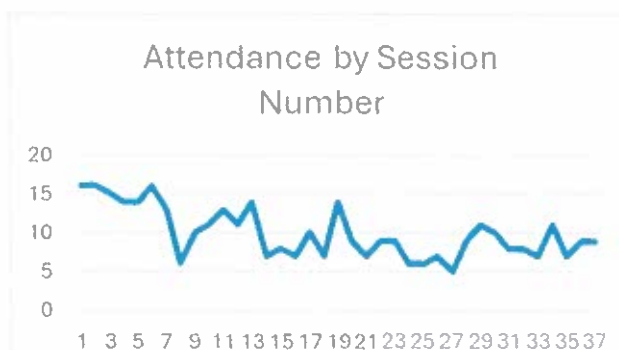
### Year 5

Out of 32 attendees, the group was split between boys and girls. Girls attended regularly (around 36% of the offered than boys (15%). Overall, young people around 25% of the sessions run for 7 children attended the Easter session, the Vue trip and 18 attended the Energy on the trip to Inflatospace and 2 went to Wood.

Excluding children that attended 5 or sessions, we see that regular attenders

sessions 36% of the time but individual genders change to 28% male attendance and 40% female.

The Girls' Group attendance ranged from 4 girls to 1 girl from Year 5 attending. When these sessions and the additional trips are excluded, overall attendance reaches 47% (28% boys, 57% girls) for regular sessions.



evenly more sessions) attended them. 6 attended trip; 7 went Dukeshouse

fewer come to

Taking the above conditions into account, attendance is highest over the first few sessions but drops dramatically around each half term break; each time, the numbers never quite recover. Moving forward, I will set the register to track dates rather than session numbers and will have it summarise attendance each half term. Additional groups, such as the Girls' Group or Independent Skills Group will be tracked separately.

#### Year 6

Out of 34 attendees, the group was made up of 15 boys and 19 girls. Girls attended more regularly (around 33% of the offered sessions) than boys (27%). Overall, young people attended around 40% of the sessions run for them.

7 children attended the Easter session, 9 attended the Vue trip and 19 attended the Energy trip; 6 young people attended the film session; 14 went on the trip to Inflataspace and 14 went to Dukeshouse Wood.

Excluding children that attended 5 or fewer sessions, we see that regular attenders come to sessions 45% of the time and individual genders change to 29% male attendance and 39% female.

The Girls' Group attendance ranged from 14 girls to 0 girls from Year 6 attending. When these sessions and the additional trips are excluded, overall attendance drops to 44% (28% boys, 36% girls) for regular sessions.

We see similar troughs in attendance as we do in Year 5 around school holiday times. We also see numbers trail off in the summer, presumably as a result of nicer weather, the swimming pool being open and the school residential trip/ end of year activities.

Moving forward, I will set the register to track dates rather than session numbers and will have it summarise attendance each half term. Additional groups, such as the Girls' Group or Independent Skills Group will be tracked separately.

#### Year 7

Out of 28 attendees, the group was made up of 10 boys and 18 girls. Girls attended (around 38% of the offered sessions) than boys (10%). Overall, young people attended around 28% of the sessions run for 7 children attended the Easter session, 3 attended the Vue trip and 10 Energy trip; 4 young people attended the football session; 12 went on the trip and 9 went to Blackpool.

Excluding children that attended 5 or fewer sessions, we see that regular attenders come to sessions 41% of the time and individual genders change to 20% male attendance and 47% female.

When additional trips are excluded, overall attendance rises to 42% (13% boys, 50% girls) for regular sessions.

In Year 7, the pattern of attendance is more regular: most of the time it is consistently between 5 and 10 young people, dropping below or extending above this range at the beginning and end of the year respectively. Attendance has generally trended up.

#### Year 8

Out of 16 attendees, the group was made up of 11 boys and 5 girls. Girls attended more regularly (around 40% of the offered sessions) than boys (15%). Overall, young people attended around 23% of the sessions run for them.

3 children attended the Easter session, 6 attended the Vue trip and 3 attended the Energy trip; 1 went on the trip to Inflataspace and 4 went to Blackpool.

Excluding children that attended 5 or fewer sessions, we see that regular attenders come to sessions 35% of the time and individual genders change to 22% male attendance and 65% female.

When additional trips are excluded, overall attendance rises to 36% (24% boys, 66% girls) for regular

Attendance by Session Number



Attendance by Session Number



made up of 10 more regularly sessions) than attended them.

session, 3 attended the attended the to Inflataspace

fewer

Attendance by Session Number



sessions.

We see that numbers dropped around half way through the year and then remained steady) for the latter third in particular).

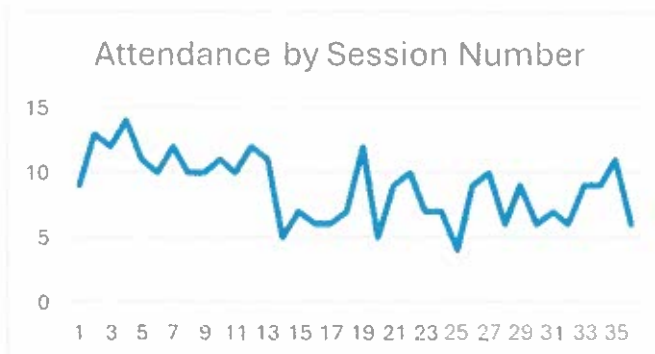
#### Year 9+

Out of 20 attendees, the group was 15 boys and 5 girls. Boys attended regularly (around 50% of the offered than girls (25%). Overall, young attended around 44% of the sessions 6 children attended the Easter trip; 4 went on the trip to Inflatospace, Blackpool and 8 to Weardale.

Excluding children that attended 5 or sessions, we see that regular

come to sessions 50% of the time and individual genders change to 61% male attendance and 25% female. When additional trips are excluded, overall attendance rises to 52% (61% boys, 28% girls) for regular sessions.

Attendance is a lot more erratic: whilst numbers were higher towards the start of the year overall and falls slightly in warmer weather, it seems that young people may be attending in groups- they either come as a friendship group or do not come at all.



made up of more sessions) people run for them. session, 7 the Energy 11 went to

fewer attenders

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>[Handwritten Signature]</i>	
Full name(s)	<i>Lawrence John Thompson</i>	
Position (eg Secretary, Chair, etc)	<i>Chair</i>	
Date	<i>26/09/24</i>	

**Young and Sweet (Haltwhistle Youth Club)**  
**Income and Expenditure for the Year Ending 31st March 2024**

Expenditure	£	£	Income	£	£
<b>Restricted Funds</b>					
Activities	5,898		Members Contributions	2438	
Equipment	1,558		Haltwhistle Town Council	4000	
Salaries	34,754		Northumberland County Council	4000	
			Local Benefactors	27,628	
			Smiths Trust	400	
			Sainsburys Neighbourly Grant	500	
			UK Youth Grant	6350	
			Co-op	1644	
			Holiday Acitvity Fund	2200	
		<u>42,210</u>		<u>49,160</u>	
Surplus of Income over Expenditure		6,950			
Balance Brought Forward		83,355			
<b>Balance Carried Forward</b>		<u><u>90,305</u></u>			
<b>Unrestricted Funds</b>					
Utilities	6,513		Donations	2213	
Phone and Internet	379		Members Contributions	481	
Licences and Insurance	789		Community Foundation	1000	
Tuck Shop	1,740		Room Hire	1973	
Costs related to Building	7,317		Tuck Shop	2164	
Acitvities	2,182		Ellie Spirit of Haltwhistle	625	
Accountancy	84		Allendale Youth Project	878	
Training	144		Holy Cross Church	150	
Miscellaneous	1,997		Energy Support	15	
		<u>21,145</u>	CBS Interest	1535	
				<u>11,034</u>	
Surplus of Expenditure over Income		-10,111			
Balance Brought Forward		56,605			
<b>Balance Carried Forward</b>		<u><u>46,494</u></u>			
<b>Total Funds Carried Forward</b>		<u><u>136,799</u></u>			



**Young and Sweet (Haltwhistle Youth Club)**  
**Income and Expenditure for the Year Ending 31st March 2024**

**Summary of funds carried forward**

**Restricted**

Salaries	81,744	
Activities	7,442	
Garden	1,119	
	<u>          </u>	90,305

**Unrestricted**

Activites, Utilities and Rent	46,494	
		46,494
Total Funds Carried Forward	<u>          </u>	<u>136,799</u>
Community Directplus Account	94,373	
Reserve Account	42,426	
	<u>          </u>	<u>136,799</u>

I have examined these accounts and believe them  
to be a true and fair record based on the  
information provided



Giles Storey FCA  
Storey & Dodd Ltd  
Westbourne House  
Main Street  
Haltwhistle  
NE49 0AZ

16<sup>th</sup> August 2024

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