



Trustees' Annual Report for the period

	Period start date			Period end date			
From	01	10	2019	To	30	09	2020

Section A Reference and administration details

Charity name Kingfisher Canoe Club

Other names charity is known by

Registered charity number (if any) 1170349

Charity's principal address C/O N Jordan
 9 Haywards Close,
 Wantage OXON
Postcode OX12 7AT

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Tim Wilkes	Chairperson		Members of the Charity
2	Neil Jordan	Secretary		Members of the Charity
3	David Hodgkinson	Treasurer		Members of the Charity
4	Louise Royle	Adult Membership		Members of the Charity
5	David Surman	Youth Membership		Members of the Charity
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Elected annually by members of the charity at the Annual General Meeting

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The object of the CIO is the promotion of community participation in healthy recreation in particular by the provision of facilities and coaching for the sport of canoeing for both adults and youth.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The CIO provides opportunities to participate in most types of recreational paddlesport including white water kayaking, at all levels of difficulty, inland touring, sea touring, stand up paddle boarding, surf and freestyle. In setting the CIO's objectives and planning activities the trustees have given careful consideration to the Charities Commission's public benefit guidance.

The CIO is open to all and the annual membership fee is set so that the poor are not excluded. Concessionary rates are set for students, those not in work etc. All necessary equipment can be provided.

Members of the public are encouraged to participate through Beginners Courses which are organised and provided by suitably qualified British Canoeing coaches. Additionally further provision is made through offering Taster Sessions, once a month during the summer, where qualified coaches are available.

The trustees are aware that all forms of canoeing constitute "An assumed risk sport". Risk of harm is managed through having a "Risk Assessment" and guidelines for the River Thames at Abingdon. Experienced suitably qualified leaders and coaches risk assess river conditions whenever trips are organised.

Additionally all coaches and many members have suitable First Aid qualifications.

Additional details of objectives and activities (Optional information)

The charity has a fund available to assist members with the cost of courses for coaches and other professional development.

Volunteers, together with the Trustees, make up a Management Committee. A New Site Sub-Committee reports to the Trustees and Management Committee. Without the active support of these volunteers the club would be unable to function.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The Covid 19 epidemic has had a major impact on the charity as almost all its activities have been curtailed following the lockdown in March. This has adversely affected the number of members of the Kingfisher Canoe Club. Total membership was 85, 16 youth (Under 18) and 69 adults. This was a 36% decrease on last year. The inability to run Beginners Courses, and restrictions on sharing kit with the youth section, has caused most of this decrease. However paddling has become far more popular during the epidemic and the charity has been contacted by more people seeking to join Beginners Courses than in previous years. Numbers are expected to increase next year if the Covid 19 restrictions are lifted and more normal conditions apply.

Prior to the lockdown in March Pathfinder pool sessions were run at Abingdon School. These sessions were a valuable way of keeping the youth members engaged over the winter months. The youth section also took part in a weekend trip to the Dart and Teign in November. The adult section enjoyed trips to the Upper Wye and Usk in January, and the Middle Wye in February, together with regular sessions on the local rivers. Several members obtained a Touring Award on a course organised by the club in November. Louise Royle became the first female White Water Stand up Paddleboard coach in the country and Lee Royle was awarded a John MacGregor Award by British Canoeing following an expedition to Norway.

When the lockdown restrictions started to be lifted the Trustees produced a Covid 19 Risk Assessment and reviewed how the club could start to resume its activities. The Pathfinders (Youth) section was seen as a priority. After trials, with those with their own equipment, in June we offered youth members the opportunity to take responsibility for a boat and a complete set of kit for their sole use and for home storage. This has worked quite well and sessions continued until mid September whilst ensuring that the necessary social distancing rules and other regulations were followed. These sessions and those for adults, with their own kit, which resumed in July, were carried out following the guidelines issued by British Canoeing. Due to the lack of facilities to clean and disinfect kit, and the impossibility of maintaining social distancing when rescuing a capsized paddler, the Trustees decided that it was not possible to run Beginners Courses or Taster sessions during the year.

To maintain the interest and involvement of members Monthly Zoom Meetings have been organised for adults and more frequent zoom meetings for the Pathfinders.

After several years without a permanent base the charity was able to secure a 20 year lease with the Environment Agency in February 2020 at the lock at Abingdon. Thanks to the generosity of various charities and institutions, plus fund raising by members, sufficient funds were raised to commence building work on the site in August. The charity is particularly grateful for a grant of £36,000 from Sports England. It is anticipated that, providing the building work can progress as planned, the new hut, on the lock island at Abingdon, will be ready for use early in the New Year. Members have been volunteering to help with the build where appropriate e.g. Transporting soil from the site. The New Site Committee have worked tirelessly, over several years, to find a suitable new headquarters.

All of the community events which the charity normally supports have been cancelled this year but members of the club have participated in River Clean Up days and assisted the Abingdon Marathon in 2019 by running a water station

Section E Financial review

Brief statement of the charity's policy on reserves

The trustees shall ensure the club maintains financial reserves so the club can withstand and survive unexpected expenditure. The target reserves are 2 years expected expenditure.

Details of any funds materially in deficit

There are no funds in deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Tim Wilkes	Neil Jordan
Position (eg Secretary, Chair, etc)	Chairperson	
Date		

KCC Summary of Accounts 2019/20

		1/10/19 to 30/9/20
A1 Receipts	Donation: Twinning Fund	£ -
	Donation: New Site Fund	£ 19,767.24
	Members' Subscriptions (Adult)	£ 2,919.00
	Members' Subscriptions (Youth)	£ 65.00
	BCU Capitation Fee	£ 24.20
	Events & Fundraising	£ -
	Activity: Youth Attendance	£ 290.00
	Activity: Adult	£ 30.00
	Activity: Boat Hire	£ -
	Activity: Pool fees	£ 386.00
	Activity: Course Fees	£ -
	Interest	£ 14.03
		<u>£ 23,431.47</u>
A2 Asset & Investment Sales	Asset Sales: Equipment	£ -
	Asset Sales: Other	£ -
		<u>£ -</u>
A3 Payments	Activity: Pool (inc Lifeguard)	£ 270.90
	Activity: 3rd Party course provider	£ -
	Activity: Equipment Maintenance	£ -
	Activity: Training Grant	£ -
	Activity: Misc	£ -
	Events & Fundraising	£ 264.70
	Governance: General Admin	£ 2,270.47
	Governance: Site Maintenance	£ 173.00
	New Site Expenditure (non-asset)	£ 5,875.00
	Twining Activity	£ -
		<u>£ 8,654.07</u>
A4 Asset & Investment Purchases	Asset: New Site Related	£ 21,217.31
	Asset: Site Maintenance	£ -
	Asset: Equipment	£ -
	Asset: Governance	£ -
		<u>£ 21,217.31</u>
Summary	A1 Receipts	£ 23,431.47
	A2 Sale of Assets	£ -
	A1+A2	£ 23,431.47
	A3 Payments	£ 8,654.07
	A4 Asset Purchases	£ 21,217.31
	A3+A4	<u>£ 29,871.38</u>
	Movement	<u>£ 6,439.91</u>

Bank Balance		30-Sep-20	01-Oct-19
	Current Account	£ 44,004.03	£ 50,457.97
	Savings Account	£ 10,330.81	£ 10,316.78
	Total KCC Funds	<u>£ 54,334.84</u>	<u>£ 60,774.75</u>
	Delta	<u>£ 6,439.91</u>	

Fund Balance		30-Sep-20	Inter-Fund Transfers	01-Oct-19	Fund Type
	New Site Fund (note 1)	£ 12,180.02	£ -	£ 19,305.09	Restricted
	Twining Fund (note 2)	£ 602.32	£ -	£ 602.32	Restricted
	Site Maintenance Fund (note 3)	£ 20,026.75	£ 20,000.00	£ 199.75	Unrestricted (Designated)
	Equipment Fund (note 4)	£ 8,636.77	£ -	£ 8,636.77	Unrestricted (Designated)
	Training Fund (note 5)	£ 2,584.09	£ -	£ 2,584.09	Unrestricted (Designated)
	Remainder (Float) (note 6)	£ 10,304.89	£ 20,000.00	£ 29,446.73	Unrestricted (Undesignated)
	Total KCC Funds	<u>£ 54,334.84</u>		<u>£ 60,774.75</u>	

Fund Summary		30-Sep-20	01-Oct-19
	Restricted Funds	£ 12,782.34	£ 19,907.41
	Unrestricted Funds	£ 41,552.50	£ 40,867.34
	Total KCC Funds	<u>£ 54,334.84</u>	<u>£ 60,774.75</u>

Notes		
1 New Site Fund		Donations towards the new site are added to this fund. New site expenditure comes out of this fund. This is a 'restricted fund'.
2 Twining Fund		Twining donations are added to this fund. Twining expenditure comes out of this fund. This is a 'restricted fund'.
3 Site Maintenance Fund		Site maintenance expenditure comes out of this fund. Fund also to be used for New site (unrestricted). 15/10/19: £20,000 moved from float to this fund, agreed by Trustees at Trustees meeting.
4 Equipment Fund		Equipment Hire is added to this fund. Equipment expenditure comes out of this fund.
5 Training Fund		Training expenditure comes out of this fund. £0 of grants made this FY.
6 Remainder (Float)		The remaining club balance.

The above are a true record of the accounts

Signed

Dave Hodgkinson

04/11/2020



Independent Auditor Report

I have checked the accounts. There are three items that there is no receipt for.

- 1) CQ318 was issued as a raffle prize. There is no receipt for this. I am happy that this is correct as the cheque was made out to Carol Dodimead, who is not a member of the club.
- 2) CQ322 was issued and has no receipt. It matches amount agreed for the rent of the new site.
- 3) CQ326 was issued without a receipt. It matches the amount in the agreement for payment of yearly rent of the parking area.

I am happy with the explanation of these and I can see no other discrepancies.

Signed

Tim Daly

04/11/2020

